

Mayor
Lisa Motoyama
Mayor Pro Tem
Tessa Rudnick



Councilmembers
Paul Fadelli
Gabriel Quinto
Carolyn Wysinger

TUESDAY, SEPTEMBER 19, 2023

SPECIAL CITY COUNCIL MEETING (5:15 PM)

Hillside Conference Room - 10890 San Pablo Ave, El Cerrito

Join Via Zoom:

<https://us06web.zoom.us/j/81993367330?pwd=a2dWOXdXR0FJeDIEb2RBb0VFK2tuUT09>

Meeting ID: 819 9336 7330 **Password:** 726359 **Dial in:** 1-408-638-0968

REGULAR CITY COUNCIL MEETING (6:00 PM)

Council Chambers - 10890 San Pablo Ave, El Cerrito

Join Via Zoom:

<https://us06web.zoom.us/j/84731432246?pwd=NWQ3cWpKV0JMWHZJU0o4MmNuNDVTUT09>

Meeting ID: 847 3143 2246 **Password:** 542729 **Dial in:** 1-408-638-0968

View (Regular Meeting Only):

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *Via Zoom* using the "[Raise Hand](#)" icon to request to speak.
3. *By Phone* at 1-408-638-0968, dial *9 to "raise your hand".
4. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #**.

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

5:15 PM ROLL CALL - CONVENE SPECIAL CITY COUNCIL MEETING

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

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2. ORAL COMMUNICATIONS FROM THE PUBLIC

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items on the special meeting agenda only.

3. COMMISSION INTERVIEWS, STATUS AND APPOINTMENTS

Action Proposed: Staff requests that City Council conduct interviews and, at the conclusion of interviews, confer with staff regarding ongoing recruitment(s), any remaining vacancies, and the scheduling of further special meetings to conduct interviews (if applicable). Council may decide to make appointments at the conclusion of the meeting.

Contact: Holly M. Charl  ty, City Clerk, City Management

4. ADJOURN SPECIAL CITY COUNCIL MEETING

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449

2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE

3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS

4. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

6. PRESENTATIONS

Mayor
Lisa Motoyama
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7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Approval of Minutes

Action Proposed: Pass a motion to approve the minutes from the meetings of July 18 and August 15, 2023.

Contact: Holly M. Charl  ty, City Clerk, City Management

B. 55th Anniversary of Eden Housing Proclamation

Action Proposed: Pass a motion to approve a proclamation recognizing Eden Housing's 55th anniversary.

Contact: Holly M. Charl  ty, City Clerk, City Management

C. Hispanic Heritage Proclamation

Action Proposed: Pass a motion to approve a proclamation declaring September 15, 2023- October 15, 2023 as Hispanic Heritage Month, by recognizing and celebrating the histories, cultures, and contributions of American citizens whose ancestors came from Spain, Mexico, the Caribbean, and Central and South America.

Contact: Shannon Bassi, Senior Human Resources Analyst, Human Resources

D. Suicide Prevention Awareness Proclamation

Action Proposed: Pass a motion to approve a proclamation declaring September as Suicide Prevention Awareness Month in the City of El Cerrito.

Contact: Shannon Bassi, Senior Human Resources Analyst, Human Resources

E. Proclamation Recognizing Asher Kessler

Action Proposed: Pass a motion to approve a proclamation recognizing Asher Kessler of East Bay Rough Riders and Coach Lawrence Pang for their outstanding accomplishment in the 16th World Dragon Boat Racing Championships.

Contact: Holly M. Charl  ty, City Clerk, City Management

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F. Monthly Disbursement and Check Register Report for August 2023

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the month of August 2023.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

G. 2nd Reading and Adoption of an Ordinance for a Contract Amendment between the City of El Cerrito and the Board of Administration of The California Public Employees' Retirement System (CalPERS) Related to Employee Members of United Professional Firefighters Association (Local 1230)

1st Reading 8/25/2023

Action Proposed: Waive the second reading and adopt Ordinance 2023-03 amending the City's existing California Public Employees' Retirement System (CalPERS) contract.

Contact: Holly M. Charléty, City Clerk, City Management

H. Safe Streets for All (SS4A) Cooperative Agreement with Contra Costa Transportation Authority for Richmond Street Complete Streets Improvement Project

Action Proposed: Adopt a resolution approving the Cooperative Agreement between the Contra Costa Transportation Authority (CCTA) and the City of El Cerrito for all phases of project delivery for the Richmond Street Complete Streets Improvement Project consisting of planning, preliminary design and environmental clearance, design including preparation of plans, specifications and estimates (PS&E), right-of-way (ROW) work including utility relocations, and construction, and authorizing the City Manager to execute the agreement in a form approved by the City Attorney.

Contact: Marielle Cuison, Associate Engineer, Public Works Department; Yvetteh Ortiz, Public Works Director/City Engineer

I. Authorization of Consulting Services Agreements with Multiple Firms for On-call Building, Planning, Fire and Engineering Consulting Services

Action Proposed: Adopt a resolution authorizing the City Manager to execute professional services agreements with nine (9) consulting firms

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to provide on-call professional services for three years, with the option to extend for an additional two years, in a total amount not to exceed \$2,000,000.

