

Mayor
Lisa Motoyama
Mayor Pro Tem
Tessa Rudnick



Councilmembers
Paul Fadelli
Gabriel Quinto
Carolyn Wysinger

TUESDAY, DECEMBER 19, 2023

REGULAR CITY COUNCIL MEETING (6:00 PM)
City Council Chambers - 10890 San Pablo Ave, El Cerrito

Join Via Zoom:

<https://us06web.zoom.us/j/82807565690?pwd=Wk85Zk5vRVlPc1I4dUtzNytVUkNiZz09>

Meeting ID: 828 0756 5690 **Password:** 206769 **Dial in:** 1-408-638-0968

View:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE**
3. **TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS**

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4. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

6. PRESENTATIONS

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Monthly Disbursement and Check Register Report for November 2023

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the month of November 2023.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

B. Transportation Impact Fee Annual Report for Fiscal Year 2022-23
Report publicly posted 12/04/2023

Action Proposed: Receive and file the Transportation Impact Fee Annual Report for Fiscal Year 2022-23, ending June 30, 2023.

Contact: Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

C. CalRecycle Grant Program Applications

Action Proposed: Adopt a Resolution authorizing the City Manager, or designee, to submit applications for payment and grant programs and related authorizations to the California Department of Resources Recycling and Recovery.

Contact: Christina Leard, Management Analyst III; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

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8. PUBLIC HEARINGS

9. POLICY MATTERS

A. City Council Reorganization

The City Council will elect a Mayor and Mayor Pro-Tempore to serve a term of one year.

Contact: Holly M. Charléty, City Clerk, City Management

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, January 16, 2024 at 6:00 p.m.

The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.



AGENDA BILL

Agenda Item No. 7.A.

Date: December 19, 2023
To: El Cerrito City Council
From: Crystal Reams, Finance Director/City Treasurer, Finance Department
Subject: Monthly Disbursement and Check Register Report for November 2023

ACTION PROPOSED

Receive and file the Monthly Disbursement and Check Register Report for the month of November 2023.

BACKGROUND/ANALYSIS

California Government Code, Title 4. Government of Cities, Division 3, Part 3, Chapter 3, Section 41004 states, "Regularly, at least once each month, the city treasurer shall submit to the city clerk a written report and accounting of all receipts, disbursements, and fund balances. The city treasurer shall file a copy with the legislative body." In addition, the City's Comprehensive Financial Policy, Item 5.1 Accounting Standards indicates the City's accounting and financial reporting systems shall be maintained in conformance with all state and federal laws.

- Month ending November 30, 2023, reflecting 285 Accounts Payable General Warrant Nos. 87925 through 88240, 22 ACH/EFT transactions, and 647 payroll-related checks and EFTs for a grand total of \$4,796,176.99.

STRATEGIC PLAN CONSIDERATIONS

The City's Comprehensive Financial Policy, and the City's Strategic Plan Goal B to achieve long-term financial sustainability, which includes ensuring policies, procedures, and systems represent best practices in financial management, are aligned with requirements referenced in California Government Code, Title 4, Chapter 3, Section 41004.

ENVIRONMENTAL CONSIDERATIONS

This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS

There is no fiscal impact associated with acceptance of the Monthly Disbursement and Check Register Report.

LEGAL CONSIDERATIONS

The City Attorney has reviewed this agenda item and found that legal considerations have been addressed.

Reviewed by:

A handwritten signature in blue ink, appearing to read "Karen Pinkos".

Karen Pinkos, City Manager

Attachments:

1. Monthly Payment Register November 2023

City of El Cerrito
Payment Register

From Payment Date: 11/1/2023 - To Payment Date: 11/30/2023

Number	Date	Void Reason	Source	Payee Name	Description	Transaction Amount
Accounts Payable - Checks						
87925	11/01/2023		Accounts Payable	BILL'S UNDERGROUND	PUBLIC WORKS DEPOSIT REFUND OCT-2023	\$10,166.00
87926	11/01/2023		Accounts Payable	EHRET COMPANY	PUBLIC WORKS DEPOSIT REFUND OCT-2023	\$1,730.00
87927	11/01/2023		Accounts Payable	KATO PLUMBING	PUBLIC WORKS DEPOSIT REFUND OCT-2023	\$1,730.00
87928	11/01/2023		Accounts Payable	PG&E	PUBLIC WORKS DEPOSIT REFUND OCT-2023	\$1,730.00
87929	11/01/2023		Accounts Payable	SONIC TELECOM	PUBLIC WORKS DEPOSIT REFUND OCT-2023	\$761.65
87930	11/01/2023		Accounts Payable	STREAMLINE PLUMBING INC.	PUBLIC WORKS DEPOSIT REFUND OCT-2023	\$1,696.00
87931	11/01/2023		Accounts Payable	ENDEAVOR WIRELESS CONSTRUCTION INC	PUBLIC WORKS DEPOSIT REFUND OCT-2023	\$792.00
87932	11/01/2023		Accounts Payable	PLANTED EARTH INC	PUBLIC WORKS DEPOSIT REFUND OCT-2023	\$792.00
87933	11/01/2023		Accounts Payable	PROFORMA CONSTRUCTION INC	PUBLIC WORKS DEPOSIT REFUND OCT-2023	\$732.00
87965	11/01/2023		Accounts Payable	ALEX AUTO DETAIL	FLEET SERVICES	\$265.00
87966	11/01/2023		Accounts Payable	Amazon Capital Services, Inc.	FIRST AID KIDS	\$337.14
87967	11/01/2023		Accounts Payable	AMERIGAS PROPANE INC	PROPANE FOR FORKLIFT	\$708.52
87968	11/01/2023		Accounts Payable	ARMOUR PETROLEUM SVC & EQUIPT	UST VISUAL INSPECTION	\$200.00
87969	11/01/2023		Accounts Payable	ASBURY ENVIRONMENTAL SERVICES	RECYCLING SERVICES	\$100.00
87970	11/01/2023		Accounts Payable	BOUNDTREE MEDICAL LLC	MEDICAL SUPPLIES	\$495.85
87971	11/01/2023		Accounts Payable	CASCADIA CONSULTING GROUP, INC.	PROFESSIONAL SERVICES	\$5,478.75
87972	11/01/2023		Accounts Payable	CINTAS CORPORATION #054 UNIFORMS	UNIFORM SUPPLIES	\$162.04
87973	11/01/2023		Accounts Payable	CITY OF FAIRFIELD	RANGE FEES	\$2,418.00
87974	11/01/2023		Accounts Payable	COAST COUNTIES PETERBILT	FLEET SERVICES	\$621.90
87975	11/01/2023		Accounts Payable	COMCAST	UTILITIES	\$276.16
87976	11/01/2023		Accounts Payable	CONTRA COSTA HEALTH SERVICES	ENVIRONMENTAL HEALTH SERVICES	\$199.00
87977	11/01/2023		Accounts Payable	CORODATA SHREDDING INC.	MONTHLY SHREDDING	\$207.43
87978	11/01/2023		Accounts Payable	COSTCO WHOLESALE MEMBERSHIP	FD COSTCO MEMBERSHIP	\$60.00
87979	11/01/2023		Accounts Payable	DEPARTMENT OF INDUSTRIAL	SLIDE INSPECTION	\$146.25
87980	11/01/2023		Accounts Payable	DICKINSON FLEET SVCS / COX AUTOMOTIVE	FLEET SERVICES	\$15,261.16
87981	11/01/2023		Accounts Payable	EBMUD	EBMUD-UTILITIES-AUG-SEP-2023	\$3,518.68
87982	11/01/2023		Accounts Payable	FORENSIC SERVICES DIVISION	FORENSIC TESTS	\$725.00
87983	11/01/2023		Accounts Payable	KEITH, PAUL	EMPLOYEE EXPENSE REIMBURSEMENT	\$1,586.40
87984	11/01/2023		Accounts Payable	L.N. CURTIS & SONS	UNIFORM SUPPLIES	\$1,462.82
87985	11/01/2023		Accounts Payable	LEAF	LICENSING LEASE PAYMENT	\$1,300.43
87986	11/01/2023		Accounts Payable	MICHAELS TRANSPORTATION SVC	TRANSPORTATION SERVICES	\$197.60
87987	11/01/2023		Accounts Payable	OFFICE DEPOT	OFFICE SUPPLIES	\$96.95
87988	11/01/2023		Accounts Payable	OIL CHANGERS	FLEET SERVICES	\$74.20
87989	11/01/2023		Accounts Payable	OLIVERO PLUMBING	PLUMBING	\$1,560.47
87990	11/01/2023		Accounts Payable	PASTIME HARDWARE	FLEET SERVICES	\$10.98
87991	11/01/2023		Accounts Payable	SSD ALARM	ALARM SERVICES	\$906.03
87992	11/01/2023		Accounts Payable	ST. FRANCIS ELECTRIC	SRTEET LIGHT MAINTENANCE	\$4,400.00
87993	11/01/2023		Accounts Payable	STAILING S&S RV REPAIRS	FLEET SERVICES	\$356.87
87994	11/01/2023		Accounts Payable	TYLER TECHNOLOGIES	NW PROJECT MANAGEMENT FEES	\$1,074.94
87995	11/01/2023		Accounts Payable	TYR SPORT, INC.	SPORT CAMP	\$128.42
87996	11/03/2023		Accounts Payable	CALPERS LONG TERM CARE PROGRAM	PER3 - CALPERS Longterm Care Ins	\$39.66
87997	11/03/2023		Accounts Payable	HEALTH CARE DENTAL TRUST	DEN1 - Dental 1*	\$18,272.08

