

Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger



Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

TUESDAY, NOVEMBER 19, 2024

SPECIAL CITY COUNCIL MEETING (5:00 PM)
Hillside Conference Room - 10890 San Pablo Ave, El Cerrito

REGULAR CITY COUNCIL MEETING (6:00 PM)
Council Chambers - 10890 San Pablo Ave, El Cerrito
Closed Captions Available Via Zoom:
<https://us06web.zoom.us/j/81889310146?pwd=8hJaZ49rJlMDDbU8FNi0A7jD2tp0oJ.1>
Meeting ID: 818 8931 0146 **Password:** 250007 **Dial in:** 1-408-638-0968

View (Regular Meeting Only):

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

5:00 PM ROLL CALL - CONVENE SPECIAL CITY COUNCIL MEETING

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

2. **ORAL COMMUNICATIONS FROM THE PUBLIC**

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items on the special meeting agenda only.

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3. AUDIT BY CALIFORNIA STATE AUDITOR'S OFFICE

Pursuant to Government Code Section 54956.75

Contact: Sky Woodruff, City Attorney, City Management

4. CLOSED SESSION PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957

Title: City Manager

Contact: Sky Woodruff, City Attorney, City Management

5. CLOSED SESSION CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Designated Representatives: Mayor Tessa Rudnick, Councilmember Gabe Quinto

Unrepresented Employee: City Manager

Contact: Sky Woodruff, City Attorney, City Management

6. ADJOURN SPECIAL CITY COUNCIL MEETING

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449

2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE

3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS

4. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first.

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Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

6. PRESENTATIONS

A. Police Department Planned Technology Deployments

Action Proposed: Receive and file a presentation from the Police Department on recent, upcoming, and planned technology related deployments including Automated License Plate Reading cameras for parking enforcement, facial recognition systems for criminal investigation, and the deployment of an indoor/outdoor drone.

Contact: Paul Keith, Chief of Police, Police Department

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Approval of Minutes

Action Proposed: Approve the City Council Meeting minutes from October 1 and 15, 2024.

Contact: Holly M. Charléty, City Clerk, City Management

B. FY 2024-25 First Quarter Cash and Investment Report

Action Proposed: Receive and file the City's First Quarter Cash and Investment Report for the period July 1, 2024 to September 30, 2024.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

C. Monthly Disbursement and Check Register Report for October 2024

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the month of September 2024.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

D. Approve a Community Safety Committee recommendation to appoint Howard Hickman

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Action Proposed: Approve a Community Safety Committee recommendation to appoint Howard Hickman
Contact: Aaron Leone, Sergeant/CommSC Liaison, Police Department

E. Resolution to Amend the City's Classification Plan

Action Proposed: Adopt a resolution amending the City's Classification Plan to 1) authorize revisions to the existing classifications of Information Technology Specialist, Assistant Recreation Supervisor, Custodian, Lead Custodian, Building Inspector I/II, Accountant I, Senior Finance Technician, Finance Technician I/II, and Environmental Specialist 2) authorize the new classifications and/or title changes of Childcare Teacher I/II, Recreation Coordinator, Recreation Leader I-IV, Senior Building Inspector, Recycling Operations Driver, Recycling Operations Worker, Maintenance Services Worker I/II, and Lead Maintenance Services Worker.

Contact: Shannon Bassi, Senior Human Resources Analyst, City Management

F. Consulting Services Agreement with Dixon Resources Unlimited to create the City of El Cerrito Parking Management Action Plan
Exempt from review pursuant to Section 15262 of CEQA Guidelines.

Action Proposed: Adopt a resolution authorizing the City Manager to execute a consulting services agreement with Dixon Resources Unlimited to create the El Cerrito Parking Management Action Plan for \$199,985 plus a 10% contingency for a total amount not to exceed \$220,000.

Contact: Jarrett Mullen, Sustainable Transportation Program Manager; Sean Moss, Planning Manager, Community Development Department

G. Additional Spending Authority for the Construction Contract for the Community Center Roof Repair Project, City Project No. C5055

Action Proposed: Adopt a resolution approving additional spending authority in the amount of \$150,140 for the construction contract with California Roofing Company, Inc. for the Community Center Roof Repair Project, City Project No. C5055.