Contact: Jennifer Bright, Management Assistant; Melanie Mintz, Community Development Director, Community Development Department; Yvetteh Ortiz, Public Works Director, Public Works Department; Chase Beckman, Fire Marshal/Battalion Chief, Fire Department

J. Amendment to Consulting Services Agreement with Baker Tilly to Provide Additional Consulting Services in Fiscal Year 2023-24

Action Proposed: Adopt a resolution authorizing the City Manager to execute a second amendment to the consulting services agreement with Baker Tilly US, LLP (formerly Management Partners) to provide consulting services to the City in an amount not to exceed \$25,610 in Fiscal Year 2023-24, with the total contract amount not to exceed \$100,000, and extending the term of the agreement to June 30, 2024.

Contact: Will Provost, Assistant to the City Manager, City Management

K. Safe Routes to Bay Area Rapid Transit District (BART) Funding Agreement for El Cerrito del Norte Transit-Oriented Development Complete Streets Improvement Project

Action Proposed: Adopt a resolution approving the Safe Routes to BART Funding Agreement (Agreement) between BART and the City of El Cerrito (City) for the El Cerrito del Norte Transit-Oriented Development (TOD) Complete Streets Improvement Project and authorizing the City Manager to execute the Agreement in a form approved by the City Attorney.

Contact: Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

L. Purchase Authorization for Renewable Diesel and Unleaded Gasoline

Action Proposed: Adopt a resolution authorizing the City Manager to enter into fuel purchase agreements through Santa Clara County's contract bid process for renewable diesel and through the State of California's contract bid process for unleaded gasoline.

Contact: Karineh Samkian, Senior Program Manager; Susan Kattchee, Interim Operations and Environmental Services Division Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works

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Department

8. PUBLIC HEARINGS

A. Fire Hazard Abatement

*Exempt from CEQA review pursuant to Sections 15304 and 15308,
Notice published 9/9/2023*

Action Proposed: 1) Adopt a resolution declaring weeds, rubbish, litter, or other flammable material on certain real property identified in the resolution constitutes a public nuisance; and 2) Conduct a public hearing and upon conclusion, adopt a resolution overriding objections by property owners and ordering the City Manager or their designee to abate certain public nuisances pursuant to El Cerrito Municipal Code Chapter 16.26.

Contact: Traviss Crumpacker, Fire Prevention Officer; Chase Beckman, Fire Marshal, Fire Department

B. Cost Hearing Regarding Fire Hazard Abatement of a Public Nuisance for Properties Identified and pursuant to El Cerrito Municipal Code Chapter 16.26

Notice published 9/9/2023

Action Proposed: Conduct a public hearing and upon conclusion adopt a resolution confirming the cost of abatement of public nuisance conditions resulting from the presence of weeds, rubbish, litter or other flammable material on private properties designated in Exhibit A to the resolution as authorized by El Cerrito Municipal Code Chapter 16.26.

Contact: Chase Beckman, Fire Marshal, Fire Department; Traviss Crumpacker, Fire Prevention Officer, Fire Department

9. POLICY MATTERS

A. Establishment of the PARS Post-Employment Benefits Trust Program

Action Proposed: Adopt a Resolution authorizing participation in the PARS Post-Employment Benefits Trust Program to be administered by Public Agency Retirement Services (PARS) and U.S. Bank, appointing the City Manager as the City's Plan Administrator, authorizing the City Manager to execute the documents to implement the Program, and appropriating from fund balance and authorizing the deposit of \$1,000,000 as the initial contribution to the City's trust.

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Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department; Karen Pinkos, City Manager, City Management

B. Consideration of a Financial Advisory Board Recommendation to Increase City Council Compensation

Notice published 9/9/2023

Action Proposed: Introduce by title and waive any further reading of an Ordinance to increase the City Council's compensation from \$441 per month to \$650 per month.

Contact: Crystal Reams, Finance Director/City Treasurer; Sky Woodruff, City Attorney

C. Study Session on City Board, Commission, and Committees

Action Proposed: Conduct a study session on City Boards, Commissions, and Committees (Advisory Bodies), consider recommendations made by the City Council ad-hoc committee and if applicable, provide staff direction.

Contact: Holly M. Charléty, City Clerk, City Management on behalf of City Council Ad-hoc Subcommittee of Mayor Lisa Motoyama and Councilmember Paul Fadelli

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

11. CLOSED SESSION

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957

Action Proposed: Title: City Manager

Contact: Sky Woodruff, City Attorney, City Management

B. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957

Action Proposed: Agency Designated Representatives: Mayor Pro Tem Tessa Rudnick and City Councilmember Gabe Quinto

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Unrepresented Employee: City Manager
Contact: Sky Woodruff, City Attorney, City Management

12. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, October 3, 2023 at 6:00 p.m.

The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.