



AGENDA

SPECIAL CITY COUNCIL MEETING JUNE 21, 2022 – 5:30 p.m.

Members:

Mayor Gabe Quinto
Mayor Pro Tem Lisa Motoyama · Councilmember Janet Abelson
Councilmember Paul Fadelli · Councilmember Tessa Rudnick

Meeting Location:

Hillside Conference Room - 2nd Floor, 10890 San Pablo Avenue
El Cerrito, CA 94530

Consistent with the Brown Act as amended by AB 361 (2021), members of the City Council, staff, presenters and the public may participate in-person at the location listed above, or remotely via zoom. **In-person attendance will be limited to available seats and designated accessible spaces only (no standing room) with chairs spaced to encourage social distancing. Masks are strongly recommended.**

This meeting will not be broadcast or livestreamed online. Interested individuals can participate or view the City Council meeting as follows:

1. In person at the address listed above.
2. Via Zoom (*Closed captioning available*):
<https://us06web.zoom.us/j/83757837580?pwd=bnFJdFU5TkJjTEV6VmIDUk9hQTYxUT09>
Dial in: 1-408-638-0968 **Meeting ID:** 837 5783 7580 **Password:** 057706

Each period for public comment will be announced. Public Comments may be submitted one of the following ways and are limited to items on the special meeting agenda only:

1. In-person by submitting a request to speak to the City Clerk.
2. Via Zoom using the "[Raise Hand](#)" icon to request to speak. If joining by phone, dial *9 to "raise your hand", and when prompted by the host, *6 to unmute/mute.
3. Via email to cityclerk@ci.el-cerrito.ca.us. Email must contain in the subject line **Public Comments – Agenda Item #.**

To ensure City Council receives your written comments prior to taking action, they must be received by **2:30 p.m. the day of the meeting**. All written comments received by this deadline will be provided to the City Council and posted online in advance of the meeting. Comments received after the deadline will be provided to the City Council and included with supplemental materials **after the meeting**. **No written comments will be read into the record.**

5:30 P.M. ROLL CALL – CONVENE SPECIAL CITY COUNCIL MEETING

1. ORAL COMMUNICATIONS FROM THE PUBLIC

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items on the special meeting agenda only.

2. CLOSED SESSION CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Designated Representatives: Karen Pinkos, City Manager; Shannon Bassi, Senior Human Resources Analyst; Glenn Berkheimer, Labor Negotiator; and Sky Woodruff, City Attorney.

Employee Organizations: Management/Confidential Employees; Police Employees Association (PEA); Public Safety Management Association (Battalion Chief, Fire Chief, Police Chief, and Police Management); Service Employees International Union (SEIU) Local 1021; and United Professional Firefighters Local 1230.

Contact: Sky Woodruff, City Attorney, City Management

3. COMMISSION INTERVIEWS, STATUS AND APPOINTMENTS (6:15 PM)

Proposed Action: Staff requests that City Council conduct interviews and, at the conclusion of interviews, confer with staff regarding the ongoing recruitments, any remaining vacancies, and the scheduling of further special meetings to conduct interviews (if applicable). Council may decide to make appointments at the conclusion of the meeting.

Contact: Holly M. Charléty, City Clerk, City Management

4. ADJOURN REGULAR CITY COUNCIL MEETING

The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.

- Council Meetings can be heard live on FM Radio, KECG – 88.1 and 97.7 FM and viewed live on Cable TV - KCRT- Channel 28. The meetings are rebroadcast on Channel 28 the following Thursday and Monday at 12 noon, except on holidays. Live and On-Demand Webcast of the Council Meetings can be accessed from the City's website <http://www.el-cerrito.org/CouncilMeetingMaterials> and is streamed with closed caption. Copies of the agenda bills and other written documentation relating to items of business referred to on the agenda are on file and available for public inspection in the Office of the City Clerk, at the El Cerrito Library and posted on the City's website at www.el-cerrito.org prior to the meeting.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

- ***The Deadline for agenda items and communications*** is eight days prior to the next meeting by 12 noon, City Clerk's Office, 10890 San Pablo Avenue, El Cerrito, CA. Tel: 510-215-4305, email cityclerk@ci.el-cerrito.ca.us
- IF YOU CHALLENGE A DECISION OF THE CITY COUNCIL IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE COUNCIL MEETING. ACTIONS CHALLENGING CITY COUNCIL DECISIONS SHALL BE SUBJECT TO THE TIME LIMITATIONS CONTAINED IN CODE OF CIVIL PROCEDURE SECTION 1094.6.
- The City Council believes that late night meetings deter public participation, can affect the Council's decision-making ability, and can be a burden to staff. City Council Meetings shall be adjourned by 11:00 p.m., unless extended to a specific time determined by a majority of the Council.



