

Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger



Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

TUESDAY, DECEMBER 17, 2024

**CONCURRENT REDEVELOPMENT AGENCY SUCCESSOR AGENCY SPECIAL
MEETING AND REGULAR CITY COUNCIL MEETING (6:00 PM)**

City Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions available Via Zoom:

<https://us06web.zoom.us/j/85178677831?pwd=WIT4rvusAW43hMiinCwVUAgaE1lGaX.1>

Meeting ID: 851 7867 7831 **Password:** 565753 **Dial in:** 1-408-638-0968

View:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

**6:00 PM ROLL CALL – CONVENE CONCURRENT REDEVELOPMENT
AGENCY SUCCESSOR AGENCY SPECIAL MEETING AND REGULAR
CITY COUNCIL MEETING**

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A
COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE
TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A
MOMENT OF SILENCE**

Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger



Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS

4. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

6. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Approval of Minutes

Action Proposed: Approve the City Council Meeting minutes from November 19 and December 3, 2024.

Contact: Holly M. Charl  ty, City Clerk, City Management

B. El Cerrito Historical Society 50th Anniversary Proclamation

Action Proposed: Approve a proclamation recognizing the 50th Anniversary of the El Cerrito Historical Society.

Contact: Holly M. Charl  ty, City Clerk, City Management

C. Transportation Impact Fee Annual Report for Fiscal Year 2023-24

Report publicly posted 11/21/2024

Action Proposed: Receive and file the Transportation Impact Fee Annual Report for Fiscal Year 2023-24, ending June 30, 2024.

Contact: A'shanti Coleman, Management Assistant, Public Works Department; Yvetteh Ortiz, Public Works Director/City Engineer

Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger



Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

D. Monthly Disbursement and Check Register Report for November 2024

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the month of November 2024.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

E. Designating Primary and Alternate Board Members to the Municipal Pooling Authority of Northern California (MPA)

Action Proposed: Adopt a resolution designating the Assistant City Manager as Primary Board Member and the Human Resources Manager as Alternate Board Member to the Municipal Pooling Authority of Northern California (MPA).

Contact: Alexandra Orologas, Assistant City Manager, City Management

F. Agreement with the City of Berkeley for Year-round Automatic Aid

Action Proposed: Adopt a Resolution authorizing the City Manager to execute the revised Memorandum of Understanding for mutual aid between the City of Berkeley and the City of El Cerrito.

Contact: Eric Saylors, Fire Chief, Fire Department

G. Adopt a resolution authorizing staff to apply for the Prohousing Incentive Program

Action Proposed: Adopt a resolution authorizing staff to apply for the Prohousing Incentive Program.

Contact: Aissia Ashoori, Housing-Economic Development Manager; Melanie Mintz, Community Development Director, Community Development Department

H. Declare and Certify the Results of the November 5, 2024 General Municipal Election

Action Proposed:

Adopt a resolution confirming the results of the November 5, 2024 General Municipal Election and declaring the re-election of Lisa Motoyama; election of Rebecca Saltzman and William Ktsanes to the office of City Council; and the passage of Measure G.

Contact: Holly M. Charléty, City Clerk, City Management

Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger



Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

I. REDEVELOPMENT AGENCY SUCCESSOR AGENCY ITEM: Approve Draft Annual Recognized Obligations Payment Schedule 25-26 (July 1, 2025 - June 30, 2026)

Action Proposed: Adopt a Successor Agency resolution reviewing and authorizing submittal of the draft Recognized Obligations Payment Schedule 25-26.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance

7. PRESENTATIONS

A. Resolution Honoring Lead Maintenance Worker Jose Jaramillo for 38 years of service upon Retirement

Action Proposed: Approve a Resolution recognizing and honoring Lead Maintenance Worker Jose Jaramillo upon retirement after serving the City of El Cerrito for 38 years.

Contact: Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

B. Recognition of City Councilmembers Leaving Office

Action Proposed: Special recognition of outgoing Councilmembers:

- Paul Fadelli - Mayor (2021) and Councilmember, served from 2016-2024
- Tessa Rudnick - Mayor (2024) and Councilmember, served from 2020-2024

Contact: Holly M. Charl  ty, City Clerk, City Management

C. Swearing in of Newly Elected Councilmembers

Action Proposed: Administration of Oath of Office and Presentation of Certificates of Election for:

- Lisa Motoyama - re-elected to a term ending December 2028
- Rebecca Saltzman - elected to a term ending December 2028
- William Ktsanes - elected to a term ending December 2028

Contact: Holly M. Charl  ty, City Clerk, City Management

Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger



Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

8. PUBLIC HEARINGS

9. POLICY MATTERS

A. City Council Reorganization

The City Council will elect a Mayor and Mayor Pro-Tempore to serve a term of one year.

Contact: Holly M. Charl  ty, City Clerk, City Management

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

11. ADJOURN CONCURRENT REDEVELOPMENT AGENCY SUCCESSOR AGENCY SPECIAL MEETING AND REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, January 21, 2024 at 6:00 p.m.

The City of El Cerrito serves our diverse community by providing exceptional services that create a safe and resilient future for all.

Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger



Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quino

EL CERRITO CITY COUNCIL DRAFT MINUTES

TUESDAY, NOVEMBER 19, 2024

SPECIAL CITY COUNCIL MEETING (5:00 PM)

Hillside Conference Room - 10890 San Pablo Ave, El Cerrito

REGULAR CITY COUNCIL MEETING (6:00 PM)

Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions Available Via Zoom:

<https://us06web.zoom.us/j/81889310146?pwd=8hJaZ49rJlMDDbU8FNi0A7jD2tp0oJ.1>

Meeting ID: 818 8931 0146 **Password:** 250007 **Dial in:** 1-408-638-0968

View (Regular Meeting Only):

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

5:00 PM ROLL CALL - CONVENE SPECIAL CITY COUNCIL MEETING

Mayor Rudnick called the meeting to order at 5:03 PM.

Present: Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember Motoyama, Councilmember Quinto
Absent: None

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

2. AL COMMUNICATIONS FROM THE PUBLIC

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items on the special meeting agenda only.

3. AUDIT BY CALIFORNIA STATE AUDITOR'S OFFICE

Pursuant to Government Code Section 54956.75

Contact: Sky Woodruff, City Attorney, City Management

City Council convened to closed session at 5:04 PM. No reportable action.

4. CLOSED SESSION PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957

Title: City Manager

Contact: Sky Woodruff, City Attorney, City Management

No reportable action.

5. CLOSED SESSION CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Designated Representatives: Mayor Tessa Rudnick, Councilmember Gabe Quinto

Unrepresented Employee: City Manager

Contact: Sky Woodruff, City Attorney, City Management

No reportable action.

6. ADJOURN SPECIAL CITY COUNCIL MEETING

The special meeting adjourned at 5:51 PM

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

Mayor Rudnick called the meeting to order at 6:04 PM.

Present: Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember Quinto **Absent:** Councilmember Motoyama

1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449

2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE

3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS

4. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

City Manager Pinkos - provided an update on election results for Measure G and City Council seats, State of the City Address on 12/17, and upcoming holiday closures.

Fire Chief Saylor - provided an update on the No Parking on Red Flag Warning Day pilot.

Public Works Director Ortiz - provided an update regarding an upcoming workshop on the Richmond Complete Streets Project on 11/21.

Councilmember Fadelli - commented on the Richmond Complete streets project and announced the Richmond Ferry free on Fridays in November.

Mayor Rudnick - announced upcoming 12/7 Pancake Breakfast and Toy Drive and presented a Mayor Proclamation of Recognition for the one year celebration of Dolly's restaurant and 12/24 Sri Lanka pop up event at the location.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

Public Comments: Written comments submitted prior to and during the meeting are posted online as supplemental materials and incorporated into the official meeting record.

Gary Prost - commended outgoing Councilmembers for their support of fire safety in the community and thanked staff for the successful pilot of the No Parking on Red Flag Warning Days program.

Susan Duncan - thanked the City Council and staff for their support of the pilot program for No Parking on Red Flag Day and requested it be made a permanent program, adding home hardening projects to the Real Property Transfer Tax rebate program, and celebrated 6th anniversary of the Make El Cerrito Fire Safe.

Jim Dolgonas - commented in support of making the pilot program permanent for No Parking on Red Flag Warning Days program.

6. PRESENTATIONS

A. Police Department Planned Technology Deployments

Action Proposed: Receive and file a presentation from the Police Department on recent, upcoming, and planned technology related deployments including Automated License Plate Reading cameras for parking enforcement, facial recognition systems for criminal investigation, and the deployment of an indoor/outdoor drone.

Contact: Paul Keith, Chief of Police, Police Department

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding proposed uses of drone devices, retention of data, accuracy of facial recognition for individuals of color, process for ticket issuance using license plate readers, language in signage for parking enforcement.

Action: Received and filed

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

Moved/Seconded: Councilmember Quinto/Mayor Pro Tem Wysinger **Action:** Approved the consent calendar as indicated below. **Ayes:** Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember Quinto **Noes:** None **Absent:** Councilmember Motoyama

A. Approval of Minutes

Action Proposed: Approve the City Council Meeting minutes from October 1 and 15, 2024.

Contact: Holly M. Charléty, City Clerk, City Management

Action: Approved minutes

B. FY 2024-25 First Quarter Cash and Investment Report

Action Proposed: Receive and file the City's First Quarter Cash and Investment Report for the period July 1, 2024 to September 30, 2024.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

Action: Received and filed

C. Monthly Disbursement and Check Register Report for October 2024

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the month of September 2024.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

Action: Received and filed

D. Approve a Community Safety Committee recommendation to appoint Howard Hickman

Action Proposed: Approve a Community Safety Committee recommendation to appoint Howard Hickman

Contact: Aaron Leone, Sergeant/CommSC Liaison, Police Department

Action: Approved Appointment

E. Resolution to Amend the City's Classification Plan

Action Proposed: Adopt a resolution amending the City's Classification Plan to 1) authorize revisions to the existing classifications of Information Technology Specialist, Assistant Recreation Supervisor, Custodian, Lead Custodian, Building Inspector I/II, Accountant I, Senior Finance Technician, Finance Technician I/II, and Environmental Specialist 2) authorize the new classifications and/or title changes of Childcare Teacher I/II, Recreation Coordinator, Recreation Leader I-IV, Senior Building Inspector, Recycling Operations Driver, Recycling Operations Worker, Maintenance Services Worker I/II, and Lead Maintenance Services Worker.

Contact: Shannon Bassi, Senior Human Resources Analyst, City Management

Action: Approved Resolution No. 2024-75

F. Consulting Services Agreement with Dixon Resources Unlimited to create the City of El Cerrito Parking Management Action Plan
Exempt from review pursuant to Section 15262 of CEQA Guidelines.

Action Proposed: Adopt a resolution authorizing the City Manager to execute a consulting services agreement with Dixon Resources Unlimited to create the El Cerrito Parking Management Action Plan for \$199,985 plus a 10% contingency for a total amount not to exceed \$220,000.

Contact: Jarrett Mullen, Sustainable Transportation Program Manager; Sean Moss, Planning Manager, Community Development Department

Action: Approved Resolution No. 2024-76

G. Additional Spending Authority for the Construction Contract for the Community Center Roof Repair Project, City Project No. C5055

Action Proposed: Adopt a resolution approving additional spending authority in the amount of \$150,140 for the construction contract with California Roofing Company, Inc. for the Community Center Roof Repair Project, City Project No. C5055.

Contact: Roland Lambert, Associate Engineer; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

Action: Approved Resolution No. 2024-77

H. A Revised Resolution Authorizing Execution of a Standard Agreement for the Affordable Housing and Sustainable Communities (AHSC) Program for El Cerrito Plaza Parcel A South for Transit-Oriented Development at the El Cerrito Plaza Station

Action Proposed: Adopt a revised resolution authorizing the City Manager to execute an agreement and all other required documents for the Affordable Housing and Sustainable Communities Program (AHSC or AHSC Program) with the California Department of Housing and Community Development (HCD) and Strategic Growth Council (SGC) for the El Cerrito Plaza Station Transit-Oriented Development (TOD), Parcel A South (EC-PAS) located at 515 Richmond Street.

Contact: Aissia Ashoori, Housing-Economic Development Manager; Melanie Mintz, Community Development Director

Action: Approved Resolution No. 2024-78

8. PUBLIC HEARINGS

A. Temporary Outdoor Dining and Retail Program Urgency Ordinance

Four-fifths vote required to pass. Notice published 11/09/2024. Exempt from review pursuant to section 15301 of CEQA Guidelines.

Action Proposed: Conduct a public hearing and upon conclusion adopt an urgency ordinance extending the Temporary Outdoor Dining and Retail Program in the City of El Cerrito. A four-fifths vote of the City Council is necessary to adopt an urgency ordinance.

Contact: Diego Romero, Associate Planner; Sean Moss, Planning Manager, Aissia Ashoori, Housing-Economic Development Manager, Community Development Department

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding reduction in permit cost, timing for the permanent ordinance.

Public Hearing: Mayor Rudnick opened the public hearing.

No public comments.

Moved/Seconded: Councilmember Quinto/Councilmember Fadelli

Action: Closed the public hearing. **Ayes:** Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember Quinto **Noes:** None **Absent:** Councilmember Motoyama

Moved/Seconded: Councilmember Quinto/Mayor Pro Tem Wysinger

Action: Approved Ordinance No. 2024-4. **Ayes:** Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember Quinto **Noes:** None **Absent:** Councilmember Motoyama

B. Fire Hazard Abatement Declaring Public Nuisance

Notice published 11/09/2024. Exempt from CEQA review pursuant to Sections 15304 and 15308.

Action Proposed: 1) Adopt a resolution declaring that weeds, rubbish, litter, or other flammable material on certain real property identified in the resolution constitutes a public nuisance; and 2) Conduct a public hearing; and 3) Adopt a resolution overriding objections by property owners and ordering the City Manager or their designee to abate certain public nuisances pursuant to El Cerrito Municipal Code Chapter 16.26.

Contact: Traviss Crumpacker, Fire Prevention Officer; Chase Beckman, Fire Marshal, Fire Department

Moved/Seconded: Mayor Pro Tem Wysinger/Councilmember Quinto

Action: Approved Resolution 2024-79. **Ayes:** Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember

Quinto **Noes:** None

Absent: Councilmember Motoyama

Public Hearing: Mayor Rudnick opened the public hearing.

No public comments

Moved/Seconded: Councilmember Quinto/Mayor Pro Tem Wysinger

Action: Closed the public hearing. **Ayes:** Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember Quinto **Noes:** None

Absent: Councilmember Motoyama

Moved/Seconded: Councilmember Fadelli/Mayor Pro Tem Wysinger

Action: Approved Resolution 2024-80. **Ayes:** Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember

Quinto **Noes:** None **Absent:** Councilmember Motoyama

C. Cost Hearing Regarding Fire Hazard Abatement of a Public Nuisance for Properties Identified and pursuant to El Cerrito Municipal Code Chapter 16.26

Notice published 11/9/2024

Action Proposed: Conduct a public hearing and upon conclusion adopt a resolution confirming the cost of abatement of public nuisance conditions resulting from the presence of weeds, rubbish, litter or other flammable material on private properties designated in Exhibit A to the resolution as authorized by El Cerrito Municipal Code Chapter 16.26.

Contact: Chase Beckman, Fire Marshal, Fire Department; Traviss Crumpacker, Fire Prevention Officer, Fire Department

Public Hearing: Mayor Rudnick opened the public hearing.

No public comments

Moved/Seconded: Councilmember Quinto/Councilmember Fadelli
Action: Closed the public Hearing. **Ayes:** Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember Quinto **Noes:** None
Absent: Councilmember Motoyama

Moved/Seconded: Mayor Pro Tem Wysinger/Councilmember Fadelli
Action: Approved Resolution 2024-81. **Ayes:** Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember Quinto **Noes:** None
Absent: Councilmember Motoyama

9. POLICY MATTERS

A. Amendment to City Comprehensive Financial Policies Related to the General Fund Reserve and Emergency Disaster Recovery Fund (EDRF)

Action Proposed: Adopt a resolution amending the City of El Cerrito Comprehensive Financial Policies to a) revise section 3.2 regarding the General Fund Reserve Policy; and b) revise section 4.2 regarding the Emergency and Disaster Recovery Fund (EDRF) policy.

Contact: Crystal Reams, Finance Director/City Treasurer

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding determination of the use of 17%,

Moved/Seconded: Councilmember Fadelli/Councilmember Quinto
Action: Approve Resolution 2028-82, modifying the language in policy section 3.2. to read "It is a goal of the city to maintain an unrestricted fund of". **Ayes:** Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember Quinto **Noes:** None **Absent:** Councilmember Motoyama

B. Investment Strategy for Section 115 Pension Trust

Action Proposed: Pass a motion directing staff to move forward with the Section 115 Pension Trust investment strategy as presented.

Contact: Crystal Reams, Finance Director/City Treasurer

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding the process for getting to this recommendation, and for shifting strategy if not successful.

Moved/Seconded: Mayor Pro Tem Wysinger/Council Quinto
Action: Passed a motion to direct staff to move forward with the investment strategy. **Ayes:** Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember Quinto **Noes:** None
Absent: Councilmember Motoyama

C. FY 2024-25 First Quarter General Fund Update

Action Proposed: Receive and file the FY 2024-25 General Fund Budget Quarterly update through September 2024.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding clarification on intergovernmental definition, and impact on sales tax with Barnes and Nobles closing, status and monitoring of special fund expenditures, and confidence in the Real Property Transfer Tax numbers.

Public Comments: Written comments submitted prior to and during the meeting are posted online as supplemental materials and incorporated into the official meeting record.

Action: Received and filed

D. City Council Wall of Fame Program Revisions

Action Proposed: Consider the Wall of Fame Ad-Hoc Committee's recommendation to adopt a Resolution revising the Policy for Nomination and Selection of Wall of Fame Inductees, and repeal Resolution No. 2017-80.

Contact: Holly M. Charléty, City Clerk, City Management

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding plans for the removal of language for digital display in the lobby.

Moved/Seconded: Councilmember Quinto/Mayor Pro Tem Wysinger

Action: Approved Resolution 2024-83. **Ayes:** Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember Quinto **Noes:** None **Absent:** Councilmember Motoyama

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

Mayor Pro Tem Wysinger - reported on attendance at the National League of Cities City Summit conference.

Councilmember Quinto - reported on attendance at the National League of Cities City Summit conference, and announced the selection of Patricia Durham as the El Cerrito Woman of the Year for Congressional District 8.

Councilmember Fadelli - reported on attendance at East Bay Wildfire Coalition meeting, and holiday lights display on San Pablo.

Mayor Rudnick - reported on attendance at the Cal Cities Annual conference, spoke at Local Girl Scout Troup meeting, Dolly's 1 year celebration, neighborhood pumpkin carving festival, two meetings of RecycleMore, wall of fame ad-hoc meeting, and Contra Costa County Mayors Conference.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The regular meeting adjourned at 8:14 PM

Tessa Rudnick, Mayor

This is to certify that the foregoing is a true and correct copy of the minutes of the City Council meeting of November 19, 2024 as approved by the El Cerrito City Council.

Holly M. Charl  ty, MMC, City Clerk

Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger



Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quino

EL CERRITO CITY COUNCIL DRAFT MINUTES

TUESDAY, DECEMBER 3, 2024

REGULAR CITY COUNCIL MEETING (6:00 PM)

City Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions available Via Zoom:

<https://us06web.zoom.us/j/89451982588?pwd=xPwuQnZVAOJWPntXKJ0MZpPGBHwdKO.1>

Meeting ID: 894 5198 2588 **Password:** 772119 **Dial in:** 1-408-638-0968

View:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510- 215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

Mayor Rudnick called the meeting to order at 6:01 PM.

Present: Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember Motoyama, Councilmember Quinto **Absent:** None

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

2. **PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE**

3. **TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS**

4. **COUNCIL/STAFF COMMUNICATIONS**

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

City Manager Pinkos - congratulated Crystal Reams on becoming a Certified Public Finance Officer (CPFO), announced 2024 Winter Holiday closure from 12/20/2024-1/3/2025, and upcoming events at Hana Gardens including Pottery Sale on 12/7 and Winter Makers Faire 12/8.

Councilmember Motoyama - announced 12/7 El Cerrito Pancake Breakfast, 12/14 Shadi Holiday setup starting at 9AM, and opening ceremony with bench dedication for Rich and Jane Bartke.

Mayor Pro Tem Wysinger - announced upcoming Sundar Shadi display, and 100% Chiropractic canned food drive.

Councilmember Fadelli - announced upcoming Sundar Shadi display and commented on bench dedication to the Bartkes.

Councilmember Quinto - announced upcoming Bay Area Air Quality Management District (BAAQMD) meeting.

Mayor Rudnick - announced upcoming State of the City Address on 12/17 and thanked staff for all of their hard work, formally disbanded the Wall of Fame Program Ad-Hoc, and reminded residents of the open recruitment for city boards, commissions, and committees.

5. **ORAL COMMUNICATIONS FROM THE PUBLIC**

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda.

Comments regarding non-agenda, presentation and consent calendar items will be heard first.

Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

Public Comments: Written comments submitted prior to and during the meeting are posted online as supplemental materials and incorporated into the official meeting record.

Betsy Bashor - commented regarding increasing transparency, concern regarding recently adopted parking management plan contract.

Buddy Akacic - shared comments regarding senior residents.

6. PRESENTATIONS

A. Bay Area Rapid Transit (BART) Presentation

Action Proposed: Receive and file a presentation from BART on the agency's "Role in the Region" report.

Contact: Bradley Dunn, Manager of Local Government and Community Relations, BART

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding agency financial status, security strategies, crisis intervention and response, timing for upgrades to stations in El Cerrito, Clipper card technology, potential federal funding, and funding sources.

Action: Received and filed

B. Annual Real Property Transfer Tax Presentation

Action Proposed: Receive and file a presentation on the annual report for Real Property Transfer Taxes

Contact: Melanie Mintz, Community Development Director, Community Development Department

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding plans to incorporate Climate Action Plan recommendations moving forward and next steps to discuss incorporation, process to request a rebate, and types of available rebates.

Action: Received and filed

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

Moved/Seconded: Councilmember Fadelli/Mayor Pro Tem Wysinger

Action: Approved the consent calendar as indicated below.

Ayes: Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember Motoyama, Councilmember Quinto **Noes:** None

A. Approve the 2025 Regular Meeting Schedule for City Council

Action Proposed: Pass a motion to approve the regular meeting schedule for 2025, reducing to the third Tuesday of the month for January, July, August, and September; scheduling a Council Retreat for 2/1/25; and adding a meeting on 2/6/25, 2/11/25, and 9/23/25 for Advisory Body Interviews.

Contact: Holly Charléty, City Clerk, City Management

Action: Approved Schedule

B. Board, Commission, and Committee Workplan(s) and/or Accomplishments

Action Proposed: Receive and file adopted workplan(s) and accomplishments from applicable Boards, Commissions, and Committees of the City.

- Economic Development Committee (FY23/24 Accomplishments)

Contact: Holly M. Charléty, City Clerk, City Management

Action: Received and filed

C. Spending Authority for Recreation Instructor Expected to Exceed \$45,000 for FY 2024-25

Action Proposed: Adopt a resolution approving spending authority for a Recreation Department Instructor, Marcos Manqueros, for an amount not to exceed \$80,000 in Fiscal Year 2024-25.

Contact: Taylor Melton, Recreation Supervisor; Christopher Jones, Recreation Director, Recreation Department

Action: Approved Resolution 2024-84

D. Amendment to the City's Classification Plan

Action Proposed: Adopt a resolution amending the City's Classification Plan to authorize the reclassification of Senior Human Resources Analyst to Human Resources Manager in City Management.

Contact: Alexandra Orologas, Assistant City Manager, City Management

Action: Approved Resolution 2024-85

E. Resolutions Implementing Measure G Transactions and Use Tax

Action Proposed: 1) Adopt a resolution authorizing the City Manager to execute agreements with the California Department of Tax and Fee Administration for implementation of a local transactions and use tax; and

2) Adopt a resolution authorizing examination of sales or transactions and use taxes records.

Contact: Will Provost, Assistant to the City Manager, City Management

Action: Approved Resolution 2024-86 (Agreements) and 2024-87 (Examine Confidential Records)

F. Adopt a Resolution Approving an Amendment to an Existing Contract Between the City and TRB + Associates

Action Proposed: Adopt a resolution authorizing the City Manager to execute an amendment to the 2023 professional services agreement with TRB + Associates, increasing contract authority from \$250,000 to an amount not to exceed \$500,000 per fiscal year.

Contact: Jennifer Bright, Management Assistant; Melanie Mintz, Community Development Director, Community Development Department

Action: Approved Resolution 2024-88

8. PUBLIC HEARINGS

A. Proposed East Bay Sanitary Garbage & Organic Waste Collection and Post-Collection Rates and Integrated Waste Management Fees – Effective January 1, 2025

Action Proposed: Conduct a public hearing and upon conclusion adopt resolutions 1) establishing maximum allowable East Bay Sanitary (EBS) garbage and organic waste collection and post-collection rates, effective January 1, 2025 and 2) setting Integrated Waste Management (IWM) Fees, effective January 1, 2025.

Contact: Amelia Timbers, Operations and Environmental Services Division Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding expansion to multi-residential collection, corrections related to recycling requirements, exploring the use of hydrogen trucks, costs of operating electric vehicles, and operating costs of hydrogen vehicles.

Public Hearing: Mayor Rudnick opened the public hearing. No public comments.

Moved/Seconded: Councilmember Motoyama/Councilmember Quinto

Action: Closed the public hearing. **Ayes:** Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember Motoyama, Councilmember Quinto **Noes:** None

Moved/Seconded: Councilmember Quinto/Councilmember Fadelli

Action: Approved Resolution 2024-89 (EBS Rates) and Resolution 2024-90 (IWM Rates). **Ayes:** Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember Motoyama, Councilmember Quinto **Noes:** None

9. POLICY MATTERS

A. **Adopt a Resolution Approving an Agreement between the City of El Cerrito and the El Cerrito Police Employees' Association (PEA) to Modify Language on Salaries, Benefits, Conditions of Employment, and Creating a New Memorandum of Understanding**

Action Proposed: Adopt a resolution approving an agreement between the City of El Cerrito and the El Cerrito Police Employees' Association (PEA) to modify language on salaries, benefits, conditions of employment, and creating a new Memorandum of Understanding.

Contact: Shannon Bassi, Senior Human Resource Analyst, City Management

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding the use and allocation of general funds.

Moved/Seconded: Mayor Pro Tem Wysinger/Councilmember Motoyama **Action:** Approved Resolution 2024-91. **Ayes:** Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember Motoyama, Councilmember Quinto **Noes:** None

B. **Adopt a Resolution Approving an Agreement between the City of El Cerrito and the Public Safety Management Association (PSMA) to Modify Language on Salaries, Benefits, Conditions of Employment, and Creating a New Memorandum of Understanding**

Action Proposed: Adopt a resolution approving an agreement between the City of El Cerrito and the Public Safety Management Association (PSMA) to modify language on salaries, benefits, conditions of employment, and creating a new Memorandum of Understanding.

Contact: Shannon Bassi, Senior Human Resource Analyst, City Management

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding the use and allocation of general funds, and use of the term bonus versus additional pay.

Moved/Seconded: Councilmember Quinto/Mayor Pro Tem Wysinger **Action:** Approved Resolution 2024-92. **Ayes:** Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember Motoyama, Councilmember Quinto **Noes:** None

C. Adopt a Resolution to Approve a Third Amendment to City Manager Employment Agreement

Action Proposed: Adopt a resolution approving a Third Amendment to the Employment Agreement with the City Manager modifying compensation and extending the term of the agreement to December 31, 2029.

