

Mayor
Lisa Motoyama
Mayor Pro Tem
Tessa Rudnick



Councilmembers
Paul Fadelli
Gabriel Quinto
Carolyn Wysinger

TUESDAY, MARCH 7, 2023

SPECIAL MEETING
CANCELLED
Meeting ID: 886 6261 2126 Password: 505123 Dial in: 1-408-638-0968

REGULAR CITY COUNCIL MEETING (6:00 PM)
Council Chambers - 10890 San Pablo Ave, El Cerrito
Join Via Zoom:
<https://us06web.zoom.us/j/84442333922?pwd=d0dRZmNUdkg4QXNSYVI0NVpvSmxrdz09>
Meeting ID: 844 4233 3922 Password: 112559 Dial in: 1-408-638-0968

View (Regular Meeting Only):

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Teleconferencing: Consistent with the Brown Act as amended by AB 361 (2021), all individuals may participate in-person at the location listed above, or remotely via zoom. In-person attendance limited to available seats and designated accessible spaces only (no standing room). Masks are strongly recommended ([full in-person protocols available here.](#))

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *Via Zoom* using the "[Raise Hand](#)" icon to request to speak.
3. *By Phone* at 1-408-638-0968, dial *9 to "raise your hand".
4. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

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5:00 PM ROLL CALL - CONVENE SPECIAL CITY COUNCIL MEETING

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

2. **ORAL COMMUNICATIONS FROM THE PUBLIC**

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items on the special meeting agenda only.

3. **CLOSED SESSION CONFERENCE WITH NEGOTIATORS**
Pursuant to Government Code Section 54957.6

Agency Designated Representatives: Karen Pinkos, City Manager; Alexandra Orologas, Assistant City Manager; Shannon Bassi, Senior Human Resources Analyst; Glenn Berkheimer, Labor Negotiator; and Sky Woodruff, City Attorney.

Employee Organizations: Public Safety Management Association; and United Professional Firefighters Local 1230.

Contact: Sky Woodruff, City Attorney, City Management

4. **ADJOURN SPECIAL CITY COUNCIL MEETING**

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

2. **PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE**

3. **TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS**

4. **COUNCIL/STAFF COMMUNICATIONS**

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

5. **ORAL COMMUNICATIONS FROM THE PUBLIC**

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time

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for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

6. PRESENTATIONS

A. Induction of Norman La Force into the El Cerrito Wall of Fame

Action Proposed: Adopt a Resolution to induct Norman La Force into the El Cerrito Wall of Fame, as directed by the City Council on December 6, 2022.

Contact: Holly M. Charl  ty, City Clerk, City Management

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Women's History Month Proclamation

Action Proposed: Pass a motion to approve a proclamation designating March as "Women's History Month" and March 8, 2023 as "International Women's Day" in the City of El Cerrito.

Contact: Alexandra Orologas, Assistant City Manager, City Management

B. American Red Cross Month Proclamation

Action Proposed: Pass a motion to approve a proclamation declaring March 2023 as American Red Cross Month in the City of El Cerrito and encouraging all Americans to support this organization and its noble humanitarian mission.

Contact: Holly M. Charl  ty, City Clerk, City Management

C. Arbor Week Proclamation

Action Proposed: Pass a motion to approve a proclamation declaring March 7 through March 14, 2023 as Arbor Week in the City of El Cerrito.

Contact: Stephen Pr  e, Environmental Programs Manager, Public Works Department

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D. Proclamation Recognizing March 10, 2023 as the 64th Anniversary of the Tibetan Uprising Day

Action Proposed: At the request of Councilmember Quinto, approve a proclamation recognizing March 10, 2023, the 64th anniversary of the Tibetan national uprising, as “Tibet Uprising Day” in the City of El Cerrito and display the Tibetan flag at City Hall.

Contact: Alexandra Orologas, Assistant City Manager, City Management

E. Approve a Modification to the Travel Allotment for Councilmember Gabe Quinto

Action Proposed: Pass a motion to approve an increase to the travel allotment for Councilmember Gabe Quinto for FY 2022-2023 in an amount of \$2,100 to cover the cost of attendance at the National League of Cities City Summit.

Contact: Holly M. Charl  ty, City Clerk, City Management

F. Authorization of Prohousing Incentive Pilot Program Application

Action Proposed: Adopt a resolution authorizing staff to apply for the Prohousing Incentive Pilot Program.

Contact: Aissia Ashoori, Housing Manager, Community Development Department; Melanie Mintz, Community Development Director

G. Amendment No. 1 to Caltrans Freeway Maintenance Agreement for El Cerrito del Norte Transit-Oriented Development Complete Streets Improvement Project and On-going Operations

Action Proposed: Adopt a resolution approving and authorizing the City Manager to execute Amendment No. 1 to the Freeway Maintenance Agreement of State Highways in the City of El Cerrito (FMA Amendment No. 1) between the State of California Department of Transportation (Caltrans) and the City of El Cerrito (City) for the El Cerrito del Norte Transit-Oriented Development (TOD) Complete Streets Improvement Project and on-going operations.

Contact: Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

H. Amend Professional Services Agreement for 4Leaf, Inc. for Permit Processing, Inspection, and Other Technical Services

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Action Proposed: Adopt a resolution authorizing the City Manager to execute an amendment to the existing professional services agreement with 4Leaf, Inc., to increase the amount for FY 2022-23 from \$500,000 to \$875,000.

Contact: Melanie Mintz, Community Development Director, Community Development Department

8. PUBLIC HEARINGS

9. POLICY MATTERS

A. Adoption of a Memorandum of Understanding between the City of El Cerrito and the United Professional Firefighters Local 1230

Action Proposed: Adopt a resolution approving an agreement between the City of El Cerrito and the United Professional Firefighters Local 1230 modifying language on salaries, benefits, and creating a new Memorandum of Understanding.

Contact: Shannon Bassi, Senior Human Resources Analyst, Human Resources

B. Construction Contract Award for 2023 Slurry Seal Project, City Project No. C3027.23

Action Proposed: Adopt a resolution approving plans and specifications for the 2023 Slurry Seal Project, City Project No. C3027.23 (Project); accepting the five bids submitted for the Project; authorizing the City Manager to execute a contract in the amount of \$912,120 with VSS International, Inc. and to approve change orders in an amount not to exceed \$92,000 for the construction of the Project; and amending the Fiscal Year (FY) 2022-23 Adopted Budget and Measure A Annual Program of Maintenance and Improvement to transfer \$455,420 from the Measure A Street Improvement Fund Balance to the Measure A Annual Program of Maintenance and Improvement /Capital Outlay for the Project.

Contact: Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

C. FY 2022-23 Second Quarter General Fund Update

Action Proposed: Receive and file the FY 2022-23 General Fund Budget Quarterly update through December 2022.

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Contact: Sandra Dalida, Finance Director/Treasurer, Finance Department

D. Fiscal Year 2022-23 Midyear Budget Update

Action Proposed: Receive an update on City revenues and expenditures for the first six months of the fiscal year through December 31, 2022 and adopt a resolution authorizing amendment to the FY 2022-23 budget and approving new spending limits.

Contact: Sandra Dalida, Finance Director/Treasurer, Finance Department

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments and committee reports.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, March 21, 2023 at 6:00 p.m.

The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.