

Mayor
Carolyn Wysinger
Mayor Pro Tem
Gabe Quinto



Councilmembers
William Ktsanes
Lisa Motoyama
Rebecca Saltzman

This information can be interpreted for you free of charge. Visit City Hall at 10890 San Pablo Ave., El Cerrito, CA 94530 or learn more at www.el-cerrito.org/LanguageAccess

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TUESDAY, JANUARY 21, 2025

REGULAR CITY COUNCIL MEETING (6:00 PM)
City Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions available Via Zoom:

<https://us06web.zoom.us/j/87031086339?pwd=hhjyAUD1Dn6kbslOu1BEafmihGTU38.1>

Meeting ID: 870 3108 6339 **Password:** 795071 **Dial in:** 1-408-638-0968

View:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

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6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449

2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE

3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS

4. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

6. PRESENTATIONS

A. Induction of Patricia Durham into the El Cerrito Wall of Fame

Action Proposed: Adopt a Resolution to induct Patricia Durham into the El Cerrito Wall of Fame, as directed by the City Council on October 1, 2024.

Contact: Holly M. Charl  ty, City Clerk, City Management

B. A3 Contra Costa Presentation

Action Proposed: Receive and file a brief presentation on services and response provided to El Cerrito.

Contact: Debbie Thomas, MH Program Manager; Eric Jackson, Supervisor, A3 Contra Costa

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C. Contra Costa Library Commissioner Update

Action Proposed: Receive and file a brief update on items and activities related to the Contra Costa County Library Commission from El Cerrito representatives.

Contact: Michael Fischer, Contra Costa County Library Commissioner; Bethany Woods, Contra Costa County Library Commissioner (Alternate)

D. Auditor Presentation on FY 2023-24 Financial Statements

Action Proposed: Receive and file a presentation on the Fiscal Year 2023-2024 basic financial statements

Contact: Sheldon Chavan CPA, Managing Partner, Chavan & Associates LLP

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Lunar New Year Proclamation

Action Proposed: Pass a motion to approve a proclamation recognizing the cultural and historical significance of Lunar New Year in the City of El Cerrito.

Contact: Shannon Bassi, Senior Human Resources Manager, City Management

B. Board, Commission, and Committee Workplan(s) and/or Accomplishments

Action Proposed: Receive and file adopted workplan(s) and accomplishments from applicable Boards, Commissions, and Committees of the City.

- Park and Recreation Commission Workplan (FY24/25-25/26)
- Park and Recreation Commission Accomplishments (FY23/24)

Contact: Holly M. Charléty, City Clerk, City Management

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C. FY 2024-25 Second Quarter Cash and Investment Report

Action Proposed: Receive and file the City's Second Quarter Cash and Investment Report for the period October 31, 2024 to December 31, 2024.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

D. Monthly Disbursement and Check Register Report for December 2024

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the month of December 2024.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

E. Spending Authority for SSP Data, CentralSquare and Dell Expected to Exceed \$45,000 for FY 2024-25

Action Proposed: Adopt a resolution approving spending authority for vendors expected to exceed \$45,000 in Fiscal Year 2024-25.

Contact: Eric Ng, Information Technology Manager, City Management

F. Professional Services Agreement with Strategic Economics to Complete a Priority Development Area Economic Development and Affordable Housing Financial Analysis and Implementation Strategy

Action Proposed: Adopt a resolution authorizing the City Manager to execute a Professional Services Agreement with Strategic Economics to complete an Economic Development and Affordable Housing Analysis and Implementation Strategy for an amount not to exceed \$100,000 and authorize a contingency amount not to exceed 10% of the contract amount, for a total not to exceed \$110,000.

Contact: Aissia Ashoori, Housing-Economic Development Manager; Melanie Mintz, Community Development Director, Community Development Department

8. PUBLIC HEARINGS

9. POLICY MATTERS

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10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

A. 2025 Local Liaison Assignments

The Mayor will announce the 2025 City Council Liaison Assignments to City Boards, Commissions, and Committees and to Regional Bodies.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, February 4, 2025 at 6:00 p.m.

The City of El Cerrito serves our diverse community by providing exceptional services that create a safe and resilient future for all.