Mayor
Carolyn Wysinger
Mayor Pro Tem
Gabe Quinto

THE CITY OF EL CERRITO

AGENDA

Councilmembers
William Ktsanes
Lisa Motoyama
Rebecca Saltzman

This information can be interpreted for you free of charge. Visit City Hall at 10890 San Pablo Ave., El Cerrito, CA 94530 or learn more at www.el-cerrito.org/LanguageAccess

Esta información se puede interpretar gratuitamente. Visite el Ayuntamiento en 10890 San Pablo Ave., El Cerrito, CA 94530 o obtenga más información en www.el-cerrito.org/LanguageAccess

这些信息可免费为您解释。请访问位于 10890 San Pablo Ave., El Cerrito, CA 94530 的市政厅，或访问 www.el-cerrito.org/LanguageAccess 了解更多信息

TUESDAY, APRIL 1, 2025

REGULAR CITY COUNCIL MEETING (6:00 PM)
City Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions available Via Zoom:
https://us06web.zoom.us/j/84465044999?pwd=JEWkbZ8BBTdqaEvkNoLhbEErGIYD7O.1
Meeting ID: 844 6504 4999 **Passcode**: 333523 **Dial in:** 1-408-638-0968

View:
1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito City Council Rules of Order and Procedure, including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:
1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted online in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting.**

Mayor
Carolyn Wysinger
Mayor Pro Tem
Gabe Quinto

Councilmembers
William Ktsanes
Lisa Motoyama
Rebecca Saltzman

AGENDA

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449

2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE

3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS

4. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

6. PRESENTATIONS

A. El Cerrito Library Update and National Library Week Proclamation

Action Proposed: Receive and file an update from the El Cerrito Library and pass a motion to approve a proclamation declaring April 6-12, 2025 as National Library Week in the City of El Cerrito and encourage all residents to visit the library.
Contact: Heidi Goldstein, Senior Community Library Manager, Contra Costa County Library

B. Contra Costa Library Commissioner Update

Action Proposed: Receive and file a brief update on items and activities related to the Contra Costa County Library Commission from El Cerrito representatives.
Contact: Michael Fischer, Contra Costa County Library Commissioner; Bethany Woods, Contra Costa County Library Commissioner (Alternate)

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Earth Month Proclamation

Action Proposed: Pass a motion to approve a proclamation declaring April 2025 as "Earth Month" in the City of El Cerrito and encouraging all residents and businesses to help make El Cerrito a greener, healthier, more sustainable place for all.
Contact: Christina Leard, Management Analyst III, Public Works Department

B. Education and Sharing Day Proclamation

Action Proposed: Pass a motion to approve a proclamation declaring April 9, 2025 as Education and Sharing Day in the City of El Cerrito and to raise awareness and strengthen the education of our children.
Contact: Holly M. Charléty, City Clerk, City Management

C. Transgender Day of Visibility Proclamation

Action Proposed: Approve a proclamation recognizing March 31, 2025 as Transgender Day of Visibility.
Contact: Holly M. Charléty, City Clerk, City Management

D. Economic Development Committee Appointments

Action Proposed: Approve two Economic Development Committee recommendations to reappoint members Eric Wright and Patrick Swen, effective March 1, 2025.
Contact: Aissia Ashoori, Housing-Economic Development Manager, Community Development Department

E. Authorize Annual Report for Landscaping and Lighting Assessment District for Fiscal Year 2025-26

Action Proposed: Adopt a resolution directing NBS Local Government Solutions (NBS), as the designated Engineer of Work, to prepare and file the annual Landscaping and Lighting Assessment District No. 1988-1 report for Fiscal Year (FY) 2025-26.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

F. Spending Authority for Recreation Instructor Expected to Exceed $45,000 for FY 2024-25

Action Proposed: Adopt a resolution approving spending authority for a Recreation Department Instructor, Ian McAvoy, for an amount not to exceed $75,000 in Fiscal Year 2024-25.
Contact: Taylor Melton, Recreation Supervisor; Christopher Jones, Recreation Director, Recreation Department

