

Mayor
Carolyn Wysinger
Mayor Pro Tem
Gabe Quinto



Councilmembers
William Ktsanes
Lisa Motoyama
Rebecca Saltzman

This information can be interpreted for you free of charge. Visit City Hall at 10890 San Pablo Ave., El Cerrito, CA 94530 or learn more at www.el-cerrito.org/LanguageAccess

Esta información se puede interpretar gratuitamente. Visite el Ayuntamiento en 10890 San Pablo Ave., El Cerrito, CA 94530 o obtenga más información en www.el-cerrito.org/LanguageAccess

这些信息可免费为您解释。请访问位于 10890 San Pablo Ave., El Cerrito, CA 94530 的市政厅，或访问 www.el-cerrito.org/LanguageAccess 了解更多信息

TUESDAY, MARCH 4, 2025

REGULAR CITY COUNCIL MEETING (6:00 PM)
City Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions available Via Zoom:

<https://us06web.zoom.us/j/84055468707?pwd=zlyUmCCHJ2VDwGJ38CsOZW5y5hodwn.1>

Meeting ID: 840 5546 8707 **Password:** 094260 **Dial in:** 1-408-638-0968

View:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

Mayor
Carolyn Wysinger
Mayor Pro Tem
Gabe Quinto



Councilmembers
William Ktsanes
Lisa Motoyama
Rebecca Saltzman

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449

2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE

3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS

4. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

6. PRESENTATIONS

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Approval of Minutes

Action Proposed: Approve the City Council Meeting minutes from February 1, 4, 6, 11, and 18, 2025.

Contact: Holly M. Charl  ty, City Clerk, City Management

B. Board, Commission, and Committee Workplan(s) and/or Accomplishments

Action Proposed: Receive and file adopted workplan(s) and accomplishments from applicable Boards, Commissions, and Committees of the City.

Mayor
Carolyn Wysinger
Mayor Pro Tem
Gabe Quinto



Councilmembers
William Ktsanes
Lisa Motoyama
Rebecca Saltzman

- Financial Advisory Board Workplan (FY25/26-26/27)

Contact: Holly M. Charl  ty, City Clerk, City Management

C. Arbor Week Proclamation

Action Proposed: Pass a motion to approve a proclamation declaring March 7 through March 14, 2025, as El Cerrito Arbor Week and urging all community members to observe and celebrate by planting and caring for trees and participating in City Arbor Week activities for our own benefit and for the benefit of future generations.

Contact: Stephen Pr  e, Environmental Programs Manager, Public Works Department

D. Women's History Month Proclamation

Action Proposed: Pass a motion to approve a proclamation designating March as "Women's History Month" and March 8, 2025 as "International Women's Day" in the City of El Cerrito.

Contact: Shannon Bassi, Human Resources Manager, City Management

E. American Red Cross Month Proclamation

Action Proposed: Pass a motion to approve a proclamation declaring March 2025 as American Red Cross Month in the City of El Cerrito and encouraging all Americans to support this organization and its noble humanitarian mission.

Contact: Holly M. Charl  ty, City Clerk, City Management

F. Committee on Aging Reappointment and Appointment Recommendations

Action Proposed: Approve the Committee on Aging recommendation to re-appoint Pamela Wagner, Carol Kehoe, Bruce Yow, Buddy Akacic and Linda Cain, and recommendation to appoint Lisa Martinengo, and Mark Watson, effective March 4, 2025.

Contact: Bridget Cooney, Recreation Supervisor, Recreation Department

Mayor
Carolyn Wysinger
Mayor Pro Tem
Gabe Quinto



Councilmembers
William Ktsanes
Lisa Motoyama
Rebecca Saltzman

G. Extension of Services Agreement with ChildCare Careers, LLC

Action Proposed: Adopt a resolution authorizing the City Manager to extend the Recreation Department's services agreement with Childcare Careers, LLC for fiscal year (FY) 2024-25 for a total amount not to exceed \$75,000.

Contact: Christopher Jones, Recreation Director, Recreation Department

H. Amendment to Agreement with St. Francis Electric for Electrical Traffic Control Devices and Lighting Maintenance and Repair Services

Action Proposed: Adopt a resolution authorizing the City Manager to execute an amendment to the agreement with St. Francis Electric, for Electrical Traffic Control Devices and Lighting Maintenance and Repair Services, to increase the annual contract amount by an additional \$65,000 in Fiscal Years(FY) 2024-25 and 2025-26, with the total compensation not to exceed \$160,000 each year.

Contact: Karineh Samkian, Senior Program Manager; Amelia Timbers, Operations and Environmental Services Division Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

I. Salary Schedule Updates For New Classifications Within the Service Employees International Union (SEIU) Local 1021 Bargaining Group

Action Proposed: Adopt a resolution to modify the City's full-time and part-time salary schedules effective March 16, 2025, and assign salary grade ranges to new classifications within the Service Employees International Union (SEIU) Local 1021 bargaining group.

Contact: Shannon Bassi, Human Resources Manager, City Management

J. Amendment to the City's Classification Plan

Action Proposed: Adopt a resolution amending the City's Classification Plan to authorize the reclassification of 1) Administrative Assistant II to Management Assistant and 2) Neighborhood Preservation Officer II to Neighborhood Preservation Program Coordinator in the Community Development Department.

Contact: Shannon Bassi, Human Resources Manager, City Management

Mayor
Carolyn Wysinger
Mayor Pro Tem
Gabe Quinto



Councilmembers
William Ktsanes
Lisa Motoyama
Rebecca Saltzman

8. PUBLIC HEARINGS

9. POLICY MATTERS

A. Fiscal Year 2024-25 Mid-Year Budget Update

Action Proposed: Adopt a Resolution authorizing appropriation increases to the FY 2024-25 budget totaling \$597,700 from all funds, including an appropriation of \$443,000 for the General Fund utilizing \$132,465 from the Unrestricted General Fund Balance to support City Council-approved projects and increased program activity.

Contact: Claire Coleman, Budget/Financial Services Manager; Crystal Reams, Finance Director/City Treasurer, Finance Department

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, March 18, 2025 at 6:00 p.m.

The City of El Cerrito serves our diverse community by providing exceptional services that create a safe and resilient future for all.