Contact: City Council Ad Hoc Subcommittee members Mayor Rudnick and Councilmember Quinto; Sky Woodruff, City Attorney, City Management

Moved/Seconded: Mayor Rudnick/Mayor Pro Tem Wysinger

Action: Approved Resolution 2024-93. **Ayes:** Mayor Rudnick, Mayor Pro Tem Wysinger, Councilmember Fadelli, Councilmember Motoyama, Councilmember Quinto **Noes:** None

- 10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS** *Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.*
Councilmember Motoyama - reported on attendance at the Association of Bay Area Governments (ABAG) Executive Board meeting,

Councilmember Quinto - reported on upcoming Cal Cities executive meetings.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, December 17, 2024 at 6:00 p.m.

The regular meeting adjourned at 8:34 PM adjourned in memory of El Cerrito centenarian resident, Phyllis Cobb.

Tessa Rudnick, Mayor

This is to certify that the foregoing is a true and correct copy of the minutes of the City Council meeting of December 3, 2024 as approved by the El Cerrito City Council.

Holly M. Charl  ty, MMC, City Clerk

**EL CERRITO CITY COUNCIL PROCLAMATION
Recognizing the 50th Anniversary of the El Cerrito Historical Society**

WHEREAS, the El Cerrito Historical Society (Society) held its first regular meeting in September 1975, after an organizational phase in 1974; and

WHEREAS, the Society has put on hundreds of free, public programs on topics ranging from the City's founders to Native Americans, the City's gambling past, the development of its businesses, and El Cerrito's Italian American, Japanese American, and Chinese American communities; and

WHEREAS the Society has sponsored tours to historic places both in El Cerrito and beyond, including the former Chung Mei Chinese home, Sunset View Cemetery, the former Wagon Wheel nightclub, San Juan Bautista and Brooks Island; and

WHEREAS, the Society has produced two books, many brochures, its Forge and Sparks newsletters, a historical calendar and several films about local history focusing on Sunset View Cemetery and the City's Martin Luther King Jr. celebration, among others; and has contributed historical articles to local publications; and

WHEREAS, the Society has mounted dozens of exhibits, both permanent and temporary, at City Hall, the Community Center, the Recycling Center, Hana Gardens Senior Center, and other locations, on topics such as the City's Japanese American flower growing community, historic buildings, and Creedence Clearwater Revival; and

WHEREAS, the Society has sponsored tea dances for seniors, programs to honor our seniors who are "pioneers," and reunions of descendants of Victor Castro, who was the City's original colonial settler, among other social events; and

WHEREAS, the Society has created a valuable archive of historic photos, documents and objects, housing them since 2010 in the Dorothy and Sundar Shadi History Room in City Hall, a room whose creation is due to a substantial gift to the City from Sundar Shadi, who was a Society founder and leader, and his wife; and

WHEREAS, the Society has helped preserve such important historic places as the Contra Costa Floral Shop, the Rodini house, the Cerrito Theater, and the home of Down Home Music; and

WHEREAS, the Society was awarded "co-sponsorship status" in 2006 with the City of El Cerrito, recognizing the Society as a crucial partner; and

WHEREAS, the Society has worked closely with the City on events, including the 1976 Bicentennial, the 2017 Centennial, the celebration for the new City Hall and the 50th anniversary of the Recycling Center; and

WHEREAS, the Society worked with the City on installing historic markers, including plaques on San Pablo Avenue, signs commemorating the Lincoln Highway, De Anza Trail historic banners and more; and

WHEREAS, many leaders of the Society have also been leaders of the City, including City Council members Leo Armstrong, Rich Bartke, Howard Abelson, Bob Bacon, and Larry Damon, and founding members of the Society included longtime City Clerk Lucille Irish and El Cerrito librarian Grace MacNeill.

NOW THEREFORE, the City Council of the City of El Cerrito does hereby acknowledge and honor the 50th Anniversary of the El Cerrito Historical Society and welcome many more future collaborations.

Dated: December 17, 2024

Tessa Rudnick, Mayor



AGENDA BILL

Agenda Item No. 6.C.

Date: December 17, 2024
To: El Cerrito City Council
From: A'shanti Coleman, Management Assistant, Public Works Department;
Yvetteh Ortiz, Public Works Director/City Engineer
Subject: Transportation Impact Fee Annual Report for Fiscal Year 2023-24

ACTION PROPOSED

Receive and file the Transportation Impact Fee Annual Report for Fiscal Year 2023-24, ending June 30, 2024.

BACKGROUND & ANALYSIS

The City of El Cerrito City Council passed Resolution 2018-70 adopting a Transportation Impact Fee (TIF) and amending the Master Fee Schedule to include the new TIF in December 2018 and adopted Ordinance No. 2019-1 adding Chapter 4.54 - Transportation Impact Fee to the El Cerrito Municipal Code, Title 4 - Revenue and Finance in January 2019. Following these actions, the TIF became effective on February 19, 2019. The TIF was established under authority granted by the Mitigation Fee Act, AB 1600, contained in Sections 66000 to 66025 of the California Government Code.

Pursuant to Government Code Section 66006, within 180 days after the end of each fiscal year, the City Council shall receive a report that includes the following information: a brief description of the TIF, the amount of the TIF schedule, the beginning and ending balance of the TIF account, the amount of the fees collected, and the interest earned, information about the City's Capital Improvement Program (CIP) funded by the TIF, and the amount of any transfers and refunds.

City staff prepared the Annual Report (Attachment 1) as required by Government Code Section 66006. The TIF beginning and ending fund balance information for Fiscal Year 2023-24 is summarized below:

Beginning Balance - July 1, 2023*	\$247,134.50
Fees Collected	\$204,243.00
Fees Returned	\$0.00
Interest Earned	\$0.00
Expenses	(\$60,679.11)
Ending Balance - June 30, 2024	\$512,056.61

*Note: Beginning Fund Balance corrected from that shown in Fiscal Year 2022-23 Annual Report.

Attachment 1 contains the list of building permits with corresponding property addresses for which TIF was collected during Fiscal Year 2023-24. In Fiscal Year 2023-24, funding from the TIF was allocated to the Del Norte Transit Oriented Development (TOD) Infrastructure/Complete Streets Project. The expenses totaled \$60,679.11; the full amount of the expenses summarized above. The total percentage of the overall project expenses that were funded with the TIF was 3.6% in Fiscal Year 2023-24. The City's 5-Year Capital Improvement Program has the ending account balance programmed for design and construction of the same project. The project began construction in Spring 2024.

STRATEGIC PLAN CONSIDERATIONS

The Transportation Impact Fee is consistent with the [City's Strategic Plan Goal\(s\)](#):

- *High-Performing Organization; and*
- *Infrastructure and Amenities*

ENVIRONMENTAL CONSIDERATIONS

This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS

The Capital Improvement Fund, Non-Departmental Capital Outlay, Transportation Impact Fees Account (301-90-50 48610) receives all TIF revenues collected and all interest generated. TIF revenues can be used to pay for design, engineering, environmental review, permits, right-of-way acquisition, utility relocation, project management and construction of the eligible transportation improvements designated in Resolution 2018-70.

LEGAL CONSIDERATIONS

On November 21, 2024 a Notice of Availability, along with the Annual Report was posted on the City's website on the [Legal Notices page](#). This notice, including the time and place of the City Council meeting, was also sent to interested parties that had previously requested to be notified regarding development fees. Receipt and filing of this report will allow the City to use TIF revenues to fund eligible transportation projects.

Reviewed by:



Karen Pinkos, City Manager

Attachments:

1. Notice of Availability and 2024 Transportation Impact Fee Annual Report



**NOTICE OF AVAILABILITY
OF THE
TRANSPORTATION IMPACT FEE ANNUAL REPORT
FOR
FISCAL YEAR 2023-24**

NOTICE IS HEREBY GIVEN that the Transportation Impact Fee Annual Report for Fiscal Year 2023-24 (ending June 30, 2024) is available for public review at <https://www.el-cerrito.org/Archive.aspx?AMID=113> and in the Office of the City Clerk, 10890 San Pablo Avenue, El Cerrito CA 94530, during regular business hours. For further information on the report, please contact the Public Works Department at pworks@ci.el-cerrito.ca.us or (510) 215-4382.

NOTICE IS FURTHER GIVEN that the City Council will consider accepting the Transportation Impact Fee Annual Report for Fiscal Year 2023-24 at its regularly scheduled meeting on December 17, 2024 at 6:00 p.m., or thereafter, in the City Council Chambers, located at El Cerrito City Hall, 10890 San Pablo Avenue and available for viewing only using the video conferencing platform Zoom. Additional information can be found in the meeting materials at www.el-cerrito.org/CouncilMeetingMaterials available at least 72 hours before the meeting.

Any person wishing to submit public comments regarding the topic of the public hearings may do so by attending in person or submitting in writing to cityclerk@ci.el-cerrito.ca.us. For further information on public participation, please contact the City Clerk at cityclerk@ci.el-cerrito.ca.us.

Posted on the City's website on 11/21/2024

Holly M. Charléty, City Clerk

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (510) 215-4305. Notification five days prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).



**TRANSPORTATION IMPACT FEE
ANNUAL REPORT
FOR
FISCAL YEAR 2023-24**

NOVEMBER 21, 2024

TABLE OF CONTENTS

A. Introduction	1
B. Annual Reporting Requirements	1
C. Transportation Impact Fee Description	2
D. Fee Schedule.....	3
E. Financial Summary	3
F. Project Descriptions	4
G. Additional Financial informaton	4

Attachment 1 - Building Permits List

A. INTRODUCTION

In January 2019, the City of El Cerrito City Council adopted Ordinance No. 2019-1 adding Chapter 4.54 - Transportation Impact Fee (TIF) to the El Cerrito Municipal Code (ECMC), Title 4 - Revenue and Finance. The TIF was established under authority granted by the Mitigation Fee Act, AB 1600, contained in Sections 66000 to 66025 of the California Government Code.

This report contains information on the City of El Cerrito's TIF for Fiscal Year 2023-2024 (ending June 30, 2024).

B. ANNUAL REPORTING REQUIREMENTS

Pursuant to Government Code section 66006(b)(1), within 180 days after the end of each fiscal year, the City Council shall receive a report that includes the following information:

- A brief description of the TIF.
- The amount of the fee (TIF schedule).
- The beginning and ending balance of the TIF account for the prior fiscal year.
- The amount of the fees collected, and the interest earned in the prior fiscal year.
- Information from the City's current Capital Improvement Program (CIP) including:
 - Expenditure of fee revenue on transportation improvements and other program costs in the prior fiscal year, including expenditure amounts, identification of each public improvement on which fees were expended, and the total percentage of the cost of the public improvement that was funded with the TIF.
 - Programming of the ending account balance to specific transportation improvements and the timing of those improvements within the planning horizon of the City's current CIP, including an approximate construction start date for incomplete public improvement projects for which sufficient funds have been collected.
 - Description of any interfund transfers or loans, including identification of the public improvement on which the transfer or loan will be expended, any loan repayment dates, and the rate of interest on any loans made from the TIF account.
- The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001.

Also, per Government Code 66006(b)(2), the report must be made available to the public at least 15 days prior to the regularly scheduled meeting of the City Council at which the report is considered, and mailed, at least 15 days prior to the meeting, to any interested party who files a written request with the City for mailed notice of the meeting.

C. TRANSPORTATION IMPACT FEE DESCRIPTION

To implement the goals and objectives of the City of El Cerrito's General Plan and related expert and specific plans, and to mitigate the impacts caused by future development in the City, certain transportation improvements must be constructed. The City Council has determined that a Transportation Impact Fee is needed to finance these transportation improvements and to pay for each development's fair share of the construction and acquisition costs of the necessary transportation improvements.

The City Council adopted Council Resolution 2018-70 setting the amount of the fee, describing the need for the fee, listing the types of transportation improvements to be financed, describing the estimated cost of these improvements, describing the reasonable relationship between the fee and the several types of future development, and setting time for payment of the fee.

The transportation improvements eligible for funding with the TIF are based on prior planning studies completed to support the City's growth and the impact of that growth on the transportation system. The focus of these improvements is to connect El Cerrito residents to employment and activity centers and major transit facilities within the City and in neighboring jurisdictions. These improvements are located and connect to San Pablo Avenue, the City's primary transportation corridor serving all modes. The TIF project list is a selection of projects from the following: San Pablo Avenue Specific Plan (SPASP), Active Transportation Plan (ATP) and Ohlone Greenway Master Plan, which were previously adopted by the City Council.

The City applies the TIF to building permits associated with New Construction and Intensification of Use as described in the TIF Administrative Guidelines approved by the City Manager in April 2019 and updated in June 2020. City staff, as part of their typical process of reviewing a proposed Development Project, determine the land use categories that are applicable and calculate the TIF based on the TIF Administrative Guidelines. This applies to both private and public Development Projects. The TIF payment is due at the time of building permit issuance.

The Capital Improvement Fund, Non-Departmental Capital Outlay, Transportation Impact Fees Account (301-90-50 48610) receives all Transportation Impact Fees collected and all interest generated, and is used to pay for design, engineering, environmental review, permits, right-of-way acquisition, utility relocation, project management and construction of the transportation improvements as designated in Council Resolution 2018-70.

D. FEE SCHEDULE

The amount of the TIF was originally established by City Council Resolution No. 2018-70 on December 18, 2018. Beginning July 1, 2019 and each July 1 thereafter, the TIF is to be adjusted as described in the TIF Administrative Guidelines. The annual fee adjustment is based on the annual percentage change in the Engineering News-Record Construction Cost Index for the San Francisco Bay Area for the prior 12-month period, from February of the prior year to February of the current year. The adjustment is then to be adopted by the City Council along with the City's Master Fee Schedule on an annual basis and implemented by July 1. The TIF in Fiscal Year 2023-24 was established by City Council Resolution No. 2023-35 on May 3, 2023 as summarized below.

Land Use	Fee
Residential	
Single Family	\$4,143 per dwelling unit
Multi-Family	\$2,900 per dwelling unit
Nonresidential	
Commercial	\$5.58 per square foot
Hotel/Motel	\$4.56 per square foot
Office	\$4.80 per square foot
Industrial	\$3.03 per square foot
Other*	\$ 3,984 per equivalent dwelling unit

Note: *Applies to development projects that do not clearly conform to one of the defined residential or nonresidential categories and is likely to be applicable only in exceptional cases. In such cases the fee would be based on an estimated trip generation rate adjusted for equivalent dwelling units (EDU) and multiplied by the same cost per EDU applied to the other land use categories, as described in the TIF Administrative Guidelines.

E. FINANCIAL SUMMARY

The table below summarizes TIF beginning fund balance, fees collected and returned, interest earned in the account, expenses, and ending fund balance for Fiscal Year 2023-24.

Beginning Balance - July 1, 2023*	\$247,134.50
Fees Collected	\$204,243.00
Fees Returned	\$0.00
Interest Earned	\$0.00
Expenses	(\$60,679.11)
Ending Balance - June 30, 2024	\$512,056.61

Note: * Beginning Fund Balance corrected from that shown in Fiscal Year 2022-23 Annual Report

Attachment 1 contains the list of building permits with corresponding property addresses for which the TIF was collected during Fiscal Year 2023-24.

F. PROJECT DESCRIPTIONS

In Fiscal Year 2023-24, funding from the TIF was allocated to the Del Norte Transit Oriented Development (TOD) Infrastructure/Complete Streets Project. The expenses totaled \$60,679.11; the full amount of the expenses summarized above. The total percentage of the overall project expenses that were funded with the TIF was 3.6% in Fiscal Year 2023-24. The City's 5-Year Capital Improvement Program has the ending account balance programmed for design and construction of the same project. The project began construction in Spring 2024.

G. ADDITIONAL FINANCIAL INFORMATION

No interfund transfers or loans were made.

No refunds were made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001.



Attachment 1
Building Permits List

City of El Cerrito
Date Range Between 7/1/2023 and 6/20/2024

Fee Code: TIF

Permit Number	Address	Paid Amount
BD22-1436	11690 SAN PABLO AVE	\$200,100.00
BD23-1395	948 LENEVE PL	\$4,143.00
Total for 2 Permits:		\$204,243.00



AGENDA BILL

Agenda Item No. 6.D.

Date: December 17, 2024
To: El Cerrito City Council
From: Crystal Reams, Finance Director/City Treasurer, Finance Department
Subject: Monthly Disbursement and Check Register Report for November 2024

ACTION PROPOSED

Receive and file the Monthly Disbursement and Check Register Report for the month of November 2024.

BACKGROUND/ANALYSIS

California Government Code, Title 4. Government of Cities, Division 3, Part 3, Chapter 3, Section 41004 states, "Regularly, at least once each month, the city treasurer shall submit to the city clerk a written report and accounting of all receipts, disbursements, and fund balances. The city treasurer shall file a copy with the legislative body." In addition, the City's Comprehensive Financial Policy, Item 5.1 Accounting Standards indicates the City's accounting and financial reporting systems shall be maintained in conformance with all state and federal laws.

- Month ending November 30, 2024, reflecting 252 Accounts Payable General Warrant Nos. 91383 through 91634, 41 ACH/EFT transactions, and 915 payroll-related checks and EFTs for a grand total of \$4,995,747.21.

STRATEGIC PLAN CONSIDERATIONS

The City's Comprehensive Financial Policy, which includes ensuring policies, procedures, and systems represent best practices in financial management, is aligned with requirements referenced in California Government Code, Title 4, Chapter 3, Section 41004.

This action supports the [City's Strategic Plan Goal\(s\)](#) of:

- *High Performing Organization* by ensuring the City maintains a strong financial position and a high-performing organization where employees feel a sense of inclusion and belonging.

ENVIRONMENTAL CONSIDERATIONS

This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS

There is no fiscal impact associated with acceptance of the Monthly Disbursement and Check Register Report.

LEGAL CONSIDERATIONS

This section is not applicable to this agenda item.

Reviewed by:

A handwritten signature in blue ink, appearing to read "Karen Pinkos", is positioned above the printed name.

Karen Pinkos, City Manager

Attachments:

1. Monthly Payment Register November 2024

City of El Cerrito
Payment Register

From Payment Date: 11/1/2024 - To Payment Date: 11/30/2024

Number	Date	Status	Void Reason	Reconciled/ Voic Source	Payee Name	Description	Transaction Amount	
Accounts Payable - Checks								
Check								
91383	11/01/2024	Reconciled		11/08/2024	Accounts Payable	CALPERS LONG TERM CARE PROGRAM	PER3 - CALPERS Longterm Care Ins	\$39.66
91384	11/01/2024	Reconciled		11/12/2024	Accounts Payable	HEALTH CARE DENTAL TRUST	DEN1 - Dental 1*	\$17,579.17
91385	11/01/2024	Reconciled		11/08/2024	Accounts Payable	IAFF LOCAL 1230	DUE4 - UNION LOCAL 1230	\$5,470.60
91386	11/01/2024	Reconciled		11/12/2024	Accounts Payable	KAISER FOUNDATION HEALTH PLAN	K1 - Kaiser 1*	\$239,184.38
91387	11/01/2024	Reconciled		11/12/2024	Accounts Payable	LEGALSHIELD	LEGL - PRE-PAID LEGAL SRVC	\$153.50
91388	11/01/2024	Reconciled		11/18/2024	Accounts Payable	NATIONWIDE TRUST COMPANY, FSB	FHEA - Fire Health Savings Acct	\$18,175.00
91389	11/01/2024	Reconciled		11/07/2024	Accounts Payable	SEIU LOCAL 1021	COPE - VOLUNTARY COPE DEDUCTION*	\$1,926.50
91390	11/01/2024	Reconciled		11/08/2024	Accounts Payable	U.S. BANK - INSTITUTIONAL TRUST - W REGION	PAR - PARS - ARS 457*	\$3,099.58
91391	11/01/2024	Reconciled		11/12/2024	Accounts Payable	MUNICIPAL POOLING AUTHORITY	LIFE - Supp Life Ins. Invo #: 920-38789_November 2024	\$13,481.15
91392	11/04/2024	Reconciled		11/12/2024	Accounts Payable	FERGUSON, JOHN	LUNCH & MILEAGE - academy	\$477.42
91393	11/07/2024	Reconciled		11/13/2024	Accounts Payable	4LEAF, INC.	PLAN REVIEW SERVICES AUG 2024	\$2,720.00
91394	11/07/2024	Reconciled		11/19/2024	Accounts Payable	ALERT-ALL	PUB ED SUPPLIES	\$1,381.44
91395	11/07/2024	Reconciled		11/13/2024	Accounts Payable	AMAZON CAPITAL SERVICES, INC.	BUILDING SUPPLIES	\$61.02
91396	11/07/2024	Reconciled		11/18/2024	Accounts Payable	ASCAP	MUSIC LICENSE	\$444.50
91397	11/07/2024	Open			Accounts Payable	BLAISDELL'S BUSINESS PRODUCTS	GENERAL OFFICE SUPPLIES	\$198.86
91398	11/07/2024	Reconciled		11/26/2024	Accounts Payable	BOUNDTREE MEDICAL LLC	MEDICAL SUPPLIES	\$171.06
91399	11/07/2024	Reconciled		11/18/2024	Accounts Payable	C & K MARKET, INC.	RAVENCLIFF SUPPLIES	\$66.82
91400	11/07/2024	Reconciled		11/13/2024	Accounts Payable	CARRION, DAMIEN	REIMB EMPLOYEE TRAINING-BUDGET AND FISCAL RESPONSIBILITIES 2024	\$349.00
91401	11/07/2024	Reconciled		11/18/2024	Accounts Payable	CHILDCARE CAREERS, LLC	MADERA TEMPS	\$1,522.00
91402	11/07/2024	Reconciled		11/15/2024	Accounts Payable	CIVICPLUS, LLC	WEBSITE ACCESSIBILITY & MAINT INTEGRATION	\$6,639.00
91403	11/07/2024	Reconciled		11/27/2024	Accounts Payable	COMCAST	STATION 71 BUSINESS CABLE 10/20-11/19/2024	\$778.35
91404	11/07/2024	Reconciled		11/14/2024	Accounts Payable	COSTCO WHOLESALE MEMBERSHIP	FD MEMBERSHIP DEC 2024	\$65.00
91405	11/07/2024	Reconciled		11/18/2024	Accounts Payable	DICKINSON FLEET SVCS / COX AUTOMOTIVE	R4: AIR LEAK NEAR AIR DRYER PLACED AIR CARTRIDGE AND PURGE VALVE	\$765.27
91406	11/07/2024	Reconciled		11/13/2024	Accounts Payable	DON'S TIRE SERVICE, INC.	R&R TIRES CAR # 5	\$191.77
91407	11/07/2024	Reconciled		11/13/2024	Accounts Payable	DONNOE & ASSOCIATES	FIRE ENGINEER EXAMS	\$3,565.00
91408	11/07/2024	Reconciled		11/14/2024	Accounts Payable	FIRE SAFETY CLEARING	2109 HARPER ABATEMENT	\$3,000.00
91409	11/07/2024	Reconciled		11/14/2024	Accounts Payable	FOLGERGRAPHICS, INC.	PUBLIC INFORMATION- POSTCARD MAILER	\$2,414.48
91410	11/07/2024	Reconciled		11/22/2024	Accounts Payable	FORENSIC SERVICES DIVISION	FORENSICS TESTING 09/01-09/30/2024	\$2,674.12
91411	11/07/2024	Reconciled		11/20/2024	Accounts Payable	GRAND PRIX CAR WASH	CAR WASH	\$56.97
91412	11/07/2024	Reconciled		11/18/2024	Accounts Payable	GRAUL, BELINDA	GYMNASTICS PROGRAM SEP-OCT 2024	\$6,664.00
91413	11/07/2024	Reconciled		11/26/2024	Accounts Payable	HONEYWELL INTERNATIONAL, INC.	CITY SATELLITE PHONES SEPT 2024	\$225.00
91414	11/07/2024	Reconciled		11/12/2024	Accounts Payable	IRON MOUNTAIN	GENERAL DOCUMENT STORAGE	\$935.94
91415	11/07/2024	Reconciled		11/15/2024	Accounts Payable	KNORR SYSTEMS, INC.	SODIUM HYPOCHLORITE	\$1,344.53
91416	11/07/2024	Reconciled		11/13/2024	Accounts Payable	LAVERA WILSON	MASEP/FASEP THINK IT S1 09/12-10/18 /2024	\$1,881.00
91417	11/07/2024	Reconciled		11/13/2024	Accounts Payable	MITCHELL, BONNIE	AQUA ZUMBA OCT	\$724.50
91418	11/07/2024	Reconciled		11/15/2024	Accounts Payable	NAPA SOLANO S.A.N.E/S.A.R.T.	SART EXAM	\$2,400.00
91419	11/07/2024	Open			Accounts Payable	OLIVER'S TOW INC.	VEHICLE MAINTENANCE TOW #52	\$962.49
91420	11/07/2024	Reconciled		11/15/2024	Accounts Payable	OLIVERO PLUMBING	BUILDING MAINTENANCE #52	\$231.98
91421	11/07/2024	Reconciled		11/27/2024	Accounts Payable	RAFTELIS	CITY COUNCIL RETREAT PREPARATION & PLANNING	\$5,000.00
91422	11/07/2024	Reconciled		11/18/2024	Accounts Payable	ROSTAD, KIKI	FALL CLAY SEP-OCT 2024	\$1,875.00
91423	11/07/2024	Reconciled		11/15/2024	Accounts Payable	SHANNON LAYER POLYGRAPH	POLYGRAPH	\$1,050.00
91424	11/07/2024	Reconciled		11/20/2024	Accounts Payable	SOTO, PATRICIA	WATER SLIDE CONSULTANT SERVICES 04/24-10/2024	\$1,750.00
91425	11/07/2024	Reconciled		11/25/2024	Accounts Payable	STERICYCLE, INC.	HAZARDOUS WASTE	\$182.33
91426	11/07/2024	Open			Accounts Payable	UC REGENTS	RIFLE PATROL TRAINING	\$690.00
91427	11/07/2024	Reconciled		11/13/2024	Accounts Payable	UNIVERSAL BUILDING SERVICE	BUILDING SUPPLIES	\$240.93
91428	11/07/2024	Open			Accounts Payable	BENECIA HOME IMPROVEMENT CENTER INC	REFUND OF BUSINESS TAXES FEE, STATE FEE AND ENROLLMENT FEE	\$361.00
91429	11/07/2024	Open			Accounts Payable	PLATT, BENJAMIN	TASSAJARA PICNIC DEPOSIT	\$60.00
91430	11/07/2024	Reconciled		11/22/2024	Accounts Payable	THORSNES, ELIZABETH	REFUND FY24/25 PENALTY FEES FROM BUSINESS LICENSE	\$266.00
91431	11/07/2024	Reconciled		11/12/2024	Accounts Payable	ALLIANT INSURANCE SERVICES, INC	UST POLLUTION LIABILITY INSURANCE NOV24-	\$1,696.28
91432	11/07/2024	Reconciled		11/15/2024	Accounts Payable	CINTAS CORPORATION #054 UNIFORMS	CORP YARD SAFETY SUPPLIES NITRILE GLOVES 20 BOXES OF 100CT	\$586.50
91433	11/07/2024	Reconciled		11/13/2024	Accounts Payable	CONTRA COSTA COUNTY TAX COLLECTORS OFFICE	SECURED PROP TAX BILL FY24-25 1ST	\$32,980.54
91434	11/07/2024	Reconciled		11/13/2024	Accounts Payable	EBMUD	EBMUD 08/01/2024-10/02/2024	\$1,981.46
91435	11/07/2024	Reconciled		11/15/2024	Accounts Payable	LANER ELECTRIC SUPPLY	CITY HALL BUILDING SUPPLIES LED LIGHT SPECIAL ORDER AND DIM LED	\$201.70
91436	11/07/2024	Reconciled		11/26/2024	Accounts Payable	LEAF	SOPHOS LICENSING LEASE PYMNT	\$1,430.47