G. Spending Authority for Universal Building Services to Exceed $45,000 for FY 2024-25

Action Proposed: Adopt a resolution approving spending authority for Universal Building Services expected to exceed $45,000 in Fiscal Year 2024-25.
Contact: Christopher Jones, Recreation Director, Recreation Department

H. Adoption of the Contra Costa County Local Multi-Jurisdiction Hazard Mitigation Plan for the City of El Cerrito

Action Proposed: Adopt a Resolution to approve the 2024 Contra Costa County Local Hazard Mitigation Plan – City of El Cerrito Annex.
Contact: Chase Beckman, Battalion Chief/Fire Marshal, Fire Department

I. 2nd Reading and Adoption of an Ordinance amending and restating Chapter 3.20 of the El Cerrito Municipal Code to Dissolve the El Cerrito Pension Board
Notice published 3/8/2025, 1st Reading 3/18/2025

Action Proposed: Waive the Second Reading and Adopt Ordinance 2025-01 amending and restating Chapter 3.20 of the El Cerrito Municipal Code to Dissolve the El Cerrito Pension Board.
Contact: Holly M. Charléty, City Clerk, City Management

J. Renewal of Library Lease and Service Agreement with Contra Costa County

Action Proposed: Adopt a resolution authorizing the City Manager to execute an agreement to renew the Library Lease and Service Agreement with Contra Costa County to provide library services at the El Cerrito Library.

Contact: Alexandra Orologas, Assistant City Manager; Karen Pinkos, City Manager, City Management

8. PUBLIC HEARINGS

9. POLICY MATTERS

A. 2025 Legislative Platform

Action Proposed: Adopt the proposed 2025 State Legislative Platform for the City of El Cerrito.

Contact: Will Provost, Assistant to the City Manager; Alexandra Orologas, Assistant City Manager, City Management; Dane Hutchings, Founder & CEO, California Public Policy Group

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, March 15, 2025 at 6:00 p.m.

The City of El Cerrito serves our diverse community by providing exceptional services that create a safe and resilient future for all.

EL CERRITO CITY COUNCIL PROCLAMATION

Recognizing April 6-12, 2025 as National Library Week in the City of El Cerrito

WHEREAS, libraries spark creativity, fuel imagination, and inspire lifelong learning, offering a space where individuals of all ages can explore new ideas and be drawn to new possibilities; and

WHEREAS, libraries serve as vibrant community hubs, connecting people with knowledge, technology, and resources while fostering civic engagement, critical thinking, and lifelong learning; and

WHEREAS, libraries provide free and equitable access to books, digital tools, and innovative programming, ensuring that all individuals—regardless of background—have the support they need to learn, connect, and thrive; and

WHEREAS, libraries partner with schools, businesses, and organizations, connecting the dots to maximize resources, increase efficiency, and expand access to essential services, strengthening the entire community; and

WHEREAS, libraries empower job seekers, entrepreneurs, and lifelong learners by providing access to resources, training, and opportunities that support career growth and economic success; and

WHEREAS, libraries nurture young minds through storytimes, STEAM programs, and literacy initiatives, fostering curiosity and a love of learning that lasts a lifetime; and

WHEREAS, libraries protect the right to read, think, and explore without censorship, standing as champions of intellectual freedom and free expression; and

WHEREAS, dedicated librarians and library workers provide welcoming spaces that inspire discovery, collaboration, and creativity for all; and

