



AGENDA

REGULAR CITY COUNCIL MEETING JULY 19, 2022 – 6:00 p.m.

Members:

Mayor Gabe Quinto
Mayor Pro Tem Lisa Motoyama · Councilmember Janet Abelson
Councilmember Paul Fadelli · Councilmember Tessa Rudnick

Meeting Location:

Council Chambers, 10890 San Pablo Avenue
El Cerrito, CA 94530

Consistent with the Brown Act as amended by AB 361 (2021), members of the City Council, staff, presenters and the public may participate in-person at the location listed above, or remotely via zoom. **In-person attendance will be limited to available seats and designated accessible spaces only (no standing room) with chairs spaced to encourage social distancing. Masks are strongly recommended.**

Interested individuals can also participate or view the City Council meeting as follows:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials
3. Join Via Zoom:
<https://us06web.zoom.us/j/82805914908?pwd=NFJXSXhaYmJuZCsxbTdyT2N6bkdDQT09>
Dial in: 1-408-638-0968 **Meeting ID:** 828 0591 4908 **Password:** 198347
Closed Captioning available via zoom

Each period for public comment will be announced. Public Comments may be submitted one of the following ways:

1. In-person by submitting a request to speak to the City Clerk.
2. Via Zoom using the "[Raise Hand](#)" icon to request to speak. If joining by phone, dial *9 to "raise your hand", and when prompted by the host, *6 to unmute/mute.
3. Via email to cityclerk@ci.el-cerrito.ca.us. Email must contain in the subject line **Public Comments – Not on Agenda or Public Comments – Agenda Item #.**

To ensure City Council receives your written comments prior to taking action, they must be received by **2:00 p.m. the day of the meeting**. All written comments received by this deadline will be provided to the City Council and posted online in advance of the meeting. Comments received after the deadline will be provided to the City Council and included with supplemental materials **after the meeting**. **No written comments will be read into the record.**

6:00 P.M. ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

1. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE

2. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS

3. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

4. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

5. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Approval of Minutes

Action Proposed: Pass a motion to approve the minutes from the meetings of May 17, May 24, June 7, and June 21, 2022.

Contact: Holly M. Charléty, City Clerk, City Management

B. Proclamations Recognizing the Recycling Center's 50th Anniversary and the Contributions of Former City of El Cerrito Employee Joel Witherell

Action Proposed: Approve 1) a proclamation to recognize and commemorate the 50th Anniversary of the El Cerrito Recycling Center and 2) a proclamation to recognize the contributions of former City of El Cerrito employee Joel Witherell and his accomplishments that ensured the success of recycling in El Cerrito.

Contact: Laureteen Brazil, Waste Prevention Specialist; Will Provost, Operations + Environmental Services Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

C. National Night Out Proclamation

Action Proposed: Approve a proclamation calling upon all residents of the City of El Cerrito to participate in “National Night Out” on Tuesday, August 2, 2022.

Contact: Paul Keith, Chief of Police, El Cerrito Police Department

D. Single Audit Report for Fiscal Year Ending June 30, 2021

Action Proposed: Receive and file the Single Audit Report for the fiscal year ending June 30, 2021.

Contact: Sandra Dalida, Finance Director/City Treasurer, Finance Department

E. Monthly Disbursement and Check Register Report for May 2022

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the period May 1, 2022 through May 31, 2022, reflecting 286 General Warrants (#82872 through #83157), 17 Electronic Fund Transfers (#2234 through #2272), and 518 Payroll Account Payments.

Contact: Sandra Dalida, Finance Director/City Treasurer, Finance Department

F. FY 2021-22 Fourth Quarter Cash and Investment Report

Action Proposed: Receive and file the FY 2021-22 Fourth Quarter Cash and Investment Report.

Contact: Sandra Dalida, Finance Director/City Treasurer, Finance Department

G. Authorize City Council and City Advisory Body Meetings to be Held Via Teleconference Pursuant to Assembly Bill 361 (AB 361)

Action Proposed: Adopt a resolution authorizing City Council and City Advisory Body meetings to be held via teleconference for a period of 30 days, and making related findings pursuant to AB 361.

Contact: Holly M. Charléty, City Clerk, City Management

H. Agreement with A Plus Tree Incorporated for Urban Forest Maintenance, Tree Pruning, Removal, and Planting Services, including Natural Areas Forest Management

Action Proposed: Adopt a resolution authorizing the City Manager to

execute an agreement with A Plus Tree Incorporated to provide Urban Forest Maintenance, Tree Pruning, Removal, and Planting Services, including Natural Areas Forest Management, effective August 1, 2022, for a period of three years, with the option to annually extend the contract for three additional years, in an amount not to exceed \$320,370 this fiscal year, with annual CPI increases contingent upon future City budgets and City Council approval of annual appropriations.

Contact: Stephen Prée, Environmental Programs Manager/City Arborist; Will Provost, Operations and Environmental Services Division Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

I. Resolution Approving an Updated Agreement with the County of Contra Costa for the Provision of Animal Control Services

Action Proposed: Approve a resolution authorizing the City Manager to execute an updated agreement with the County of Contra Costa for the provision of animal control services for an initial two (2) year term, with automatic renewal for successive three (3) year periods.

Contact: Paul Keith, Chief of Police, El Cerrito Police Department

J. Consulting Services Agreement with Renne Public Policy Group for Grant Writing Services

Action Proposed: Adopt a resolution authorizing the City Manager to execute a consulting services agreement with Renne Public Policy Group in the amount of \$60,000 for grant writing services.

Contact: Alexandra Orologas, Assistant City Manager, City Management

K. Amendment to the City's Classification Plan

Action Proposed: Adopt a resolution amending the City's Classification Plan to authorize Reclassification of Finance Supervisor to Budget/Financial Services Manager in the Finance Department.