City of El Cerrito
Payment Register

From Payment Date: 11/1/2024 - To Payment Date: 11/30/2024

Number	Date	Status	Void Reason	Reconciled/ Voik Source	Payee Name	Description	Transaction Amount	
91437	11/07/2024	Reconciled		11/13/2024	Accounts Payable	PLAZA AUTO SERVICE INC	M3 SMOG INSPECTION FOR 1999 & OLDER	\$193.50
91438	11/07/2024	Reconciled		11/14/2024	Accounts Payable	RINGCENTRAL, INC.	VOIP PHONE SVC 10/14-11/13/2024 CITY STAFF	\$2,026.33
91439	11/07/2024	Reconciled		11/15/2024	Accounts Payable	SAME DAY SIGNS	ALUMINIUM SIGNS FOR HNA CLOSURE 10QTY	\$1,627.92
91440	11/07/2024	Reconciled		11/14/2024	Accounts Payable	SINGLE CYLINDER REPAIR INC	MAINTENANCE SMALL EQUIPMENT REPAIR SHARPEN 2 CHAINS	\$24.00
91441	11/07/2024	Reconciled		11/21/2024	Accounts Payable	VERIZON WIRELESS	WIRELESS PHONE BILL 09/24-10/23/2024	\$5,927.71
91442	11/07/2024	Open			Accounts Payable	WRIGHT, CLAUDIA	MILEAGE - CALGOV HR TRAINING COALINGA & LCW MEETING SAN RAMON	\$294.36
91443	11/14/2024	Reconciled		11/19/2024	Accounts Payable	ALAMEDA COUNTY FIRE DEPARTMENT	VEHICLE REPAIR- UNIT KFD37EL	\$714.44
91444	11/14/2024	Open			Accounts Payable	BESS TESTLAB, INC.	RELEASE OF BONDS - NOV 2024 PART 1	\$3,392.00
91445	11/14/2024	Reconciled		11/19/2024	Accounts Payable	BREAK POINT INVESTIGATIONS	BACKGROUND INVESTIGATION	\$1,800.00
91446	11/14/2024	Reconciled		11/18/2024	Accounts Payable	CANN, COLETTE	OPEN CERAMICS - FRIDAY OCT 2024	\$345.60
91447	11/14/2024	Reconciled		11/20/2024	Accounts Payable	CHILDCARE CAREERS, LLC	FAIRMONT TEMPS	\$2,266.25
91448	11/14/2024	Reconciled		11/18/2024	Accounts Payable	CONCORD UNIFORMS	ACADEMY UNIFORM	\$854.68
91449	11/14/2024	Reconciled		11/19/2024	Accounts Payable	EBMUD	EBMUD 08/29/2024-10/29/2024	\$10,065.51
91450	11/14/2024	Reconciled		11/19/2024	Accounts Payable	EBMUD	WSA21692-EBMUD WATER SVCS INSTALL	\$64,539.00
91451	11/14/2024	Reconciled		11/19/2024	Accounts Payable	EVEREST PLUMBING & DRAIN	RELEASE OF BONDS - NOV 2024 PART 1	\$3,670.12
91452	11/14/2024	Reconciled		11/15/2024	Accounts Payable	FADELLI, PAUL	MILEAGE, PARKNG, HOTEL, MEAL & AIRFAIRE CALCITIES ANNUAL CONFERE	\$1,000.88
91453	11/14/2024	Reconciled		11/19/2024	Accounts Payable	GABRIEL, BARBARA, A.	ADULT BALLET OCT 2024	\$625.20
91454	11/14/2024	Reconciled		11/26/2024	Accounts Payable	GARDA CL WEST,INC.	ARMORED TRANSPORT SVC - ADD'L OCT24	\$314.45
91455	11/14/2024	Reconciled		11/18/2024	Accounts Payable	GHILOTTI BROS, INC	DEL NORTE TOD COMPLETE STREETS IMPROVEMENT	\$145,269.56
91456	11/14/2024	Reconciled		11/18/2024	Accounts Payable	HI-TECH INC.	E52 REPAIRS	\$7,067.61
91457	11/14/2024	Reconciled		11/18/2024	Accounts Payable	JACKSON, DOUGLAS, W.	CHESSE BASICS OCT 2024	\$36.00
91458	11/14/2024	Reconciled		11/18/2024	Accounts Payable	KATO PLUMBING	RELEASE OF BONDS - NOV 2024 PART 1	\$1,871.00
91459	11/14/2024	Reconciled		11/20/2024	Accounts Payable	KEL-AIRE	COMMUNITY CENTER MAINTENANCE OCT 2024	\$1,103.67
91460	11/14/2024	Reconciled		11/18/2024	Accounts Payable	KENNEDY, GREG, C	EMS QUALITY CONTROL OCT24	\$2,000.00
91461	11/14/2024	Open			Accounts Payable	KISTER, SAVIO & REI INC	MAP CHECKING SERVICES PL24-0080	\$1,520.00
91462	11/14/2024	Reconciled		11/19/2024	Accounts Payable	L.N. CURTIS & SONS	FD HELMETS/BOOTS	\$3,335.87
91463	11/14/2024	Reconciled		11/18/2024	Accounts Payable	LEETE GENERATORS	GENERATOR INSTALLATION	\$5,835.61
91464	11/14/2024	Open			Accounts Payable	LS CONSTRUCTION	RELEASE OF BONDS - NOV 2024 PART 1	\$1,696.00
91465	11/14/2024	Open			Accounts Payable	OLIVER'S TOW INC.	TRUCK TOW	\$1,641.06
91466	11/14/2024	Reconciled		11/18/2024	Accounts Payable	PASTIME HARDWARE	DRILL BIT SCREW, GLOVES	\$45.17
91467	11/14/2024	Open			Accounts Payable	PG&E	RELEASE OF BONDS - NOV 2024 PART 1 PM 44098329	\$17,070.77
91468	11/14/2024	Reconciled		11/22/2024	Accounts Payable	ROADPOST USA, INC.	FD SATELLITE PHONES 11/01/24-11/30/2024	\$133.90
91469	11/14/2024	Reconciled		11/19/2024	Accounts Payable	SEWER MASTER	RELEASE OF BONDS - NOV 2024 PART 1	\$1,730.00
91470	11/14/2024	Reconciled		11/20/2024	Accounts Payable	SEWER WORKS, INC	RELEASE OF BONDS - NOV 2024 PART 1	\$1,696.00
91471	11/14/2024	Open			Accounts Payable	SONIC TELECOM	RELEASE OF BONDS - NOV 2024 PART 1	\$5,121.54
91472	11/14/2024	Reconciled		11/25/2024	Accounts Payable	STERICYCLE, INC.	MEDICAL WASTE	\$814.36
91473	11/14/2024	Reconciled		11/20/2024	Accounts Payable	UNIVERSAL BUILDING SERVICE	BUILDING SUPPLIES	\$6,375.42
91474	11/14/2024	Reconciled		11/25/2024	Accounts Payable	VERMONT SYSTEMS, INC.	HOSTING SERVICES NOV 2024	\$1,291.36
91475	11/14/2024	Reconciled		11/18/2024	Accounts Payable	GAZIT, IDAN	GYMNASTICS REFUND	\$429.00
91476	11/14/2024	Reconciled		11/18/2024	Accounts Payable	TSANG, DEREK	REAL PROPERTY TAX REBATE FOR 5401 HILLSIDE DRIVE	\$5,040.00
91477	11/15/2024	Reconciled		11/18/2024	Accounts Payable	CALPERS LONG TERM CARE PROGRAM	PER3 - CALPERS Longterm Care Ins	\$39.66
91478	11/15/2024	Open			Accounts Payable	EL CERRITO FIRE DEPT MGMT GRP	MG1 - FIRE DEPT MGMT GROUP	\$50.00
91479	11/15/2024	Open			Accounts Payable	EL CERRITO PUBLIC SFTY EE MGMT	MG12 - SAFETY EMPLOYEE MGMT GROUP	\$693.00
91480	11/15/2024	Reconciled		11/19/2024	Accounts Payable	FIRE ASSOCIATION	DUE2 - FIRE ASSN DUES	\$510.00
91481	11/15/2024	Reconciled		11/22/2024	Accounts Payable	LIFE INSURANCE OF NORTH AMERICA	ACCD - Accidental Death & Dismembermt	\$61.00
91482	11/15/2024	Reconciled		11/26/2024	Accounts Payable	POLICE ASSN.	DUE1 - POLICE ASSN DUES	\$5,628.87
91483	11/15/2024	Reconciled		11/25/2024	Accounts Payable	PRO FIREFIGHTERS ASSN DUES	DUE3 - EC PRO FIREFIGHTERS DUES	\$290.00
91484	11/15/2024	Reconciled		11/18/2024	Accounts Payable	SEIU LOCAL 1021	COPE - VOLUNTARY COPE DEDUCTION*	\$2,270.79
91485	11/15/2024	Reconciled		11/19/2024	Accounts Payable	U.S. BANK - INSTITUTIONAL TRUST - W REGION	PAR - PARS - ARS 457*	\$2,786.69
91486	11/14/2024	Reconciled		11/19/2024	Accounts Payable	ALL WEATHER ROOFING	REFUND ON CANCELLED PERMIT	\$562.36
91487	11/14/2024	Reconciled		11/26/2024	Accounts Payable	CALIFORNIA PUBLIC POLICY GROUP INC.	GRANT/STATE LOBBYING SERVICES	\$6,500.00
91488	11/14/2024	Reconciled		11/18/2024	Accounts Payable	CARROLL, JAMES	BACKGROUND INVESTIGATION	\$1,850.00
91489	11/14/2024	Reconciled		11/22/2024	Accounts Payable	CONTRA COSTA COUNTY OFFICE OF SHERIFF-CORONER	ARIES MAINTENANCE	\$8,770.00
91490	11/14/2024	Reconciled		11/20/2024	Accounts Payable	CRIME SCENE CLEANERS, INC.	CLEAN CAR 1 AFTER PRISONER	\$130.00
91491	11/14/2024	Reconciled		11/20/2024	Accounts Payable	CSW/STUBER-STROEH ENGINEERING GROUP INC	DEL NORTE TOD COMPLETE STREETS - SEPT24 SVCS	\$2,123.00
91492	11/14/2024	Reconciled		11/18/2024	Accounts Payable	DUNNIGAN PSYCHOLOGICAL & THREAT ASSESSMENTS	FFD FOLLOW UP CONSULTATION/ SESSION	\$1,500.00

City of El Cerrito
Payment Register

From Payment Date: 11/1/2024 - To Payment Date: 11/30/2024

Number	Date	Status	Void Reason	Reconciled/ Voik Source	Payee Name	Description	Transaction Amount	
91493	11/14/2024	Reconciled		11/18/2024	Accounts Payable	JAFFE, SCOT	OPEN CERAMIC THUR EVENING OCT24	\$468.00
91494	11/14/2024	Reconciled		11/18/2024	Accounts Payable	JONES, HIROMI	HATHA YOGA OCT 2024	\$960.00
91495	11/14/2024	Reconciled		11/20/2024	Accounts Payable	KEL-AIRE	HVAC POLICE DEPARTMENT	\$1,052.21
91496	11/14/2024	Reconciled		11/18/2024	Accounts Payable	KI RESEARCH INSTITUTE	AIKIDO OCT 2024	\$294.00
91497	11/14/2024	Reconciled		11/18/2024	Accounts Payable	KINSEY, KATHRYNE ANN	BRIDGE BEGINNER LESSON & CLASS PASSES OCT 2024	\$303.60
91498	11/14/2024	Reconciled		11/19/2024	Accounts Payable	L.N. CURTIS & SONS	UNIFORM INITIAL JACK OFC SPREEKANTHAN	\$180.80
91499	11/14/2024	Reconciled		11/19/2024	Accounts Payable	NORGE CLEANERS	DRY CLEANING OCT 2024	\$376.20
91500	11/14/2024	Reconciled		11/21/2024	Accounts Payable	ODP BUSINESS SOLUTIONS, LLC	SUPPLIES	\$174.74
91501	11/14/2024	Reconciled		11/19/2024	Accounts Payable	RIVERA, NICOLE	WOMENS FBW OCT24	\$355.20
91502	11/14/2024	Reconciled		11/25/2024	Accounts Payable	SAN DIEGO POLICE EQUIPMENT CO.	AMMO	\$1,641.44
91503	11/14/2024	Reconciled		11/25/2024	Accounts Payable	STERICYCLE, INC.	SHREDDING SVCS OCT 2024	\$85.88
91504	11/14/2024	Reconciled		11/18/2024	Accounts Payable	MARINO, AMALIA	REAL PROPERTY TAX REBATE FOR 1412 EVERETT STREET	\$3,100.00
91505	11/21/2024	Reconciled		11/29/2024	Accounts Payable	24 HOUR FITNESS USA, LLC	GYM MEMBERSHIP OCT24	\$503.86
91506	11/21/2024	Reconciled		11/27/2024	Accounts Payable	ALLIANT INSURANCE SERVICES, INC	VEHICLE PROGRAM QRTLY ADDN OF FIRE TRUCK	\$8,954.00
91507	11/21/2024	Reconciled		11/27/2024	Accounts Payable	AMAZON CAPITAL SERVICES, INC.	AIR DUSTER FOR DUST	\$20.94
91508	11/21/2024	Reconciled		11/29/2024	Accounts Payable	ARGOS CONSTRUCTION	EL CERRITO CITY HALL TARGETED REPAIRS 1212H EL CAMINO REAL #501	\$51,870.00
91509	11/21/2024	Reconciled		11/27/2024	Accounts Payable	ASHER, MALIK	HIGH RISK COURSE- PER DIEM OCT 14-16,2024	\$300.00
91510	11/21/2024	Reconciled		11/27/2024	Accounts Payable	BAY ALARM COMPANY	STA 51 ALARM	\$330.51
91511	11/21/2024	Reconciled		11/27/2024	Accounts Payable	CHOUDJA, PATRICK	Per Diem -SWAT SCHOOL 09/09-09/20	\$500.00
91512	11/21/2024	Open			Accounts Payable	CIRCLEUP EDUCATION	DEI TRAINING	\$4,939.00
91513	11/21/2024	Reconciled		11/26/2024	Accounts Payable	CITY OF RICHMOND	CAD FEES - NOV 2024	\$70,605.42
91514	11/21/2024	Reconciled		11/27/2024	Accounts Payable	CONTRA COSTA COUNTY LIBRARY	CHARGE TO ADDITIONAL LIBRARY HOURS FY24-25	\$16,084.32
91515	11/21/2024	Reconciled		11/26/2024	Accounts Payable	COOPER, PAUL	LUNCH-DRIVER TRAINING INSTRUCTOR	\$40.00
91516	11/21/2024	Reconciled		11/27/2024	Accounts Payable	CORODATA SHREDDING INC.	SHREDDING SVCS OCT 2024	\$278.50
91517	11/21/2024	Open			Accounts Payable	DELOACH, JALEN	LUNCH & MILEAGE- CCC SHERIFF ACADEMY 9/3-10/30	\$1,990.38
91518	11/21/2024	Reconciled		11/22/2024	Accounts Payable	GHILOTTI BROS, INC	DEL NORTE TOD COMPLETE STREETS IMPROVEMENT	\$76,724.97
91519	11/21/2024	Open			Accounts Payable	GRAHAM, EMILY	PER DIEM- WOMAN LEADERS IN LAW ENFORCEMENT SEPT 4-SEPT6 2024	\$150.00
91520	11/21/2024	Reconciled		11/29/2024	Accounts Payable	HABASH, GEORGE	TAC RIFLE FOR FIRST RESPONDERS- LUNCH 9/3-9/5/2024	\$24.00
91521	11/21/2024	Reconciled		11/27/2024	Accounts Payable	HERNANDEZ, DANIELLE	PER DIEM- WOMAN LEADERS IN LAW ENFORCEMENT SEPT 4-SEPT6 2024	\$150.00
91522	11/21/2024	Reconciled		11/26/2024	Accounts Payable	HUBBS, SIDNEY	DRONE CONFERENCE- PER DIEM 09/09-09/13/2024	\$200.00
91523	11/21/2024	Open			Accounts Payable	KATANSKI, ALEXANDER	TAC RIFLE FOR FIRST RESPONDERS- LUNCH 9/12-9/13/2024	\$16.00
91524	11/21/2024	Reconciled		11/29/2024	Accounts Payable	LA STEEL CRAFT	POINTSETT PARK BACKBOARD	\$5,104.73
91525	11/21/2024	Reconciled		11/26/2024	Accounts Payable	MA, SANG	HIGH RISK COURSE- PER DIEM OCT 14-16,2024 & GAS	\$232.08
91526	11/21/2024	Reconciled		11/29/2024	Accounts Payable	NICHOLS CONSULTING ENGINEERS	2025 SURFACE SEAL AND REHAB	\$22,757.50
91527	11/21/2024	Open			Accounts Payable	ODP BUSINESS SOLUTIONS, LLC	SUPPLIES- OFFICE SUPPLIES	\$10.18
91528	11/21/2024	Reconciled		11/27/2024	Accounts Payable	OIL CHANGERS	OIL CHANGE CAR 9	\$116.53
91529	11/21/2024	Open			Accounts Payable	PERALES, EDWARD, J.	MAMFF TRAINING- LUNCH 08/24/24	\$32.00
91530	11/21/2024	Open			Accounts Payable	PORTILLO, JOANNA	PER DIEM- WOMAN LEADERS IN LAW ENFORCEMENT SEPT 4-SEPT6 2024	\$150.00
91531	11/21/2024	Open			Accounts Payable	RANDHAWA, ARISHDEEP	UAV OPERATOR COURSE- LUNCH 11/6-11/8/24	\$24.00
91532	11/21/2024	Open			Accounts Payable	REYNOLDS, RYAN	TAC RIFLE FOR FIRST RESPONDERS- LUNCH 9/3-9/5/2024	\$24.00
91533	11/21/2024	Open			Accounts Payable	RIZZO, JAMES	TAC RIFLE FOR FIRST RESPONDERS- LUNCH 9/12-9/13/2024	\$48.00
91534	11/21/2024	Open			Accounts Payable	TRAC, RYAN, L.	DRONE CONFERENCE- PER DIEM 09/09-09/13/2024	\$200.00
91535	11/21/2024	Open			Accounts Payable	TRB AND ASSOCIATES, INC.	PLAN CHECK/ARCH/ENGINEERING 09/01-09/30/2024	\$3,947.45
91536	11/21/2024	Reconciled		11/26/2024	Accounts Payable	WALNUT CREEK FORD INC	BATTERY & STARTER SERVICE CAR 34	\$433.08
91537	11/21/2024	Open			Accounts Payable	Williams, Dominique	LUNCH & MILEAGE- CCC SHERIFF ACADEMY 9/3-10/31	\$2,360.70
91538	11/21/2024	Voided	Incorrect Vendor	11/21/2024	Accounts Payable	ZHAO - USE VENDOR 9872, ZITIAN	VOID	\$24.00
91539	11/21/2024	Reconciled		11/27/2024	Accounts Payable	AMAZON CAPITAL SERVICES, INC.	SUBJECT NOTEBOOK & CHALK SHARPIE	\$46.82
91540	11/21/2024	Reconciled		11/27/2024	Accounts Payable	AMERIGAS PROPANE INC	PROPANE FOR FORKLIFTS	\$2,141.82
91541	11/21/2024	Reconciled		11/29/2024	Accounts Payable	ARMOUR PETROLEUM SERVICE & EQUIPMENT CORP	UST VISUAL INSPECTION ON 11/06/2024	\$225.00
91542	11/21/2024	Reconciled		11/27/2024	Accounts Payable	ASBURY ENVIRONMENTAL SERVICES	10/30/2024 MOTOR OIL RECYLCING	\$102.00
91543	11/21/2024	Open			Accounts Payable	AT&T	CITY HALL MAIN INTERNET LINE 09/15-10/14/2024	\$13,050.10
91544	11/21/2024	Reconciled		11/27/2024	Accounts Payable	ATCO Pest Control	RECYCLING CENTER RODENT CONTROL PROGRAM OCT24	\$800.00
91545	11/21/2024	Reconciled		11/27/2024	Accounts Payable	BEND MAILING	GREENER EL CERRITO COMMERCIAL BILL INSERT NOV 24	\$128.91
91546	11/21/2024	Reconciled		11/27/2024	Accounts Payable	CHILDCARE CAREERS, LLC	FAIRMONT TEMPS	\$1,825.60
91547	11/21/2024	Open			Accounts Payable	CINTAS CORPORATION #054 UNIFORMS	CORP YARD UNIFORM WEEKSLY RENTALS	\$511.50
91548	11/21/2024	Open			Accounts Payable	CONSTABLE, MARIANNE	FELDENDRAIS ATM OCT 24	\$76.20

City of El Cerrito
Payment Register

From Payment Date: 11/1/2024 - To Payment Date: 11/30/2024

Number	Date	Status	Void Reason	Reconciled/ Voik Source	Payee Name	Description	Transaction Amount
91549	11/21/2024	Open		Accounts Payable	DICKINSON FLEET SVCS / COX AUTOMOTIVE	C4: BRAKE INSPECTION/FORCE REGEN	\$3,438.30
91550	11/21/2024	Open		Accounts Payable	DON'S TIRE SERVICE, INC.	TPMS SENSOR CAR 7	\$198.92
91551	11/21/2024	Reconciled		11/29/2024 Accounts Payable	EBMUD	EBMUD 08/29/2024-10/30/2024	\$27,367.95
91552	11/21/2024	Open		Accounts Payable	FASTENAL COMPANY	GLOVES EAR PLUGS ABSORBENT MATERIAL	\$1,210.81
91553	11/21/2024	Open		Accounts Payable	FUJIWARA, PATTY	CERAMIC MON EVENING OCT 2024	\$1,010.40
91554	11/21/2024	Open		Accounts Payable	GOLDEN BEAR TRANSFER STATION	SWEEP SPOILS DISPOSAL 5.72 TONS OCT 24	\$781.70
91555	11/21/2024	Reconciled		11/29/2024 Accounts Payable	GRAINGER	INFRASTRUCTURE SUPPLIES COLD PATCH 60LB BAG 30 QTY	\$2,506.26
91556	11/21/2024	Reconciled		11/26/2024 Accounts Payable	HILLTOP FORD KIA	BRAKE PARTS CAR 13	\$1,087.52
91557	11/21/2024	Reconciled		11/26/2024 Accounts Payable	KEL-AIRE	LIBRARY HVAC PM SERVICE MAINTENANCE OCT24	\$387.25
91558	11/21/2024	Reconciled		11/27/2024 Accounts Payable	KENNEDY AND ASSOCIATES	MRP COMPLIANCE FIELD ASSESSMENT	\$729.03
91559	11/21/2024	Reconciled		11/29/2024 Accounts Payable	LACK, CHRIS	CERAMIC MON EVENING OCT 2024	\$768.00
91560	11/21/2024	Reconciled		11/29/2024 Accounts Payable	LSA ASSOCIATES, INC.	PERFORMED PRECONSTRUCTION BIOLOGICAL SURVEYS SEPT24	\$555.90
91561	11/21/2024	Open		Accounts Payable	MANQUEROS, MARK, MARCOS	TENNIS CLASSES SEPT-OCT 2024	\$13,822.90
91562	11/21/2024	Reconciled		11/26/2024 Accounts Payable	MORTON'S URBAN PEST MANAGEMENT	FAIRMONT CLUBHOUSE PEST CONTROL SVC OCT 24	\$475.00
91563	11/21/2024	Open		Accounts Payable	ODP BUSINESS SOLUTIONS, LLC	PD-OFFICE SUPPLIES	\$255.31
91564	11/21/2024	Reconciled		11/26/2024 Accounts Payable	ORIGINAL WATERMAN, INC.	JACKET FOR LAP SWIM	\$485.01
91565	11/21/2024	Reconciled		11/26/2024 Accounts Payable	PASTIME HARDWARE	CUSTODIAL SUPPLIES	\$419.94
91566	11/21/2024	Open		Accounts Payable	PLAZA AUTO SERVICE INC	CH2 SMOG INSPECTION	\$1,195.64
91567	11/21/2024	Reconciled		11/26/2024 Accounts Payable	REDWOOD PUBLIC LAW, LLP	CITY COUNCIL (LABOR) OCT 24	\$24,621.27
91568	11/21/2024	Reconciled		11/27/2024 Accounts Payable	RUBICON ENTERPRISES INC	MONTHLY LANDSCAPE MAINTENANCE OCT 24 PARK LANDSCAPE	\$40,665.38
91569	11/21/2024	Reconciled		11/27/2024 Accounts Payable	S.P. AUTOMOTIVE	DIESEL FLUID & HYDR. OIL	\$1,565.03
91570	11/21/2024	Open		Accounts Payable	SCHINDLER ELEVATOR CORPORATION	CITY HALL ELEVATOR PREVENTIVE MAINT YEARLY BILLING FY 24-25	\$4,388.76
91571	11/21/2024	Open		Accounts Payable	SHAHKAR, MEHRAN	STRENGTH AND BALANCE OCT 2024	\$1,476.00
91572	11/21/2024	Reconciled		11/29/2024 Accounts Payable	SINGLE CYLINDER REPAIR INC	CORP YARD TOOLS - COMBINATION WRENCH	\$13.26
91573	11/21/2024	Reconciled		11/27/2024 Accounts Payable	SSD ALARM	COMMUNITY CENTER BURGLAR/FINE DEC24	\$190.39
91574	11/21/2024	Reconciled		11/26/2024 Accounts Payable	ST. FRANCIS ELECTRIC	TS & SL MAINTENANCE RESPONSE OCT 24 ROUTINE	\$9,795.41
91575	11/21/2024	Reconciled		11/27/2024 Accounts Payable	TOYOTA MATERIAL HANDLING INC	6FGCU30 FORKLIFT -PM SERVICE	\$3,387.49
91576	11/21/2024	Reconciled		11/26/2024 Accounts Payable	U.S. SECURITY SUPPLY, INC.	BEST ACCESS COMBINATED STANDARD AND STANDARD KEY	\$2,839.34
91577	11/21/2024	Reconciled		11/27/2024 Accounts Payable	UNIVERSAL BUILDING SERVICE	LIBRARY CUSTODIAL & SUPPLIES RESTROOM SUPPLIES	\$1,298.50
91578	11/21/2024	Reconciled		11/27/2024 Accounts Payable	ZHAO, ZITIAN	UAV OPERATOR COURSE- LUNCH 11/6-11/8/24	\$24.00
91579	11/27/2024	Open		Accounts Payable	AMAZON CAPITAL SERVICES, INC.	FD- OFFICE SHREDDER	\$72.75
91580	11/27/2024	Open		Accounts Payable	AT&T	FIBER DATA LINE 09/13/24-10/12/2024	\$5,804.20
91581	11/27/2024	Open		Accounts Payable	AVILA PROJECT MANAGEMENT	EBMUD/WILDCAT PERMIT OCT 2024	\$12,829.00
91582	11/27/2024	Open		Accounts Payable	BKF ENGINEERS	MISC STORM DRAIN SVC 09/30-10/27/24	\$5,842.25
91583	11/27/2024	Open		Accounts Payable	CHILDCARE CAREERS, LLC	FAIRMONT CHILDCARE TEMP	\$3,052.00
91584	11/27/2024	Open		Accounts Payable	CITY OF FAIRFIELD	RANGE USE FEE	\$1,782.00
91585	11/27/2024	Open		Accounts Payable	COUNTY TREASURER	ANIMAL SERVICES 10/01/2024-12/31/2024	\$69,574.00
91586	11/27/2024	Open		Accounts Payable	Downtown Ford Sales	2024 FORD MAVERICK UPGRADE TO XLT TRIM, RUNNING LIGHTS, REAR PAR	\$29,940.08
91587	11/27/2024	Open		Accounts Payable	L.N. CURTIS & SONS	FD NAME TAPES	\$2,190.65
91588	11/27/2024	Open		Accounts Payable	LEAF	SOPHOS LICENSING LEASE PYMNT	\$1,560.51
91589	11/27/2024	Open		Accounts Payable	ODP BUSINESS SOLUTIONS, LLC	SUPPLIES	\$61.85
91590	11/27/2024	Open		Accounts Payable	PLACEWORKS	SAFETY ELEMENT UPDATE SVC 10/01-10/31/2024	\$6,702.50
91591	11/27/2024	Open		Accounts Payable	PREMIER GRAPHICS	ENVELOPES	\$481.79
91592	11/27/2024	Open		Accounts Payable	RAMOS, STEPHANIE, R	ZUMBA CLASSES OCT24	\$3,928.65
91593	11/27/2024	Open		Accounts Payable	RUIZ, JOE	XFIT BOOT CAMPS OCT 20204 & LIL NINJA	\$1,000.20
91594	11/27/2024	Open		Accounts Payable	SHABABO, TRACEY, ELISE	MON SEWING & ASEP TEXTILE 10/14-11/15	\$2,038.80
91595	11/27/2024	Open		Accounts Payable	SUPERION, LLC	SOLAR APP + ETRAKIT pm	\$769.50
91596	11/27/2024	Open		Accounts Payable	THEIS ENGINEERING & ASSOCIATES	DEL NORTE TOD COMPLETE STREET OCT24	\$9,006.50
91597	11/27/2024	Open		Accounts Payable	TRIPEPI SMITH AND ASSOCIATES, INC.	COMMUNICATION SUPPORT	\$3,750.00
91598	11/27/2024	Open		Accounts Payable	WALNUT CREEK FORD INC	CAR 1 DIAGNOSTIC FEE	\$239.95
91599	11/27/2024	Open		Accounts Payable	WILLDAN FINANCIAL SERVICES	CITYWIDE COST ALLOCATION PLAN & COMPRHNSVE STUDY 09/28-10/25/24	\$545.00
91600	11/27/2024	Open		Accounts Payable	ADVANCED TRENCHLESS	PW22-0152 ASPH RELEASE OF BONDS - JLU 2024 PART 2	\$1,730.00
91601	11/27/2024	Open		Accounts Payable	AGUERO, CONSULEO	BUSINESS LICENSE- CCC EL CERRITO SALES TAX 102024	\$200.00
91602	11/27/2024	Open		Accounts Payable	ALAMEDA COUNTY SHERIFF'S OFFICE	DRIVING COURSE COOPER	\$1,383.00
91603	11/27/2024	Open		Accounts Payable	BADGE FRAME, INC.	ORG CHART	\$32.00
91604	11/27/2024	Open		Accounts Payable	BAFF INC DBA BAY AREA & SAN JOSE FIRE PROTECTION	KITCHEN INSPECTION - SEPT 2024	\$795.00