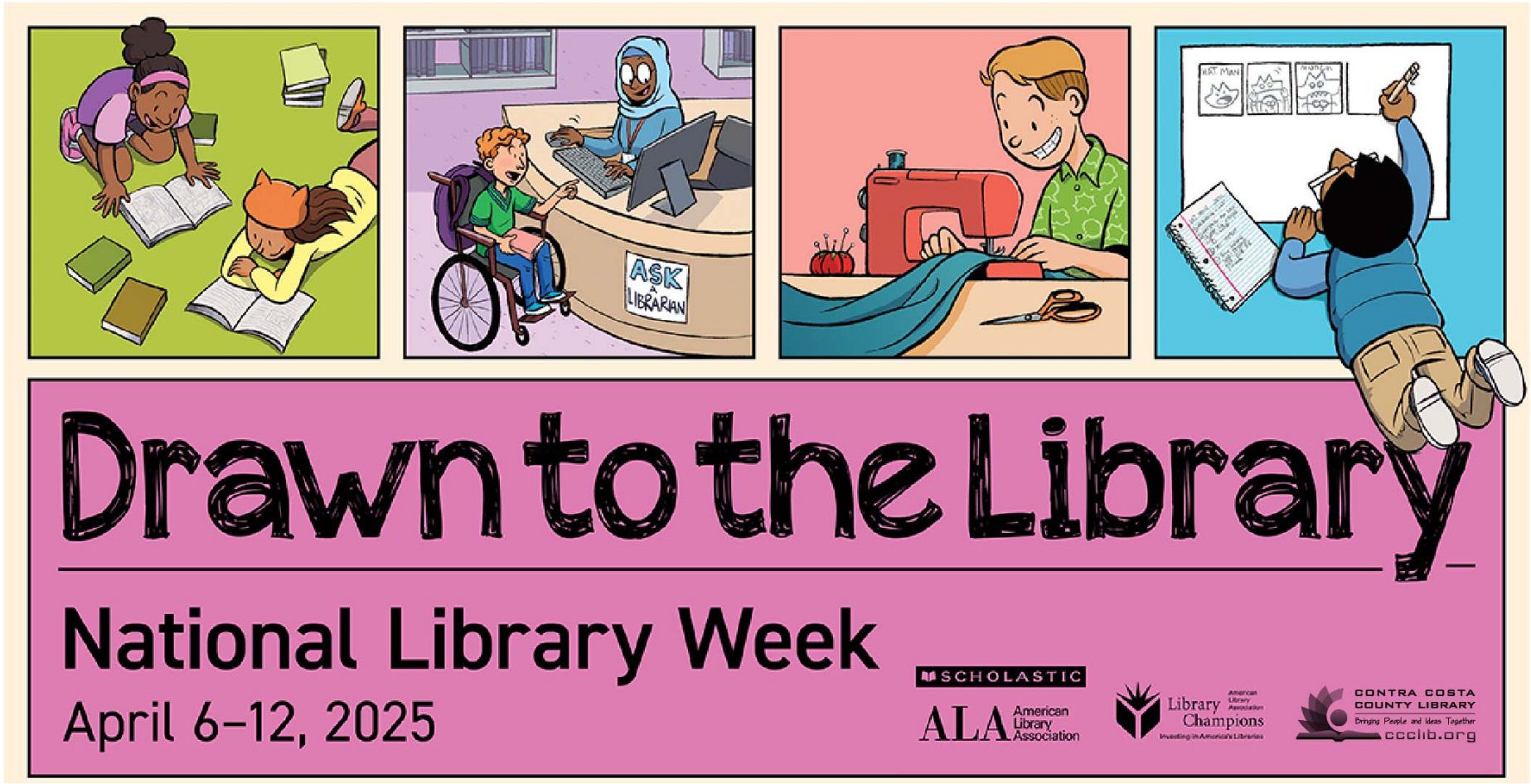
WHEREAS, libraries, librarians, and library workers across the country are joining together to celebrate National Library Week under the theme “Drawn to the Library”.

NOW, THEREFORE, the City Council of the City of El Cerrito does hereby proclaim April 6–12, 2025, as National Library Week and encourages residents to visit their library, explore its resources, and celebrate all the ways that the library draws us together as a community.