AGENDA BILL

Agenda Item No. 3.

Date: June 21, 2022
To: El Cerrito City Council
From: Holly M. Charléty, City Clerk, City Management
Subject: COMMISSION INTERVIEWS, STATUS AND APPOINTMENTS

ACTION PROPOSED

Staff requests that City Council conduct interviews and, at the conclusion of interviews, confer with staff regarding the ongoing recruitments, any remaining vacancies, and the scheduling of further special meetings to conduct interviews (if applicable). Council may decide to make appointments at the conclusion of the meeting.

INTERVIEW SCHEDULE

Interviews scheduled for this meeting are as follows:

6:15	Buddy Akacić	Arts and Culture Commission Contra Costa County Advisory Council on Aging
6:30	Carol Kehoe	Contra Costa County Advisory Council on Aging
6:45	Jia Ma	Citizens Street Oversight Committee

BACKGROUND/ANALYSIS

City staff continues to publicize board, commission and committee vacancies as they occur. Vacancies are published on the City's website and in the West County Times, and posted at City Hall, the Community Center and Library. Staff is also utilizing social media outlets to increase awareness and opportunities for citizens to participate by attending meetings and/or serving on a board, commission or committee.

STRATEGIC PLAN CONSIDERATIONS

This action aligns with Strategic Plan Goal A: Deliver Exemplary Government Services by maintaining an emphasis on providing excellent customer service.

ENVIRONMENTAL CONSIDERATIONS

This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS

This section is not applicable to this agenda item.

LEGAL CONSIDERATIONS

This section is not applicable to this agenda item.

Reviewed by:

A handwritten signature in blue ink, appearing to read "H. Charléty". The signature is fluid and cursive, with a large loop at the end.

Holly Charléty, City Clerk

Attachments:

Application(s) on file with City Clerk

1. List of Active Applications
2. List of Current Vacancies
3. Commissioner Interview Worksheet
4. Current Membership Rosters

List of Active Applications (as of 6/14/2022)

Name	Board Name	Application Status	Application Date	Interview Date	Current Appointments
Buddy Akacić	Arts and Culture Commission Contra Costa County Advisory Council on Aging	Active	05/24/2022	06/21/2022 6:15	EQC, HRC, COA
Carol Kehoe	Contra Costa County Advisory Council on Aging	Active	02/28/2022	06/21/2022 6:30	COA
Jia Ma	Citizens Street Oversight Committee	Active	05/02/2022	06/21/2022 6:45	(Previously served on CSOC)
Rosa Esquivel	Crime Prevention Committee	Active	02/08/2022		CCTA CAC
Carolyn Wysinger	Crime Prevention Committee	Active	03/17/2022		



CURRENT VACANCIES ON BOARDS, COMMISSIONS & COMMITTEES

The El Cerrito City Council is seeking applicants interested in serving on its Boards, Commissions and Committees (Advisory Bodies). Members of Advisory Bodies provide an invaluable service to our community. Serving as a member can be a rewarding experience for community service minded residents. It is an excellent way to participate in local government and to make a personal contribution to the improvement of your community. Members are appointed by the City Council for terms of four years. Meetings are generally held once a month during evening hours.

Interested parties are required to attend two of the last three meetings of the advisory body applied prior to submitting an application. Applications are accepted on an ongoing basis and will remain valid for a period of one year.

Current vacancies are listed below. Click on the applicable link to find out more information about the advisory body.

Advisory Body	Vacancies
Arts & Culture Commission	2
Committee on Aging	5
Citizens Street Oversight Committee*	1
Civil Service Commission*	1
Crime Prevention Committee	9
Design Review Board	1
Economic Development Committee	6
Environmental Quality Committee	2
Human Relations Commission	3
Park and Recreation Commission	3
Planning Commission	2
Urban Forest Committee	8
CCC Advisory Council on Aging	1
CCC Mosquito & Vector Control District Board of Trustees*	1

*exempt from pre-meeting requirement

Select the Apply Now button below or visit www.el-cerrito.org/commissionapplication to access the online application. Accessibility needs may be addressed by contacting the City Clerk.