City of El Cerrito
Payment Register

From Payment Date: 11/1/2024 - To Payment Date: 11/30/2024

Number	Date	Status	Void Reason	Reconciled/ Voic Source	Payee Name	Description	Transaction Amount
91605	11/27/2024	Open		Accounts Payable	BESS TESTLAB, INC.	RELEASE OF BONDS - NOV 2024 PART 2	\$6,784.00
91606	11/27/2024	Open		Accounts Payable	BRETAN, ANNA	GYMNASTICS REFUND- RECEIPT 1002178	\$157.00
91607	11/27/2024	Open		Accounts Payable	CARROLL, JAMES	BACKGROUND INVESTIGATION- KARGBO	\$1,850.00
91608	11/27/2024	Open		Accounts Payable	CENTER FOR HEARING HEALTH INC	FD HEARING TEST	\$2,160.00
91609	11/27/2024	Open		Accounts Payable	CHEN, HSU HUEI	RELEASE OF BONDS - NOV 2024 PART 2	\$823.00
91610	11/27/2024	Open		Accounts Payable	CIAPPARA, DAVID	REIMBURSE EMPLOYEE FOR PARAMEDIC LICENSE RENEWAL	\$250.00
91611	11/27/2024	Open		Accounts Payable	DATA TICKET, INC.	BUILDING & SAFETY OCT 2024	\$400.00
91612	11/27/2024	Open		Accounts Payable	EHSD-CC SENIOR NUTRITION	CAFE COSTA SENIOR LUNCH PROGRAM CONTRIBUTION REIMB OCT 24	\$765.75
91613	11/27/2024	Open		Accounts Payable	EVEREST PLUMBING & DRAIN	RELEASE OF BONDS - NOV 2024 PART 2	\$5,613.00
91614	11/27/2024	Open		Accounts Payable	Green Halo Systems Inc,	HOSTING & MAINTENANCE NOV 2024	\$171.00
91615	11/27/2024	Open		Accounts Payable	HI-TECH INC.	VEHICLE PARTS	\$76.18
91616	11/27/2024	Open		Accounts Payable	KATO PLUMBING	RELEASE OF BONDS - NOV 2024 PART 2	\$1,696.00
91617	11/27/2024	Open		Accounts Payable	MANANDHAR, ASHIK	REAL PROPERTY TAX REBATE FOR 1708 MANOR CIRCLE	\$1,968.00
91618	11/27/2024	Open		Accounts Payable	MITSCHANG, BROOKE	RESTROOM KEY REFUND - RECEIPT # 1002245	\$24.00
91619	11/27/2024	Open		Accounts Payable	OLIVER'S TOW INC.	EVIDENCE TOW 2024-2029	\$150.00
91620	11/27/2024	Open		Accounts Payable	PG&E	RELEASE OF BONDS - NOV 2024 PART 2	\$24,591.00
91621	11/27/2024	Open		Accounts Payable	RAYBIN, AURORA JADE , B.	HOME RENOVATION OCT 2024	\$346.92
91622	11/27/2024	Open		Accounts Payable	RINGCENTRAL, INC.	VOIP PHONE SVC 11/14-12/13/2024 CITY STAFF	\$2,026.33
91623	11/27/2024	Open		Accounts Payable	S&H CONSTRUCTION	RELEASE OF BONDS - NOV 2024 PART 2	\$823.00
91624	11/27/2024	Open		Accounts Payable	STATE OF CA DEPT OF JUSTICE	FINGER PRINTING OCT 2024	\$984.00
91625	11/27/2024	Open		Accounts Payable	TALIOR CONSTRUCTION INC.	REFUND ON CANCELLED PERMIT	\$682.27
91626	11/27/2024	Open		Accounts Payable	THEIS ENGINEERING & ASSOCIATES	RICHMOND ST. PROJECT	\$4,758.50
91627	11/27/2024	Open		Accounts Payable	UNITED DIAGNOSTIC SERVICES LLC	HEALTH SCREENINGS	\$10,725.00
91628	11/27/2024	Open		Accounts Payable	UNIVERSAL BUILDING SERVICE	BUILDING SUPPLIES	\$613.00
91629	11/27/2024	Open		Accounts Payable	VAN WYCK, JAMES	REIMBURSE EMPLOYEE FOR PARAMEDIC TRENCH RESCUE TRAINING	\$850.00
91630	11/27/2024	Open		Accounts Payable	VERIZON WIRELESS	WIRELESS PHONE BILL 04/24-05/23/24	\$2,737.36
91631	11/27/2024	Open		Accounts Payable	WILLDAN FINANCIAL SERVICES	FISCAL YEAR FY2023/24 SB 1029 CDIAC REPORT PREPARATION AND FILIN	\$500.00
91632	11/29/2024	Open		Accounts Payable	CALPERS LONG TERM CARE PROGRAM	PER3 - CALPERS Longterm Care Ins	\$39.66
91633	11/29/2024	Open		Accounts Payable	SEIU LOCAL 1021	COPE - VOLUNTARY COPE DEDUCTION*	\$1,926.56
91634	11/29/2024	Open		Accounts Payable	U.S. BANK - INSTITUTIONAL TRUST - W REGION	PAR - PARS - ARS 457*	\$2,445.52
TOTAL CHECKS				252 Transactions			\$1,423,200.56

City of El Cerrito
Payment Register

From Payment Date: 11/1/2024 - To Payment Date: 11/30/2024

Number	Date	Status	Void Reason	Reconciled/ Voic Source	Payee Name	Description	Transaction Amount
Accounts Payable EFTs							
3014	11/01/2024	Open		Accounts Payable	EDD - PAYROLL TAX DEPOSIT	CA - CA Tax	\$50,129.47
3015	11/01/2024	Open		Accounts Payable	IRS	FED - Fed Tax*	\$194,317.21
3016	11/01/2024	Open		Accounts Payable	MissionSquare (name chg 03-2021 formerly ICMA)	ICM1 - ICMA-457 #300530 FLAT DOLLAR*	\$55,557.91
3017	11/01/2024	Open		Accounts Payable	P E R S	PE1% - PERS SEIU*	\$199,436.26
3038	11/15/2024	Open		Accounts Payable	EDD - PAYROLL TAX DEPOSIT	CA - CA Tax	\$48,767.81
3039	11/15/2024	Open		Accounts Payable	IRS	FED - Fed Tax*	\$190,253.79
3040	11/15/2024	Open		Accounts Payable	MissionSquare (name chg 03-2021 formerly ICMA)	ICM1 - ICMA-457 #300530 FLAT DOLLAR*	\$53,290.27
3041	11/15/2024	Open		Accounts Payable	P E R S	PE CM PEPRA - PERS CM PEPRA*	\$201,625.87
3044	11/15/2024	Open		Accounts Payable	P E R S	PE CM PEPRA - PERS CM PEPRA*	\$304.62
3045	11/01/2024	Open		Accounts Payable	SUTTER HEALTH PLUS	SUTTER HEALTH PLUS - NOV 2024 PAYMENT	\$36,732.60
3047	11/29/2024	Open		Accounts Payable	EDD - PAYROLL TAX DEPOSIT	CA - CA Tax	\$45,543.41
3048	11/29/2024	Open		Accounts Payable	IRS	FED - Fed Tax*	\$176,376.99
3049	11/29/2024	Open		Accounts Payable	MissionSquare (name chg 03-2021 formerly ICMA)	ICM1 - ICMA-457 #300530 FLAT DOLLAR*	\$49,405.31
3050	11/29/2024	Open		Accounts Payable	P E R S	PE1% - PERS SEIU*	\$208,193.40
3051	11/18/2024	Open		Accounts Payable	PG&E	PG&E 10/01/24-10/31/2024	\$93,528.77
3052	11/18/2024	Open		Accounts Payable	PG&E	PG&E 10/02/24-10/31/2024	\$22,361.14
3053	11/20/2024	Open		Accounts Payable	DEPARTMENT OF THE TREASURY	FICA CORRECTION FOR EDJAYTA JONES CARTER Q1 & Q2 2024	\$308.48
3055	11/29/2024	Open		Accounts Payable	SUTTER HEALTH PLUS	SUTTER HEALTH PLUS - DEC 2024 PAYMENT	\$35,692.80
3056	11/26/2024	Open		Accounts Payable	SUTTER HEALTH PLUS	SUTTER HEALTH PLUS - OUTSTANDING PREMIUM	\$2,289.40
3057	11/15/2024	Open		Accounts Payable	EDD - CA Employment Development Dept	EDD UNEMPLOYMENT INSURANCE 07/01-09/30/2024	\$290.00
3058	11/14/2024	Open		Accounts Payable	PITNEY BOWES PURCHASE POWER	METER REFILL SN-8032561	\$1,000.00
3059	11/30/2024	Open		Accounts Payable	FIRST DATA MERCHANT SERVICES INC	MERCHANT FEE EXPENSE - OCTOBER 24	\$866.34
3060	11/30/2024	Open		Accounts Payable	FIRST DATA MERCHANT SERVICES INC	MERCHANT FEE EXPENSE - OCTOBER 24	\$40.40
3061	11/30/2024	Open		Accounts Payable	FIRST DATA MERCHANT SERVICES INC	MERCHANT FEE EXPENSE - OCTOBER 24	\$780.43
3062	11/30/2024	Open		Accounts Payable	FIRST DATA MERCHANT SERVICES INC	MERCHANT FEE EXPENSE - OCTOBER 24	\$138.15
3063	11/30/2024	Open		Accounts Payable	FIRST DATA MERCHANT SERVICES INC	MERCHANT FEE EXPENSE - OCTOBER 24	\$654.91
3064	11/30/2024	Open		Accounts Payable	FIRST DATA MERCHANT SERVICES INC	MERCHANT FEE EXPENSE - OCTOBER 24	\$38.38
3065	11/30/2024	Open		Accounts Payable	FIRST DATA MERCHANT SERVICES INC	MERCHANT FEE EXPENSE - OCTOBER 24	\$38.37
3066	11/30/2024	Open		Accounts Payable	FIRST DATA MERCHANT SERVICES INC	MERCHANT FEE EXPENSE - OCTOBER 24	\$38.40
3067	11/30/2024	Open		Accounts Payable	AMEX/AMERICAN EXPRESS	MERCHANT FEE EXPENSE - OCTOBER 24	\$57.06
3068	11/30/2024	Open		Accounts Payable	CLOVER	MERCHANT FEE EXPENSE - OCTOBER 24	\$23.90
3069	11/30/2024	Open		Accounts Payable	AUTHORIZE.NET	MERCHANT FEE EXPENSE - OCTOBER 24	\$36.40
3070	11/30/2024	Open		Accounts Payable	CARDCONNECT	MERCHANT FEE EXPENSE - OCTOBER 24	\$7,868.34
3071	11/30/2024	Open		Accounts Payable	CARDCONNECT	MERCHANT FEE EXPENSE - OCTOBER 24	\$2,615.31
3072	11/30/2024	Open		Accounts Payable	CARDCONNECT	MERCHANT FEE EXPENSE - OCTOBER 24	\$3,460.30
3073	11/30/2024	Open		Accounts Payable	MECHANICS BANK	MERCHANT FEE EXPENSE - OCTOBER 24	\$433.72
3074	11/27/2024	Open		Accounts Payable	U.S. BANK - CORPORATE PAYMENT SYS	CALCARD NOV 2024 PAYMENT	\$64,782.85
3075	11/01/2024	Open		Accounts Payable	Deluxe Small Business Sales, Inc.	Deposit Ticket Book and Shipping	\$108.83
3076	11/29/2024	Open		Accounts Payable	KS STATEBANK	2023 CHEVROLET TAHOE SPECIAL SERVICE VEH W/ UPFITTING DEC 2024	\$4,907.41
3077	11/30/2024	Open		Accounts Payable	AUTHORIZE.NET	MERCHANT FEE EXPENSE - OCTOBER 24	\$20.00
3078	11/01/2024	Open		Accounts Payable	CalPERS (CA Public Employees' Retirement System)	CALPERS 20283 ARREARS,	\$10,487.21
TOTAL EFT's:				41 Transactions			\$1,762,802.22

<u>ACCOUNTS PAYABLE</u>		Checks & EFT's	Status	Count	Transaction Amount
			Open	292	\$3,185,978.78
			Voided	1	\$24.00
			Total	293	\$3,186,002.78

<u>PAYROLL</u>		All	Status	Count	Transaction Amount
			Total Checks	157	\$115,600.50
			Voided Checks	0	\$0.00
			Total EFT's	758	\$1,694,143.93
			Total	915	\$1,809,744.43

GRAND TOTAL				1208	\$4,995,747.21
--------------------	--	--	--	------	----------------



AGENDA BILL

Agenda Item No. 6.E.

Date: December 17, 2024
To: El Cerrito City Council
From: Alexandra Orologas, Assistant City Manager, City Management
Subject: Designating Primary and Alternate Board Members to the Municipal Pooling Authority of Northern California (MPA)

ACTION PROPOSED

Adopt a resolution designating the Assistant City Manager as Primary Board Member and the Human Resources Manager as Alternate Board Member to the Municipal Pooling Authority of Northern California (MPA).

BACKGROUND/ANALYSIS

The City of El Cerrito is a member of the Municipal Pooling Authority of Northern California. The Municipal Pooling Authority (MPA) is a Joint Powers Authority established in 1978 for the purpose of providing liability insurance to municipal agencies in Contra Costa County. The governing documents of the MPA require that the City Council of each member city appoint one Board Member and one Alternate Board Member to the Board of Directors of the Authority. MPA governing documents also require the City to appoint its City Manager or the department head or staff person responsible for the City's risk management function as the Primary Board Member, and that the alternate Board member have the same qualifications as the Primary Board Member.

It is the responsibility of the Human Resources Division to perform the risk management functions for the City. In February 2021, the Assistant City Manager was designated as the Primary Board Member to the MPA in her role as Interim Human Resources Manager, and the City Manager as the alternate. In December 2024, the Senior Human Resources Analyst was reclassified to Human Resources Manager in recognition of current responsibilities (Resolution 2024- 85). This position formally serves as the City's Risk Manager. This resolution will allow the Assistant City Manager to continue serving as the Primary Board Member going forward, and further designates the Human Resources Manager as the Alternate Board Member.

STRATEGIC PLAN CONSIDERATIONS

This action supports the [City's Strategic Plan Goal\(s\)](#) of:

- *High Performing Organization*

ENVIRONMENTAL CONSIDERATIONS

This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS

This section is not applicable to this agenda item.

LEGAL CONSIDERATIONS

This section is not applicable to this agenda item.

Reviewed by:

A handwritten signature in blue ink, appearing to read "Karen Pinkos".

Karen Pinkos, City Manager

Attachments:

1. Resolution

RESOLUTION 2024-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO
DESIGNATING A PRIMARY AND ALTERNATE BOARD MEMBER TO THE MUNICIPAL
POOLING AUTHORITY OF NORTHERN CALIFORNIA

WHEREAS, the City of El Cerrito is a member of the Municipal Pooling Authority
of Northern California, and

WHEREAS, the governing documents of the Municipal Pooling Authority of
Northern California require the City Council of each member city to appoint one Board
Member and to appoint one Alternate Board Member to the Board of Directors of the
Authority; and

WHEREAS, the governing documents of the Municipal Pooling Authority of
Northern California require that the City shall appoint its City Manager or the department
director or staff person responsible for the City's risk management function as the Primary
Board Member, and that the Alternate Board Member shall have the same qualifications
as the Primary Board Member.

NOW THEREFORE, BE IT RESOLVED, that the City Council does hereby
designate the Assistant City Manager as the City's Board Member to the Municipal
Pooling Authority of Northern California.

BE IT FURTHER RESOLVED, that the Human Resources Manager is hereby
designated as the City's Alternate Board Member to the Municipal Pooling Authority of
Northern California.

BE IT FURTHER RESOLVED, that this Resolution shall become effective
immediately upon its passage and adoption.

I CERTIFY that at a regular meeting on December 17, 2024, the El Cerrito City
Council passed this resolution by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of
the City of El Cerrito on _____.

Holly M. Charléty, City Clerk

APPROVED:

Tessa Rudnick, Mayor



AGENDA BILL

Agenda Item No. 6.F.

Date: December 17, 2024
To: El Cerrito City Council
From: Eric Saylor, Fire Chief, Fire Department
Subject: Agreement with the City of Berkeley for Year-round Automatic Aid

ACTION PROPOSED

Adopt a Resolution authorizing the City Manager to execute the revised Memorandum of Understanding for mutual aid between the City of Berkeley and the City of El Cerrito.

BACKGROUND/ANALYSIS

The Fire Chiefs of the cities of Berkeley and El Cerrito desire to update a 1997 Memorandum of Understanding to provide automatic aid for fire and other emergency call responses and station coverage during greater alarm fires.

This updated agreement will provide a year-round response and improve response times to emergencies in the cities of Berkeley and El Cerrito. It will also provide automatic coverage of fire stations during greater emergencies.

The Berkeley Fire Department may respond with two engines, a truck, and a chief officer to structure fires and three engines and a chief officer to vegetation fires. In addition, the Berkeley Fire Department may provide ambulance service to El Cerrito/Kensington during critical incidents. Conversely, the El Cerrito Fire Department may respond to Berkeley with up to two units (engines or truck) and a chief officer to structure fires. In addition, the El Cerrito fire department may respond to Berkeley with one unit (type 1 or type 3) and a Chief officer for wildland fires.

The El Cerrito and Berkeley Fire Departments are the East Bay Regional Emergency Communications System Authority (EBRCSA) members. They can communicate on each agency's dispatch, command, or tactical radio channels. The ability to communicate on each agency's radio channels improves the coordination and response efforts on emergency calls. This agreement supports annual joint training exercises to ensure safe operations for both agencies.

STRATEGIC PLAN CONSIDERATIONS

This action supports the [City's Strategic Plan Goal\(s\)](#) of:

- *High Performing Organization; and*
- *Community Safety.*

ENVIRONMENTAL CONSIDERATIONS

This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS

This section is not applicable to this agenda item.

LEGAL CONSIDERATIONS

This MOU is executed pursuant to the provisions of the California Emergency Services Act, Title 2, Division 1, Chapter 7 of the Government Code, Government Code sections 8615-8619, Government Code section 53000 et seq., Government Code Section 55630 et seq., Health & Safety Code 13050 et seq., Health & Safety Code section 13800 et seq. and Public Resources Code section 5561.6. The City Attorney has reviewed and approved the proposed agreement and resolution.

Reviewed by:

A handwritten signature in blue ink, appearing to read "Karen Pinkos".

Karen Pinkos, City Manager

Attachments:

1. Resolution
2. Mutual Aid MOU

RESOLUTION 2024-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO ADOPTING A
REVISED MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF
BERKELEY AND THE CITY OF EL CERRITO FOR AUTOMATIC AID RESPONSE
AND EXCHANGE OF FIRE AND EMERGENCY SERVICES

WHEREAS, the City Council adopted Resolution No. 97-37 authorizing a Memorandum of Understanding (MOU) in 1997 with the City of Berkeley to provide automatic aid for fire and emergency call responses and station coverage during greater alarm fires; and

WHEREAS, on February 17, 2015 the City Council adopted Resolution No. 2015-09 authorizing the City Manager to execute an updated MOU with the City of Berkeley for the exchange of fire and emergency response on a year-round basis.

WHEREAS, the Fire Chief of Berkeley and the Fire Chief of El Cerrito desire to continue the overall provisions of the previous MOU establishing protocols and automatic aid response to each other's jurisdiction to include structure fire response, station coverage, and response to other emergency calls; and

WHEREAS, the El Cerrito and Berkeley Fire Departments are members of the East Bay Regional Emergency Communications System Authority (EBRCSA) and have the capability to communicate on each agency's dispatch, command or tactical radio channels; and

WHEREAS, the El Cerrito and Berkeley Fire Departments will participate in an annual joint training exercise to ensure common operations for both agencies.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito that it hereby authorizes the City Manager to execute an updated Memorandum of Understanding with the City of Berkeley.

BE IT FURTHER RESOLVED that the City Manager is authorized to execute renewals of the MOU with the City of Berkeley to continue aid in the future.

BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon passage and adoption.

I CERTIFY that at a regular meeting on December 17, 2024 the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on_____.

Holly M. Charléty, City Clerk

APPROVED:

Tessa Rudnick, Mayor

MEMORANDUM OF UNDERSTANDING

EXCHANGE OF FIRE PROTECTION AND EMERGENCY SERVICE BETWEEN THE CITY OF BERKELEY AND THE CITY OF EL CERRITO

This Memorandum of Understanding ("MOU") is entered into on DATE, by and between the City of Berkeley and the City of El Cerrito. Berkeley and El Cerrito shall be referred to as "Party" or "Parties".

This MOU is made with reference to the following facts and objectives:

- The Parties each maintain and operate fire and emergency service organizations in and for their respective jurisdictions; and
- The Parties provide emergency services to lands which are adjacent to one another; and
- Each Party desires to furnish fire and emergency service assistance to the other when such aid is required as set forth below; and
- This MOU is executed pursuant to the provisions of the California Emergency Services Act, Title 2, Division 1, Chapter 7 of the Government Code, Government Code sections 8615-8619, Government Code section 53000 et seq., Government Code Section 55630 et seq., Health & Safety Code 13050 et seq., Health & Safety Code section 13800 et seq. and Public Resources Code section 5561.6.

The Parties mutually agree as follows:

1. The Berkeley and El Cerrito Fire Chiefs are hereby authorized to develop, execute and implement this Automatic Aid MOU which shall set forth the specific procedures and protocol to be used to affect a mutual and coordinated response to reports of emergencies in established automatic aid areas.
2. The Parties shall communicate on the requesting agencies designated command and tactical frequencies.
3. Joint training exercises shall be carried out annually or as needed under the direction of the Fire Chiefs.
4. The Parties shall use the Incident Command System to govern emergency operations.
5. The department having jurisdictional authority shall be responsible for obtaining information and completing required reports.
6. The Parties shall furnish apparatus, personnel, equipment, materials, or supplies and render such services in the manner described in this MOU.

MEMORANDUM OF UNDERSTANDING

EXCHANGE OF FIRE PROTECTION AND EMERGENCY SERVICE BETWEEN THE CITY OF BERKELEY AND THE CITY OF EL CERRITO

7. El Cerrito Commitment:

- a. The El Cerrito Fire Department may be requested by Berkeley to respond to second alarm structure fire assignments with up to two units and one command unit; either two (2) engines and one (1) battalion chief or one (1) engine, one (1) aerial ladder truck, and one (1) battalion chief.
- b. The El Cerrito Fire Department may be requested by Berkeley to respond to second alarm wildland fire assignments with one (1) engine (Type I, III or VI) and one (1) chief officer.
- c. The El Cerrito Fire Department may be requested by Berkeley for station coverage. A company providing station coverage may respond to emergency calls in Berkeley's response area while performing station coverage.
- d. The El Cerrito Fire Department may be requested by Berkeley to respond to technical rescues with up to one (1) engine or one (1) truck and one (1) battalion chief.

8. Berkeley Commitment:

- a. The Berkeley Fire Department may be requested by El Cerrito to respond to a structure fire assignment with up to two (2) engines, one (1) aerial ladder truck, and one (1) chief officer.
 - b. The Berkeley Fire Department may be requested by El Cerrito to respond to a wildland fire assignment with up to three (3) engines (Type I, III, or VI) and one (1) chief officer.
 - c. The Berkeley Fire Department may be requested by El Cerrito for station coverage. A company providing station coverage may respond to emergency calls in El Cerrito's response area while performing station coverage.
 - d. The Berkeley Fire Department may be requested by the El Cerrito/Kensington Fire Protection District to provide emergency ambulance response to critical patients when ConFire's ambulances are not available and Berkeley ambulance can provide a faster response time.
9. Each Party shall ensure responding personnel don full personal protective equipment when responding to a vegetation or structure fire call in each party's jurisdiction.

MEMORANDUM OF UNDERSTANDING

EXCHANGE OF FIRE PROTECTION AND EMERGENCY SERVICE BETWEEN THE CITY OF BERKELEY AND THE CITY OF EL CERRITO

10. In the event that the aiding Party is unable to dispatch, in whole or in part, an agreed-upon response as described above, the aiding Party shall immediately notify the requesting Party of the inability to respond or provide station coverage.
11. The services provided pursuant to this MOU shall not be used by either Party as a substitute for day-to-day full and continuing fire protection within its own borders. The rendering of aid by one party to the other hereunder is voluntary. Neither Party shall be required to reduce its own fire protection resources, personnel, services or facilities to the detriment of its normal fire protection capability within its borders.
12. Neither Party to this agreement shall be required to provide compensation to the other for services rendered hereunder. The advantage and protection of mutual aid responses afforded by this agreement shall constitute the sole and adequate consideration for the performance hereof.
13. The City of Berkeley shall defend, indemnify and hold harmless the City of El Cerrito from and against all claims, expenses, losses, liability or damages resulting from the acts or omissions to act by the City of Berkeley in the performance of this MOU. The City of El Cerrito shall defend, indemnify, and hold harmless the City of Berkeley from and against all claims, expenses, losses, liability or damages resulting from the acts or omissions to act by the City of El Cerrito in the performance of this MOU.
14. Notwithstanding anything else stated to the contrary in this MOU, each Party shall be solely responsible for the actions of its respective officers, agents, and employees while they are performing work, services or functions for said Party under this MOU. While performing work, services, or functions under this MOU, the officers, agents and employees of each Party are not officers, agents, or employees of the other Party, regardless of the nature and extent of the acts performed by them. In this regard, Section 13 above shall in no way obligate the indemnifying Party to provide such protection, defense or indemnification to the extent of the acts or omissions of the other Party, its officers, agents or employees.

