

Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger



Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

TUESDAY, FEBRUARY 6, 2024

REGULAR CITY COUNCIL MEETING (6:00 PM)
City Council Chambers - 10890 San Pablo Ave, El Cerrito

Join Via Zoom:

<https://us06web.zoom.us/j/81296494582?pwd=OAhaWuEP3WevXhLq8zR8l944RBxloF.1>

Meeting ID: 812 9649 4582 **Password:** 049935 **Dial in:** 1-408-638-0968

View:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE**
3. **TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS**

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4. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

6. PRESENTATIONS

A. Proclamation Honoring Captain Thomas Wade Firefighter of the Year

Action Proposed: Approve a proclamation honoring Captain Thomas Wade as Firefighter of the Year in the City of El Cerrito.

Contact: Eric Saylors, Fire Chief, Fire Department

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Approval of Minutes

Action Proposed: Pass a motion to approve the City Council Meeting minutes from October 28, 2023, November 7, 2023, January 13, 2024 and January 16, 2024.

Contact: Holly M. Charléty, City Clerk, City Management

B. Black History Month Proclamation

Action Proposed: Pass a motion to approve a proclamation declaring February as Black History Month in the City of El Cerrito.

Contact: Shannon Bassi, Senior Human Resources Analyst, City Management

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C. Lunar New Year Proclamation

Action Proposed: Pass a motion to approve a proclamation recognizing the cultural and historical significance of Lunar New Year in the City of El Cerrito.

Contact: Shannon Bassi, Senior Human Resources Analyst, City Management

D. FY 2023-24 Second Quarter Cash and Investment Report

Action Proposed: Receive and file the City's first quarter cash and investment report for the period October 1, 2023 through December 31, 2023.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

E. Monthly Disbursement and Check Register Report for December 2023

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the month of December 2023.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

F. Analysis of Potential Outsourcing of the City's Municipal Curbside Recycling Operations Report

Action Proposed: Receive and file report from R3 Consulting Group, Inc. "Analysis of Potential Outsourcing of the City's Municipal Curbside Recycling Operations".

Contact: Susan Kattchee, Interim Operations and Environmental Services Division Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

8. PUBLIC HEARINGS

9. POLICY MATTERS

A. Adoption of a Resolution Approving a Side Letter of Agreement Between the City of El Cerrito and the Service Employees International Union (SEIU) Local 1021

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Action Proposed: Adopt a resolution approving a side letter to the Memorandum of Understanding between the City of El Cerrito and the Service Employees International Union (SEIU) Local 1021 to modify language on salaries and provide a four (4) month extension to April 30, 2024.

Contact: Shannon Bassi, Senior Human Resource Analyst, City Management

B. Agreement with Rubicon Landscape Corporation for Landscape Maintenance Services

Action Proposed: Adopt a resolution authorizing the City Manager to execute an agreement with Rubicon Landscape Corporation in an amount not to exceed \$128,554 and \$316,660 in Fiscal Years (FY) 2023-24 and 2024-25 respectively, to provide Landscape Maintenance Services effective March 1, 2024, for a period of three years with an option to annually extend three years thereafter; and amending the FY 2023-24 Adopted Budget to appropriate \$86,078 from the General Fund Unrestricted Balance for services in FY 2023-24.

Contact: Stephen Prée, Environmental Programs Manager/City Arborist; Karineh Samkian, Senior Program Manager; Susan Kattchee, Interim Operations and Environmental Services Division Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

C. Budget Amendment for Park and Facility Deferred Maintenance and Repair Projects

Action Proposed: Adopt a resolution amending the Fiscal Year (FY) 2023-24 Adopted Budget and Capital Improvement Program to appropriate \$1,084,800 from the General Fund Unrestricted Fund Balance for various park and facility deferred maintenance and repair projects.

Contact:
Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

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11. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Government Code Section 54956.9

One potential case: Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2).

One potential case: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4).

Contact: Sky Woodruff, City Attorney, City Management

B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Government Code Section 54956.9(d)(1)

Name of case: East Bay Regional Park District v. City of El Cerrito et al., Contra Costa Superior Court Case No. MSC19-00434

Contact: Sky Woodruff, City Attorney, City Management

12. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, February 20, 2024 at 6:00 p.m.

The City of El Cerrito serves our diverse community by providing exceptional services that create a safe and resilient future for all.