City of El Cerrito
Payment Register

From Payment Date: 11/1/2023 - To Payment Date: 11/30/2023

Number	Date	Void Reason	Source	Payee Name	Description	Transaction Amount
87998	11/03/2023		Accounts Payable	IAFF LOCAL 1230	DUE4 - UNION LOCAL 1230	\$5,075.92
87999	11/03/2023		Accounts Payable	KAISER FOUNDATION HEALTH PLAN	K1 - Kaiser 1*	\$228,703.51
88000	11/03/2023		Accounts Payable	LEGALSHIELD	LEGL - PRE-PAID LEGAL SRVC	\$182.40
88001	11/03/2023		Accounts Payable	MUNICIPAL POOLING AUTHORITY	LIFE - Supp Life Insu - Inv# 920-34420, Nov 2023	\$12,312.82
88002	11/03/2023		Accounts Payable	NATIONWIDE TRUST COMPANY, FSB	FHEA - Fire Health Savings Acct	\$14,975.00
88003	11/03/2023		Accounts Payable	SEIU LOCAL 1021	COPE - VOLUNTARY COPE DEDUCTION*	\$1,716.20
88004	11/03/2023		Accounts Payable	SUTTER HEALTH PLUS	SHR - Sutter Health Plus EE Cost*	\$35,579.20
88005	11/03/2023		Accounts Payable	U.S. BANK - INSTITUTIONAL TRUST - W REGION	PAR - PARS - ARS 457*	\$2,656.42
88006	11/02/2023		Accounts Payable	ARMOUR PETROLEUM SVC & EQUIPT	UST REPAIR DIESEL FUEL	\$706.53
88007	11/02/2023		Accounts Payable	AVILA PROJECT MANAGEMENT	RICHMOND STREET IMPROVEMENT PROJECT	\$7,405.00
88008	11/02/2023		Accounts Payable	BATTALION ONE FIRE PROTECTION	CITY HALL QUARTERLY FIRE INSPECTION	\$440.00
88009	11/02/2023		Accounts Payable	BAY AREA AIR QUALITY MGMT DIST	COMM CENTER GENERATOR PERMIT	\$493.00
88010	11/02/2023		Accounts Payable	BLACK, MEI-YU	INSTRUCTOR PAYMENT	\$168.00
88011	11/02/2023		Accounts Payable	BPXPRESS	DEL NORTE TOD PROJECT PLANROOM	\$415.05
88012	11/02/2023		Accounts Payable	CHILDCARE CAREERS, LLC	INSTRUCTOR PAYMENT	\$8,366.03
88013	11/02/2023		Accounts Payable	DOGFATHER K9 CONNECTIONS	K9 BOARDING	\$1,852.00
88014	11/02/2023		Accounts Payable	ELENA CHANGALA	INSTRUCTOR PAYMENT	\$540.00
88015	11/02/2023		Accounts Payable	FEHR & PEERS	SPASP WCCTAC ACTION PLAN	\$2,509.50
88016	11/02/2023		Accounts Payable	GABRIEL, BARBARA, A.	INSTRUCTOR PAYMENT	\$675.60
88017	11/02/2023		Accounts Payable	HONEY BUCKET	CENTRAL PARK SERVICE	\$221.05
88018	11/02/2023		Accounts Payable	JOHNSON CONTROLS SECURITY SOLUTIONS	CITY HALL ALARM QUARTERLY SERVICES	\$462.02
88019	11/02/2023		Accounts Payable	KITTELSON & ASSOCIATES INC	2023 LOCAL ROAD SAFETY PLAN	\$10,583.47
88020	11/02/2023		Accounts Payable	KNORR SYSTEMS, INC.	POOL CHEMICALS	\$6,646.62
88021	11/02/2023		Accounts Payable	NBS	PROFESSIONAL SERVICES	\$2,776.26
88022	11/02/2023		Accounts Payable	OFFICE DEPOT	OFFICE SUPPLIES	\$59.25
88023	11/02/2023		Accounts Payable	PREMIER GRAPHICS	CITY PARK SIGNS	\$831.29
88024	11/02/2023		Accounts Payable	SHAHKAR, MEHRAN	INSTRUCTOR PAYMENT	\$1,020.00
88025	11/02/2023		Accounts Payable	SINGLE CYLINDER REPAIR	OPERATING SUPPLIES	\$5.76
88026	11/02/2023		Accounts Payable	ST. FRANCIS ELECTRIC	TS TIMING / CONTROLLER TIMING SHEETS	\$7,776.00
88027	11/02/2023		Accounts Payable	STERICYCLE, INC.	MEDICAL WASTE	\$173.65
88028	11/02/2023		Accounts Payable	TWO BROTHERS POOL & SPA, INC	OCTOBER POOL SERVICE	\$3,876.95
88029	11/02/2023		Accounts Payable	TYR SPORT, INC.	OPERATING SUPPLIES	\$756.80
88030	11/02/2023		Accounts Payable	UNIVERSAL BUILDING SERVICE	JANITORIAL SERVICES	\$5,743.00
88031	11/02/2023		Accounts Payable	West Contra Costa Transit Authority (WCCTAC)	FY 23-24 Member Agency Dues	\$54,494.00
88032	11/09/2023		Accounts Payable	4LEAF, INC.	On Call Building Services	\$224,191.65
88033	11/09/2023		Accounts Payable	AL-ZAHER, RAED	MILEAGE REIMBURSEMENT	\$28.69
88034	11/09/2023		Accounts Payable	APB GENERAL ENGINEERING	PERMIT FEES REFUND	\$2,243.59
88035	11/09/2023		Accounts Payable	ATCO Pest Control	Pest Control Services	\$375.00
88036	11/09/2023		Accounts Payable	CIRCLEUP EDUCATION	DEI TRAINING	\$4,939.00
88037	11/09/2023		Accounts Payable	CONCENTRA MEDICAL CENTERS	DRUG SCREENING	\$66.00
88038	11/09/2023		Accounts Payable	CONTRA COSTA COUNTY LIBRARY	Library 4th Quarter FY22-23	\$11,411.17
88039	11/09/2023		Accounts Payable	Cross Connections Emergency Services, Inc.	FD RADIOS	\$5,505.57
88040	11/09/2023		Accounts Payable	CUISON, MARIELLE	Food for meetings	\$41.99