MEMORANDUM OF UNDERSTANDING

EXCHANGE OF FIRE PROTECTION AND EMERGENCY SERVICE BETWEEN THE CITY OF BERKELEY AND THE CITY OF EL CERRITO

15. Each Party shall be solely liable to provide Workers' Compensation insurance coverage and pay valid claims for injuries or death to any of its officers, agents, or employees performing work, services or functions under this MOU, regardless of whether the other Party was directly or indirectly supervising the conduct of such person(s). To this end, no Party shall assume any liability under Workers' Compensation laws or any other employers' liability laws on account of any work, service or function performed by the other Party's officers, agents or employees under this MOU.
16. In the event of any conflict between this MOU and any other mutual aid agreement between either party hereto and any county, state or federal government entity or division thereof, said other agreement shall take precedence.
17. This agreement may be amended at any time by a written amendment hereto executed by both parties. Any reduction, contracting or sub-contracting of day-to-day full and continuing fire protection services or resources by either Party shall be cause for renegotiation of this agreement.
18. This MOU executed hereunder may be terminated on action by either the Berkeley or El Cerrito City Manager upon thirty days' written notice to the other.
19. This MOU shall supersede any and all prior agreements, oral or written, regarding the subject matter between the City of Berkeley and the City of El Cerrito.

MEMORANDUM OF UNDERSTANDING

**EXCHANGE OF FIRE PROTECTION AND EMERGENCY SERVICE
BETWEEN THE CITY OF BERKELEY AND THE CITY OF EL CERRITO**

IN WITNESS WHEREOF, the City of Berkeley and the City of El Cerrito
have executed this Memorandum of Understanding as of the date first
written above

CITY OF BERKELEY

CITY OF EL CERRITO

Paul Buddenhagen, City Manager

Karen Pinkos, City Manager

Approved as to form:

Approved as to form:

Farimah Brown, City Attorney

Sky Woodruff, City Attorney

Attest:

City Clerk



AGENDA BILL

Agenda Item No. 6.G.

Date: December 17, 2024
To: El Cerrito City Council
From: Aissia Ashoori, Housing-Economic Development Manager; Melanie Mintz, Community Development Director, Community Development Department
Subject: Adopt a resolution authorizing staff to apply for the Prohousing Incentive Program

ACTION PROPOSED

Adopt a resolution authorizing staff to apply for the Prohousing Incentive Program.

BACKGROUND

The Prohousing Designation Program was established in the 2019-20 State Budget Act to acknowledge the policies of local governments that promote housing development. The City of El Cerrito was designated as the 9th Prohousing jurisdiction under the [Prohousing Designation Program](#) on January 23, 2023. Currently, 50 jurisdictions in the State have earned this designation.

The Prohousing Incentive Program (PIP) is administered and implemented by the California Department of Housing and Community Development (HCD). PIP was established in 2022 as a newly created funding source provided by Chapter 364, Statutes of 2017 (SB 2, Atkins), which established the Building Homes and Jobs Trust Fund. The purpose of the PIP Program is to encourage jurisdictions to pass and implement policies that accelerate housing production, promote favorable zoning and land use, reduce construction and development costs, and provide financial subsidies.

In December 2022, the Prohousing Incentive Pilot Program was launched by HCD through a [Notice of Funding Availability](#) (NOFA), Round 1, for \$25,705,545. A total of 18 jurisdictions were awarded (including El Cerrito), totaling \$33,199,891. On January 23, 2024, HCD issued its Round 2 [Notice of Funding Availability](#) for \$9,483,402. There were 19 jurisdictions awarded \$15,264,253. El Cerrito was not awarded funding in this round due to insufficient funding and a priority given to newly designated cities. The PIP, Round 3, [NOFA](#) was issued on August 15, 2024 with an estimated \$8,000,000 in funding available. HCD's goal is to release its annual PIP NOFA, typically in the Summer. HCD requires that the City Council authorize submittal of an application.

The PIP funding determination is based on a combination of the base award plus the bonus award calculations. The base award is set according to population - El Cerrito falls between 20-49,999 residents – and is eligible for \$250,000. The bonus award is calculated using the City's Prohousing Designation score of 37 multiplied by 10,000 = \$370,000 (capped at \$500,000).

The maximum PIP award cannot exceed \$2 million per jurisdiction. Based on staff estimates, the City is eligible for \$620,000.

Ranked applications and funding set asides are designated by geographical categories based on 2030 population, as detailed in Table 1. Staff would like to highlight that geographical categories receive 75% of the total NOFA funding. The remaining 25% is designated as a residual set-aside.

Table 1

Geographic Region	2030 Population Projection	Percent of 2030 State Population	Percent of Overall Funds Available to Applicants in Region
Southern California	21,930,346	55.6%	41.7%
Bay Area	7,604,103	19.3%	14.5%
San Joaquin Valley	4,496,637	11.4%	8.6%
Sacramento Area	2,703,924	6.9%	5.1%
Central Coast	1,520,779	3.9%	2.89%
North State and Sierra Nevada	1,175,092	3%	2.2%
Totals	39,430,871	100%	75%

ANALYSIS

Leveraging affordable housing funds will provide the City with additional resources to support the goals and policies contained in our [Affordable Housing Strategy](#). Added funding will also support our 2023-2031 Regional Housing Needs Assignment goal of creating 1,391 new housing units, including 334 very low-income, 192 low-income, and 241 moderate-income units. Currently, the City's limited local funding sources are generated through the [Inclusionary Housing Program](#) and previously, included funds remaining in the Low-Moderate Income Housing Fund (from the former redevelopment agency). [Contra Costa County](#) also supports funding in El Cerrito for affordable housing. In addition, the City partners with developers to apply for various competitive funding programs through State and Federal sources.

On May 9, 2023, the City received an award of \$620,000 under PIP, Round 1. El Cerrito did not receive an award for PIP, Round 2. [PIP Program Guidelines](#) provide: *"Priority will be given to Eligible Applicants that have not received PIP funds in prior funding rounds. Eligible Applicants awarded in prior funding rounds will only be eligible to receive an award once all previously unfunded Eligible Applicants receive an award."* Since there are a total of 50 PIP jurisdictions of which 36 have received PIP awards, there is a possibility that 14 jurisdictions have priority over El Cerrito. However, there are funds available through PIP's 25% residual set-aside that may be made available to jurisdictions.

PIP applications are due December 31, 2024, and awards are slated to be announced in April 2025. If awarded, the City must expend all funds by June 30, 2026. The NOFA allows the City to undertake the activities listed below as it relates to housing and community development uses, including planning/implementation.

Eligible uses pursuant to Health and Safety Code section 50470(b)(2)(D):

1. The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low-, very low-, low-, and moderate-income households, including necessary operating subsidies;
2. Affordable rental and ownership housing that meets the needs of a growing workforce earning up to 120 percent of area median income, or 150 percent of area median income in high-cost areas;
3. Matching portions of funds placed into local or regional housing trust funds;
4. Matching portions of funds available through the Low- and Moderate-Income Housing Asset Fund pursuant to subdivision (d) of Section 34176 of the Health and Safety Code;
5. Capitalized reserves for services connected to the creation of new permanent supportive housing, including, but not limited to, developments funded through the Veterans Housing and Homelessness Prevention Bond Act of 2014;
6. Assisting persons who are experiencing or at risk of homelessness, including providing rapid rehousing, rental assistance, navigation centers, emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing;
7. Accessibility modifications;
8. Efforts to acquire and rehabilitate foreclosed or vacant homes;
9. Homeownership opportunities, including, but not limited to, down payment assistance; and
10. Fiscal incentives or matching funds to local agencies that approve new housing for extremely low, very low, low-, and moderate-income households.

The above eligible activities are very much aligned with the City's housing policies and plans. If our PIP application is successful, it will increase the City's affordable housing funding availability while providing much needed resources to the El Cerrito community.

STRATEGIC PLAN CONSIDERATIONS

This action supports the [City's Strategic Plan Goal\(s\)](#) of:

- *Livability and Belonging; and*
- *Infrastructure and Amenities; and*
- *Environmental Sustainability.*

ENVIRONMENTAL CONSIDERATIONS

Authorization of the filing of the application is not a project pursuant to the California Environmental Quality Act (CEQA). Any projects funded by the grant will be evaluated under CEQA, as applicable.

FINANCIAL CONSIDERATIONS

There is not a local match required as part of the grant application. The City is required to track, report uses and expenditures annually to HCD. Funds must be expended no later than June 30, 2026. The time of City employees spent administering PIP is not eligible for funding.

LEGAL CONSIDERATIONS

The City Attorney has reviewed all legal considerations.

Reviewed by:

A handwritten signature in blue ink, appearing to read "Karen Pinkos".

Karen Pinkos, City Manager

Attachments:

1. Resolution

RESOLUTION 2024-XX

A RESOLUTION OF THE EL CERRITO CITY COUNCIL AUTHORIZING APPLICATION FOR, AND RECEIPT OF, PROHOUSING INCENTIVE PROGRAM FUNDS

WHEREAS, pursuant to Health and Safety Code 50470 et. Seq, the California Department of Housing and Community Development (Department) is authorized to issue Guidelines as part of an incentive program (hereinafter referred to by the Department as the Prohousing Incentive Program or “PIP”); and

WHEREAS the El Cerrito City Council desires to submit a PIP grant application package (“Application”), on the forms provided by the Department, for approval of grant funding for eligible activities toward planning and implementation activities related to housing and community development as a result of meeting eligibility criteria including but not limited to Prohousing Designation; and

WHEREAS, the Department has issued Guidelines and Application on August 15, 2024, in the amount of \$8,000,000.00 for PIP; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito (“Applicant”) as follows:

SECTION 1. The City Manager is hereby authorized and directed to submit an Application to the Department in response to the NOFA, and to apply for the PIP grant funds in a total amount not to exceed \$620,000.

SECTION 2. In connection with the PIP grant, if the Application is approved by the Department, the City Manager of the City of El Cerrito is authorized and directed to enter into, execute, and deliver on behalf of the Applicant, a State of California Agreement (Standard Agreement) for the amount of \$620,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the PIP grant, the Applicant’s obligations related thereto, and all amendments thereto.

SECTION 3. The Applicant shall be subject to the terms and conditions as specified in the Guidelines, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the Guidelines and in conjunction with the terms of the Standard Agreement, the Applicant hereby agrees to use the funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon passage and adoption.

I CERTIFY that at a regular meeting on December 17, 2024 the El Cerrito City Council passed this Resolution by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on_____.

Holly M. Charléty, City Clerk

APPROVED:

Tessa Rudnick, Mayor



AGENDA BILL

Agenda Item No. 6.H.

Date: December 17, 2024
To: El Cerrito City Council
From: Holly M. Charl  ty, City Clerk, City Management
Subject: Declare and Certify the Results of the November 5, 2024 General Municipal Election

ACTION PROPOSED

Adopt a resolution confirming the results of the November 5, 2024 General Municipal Election and declaring the re-election of Lisa Motoyama; election of Rebecca Saltzman and William Ktsanes to the office of City Council; and the passage of Measure G.

BACKGROUND/ANALYSIS

On June 18, 2024 the City Council called a general municipal election for the purpose of electing three members to City Council for a term of four years. At the close of the nomination period, five candidates were qualified and appeared on the November 5, 2024 ballot.

On July 16, 2024 the City Council voted to place a reauthorization measure for maintaining El Cerrito Safety and Local Services on the November 5, 2024 ballot

The Contra Costa County Registrar of Voters has submitted to the City Clerk the official Certification for the Results of the Canvass and the official Statement of Votes cast for the City of El Cerrito General Municipal Election held on November 5, 2024 and the City Clerk has prepared the Certification of Election Results.

The attached Resolution confirms the results of the November 5, 2024 Election and declares the re-election of Lisa Motoyama; the election of Rebecca Saltzman and William Ktsanes as members of the El Cerrito City Council; and the passage of Measure G.

STRATEGIC PLAN CONSIDERATIONS

This action supports the [City's Strategic Plan Goal\(s\)](#) of:

- *High Performing Organization; and*
- *Community Safety; and*
- *Livability and Belonging; and*
- *Infrastructure and Amenities; and*
- *Environmental Sustainability.*

ENVIRONMENTAL CONSIDERATIONS

This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS

This section is not applicable to this agenda item.

LEGAL CONSIDERATIONS

These actions are required pursuant to California Elections Code, and have been reviewed by the City Attorney.

Reviewed by:

A handwritten signature in blue ink, appearing to read "Karen Pinkos".

Karen Pinkos, City Manager

Attachments:

1. Resolution
2. Exhibit A to Resolution
3. County Canvass

RESOLUTION NO. 2024-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO RECITING THE FACTS OF THE GENERAL MUNICIPAL ELECTION HELD IN THE CITY OF EL CERRITO ON NOVEMBER 5, 2025, CONFIRMING THE CANVASS OF RETURNS, AND DECLARING THE RESULTS OF THE ELECTION AND SUCH OTHER MATTERS AS PROVIDED BY LAW

WHEREAS, a General Municipal Election was held and conducted in the City of El Cerrito on Tuesday, November 5, 2024 as required by law; and

WHEREAS, the qualified electors, including vote-by-mail voters, cast ballots at said election upon the following offices:

Member, City Council	4-year term
Member, City Council	4-year term
Member, City Council	4-year term

WHEREAS, the qualified electors, including vote-by-mail voters, cast ballots at said election upon the following proposed Measure:

Measure G
Reauthorization Measure for Maintaining El Cerrito Safety and Local Services
Majority Vote Required to Pass

To continue to maintain and prevent cuts to City services, without increasing taxes, such as:

- fire prevention/emergency response times;
- neighborhood police patrols;
- wildfire prevention;
- crime prevention/ investigation;
- after-school programs;
- library hours;
- senior services;
- open space, parks/ playfields;
- for general government use,

shall El Cerrito's measure extending the existing voter approved 1¢ sales tax, until ended by voters be adopted, providing approximately \$4,000,000 annually, with citizens' oversight, annual audits, all funds staying local, none to Sacramento?

WHEREAS, notice of the election was given in the time, form and manner as provided by law; voting precincts were properly established; election officers were appointed and in all respects the election was held and conducted and the votes thereof were received and canvassed and the return thereof was ascertained, determined, and

declared in all respects as required by the law; and the County Clerk of the County of Contra Costa has duly filed with the City Clerk a statement of votes of said election.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of El Cerrito that it does determine and declare that:

SECTION 1: The whole number of votes cast in the City of El Cerrito for candidates for City Council, including vote-by-mail votes, at the November 5, 2024 General Election was **14,492** votes.

SECTION 2: The following names were candidates for City Council for a term ending December 2028, and that it is determined and declared that each received the total number of votes cast, including vote-by-mail votes, as follows:

City Council
(Top Three Elected)

Lisa Motoyama	9,121
Rebecca Saltzman	8,589
William Ktsanes	6,903
Courtney Helion	3,477
Lauren Dodge	2,817

SECTION 3: The following candidates were thereby elected to the El Cerrito City Council and are declared to be elected for terms ending December 2028:

Lisa Motoyama
Rebecca Saltzman
William Ktsanes

SECTION 4: The total number of votes cast, including vote-by-mail votes, on Measure G was **14,476** as follows:

Measure G
Reauthorization Measure for Maintaining El Cerrito Safety and Local Services
Majority Vote Required to Pass

YES	10,885
NO	2,549

SECTION 5: Measure G did receive a majority of the votes cast at the November 5, 2024 General Municipal Election for said measure, and is hereby declared to have passed.

SECTION 6: The Certificate of the Contra Costa County Clerk as to the Results of the Canvass of the City of El Cerrito November 5, 2024 General Municipal Election, is hereby approved and adopted as a statement of the votes of said election.

SECTION 7: The Certificate of the City Clerk, as well as the Certificate of the County Clerk/Registrar of Voters, and a complete Statement of the Results showing the number of votes cast, attached hereto as Exhibit A, is approved and adopted.

BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon passage and adoption.

I CERTIFY that at a regular meeting on December 17, 2024, the El Cerrito City Council passed this resolution by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on _____.

Holly M. Charléty, City Clerk

APPROVED:

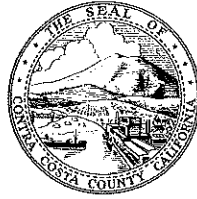
Tessa Rudnick, Mayor

Contra Costa County
Clerk-Recorder-Elections Department

555 Escobar Street
Martinez, CA 94553

Kristin B. Connelly
County Clerk-Recorder
and Registrar of Voters

Helen Nolan
Assistant Registrar



December 4, 2024

City of El Cerrito
Holly Charléty, City Clerk
10890 San Pablo Ave
El Cerrito, CA 94530

Dear Holly Charléty:

Enclosed are the following documents pertaining to the November 5, 2024 General Election for the City of El Cerrito:

Certificate of Results
Summary of Results
Voter Information Guide

The Statement of the Vote containing precinct-by-precinct results is available on our website at www.contracostavote.gov.

If you have any questions, please contact me at (925) 335-7867.

Respectfully,

A handwritten signature in black ink, appearing to read "Jacob Stull", is written over a horizontal line.

Jacob Stull
Elections Services Supervisor

Enclosures

CERTIFICATE OF COUNTY CLERK
AS TO THE RESULTS OF THE CANVASS OF THE
City of El Cerrito
NOVEMBER 5, 2024 GENERAL ELECTION

State of California)
) ss.
County of Contra Costa)

I, Kristin B. Connelly, County Clerk-Recorder in and for the County of Contra Costa, State of California, do hereby certify that, pursuant to the provisions of the Elections Code, I did canvass the returns of the votes cast in the **City of El Cerrito**, in said county at the General Election held on November 5, 2024 for said city candidates and measure(s) submitted to the vote of the voters. I further certify that the statement of the votes cast, to which this certificate is attached, shows the whole number of votes cast in said City and each respective precinct therein, and that the totals of the respective columns and the totals as shown for each candidate and measure are full, true, and correct.

WITNESS my hand and official seal this 3rd day of December, 2024.

Kristin B. Connelly, County Clerk-Recorder



By: _____

Jacob Stull, Deputy Clerk

**Contra Costa County
General Election
Tuesday, November 5, 2024
Official Results - Final**

Elector Group	Counting Group	Cards Cast	Voters Cast	Registered Voters	Turnout
Total	Vote By Mail	2,328,356	467,835		64.72%
	In-Person	356,753	71,384		9.88%
	Total	2,685,109	539,219	722,861	74.60%

Precincts Reported: 926 of 926 (100.00%)

Voters Cast: 539,219 of 722,861 (74.60%)

Cards Cast: 2,685,109

PRESIDENT AND VICE PRESIDENT (Vote for 1)

Precincts Reported: 926 of 926 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		467,835	71,384	539,219 / 722,861	74.60%
Candidate	Party	Vote By Mail	In-Person	Total	
KAMALA D. HARRIS	DEM	319,949	36,059	356,008	67.30%
DONALD J. TRUMP	REP	123,937	31,371	155,308	29.36%
JILL STEIN	GRN	5,621	1,080	6,701	1.27%
ROBERT F. KENNEDY JR.	AIP	5,610	935	6,545	1.24%
CHASE OLIVER	LIB	2,060	296	2,356	0.45%
CLAUDIA DE LA CRUZ	PFR	1,696	290	1,986	0.38%
Total Votes		458,941	70,046	528,987	
		Vote By Mail	In-Person	Total	
PETER SONSKI	WRITE-IN	68	15	83	0.02%

UNITED STATES SENATOR, FULL TERM (Vote for 1)

Precincts Reported: 926 of 926 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		467,835	71,384	539,219 / 722,861	74.60%
Candidate	Party	Vote By Mail	In-Person	Total	
ADAM B. SCHIFF	DEM	308,481	34,688	343,169	67.50%
STEVE GARVEY	REP	134,371	30,874	165,245	32.50%
Total Votes		442,852	65,562	508,414	

UNITED STATES SENATOR, PARTIAL/UNEXPIRED TERM (Vote for 1)

Precincts Reported: 926 of 926 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		467,835	71,384	539,219 / 722,861	74.60%
Candidate	Party	Vote By Mail	In-Person	Total	
ADAM B. SCHIFF	DEM	294,989	31,637	326,626	67.57%
STEVE GARVEY	REP	128,905	27,838	156,743	32.43%
Total Votes		423,894	59,475	483,369	

UNITED STATES REPRESENTATIVE, DISTRICT 8 (Vote for 1)

Precincts Reported: 248 of 248 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		137,987	24,225	162,212 / 240,227	67.52%
Candidate	Party	Vote By Mail	In-Person	Total	
JOHN GARAMENDI	DEM	103,452	14,375	117,827	78.03%
RUDY RECILE	REP	26,066	7,116	33,182	21.97%
Total Votes		129,518	21,491	151,009	

UNITED STATES REPRESENTATIVE, DISTRICT 9 (Vote for 1)

Precincts Reported: 37 of 37 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		7,773	1,600	9,373 / 12,114	77.37%
Candidate	Party	Vote By Mail	In-Person	Total	
KEVIN LINCOLN	REP	3,933	1,062	4,995	56.74%
JOSH HARDER	DEM	3,409	400	3,809	43.26%
Total Votes		7,342	1,462	8,804	

UNITED STATES REPRESENTATIVE, DISTRICT 10 (Vote for 1)

Precincts Reported: 641 of 641 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		322,075	45,559	367,634 / 470,520	78.13%
Candidate	Party	Vote By Mail	In-Person	Total	
MARK DESAULNIER	DEM	209,167	20,804	229,971	66.43%
KATHERINE PICCININI	REP	95,428	20,808	116,236	33.57%
Total Votes		304,595	41,612	346,207	

STATE SENATE, DISTRICT 3 (Vote for 1)

Precincts Reported: 184 of 184 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		53,921	10,597	64,518 / 86,894	74.25%
Candidate	Party	Vote By Mail	In-Person	Total	
CHRISTOPHER CABALDON	DEM	27,453	3,349	30,802	51.77%
THOM BOGUE	REP	22,808	5,888	28,696	48.23%
Total Votes		50,261	9,237	59,498	

STATE SENATE, DISTRICT 7 (Vote for 1)

Precincts Reported: 159 of 159 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		90,922	14,249	105,171 / 150,799 69.74%	
Candidate	Party	Vote By Mail	In-Person	Total	
JESSE ARREGUÍN	DEM	44,100	5,860	49,960 55.48%	
JOVANKA BECKLES	DEM	34,577	5,512	40,089 44.52%	
Total Votes		78,677	11,372	90,049	

STATE SENATE, DISTRICT 9 (Vote for 1)

Precincts Reported: 583 of 583 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		322,992	46,538	369,530 / 485,168	76.17%
Candidate	Party	Vote By Mail	In-Person	Total	
TIM GRAYSON	DEM	143,904	17,508	161,412	53.24%
MARISOL RUBIO	DEM	124,226	17,523	141,749	46.76%
Total Votes		268,130	35,031	303,161	

MEMBER OF THE STATE ASSEMBLY, DISTRICT 11 (Vote for 1)

Precincts Reported: 119 of 119 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		25,645	5,612	31,257 / 43,308	72.17%
Candidate	Party	Vote By Mail	In-Person	Total	
DAVE ENNIS	REP	11,530	3,296	14,826	51.51%
LORI D WILSON	DEM	12,312	1,645	13,957	48.49%
Total Votes		23,842	4,941	28,783	

MEMBER OF THE STATE ASSEMBLY, DISTRICT 14 (Vote for 1)

Precincts Reported: 166 of 166 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		90,930	14,253	105,183 / 150,809	69.75%
Candidate	Party	Vote By Mail	In-Person	Total	
BUFFY WICKS	DEM	50,949	5,576	56,525	63.75%
MARGOT SMITH	DEM	26,498	5,642	32,140	36.25%
Total Votes		77,447	11,218	88,665	

MEMBER OF THE STATE ASSEMBLY, DISTRICT 15 (Vote for 1)

Precincts Reported: 406 of 406 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		189,640	33,396	223,036 / 308,197	72.37%
Candidate	Party	Vote By Mail	In-Person	Total	
ANAMARIE AVILA FARIAS	DEM	116,373	15,477	131,850	64.13%
SONIA LEDO	REP	59,566	14,196	73,762	35.87%
Total Votes		175,939	29,673	205,612	

MEMBER OF THE STATE ASSEMBLY, DISTRICT 16 (Vote for 1)

Precincts Reported: 235 of 235 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		161,620	18,123	179,743 / 220,547	81.50%
Candidate	Party	Vote By Mail	In-Person	Total	
REBECCA BAUER-KAHAN	DEM	100,199	7,976	108,175	65.06%
JOSEPH A. RUBAY	REP	49,804	8,283	58,087	34.94%
Total Votes		150,003	16,259	166,262	

CONTRA COSTA COUNTY BOARD OF EDUCATION, GOVERNING BOARD MEMBER, AREA 1 (Vote for 1)

Precincts Reported: 143 of 143 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		76,708	12,034	88,742 / 127,638	69.53%
Candidate	Party	Vote By Mail	In-Person	Total	
DANIEL NATHAN-HEISS		36,549	5,657	42,206	59.32%
ANTHONY EDWARD CARO		25,539	3,410	28,949	40.68%
Total Votes		62,088	9,067	71,155	

CONTRA COSTA COUNTY BOARD OF EDUCATION, GOVERNING BOARD MEMBER, AREA 3 (Vote for 1)

Precincts Reported: 200 of 200 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		84,512	13,838	98,350 / 136,969	71.80%
Candidate	Party	Vote By Mail	In-Person	Total	
YAZMIN LLAMAS		43,526	6,796	50,322	63.06%
VICKI GORDON		25,683	3,800	29,483	36.94%
Total Votes		69,209	10,596	79,805	

CONTRA COSTA COMMUNITY COLLEGE, GOVERNING BOARD MEMBER, WARD 2 (Vote for 1)

Precincts Reported: 237 of 237 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		123,361	13,841	137,202 / 168,938	81.21%
Candidate	Party	Vote By Mail	In-Person	Total	
DIANA J. HONIG		70,777	6,350	77,127	73.46%
KOFI OPONG-MENSAH		24,223	3,644	27,867	26.54%
Total Votes		95,000	9,994	104,994	

CONTRA COSTA COMMUNITY COLLEGE, GOVERNING BOARD MEMBER, WARD 5 (Vote for 1)

Precincts Reported: 160 of 160 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		70,506	15,049	85,555 / 130,295	65.66%
Candidate	Party	Vote By Mail	In-Person	Total	
FERNANDO SANDOVAL		37,977	6,514	44,491	63.49%
DEBRA VINSON		20,559	5,023	25,582	36.51%
Total Votes		58,536	11,537	70,073	

ACALANES UNION HIGH SCHOOL DISTRICT, GOVERNING BOARD MEMBER (Vote for 2)

Precincts Reported: 98 of 98 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		65,610	6,587	72,197 / 87,339	82.66%
Candidate	Party	Vote By Mail	In-Person	Total	
WENDY REICHER		26,776	1,737	28,513	30.26%
PAUL CHOPRA		21,823	1,875	23,698	25.15%
STACEY SCHWEPPE		13,706	955	14,661	15.56%
ANDREW FONTAN		10,507	1,275	11,782	12.50%
SIBYL MINIGHINI		9,416	1,162	10,578	11.23%
PETER CATALANO		4,467	520	4,987	5.29%
Total Votes		86,695	7,524	94,219	

ANTIOCH UNIFIED SCHOOL DISTRICT, GOVERNING BOARD MEMBER, TRUSTEE AREA 3 (Vote for 1)

Precincts Reported: 12 of 12 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		8,638	1,749	10,387 / 15,111	68.74%
Candidate	Party	Vote By Mail	In-Person	Total	
DEE BROWN		4,076	755	4,831	53.55%
SCOTT BERGERHOUSE		3,547	644	4,191	46.45%
Total Votes		7,623	1,399	9,022	

ANTIOCH UNIFIED SCHOOL DISTRICT, GOVERNING BOARD MEMBER, TRUSTEE AREA 4 (Vote for 1)

Precincts Reported: 20 of 20 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		7,914	1,555	9,469 / 13,632	69.46%
Candidate	Party	Vote By Mail	In-Person	Total	
OLGA COBOS-SMITH		4,042	787	4,829	60.47%
GARY HACK		2,778	379	3,157	39.53%
Total Votes		6,820	1,166	7,986	

LIVERMORE VALLEY JOINT UNIFIED SCHOOL DISTRICT, GOVERNING BOARD MEMBER (Vote for 2)