Dated: April 1, 2025

_____

Carolyn Wysinger, Mayor



Contra Costa County Library

General Circulation

FY 2023-24	FY 2022-23
7,025,798	6,740,742

⇧4%

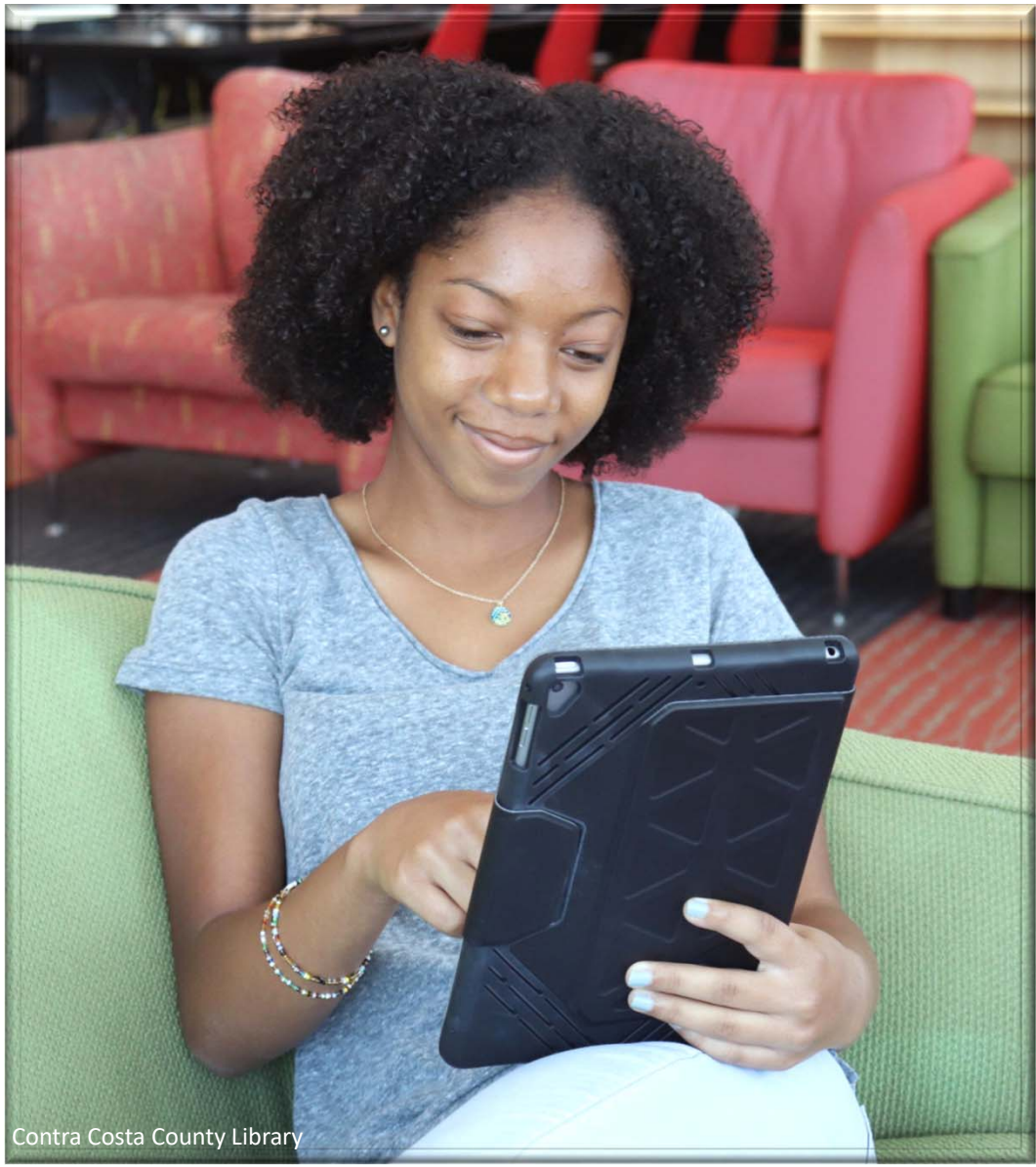
Contra Costa County Library

eBook Circulation

FY 2023-24
2,205,667

FY 2022-23
1,869,715

⇧18%


Contra Costa County Library

Contra Costa County Library

Library Visits

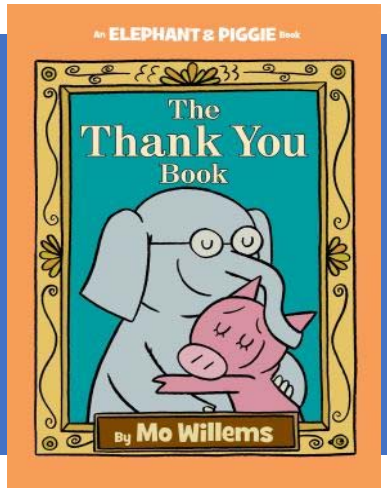
In Person ↑ 6%

FY 2023-24	FY 2022-23
2,450,877	2,304,075

Virtual ↑ 22%

FY 2023-24	FY 2022-23