City of El Cerrito
Payment Register

From Payment Date: 11/1/2023 - To Payment Date: 11/30/2023

Number	Date	Void Reason	Source	Payee Name	Description	Transaction Amount
88041	11/09/2023		Accounts Payable	DELL MARKETING L.P.	Three 5440 Laptops	\$14,542.40
88042	11/09/2023		Accounts Payable	FADELLI, PAUL	Cal Cities Convention	\$694.73
88043	11/09/2023		Accounts Payable	Hdl Coren & Cone	Contract Services Property Tax: October - December 2023	\$2,400.00
88044	11/09/2023		Accounts Payable	KENNEDY, GREG, C	OCT23 MEDICAL REVIEW	\$2,000.00
88045	11/09/2023		Accounts Payable	KNORR SYSTEMS, INC.	SODIUM HYPO	\$683.97
88046	11/09/2023		Accounts Payable	KREISBERG LAW FIRM	LEGAL SVCS OCT 2023	\$971.50
88047	11/09/2023		Accounts Payable	Lambert, Roland	PE LICENSE RENEWAL FEE	\$180.00
88048	11/09/2023		Accounts Payable	MOTOYAMA, LISA	Cal Cities Convention	\$522.05
88049	11/09/2023		Accounts Payable	NODAL, EDWARD	Petty Cash Expense Reimbursement	\$32.69
88050	11/09/2023		Accounts Payable	PREMIER GRAPHICS	Business Cards	\$71.66
88051	11/09/2023		Accounts Payable	ROSTAD*KIKI	Fall Clay Magic Sept & Oct	\$900.00
88052	11/09/2023		Accounts Payable	SSP DATA PRODUCTS	DarkTrace Endpoints	\$83,901.76
88053	11/09/2023		Accounts Payable	EBMUD	UTILITIES_EBMUD_SEPT.OCT23	\$15,392.61
88054	11/15/2023		Accounts Payable	ZACHARY SEAN ZAVALA	PHOTOGRAPHY SERVICES	\$3,100.00
88055	11/16/2023		Accounts Payable	2-ELEVEN SHIELDS	HELMET SHIELDS	\$975.71
88056	11/16/2023		Accounts Payable	4LEAF, INC.	PLAN REVIEW SVCS	\$8,712.60
88057	11/16/2023		Accounts Payable	AJCHE, DANIEL	INSTALL FLOORING -OFFICER LOUNGE	\$450.00
88058	11/16/2023		Accounts Payable	ALLIANT INSURANCE SERVICES, INC	UST POLLUTION LIABILITY INSURANCE	\$1,386.74
88059	11/16/2023		Accounts Payable	Amazon Capital Services, Inc.	DISHWASHER PART	\$31.95
88060	11/16/2023		Accounts Payable	AMERIGAS PROPANE INC	PROPANE RECYCL CNTR 10/4-10/24/23	\$1,461.65
88061	11/16/2023		Accounts Payable	ASCENT ENVIRONMENT, INC.	HOUSING ELEMENT	\$5,880.00
88062	11/16/2023		Accounts Payable	AT&T	LEA TRACKING	\$295.00
88063	11/16/2023		Accounts Payable	BAKER TILLY US, LLP	STATEGIC PLAN WORKSHOP SUPPORT	\$8,590.00
88064	11/16/2023		Accounts Payable	BAY AREA NEWS GROUP EAST BAY	PUBLIC HEARINGS NOTICING	\$374.42
88065	11/16/2023		Accounts Payable	BEST EQUIPMENT	FIRE EXT	\$111.89
88066	11/16/2023		Accounts Payable	BRANDON, DANIEL	COM CNTR SOUND SYSTEM DESIGN	\$720.00
88067	11/16/2023		Accounts Payable	CARRION, DAMIEN	REIMBURSE EDUCATION COSTS	\$1,475.00
88068	11/16/2023		Accounts Payable	CHILDCARE CAREERS, LLC	P.5015 MADERA - CHILDCARE AIDE	\$1,518.00
88069	11/16/2023		Accounts Payable	CITY OF WALNUT CREEK	Leadership Academy 23-24 Dues	\$6,768.00
88070	11/16/2023		Accounts Payable	COLEMAN, CLAIRE	MMANC CONFERENCE	\$1,723.57
88071	11/16/2023		Accounts Payable	CPS HR Consulting	RECRUITING	\$1,143.06
88072	11/16/2023		Accounts Payable	DELL MARKETING L.P.	Three 5440 Laptops for IT	\$8,545.56
88073	11/16/2023		Accounts Payable	DIVISION OF STATE ARCHITECT	Disability Access & Edu fee for Q3 2023	\$876.00
88074	11/16/2023		Accounts Payable	DON'S TIRE SERVICE, INC.	REPLACE TIRES - PATROL CAR	\$383.06
88075	11/16/2023		Accounts Payable	EAST BAY SANITARY CO.INC.	SB1383 CART SWAP PROJECT	\$131,786.92
88076	11/16/2023		Accounts Payable	EHSD-CC SENIOR NUTRITION	SENIOR NUTRITION PROG CAFE COSTA	\$100.00
88077	11/16/2023		Accounts Payable	GAMEPOD COMBAT ZONE INC.	SIMS TRAINING FACILITY	\$1,900.00
88078	11/16/2023		Accounts Payable	GARDA CL WEST,INC. - CO 120	ARMORED TRANSPORT SVC	\$278.32
88079	11/16/2023		Accounts Payable	GODBE RESEARCH	VOTER TRACKING SURVEY	\$25,950.00
88080	11/16/2023		Accounts Payable	GRAND PRIX CAR WASH	CAR WASH	\$132.93
88081	11/16/2023		Accounts Payable	GRAUL, BELINDA	GYMNASTICS SEP-OCT23	\$5,720.00
88082	11/16/2023		Accounts Payable	HONEYWELL INTERNATIONAL, INC.	CITY SATELLITE PHONES	\$225.00
88083	11/16/2023		Accounts Payable	HUNT & SONS, INC.	CITY FUEL	\$17,883.10

Payment Register

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Number	Date	Void Reason	Source	Payee Name	Description	Transaction Amount
88084	11/16/2023		Accounts Payable	IRON MOUNTAIN	DOCUMENT STORAGE	\$1,031.11
88085	11/16/2023		Accounts Payable	J & O' s COMMERCIAL TIRE CENTER	TIRE MOUNT/DISMOUNT	\$181.71
88086	11/16/2023		Accounts Payable	JAFFE, SCOT	OPEN CERAMICS TH OCT23	\$288.00
88087	11/16/2023		Accounts Payable	JONES, HIROMI	HATHA YOGA OCT2023	\$822.00
88088	11/16/2023		Accounts Payable	KI RESEARCH INSTITUTE	AKIDO OCT2023	\$396.00
88089	11/16/2023		Accounts Payable	KNORR SYSTEMS, INC.	SODIUM HYPO	\$12,992.61
88090	11/16/2023		Accounts Payable	L.N. CURTIS & SONS	FIREARMS INSTRUCTOR GEAR	\$385.88
88091	11/16/2023		Accounts Payable	LOCKED IN FIRE AND ENGINEERING, INC.	FR23-0036 PLAN REVIEW	\$900.00
88092	11/16/2023		Accounts Payable	MERCURIO BROS. PRINTING, INC,	FALL 2023 GARAGE SALE MAPS	\$384.19
88093	11/16/2023		Accounts Payable	MICHAEL STEADS HILLTOP FORD KIA	BRAKE PARTS	\$87.80
88094	11/16/2023		Accounts Payable	MITCHELL, BONNIE	AQUA ZUMBA OCT2023	\$538.20
88095	11/16/2023		Accounts Payable	NERD CROSSING	ECON DEVELOPMENT WEB PAGE	\$400.00
88096	11/16/2023		Accounts Payable	NHA ADVISORS	PENSION CONSULTING 23-24	\$4,518.75
88097	11/16/2023		Accounts Payable	NICOLE CEA RIVERA	WOMEN'S WORKOUT OCT 2023	\$129.60
88098	11/16/2023		Accounts Payable	Norge Cleaners and Alterations	CLEANERS	\$343.10
88099	11/16/2023		Accounts Payable	OFFICE DEPOT	Supplies and FD Paper	\$149.75
88100	11/16/2023		Accounts Payable	PLAZA AUTO SERVICE INC	2008 SILVERADO ANNUAL SVC	\$74.10
88101	11/16/2023		Accounts Payable	PREMIER GRAPHICS	PRINTING/DOOR HANGERS	\$220.50
88102	11/16/2023		Accounts Payable	PUBLIC SAFETY FAMILY COUNSELING GROUP, INC.	ANNUAL SVC CONTRACT 23-24	\$6,000.00
88103	11/16/2023		Accounts Payable	QUINTO, GABRIEL	MILEAGE REIMBURSEMENT	\$32.75
88104	11/16/2023		Accounts Payable	RILE, KATHRYN	CERAMICS MON AFTERNOON OCT2023	\$354.00
88105	11/16/2023		Accounts Payable	ROADPOST USA, INC.	FD SATELLITE PHONES	\$133.90
88106	11/16/2023		Accounts Payable	RTBWC, INC.	MASSAGE CHAIR	\$9,260.99
88107	11/16/2023		Accounts Payable	Serological Research Institute	LAB FEES	\$2,140.00
88108	11/16/2023		Accounts Payable	SPEAKWRITE LLC	INTERVIEW TRANSCRIPTION	\$445.54
88109	11/16/2023		Accounts Payable	STERICYCLE, INC.	MEDICAL WASTE	\$759.43
88110	11/16/2023		Accounts Payable	UNIVERSAL BUILDING SERVICE	BUILDING SUPPLIES	\$167.54
88111	11/16/2023		Accounts Payable	VALLEJO FIRE EXTING SVC, INC.	HYDRO TEST #3	\$593.83
88112	11/16/2023		Accounts Payable	WEST COAST VENDING SERVICES, INC.	FOOD	\$5,393.58
88113	11/16/2023		Accounts Payable	NGUYEN , NHAT	REFUND ALL FEES. CXL PERMIT. NEW PERMIT WILL BE ISSUES	\$4,396.00
88114	11/16/2023		Accounts Payable	BILL'S UNDERGROUND	RELEASE OF BONDS	\$7,127.36
88115	11/16/2023		Accounts Payable	EVEREST PLUMBING & DRAIN	RELEASE OF BONDS	\$1,799.12
88116	11/16/2023		Accounts Payable	PG&E	RELEASE OF BONDS	\$4,192.00
88117	11/16/2023		Accounts Payable	PG&E	RELEASE OF BONDS	\$732.00
88118	11/16/2023		Accounts Payable	SONIC TELECOM	RELEASE OF BONDS	\$1,523.30
88119	11/16/2023		Accounts Payable	WARD, HENRY	RELEASE OF BONDS	\$792.00
88120	11/16/2023		Accounts Payable	ALL STAR	HIGH RISE KITS	\$2,073.00
88121	11/16/2023		Accounts Payable	ARMOUR PETROLEUM SVC & EQUIPT	SVC CALL 10/26&10/31 CHNG DIESEL FUEL FILTERS UST	\$1,476.21
88122	11/16/2023		Accounts Payable	ASBURY ENVIRONMENTAL SERVICES	USED METAL OIL FILTER RECYLING 10122023	\$265.00
88123	11/16/2023		Accounts Payable	ATCO Pest Control	COMMUNITY CTR PEST CONTROL SVC NOV23	\$375.00
88124	11/16/2023		Accounts Payable	BATTALION ONE FIRE PROTECTION	RECYCL CTR QTR FIRE SPRKLR INSPT 10132023	\$440.00
88125	11/16/2023		Accounts Payable	BRIGHTVIEW LANDSCAPE SERVICES, INC.	LANDSCAPE MAINTENANCE NOV2023	\$11,436.58
88126	11/16/2023		Accounts Payable	DICKINSON FLEET SVCS / COX AUTOMOTIVE	BRAKES + REGEN: C1	\$8,210.47

