

Mayor
Lisa Motoyama
Mayor Pro Tem
Tessa Rudnick



Councilmembers
Paul Fadelli
Gabriel Quinto
Carolyn Wysinger

TUESDAY, OCTOBER 17, 2023

SPECIAL CITY COUNCIL MEETING (5:00 PM)

Hillside Conference Room - 10890 San Pablo Ave, El Cerrito

Join Via Zoom:

<https://us06web.zoom.us/j/89498217087?pwd=WVNjQWIPZ3RybVI3UTk2N3pmbmxQUT09>

Meeting ID: 894 9821 7087 **Password:** 830489 **Dial in:** 1-408-638-0968

REGULAR CITY COUNCIL MEETING (6:00 PM)

Council Chambers - 10890 San Pablo Ave, El Cerrito

Join Via Zoom:

<https://us06web.zoom.us/j/84084043280?pwd=NIY2eGRwS2ZQbzY4QmtyeXJnajg1UT09>

Meeting ID: 840 8404 3280 **Password:** 448839 **Dial in:** 1-408-638-0968

View (Regular Meeting Only):

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Public Comment via zoom has been suspended.

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

5:00 PM ROLL CALL - CONVENE SPECIAL CITY COUNCIL MEETING

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

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2. ORAL COMMUNICATIONS FROM THE PUBLIC

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items on the special meeting agenda only.

3. CLOSED SESSION CONFERENCE WITH NEGOTIATORS

Government Code Section 54856.8

Property: A portion of City property adjacent to the east side of the El Cerrito Plaza BART Station between Central Avenue and Fairmount Avenue

Agency negotiators: Melanie Mintz, Community Development Director, Community Development Department; Sky Woodruff, City Attorney, City Management

Negotiating parties: BART and The Related Companies of California, LLC

Under negotiation: Price and terms

Contact: Sky Woodruff, City Attorney, City Management

4. ADJOURN SPECIAL CITY COUNCIL MEETING

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449

2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE

3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS

4. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

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6. PRESENTATIONS

A. Annual Sundar Shadi Garden Club Awards

Action Proposed: Receive and file a brief presentation and acknowledgement of contest winners.

Contact: Pamela Austin, El Cerrito Garden Club Representative

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Shelter in Place Education Day Proclamation

Action Proposed: Approve a proclamation recognizing November 1, 2023 as Shelter in Place Education Day in El Cerrito.

Contact: Holly M. Charléty, City Clerk, City Management

B. Ujima Lodge #35 Proclamation

Action Proposed: Approve a proclamation recognizing Ujima Lodge #35 on its 102nd anniversary.

Contact: Holly M. Charléty, City Clerk, City Management

C. Bullying Prevention Month and Unity Day Proclamation

Action Proposed: Approve a proclamation declaring October as National Bullying Prevention Month and October 18, 2023 as Unity Day in the City of El Cerrito.

Contact: Andrea Dwyer, Childcare Supervisor, Recreation Department

D. 70th Anniversary of St. Peter Christian Methodist Episcopal Church

Action Proposed: Approve a proclamation recognizing the 70th anniversary of St. Peter Christian Methodist Episcopal Church of El Cerrito.

Contact: Holly Charléty, City Clerk, City Management

E. Committee on Aging Appointment

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Action Proposed: Approve a Committee on Aging recommendation to appoint Linda Cain to the Committee on Aging, effective October 17, 2023.

Contact: Bridget Cooney, Recreation Supervisor, Recreation Department

F. Resolution to Authorize the Purchase of an Emergency Replacement Generator for Station 52 and appropriate an amount not to exceed \$75,000.

Action Proposed: Adopt a Resolution amending the Fiscal Year 2023-2024 adopted budget to appropriate \$75,000 from the general fund balance to purchase a renewable diesel emergency back-up generator at Fire Station 52, and authorize the City Manager to execute a purchase agreement with Leete Generator LLC.

Contact: Eric Saylors, Fire Chief; Joseph Torres, Battalion Chief, Fire Department

G. Authorization of Agreement for the Infill Infrastructure Grant – Catalytic Qualifying Infill Area Program of 2019 for the El Cerrito Plaza BART Transit-Oriented Development

Action Proposed: Adopt a resolution authorizing the City Manager to execute a standard agreement and all other required documents for the Infill Infrastructure Grant – Catalytic Qualifying Infill Area Program (IIGC) with the California Department of Housing and Community Development (HCD) to support the El Cerrito Plaza Station Transit-Oriented Development (TOD) Project.

Contact: Aissia Ashoori, Housing Manager; Melanie Mintz, Community Development Director, Community Development Department

H. Resolution Authorizing Execution of a Grant Pass-through Agreement Between the City and BART to Receive Funding from BART for Transportation Infrastructure Planning, Design, and Construction Around the El Cerrito Plaza BART Station.

Action Proposed: Adopt a resolution authorizing the City Manager to 1) execute a grant pass-through agreement with the San Francisco Bay Area Rapid Transit District (BART) to receive grant funding from the Transit and Intercity Capital Rail Program (TIRCP) Cycle 5, which was awarded to BART, in an amount not to exceed \$250,000 for the first allocation; and 2) authorize the City Manager to execute amendments to this agreement to receive additional allocations of grant funding from

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TIRCP Cycle 5 for an amount not to exceed \$10,000,000.

Contact: Jarrett Mullen, Sustainable Transportation Program Manager;
Sean Moss, Planning Manager; Melanie Mintz, Community Development
Director, Community Development Department

I. Consulting Services Agreement with Ghirardelli Associates for the El Cerrito Del Norte Transit-Oriented Development Complete Streets Improvement Project, City Project No. C4014, Federal Project No. CML-5239(029)

Action Proposed: Adopt a resolution authorizing the City Manager to execute a Consulting Services Agreement with Ghirardelli Associates (Ghirardelli) to provide construction management services for the El Cerrito Del Norte Transit-Oriented Development Complete Streets Improvement Project, City Project No. C4014, Federal Project No. CML 5239(029) in the amount of \$1,584,372.83 and approve a contingency amount not to exceed \$110,000.

Contact: Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

J. Monthly Disbursement and Check Register Report for September 2023

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the month of September 2023.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

K. FY 2023-24 First Quarter Cash and Investment Report

Action Proposed: Receive and file the City's first quarter cash and investment report for the period July 1, 2023 through September 30, 2023.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

8. PUBLIC HEARINGS

9. POLICY MATTERS

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A. FY 2022-23 General Fund Budget Quarterly Update through June 2023

Action Proposed: Receive and file the FY 2022-23 General Fund Budget Quarterly Update through June 2023.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

B. Wildfire Safety and Preparedness

Action Proposed: Receive and file a presentation from the El Cerrito Fire Department with information on wildfires, including threats, impacts, prevention, and safety and provide staff direction on wildfire safety preparedness programs.

Contact: Eric Saylor, Fire Chief, Fire Department

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, November 7, 2023 at 6:00 p.m.

The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.