6,076,159	4,987,988

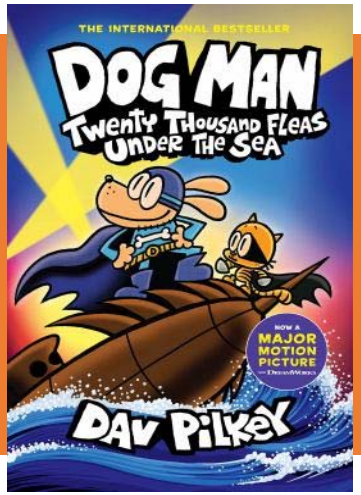
Most Popular Books of 2024



Early Reader

The Thank You Book

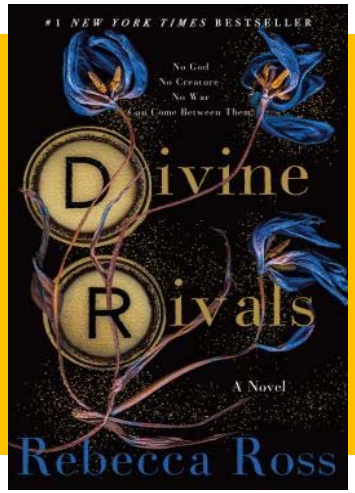
By Mo Willems



Middle Reader

Dog Man, Book 11

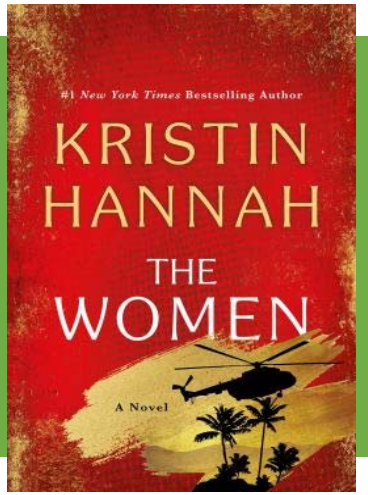
By Dav Pilkey



Teen Reader

Divine Rivals

By Rebecca Ross

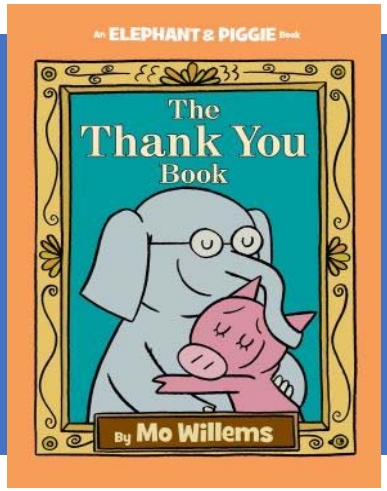


Adult Reader

The Women

By Kristin Hannah

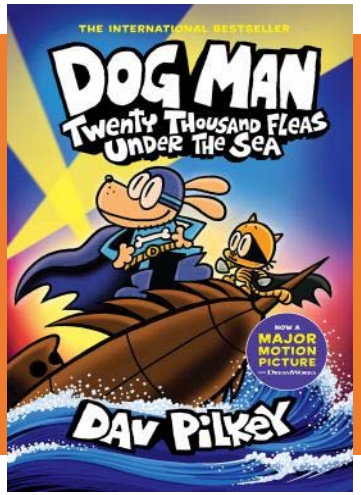
El Cerrito Library's Most Popular Books of 2024