Contact: Roland Lambert, Associate Engineer; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

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H. A Revised Resolution Authorizing Execution of a Standard Agreement for the Affordable Housing and Sustainable Communities (AHSC) Program for El Cerrito Plaza Parcel A South for Transit-Oriented Development at the El Cerrito Plaza Station

Action Proposed: Adopt a revised resolution authorizing the City Manager to execute an agreement and all other required documents for the Affordable Housing and Sustainable Communities Program (AHSC or AHSC Program) with the California Department of Housing and Community Development (HCD) and Strategic Growth Council (SGC) for the El Cerrito Plaza Station Transit-Oriented Development (TOD), Parcel A South (EC-PAS) located at 515 Richmond Street.

Contact: Aissia Ashoori, Housing-Economic Development Manager; Melanie Mintz, Community Development Director

8. PUBLIC HEARINGS

A. Temporary Outdoor Dining and Retail Program Urgency Ordinance
Four-fifths vote required to pass. Notice published 11/09/2024. Exempt from review pursuant to section 15301 of CEQA Guidelines.

Action Proposed: Conduct a public hearing and upon conclusion adopt an urgency ordinance extending the Temporary Outdoor Dining and Retail Program in the City of El Cerrito. A four-fifths vote of the City Council is necessary to adopt an urgency ordinance.

Contact: Diego Romero, Associate Planner; Sean Moss, Planning Manager, Aissia Ashoori, Housing-Economic Development Manager, Community Development Department

B. Fire Hazard Abatement Declaring Public Nuisance
Notice published 11/09/2024. Exempt from CEQA review pursuant to Sections 15304 and 15308.

Action Proposed: 1) Adopt a resolution declaring that weeds, rubbish, litter, or other flammable material on certain real property identified in the resolution constitutes a public nuisance; and 2) Conduct a public hearing; and 3) Adopt a resolution overriding objections by property owners and ordering the City Manager or their designee to abate certain public nuisances pursuant to El Cerrito Municipal Code Chapter 16.26.

Contact: Traviss Crumpacker, Fire Prevention Officer; Chase Beckman, Fire Marshal, Fire Department

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C. Cost Hearing Regarding Fire Hazard Abatement of a Public Nuisance for Properties Identified and pursuant to El Cerrito Municipal Code Chapter 16.26

Notice published 11/9/2024

Action Proposed: Conduct a public hearing and upon conclusion adopt a resolution confirming the cost of abatement of public nuisance conditions resulting from the presence of weeds, rubbish, litter or other flammable material on private properties designated in Exhibit A to the resolution as authorized by El Cerrito Municipal Code Chapter 16.26.

Contact: Chase Beckman, Fire Marshal, Fire Department; Traviss Crumpacker, Fire Prevention Officer, Fire Department

9. POLICY MATTERS

A. Amendment to City Comprehensive Financial Policies Related to the General Fund Reserve and Emergency Disaster Recovery Fund (EDRF)

Action Proposed: Adopt a resolution amending the City of El Cerrito Comprehensive Financial Policies to a) revise section 3.2 regarding the General Fund Reserve Policy; and b) revise section 4.2 regarding the Emergency and Disaster Recovery Fund (EDRF) policy.

Contact: Crystal Reams, Finance Director/City Treasurer

B. Investment Strategy for Section 115 Pension Trust

Action Proposed: Pass a motion directing staff to move forward with the Section 115 Pension Trust investment strategy as presented.

Contact: Crystal Reams, Finance Director/City Treasurer

C. FY 2024-25 First Quarter General Fund Update

Action Proposed: Receive and file the FY 2024-25 General Fund Budget Quarterly update through September 2024.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

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D. City Council Wall of Fame Program Revisions

Action Proposed: Consider the Wall of Fame Ad-Hoc Committee's recommendation to adopt a Resolution revising the Policy for Nomination and Selection of Wall of Fame Inductees, and repeal Resolution No. 2017-80.

Contact: Holly M. Charléty, City Clerk, City Management

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, December 3, 2024 at 6:00 p.m.

The City of El Cerrito serves our diverse community by providing exceptional services that create a safe and resilient future for all.