

Mayor
Lisa Motoyama
Mayor Pro Tem
Tessa Rudnick



Councilmembers
Paul Fadelli
Gabriel Quinto
Carolyn Wysinger

TUESDAY, MARCH 21, 2023

REGULAR CITY COUNCIL MEETING (6:00 PM)
City Council Chambers - 10890 San Pablo Ave, El Cerrito

Join Via Zoom:

<https://us06web.zoom.us/j/85949362475?pwd=STY1NWJLdmZOOZFhMWJZaIBMeHI0QT09>

Meeting ID: 859 4936 2475 **Password:** 266756 **Dial in:** 1-408-638-0968

View:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *Via Zoom* using the "[Raise Hand](#)" icon to request to speak.
3. *By Phone* at 1-408-638-0968, dial *9 to "raise your hand".
4. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #**.

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE**
3. **TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS**

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4. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

6. PRESENTATIONS

A. Police Department Employee Recognition for Officer of the Year and Professional Staff of the Year

Action Proposed: Approve 1) a proclamation commending and congratulating Officer Michael Olivieri as Officer of the Year and 2) a proclamation commending and congratulating Records Specialist Veronica Ceja as Professional Staff of the Year.

Contact: Paul Keith, Chief of Police, El Cerrito Police Department

B. Contra Costa Transportation Authority Agency Update

Action Proposed: Receive and file a presentation from Contra Costa Transportation Authority (CCTA) on the agency's programs, projects, and vision for the future.

Contact: Timothy Haile, Executive Director, CCTA

C. Annual Comprehensive Financial Report for Fiscal Year Ending June 30, 2022

Action Proposed: Receive and file a presentation on the Annual Comprehensive Financial Report for Fiscal Year Ending June 30, 2022

Contact: Sheldon Chavan, Partner, Chavan & Associates LLP; Sandra Dalida, Finance Director/Treasurer, Finance Department

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

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A. Approval of Minutes

Action Proposed: Pass a motion to approve the minutes from the meetings of February 14, February 16, February 21, and March 7, 2023.
Contact: Holly M. Charl  ty, City Clerk, City Management

B. Prescription Drug Abuse Awareness Proclamation

Action Proposed: Pass a motion to approve a proclamation declaring March 2023 as Prescription Drug Abuse Awareness Month in the City of El Cerrito.
Contact: Holly M. Charl  ty, City Clerk, City Management

C. Proclamation Recognizing Education and Sharing Day

Action Proposed: Pass a motion to approve a proclamation declaring April 2, 2023 as Education and Sharing Day in the City of El Cerrito and to raise awareness and strengthen the education of our children.
Contact: Holly M. Charl  ty, City Clerk, City Management

D. Economic Development Committee Appointments

Action Proposed: Approve an Economic Development Committee recommendation to reappoint member Jean Shrem and George Gager, effective March 1, 2023.
Contact: Aissia Ashoori, Housing-Economic Development Manager

E. Committee on Aging Appointments

Action Proposed: Approve the Committee on Aging recommendation and re-appoint Janet James and Kim Marlia to the Committee, effective March 1, 2023.
Contact: Bridget Cooney, Recreation Supervisor, Recreation Department

F. Annual Progress Report for the General Plan & Housing Element

Action Proposed: Receive and file the attached 2022 Annual Progress Report on the General Plan and Housing Element.

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Contact: Diego Romero, Assistant Planner; Aissia Ashoori, Housing-Economic Development Manager; Sean Moss, Planning Manager, Community Development Department

G. Receive Monthly Disbursement and Payment Register Report for the Month of February 2023

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the month of February 2023.

Contact: Sandra Dalida, Finance Director/ Treasurer, Finance Department

H. Annual Parcel Assessment for the National Pollutant Discharge Elimination System (NPDES) Program and Drainage Maintenance Activities for Fiscal Year 2023-24

Action Proposed: Adopt a resolution establishing the annual parcel assessment for the National Pollutant Discharge Elimination System (NPDES) program and Drainage Maintenance activities at the current rate of \$38.00 per Equivalent Runoff Unit (ERU) and authorizing the Contra Costa County Flood Control & Water Conservation District to adopt Stormwater Utility Area (SUA) levies based on said amount for Fiscal Year (FY) 2023-24.

Contact: Christina Leard, Management Analyst III; Will Provost, Operations + Environmental Services Division Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

I. Amendment to Custodial Services Agreement with Universal Building Services

Action Proposed: Adopt a resolution authorizing the City Manager to extend the Recreation Department's custodial services agreement with Universal Building Services through the remainder of fiscal year (FY) 2022-23 for a total amount not to exceed \$95,000.

Contact: Christopher Jones, Recreation Director, Recreation Department

J. Amendment to Agreement with St. Francis Electric for Electrical Traffic Control Devices and Lighting Maintenance and Repair Services

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Action Proposed: Adopt a resolution authorizing the City Manager to execute an amendment to the agreement with St. Francis Electric, for Electrical Traffic Control Devices and Lighting Maintenance and Repair Services, to increase the contract amount an additional \$80,000 in fiscal year (FY) 2022-23 and, contingent upon funding being appropriated by the City Council next fiscal year, \$55,000 in FY 2023-24, with the total compensation not to exceed \$175,000 in FY 2022-23 and the total compensation not to exceed \$150,000 in FY 2023-24.

Contact: Will Provost, Operations and Environmental Services Division Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

K. A Resolution Authorizing Execution of An Agreement for the Affordable Housing Sustainable Communities Program for El Cerrito Plaza Parcel A South for Transit-Oriented Development at the El Cerrito Plaza Station and submission of an application for Affordable Housing Sustainable Community Program funds as a co-applicant with Related

Action Proposed: Adopt a resolution authorizing the City Manager to execute an agreement for the Affordable Housing Sustainable Communities (AHSC) Program as a co-applicant with The Related Companies of California, LLC (Developer), for El Cerrito Plaza Station Transit-Oriented Development (TOD), Parcel A South (EC-PAS) located at 515 Richmond Street, to construct 70 affordable housing units and associated multimodal transportation improvements and to submit an application to the AHSC Program as a co-applicant.

Contact: Aissia Ashoori, Housing Manager; Jarrett Mullen, Sustainable Transportation Program Manager, Community Development Department; Melanie Mintz, Community Development Director

8. PUBLIC HEARINGS

9. POLICY MATTERS

A. Automated License Plate Reader Camera Program

Action Proposed: Adopt a resolution authorizing the City Manager to enter into an agreement with Flock Group Inc. to provide automated license plate reader cameras to the City of El Cerrito for an amount not to exceed \$340,000 between July 1, 2023 and June 30, 2026.

Contact: Paul Keith, Chief of Police, El Cerrito Police Department

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10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments and committee reports.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, April 4, 2023 at 6:00 p.m.

The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.