Early Reader

The Thank You Book

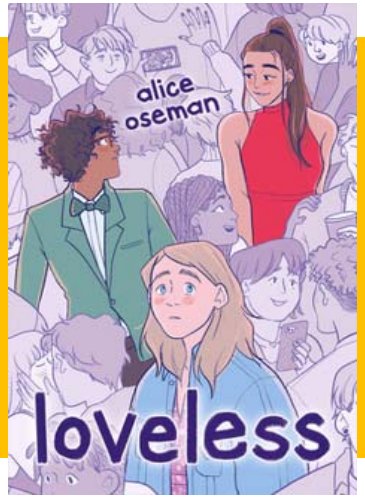
By Mo Willems



Middle Reader

Dog Man, Book 11

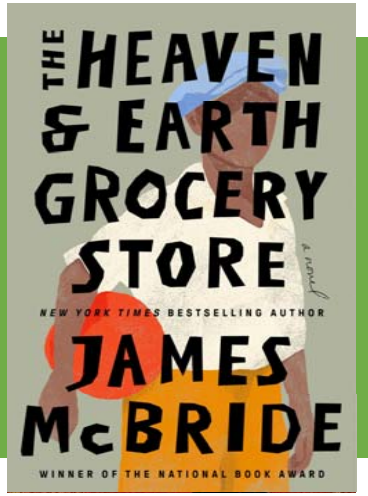
By Dav Pilkey



Teen Reader

Loveless

By Alice Oseman



Adult Reader

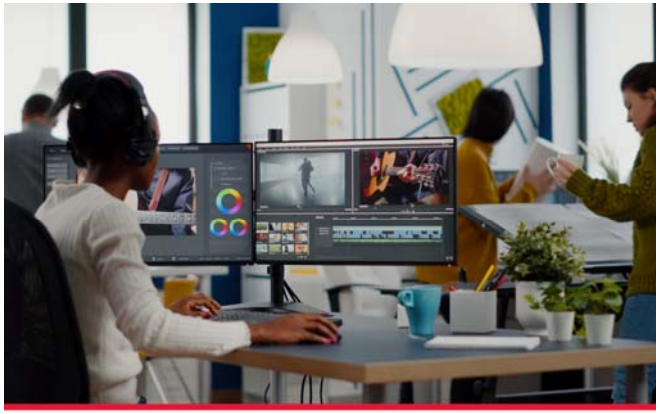
The Heaven & Earth Grocery Store

By James McBride

Happy 1st Birthday, Rolling Reader!

All electric van providing literacy services to children 0-5 years old in vulnerable communities.

- 13,050 people served
- 7,136 books distributed
- 175 new library cards issued
- 6,285 miles driven!



New Digital Resources

Contra Costa County Library

Summer 2024

Lunch at the Library

- 13,571 meals
  - 6,793 summer meals
  - 6,778 after school snacks
- Antioch, Concord, Crockett, El Cerrito, El Sobrante, Pinole, Prewett, Rodeo, San Pablo

Summer Reading

- 7,881 participants of all ages
- Participation +21% from previous year

Contra Costa County Library

SELF-SERVICE SUNDAYS at the Library

More From 2024

- Project Second Chance Turns 40!
- Self-Service Sundays
- North Richmond Library Lockers

