

Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger



Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

TUESDAY, OCTOBER 15, 2024

SPECIAL CITY COUNCIL MEETING (5:00 PM)

Hillside Conference Room - 10890 San Pablo Ave, El Cerrito

Closed Captions Available Via Zoom:

<https://us06web.zoom.us/j/82883378936?pwd=bUbXbToETTzq27R3UXOBCwjPbxQHGI.1>

Meeting ID: 828 8337 8936 **Password:** 635581 **Dial in:** 1-408-638-0968

REGULAR CITY COUNCIL MEETING (6:00 PM)

Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions Available Via Zoom:

<https://us06web.zoom.us/j/85952000781?pwd=xQaT97AFsWVtMeU4drqSNWLEuB6aZr.1>

Meeting ID: 859 5200 0781 **Password:** 618973 **Dial in:** 1-408-638-0968

View (Regular Meeting Only):

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

5:00 PM ROLL CALL - CONVENE SPECIAL CITY COUNCIL MEETING

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

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2. ORAL COMMUNICATIONS FROM THE PUBLIC

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items on the special meeting agenda only.

3. COMMISSION INTERVIEWS, STATUS AND APPOINTMENTS

Action Proposed: Staff requests that City Council conduct interviews and, at the conclusion of interviews, confer with staff regarding the ongoing recruitments, any remaining vacancies, and the scheduling of further special meetings to conduct interviews (if applicable). Council may decide to make appointments at the conclusion of the meeting. In addition, Council to conduct a brief review of interview questions in preparation for the upcoming annual recruitment for term expirations.

Contact: Holly M. Charl  ty, City Clerk, City Management

4. CLOSED SESSION CONFERENCE WITH NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Designated Representatives: Karen Pinkos, City Manager; Alexandra Orologas, Assistant City Manager; Shannon Bassi, Senior Human Resources Analyst; Glenn Berkheimer, Labor Negotiator; and Sky Woodruff, City Attorney.
Employee Organizations: Police Employees Association (PEA); and Public Safety Management Association.

Contact: Sky Woodruff, City Attorney, City Management

5. ADJOURN SPECIAL CITY COUNCIL MEETING

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449

2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE

3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS

4. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

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5. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

6. PRESENTATIONS

A. Citizens Street Oversight Committee Annual Report for Fiscal Year 2022-2023

Action Proposed: Receive and file the Citizens Street Oversight Committee Annual Report for Fiscal Year 2022-2023 to City Council and Citizens of El Cerrito.

Contact: Vanessa Hill, Citizens Street Oversight Committee Chair; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

B. Annual Sundar Shadi Garden Club Awards

Action Proposed: Receive and file a brief presentation and acknowledgement of contest winners.

Contact: Pamela Austin, El Cerrito Garden Club Representative

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Italian American Heritage Month Proclamation

Action Proposed: *At the request of Councilmember Quinto* Approve a proclamation recognizing October 2024 as Italian Heritage Month in El Cerrito.

Contact: Holly M. Charl  ty, City Clerk, City Management

B. Shelter in Place Education Day Proclamation

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Action Proposed: Approve a proclamation recognizing November 6, 2024 as Shelter in Place Education Day in El Cerrito.

Contact: Holly M. Charl  ty, City Clerk, City Management

C. Celebrating Christ Lutheran Senior Center's 50th Anniversary and Recognizing Its Contribution to the Community of El Cerrito

Action Proposed: Approve a proclamation celebrating Christ Lutheran Senior Center's 50th anniversary and recognizing its contribution to the community of El Cerrito.

Contact: Holly M. Charl  ty, City Clerk, City Management

D. Bullying Prevention Month and Unity Day Proclamation

Action Proposed: Approve a proclamation declaring October as National Bullying Prevention Month and October 16, 2024 as Unity Day in the City of El Cerrito.

Contact: Taylor Melton, Recreation Supervisor, Recreation Department; Christopher Jones, Recreation Director, Recreation Department

E. Monthly Disbursement and Check Register Report for September 2024

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the month of September 2024.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

F. Spending Authority for Fire Vehicle Maintenance Vendors Expected to Exceed \$45,000 for FY 2024-25

Action Proposed: Adopt a resolution approving spending authority for vendors that may exceed \$45,000 in Fiscal Year 2024-25.

Contact: Claire Coleman, Budget/Financial Services Manager, Finance Department

G. Resolution to Amend the City's Classification Plan

Action Proposed: Adopt a resolution amending the City's Classification Plan to 1) authorize revisions to the existing classifications of Fire Chief, Fire Battalion Chief, Police Chief, Police Captain, Police Lieutenant,

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Police Sergeant, Police Corporal, Police Officer, Police Officer Recruit, Community Service Officer, Police Cadet, Property Evidence Specialist, Police Records Specialist, Senior Police Records Specialist, Police Records Supervisor, and 2) authorize the new classification and/or title change of Battalion Chief/Paramedic.

Contact: Shannon Bassi, Senior Human Resources Analyst, City Management

H. Approve a Professional Services Agreement with Urban 37, Inc. for On-Call Building Services

Action Proposed: Adopt a resolution authorizing the City Manager to execute a professional services agreement with Urban37, Inc. to provide on-call building services for three years, with a two-year option to extend, in an amount not to exceed \$250,000 per fiscal year.

Contact: Jennifer Bright, Management Assistant; Melanie Mintz, Community Development Director, Community Development Department

I. A Resolution Authorizing Execution of a Standard Agreement for the Affordable Housing and Sustainable Communities (AHSC) Program for El Cerrito Plaza Parcel A South for Transit-Oriented Development at the El Cerrito Plaza Station

Action Proposed: Adopt a resolution authorizing the City Manager to execute an agreement and all other required documents for the Affordable Housing and Sustainable Communities Program (AHSC or AHSC Program) with the California Department of Housing and Community Development (HCD) and Strategic Growth Council (SGC) for the El Cerrito Plaza Station Transit-Oriented Development (TOD), Parcel A South (EC-PAS) located at 515 Richmond Street.

Contact: Aissia Ashoori, Housing-Economic Development Manager, Community Development Department; Melanie Mintz, Community Development Director

8. PUBLIC HEARINGS

A. Approval of Final Subdivision Map for One-Lot Subdivision at 1715 Elm Street

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Action Proposed: Adopt a resolution approving the Final Subdivision Map for a one-lot subdivision consisting of fourteen condominium residential units within a multifamily residential building and one commercial condominium unit within a separate structure on the parcel located at 1715 Elm Street.

Contact: Jeff Ballantine, Senior Planner; Sean Moss, Planning Manager, Community Development Department

9. POLICY MATTERS

A. Adopt a Resolution Approving an Agreement between the City of El Cerrito and the Service Employees International Union (SEIU) Local 1021 to Modify Language on Salaries, Benefits, Conditions of Employment, and Creating a New Memorandum of Understanding

Action Proposed: Adopt a resolution approving an agreement between the City of El Cerrito and the Service Employees International Union (SEIU) Local 1021 to modify language on salaries, benefits, conditions of employment, and creating a new Memorandum of Understanding.

Contact: Shannon Bassi, Senior Human Resource Analyst, City Management

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, November 19, 2024 at 6:00 p.m.

The City of El Cerrito serves our diverse community by providing exceptional services that create a safe and resilient future for all.