

Mayor

Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger

**Councilmembers**

Paul Fadelli
Lisa Motoyama
Gabriel Quinto

TUESDAY, MAY 21, 2024

SPECIAL CITY COUNCIL MEETING (5:00 PM)

Hillside Conference Room - 10890 San Pablo Ave, El Cerrito

REGULAR CITY COUNCIL MEETING (6:00 PM)

Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions Available Via Zoom:

<https://us06web.zoom.us/j/87989608293?pwd=amKTx07z0nu8asKrW18fU8jOUXA36K.1>

Meeting ID: 879 8960 8293 **Password:** 528349 **Dial in:** 1-408-638-0968

View (Regular Meeting Only):

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

5:00 PM ROLL CALL - CONVENE SPECIAL CITY COUNCIL MEETING

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

2. **ORAL COMMUNICATIONS FROM THE PUBLIC**

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items on the special meeting agenda only.

Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger



Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

3. CLOSED SESSION CONFERENCE WITH NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Designated Representatives: Karen Pinkos, City Manager; Alexandra Orologas, Assistant City Manager; Shannon Bassi, Senior Human Resources Analyst; Glenn Berkheimer, Labor Negotiator; and Sky Woodruff, City Attorney.

Employee Organizations: Police Employees Association (PEA)

Contact: Sky Woodruff, City Attorney, City Management

4. ADJOURN SPECIAL CITY COUNCIL MEETING

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449

2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE

3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS

4. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

6. PRESENTATIONS

A. Revised Maps of Earthquake Fault Zones and Seismic Hazard Zones

Action Proposed: Receive and file a brief overview of the recently modified maps of El Cerrito's Earthquake Fault Zones and Seismic Hazard Zones

Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger



Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

Contact: Jeremy Lancaster, State Geologist, California Department of Conservation

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. The Wildcat 4-H Club's 10th Anniversary Proclamation

Action Proposed: Approve a proclamation recognizing the Wildcat 4-H Club's 10th Anniversary and their years of youth focused service in El Cerrito.

Contact: Will Provost, Assistant to the City Manager, City Management

B. Jewish American Heritage Month Proclamation

Action Proposed: Approve a proclamation declaring the Month of May 2024 as Jewish American Heritage Month in the City of El Cerrito.

Contact: Shannon Bassi, Senior Human Resources Analyst, City Management

C. Mental Health Awareness Month Proclamation

Action Proposed: Approve a proclamation in recognition of May as Mental Health Awareness Month.

Contact: Holly M. Charléty, City Clerk, City Management

D. Monthly Disbursement and Check Register Report for April 2024

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the month of April 2024.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

E. FY 2023-24 Third Quarter Cash and Investment Report

Action Proposed: Receive and file the City's Third Quarter Cash and Investment Report for the period January 1, 2024 to March 31, 2024.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger



Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

F. Resolution to Amend the City's Classification Plan

Action Proposed: Adopt a resolution amending the City's Classification Plan to 1) authorize revisions to the existing classifications of Public Works Director/City Engineer, Recycling Operations Supervisor, Maintenance Operations Supervisor, Associate Engineer, Senior Engineer, Program Manager, and Senior Program Manager and 2) authorize new classifications of Environmental Services Manager and Facilities and Maintenance Manager.

Contact: Shannon Bassi, Senior Human Resources Analyst, City Management

8. PUBLIC HEARINGS

A. FY 2024-25 Master Fee Schedule
Notice Published 5/11/24 and 5/17/24

Action Proposed: Conduct a public hearing, and upon conclusion adopt a resolution approving the Fiscal Year 2024-25 Master Fee Schedule.

Contact: Claire Coleman, Budget/Financial Services Manager, Finance Department

B. Public Hearing to Confirm the Diagram and to Levy the Assessment for Fiscal Year 2024-25 for Landscape and Lighting Assessment District No. 1988-1
Notice Published 5/11/2024

Action Proposed: Conduct a public hearing, and upon conclusion adopt a resolution setting the annual Landscape and Lighting Assessment for Fiscal Year (FY) 2024-25 as \$72 per single-family residential parcel, and as noted in the Engineer's Report for other classes of properties.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

C. Public Hearing regarding Fiscal Year 2024-25 Storm Drain Annual Report and method of collecting storm drain fees
Notice Published 5/11/24 & 5/17/24
2/3 vote required to pass

Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger



Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

Action Proposed: Conduct a public hearing and upon conclusion adopt a resolution approving the Fiscal Year 2024-25 Storm Drain Annual Report and directing that Storm Drain Fees be collected on the property tax rolls.

Contact: Crystal Reams, Finance Director/Treasurer, Finance Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

9. POLICY MATTERS

A. FY 2023-24 General Fund Budget Quarterly Update through March 2024

Action Proposed: Receive and file an update on City General Fund revenues and expenses for FY 2023-24 through March 2024.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

B. Fiscal Year 2024-25 and 2025-26 Budget Study Session

Action Proposed: Receive a presentation from City Departments and conduct a study session on the FY 2024-25 and FY 2025-26 Proposed Budget, including:

- Department Overview and Staffing
- Review of FY 2023-24 Department Highlights and Accomplishments
- FY 2024-25 and FY 2025-26 Department Focus and Workplan/Operations

Contact: Karen Pinkos, City Manager, City Management

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

11. ADJOURN REGULAR CITY COUNCIL MEETING

Next regularly scheduled City Council meeting is Tuesday, June 4, 2024 at 6:00 pm

The City of El Cerrito serves our diverse community by providing exceptional services that create a safe and resilient future for all.