El Cerrito Library

2024 El Cerrito Library Programs

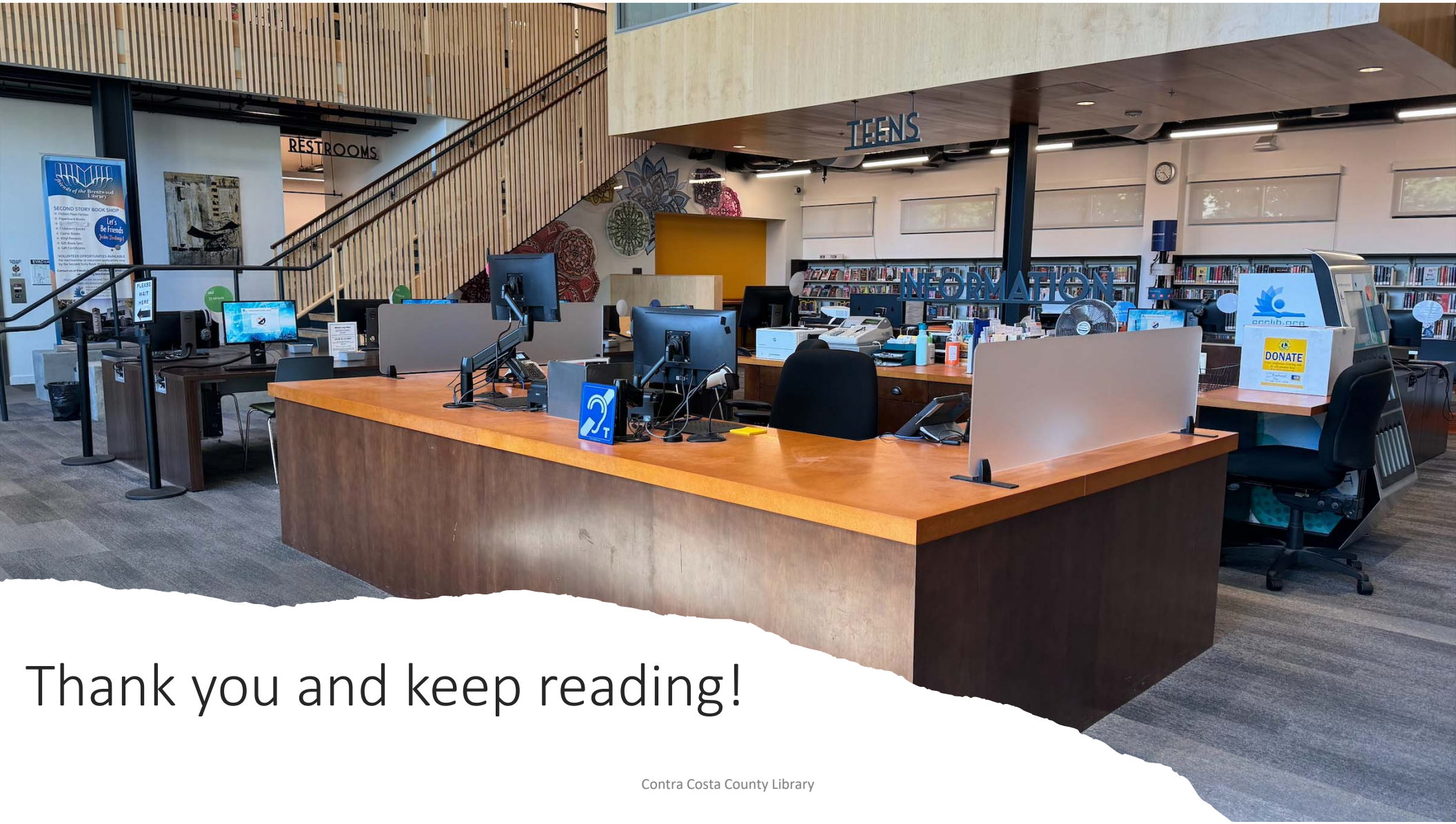
- **Adult – 62 programs; 167 attendees**
- **Teen– 24 programs; 149 attendees**
- **School-age – 75 programs; 930 attendees**
- **Pre-school age – 60 programs; 3,234 attendees**
- **All ages – 11 programs; 322 attendees**

Total: 232 programs with 4,992 attendees!

Contra Costa County Library

CHILDREN
CHILDREN
Contra Costa County Library

Contra Costa County Library



Thank you and keep reading!

Contra Costa County Library

El Cerrito Designated Contra Costa County Library Commissioners' Report to El Cerrito City Council

April 1, 2025

Michael Fischer, Library Commissioner

Bethany Woods, Alternate Library Commissioner

Library Commissioners' Report
Privacy of Library Records

- Public Records Act mandates confidentiality of registration and patron use records. (Ca. Gov. Code §7920-7931)

Library Commissioners' Report
Privacy of Library Records

- What information is covered:
  - Identity of patron provided to be eligible to borrow or use materials
  - Includes name, address, telephone number, and email address
  - Borrowing information or use of materials
  - Database search records
  - Information requests

Library Commissioners' Report
Privacy of Library Records

- Who can access records
  - The patron only
  - Age of patron is irrelevant
  - Parent-child relationship is irrelevant