For more information, please contact CityClerk@ci.el-cerrito.ca.us or 510-215-4305

Last Updated: June 9, 2022

CITY HALL 10890 San Pablo Avenue, El Cerrito, CA 94530
Telephone (510) 215-4305 Fax (510) 215-4379 <http://www.el-cerrito.org>

EL CERRITO BOARD AND COMMISSION APPOINTMENT WORKSHEET

Meeting Date: 6/21/2022

ARTS & CULTURE COMMISSION (2 Vacancies)

Name	Term
	Appt. – 3/1/2025*
	Appt. – 3/1/2025**

Eligible Applicants
Buddy Akacic

Partial term for prior member Nichols** Partial term for prior member Washington***CITIZENS STREET OVERSIGHT COMMITTEE (1 Vacancy)**

Name	Term
	Appt. – 3/1/2026*

Eligible Applicants
Jia Ma

Full term for prior member Allen*CONTRA COSTA COUNTY AGENCY COUNCIL ON AGING (1 Vacancy)**

Name	Term
	Appt. – 3/1/2024*

Eligible Applicants
Buddy Akacic
Carol Kehoe

**Partial term for prior member Kim-Selby*

Arts and Culture Commission

Term Length: 48 Months**Max Terms:** 2 Term(s)**Number of Members:** 7**Meeting Schedule:** 4th Monday of the Month**Meeting Time:** 7:00 PM**Meeting Location:** Council Chambers (Currently Meeting Remotely)**Meeting Address:** 10890 San Pablo Ave. El Cerrito**Type:** Commission

Description: The ACC is charged with oversight of the Arts in Public Places Program, City Hall Gallery Space, and responsible for acquisition, funding, and placement of public art in the City on public property. The ACC consists of members who demonstrate a commitment to various arts disciplines, including but not limited to: fine arts, visual arts, performing arts, literary arts, art history and arts education.

Council Liaison:
Councilmember Janet Abelson

jabelson@ci.el-cerrito.ca.us

Staff Liaison:
Alexandra Orologas
510-215-4302
aorologas@ci.el-cerrito.ca.us

Position Number	Name	Appt Date	No. of Terms Served	Term Expiration Date
1	Allison Cooper	02/09/2022	2	03/01/2025
4	Courtney Helion	02/09/2022	2	03/01/2025
5	Ann Wiens	03/01/2020	1	03/01/2024
6	George Gager	03/01/2021	2	03/01/2025
7	Alan Pavlosky	04/26/2021	1	03/01/2024

Contra Costa County Advisory Council on Aging

Term Length: 24 Months

Max Terms: No Limit

Number of Members: 1

Meeting Schedule: 3rd Wednesday of the Month

Meeting Time: 9:30 AM

Meeting Location: Currently Meeting Virtually

Meeting Address: 500 Ellinwood Way, Pleasant Hill, CA

Type: Regional Body

Description:

The Contra Costa County Advisory Council on Aging (ACOA) is appointed by the Board of Supervisors to advise them on all matters associated with the planning, development and administration of programs relating to older adults. The ACOA acts as an advisory body to the Board of Supervisors in the development and implementation of the County's Area Plan by the Department of Aging and Adult Services. The ACOA is comprised of 40 members: 19 appointed by each of the local jurisdictions within Contra Costa; one representative from the Nutrition Project Council, and 20 at-large members. ACOA members are appointed to serve a two-year term and there are no term limits

<https://ehsd.org/elderly-disabled/advisory-council-on-aging/>

CCC ACOA Staff Liaison

Anthony Macias 925-602-4175

amacias@ehsd.cccounty.us

Council Liaison:

Staff Liaison:

Position Number	Name	Appt Date	No. of Terms Served	Term Expiration Date
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Citizens Street Oversight Committee

Term Length: 48 Months

Max Terms: 2 Term(s)

Number of Members: 5

Meeting Schedule: 4th Monday of January, 4th Monday of September, 2nd Monday of November

Meeting Time: 7:00 PM

Meeting Location: Currently meeting Remotely

Meeting Address: 10890 San Pablo Ave. El Cerrito

Type: Committee

Description:

Citizens Street Oversight Committee monitors the expenditures of revenue collected pursuant to ECMC Chapter 4.60 (the “Pothole Repair and Local Street Improvement and Maintenance Transactions and Use Tax”) to determine whether such funds are expended for the purposes specified in the then-current Street Repair and Maintenance Expenditure Plan, and issues reports on their findings to the City Council and public annually. The Committee may also review the annual financial or performance audits performed by an independent auditor. Members of the Committee shall not be current city employees, officials, contractors or vendors of the city. **This includes restriction to appointment to any other city board, commission, or committee during the period of service.**

Council Liaison:

Staff Liaison:

Yvetteh Ortiz
510-215-4345
yortiz@ci.el-cerrito.ca.us

Position Number	Name	Appt Date	No. of Terms Served	Term Expiration Date
1	Matthew Kelly	03/01/2020	3	03/01/2024
3	Vanessa Hill	02/09/2022	2	03/01/2026
4	Kathy Fleming	02/09/2022	2	03/01/2026
5	Prachi Amin	02/19/2019	1	03/01/2023