City of El Cerrito
Payment Register

From Payment Date: 11/1/2023 - To Payment Date: 11/30/2023

Number	Date	Void Reason	Source	Payee Name	Description	Transaction Amount
88127	11/16/2023		Accounts Payable	FIRE SAFETY CLEARING	FIRE FUEL MOWING AROUND RECYCLING CTR	\$5,000.00
88128	11/16/2023		Accounts Payable	Golden Bear Transfer Station	SWEEP SPOLIS 10/16/23 - 3.80 TONS	\$494.57
88129	11/16/2023		Accounts Payable	RUBICON ENTERPRISES INC	EV CHARGING STATION PROJECT	\$2,763.15
88130	11/17/2023		Accounts Payable	CALPERS LONG TERM CARE PROGRAM	PER3 - CALPERS Longterm Care Ins	\$39.66
88131	11/17/2023		Accounts Payable	EL CERRITO FIRE DEPT MGMT GRP	MGT1 - FIRE DEPT MGMT GROUP	\$50.00
88132	11/17/2023		Accounts Payable	EL CERRITO PUBLIC SFTY EE MGMT	MGT2 - SAFETY EMPLOYEE MGMT GROUP	\$768.00
88133	11/17/2023		Accounts Payable	FIRE ASSOCIATION	DUE2 - FIRE ASSN DUES	\$495.00
88134	11/17/2023		Accounts Payable	LIFE INSURANCE OF NORTH AMERICA	ACCD - Accidental Death & Dismembermt	\$69.50
88135	11/17/2023		Accounts Payable	POLICE ASSN.	DUE1 - POLICE ASSN DUES	\$6,262.09
88136	11/17/2023		Accounts Payable	PRO FIREFIGHTERS ASSN DUES	DUE3 - EC PRO FIREFIGHTERS DUES	\$280.00
88137	11/17/2023		Accounts Payable	SEIU LOCAL 1021	COPE - VOLUNTARY COPE DEDUCTION*	\$1,687.84
88138	11/17/2023		Accounts Payable	U.S. BANK - INSTITUTIONAL TRUST - W REGION	PAR - PARS - ARS 457*	\$2,691.52
88139	11/20/2023		Accounts Payable	BEND MAILING	GREENER EC COMMERCIAL NEWSLETTER NOV23	\$111.29
88140	11/20/2023		Accounts Payable	CORE COMPUTING SOLUTIONS	ENCORE USER MAINTENANCE & SUPPORT 12/23	\$165.24
88141	11/20/2023		Accounts Payable	R3 CONSULTING GROUP	RATE SETTING & TRUCK PURCHASE SUPPORT	\$5,897.50
88142	11/20/2023		Accounts Payable	ROADSAFE TRAFFIC SYSTEMS, INC.	TRAFFIC SIGNS 5 QTY 18X18 YELLOW ALUMINUM	\$1,766.32
88143	11/20/2023		Accounts Payable	RUBICON ENTERPRISES INC	LANDSCAPE MAINTENANCE OCT2023	\$14,276.86
88144	11/20/2023		Accounts Payable	SCHINDLER ELEVATOR CORPORATION	CITY HALL ELEVATOR PM SVC 11/1/23-10/31/24	\$4,106.03
88145	11/20/2023		Accounts Payable	SSD ALARM	RECYCLING CENTER ALARM NOV2023	\$140.04
88146	11/20/2023		Accounts Payable	ST. FRANCIS ELECTRIC	TS & SL MAINTENANCE & RESPONSE OCTOBER ROUTINE	\$6,423.40
88147	11/20/2023		Accounts Payable	STEWART'S BODY SHOP	COLLISION REPAIR VEH #29	\$7,608.35
88148	11/20/2023		Accounts Payable	TOYOTA MATERIAL HANDLING NC	FORKLIFT PM SVC 7FGU25	\$2,649.78
88149	11/20/2023		Accounts Payable	UNIVERSAL BUILDING SERVICE	LIBRARY SUPPLIES 2 CASES PAPER TOWELS & 1 CASE TISSUE ROLL	\$1,861.43
88150	11/21/2023		Accounts Payable	CRITICAL REACH	ANNUAL SUPPORT FEE	\$530.00
88151	11/22/2023		Accounts Payable	CONCORD UNIFORMS	RECRUIT UNIFORMS	\$1,708.26
88152	11/22/2023		Accounts Payable	L.N. CURTIS & SONS	NEW OFFICER UNIFORMS - ROBERTS	\$946.78
88153	11/22/2023		Accounts Payable	4LEAF, INC.	On Call Building Services	\$123,462.32
88154	11/22/2023		Accounts Payable	Amazon Capital Services, Inc.	CORP YARD KITCHEN SUPPLIES	\$135.68
88155	11/22/2023		Accounts Payable	ARMOUR PETROLEUM SVC & EQUIPT	UST STORM MAT DELIVERY & INSTALLATION 11/9/23	\$1,512.24
88156	11/22/2023		Accounts Payable	BAY ALARM COMPANY	STA 51 ALARM	\$310.62
88157	11/22/2023		Accounts Payable	BLAISDELL'S BUSINESS PRODUCTS	GENERAL OFFICE SUPPLIES	\$265.68
88158	11/22/2023		Accounts Payable	BROWN, KRISTEN	ART & WELLNESS OCT 2023	\$60.00
88159	11/22/2023		Accounts Payable	CHILDCARE CAREERS, LLC	FAIRMONT CHILDCARE AIDE	\$1,066.40
88160	11/22/2023		Accounts Payable	CINTAS CORPORATION #054 UNIFORMS	CORP YARD UNIFORMS	\$324.08
88161	11/22/2023		Accounts Payable	CIRCLEUP EDUCATION	DEI TRAINING 10/16 & 10/19/23	\$9,878.00
88162	11/22/2023		Accounts Payable	CONSTABLE, MARIANNE	FELDENKRAIS OCTOBER 2023	\$180.00
88163	11/22/2023		Accounts Payable	CONTRA COSTA COUNTY OFFICE OF SHERIFF-CORONER	CAL-ID FY 23-24	\$40,040.00
88164	11/22/2023		Accounts Payable	ENERGY CONSERVATION OPTIONS (ECO)	City Hall EC charging station project Progress Pymt 1	\$57,843.07
88165	11/22/2023		Accounts Payable	FUJIWARA, PATTY	INTRO TO & MON EVENING CERAMICS OCT 2023	\$1,326.00
88166	11/22/2023		Accounts Payable	GARDA CL WEST, INC. - CO 120	ARMORED TRANSPORT SVC	\$268.41
88167	11/22/2023		Accounts Payable	GOLDFARB & LIPMAN LLP	PROFESSIONAL FEES TIEDEMANN OCT2023	\$512.00
88168	11/22/2023		Accounts Payable	Green Halo Systems Inc,	MONTHLY HOSTING & MAINTENCE	\$171.00
88169	11/22/2023		Accounts Payable	KRISCH & COMPANY AN ACCOUNTANCY CORPORATION	M.LEE & H.SADAT SERVICES OCT 2023	\$18,605.05

