

Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger



Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

TUESDAY, JULY 16, 2024

SPECIAL CITY COUNCIL MEETING (5:00 PM)
Hillside Conference Room - 10890 San Pablo Ave, El Cerrito

REGULAR CITY COUNCIL MEETING (6:00 PM)
Council Chambers - 10890 San Pablo Ave, El Cerrito
Closed Captions Available Via Zoom:
<https://us06web.zoom.us/j/88312767082?pwd=a5DynG2gYR2PL7MiGNydESHXiWlqdN.1>
Meeting ID: 883 1276 7082 Password: 615564 Dial in: 1-408-638-0968

View (Regular Meeting Only):

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

5:00 PM ROLL CALL - CONVENE SPECIAL CITY COUNCIL MEETING

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

2. **ORAL COMMUNICATIONS FROM THE PUBLIC**

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items on the special meeting agenda only.

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3. CLOSED SESSION CONFERENCE WITH NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Designated Representatives: Karen Pinkos, City Manager; Alexandra Orologas, Assistant City Manager; Shannon Bassi, Senior Human Resources Analyst; Glenn Berkheimer, Labor Negotiator; and Sky Woodruff, City Attorney.

Employee Organizations: Police Employees Association; Public Safety Management Association; Service Employees International Union Local 1021.

Contact: Sky Woodruff, City Attorney, City Management

4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: East Bay Regional Park District vs. City of Richmond et al.
(Contra Costa County Superior Court, Action No. MSC19-00434)

Contact: Sky Woodruff, City Attorney, City Management

5. ADJOURN SPECIAL CITY COUNCIL MEETING

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449

2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE

3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS

4. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

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6. PRESENTATIONS

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Board, Commission, and Committee Workplan(s) and Accomplishments

Action Proposed: Receive and file adopted accomplishments from applicable Boards, Commissions, and Committees of the City.

Contact: Holly M. Charl  ty, City Clerk, City Management

B. Monthly Disbursement and Check Register Report for June 2024

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the month of June 2024.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

C. Authorize the Purchase of two Hybrid Police Replacement Vehicles

Action Proposed: Adopt a Resolution authorizing the purchase of two (2) Hybrid Ford Explorer Police Interceptor vehicles for an amount not to exceed \$63,000 per vehicle.

Contact: Emily Graham, Executive Assistant; J.T. Wahrlich, Lieutenant, Police Department

D. Consulting Services Agreement with Renne Public Policy Group for Grant Writing and Legislative Advocacy Services

Action Proposed: Adopt a resolution authorizing the City Manager to execute a consulting services agreement with Renne Public Policy Group (RPPG) in the amount not to exceed \$83,000 for grant writing and legislative advocacy services.

Contact: Alexandra Orologas, Assistant City Manager, City Management

E. Part-Time Minimum Wage Equity Adjustments

Action Proposed: Adopt a resolution to modify the City's part-time

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hourly salary schedule effective the first full pay period of September 2024 to comply with the City's Minimum Wage Ordinance, eliminate salary compaction, successfully recruit and retain talented staff, and ensure the City's Recreation Programs are sustainable.

Contact: Shannon Bassi, Senior Human Resources Analyst, City Management

F. Resolution to Amend the City's Classification Plan

Action Proposed: Adopt a resolution amending the City's Classification Plan to 1) authorize revisions to the existing classifications of Management Assistant, Permit Technician I/II, Assistant - Associate Planner, Firefighter/Firefighter Paramedic, Fire Engineer/Fire Engineer Paramedic, Fire Captain/Fire Captain Paramedic, Aquatics Assistant I/II, Pool Manager and 2) authorize the new classifications and/or title changes of Fire Prevention Officer I/II, Senior Management Assistant, Senior Permit Technician, Neighborhood Preservation Officer I/II, Program Coordinator, Aquatics Instructor I/II/III, Lifeguard I/II, Senior Lifeguard, Facility Attendant.

Contact: Shannon Bassi, Senior Human Resources Analyst, City Management

8. PUBLIC HEARINGS

9. POLICY MATTERS

A. Construction Contract Award and Budget Amendment for the Miscellaneous Storm Drain Repair Project, City Project No. C5036.10

Action Proposed: Adopt a resolution to approve plans and specifications for the Miscellaneous Storm Drain Repair, City Project No. C5036.10 (Project); accept the three bids submitted for the Project; authorize the City Manager to execute a contract in the amount of \$649,260 with A-3 Pipeline, Inc. and to approve potential change orders in an amount not to exceed \$65,000 for the construction of the Project; and amend the Fiscal Year (FY) 2024-25 Adopted Budget and Capital Improvement Program to appropriate \$785,000 from the Measure J Storm Drain Fund Balance.

Contact: Roland Lambert, Associate Engineer; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

B. El Cerrito Climate Action & Adaptation Plan

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Action Proposed: Approve a resolution adopting the El Cerrito Climate Action and Adaptation Plan.

Contact:

Will Provost, Assistant to the City Manager, City Management; Christina Leard, Management Analyst III; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

C. Call and Request Services for a November 5, 2024 Election to Submit to Voters the Reauthorization of Measure R to Maintain El Cerrito Safety and Local Services

2/3 affirmative vote of City Council required to pass. Notice published on 7/13/2024.

Action Proposed: 1) Adopt a resolution to call for an election to be held on Tuesday, November 5, 2024 to submit to the voters of El Cerrito a measure to reauthorize an existing Transactions and Use Tax (Measure R) to maintain El Cerrito safety and local services, to request the Contra Costa County Board of Supervisors consent to the consolidation of said measure and direct the Registrar of Voters to provide specified services to the City related to the conduct of the election, to direct the City Attorney to prepare an impartial analysis of the measure, and to establish deadlines for arguments and rebuttals; and 2) Waive further reading and introduce by title an ordinance of the City Council of the City of El Cerrito amending and restating chapter 4.62 of the El Cerrito Municipal Code to reauthorize an existing transactions and use tax to be administered by the California Department of Tax and Fee Administration.

Contact: Karen Pinkos, City Manager; Will Provost, Assistant to the City Manager; Holly M. Charléty, City Clerk, City Management

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

**11. ADJOURN REGULAR CITY COUNCIL MEETING
IN MEMORY OF FORMER MAYOR AND COUNCILMEMBER JANE BARTKE**

The next regularly scheduled City Council meeting is Tuesday, August 20, 2024 at 6:00 p.m.

The City of El Cerrito serves our diverse community by providing exceptional services that create a safe and resilient future for all.