Precincts Reported: 8 of 8 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		150	9	159 / 182	87.36%
Candidate	Party	Vote By Mail	In-Person	Total	
DEENA KAPLANIS		42	2	44	24.86%
TARA BOYCE		42	1	43	24.29%
CHRISTIAAN VANDENHEUVEL		38	2	40	22.60%
MAGGIE TUFTS		30	1	31	17.51%
AMANDA PEPPER		14	0	14	7.91%
JEAN PAULSEN		5	0	5	2.82%
Total Votes		171	6	177	

MARTINEZ UNIFIED SCHOOL DISTRICT, GOVERNING BOARD MEMBER, TRUSTEE AREA 1 (Vote for 1)

Precincts Reported: 25 of 25 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		2,993	399	3,392 / 4,306	78.77%
Candidate	Party	Vote By Mail	In-Person	Total	
LOGAN CAMPBELL		1,317	180	1,497	52.93%
CARLOS M. MELENDEZ		1,196	135	1,331	47.07%
Total Votes		2,513	315	2,828	

MT. DIABLO UNIFIED SCHOOL DISTRICT, GOVERNING BOARD MEMBER, TRUSTEE AREA 5 (Vote for 1)

Precincts Reported: 20 of 20 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		22,431	3,919	26,350 / 34,652	76.04%
Candidate	Party	Vote By Mail	In-Person	Total	
THOMAS "FRUGAL" MCDUGALL		9,881	1,872	11,753	51.90%
MAY JABEEN PATEL		9,522	1,372	10,894	48.10%
Total Votes		19,403	3,244	22,647	

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT, GOVERNING BOARD MEMBER, TRUSTEE AREA 2 (Vote for 1)

Precincts Reported: 16 of 16 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		18,855	1,949	20,804 / 24,869	83.65%
Candidate	Party	Vote By Mail	In-Person	Total	
SHELLEY CLARK		10,353	723	11,076	59.22%
KARIN SHUMWAY		6,615	1,013	7,628	40.78%
Total Votes		16,968	1,736	18,704	

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT, GOVERNING BOARD MEMBER, TRUSTEE AREA 3 (Vote for 1)

Precincts Reported: 15 of 15 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		11,416	1,676	13,092 / 17,909	73.10%
Candidate	Party	Vote By Mail	In-Person	Total	
LAURA BRATT		5,463	599	6,062	51.23%
SUKRITI SEHGAL		4,888	884	5,772	48.77%
Total Votes		10,351	1,483	11,834	

WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT, GOVERNING BOARD MEMBER, TRUSTEE AREA 2 (Vote for 1)

Precincts Reported: 24 of 24 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		11,738	2,698	14,436 / 23,987	60.18%
Candidate	Party	Vote By Mail	In-Person	Total	
GUADALUPE ENLLANA		5,313	1,497	6,810	54.69%
OTHEREE AK CHRISTIAN		4,923	718	5,641	45.31%
Total Votes		10,236	2,215	12,451	

MORAGA SCHOOL DISTRICT, GOVERNING BOARD MEMBER (Vote for 2)

Precincts Reported: 17 of 17 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		8,909	864	9,773 / 11,793	82.87%
Candidate	Party	Vote By Mail	In-Person	Total	
STEPHANIE DICKERSON		5,046	390	5,436	42.43%
LEE HAYS		4,029	388	4,417	34.48%
GIAN PANETTA		2,756	203	2,959	23.10%
Total Votes		11,831	981	12,812	

SUPERVISOR, DISTRICT 5 (Vote for 1)

Precincts Reported: 185 of 185 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		74,400	13,265	87,665 / 127,734	68.63%
Candidate	Party	Vote By Mail	In-Person	Total	
SHANELLE SCALES-PRESTON		36,020	5,297	41,317	52.16%
MIKE BARBANICA		31,773	6,123	37,896	47.84%
Total Votes		67,793	11,420	79,213	

CITY OF ANTIOCH, MAYOR (Vote for 1)

Precincts Reported: 61 of 61 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		36,273	7,549	43,822 / 66,128	66.27%
Candidate	Party	Vote By Mail	In-Person	Total	
RON BERNAL		21,677	4,114	25,791	61.98%
LAMAR HERNÁNDEZ-THORPE		10,632	2,151	12,783	30.72%
RAKESH CHRISTIAN		2,413	628	3,041	7.31%
Total Votes		34,722	6,893	41,615	

CITY OF ANTIOCH, MEMBER, CITY COUNCIL, DISTRICT 2 (Vote for 1)

Precincts Reported: 11 of 11 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		8,345	1,743	10,088 / 15,511	65.04%
Candidate	Party	Vote By Mail	In-Person	Total	
LOUIE ROCHA		4,455	806	5,261	57.80%
DOMINIQUE KING		3,233	608	3,841	42.20%
Total Votes		7,688	1,414	9,102	

CITY OF ANTIOCH, MEMBER, CITY COUNCIL, DISTRICT 3 (Vote for 1)

Precincts Reported: 15 of 15 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		11,199	2,127	13,326 / 19,391	68.72%
Candidate	Party	Vote By Mail	In-Person	Total	
DONALD "DON" FREITAS		4,939	796	5,735	49.19%
ADDISON PETERSON		2,868	523	3,391	29.09%
ANTWON RAMON WEBSTER		2,118	414	2,532	21.72%
Total Votes		9,925	1,733	11,658	

CITY OF ANTIOCH, CITY CLERK (Vote for 1)

Precincts Reported: 61 of 61 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		36,273	7,549	43,822 / 66,128	66.27%
Candidate	Party	Vote By Mail	In-Person	Total	
MELISSA RHODES		27,821	5,268	33,089	100.00%
Total Votes		27,821	5,268	33,089	

CITY OF ANTIOCH, TREASURER (Vote for 1)

Precincts Reported: 61 of 61 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		36,273	7,549	43,822 / 66,128	66.27%
Candidate	Party	Vote By Mail	In-Person	Total	
JORGE ROJAS JR		12,272	2,330	14,602	37.56%
LORI OGORCHOCK		10,233	2,057	12,290	31.61%
JIM DAVIS		10,043	1,943	11,986	30.83%
Total Votes		32,548	6,330	38,878	

CITY OF BRENTWOOD, MAYOR (Vote for 1)

Precincts Reported: 48 of 48 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		27,884	4,953	32,837 / 43,230	75.96%
Candidate	Party	Vote By Mail	In-Person	Total	
SUSANNAH MEYER		15,667	2,291	17,958	60.65%
GERALD JOHNSON		9,716	1,933	11,649	39.35%
Total Votes		25,383	4,224	29,607	

CITY OF BRENTWOOD, MEMBER, CITY COUNCIL, DISTRICT 1 (Vote for 1)

Precincts Reported: 11 of 11 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		6,260	1,314	7,574 / 10,117	74.86%
Candidate	Party	Vote By Mail	In-Person	Total	
FAYE MALONEY		3,473	730	4,203	63.38%
ANITA ROBERTS		2,068	360	2,428	36.62%
Total Votes		5,541	1,090	6,631	

CITY OF BRENTWOOD, MEMBER, CITY COUNCIL, DISTRICT 3 (Vote for 1)

Precincts Reported: 11 of 11 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		9,512	1,167	10,679 / 13,169	81.09%
Candidate	Party	Vote By Mail	In-Person	Total	
JOVITA MENDOZA		4,685	436	5,121	52.50%
BRIAN J. OFTEDAL		4,012	621	4,633	47.50%
Total Votes		8,697	1,057	9,754	

CITY OF CLAYTON, MEMBER, CITY COUNCIL (Vote for 3)

Precincts Reported: 5 of 5 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		6,294	958	7,252 / 8,638	83.95%
Candidate	Party	Vote By Mail	In-Person	Total	
RICHARD G. ENEA		3,461	527	3,988	26.83%
LETECIA "HOLLY" TILLMAN		3,451	381	3,832	25.78%
JIM DIAZ		3,088	459	3,547	23.87%
MARIA SHULMAN		3,029	466	3,495	23.52%
Total Votes		13,029	1,833	14,862	

CITY OF CONCORD, MEMBER, CITY COUNCIL, DISTRICT 2 (Vote for 1)

Precincts Reported: 17 of 17 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		9,708	1,744	11,452 / 15,877	72.13%
Candidate	Party	Vote By Mail	In-Person	Total	
CARLYN OBRINGER		6,888	1,013	7,901	75.58%
ERIC ANTONICK		2,063	490	2,553	24.42%
Total Votes		8,951	1,503	10,454	

CITY OF CONCORD, MEMBER, CITY COUNCIL, DISTRICT 4 (Vote for 1)

Precincts Reported: 15 of 15 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		10,670	1,645	12,315 / 15,907	77.42%
Candidate	Party	Vote By Mail	In-Person	Total	
PABLO BENAVENTE		3,413	383	3,796	35.25%
EDI BIRSAN		3,334	353	3,687	34.24%
MYLES BURKS		1,726	380	2,106	19.56%
MATTHEW DASHNER		926	253	1,179	10.95%
Total Votes		9,399	1,369	10,768	

TOWN OF DANVILLE, MEMBER, TOWN COUNCIL (Vote for 3)

Precincts Reported: 19 of 19 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		24,568	2,685	27,253 / 32,579	83.65%
Candidate	Party	Vote By Mail	In-Person	Total	
NEWELL ARNERICH		15,751	1,319	17,070	30.63%
RENEÉ S. MORGAN		15,501	1,400	16,901	30.33%
MARK BELOTZ		14,776	1,352	16,128	28.94%
JULIA GILLETTE		5,031	598	5,629	10.10%
Total Votes		51,059	4,669	55,728	

CITY OF EL CERRITO, MEMBER, CITY COUNCIL (Vote for 3)

Precincts Reported: 11 of 11 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		13,196	1,296	14,492 / 17,691	81.92%
Candidate	Party	Vote By Mail	In-Person	Total	
LISA MOTOYAMA		8,517	604	9,121	29.51%
REBECCA SALTZMAN		7,970	619	8,589	27.79%
WILLIAM KTSANES		6,337	566	6,903	22.33%
COURTNEY HELION		3,201	276	3,477	11.25%
LAUREN DODGE		2,547	270	2,817	9.11%
Total Votes		28,572	2,335	30,907	

CITY OF HERCULES, MEMBER, CITY COUNCIL (Vote for 3)

Precincts Reported: 10 of 10 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		10,990	1,565	12,555 / 17,510	71.70%
Candidate	Party	Vote By Mail	In-Person	Total	
ALEX WALKER-GRIFFIN		6,547	739	7,286	29.44%
DILLI BHATTARAI		6,298	740	7,038	28.43%
TIFFANY GRIMSLEY		6,163	727	6,890	27.84%
KOFI OPONG-MENSAH		3,024	514	3,538	14.29%
Total Votes		22,032	2,720	24,752	

CITY OF LAFAYETTE, MEMBER, CITY COUNCIL, FULL TERM (Vote for 3)

Precincts Reported: 14 of 14 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		14,552	1,608	16,160 / 19,337	83.57%
Candidate	Party	Vote By Mail	In-Person	Total	
JOHN MCCORMICK		9,083	742	9,825	29.58%
GINA DAWSON		8,553	676	9,229	27.79%
CARL ANDURI		8,520	623	9,143	27.53%
LAUREN MCCABE HERPICH		4,413	601	5,014	15.10%
Total Votes		30,569	2,642	33,211	

CITY OF LAFAYETTE, MEMBER, CITY COUNCIL, SHORT TERM, TWO YEAR TERM (Vote for 1)

Precincts Reported: 14 of 14 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		14,552	1,608	16,160 / 19,337	83.57%
Candidate	Party	Vote By Mail	In-Person	Total	
JIM CERVANTES		6,019	506	6,525	52.61%
MARIO DIPRISCO		5,273	604	5,877	47.39%
Total Votes		11,292	1,110	12,402	

CITY OF MARTINEZ, MEMBER, CITY COUNCIL, DISTRICT 2 (Vote for 1)

Precincts Reported: 11 of 11 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		4,194	638	4,832 / 6,157	78.48%
Candidate	Party	Vote By Mail	In-Person	Total	
GREG YOUNG		2,113	280	2,393	56.21%
DYLAN RADKE		1,625	239	1,864	43.79%
Total Votes		3,738	519	4,257	

CITY OF MARTINEZ, MEMBER, CITY COUNCIL, DISTRICT 3 (Vote for 1)

Precincts Reported: 9 of 9 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		5,244	615	5,859 / 7,125	82.23%
Candidate	Party	Vote By Mail	In-Person	Total	
SATINDER S. MALHI		3,755	397	4,152	100.00%
Total Votes		3,755	397	4,152	

CITY OF OAKLEY, MEMBER, CITY COUNCIL, DISTRICT 5 (Vote for 1)

Precincts Reported: 11 of 11 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		2,849	606	3,455 / 5,156	67.01%
Candidate	Party	Vote By Mail	In-Person	Total	
GEORGE FULLER		1,058	201	1,259	41.37%
CRISTINA PENA LANGLEY		946	190	1,136	37.33%
OLEKSII CHUIKO		553	95	648	21.29%
Total Votes		2,557	486	3,043	

CITY OF ORINDA, MEMBER, CITY COUNCIL (Vote for 2)

Precincts Reported: 12 of 12 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		11,766	992	12,758 / 15,300	83.39%
Candidate	Party	Vote By Mail	In-Person	Total	
DARLENE K. GEE		7,782	539	8,321	45.41%
CARA R. HOXIE		7,253	498	7,751	42.30%
CANDACE T. EVANS		2,081	170	2,251	12.29%
Total Votes		17,116	1,207	18,323	

CITY OF PINOLE, MEMBER, CITY COUNCIL (Vote for 2)

Precincts Reported: 12 of 12 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		7,966	1,085	9,051 / 12,346	73.31%
Candidate	Party	Vote By Mail	In-Person	Total	
DEVIN T. MURPHY		4,164	411	4,575	39.35%
MAUREEN TOMS		3,895	465	4,360	37.51%
TRUC "CHRISTY" LAM-JULIAN		2,283	407	2,690	23.14%
Total Votes		10,342	1,283	11,625	

CITY OF PINOLE, TREASURER (Vote for 1)

Precincts Reported: 12 of 12 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		7,966	1,085	9,051 / 12,346	73.31%
Candidate	Party	Vote By Mail	In-Person	Total	
ROY V. SWEARINGEN		3,972	387	4,359	56.27%
RAFAEL MENIS		2,907	480	3,387	43.73%
Total Votes		6,879	867	7,746	

CITY OF PITTSBURG, MEMBER, CITY COUNCIL (Vote for 2)

Precincts Reported: 25 of 25 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		21,589	4,481	26,070 / 41,189	63.29%
Candidate	Party	Vote By Mail	In-Person	Total	
JUAN ANTONIO BANALES		11,516	2,099	13,615	41.89%
JELANI KILLINGS		10,078	1,756	11,834	36.41%
IZTACCUAUHTLI HECTOR GONZALEZ		5,599	1,404	7,003	21.55%
Total Votes		27,228	5,274	32,502	
		Vote By Mail	In-Person	Total	
SONJA SHEPHARD	WRITE-IN	35	15	50	0.15%

CITY OF PLEASANT HILL, MEMBER, CITY COUNCIL, DISTRICT 1 (Vote for 1)

Precincts Reported: 5 of 5 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		2,552	377	2,929 / 3,888	75.33%
Candidate	Party	Vote By Mail	In-Person	Total	
BELLE LA		1,105	145	1,250	50.67%
MARSHALL LEWIS		1,095	122	1,217	49.33%
Total Votes		2,200	267	2,467	

CITY OF PLEASANT HILL, MEMBER, CITY COUNCIL, DISTRICT 5 (Vote for 1)

Precincts Reported: 3 of 3 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		3,690	511	4,201 / 5,092	82.50%
Candidate	Party	Vote By Mail	In-Person	Total	
AMANDA SZAKATS		1,895	207	2,102	54.47%
OLIVER GREENWOOD		1,520	237	1,757	45.53%
Total Votes		3,415	444	3,859	

CITY OF RICHMOND, MEMBER, CITY COUNCIL, DISTRICT 1 (Vote for 1)

Precincts Reported: 6 of 6 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		3,153	869	4,022 / 7,600	52.92%
Candidate	Party	Vote By Mail	In-Person	Total	
JAMELIA BROWN		1,421	431	1,852	49.48%
MELVIN LEE WILLIS JR		1,255	240	1,495	39.94%
MARK WASSBERG		302	94	396	10.58%
Total Votes		2,978	765	3,743	

CITY OF RICHMOND, MEMBER, CITY COUNCIL, DISTRICT 5 (Vote for 1)

Precincts Reported: 11 of 11 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		6,820	1,198	8,018 / 11,158	71.86%
Candidate	Party	Vote By Mail	In-Person	Total	
SUE WILSON		3,563	516	4,079	56.47%
AHMAD ANDERSON		2,651	493	3,144	43.53%
Total Votes		6,214	1,009	7,223	

CITY OF RICHMOND, MEMBER, CITY COUNCIL, DISTRICT 6 (Vote for 1)

Precincts Reported: 8 of 8 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		6,488	878	7,366 / 10,362	71.09%
Candidate	Party	Vote By Mail	In-Person	Total	
CLAUDIA JIMENEZ		3,716	516	4,232	61.40%
SHAWN DUNNING		2,400	261	2,661	38.60%
Total Votes		6,116	777	6,893	

CITY OF SAN PABLO, MEMBER, CITY COUNCIL (Vote for 3)

Precincts Reported: 10 of 10 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		6,278	1,403	7,681 / 13,217	58.11%
Candidate	Party	Vote By Mail	In-Person	Total	
PATRICIA R. PONCE		4,144	867	5,011	37.76%
ARTURO CRUZ		3,506	631	4,137	31.17%
ABEL PINEDA		3,516	608	4,124	31.07%
Total Votes		11,166	2,106	13,272	

CITY OF SAN RAMON, MAYOR (Vote for 1)

Precincts Reported: 43 of 43 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		34,818	4,647	39,465 / 51,078	77.26%
Candidate	Party	Vote By Mail	In-Person	Total	
MARK H. ARMSTRONG		22,268	2,647	24,915	69.31%
CHIRAG KATHRANI		9,552	1,479	11,031	30.69%
Total Votes		31,820	4,126	35,946	

CITY OF SAN RAMON, MEMBER, CITY COUNCIL, DISTRICT 1 (Vote for 1)

Precincts Reported: 8 of 8 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		8,648	1,192	9,840 / 12,309	79.94%
Candidate	Party	Vote By Mail	In-Person	Total	
ROBERT JWEINAT		3,751	501	4,252	50.82%
VASANTH SHETTY		3,649	465	4,114	49.18%
Total Votes		7,400	966	8,366	

CITY OF SAN RAMON, MEMBER, CITY COUNCIL, DISTRICT 3 (Vote for 1)

Precincts Reported: 9 of 9 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		7,073	1,079	8,152 / 11,322	72.00%
Candidate	Party	Vote By Mail	In-Person	Total	
SRIDHAR VEROSE		5,203	736	5,939	100.00%
Total Votes		5,203	736	5,939	

CITY OF WALNUT CREEK, MEMBER, CITY COUNCIL (Vote for 3)

Precincts Reported: 38 of 38 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		37,059	4,021	41,080 / 50,293	81.68%
Candidate	Party	Vote By Mail	In-Person	Total	
CINDY DARLING		21,676	1,641	23,317	26.78%
KEVIN WILK		20,264	1,551	21,815	25.05%
CRAIG DEVINNEY		17,873	1,993	19,866	22.82%
LAURA PATCH		11,381	1,007	12,388	14.23%
BRENDAN MORAN		8,732	956	9,688	11.13%
Total Votes		79,926	7,148	87,074	

CROCKETT COMMUNITY SERVICES DISTRICT, DIRECTOR (Vote for 1)

Precincts Reported: 2 of 2 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		1,633	352	1,985 / 2,519	
				78.80%	
Candidate	Party	Vote By Mail	In-Person	Total	
GAUNT MURDOCK		692	137	829	
				53.07%	
MATTHEW RAVER		601	132	733	
				46.93%	
Total Votes		1,293	269	1,562	

TOWN OF DISCOVERY BAY COMMUNITY SERVICES DISTRICT, DIRECTOR (Vote for 2)

Precincts Reported: 9 of 9 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		6,847	1,397	8,244 / 10,662	
				77.32%	
Candidate	Party	Vote By Mail	In-Person	Total	
CAROLYN GRAHAM		3,749	592	4,341	
				41.52%	
LESLEY BELCHER		3,390	724	4,114	
				39.35%	
LEONARD D. WOREN		1,590	409	1,999	
				19.12%	
Total Votes		8,729	1,725	10,454	

RODEO-HERCULES FIRE PROTECTION DISTRICT, DIRECTOR (Vote for 2)

Precincts Reported: 16 of 16 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		14,179	2,214	16,393 / 23,187	
				70.70%	
Candidate	Party	Vote By Mail	In-Person	Total	
CHARLES DAVIDSON		7,214	838	8,052	
				37.26%	
HEATHER GIBSON		5,896	1,098	6,994	
				32.36%	
ROBYN KELLY MIKEL		5,862	702	6,564	
				30.37%	
Total Votes		18,972	2,638	21,610	

EAST BAY REGIONAL PARK DISTRICT, DIRECTOR, WARD 2 (Vote for 1)

Precincts Reported: 73 of 73 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		53,110	4,905	58,015 / 69,439	
				83.55%	
Candidate	Party	Vote By Mail	In-Person	Total	
LYNDA DESCHAMBAULT		22,986	1,681	24,667	
				56.01%	
SHANE REISMAN		11,063	1,156	12,219	
				27.74%	
CASEY ALYSON FARMER		6,578	579	7,157	
				16.25%	
Total Votes		40,627	3,416	44,043	

IRONHOUSE SANITARY DISTRICT, DIRECTOR (Vote for 3)

Precincts Reported: 52 of 52 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		17,123	3,846	20,969 / 30,102	69.66%
Candidate	Party	Vote By Mail	In-Person	Total	
DAWN MORROW		8,274	1,542	9,816	26.78%
PETER W. ZIRKLE		7,821	1,534	9,355	25.52%
ANGELA LOWREY		7,894	1,122	9,016	24.60%
SUE HIGGINS		6,874	1,592	8,466	23.10%
Total Votes		30,863	5,790	36,653	

CENTRAL CONTRA COSTA SANITARY DISTRICT, DIRECTOR, TRUSTEE AREA 5 (Vote for 1)

Precincts Reported: 43 of 43 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		27,522	3,801	31,323 / 40,856	76.67%
Candidate	Party	Vote By Mail	In-Person	Total	
JEAN FROELICHER KUZNIK		17,322	1,917	19,239	73.61%
BANSIDHAR S GIRI		5,726	1,171	6,897	26.39%
Total Votes		23,048	3,088	26,136	

SAN FRANCISCO BAY AREA RAPID TRANSIT, DIRECTOR, DISTRICT 5 (Vote for 1)

Precincts Reported: 40 of 40 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		25,027	3,453	28,480 / 37,170	76.62%
Candidate	Party	Vote By Mail	In-Person	Total	
MELISSA HERNANDEZ		14,915	1,751	16,666	69.72%
JOSEPH "DOC" GRGAR		6,171	1,066	7,237	30.28%
Total Votes		21,086	2,817	23,903	

EAST BAY MUNICIPAL UTILITY DISTRICT, DIRECTOR, WARD 1 (Vote for 1)

Precincts Reported: 99 of 99 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		61,233	11,180	72,413 / 109,632	66.05%
Candidate	Party	Vote By Mail	In-Person	Total	
JOEY D. SMITH		29,741	4,607	34,348	56.58%
ANTHONY L. TAVE		22,030	4,331	26,361	43.42%
Total Votes		51,771	8,938	60,709	

EAST BAY MUNICIPAL UTILITY DISTRICT, DIRECTOR, WARD 2 (Vote for 1)

Precincts Reported: 131 of 131 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		111,097	12,094	123,191 / 150,077	82.09%
Candidate	Party	Vote By Mail	In-Person	Total	
LUZ GOMEZ		74,049	7,108	81,157	100.00%
Total Votes		74,049	7,108	81,157	

PROPOSITION 2 (Vote for 1)

Precincts Reported: 926 of 926 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		465,460	71,360	536,820 / 722,861	74.26%
Candidate	Party	Vote By Mail	In-Person	Total	
Yes		280,137	41,647	321,784	63.28%
No		162,500	24,244	186,744	36.72%
Total Votes		442,637	65,891	508,528	

PROPOSITION 3 (Vote for 1)

Precincts Reported: 926 of 926 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		465,460	71,360	536,820 / 722,861	74.26%
Candidate	Party	Vote By Mail	In-Person	Total	
Yes		315,186	39,359	354,545	69.77%
No		127,074	26,521	153,595	30.23%
Total Votes		442,260	65,880	508,140	

PROPOSITION 4 (Vote for 1)

Precincts Reported: 926 of 926 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		465,385	71,357	536,742 / 722,861	74.25%
Candidate	Party	Vote By Mail	In-Person	Total	
Yes		294,794	42,970	337,764	65.48%
No		153,932	24,145	178,077	34.52%
Total Votes		448,726	67,115	515,841	

PROPOSITION 5 (Vote for 1)

Precincts Reported: 926 of 926 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		465,385	71,357	536,742 / 722,861	74.25%
Candidate	Party	Vote By Mail	In-Person	Total	
No		238,510	34,772	273,282	53.52%
Yes		205,691	31,657	237,348	46.48%
Total Votes		444,201	66,429	510,630	

PROPOSITION 6 (Vote for 1)

Precincts Reported: 926 of 926 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		465,385	71,357	536,742 / 722,861	74.25%
Candidate	Party	Vote By Mail	In-Person	Total	
No		222,179	36,005	258,184	51.80%
Yes		212,156	28,055	240,211	48.20%
Total Votes		434,335	64,060	498,395	

PROPOSITION 32 (Vote for 1)

Precincts Reported: 926 of 926 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		465,385	71,357	536,742 / 722,861	74.25%
Candidate	Party	Vote By Mail	In-Person	Total	
Yes		258,760	37,904	296,664	58.20%
No		184,688	28,396	213,084	41.80%
Total Votes		443,448	66,300	509,748	

PROPOSITION 33 (Vote for 1)

Precincts Reported: 926 of 926 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		465,262	71,348	536,610 / 722,861	74.23%
Candidate	Party	Vote By Mail	In-Person	Total	
No		273,476	37,901	311,377	61.34%
Yes		168,138	28,084	196,222	38.66%
Total Votes		441,614	65,985	507,599	

PROPOSITION 34 (Vote for 1)

Precincts Reported: 926 of 926 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		465,262	71,348	536,610 / 722,861	74.23%
Candidate	Party	Vote By Mail	In-Person	Total	
Yes		213,078	35,860	248,938	50.45%
No		216,176	28,286	244,462	49.55%
Total Votes		429,254	64,146	493,400	

PROPOSITION 35 (Vote for 1)

Precincts Reported: 926 of 926 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		465,262	71,348	536,610 / 722,861	74.23%
Candidate	Party	Vote By Mail	In-Person	Total	
Yes		322,587	44,954	367,541	73.01%
No		116,050	19,809	135,859	26.99%
Total Votes		438,637	64,763	503,400	

PROPOSITION 36 (Vote for 1)

Precincts Reported: 926 of 926 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		464,414	71,304	535,718 / 722,861	74.11%
Candidate	Party	Vote By Mail	In-Person	Total	
Yes		311,198	47,273	358,471	69.92%
No		134,651	19,530	154,181	30.08%
Total Votes		445,849	66,803	512,652	

MEASURE R - BYRON UNION SCHOOL DISTRICT - 55% (Vote for 1)

Precincts Reported: 43 of 43 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		6,534	1,396	7,930 / 10,370	76.47%
Candidate	Party	Vote By Mail	In-Person	Total	
Bonds Yes		3,376	771	4,147	55.37%
Bonds No		2,830	513	3,343	44.63%
Total Votes		6,206	1,284	7,490	

MEASURE O - MARTINEZ UNIFIED SCHOOL DISTRICT - 55% (Vote for 1)