City of El Cerrito
Payment Register

From Payment Date: 11/1/2023 - To Payment Date: 11/30/2023

Number	Date	Void Reason	Source	Payee Name	Description	Transaction Amount
88170	11/22/2023		Accounts Payable	LACK, CHRIS	CERAMICS WED EVENING OCT 2023	\$329.00
88171	11/22/2023		Accounts Payable	Martinez-Campos, Blanca	RECREATION PETTY CASH REIMBURSEMENT	\$250.67
88172	11/22/2023		Accounts Payable	NEW IMAGE LANDSCAPE COMPANY	LANDSCAPE MAINTENANCE OCT2023	\$6,583.00
88173	11/22/2023		Accounts Payable	OFFICE DEPOT	GENERAL OFFICE SUPPLIES	\$54.63
88174	11/22/2023		Accounts Payable	OLIVERO PLUMBING	REPLACE ADA VALVE	\$1,099.88
88175	11/22/2023		Accounts Payable	RAMOS, STEPHANIE, R	ZUMBA OCT 2023	\$3,638.70
88176	11/22/2023		Accounts Payable	RICOH USA, INC	REPAIR OF COLOR COPIER AT CITY HALL	\$2,171.71
88177	11/22/2023		Accounts Payable	RINGCENTRAL, INC.	VOIP PHONE SVC FOR CITY STAFFS	\$2,334.17
88178	11/22/2023		Accounts Payable	ST. FRANCIS ELECTRIC	SEPT USA 2023 OUTSTANDING BALANCE	\$540.00
88179	11/22/2023		Accounts Payable	TRB AND ASSOCIATES, INC.	PLAN REVIEW SVCS	\$5,908.90
88180	11/22/2023		Accounts Payable	HALPERN, RICHARD	REAL PROPERTY TAX REBATE 1773 WALNUT STREET	\$3,260.00
88181	11/22/2023		Accounts Payable	JARVIS, COLLIN	REAL PROPERTY TAX REBATE 2716 DEL MONTE AVE	\$1,800.00
88182	11/22/2023		Accounts Payable	EBMUD	UTILITIES_EBMUD_SEPT.OCT23	\$22,147.13
88183	11/22/2023		Accounts Payable	LACK, CHRIS	INTO TO CERAMICS OCT 2023	\$350.00
88184	11/29/2023		Accounts Payable	SHI INTERNATIONAL CORP	SOFTWARE SUBSCRIPTIONS	\$15,873.70
88185	11/30/2023		Accounts Payable	A.S.T.I.SERVICES,INC.	STA 52 MAINTENANCE	\$1,285.00
88186	11/30/2023		Accounts Payable	ASBURY ENVIRONMENTAL SERVICES	MOTOR OIL RECYCLING 11.10.23	\$100.00
88187	11/30/2023		Accounts Payable	BAE URBAN ECONOMICS, INC.	EC PLAZA BART AFFORDABLE HOUSING ANALYSIS	\$20,981.00
88188	11/30/2023		Accounts Payable	BAY ALARM COMPANY	CORP YARD ALARM SERVICEQ	\$847.05
88189	11/30/2023		Accounts Payable	CASCADIA CONSULTING GROUP, INC.	OCT 23 CAAP	\$9,807.50
88190	11/30/2023		Accounts Payable	CINTAS CORPORATION #054 UNIFORMS	CORP YARD UNIFORM RENTAL	\$3,315.41
88191	11/30/2023		Accounts Payable	CITY OF FAIRFIELD	RANGE FEES	\$837.00
88192	11/30/2023		Accounts Payable	Community Conservation Centers, Inc.	MIXED PAPER + HDPE PLASTIC RECYCLING OCT 2023	\$673.33
88193	11/30/2023		Accounts Payable	CONTRA COSTA HEALTH SERVICES	TIPPING WALL INSPECTION REPORT 11.2.23	\$696.50
88194	11/30/2023		Accounts Payable	CORODATA SHREDDING INC.	RECORDS RETENTION SHREDDING SVC	\$414.10
88195	11/30/2023		Accounts Payable	Dell Financial Services LLC	PUBLIC SAFETY SERVER TECH REFRESH, 4TH PYMT	\$29,540.57
88196	11/30/2023		Accounts Payable	DICKINSON FLEET SVCS / COX AUTOMOTIVE	C3: TENSIONER REPLACEMENT	\$1,168.55
88197	11/30/2023		Accounts Payable	DON'S TIRE SERVICE, INC.	R&R (2) TIRES	\$363.06
88198	11/30/2023		Accounts Payable	DYNAMIC IMAGING	MAINTENACE COVERAGE	\$4,012.00
88199	11/30/2023		Accounts Payable	EAST BAY SANITARY CO.INC.	STREET SWEEPING OCT 2023 + EXTRA CORP YARD SWEEPS	\$9,467.25
88200	11/30/2023		Accounts Payable	FOLGERGRAPHICS, INC.	UPDATED RECYCLING GREENWASTE & GARBAGE POSTERS	\$413.44
88201	11/30/2023		Accounts Payable	GILMAN STREET PRESS	BUSINESS CARDS	\$105.21
88202	11/30/2023		Accounts Payable	HI-TECH INC.	VEHICLE MAINTENANCE	\$90.49
88203	11/30/2023		Accounts Payable	HUNT & SONS, INC.	CITY FUEL	\$17,186.65
88204	11/30/2023		Accounts Payable	J & O' s COMMERCIAL TIRE CENTER	FD TIRES	\$1,859.38
88205	11/30/2023		Accounts Payable	L.N. CURTIS & SONS	STOCK CADY FOR 40MM	\$1,713.94
88206	11/30/2023		Accounts Payable	LEARD, CHRISTINA	MMANC CONFERENCE & MILEAGE	\$444.39
88207	11/30/2023		Accounts Payable	MICHAEL STEADS HILLTOP FORD KIA	PATROL CAR BRAKE KIT	\$114.86
88208	11/30/2023		Accounts Payable	Napa Recycling & Waste Service, LLC	OCT23 CURBSIDE RECYCLING PROCESSING: 272.9 TONS	\$15,009.50
88209	11/30/2023		Accounts Payable	OFFICE DEPOT	SUPPLIES & FD PAPER	\$139.80
88210	11/30/2023		Accounts Payable	OIL CHANGERS	R&R ENGINE OIL	\$91.24
88211	11/30/2023		Accounts Payable	OLIVERO PLUMBING	C.H. RESTROOMS INSTALL SLOAN FLUSHOMETER - 2 SENSOR FAUCET WORK	\$1,562.05
88212	11/30/2023		Accounts Payable	PAPE MACHINERY, INC	LIGHT KIT FOR GATOR MAINTENANCE VEHICLE	\$587.09

