

Mayor
Lisa Motoyama
Mayor Pro Tem
Tessa Rudnick



Councilmembers
Paul Fadelli
Gabriel Quinto
Carolyn Wysinger

TUESDAY, MAY 2, 2023

REGULAR CITY COUNCIL MEETING (6:00 PM)
City Council Chambers - 10890 San Pablo Ave, El Cerrito

Join Via Zoom:

<https://us06web.zoom.us/j/81644758253?pwd=YndPdGhEcFVveEw0TWdzd3VjcmZydz09>

Meeting ID: 816 4475 8253 **Password:** 839822 **Dial in:** 1-408-638-0968

View:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *Via Zoom* using the "[Raise Hand](#)" icon to request to speak.
3. *By Phone* at 1-408-638-0968, dial *9 to "raise your hand".
4. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #**.

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE**
3. **TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS**

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4. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

6. PRESENTATIONS

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Asian Pacific American Heritage Proclamation

Action Proposed: Approve a proclamation declaring the Month of May 2023 as Asian Pacific American Heritage Month in the City of El Cerrito.

Contact: Shannon Bassi, Senior Human Resources Analyst, Human Resources Department

B. Jewish American Heritage Month Proclamation

Action Proposed: Approve a proclamation declaring the Month of May 2023 as Jewish American Heritage Month in the City of El Cerrito.

Contact: Shannon Bassi, Senior Human Resources Analyst, Human Resources Department

C. National Public Works Week Proclamation

Action Proposed: Pass a motion approving a proclamation designating May 21 through 27, 2023 as National Public Works Week in El Cerrito and encouraging all residents, businesses, and community organizations to recognize the substantial contributions Public Works personnel make to protect our health, safety, and quality of life.

Contact: Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

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D. Affordable Housing Month Proclamation

Action Proposed: Approve a proclamation designating May 2023 as Affordable Housing month in El Cerrito.

Contact: Aissia Ashoori, Housing Manager, Community Development

E. Bike to Work Day Proclamation

Action Proposed: Approve a proclamation recognizing May 18, 2023 as Bike to Work Day in El Cerrito.

Contact: Jennifer Bright, Management Assistant; Melanie Mintz, Community Development Director, Community Development Department

F. Proclamation Recognizing East Bay Municipal Utility District's Centennial Anniversary

Action Proposed: Approve a proclamation recognizing East Bay Municipal Utility District's centennial anniversary.

Contact: Holly M. Charlety, City Clerk, City Management

G. Revisions to Citywide Records Retention Schedule

Action Proposed: Adopt a Resolution to approve an update to the Citywide Records Retention Schedule and rescind Resolution No. 2018-54.

Contact: Holly M. Charlety, City Clerk, City of El Cerrito

H. Execute an Agreement for the Lease Purchase of Two Replacement Command Vehicles in an Amount Not to Exceed \$150,000

Action Proposed: Adopt a Resolution to authorize the lease-to-own purchase of two (2) Chevrolet Tahoe SSV command staff vehicles from California Automotive Retailing Group, INC DBA Dublin Chevrolet of Dublin, CA.

Contact: Eric Saylors, Fire Chief; Joseph Torres, Battalion Chief; Anthony Dawson, Engineer, Fire Department

8. PUBLIC HEARINGS

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A. Public Hearing on Master Fee Schedule Revisions for Fiscal Year 2023-24

Notice Published 4/22/23 & 4/28/23

Action Proposed: Conduct a public hearing, and upon conclusion adopt a resolution approving the Fiscal Year 2023-24 Master Fee Schedule.

Contact: Sandra Dalida, Finance Director/Treasurer, Finance Department

B. Public Hearing regarding Fiscal Year 2023-24 Storm Drain Annual Report and method of collecting storm drain fees

Notice Published 4/22/23 & 4/28/23. 2/3 vote required to pass.

Action Proposed: Conduct a public hearing and upon conclusion adopt a resolution approving the Fiscal Year 2023-24 Storm Drain Annual Report and directing that Storm Drain Fees be collected on the property tax rolls.

Contact: Sandra Dalida, Finance Director/Treasurer, Finance Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

C. Public Hearing to Confirm the Diagram and to Levy the Assessment for Fiscal Year 2023-24 for Landscape and Lighting Assessment District No. 1988-1

Notice Published 4/22/23

Action Proposed: Conduct a public hearing, and upon conclusion adopt a resolution setting the annual Landscape and Lighting Assessment for Fiscal Year (FY) 2023-24 as \$72 per single-family residential parcel, and as noted in the Engineer's Report for other classes of properties.

Contact: Sandra Dalida, Finance Director/City Treasurer, Finance Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

9. POLICY MATTERS

A. Fiscal Year 2023-2024 Budget Study Session

Action Proposed: Conduct a study session on the Fiscal Year 2023-2024 Budget including:

- Feedback from the April 22, 2023 Community Budget Town Hall

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- Discussion of priorities for FY 2023-24 Budget
- City Council Budget

Contact: Karen Pinkos, City Manager, City Management

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

11. ADJOURN REGULAR CITY COUNCIL MEETING

In memory of former Police Chief Patrick Reeve.

The next regularly scheduled City Council meeting is Tuesday, May 16, 2023 at 6:00 p.m.

The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.