Precincts Reported: 81 of 81 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		14,492	2,024	16,516 / 21,121	78.20%
Candidate	Party	Vote By Mail	In-Person	Total	
Bonds Yes		7,640	1,060	8,700	56.12%
Bonds No		6,043	760	6,803	43.88%
Total Votes		13,683	1,820	15,503	

MEASURE P - PITTSBURG UNIFIED SCHOOL DISTRICT - 55% (Vote for 1)

Precincts Reported: 18 of 18 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		16,703	3,549	20,252 / 32,852	61.65%
Candidate	Party	Vote By Mail	In-Person	Total	
Bonds Yes		11,286	2,457	13,743	71.63%
Bonds No		4,655	789	5,444	28.37%
Total Votes		15,941	3,246	19,187	

MEASURE Q - SAN RAMON UNIFIED SCHOOL DISTRICT - 2/3 (Vote for 1)

Precincts Reported: 101 of 101 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		77,525	9,402	86,927 / 108,709	79.96%
Candidate	Party	Vote By Mail	In-Person	Total	
Yes		55,404	6,336	61,740	74.90%
No		18,327	2,363	20,690	25.10%
Total Votes		73,731	8,699	82,430	

MEASURE G - CITY OF EL CERRITO - MAJORITY (Vote for 1)

Precincts Reported: 11 of 11 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		13,180	1,296	14,476 / 17,691	81.83%
Candidate	Party	Vote By Mail	In-Person	Total	
Yes		9,937	948	10,885	81.03%
No		2,339	210	2,549	18.97%
Total Votes		12,276	1,158	13,434	

MEASURE H - CITY OF LAFAYETTE - MAJORITY (Vote for 1)

Precincts Reported: 14 of 14 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		14,519	1,606	16,125 / 19,337	83.39%
Candidate	Party	Vote By Mail	In-Person	Total	
Yes		9,217	793	10,010	64.81%
No		4,733	701	5,434	35.19%
Total Votes		13,950	1,494	15,444	

MEASURE I - CITY OF PINOLE - MAJORITY (Vote for 1)

Precincts Reported: 12 of 12 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		7,947	1,086	9,033 / 12,346	73.17%
Candidate	Party	Vote By Mail	In-Person	Total	
Yes		5,127	704	5,831	67.81%
No		2,483	285	2,768	32.19%
Total Votes		7,610	989	8,599	

MEASURE J - CITY OF RICHMOND - MAJORITY (Vote for 1)

Precincts Reported: 69 of 69 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		32,942	6,012	38,954 / 59,202	65.80%
Candidate	Party	Vote By Mail	In-Person	Total	
Yes		17,127	3,518	20,645	58.12%
No		13,149	1,730	14,879	41.88%
Total Votes		30,276	5,248	35,524	

MEASURE L - CITY OF RICHMOND - MAJORITY (Vote for 1)

Precincts Reported: 69 of 69 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		32,942	6,012	38,954 / 59,202	65.80%
Candidate	Party	Vote By Mail	In-Person	Total	
Yes		16,240	3,044	19,284	54.39%
No		14,019	2,149	16,168	45.61%
Total Votes		30,259	5,193	35,452	

MEASURE M - CITY OF SAN PABLO - MAJORITY (Vote for 1)

Precincts Reported: 10 of 10 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		6,261	1,403	7,664 / 13,217	57.99%
Candidate	Party	Vote By Mail	In-Person	Total	
Yes		4,403	852	5,255	72.65%
No		1,554	424	1,978	27.35%
Total Votes		5,957	1,276	7,233	

MEASURE N - CITY OF SAN RAMON - MAJORITY (Vote for 1)

Precincts Reported: 43 of 43 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		34,807	4,644	39,451 / 51,078	77.24%
Candidate	Party	Vote By Mail	In-Person	Total	
Yes		18,423	2,612	21,035	56.21%
No		14,688	1,698	16,386	43.79%
Total Votes		33,111	4,310	37,421	

MEASURE S - PLEASANT HILL RECREATION AND PARK DISTRICT - 2/3 (Vote for 1)

Precincts Reported: 39 of 39 (100.00%)

		Vote By Mail	In-Person	Total	
Times Cast		19,949	2,541	22,490 / 28,136	79.93%
Candidate	Party	Vote By Mail	In-Person	Total	
Yes		12,333	1,524	13,857	64.81%
No		6,746	778	7,524	35.19%
Total Votes		19,079	2,302	21,381	



AGENDA BILL

Agenda Item No. 6.I.

Date: December 17, 2024
To: El Cerrito City Council
From: Crystal Reams, Finance Director/City Treasurer, Finance
Subject: REDEVELOPMENT AGENCY SUCCESSOR AGENCY ITEM: Approve Draft Annual Recognized Obligations Payment Schedule 25-26 (July 1, 2025 - June 30, 2026)

ACTION PROPOSED

Adopt a Successor Agency resolution reviewing and authorizing submittal of the draft Recognized Obligations Payment Schedule 25-26.

BACKGROUND

Recognized Obligation Payment Schedules

ABx1 26 (Dissolution Act) dissolved the El Cerrito Redevelopment Agency (RDA) and established the El Cerrito Redevelopment Successor Agency (Successor Agency) on February 1, 2012. Under the Dissolution Act, the portion of property tax revenues collected in the City of El Cerrito Redevelopment Project Area (Project Area) that was considered Tax Increment prior to the RDA's dissolution are called Redevelopment Property Tax and are deposited by the County Auditor-Controller (Auditor-Controller) into the Redevelopment Property Tax Trust Fund (RPTTF). The Auditor-Controller distributes the funds in the RPTTF with the following priority:

1. Auditor-Controller's administrative costs
2. Pass-through payments to the taxing entities affected by the Redevelopment Plan for the Project Area, calculated the same as prior to RDA dissolution
3. Distribution to the Successor Agency to retire the former RDA's obligations
4. Repayment of loans from the Housing Fund (starting in FY 2014-15)
5. Distribution of residual funds to taxing entities

Beginning with the 2016-17 ROPS period, the Successor Agency must review and authorize submittal of a Recognized Obligation Payment Schedule (ROPS) for each fiscal year. Each ROPS must then be approved by the Oversight Board to the Successor Agency (Oversight Board) and the California Department of Finance (DOF) before the Auditor-Controller disburses funding for payments on the approved ROPS.

The attached schedule is the draft ROPS 25-26 covering payments due during the period of July 2025 to June 2026. The Countywide Oversight Board has asked the Successor Agency to submit the materials for ROPS 25-26 to the County by January 11, 2025, and is scheduled to consider ROPS 25-26 for approval at its upcoming meeting on January 27, 2025. The approved ROPS 25-26 must then be submitted to the DOF no later than February 1, 2025. After submittal, the DOF then has until April 15, 2025 to review the ROPS and approve or disapprove of any items. The Successor

Agency can request additional review by the DOF and an opportunity to meet and confer on disputed items, and must make that request within five business days of receiving a DOF determination. The DOF is required to notify the Successor Agency and Auditor-Controller of its final determination of the approved payments at least 15 days prior to the first distribution date of RPTTF for the ROPS, which is June 1, 2025. RPTTF will continue to be distributed twice annually, on June 1st and January 2nd of each year.

The annual ROPS can be amended once per year as long as the amendment is received by the DOF before October 1st of the applicable fiscal year.

ANALYSIS

The proposed ROPS 25-26 is Exhibit A to the attached Successor Agency resolution, authorizing its submittal. It includes: 1) a summary of the funding request, 2) an itemized listing of obligations ("ROPS Detail"), and 3) a report of cash balances. Obligations with remaining outstanding balances are included on ROPS 25-26, as follows:

- Tax Allocation Bond Debt Service: Debt service payment for this fiscal year is due as part of ROPS 25-26 in the amount of \$1,061,397.
- Union Bank Administrative Fee (\$5,000): This fee is to cover the fiscal agent service fees charged by Union Bank for the trust administration of the 2016 Series A and B Bonds.
- FY 2025-26 Administrative Allowance (\$125,000): One half of the Successor Agency's administrative allowance is included for the first six-month period on the ROPS.

The total amount of RPTTF funding required for ROPS 25-26 is estimated to be \$1,191,397.

The payment for the first six months of the year is the final payment owed by the City for the Successor Agency and there is no expected additional payment in the second half of FY 2025-26. Staff are working on the process of dissolving the Successor Agency upon the conclusion of these payments.

STRATEGIC PLAN CONSIDERATIONS

The amended ROPS supports the City's Strategic Plan Goal of:

- *High Performing Organization.*

ENVIRONMENTAL CONSIDERATIONS

This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS

It is estimated that the total amount of RPTTF funding required for ROPS 25-26 is \$1,191,397. In order to repay the obligations of the Successor Agency, the ROPS must

be approved and submitted to the DOF. These expenses were included in the FY 2025-26 budget that will be formally adopted by Council in the spring of 2025.

LEGAL CONSIDERATIONS

All actions being requested are consistent with the Dissolution Act, as amended and have been reviewed by the Agency attorney.

Reviewed by:

A handwritten signature in blue ink, appearing to read "Karen Pinkos", is positioned above the printed name.

Karen Pinkos, City Manager

Attachments:

1. Resolution
2. 2025-26 El Cerrito ROPS Schedule

SUCCESSOR AGENCY RESOLUTION 2024-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO ACTING AS THE EL CERRITO REDEVELOPMENT AGENCY SUCCESSOR AGENCY AUTHORIZING SUBMITTAL OF THE DRAFT RECOGNIZED OBLIGATION PAYMENT SCHEDULE 24-25, AS REQUIRED UNDER THE DISSOLUTION ACT

WHEREAS, pursuant to the California Community Redevelopment Law (the “Redevelopment Law”), the City Council (the “City Council”) of the City of El Cerrito (the “City”) adopted the Redevelopment Plan for the City of El Cerrito Redevelopment Project Area by Ordinance No. 77-17, as amended by Ordinances No. 80-13; No. 89-5; No. 94-4; No. 2004-3; No. 2005-01; and No. 2006-10 (collectively, the “Redevelopment Plan”); and

WHEREAS, the El Cerrito Redevelopment Agency (the “RDA”) was responsible for implementation of the Redevelopment Plan; and

WHEREAS, as part of the 2011-12 State budget bill, ABx1 26 (the “Dissolution Act”) was enacted significantly modifying the Redevelopment Law to require the dissolution of redevelopment agencies throughout California and the establishment of successor agencies to wind down the former redevelopment agencies’ affairs; and

WHEREAS, on August 15, 2011, pursuant to the Dissolution Act, the City elected to serve as the El Cerrito Redevelopment Agency Successor Agency (the “Successor Agency”), should the RDA be dissolved; and

WHEREAS, California redevelopment agencies were dissolved on February 1, 2012; and

WHEREAS, pursuant to the Dissolution Act, upon dissolution, the RDA transferred as a matter of law all remaining liabilities, debts and obligations to the Successor Agency; and transferred all unencumbered funds and assets to the Successor Agency’s Redevelopment Obligation Retirement Fund (the “RORF”), for disposition and/or use by the Successor Agency to retire RDA debt and pay for RDA obligations; and

WHEREAS, pursuant to the Dissolution Act, the Contra Costa County Auditor Controller (the “Auditor-Controller”) established the Redevelopment Property Tax Trust Fund (the “RPTTF”) to hold Redevelopment Property Tax collected from the City of El Cerrito Redevelopment Project Area to be disbursed to the Successor Agency for payment of its enforceable obligations and to taxing entities affected by the Redevelopment Plan; and

WHEREAS, SB 107 was enacted on September 22, 2015 modifying the Dissolution Act to require the Successor Agency to form an Oversight Board; and submit an Oversight Board approved annual Recognized Obligations Payment Schedule to the Department of Finance (the “DOF”); and

WHEREAS, the Oversight Board to the Successor Agency to the El Cerrito Redevelopment Agency (the “Oversight Board”) was formed on April 4, 2012; and was dissolved on June 30, 2018 by the County, and a Countywide Oversight Board came into being on January 1, 2019; and

WHEREAS, the Successor Agency has reviewed the draft ROPS 25-26 that was prepared pursuant to the Dissolution Act, which is attached and incorporated as Exhibit A to this Resolution, for submittal to the Countywide Oversight Board, the Auditor-Controller, and DOF; and

WHEREAS, the Successor Agency has determined that the amounts owed to the City constitute an enforceable obligation pursuant to Section 34171(d)(2) to be listed on the ROPS 25-26; and

WHEREAS, the Successor Agency wishes to authorize Successor Agency staff to amend the ROPS 25-26 administratively to account for any additional changes made by the DOF to the ROPS form or changes made by the Countywide Oversight Board that occur after the Successor Agency's consideration.

NOW THEREFORE, BE IT RESOLVED that the City El Cerrito Redevelopment Agency Successor Agency hereby finds the above recitals to be true and accurate.

BE IT FURTHER RESOLVED that the El Cerrito Redevelopment Agency Successor Agency authorizes the submittal of the draft Recognized Obligation Payment Schedule 25-26 as required under the Dissolution Act, subject to such changes as may be necessary to accommodate changes in the DOF approved form and any changes made by the Oversight Board any such changes to be approved by the City Manager.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its passage and adoption.

I CERTIFY that at the regular meeting on December 17, 2024, the City Council of the City of El Cerrito acting as the El Cerrito Redevelopment Agency Successor Agency passed this resolution by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on _____.

Holly M. Charl  y, City Clerk

APPROVED:

Tessa Rudnick, Mayor

Recognized Obligation Payment Schedule (ROPS 25-26) - Summary
Filed for the July 1, 2025 through June 30, 2026 Period

Successor Agency: El Cerrito

County: Contra Costa

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	25-26A Total (July - December)	25-26B Total (January - June)	ROPS 25-26 Total
A Enforceable Obligations Funded as Follows (B+C+D)	\$ -	\$ -	\$ -
B Bond Proceeds	-	-	-
C Reserve Balance	-	-	-
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	\$ 1,191,397	\$ -	\$ 1,191,397
F RPTTF	1,066,397	-	1,066,397
G Administrative RPTTF	125,000	-	125,000
H Current Period Enforceable Obligations (A+E)	\$ 1,191,397	\$ -	\$ 1,191,397

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title

/s/ _____
Signature Date

El Cerrito
Recognized Obligation Payment Schedule (ROPS 25-26) - ROPS Detail
July 1, 2025 through June 30, 2026

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 25-26 Total	ROPS 25-26A (Jul - Dec)					25-26A Total	ROPS 25-26B (Jan - Jun)					25-26B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
								\$1,191,397		\$1,191,397	\$-	\$-	\$-	\$1,066,397	\$125,000	\$1,191,397	\$-	\$-	\$-	\$-	\$-	\$-
25	Administrative Allowance	Admin Costs	06/01/2014	09/01/2025	City of El Cerrito	Annual allowance	El Cerrito	125,000	N	\$125,000	-	-	-	-	125,000	\$125,000	-	-	-	-	-	\$-
29	2016 Tax Allocation Bonds	Bonds Issued After 12/31/10	08/04/2016	09/01/2025	Union Bank	Refunding of prior outstanding bonds.	El Cerrito	1,061,397	N	\$1,061,397	-	-	-	1,061,397	-	\$1,061,397	-	-	-	-	-	\$-
30	Fiscal Agent Fees	Bonds Issued After 12/31/10	08/04/2016	09/01/2025	Union Bank	Fees for fiscal agent	El Cerrito	5,000	N	\$5,000	-	-	-	5,000	-	\$5,000	-	-	-	-	-	\$-

El Cerrito
Recognized Obligation Payment Schedule (ROPS 25-26) - Report of Cash Balances
July 1, 2022 through June 30, 2023
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (I), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.							
A	B	C	D	E	F	G	H
	ROPS 22-23 Cash Balances (07/01/22 - 06/30/23)	Fund Sources					Comments
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
		Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	
1	Beginning Available Cash Balance (Actual 07/01/22) RPTTF amount should exclude "A" period distribution amount.					294,792	Includes PPA from 19-20 Deducted in 22-23
2	Revenue/Income (Actual 06/30/23) RPTTF amount should tie to the ROPS 22-23 total distribution from the County Auditor-Controller					2,099,578	
3	Expenditures for ROPS 22-23 Enforceable Obligations (Actual 06/30/23)					2,375,544	
4	Retention of Available Cash Balance (Actual 06/30/23) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)						
5	ROPS 22-23 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 22-23 PPA form submitted to the CAC		No entry required			7,250	
6	Ending Actual Available Cash Balance (06/30/23) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$-	\$-	\$-	\$-	\$11,576	

El Cerrito
Recognized Obligation Payment Schedule (ROPS 25-26) - Notes
July 1, 2025 through June 30, 2026

Item #	Notes/Comments
25	
29	
30	

RESOLUTION 2024-XX

RESOLUTION IN RECOGNITION OF LEAD MAINTENANCE WORKER JOSE JARAMILLO FOR 38 YEARS OF DEDICATED SERVICE TO THE CITY OF EL CERRITO UPON RETIRMENT

WHEREAS, Jose Jaramillo, Lead Maintenance Worker, has dedicated 38 years of service to the El Cerrito community, demonstrating unwavering commitment and goodwill, and is deserving of recognition upon the occasion of his retirement; and

WHEREAS, Jose joined the City of El Cerrito on September 11, 1986, as a part-time Recycling Aide, was promoted to a full-time Recycling Worker in November 1986, and then transferred to the Maintenance team in September 1989, where he eventually advanced to the role of Lead Maintenance Worker heading a team responsible for the maintenance and repair of streets, sidewalks, parks, playfields, paths, storm drains, buildings, and various other facilities; and

WHEREAS, Jose was one of the earliest City employees at the City's pioneering Recycling Center, where he worked diligently to sort materials into bins for glass, cans, paper, and other recyclables, and his efforts were instrumental in helping to grow and improve the Center's operations; and

WHEREAS, during his tenure with the Maintenance team, Jose promptly and thoughtfully maintained public infrastructure and facilities ensuring traffic safety signs and curb markings were installed, roof gutters and storm drains were cleared, doors and windows were functioning properly, potholes were repaired, trip hazards were removed , parks were well-maintained, and much more; and

WHEREAS, Jose showed particular leadership, reliability, and commitment to the El Cerrito community in responding to address an immeasurable number of emergency and after-hours maintenance issues including flooding, storm damage, tree failures, and facility repairs among other urgent maintenance issues, disrupting his nights and weekends to ensure the City was safe; and

WHEREAS, Jose also played a key role in enhancing existing facilities, improving landscapes and streetscapes, and providing maintenance support for a wide range of capital improvement projects, including the City's first rain gardens along San Pablo Avenue; and

WHEREAS, for nearly four decades, Jose has been an invaluable member of the City's exceptional Recycling and Maintenance teams, providing unrivaled responsiveness and outstanding customer service to the El Cerrito community, which extends to supporting special events from the MLK Day Parade to the 4th of July Festival; and

WHEREAS, in fulfilling these roles, Jose has made a significant positive impact to the health, safety and quality of life of the El Cerrito community and is deserving of recognition upon his retirement on December 31, 2024.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito that it takes great pride and pleasure in drawing special public attention to Jose Jaramillo for his record of service to the City and extends its sincere appreciation and best wishes for continued happiness and success in his retirement.

I CERTIFY that at a regular meeting on December 17, 2024 the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on_____.

Holly M. Charl  ty, City Clerk

APPROVED:

Tessa Rudnick, Mayor

CERTIFICATE OF ELECTION

STATE OF CALIFORNIA
COUNTY OF CONTRA COSTA

I, Holly M. Charléty, Clerk of the City of El Cerrito, State of California, do hereby certify, that at a General Election held in the City on the 5th day of November 2024

Lisa Motoyama

was re-elected to the office of

CITY COUNCILMEMBER

As appears by the official returns of the election, and the statement of votes cast now on file in Office of the City Clerk.

In Witness Whereof, I have hereunto affixed my hand and official seal this 17th day of December, 2024.

Holly M. Charléty, City Clerk

CERTIFICATE OF ELECTION

STATE OF CALIFORNIA
COUNTY OF CONTRA COSTA

I, Holly M. Charléty, Clerk of the City of El Cerrito, State of California, do hereby certify, that at a General Election held in the City on the 5th day of November 2024

Rebecca Saltzman

was elected to the office of

CITY COUNCILMEMBER

As appears by the official returns of the election, and the statement of votes cast now on file in Office of the City Clerk.

In Witness Whereof, I have hereunto affixed my hand and official seal this 17th day of December, 2024.

Holly M. Charléty, City Clerk

CERTIFICATE OF ELECTION

STATE OF CALIFORNIA
COUNTY OF CONTRA COSTA

I, Holly M. Charléty, Clerk of the City of El Cerrito, State of California, do hereby certify, that at a General Election held in the City on the 5th day of November 2024

William Ktsanes

was elected to the office of

CITY COUNCILMEMBER

As appears by the official returns of the election, and the statement of votes cast now on file in Office of the City Clerk.

In Witness Whereof, I have hereunto affixed my hand and official seal this 17th day of December, 2024.

Holly M. Charléty, City Clerk



OATH (OR AFFIRMATION) OF OFFICE

*I, _____, do solemnly swear (or affirm) that as a member of the **El Cerrito City Council** I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.*

Signature

Subscribed and sworn to me this _____ day of December 2024.

Holly M. Charléty, City Clerk

Selection of City Council Officers

Adopted December 1, 2020 Resolution No. 2020-59

At the first regular City Council Meeting in December of each year or when appropriate, the City Council shall select from among its members a Mayor and a Mayor Pro Tempore (Mayor Pro Tem) to serve for the following year in accordance with the following process:

A newly elected Councilmember, who is not an incumbent, will serve a minimum of one year on the City Council before qualifying to serve as Mayor.

Mayor Pro Tem will replace the outgoing Mayor.

Mayor Pro Tem will be the Councilmember who has received the highest number of votes, compared to the other Councilmembers elected at the same time. Preference will be given to those who have not yet served as Mayor. This process continues until all Councilmembers elected in the same year have served as mayor.

An appointed Councilmember shall join the rotation only after first being elected.

Newly elected and re-elected Councilmembers are added onto the existing order of rotation in the order of the number of votes received, from the highest number of votes to the lowest.

A Councilmember may decline to serve as Mayor or Mayor Pro Tem. This will drop the Councilmember back one position in the rotation.

This format will be followed unless altered by a majority vote of the City Council. The City Council has the ultimate discretion to elect or not elect any Councilmember for any office.

The new Mayor and Mayor Pro Tem shall take office upon a majority vote of the Council. The term of office for the Mayor and Mayor Pro Tem shall be for one calendar year or until the next rotation occurs.

At any time during the term of office for a Mayor or Mayor Pro Tem, an agenda item may be requested by vote of a majority of the City Council to consider removal of a Mayor or Mayor Pro Tem from their appointed role. Subsequently, the formal action of removing a member from their appointed role shall require the vote of a super majority. In the case of removal, the City Council shall select a new member to complete the remaining term of office in place of the removed member.

Most recent Election results for all members		
2022	Carolyn Wysinger Gabriel Quinto	6,070 5,728
2024	Lisa Motoyama Rebecca Saltzman William Ktsanes	9,121 8,589 6,903
Year	Mayor	Mayor Pro Tem
2024	Tessa Rudnick	Carolyn Wysinger
2023	Lisa Motoyama	Tessa Rudnick
2022	Gabriel Quinto	Lisa Motoyama
2021	Paul Fadelli	Gabe Quinto
2020	Gregory B. Lyman	Paul Fadelli



**SUPPLEMENTAL AGENDA MATERIALS
CITY COUNCIL MEETING
December 17, 2024
(revised January 6, 2025)**

- 1. Public Comments (Not on the Agenda and Consent Calendar)**
Additional public comments
- 2. Agenda Item No. 6.C. – Transportation Impact Fee Annual Report for Fiscal Year 2023-24**
 - a. Revised Agenda Bill and Annual Report
 - b. Public Comments
- 3. Agenda Item No. 7.B. - Recognition of City Councilmembers Leaving Office**
Public Comments

From: [Cordell Hindler](#)
To: [City Clerk](#)
Subject: Public Comment
Date: Thursday, December 12, 2024 2:50:25 PM

Caution! This message was sent from outside your organization.

Hello Mayor Rudnick, Council Members and Staff,

I AM submitting the following comments into the Record:

1. for a future Agenda, the Council should consider inviting Danny Wan to make a presentation on the Port of Oakland
2. I am glad that the class & Comp Study has finally completed

Sincerely
Cordell

From: [Stuart Sonatina](#)
To: [City Clerk](#)
Subject: 2024-12-17 Council meeting item not on the agenda: ECRA W&R Public comment
Date: Monday, December 16, 2024 10:17:02 AM

Caution! This message was sent from outside your organization.

Hi Holly,

I'd like to make a general public comment on behalf of the ECRA Walk & Roll organization for the meeting tomorrow. We'd like it to be distributed to the council members and we welcome a response from staff. Comment is as follows. Thank you!

Dear El Cerrito City Council,

We are grateful that the city is taking steps to improve Richmond Street for safer cycling and walking. In keeping with the goals of El Cerrito's 2016 Active Transportation Plan and Complete Streets Policy, 2024 Climate Action Plan, and 2024 Local Road Safety Plan, we call for several critical safety improvements to the proposed design for the Richmond Street Complete Streets Improvement Project that would provide safe streets for users of all ages and abilities:



1. **Protected bicycle infrastructure.** Richmond Street's 6,000+ daily vehicles require protected bike lanes under the [safety standards of the National Association of City Transportation Officials](#). Even streets with half this traffic volume call for buffered or protected lanes. The current design, with an unprotected bike lane directly adjacent to traffic, falls short of these safety requirements. The above conceptual design achieves this while maintaining the proposed allocation of space for cars. The design shows the bike lane passing through the intersection bulb out; it would naturally have to ramp up to sidewalk level to avoid being a tripping hazard for those walking across it.
2. **Extend protected bike lanes south of Moeser Lane.** Protected bicycle facilities should be extended at least one block south of Moeser Lane to Waldo Avenue, rather than ending at Moeser Lane. This modification addresses the fact that Moeser Lane remains a high-stress area without imminent plans for safety

improvements. By extending at least one block farther south, cyclists will be able to make use of Waldo Avenue, which has significantly lower traffic volumes, for east-west movement — including students on their way to Korematsu middle school — and connections to the Ohlone Greenway. We also recommend a 4-way stop at Waldo Avenue and Richmond St.

3. **Improve bike infrastructure at signalized intersection at Moeser Lane.** Install infrastructure to get cyclists safely through the busy signalized intersection at Moeser Lane in all four directions, including bicycle-specific stop lights timed to give cyclists (and pedestrians) a head start, beg buttons or sensors at the curb accessible to bicyclists in bike lane, [turn boxes](#), green paint, no right-turn on red signage, and pedestrian refuges in the crosswalks across Moeser.

These changes are supported by:

- The clear majority of residents who have consistently supported dedicated space for cyclists of all ages and abilities in numerous plans and community surveys.
- Current Complete Streets and bicycle safety best practices as outlined by NACTO.
- The undersigned individuals and organizations.

Additionally, we recommend enhancing safety further by:

- Painting the dedicated bicycle facilities green to clearly mark it as cycling infrastructure.
- Elevating the bicycle facilities above street level to provide further separation.
- Installing bollards or similar barriers where physical protection is not provided by parked cars.
- Ensuring that buttons for flashing-signal beacons are accessible to cyclists from the bike lane or sensor-activated.
- Limiting infrastructure on Richmond Street south of Moeser Lane that could preclude the future installation of additional segments of protected bike lanes.

These modifications would create a safer, more connected bicycle network that better serves our community's goals for sustainable transportation and climate action.