City of El Cerrito
Payment Register

From Payment Date: 11/1/2023 - To Payment Date: 11/30/2023

Number	Date	Void Reason	Source	Payee Name	Description	Transaction Amount
88213	11/30/2023		Accounts Payable	PECKHAM & MCKENNEY	BUILDING OFFICIAL RECRUITMENT	\$8,666.68
88214	11/30/2023		Accounts Payable	PERFORMA LABS, INC.	USE OF FORCE PSP TRAINING FOR DEPT	\$4,125.00
88215	11/30/2023		Accounts Payable	RENNE PUBLIC LAW GROUP	GRANT WRITING SVCS OCT 2023	\$4,500.00
88216	11/30/2023		Accounts Payable	REYNOLDS STRATEGIES	PUBLIC INFORMATION MAILING LISTS/DATA	\$6,428.91
88217	11/30/2023		Accounts Payable	SSD ALARM	DEC 2023 RECYCLING CENTER ALARM	\$140.04
88218	11/30/2023		Accounts Payable	STATE OF CA DEPT OF JUSTICE	FINGER PRINTING	\$652.00
88219	11/30/2023		Accounts Payable	STERICYCLE, INC.	MONTHLY SHREDDING	\$77.89
88220	11/30/2023		Accounts Payable	STONE GRYPHON TACTICAL LLC, BRIAN CARRINGTON	RESCUE TOOL FOR PATROL VEHICLES	\$3,448.00
88221	11/30/2023		Accounts Payable	VERMONT SYSTEMS, INC.	RECTRAC SYSTEM AUDIT & ENHANCEMENTS	\$2,778.30
88222	11/30/2023		Accounts Payable	AIR RESCUE SYSTEMS CORPORATION	EQUIPMENT SUPPLIES	\$3,510.00
88223	11/30/2023		Accounts Payable	ALERT-ALL	PUB ED SUPPLIES	\$1,113.53
88224	11/30/2023		Accounts Payable	Amazon Capital Services, Inc.	TOOL WRAP	\$105.63
88225	11/30/2023		Accounts Payable	BERTRAND, FOX, ELLIOT, OSMAN & WENZEL	PERSONNEL MATTER - pymt 2	\$5,118.75
88226	11/30/2023		Accounts Payable	CHILDCARE CAREERS, LLC	FAIRMONT CHILDCARE AIDE	\$4,578.00
88227	11/30/2023		Accounts Payable	COMCAST	STATION 52	\$276.16
88228	11/30/2023		Accounts Payable	DELL MARKETING L.P.	LAPTOP WITH DOCKING STATION FOR ANDREA	\$2,400.33
88229	11/30/2023		Accounts Payable	LOCKED IN FIRE AND ENGINEERING, INC.	6000 EC PLAZA REVIEW	\$1,200.00
88230	11/30/2023		Accounts Payable	NHA ADVISORS	COMMUNICATIONS & MEETINGS, DOC REVIEW, FINANCL ANALYSIS	\$3,641.67
88231	11/30/2023		Accounts Payable	NUNOKAWA, YOKO	SSA Berkeley Office travel	\$11.41
88232	11/30/2023		Accounts Payable	PASTIME HARDWARE	LIGHT BULBS, COMM CTR & SWIM CTR	\$70.47
88233	11/30/2023		Accounts Payable	RENNE PUBLIC LAW GROUP	RETIREE MEDICAL DISPUTE	\$4,923.06
88234	11/30/2023		Accounts Payable	STATE OF CA DEPT OF JUSTICE	FINGER PRINTING	\$799.00
88235	11/30/2023		Accounts Payable	UNIVERSAL BUILDING SERVICE	BUILDING SUPPLIES	\$516.77
88236	11/30/2023		Accounts Payable	WRIGHT, CLAUDIA	EXP REIMBURSEMENT - ADA TRAINING & MPA HR ORIENTATION	\$561.40
88237	11/30/2023		Accounts Payable	ECONOMY ROOTER AND PLUMBING	RELEASE OF BONDS NOV 2023 PART2	\$1,799.12
88238	11/30/2023		Accounts Payable	PG&E	RELEASE OF BONDS NOV 2023 PART2	\$18,917.96
88239	11/30/2023		Accounts Payable	SEWER CONNECTION INC	RELEASE OF BONDS NOV 2023 PART2	\$1,871.00
88240	11/30/2023		Accounts Payable	WARD, HENRY	RELEASE OF BONDS NOV 2023 PART2	\$792.00
TOTAL CHECKS			285 Transactions			\$1,803,478.18

Accounts Payable EFTs

2610	11/03/2023		Accounts Payable	EDD - PAYROLL TAX DEPOSIT	CA - CA Tax	\$41,016.45
2611	11/03/2023		Accounts Payable	IRS	FED - Fed Tax*	\$149,681.73
2612	11/03/2023		Accounts Payable	MissionSquare (name chg 03-2021 formerly ICMA)	ICM1 - ICMA-457 #300530 FLAT DOLLAR*	\$52,694.47
2613	11/03/2023		Accounts Payable	P E R S	PE1% - PERS SEIU*	\$188,528.89
2616	11/02/2023		Accounts Payable	KATZ, JUDY	INSTRUCTOR PAYMENT	\$259.20
2617	11/06/2023		Accounts Payable	PG&E	Utilities_PG&E_September 2023	\$21,164.26
2618	11/06/2023		Accounts Payable	PG&E	Utilities_PG&E_September 2023	\$18,395.93
2620	11/17/2023		Accounts Payable	EDD - PAYROLL TAX DEPOSIT	CA - CA Tax	\$41,553.68
2621	11/17/2023		Accounts Payable	IRS	FED - Fed Tax*	\$148,648.06
2622	11/17/2023		Accounts Payable	MissionSquare (name chg 03-2021 formerly ICMA)	ICM1 - ICMA-457 #300530 FLAT DOLLAR*	\$51,658.82
2623	11/17/2023		Accounts Payable	P E R S	PE CM PEPRA - PERS CM PEPRA*	\$201,470.84
2624	11/02/2023		Accounts Payable	CalPERS (CA Public Employees' Retirement System)	Personnel - CALPERS UAL Remittance Nov 2023	\$158,073.33

City of El Cerrito
Payment Register

From Payment Date: 11/1/2023 - To Payment Date: 11/30/2023

Number	Date	Void Reason	Source	Payee Name	Description	Transaction Amount
2625	11/02/2023		Accounts Payable	CalPERS (CA Public Employees' Retirement System)	Personnel - CALPERS UAL Remittance Nov 2023	\$351,890.50
2626	11/02/2023		Accounts Payable	CalPERS (CA Public Employees' Retirement System)	Personnel - CALPERS UAL Remittance Nov 2023	\$570.42
2627	11/02/2023		Accounts Payable	CalPERS (CA Public Employees' Retirement System)	Personnel - CALPERS UAL Remittance Nov 2023	\$1,414.83
2628	11/30/2023		Accounts Payable	EDD - PAYROLL TAX DEPOSIT	CA - CA Tax	\$13,768.03
2629	11/30/2023		Accounts Payable	IRS	FED - Fed Tax*	\$45,292.96
2630	11/30/2023		Accounts Payable	CAPITAL ONE PUBLIC FUNDING, LLC	SOLAR LEASE 100360627 6/1/23 - 12/1/23	\$65,236.25
2631	11/30/2023		Accounts Payable	PITNEY BOWES PURCHASE POWER	SUPPLIES	\$2,108.81
2632	11/29/2023		Accounts Payable	PG&E	UTILITIES_PG&E 10/2-10/31/2023	\$75,178.56
2633	11/29/2023		Accounts Payable	U.S. BANK - CORPORATE PAYMENT SYS	CALCARD STMT NOV 2023	\$60,186.98
2634	11/29/2023		Accounts Payable	EDD - CA Employment Development Dept	CA UI Payment 7/1 - 9/30/23	\$4,216.41
TOTAL - EFTs			22 Transactions			\$1,693,009.41

ACCOUNTS PAYABLE

Category	Count	Transaction Amount
Payments	307	\$3,496,487.59
Voided	0	\$0.00
Total	307	\$3,496,487.59

PAYROLL

Category	Count	Transaction Amount
Total Checks	152	\$150,181.12
Total EFT's	495	\$1,149,508.28
Voided	0	\$0.00
Total	647	\$1,299,689.40

<u>GRAND TOTAL</u>	954	\$4,796,176.99
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AGENDA BILL

Agenda Item No. 7.B.

Date: December 19, 2023
To: El Cerrito City Council
From: Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department
Subject: Transportation Impact Fee Annual Report for Fiscal Year 2022-23

ACTION PROPOSED

Receive and file the Transportation Impact Fee Annual Report for Fiscal Year 2022-23, ending June 30, 2023.

BACKGROUND & ANALYSIS

The City of El Cerrito City Council passed Resolution 2018-70 adopting a Transportation Impact Fee (TIF) and amending the Master Fee Schedule to include the new TIF in December 2018 and adopted Ordinance No. 2019-1 adding Chapter 4.54 - Transportation Impact Fee to the El Cerrito Municipal Code, Title 4 - Revenue and Finance in January 2019. Following these actions, the TIF became effective on February 19, 2019. The TIF was established under authority granted by the Mitigation Fee Act, AB 1600, contained in Sections 66000 to 66025 of the California Government Code.

Pursuant to Government Code Section 66006, within 180 days after the end of each fiscal year, the City Council shall receive a report that includes the following information: a brief description of the TIF, the amount of the TIF schedule, the beginning and ending balance of the TIF account, the amount of the fees collected, and the interest earned, information about the City's Capital Improvement Program (CIP) funded by the TIF, and the amount of any transfers and refunds.

City staff prepared the Annual Report (Attachment 1) as required by Government Code Section 66006. The TIF beginning and ending fund balance information for Fiscal Year 2022-23 is summarized below.

Beginning Balance - July 1, 2022	\$148,231.89
Fees Collected	\$91,148.81
Fees Returned	(\$3,148.36)
Interest Earned	\$0.00
Expenses	(\$4,605.44)
Ending Balance - June 30, 2023	\$247,134.50

Fees returned were for two permits for construction of Accessory Dwelling Units (ADUs) as noted in the Annual Report. The fees were incorrectly charged in Fiscal Year 2021-22 when ADUs were no longer required to pay the fees and the fees were returned in Fiscal Year 2022-23.

The list of building permits for which the TIF was collected during Fiscal Year 2022-23 is also in the Annual Report.

During the fiscal year, funding from the TIF was allocated to the Del Norte Transit Oriented Development (TOD) Infrastructure/Complete Streets Project. The expenses totaled \$4,605.44 as the design phase of the project was mostly completed and awaiting Caltrans approval. The total percentage of project expenses that were funded by the TIF in Fiscal Year 2022-23 was less than one percent. The City's 5-Year Capital Improvement Program has the ending account balance programmed for construction of the same project. The approximate construction start date is early 2024. No interfund transfers, loans nor refunds were made.