Contact: Shannon Bassi, Senior Human Resources Analyst, City Management

6. PRESENTATIONS

A. West Contra Costa Transportation Advisory Committee (WCCTAC) San Pablo Avenue Multimodal Corridor Study, Phase 2

Action Proposed: Receive and file a presentation from West Contra Costa Transportation Advisory Committee (WCCTAC) regarding the

purpose, outcomes and results of phase one, and phase two of the San Pablo Ave Multimodal Corridor Study which spans Alameda and Contra Costa County.

Contact: Leah Greenblat, Transportation Planning Manager, WCCTAC; Adam Dankberg, Project Manager, Kimley-Horn Associates

7. PUBLIC HEARINGS

A. Fire Hazard Abatement

Exempt from CEQA review pursuant to Sections 15304 and 15308, Notice published 7/9/2022

Action Proposed: 1) Adopt a resolution declaring weeds, rubbish, litter, or other flammable material on certain real property identified in the resolution constitutes a public nuisance; and 2) Conduct a public hearing and upon conclusion, adopt a resolution overriding objections by property owners and ordering the City Manager or their designee to abate certain public nuisances pursuant to El Cerrito Municipal Code Chapter 16.26.

Contact: David Yun, Fire Prevention Officer; Chase Beckman, Fire Marshal, Fire Department

B. Amended Foodware Ordinance Requiring Single-Use Foodware Accessories and Standard Condiments Packaged for Single-use to be Provided Only if Requested by a Consumer

Notice published 7/9/2022

Action Proposed: Conduct a public hearing, and upon conclusion, introduce by title and waive any further reading of an Ordinance amending Chapter 8.24 Foodware Regulations of the El Cerrito Municipal Code to align with recent State legislation.

Contact: Christina Leard, Management Analyst III; Will Provost, Operations and Environmental Services Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

C. An Appeal of the Planning Commission's Approval of a Use Permit to Allow a Temporary Fire Station on Craft Avenue

Notice published 7/9/2022

Action Proposed: Conduct a public hearing and upon conclusion, adopt a resolution denying the appeal and upholding the Planning Commission's approval of a Use Permit for a temporary fire station on Craft Avenue.

Contact: Sean Moss, Planning Manager, Community Development Department

8. POLICY MATTERS

A. Adoption of a Memorandum of Understanding between the City of El Cerrito and the El Cerrito Public Safety Management Association - Fire Chief Unit

Action Proposed: Adopt a resolution approving an agreement between the City of El Cerrito and the El Cerrito Public Safety Management Association - Fire Chief Unit (PSMA- Fire Chief Unit) modifying language on salaries and benefits and creating a new Memorandum of Understanding.

Contact: Alexandra Orologas, Assistant City Manager, City Management

B. Adoption of a Memorandum of Understanding between the City of El Cerrito and the Service Employees International Union, Local 1021

Action Proposed: Adopt a resolution approving an agreement between the City of El Cerrito and the Service Employees International Union, Local 1021 (SEIU) modifying language on salaries and creating a new Memorandum of Understanding.

Contact: Alexandra Orologas, Assistant City Manager, City Management

C. Consulting Services Agreement with Koff & Associates for a Citywide Classification and Compensation Study

Action Proposed: Adopt a resolution authorizing the City Manager to execute a consulting services agreement in the amount of \$200,000 with Koff & Associates for the completion of citywide classification and compensation study; and approve the transfer of \$200,000 in expenditure authority from the Unassigned Fund Balance (Reserve) and increase the FY 2022-23 Adopted Budget to cover the classification and compensation study costs.

Contact: Alexandra Orologas, Assistant City Manager, City Management

D. License Agreement with the Kensington Police Protection & Community Services District (KPPCSD) for Use of Site and Amenities at 10940 San Pablo Avenue

Action Proposed: Adopt a resolution authorizing the City Manager to execute a license agreement with the Kensington Police Protection and Community Services District for the temporary usage of Modular Building(s) and other site amenities located at 10940 San Pablo Avenue.

Contact: Christopher Jones, Recreation Director, Recreation Department

9. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments and committee reports.

10. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, August 16, 2022 at 6:00 p.m.

The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.

- Council Meetings can be heard live on FM Radio, KECG – 88.1 and 97.7 FM and viewed live on Cable TV - KCRT- Channel 28. The meetings are rebroadcast on Channel 28 the following Thursday and Monday at 12 noon, except on holidays. Live and On-Demand Webcast of the Council Meetings can be accessed from the City's website <http://www.el-cerrito.org/CouncilMeetingMaterials> and is streamed with closed caption. Copies of the agenda bills and other written documentation relating to items of business referred to on the agenda are on file and available for public inspection in the Office of the City Clerk, at the El Cerrito Library and posted on the City's website at www.el-cerrito.org prior to the meeting.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).
- ***The Deadline for agenda items and communications*** is eight days prior to the next meeting by 12 noon, City Clerk's Office, 10890 San Pablo Avenue, El Cerrito, CA. Tel: 510-215-4305, email cityclerk@ci.el-cerrito.ca.us
- IF YOU CHALLENGE A DECISION OF THE CITY COUNCIL IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE COUNCIL MEETING. ACTIONS CHALLENGING CITY COUNCIL DECISIONS SHALL BE SUBJECT TO THE TIME LIMITATIONS CONTAINED IN CODE OF CIVIL PROCEDURE SECTION 1094.6.
- The City Council believes that late night meetings deter public participation, can affect the Council's decision-making ability, and can be a burden to staff. City Council Meetings shall be adjourned by 11:00 p.m., unless extended to a specific time determined by a majority of the Council.