Sincerely,

Organizations



Robert Prinz, Advocacy Director

**Individuals**

Janet Byron
Steve Price, ECRA Walk & Roll
Stuart Sonatina
Joan Starr
Kyle Buetzow
Amy Smolens
Bekah Holt
Lorian Jones
Ryk Tanalski
Ariel Gold
Mark Warmerdam
Amy R. Rogers
Jeannie Pham
Carrie Schulman
Rebecca Milliken
Margery VanDerslice
Owen H Schulman
Corey Busay
Christopher Boudreaux
Anne Park
Gaia Sonatina
Kathleen Mascarenhas
Mike Schneider
Ted Joseph
Anh Thang Dao-Shah
Mayur shah
Karen Leung
Maya Spark, El Cerrito Resident
Genki Mine
Anna Langer
Rebecca Miller; El Cerrito Resident & Parent
Arthur Clinton
Robin Mitchell
Stephen Lind
Laura Lent
Nicole Cea Rivera
Livia Brier
Julia Ma
Elizabeth Bospflug
Sietse Braakman
Rose Chahla
Henry Pinkard
Cleopatra Degher
Embla Degard
Franz Kieviet

From: [lizeht zepeda](#)
To: [City Clerk](#)
Subject: 12/17/24 Public Comment - NOT on Agenda
Date: Tuesday, December 17, 2024 1:57:48 PM

Caution! This message was sent from outside your organization.

Hello Mayor and members of the City Council,

I'm a El Cerrito resident who lives on Richmond Street, I have major concerns about the Richmond Street Complete Streets Project, in particular it will be removing a majority of on street parking for bike lane infrastructure. I understand that El Cerrito has plans where community input was accepted for the encouragement of bike lanes on this segment some time ago and this project doesn't have to go back to the City Council. But community input can be a small group with a big voice that moves policy at City Hall. The stronger voices for this project should be the direct residents that will be impacted in the project area. It's important to hear from the residents and to fully understand the direction.

I very much think the CCTA funding is important to spend but it does not have to be on bike lanes. The safety and improvement elements outweigh this, and most of these special bike groups do not live on Richmond Street. A good example of safety is to solve with this CCTA funding how residents of Richmond can safely back out of their driveways, pedestrians safely cross the street, or provide more lighting. 70% of Richmond Street residents do not agree with removing parking, this will be negatively impactful to our street, please consider other safety measures besides bike lanes, thanks Lizeht

From: [Pearson Miller](#)
To: [City Clerk](#)
Subject: City Council Meeting 12/17/2024 Agenda item #5
Date: Tuesday, December 17, 2024 2:01:44 PM

Caution! This message was sent from outside your organization.

Regarding the plan to add bicycle lanes to Richmond st.

The parking study was done before approximately 700 units of housing will be built on the plaza parking lots. Almost no parking will be provided for those units, so any residences that have cars will be parking on residential streets. All BART patrons who drive to the station will also be parking on streets instead of in a parking lot. The planned new library will have no parking and will increase demand for spaces.

Will the parking study be adjusted to account for this huge increase in parking demand around the station? Why add bike lanes to a street parallel to and adjacent to the Ohlone Greenway Bike path? Will the consultant hired to develop the paid parking plan for city streets around the Plaza Station take these items into account?

[Pearson Miller](#)


From: Kathy Fleming [REDACTED]

Sent: Tuesday, December 17, 2024 1:48 PM

To: Gabe Quinto <GQuinto@ci.el-cerrito.ca.us>; Carolyn Wysinger <CWysinger@ci.el-cerrito.ca.us>; William Ktsanes <wktsanes@ci.el-cerrito.ca.us>; Lisa Motoyama <LMotoyama@ci.el-cerrito.ca.us>; Rebecca Saltzman <rsaltzman@ci.el-cerrito.ca.us>

Cc: Yvetteh Ortiz <YOrtiz@ci.el-cerrito.ca.us>

Subject: Comment in Support of the Richmond Street Complete Streets Improvement Project

Caution! This message was sent from outside your organization.

Dear Councilmembers,

I am writing to communicate my support for the Richmond Street Complete Streets Improvement Project. This includes my support for the proposed measures to improve bicycle and pedestrian safety and connections to El Cerrito destinations even at the expense of the removal of some parking on Richmond street.

I live on the 1500 block of Richmond between Gladys and Potereo. The high level of traffic, lack of dedicated bicycle lanes and the absence of traffic calming measures has provided for unsafe conditions, especially for pedestrians and bicyclists. Further, I encourage updating the project to include a restriction on right turn on red lights at the corner of Poetero and Richmond (at the minimum during rush hours). As pedestrians, my children and I have been almost hit by cars utilizing the right turn on red option numerous times over the past 11 years. Also, the ever increasing level of traffic on Richmond makes it very difficult to exit from my driveway when cars are utilizing the right turn on red option.

Thank you for your time dedicated to this item. Please feel free to reach out for additional discussion if necessary.

Thank you,

Kathy Fleming
[REDACTED]
[REDACTED]

From: [REDACTED]
To: [City Clerk](#)
Subject: Public comments - not on the agenda
Date: Tuesday, December 17, 2024 4:20:20 PM

Caution! This message was sent from outside your organization.

Hi there, my name is Shobit and I am a long-time El Cerrito resident.

I just wanted to communicate what a boon that the Richmond Street Complete Streets Improvement Project will be for the community. The proposed bikeway network will make streets safer for people not in cars or trucks through a multitude of ways. The area of the street intended for cars will be narrower, so cars will drive slower. Another safe alternative to travel other than driving would now be available, in theory decreasing the number of cars on the road.

In some areas, parking spots even block pedestrians from being seen by oncoming traffic. One such intersection at Richmond St. and Portola Drive always has a parked car on the southeast part of the intersection, making it hard to be seen by incoming traffic if you are crossing from the east end to the west. I've found myself having to poke my head out from in front of parked cars on that end to peek for traffic, especially now with the advent of electric vehicles, which make much less noise.

Please commit to making our streets safer, and reducing unnecessary traffic accidents, injuries, and deaths! I am counting on you!

From: [REDACTED]
To: [City Clerk](#)
Subject: Public Comments Richmond Street Project
Date: Tuesday, December 17, 2024 5:14:30 PM

Caution! This message was sent from outside your organization.

I'm a resident living on Richmond Street. I see the activity on the street for hours every day. I strongly OPPOSE the creation of a bike lane on Richmond Street.

I see LITTLE BIKE ACTIVITY on the street except a modest increase on some weekend mornings.

The EXISTING BIKE PATH is very CLOSE BY and some cyclists I know have told me that it serves their needs quite well.

DENSE RESIDENTIAL unit increase is coming to the BART parking area next to Richmond Street. Grossly inadequate parking will be immediate for those units or for BART patrons or neighbors living in that vicinity.. Reducing parking in a vastly dense housing area makes No sense.

Families with CHILDREN and the ELDERLY will face a great unnecessary burden if they have to cross the street every time they need to use their cars. This poses a SAFETY issue as well .

This is an UNNECESSARY project.

I support cyclists having a dedicated lane. It ALREADY EXISTS.

Lynn Watkins
Richmond Street Resident
[REDACTED]

[Yahoo Mail: Search, Organize, Conquer](#)

From: [ksbrune](#)
To: [City Clerk](#)
Subject: December 17 city council meeting - not on the agenda. Richmond street safety.
Date: Tuesday, December 17, 2024 5:44:56 PM

Caution! This message was sent from outside your organization.

Sent from my Boost Samsung Galaxy A32 5G

Hello, My name is Kyle Brunelle

I've been an El Cerrito resident and homeowner for about 24 years.
First of all, I'd like to thank the city of El Cerrito for working to make our streets safer for all users.

I'm writing to express my support of adding bike lanes on Richmond street, along with other improvements, to make the street safer for all users, including pedestrians and cyclists.

I'm a relatively experienced cyclist who uses Richmond street often, but even I often feel endangered by the vehicle traffic and road conditions.
But I'm not asking to be made safer just for me and other confident cyclists, but for it to be made safe for all users who are currently too intimidated - and endangered - to use that street. Richmond Street should be safe enough for children and families to use it - to get to school or the swim center or BART or wherever they need to go.

I'm sympathetic with the concern expressed by some Richmond street residents about losing some of the on-street parking. But as the City survey shows, currently the parking usage is around 40%. The proposals will preserve 50 % of existing parking, so there seems to be no shortage of parking.

I'd also like to point out that Richmond is a 100% residential street.
However, it gets treated like a highway because of its design, which encourages high volume and high speed use, and this endangers everyone along it, especially the residents.

Thank you,
Kyle

From: [Amy deHart](#)
To: [City Clerk](#)
Subject: public comments – not on the agenda
Date: Tuesday, December 17, 2024 7:41:24 PM

Caution! This message was sent from outside your organization.

Hello City Council,

I am writing to express my extreme opposition to the proposed modifications to Richmond St that will remove parking. I was unable to attend the meeting tonight, but listened in. (And as aside, it's just as well, since you did not leave enough time for public comment. You were informed there were 28 speakers, you told the clerk they'd have 2min each, but then you limited comment to 30min.... Why?)

I heard several speakers speaking both in favor and against the proposed changes to Richmond St. I noticed that except for the girl phoebe, none of the speakers in favor of the bike lane actually live on Richmond. People brought up the parking occupancy "data" that you provided at the community meeting. First, no accurate conclusion can be drawn from two single time points and I seriously question those two data points, as anyone who regularly drives down the street can tell you. It's more like 80% occupied most times. In the initial presentation of the project and the information that's still on your website under "What will this project include?", there is no mention of dedicated bike lanes. However in the more recent presentations, this seems to be a foregone conclusion, and it's just a matter of deciding how to incorporate them. The tree bulb-outs south of Moeser will reduce parking considerably for no real effect on slowing traffic, since that's just where cars would otherwise be parked. But even worse the bike lanes with parking completely eliminated on alternating sides of each block north of Moeser will reduce available parking by MORE than 50%, as during each transition there will be no parking on either side. I just really don't understand why a bike lane is needed on Richmond St, when the Ohlone greenway runs parallel just a few blocks away. If for some reason a bike lane is needed, why can't it be on Elm. The residents of Richmond St already have to deal with heavy traffic and speeding cars. Why can't you just focus on improving pedestrian safety by adding the corner bulbs, additional stop lights, and speed bumps, and then put a bike lane as a "bicycle boulevard" on Elm? That would not put all the burden and imposition on the residents of Richmond St.

Thank you,
Amy de Hart
(Resident since 2004, and since 2008 on Richmond St)

From: [Fred Bialy](#)
To: [City Clerk](#)
Subject: For all City Council Members: Public Comment at the December 17 City Council Meeting
Date: Wednesday, December 18, 2024 8:31:49 AM

Caution! This message was sent from outside your organization.

Dear El Cerrito City Council Members,

I'm writing about how I feel that Public Comment was mismanaged at the December 17 City Council meeting.

Outgoing Mayor Rudnick was told that there were 28 people who wanted to speak at the meeting. She then said that public comment would be limited to 2 minutes/person with a cut off after 30 minutes. I would bet that not everyone heard the 30 minute cut off decision. If everyone were to take their full 2 minutes, she essentially excluded 13 of 28 people from being able to make their comments.

How could this have been handled differently and equitably? Ideally, Mayor Rudnick would have allowed everyone to speak for 2 minutes which would have made the public comment period last just under one hour. This would have been in keeping with the length of some public comment periods at previous City Council meetings

Alternatively, she could have limited everyone to one minute, which would have allowed everyone the chance to speak. Many would have probably been frustrated by not being able to say everything that they wanted to say.

Since Mayor Rudnick set a 2 minute limit for public comment and then set a 30 minute cut off, she should have acknowledged verbally that not everyone would get to speak, given her reasons for choosing to do this and at least apologized to those who would be prevented from speaking. I imagine that she would have pointed out that they could submit their comments in writing via letter or email. This may not have been a satisfactory alternative for some, but in this way Mayor Rudnick would have been more upfront about and taken responsibility for what she was doing.

I feel that what happened yesterday evening was another example of how Mayor Rudnick has been undemocratic in her decisions over the past year. Not knowing what her motivation was for her decision, I am left to wonder, knowing that there was a considerable number of people present who are supporters of Palestinian rights and a Ceasefire Resolution, whether Mayor Rudnick was again letting her own biases shut down the voices of El Cerrito residents with whom she disagreed.

I would ask that the City Council moving forward adopt guidelines for managing public speaking in a way that allows all those who want to speak the opportunity to do so or give clear explanations as to why they will not be allowed to speak. I ask also that the City Council rework their process for setting meeting agendas so that one City Council member's biases can not stifle sharing amongst our elected representatives and the public about issues important to the citizens of El Cerrito.

Sincerely,

Fred Bialy
El Cerrito resident

From: [Ethan Kim](#)
To: [City Clerk](#)
Subject: Public comments – not on the agenda (Dec 17, 2024)
Date: Friday, December 13, 2024 1:11:08 PM

Caution! This message was sent from outside your organization.

Dear Mayor and Council Members,

My wife and I have been residents on Richmond St for 4 years. We love the neighborhood and are excited to start our family here. However, we have serious concerns about the upcoming Richmond Street Complete Streets Improvement Project, which has proposed a plan to remove 50+% of available street parking spaces on Richmond St from Moeser Ln to Hill St. These critical parking spaces are being replaced by bike lanes & mid-block chicanes. As one of the ~200 households living on that stretch of Richmond St, I think this proposal is misguided in its attempts and will do more harm than good for our city. I am bringing forward my concerns to this forum because the project staff seem to think they do not have the power to alter their plans significantly.

Harm to Richmond St residents and through traffic

I believe that the added bike lanes will increase danger on Richmond St because:

-

Many residents will be forced to cross a busy street or walk long lengths down their block to get to their front door from their cars. This will pose a severe challenge to our elderly neighbors and those with limited mobility. 20% of El Cerrito residents are age 65+, and many others, including my own family, will also be affected when family and friends visit.

-

Increased risk of accidents on Richmond St: Crowded street parking reduces visibility for residents backing out of driveways. Cars & bikes traveling down Richmond will have a harder time spotting cars pulling out of driveways, and vice versa. Richmond St is already difficult to pull out into, especially during rush hour and near intersections (where traffic often piles up). The proposed changes would make Richmond St more dangerous to drivers and cyclists alike, but especially so for residents living on the street.

The project team tries to justify the removal of street parking by pointing to the survey of parking space usage, which they claim shows that less than half of the available parking spots on Richmond are used today. This conclusion is flawed -- while some blocks have low parking usage, the survey actually showed that certain blocks are already near capacity! It also doesn't take into consideration other regular usage of this space by delivery vans, utility vehicles, trash cans on trash day, etc. Removing so much street parking will cause chaos on Richmond St, with cars struggling to find parking, UPS trucks blocking driving lanes, and trash cans spilling into bike lanes. When residents responded that we'd be willing to remove "some" street parking for designated spaces for bicyclists, we weren't signing up for a 50+% reduction. We need to find a safer solution that does not

require such a drastic reduction in parking spaces. For example, I would be happy to support features such as tree bulb-outs (already proposed for South of Moeser Ln) which bolster safety for cyclists, pedestrians, and drivers alike by calming traffic, and the various proposed intersection features to improve crossing safety, while still preserving a reasonable amount of street space.

Inefficient investment into cyclist safety

I'm fully supportive of making El Cerrito safer for cyclists, but I don't think adding dedicated bike lanes to the already-crowded Richmond St. is the best way to do so. The project team has admitted that they don't know how much cyclist traffic they even expect on Richmond St. On the other hand, El Cerrito's Active Transportation Plan lists Cycling as being only 0.7% of all transportation taken in the city (2014). The plan also states that only 2 of the 58 biking accidents between 2008 and 2012 occurred on that affected length of Richmond St. Why is the project so fixated on building dedicated bike lanes on Richmond St, when it's not even clear we need this? The Ohlone greenway provides a safe and dedicated bike lane just 1-2 blocks away, and we're already investing in improvements to the Greenway through other projects. I think the project should not lose sight of its original goal to "provide safe and accessible *pedestrian* connections between El Cerrito's neighborhoods". Filling out potholes, repairing broken sidewalks, and implementing alternative traffic-calming methods, such as those proposed for South of Moeser Ln, would be far more effective at improving safety for cyclists and pedestrians in this area.

At the project's latest community meeting, project staff stated that they do not have the option to propose alternate safety measures to dedicated bike lanes, due to policies previously set in place by City Council. Is this true? Please help our city prioritize projects in a way that will actually benefit its residents. Invest in the Greenway and in repairing our roads, including Richmond St. Don't replace the parking spots we desperately need with bike lanes that do not improve overall cyclist and pedestrian safety.

Thank you,
Ethan Kim

From:
To: [City Clerk](#)
Subject: Public Comments - Not on the Agenda December 17, 2004 El Cerrito City Council Meeting
Date: Tuesday, December 17, 2024 10:11:48 AM

Caution! This message was sent from outside your organization.

City Council Members,

I DO NOT support the proposed bike lanes on Richmond Street between Moeser Lane and Hill Street. I must have parking in front of my home.

Although you have been promoting vague ideas about the Richmond Street Complete Streets Improvement Project since last summer, you DID NOT INFORM north Richmond Street residents about the actual plan to remove 50 percent of their street parking until just before Thanksgiving, with a meeting for Richmond Street residents only December 7.

There is no need for bike lanes on Richmond Street. There is already a well-used transit-connected bike path on the Ohlone Greenway just west of Richmond Street.

No one living on Richmond Street needs a bike lane. Richmond Street residents must drive cars to work and need to park those cars in front of their homes. Many residents are elderly, have mobility issues, and need to access parking in front of their homes. Adding bike lands makes Richmond Street unsafe for these residents.

Yes to trees, better crosswalk markings, and TRAFFIC LAW ENFORCEMENT on Richmond Street. NO TO BIKE LANES!

Shelby H. Young, Richmond Street Resident



AGENDA BILL

Agenda Item No. 6.C.

Date: December 17, 2024
To: El Cerrito City Council
From: Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department
Subject: SUPPLEMENTAL - Transportation Impact Fee Annual Report for Fiscal Year 2023-24

SUPPLEMENTAL INFORMATION

City staff have revised the summary table in the Transportation Impact Fee Annual Report for Fiscal Year 2023-24 and corresponding Agenda Bill to reflect the correct fund balances as shown below. The fees collected and expenses in Fiscal Year 2023-24 remain unchanged.

Beginning Balance - July 1, 2023*	\$231,626.90
Fees Collected	\$204,243.00
Fees Returned	\$0.00
Interest Earned	\$0.00
Expenses	(\$60,679.11)
Ending Balance - June 30, 2024*	\$375,190.79

Note: * Fund Balance Corrected

Attachment:

Transportation Impact Fee Annual Report for Fiscal Year 2023-24



**TRANSPORTATION IMPACT FEE
ANNUAL REPORT
FOR
FISCAL YEAR 2023-24**

NOVEMBER 21, 2024

REVISED DECEMBER 17, 2024

TABLE OF CONTENTS

A. Introduction	1
B. Annual Reporting Requirements	1
C. Transportation Impact Fee Description	2
D. Fee Schedule.....	3
E. Financial Summary	3
F. Project Descriptions	4
G. Additional Financial informaton	4

Attachment 1 - Building Permits List

A. INTRODUCTION

In January 2019, the City of El Cerrito City Council adopted Ordinance No. 2019-1 adding Chapter 4.54 - Transportation Impact Fee (TIF) to the El Cerrito Municipal Code (ECMC), Title 4 - Revenue and Finance. The TIF was established under authority granted by the Mitigation Fee Act, AB 1600, contained in Sections 66000 to 66025 of the California Government Code.

This report contains information on the City of El Cerrito's TIF for Fiscal Year 2023-2024 (ending June 30, 2024).

B. ANNUAL REPORTING REQUIREMENTS

Pursuant to Government Code section 66006(b)(1), within 180 days after the end of each fiscal year, the City Council shall receive a report that includes the following information:

- A brief description of the TIF.
- The amount of the fee (TIF schedule).
- The beginning and ending balance of the TIF account for the prior fiscal year.
- The amount of the fees collected, and the interest earned in the prior fiscal year.
- Information from the City's current Capital Improvement Program (CIP) including:
 - Expenditure of fee revenue on transportation improvements and other program costs in the prior fiscal year, including expenditure amounts, identification of each public improvement on which fees were expended, and the total percentage of the cost of the public improvement that was funded with the TIF.
 - Programming of the ending account balance to specific transportation improvements and the timing of those improvements within the planning horizon of the City's current CIP, including an approximate construction start date for incomplete public improvement projects for which sufficient funds have been collected.
 - Description of any interfund transfers or loans, including identification of the public improvement on which the transfer or loan will be expended, any loan repayment dates, and the rate of interest on any loans made from the TIF account.
- The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001.

Also, per Government Code 66006(b)(2), the report must be made available to the public at least 15 days prior to the regularly scheduled meeting of the City Council at which the report is considered, and mailed, at least 15 days prior to the meeting, to any interested party who files a written request with the City for mailed notice of the meeting.

C. TRANSPORTATION IMPACT FEE DESCRIPTION

To implement the goals and objectives of the City of El Cerrito's General Plan and related expert and specific plans, and to mitigate the impacts caused by future development in the City, certain transportation improvements must be constructed. The City Council has determined that a Transportation Impact Fee is needed to finance these transportation improvements and to pay for each development's fair share of the construction and acquisition costs of the necessary transportation improvements.

The City Council adopted Council Resolution 2018-70 setting the amount of the fee, describing the need for the fee, listing the types of transportation improvements to be financed, describing the estimated cost of these improvements, describing the reasonable relationship between the fee and the several types of future development, and setting time for payment of the fee.

The transportation improvements eligible for funding with the TIF are based on prior planning studies completed to support the City's growth and the impact of that growth on the transportation system. The focus of these improvements is to connect El Cerrito residents to employment and activity centers and major transit facilities within the City and in neighboring jurisdictions. These improvements are located and connect to San Pablo Avenue, the City's primary transportation corridor serving all modes. The TIF project list is a selection of projects from the following: San Pablo Avenue Specific Plan (SPASP), Active Transportation Plan (ATP) and Ohlone Greenway Master Plan, which were previously adopted by the City Council.

The City applies the TIF to building permits associated with New Construction and Intensification of Use as described in the TIF Administrative Guidelines approved by the City Manager in April 2019 and updated in June 2020. City staff, as part of their typical process of reviewing a proposed Development Project, determine the land use categories that are applicable and calculate the TIF based on the TIF Administrative Guidelines. This applies to both private and public Development Projects. The TIF payment is due at the time of building permit issuance.

The Capital Improvement Fund, Non-Departmental Capital Outlay, Transportation Impact Fees Account (301-90-50 48610) receives all Transportation Impact Fees collected and all interest generated, and is used to pay for design, engineering, environmental review, permits, right-of-way acquisition, utility relocation, project management and construction of the transportation improvements as designated in Council Resolution 2018-70.

D. FEE SCHEDULE

The amount of the TIF was originally established by City Council Resolution No. 2018-70 on December 18, 2018. Beginning July 1, 2019 and each July 1 thereafter, the TIF is to be adjusted as described in the TIF Administrative Guidelines. The annual fee adjustment is based on the annual percentage change in the Engineering News-Record Construction Cost Index for the San Francisco Bay Area for the prior 12-month period, from February of the prior year to February of the current year. The adjustment is then to be adopted by the City Council along with the City's Master Fee Schedule on an annual basis and implemented by July 1. The TIF in Fiscal Year 2023-24 was established by City Council Resolution No. 2023-35 on May 3, 2023 as summarized below.

Land Use	Fee
Residential	
Single Family	\$4,143 per dwelling unit
Multi-Family	\$2,900 per dwelling unit
Nonresidential	
Commercial	\$5.58 per square foot
Hotel/Motel	\$4.56 per square foot
Office	\$4.80 per square foot
Industrial	\$3.03 per square foot
Other*	\$ 3,984 per equivalent dwelling unit

Note: *Applies to development projects that do not clearly conform to one of the defined residential or nonresidential categories and is likely to be applicable only in exceptional cases. In such cases the fee would be based on an estimated trip generation rate adjusted for equivalent dwelling units (EDU) and multiplied by the same cost per EDU applied to the other land use categories, as described in the TIF Administrative Guidelines.

E. FINANCIAL SUMMARY

The table below summarizes TIF beginning fund balance, fees collected and returned, interest earned in the account, expenses, and ending fund balance for Fiscal Year 2023-24.

Beginning Balance - July 1, 2023*	\$231,626.90
Fees Collected	\$204,243.00
Fees Returned	\$0.00
Interest Earned	\$0.00
Expenses	(\$60,679.11)
Ending Balance - June 30, 2024	\$375,190.79

Note: * Beginning Fund Balance corrected from that shown in Fiscal Year 2022-23 Annual Report

Attachment 1 contains the list of building permits with corresponding property addresses for which the TIF was collected during Fiscal Year 2023-24.

F. PROJECT DESCRIPTIONS

In Fiscal Year 2023-24, funding from the TIF was allocated to the Del Norte Transit Oriented Development (TOD) Infrastructure/Complete Streets Project. The expenses totaled \$60,679.11; the full amount of the expenses summarized above. The total percentage of the overall project expenses that were funded with the TIF was 3.6% in Fiscal Year 2023-24. The City's 5-Year Capital Improvement Program has the ending account balance programmed for design and construction of the same project. The project began construction in Spring 2024.

G. ADDITIONAL FINANCIAL INFORMATION

No interfund transfers or loans were made.

No refunds were made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001.



Attachment 1
Building Permits List

City of El Cerrito
Date Range Between 7/1/2023 and 6/20/2024

Fee Code: TIF

Permit Number	Address	Paid Amount
BD22-1436	11690 SAN PABLO AVE	\$200,100.00
BD23-1395	948 LENEVE PL	\$4,143.00
Total for 2 Permits:		\$204,243.00

From: [Pearson Miller](#)
To: [City Clerk](#)
Subject: El Cerrito City Council Meeting 12/17/2024 Agenda Item # 6, C
Date: Tuesday, December 17, 2024 2:04:03 PM

Caution! This message was sent from outside your organization.

Please correct the chart showing expenses added instead of subtracted from balance.

Please explain why this substantial amount of money is not earning interest.

Please address why both last year and this year the beginning balance needed to be corrected from the ending balance of the previous year.

Thank you

--

[Pearson Miller](#)



From: [Jeff Levin](#)
To: [City Clerk](#)
Subject: Public Comments - Agenda Item C (TIF Annual Report)
Date: Tuesday, December 17, 2024 9:09:24 AM

Caution! This message was sent from outside your organization.

There is a serious accounting error in the Transportation Impact Fee Annual Report being presented as Item C on the City Council agenda this evening.

Both the Agenda Bill and the full annual report attached to it contain the following table:
image.png



As you can see, this table has added expenses rather than subtracting them (technically, they have entered expenses as a negative value and then used a formula that subtracted this value instead of summing). **The result is that the Ending Balance is overstated by \$121,358.22**

The footnote in the table that says the Beginning Balance has been corrected is not correct; it is still picking up the number reported in the FY 2022-23 Annual Report, which made the same error, though in that case it's a much smaller error. However, this does raise the question as to how far back this error has been made, since it looks like they are just using the same spreadsheet template from year to year.

Also, there is no entry for Interest Earned, which seems unlikely for a fund with a balance of several hundred thousand dollars. Any interest earnings are restricted to the impact fee fund.

This error appears to come from a mistake in the Excel formula, though it's a little disturbing that the report was signed off by both the Public Works Director and the City Manager without anyone catching it.

I will note that this mistake was flagged and posted to NextDoor by another El Cerrito resident; I'm just passing along that information.

Jeff Levin
El Cerrito Resident

From: [Sue Duncan](#)
To: [City Clerk](#)
Subject: Agenda Item 7 B
Date: Tuesday, December 17, 2024 8:53:08 AM

Caution! This message was sent from outside your organization.

Honorable Mayor and City Council,

We thank Council Member and former mayor Paul Fadelli for his 8 years of dedication and service to the city and its residents. We know he put in thousands of hours of work during his 2 tenures to make El Cerrito a better place to live.

We also thank his family for sharing him during this time as he attended countless meetings and studied all of the issues.

He will be missed. We wish him well in this next chapter of his life with much more free time.

We also thank Mayor Tessa Rudnick for her 4 years of dedication and service to El Cerrito and its residents. We thank her for her many hours of meetings, of studying the issues and for taking the high road during turbulent times. She will be missed. We wish her well. We also thank her family for sharing her for 4 years.

Sincerely,

Sue and Paul Duncan