STRATEGIC PLAN CONSIDERATIONS

The Transportation Impact Fee is consistent with the City's Strategic Plan Goal to *Achieve long-term financial sustainability* as it generates funding for transportation infrastructure and facilities to accommodate future development, and ensures development pays its fair share of transportation improvements.

ENVIRONMENTAL CONSIDERATIONS

This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS

The Capital Improvement Fund, Non-Departmental Capital Outlay, Transportation Impact Fees Account (301-90-50 48610) receives all TIF revenues collected and all interest generated. TIF revenues can be used to pay for design, engineering, environmental review, permits, right-of-way acquisition, utility relocation, project management and construction of the eligible transportation improvements designated in Resolution 2018-70.

LEGAL CONSIDERATIONS

On December 4, 2023, a Notice of Availability, along with the Annual Report was posted on the City's website at <https://www.el-cerrito.org/Archive.aspx?AMID=113>. This notice, including the time and place of the City Council meeting, was also sent to interested parties that had previously requested to be notified regarding development fees. Receipt and filing of this report will allow the City to use TIF revenues to fund eligible transportation projects.

Reviewed by:

A handwritten signature in blue ink, appearing to read "Karen Pinkos", is positioned above the printed name.

Karen Pinkos, City Manager

Attachments:

1. Notice of Availability and 2023 Transportation Impact Fee Annual Report



**NOTICE OF AVAILABILITY
OF THE
TRANSPORTATION IMPACT FEE ANNUAL REPORT
FOR
FISCAL YEAR 2022-23**

NOTICE IS HEREBY GIVEN that the Transportation Impact Fee Annual Report for Fiscal Year 2022-23 (ending June 30, 2023) is available for public review at <https://www.el-cerrito.org/Archive.aspx?AMID=113> and in the Office of the City Clerk, 10890 San Pablo Avenue, El Cerrito CA 94530, during regular business hours. For further information on the report, please contact the Public Works Department at engineer@ci.el-cerrito.ca.us or (510) 215-4382.

NOTICE IS FURTHER GIVEN that the City Council will consider accepting the Transportation Impact Fee Annual Report for Fiscal Year 2022-23 at its regularly scheduled meeting on December 19, 2023 at 6:00 p.m., or thereafter in the City Council Chambers, located at El Cerrito City Hall, 10890 San Pablo Avenue. The hearing will also be viewable on the City's website at www.el-cerrito.org/CouncilMeetingMaterials however public comments will only be accepted in person or in writing. Full instructions for submitting public comments for city council meetings held via teleconference are available online at <http://el-cerrito.org/DocumentCenter/View/13983/Instructions-for-Public-Comments>. For further information on public comments, please contact the City Clerk at cityclerk@ci.el-cerrito.ca.us.

Additional information can be found in the meeting materials at www.el-cerrito.org/CouncilMeetingMaterials available at least 72 hours before the meeting.

Posted on the City's website on 12/4/2023

Holly M. Charlety, City Clerk

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (510) 215-4305. Notification five days prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).



**TRANSPORTATION IMPACT FEE
ANNUAL REPORT
FOR
FISCAL YEAR 2022-23**

DECEMBER 4, 2023

TABLE OF CONTENTS

A. Introduction	1
B. Annual Reporting Requirements	1
C. Transportation Impact Fee Description	2
D. Fee Schedule.....	3
E. Financial Summary	3
F. Project Descriptions	4
G. Additional Financial informaton	4

Attachment 1 - Building Permits List

A. INTRODUCTION

In January 2019, the City of El Cerrito City Council adopted Ordinance No. 2019-1 adding Chapter 4.54 - Transportation Impact Fee (TIF) to the El Cerrito Municipal Code (ECMC), Title 4 - Revenue and Finance. The TIF was established under authority granted by the Mitigation Fee Act, AB 1600, contained in Sections 66000 to 66025 of the California Government Code.

This report contains information on the City of El Cerrito's TIF for Fiscal Year 2022-23 (ending June 30, 2023).

B. ANNUAL REPORTING REQUIREMENTS

Pursuant to Government Code section 66006(b)(1), within 180 days after the end of each fiscal year, the City Council shall receive a report that includes the following information:

- A brief description of the TIF.
 - The amount of the fee (TIF schedule).
 - The beginning and ending balance of the TIF account for the prior fiscal year.
 - The amount of the fees collected, and the interest earned in the prior fiscal year.
 - Information from the City's current Capital Improvement Program (CIP) including:
 - Expenditure of fee revenue on transportation improvements and other program costs in the prior fiscal year, including expenditure amounts, identification of each public improvement on which fees were expended, and the total percentage of the cost of the public improvement that was funded with the TIF.
 - Programming of the ending account balance to specific transportation improvements and the timing of those improvements within the planning horizon of the City's current CIP, including an approximate construction start date for incomplete public improvement projects for which sufficient funds have been collected.
 - Description of any interfund transfers or loans, including identification of the public improvement on which the transfer or loan will be expended, any loan repayment dates, and the rate of interest on any loans made from the TIF account.
 - The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001.
-

Also, per Government Code 66006(b)(2), the report must be made available to the public at least 15 days prior to the regularly scheduled meeting of the City Council at which the report is considered, and mailed, at least 15 days prior to the meeting, to any interested party who files a written request with the City for mailed notice of the meeting.

C. TRANSPORTATION IMPACT FEE DESCRIPTION

To implement the goals and objectives of the City of El Cerrito's General Plan and related expert and specific plans, and to mitigate the impacts caused by future development in the City, certain transportation improvements must be constructed. The City Council has determined that a Transportation Impact Fee is needed to finance these transportation improvements and to pay for each development's fair share of the construction and acquisition costs of the necessary transportation improvements.

The City Council adopted Council Resolution 2018-70 setting the amount of the fee, describing the need for the fee, listing the types of transportation improvements to be financed, describing the estimated cost of these improvements, describing the reasonable relationship between the fee and the several types of future development, and setting time for payment of the fee.

The transportation improvements eligible for funding with the TIF are based on prior planning studies completed to support the City's growth and the impact of that growth on the transportation system. The focus of these improvements is to connect El Cerrito residents to employment and activity centers and major transit facilities within the City and in neighboring jurisdictions. These improvements are located and connect to San Pablo Avenue, the City's primary transportation corridor serving all modes. The TIF project list is a selection of projects from the following: San Pablo Avenue Specific Plan (SPASP), Active Transportation Plan (ATP) and Ohlone Greenway Master Plan, which were previously adopted by the City Council.

The City applies the TIF to building permits associated with New Construction and Intensification of Use as described in the TIF Administrative Guidelines approved by the City Manager in April 2019 and updated in June 2020. City staff, as part of their typical process of reviewing a proposed Development Project, determine the land use categories that are applicable and calculate the TIF based on the TIF Administrative Guidelines. This applies to both private and public Development Projects. The TIF payment is due at the time of building permit issuance.

The Capital Improvement Fund, Non-Departmental Capital Outlay, Transportation Impact Fees Account (301-90-50 48610) receives all Transportation Impact Fees collected and all interest generated, and is used to pay for design, engineering, environmental review, permits, right-of-way acquisition, utility relocation, project management and construction of the transportation improvements as designated in Council Resolution 2018-70.

D. FEE SCHEDULE

The amount of the TIF was originally established by City Council Resolution No. 2018-70 on December 18, 2018. Beginning July 1, 2019 and each July 1 thereafter, the TIF is to be adjusted as described in the TIF Administrative Guidelines. The annual fee adjustment is based on the annual percentage change in the Engineering News-Record Construction Cost Index for the San Francisco Bay Area for the prior 12-month period, from February of the prior year to February of the current year. The adjustment is then to be adopted by the City Council along with the City's Master Fee Schedule on an annual basis and implemented by July 1. The TIF in Fiscal Year 2022-23 was established by City Council Resolution No. 2022-35 on May 17, 2022 as summarized below.

Land Use	Fee
Residential	
Single Family	\$3,984 per dwelling unit
Multi-Family	\$2,788 per dwelling unit
Nonresidential	
Commercial	\$5.37 per square foot
Hotel/Motel	\$4.38 per square foot
Office	\$4.62 per square foot
Industrial	\$2.91 per square foot
Other*	\$ 3,984 per equivalent dwelling unit

Note: *Applies to development projects that do not clearly conform to one of the defined residential or nonresidential categories and is likely to be applicable only in exceptional cases. In such cases the fee would be based on an estimated trip generation rate adjusted for equivalent dwelling units (EDU) and multiplied by the same cost per EDU applied to the other land use categories, as described in the TIF Administrative Guidelines.

E. FINANCIAL SUMMARY

The table below summarizes TIF beginning fund balance, fees collected and returned, interest earned in the account, expenses, and ending fund balance for Fiscal Year 2022-23. The fees returned were for Accessory Dwelling Units (ADUs) under BD20-0467 (2057 Tapscott Avenue) and BD21-0828 (828 Everett Street). ADUs are not required to pay the fee and the fees were incorrectly charged in Fiscal Year 2021-22 and returned in Fiscal Year 2022-23.

Beginning Balance - July 1, 2022	\$148,231.89
Fees Collected	\$91,148.81
Fees Returned	(\$3,148.36)
Interest Earned	\$0.00
Expenses	(\$4,605.44)
Ending Balance - June 30, 2022	\$247,134.50

Attachment 1 contains the list of building permits with corresponding property addresses for which the TIF was collected during Fiscal Year 2022-23.

F. PROJECT DESCRIPTIONS

In Fiscal Year 2022-23, funding from the TIF was allocated to the Del Norte Transit Oriented Development (TOD) Infrastructure/Complete Streets Project. The expenses totaled \$4,605.44; the full amount of the expenses summarized above. The total percentage of the overall project expenses that were funded with the TIF was 0.6% in Fiscal Year 2022-23. The City's 5-Year Capital Improvement Program has the ending account balance programmed for design and construction of the same project. The approximate construction start date is early 2024.

G. ADDITIONAL FINANCIAL INFORMATION

No interfund transfers or loans were made.

No refunds were made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001.



Attachment 1

Building Permits List

Date Range Between 7/1/2022 and 6/30/2023

Fee Code: TIF

Permit Number	Address	Valuation	Paid Amount
BD19-1307	2332 ALVA AVE	\$500,000.00	\$3,984.00
BD21-1154	1319 BREWSTER CT UNIT A	\$400,000.00	\$2,539.00
BD22-0634	1711 Eastshore Blvd	\$7,117,253.00	\$84,625.81
Total for 3 Permits:		\$8,017,253.00	\$91,148.81



AGENDA BILL

Agenda Item No. 7.C.

Date: December 19, 2023
To: El Cerrito City Council
From: Christina Leard, Management Analyst III; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department
Subject: CalRecycle Grant Program Applications

ACTION PROPOSED

Adopt a Resolution authorizing the City Manager, or designee, to submit applications for payment and grant programs and related authorizations to the California Department of Resources Recycling and Recovery.

BACKGROUND AND ANALYSIS

CalRecycle, officially known as the Department of Resources Recycling and Recovery, is the department within the California Natural Resources Agency that administers the State's integrated waste management programs. Through Public Resources Code section 48000 et seq., CalRecycle has established various programs to make payments to qualifying jurisdictions. Such programs include the City/County Payment Program, which provides block grants, calculated on a per capita basis, to promote beverage container litter reduction and recycling activities, and, most recently, the Senate Bill (SB) 1383 Local Assistance Grant Program to provide funding to local jurisdictions to assist with the implementation of requirements associated with SB 1383 (the Short-Lived Climate Pollutant Reduction Act). SB 1383's goals are to reduce greenhouse gas emissions, such as methane, and address food insecurity in California, and aspects of this law ensure that food scraps are composted and compost is purchased by cities. SB 1383 also requires that jurisdictions conduct education and outreach on organics recycling to all residents, businesses, haulers, solid waste facilities, local food banks, and other food recovery organizations.

The City receives approximately \$6,700 per year for the City/County Payment Program. During this year's SB 1383 Local Assistance Grant Program funding cycle, the City is eligible to receive \$75,000 to use from the time of award (estimated to be March 2024) through April 1, 2026. City staff plan to use the funds for an SB 1383 outreach campaign that includes design of truck billboards/signs to be placed on the City's curbside recycling trucks and East Bay Sanitary's curbside garbage and organics trucks, as well as outreach designed for advertising at the two BART stations in El Cerrito that will run for a four-week cycle for two cycles during the grant term. Staff also plan to use funds to purchase additional compost for the monthly compost giveaways and pay for staff time to assist with executing the outreach and education activities associated with this grant.

These grants are not competitive but rather based on per capita calculations and require qualifying jurisdictions to submit applications to receive funding. Beginning with this year's funding cycle, all jurisdictions are required to adopt the attached resolution authorizing the submission of grant applications and related documents. Adoption of the resolution will authorize City staff to continue submitting City/County Payment Program and SB 1383 Local Assistance Grant Program funding requests for five years.

STRATEGIC PLAN CONSIDERATIONS

Adoption of the Resolution will allow the City to apply and receive funds to promote recycling and composting activities. This would help fulfill the following City of El Cerrito Strategic Plan goal and objective: Foster Environmental Sustainability Citywide by implementing the City's Climate Action Plan, including reducing the amount of waste generated in El Cerrito.

ENVIRONMENTAL CONSIDERATIONS

This action does not constitute a "Project" under the California Environmental Quality Act (CEQA) Section 15378.

FINANCIAL CONSIDERATIONS

Adoption of the Resolution will enable the City to apply for \$6,700 per year for the City/County Payment Program and \$75,000 in SB 1383 grant funds, which City staff anticipate will be appropriated into the Integrated Waste Management Fund as part of the Fiscal Year 2023-2024 mid-year budget update. There are no matching funds requirements.

LEGAL CONSIDERATIONS

The City Attorney has reviewed the proposed action and found that legal considerations have been addressed.

Reviewed by:

A handwritten signature in blue ink, appearing to read "Karen Pinkos".

Karen Pinkos, City Manager

Attachments:

1. Resolution

RESOLUTION 2023-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO AUTHORIZING SUBMITTAL OF APPLICATION(S) FOR ALL CALRECYCLE GRANT PROGRAMS FOR WHICH THE CITY OF EL CERRITO IS ELIGIBLE

WHEREAS, Public Resources Code sections 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

WHEREAS, CalRecycle grant application procedures require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito that it authorizes the submittal of application(s) to CalRecycle for all grants for which the City of El Cerrito is eligible.

BE IT FURTHER RESOLVED that the City Manager or his/her designee is hereby authorized and empowered to execute in the name of the City of El Cerrito all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project; and

BE IT FURTHER RESOLVED that these authorizations are effective five (5) years from the date of adoption of this resolution.

BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon passage and adoption.

I CERTIFY that at a regular meeting on December 19, 2023 the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on_____.

Holly M. Charl  ty, City Clerk

APPROVED:

Lisa Motoyama, Mayor

Selection of City Council Officers

Adopted December 1, 2020 Resolution No. 2020-59

At the first regular City Council Meeting in December of each year or when appropriate, the City Council shall select from among its members a Mayor and a Mayor Pro Tempore (Mayor Pro Tem) to serve for the following year in accordance with the following process:

A newly elected Councilmember, who is not an incumbent, will serve a minimum of one year on the City Council before qualifying to serve as Mayor.

Mayor Pro Tem will replace the outgoing Mayor.

Mayor Pro Tem will be the Councilmember who has received the highest number of votes, compared to the other Councilmembers elected at the same time. Preference will be given to those who have not yet served as Mayor. This process continues until all Councilmembers elected in the same year have served as mayor.

An appointed Councilmember shall join the rotation only after first being elected.

Newly elected and re-elected Councilmembers are added onto the existing order of rotation in the order of the number of votes received, from the highest number of votes to the lowest.

A Councilmember may decline to serve as Mayor or Mayor Pro Tem. This will drop the Councilmember back one position in the rotation.

This format will be followed unless altered by a majority vote of the City Council. The City Council has the ultimate discretion to elect or not elect any Councilmember for any office.

The new Mayor and Mayor Pro Tem shall take office upon a majority vote of the Council. The term of office for the Mayor and Mayor Pro Tem shall be for one calendar year or until the next rotation occurs.

At any time during the term of office for a Mayor or Mayor Pro Tem, an agenda item may be requested by vote of a majority of the City Council to consider removal of a Mayor or Mayor Pro Tem from their appointed role. Subsequently, the formal action of removing a member from their appointed role shall require the vote of a super majority. In the case of removal, the City Council shall select a new member to complete the remaining term of office in place of the removed member.

Most recent Election results for all members		
2020	Lisa Motoyama	8,365
	Paul Fadelli	7,131
	Tessa Rudnick	7,015
2022	Carolyn Wysinger	6,070
	Gabriel Quinto	5,728
Year	Mayor	Mayor Pro Tem
2023	Lisa Motoyama	Tessa Rudnick
2022	Gabriel Quinto	Lisa Motoyama
2021	Paul Fadelli	Gabe Quinto
2020	Gregory B. Lyman	Paul Fadelli
2019	Rochelle Pardue-Okimoto	Gregory B. Lyman