Library Commissioners' Report
Privacy of Library Records

- What records are kept
  - When person charges out an item a record is kept until the item is returned
  - After a person returns an item – no record is kept of person
  - Library system keeps record of number of times an item is charged out but not the people
  - No record is kept of who has charged out a particular item
  - No record is kept of what a particular patron has charged out
  - What if I want a record

Library Commissioners' Report
Privacy of Library Records

- USA Patriot Act raised concerns about confidentiality of library records
  - The Contra Costa County Board of Supervisors passed a resolution affirming its strong support for our constitutionally guaranteed rights and liberties and supported the repeal of those sections of the USA Patriot Act that infringe upon civil liberties.
  - A similar opinion together with much supporting documentation can be found on the American Library Association website at: https://www.ala.org/advocacy/patriot-act

Library Commissioners' Report
Defunding of IMLS

- IMLS (Institute for Museum and Library Services) is the sole federal agency involved in funding for libraries.
- President Donald J. Trump has indicated his intent to abolish IMLS.
- IMLS provides $16 million to California through the statutorily funded Grants to State Program, among other grants

Library Commissioners' Report
Defunding of IMLS

- The funds provide such services as
  - Ebooks for all
  - Technology classes for job seekers
  - Teen workforce readiness
  - Summer reading
  - Early childhood development
  - Veteran's services
  - Rural and tribal libraries
  - Braille and Talking Book Library
  - In Contra Costa County free New York Times access for all library patrons.

Library Commissioners' Report
LGBTQ+ Library Collection

- Article in San Francisco Chronicle on March 22, discussing the LGBTQ+ majority on our city council and particularly our Mayor Wysinger also mentioned the El Cerrito LGBTQ+ library collection
- How this collection came about
- Celebration upon dedication of collection
- A response to the celebration by one family
- Keeping the collection growing

Library Commissioners' Report

- Questions?

EL CERRITO CITY COUNCIL PROCLAMATION
Designating the Month of April 2025 as El Cerrito Earth Month

WHEREAS, the first Earth Day was proclaimed over 50 years ago, in 1970, to foster public awareness around the need to protect the environment and conserve resources; and

WHEREAS, at approximately the same time, the City of El Cerrito's Recycling Center was founded by community volunteers; and

WHEREAS, the City of El Cerrito has celebrated Earth Day every year in keeping with the spirit of the initial Earth Day, even during the COVID-19 pandemic; and

WHEREAS, this year, on Saturday, April 19, 2025 at 9:00 am, the City is encouraging community members to participate in work parties to clean up and restore habitats in City parks, greenways, creeks, and schools, pick up litter along streets and in commercial areas, and take other steps to reduce their environmental impact; of which a list of available work parties can be found at el-cerrito.org/earthday; and

WHEREAS, on Saturday, April 26, 2025 at 11:00 am, the first GO GREEN! Mobility Fair, a partnership with the City of El Cerrito, City of Berkeley, Bay Area Rapid Transit (BART), El Cerrito/Richmond Annex (ECRA) Walk and Roll, and Bike East Bay, will take place at the El Cerrito Plaza BART North Parking lot located at 515 Richmond Street; with more information at el-cerrito.org/mobilityfair; and

WHEREAS, the City is also encouraging residents and businesses to take actions throughout the month of April, and throughout the year, to help the environment by incorporating environmental practices into their day-to-day activities by: planting drought-tolerant plants, eating more vegan meals, starting a garden that supports pollinators, adjusting thermostats to use less energy, joining the Cleaner Contra Costa Challenge (at cleanercontracosta.org/elcerrito), opting into MCE's "Deep Green" 100% renewable energy option, and learning more about the City's environmental programs at el-cerrito.org/green; and

WHEREAS, the City of El Cerrito seeks to involve all community members in these activities with the goal of improving our local environment, becoming more aware of the global environment, and in addressing adverse environmental impacts that have historically been borne disproportionately by vulnerable neighborhoods in our community and the region.

NOW THEREFORE, the City Council of the City of El Cerrito does hereby proclaim April 2025 as "Earth Month" in the City of El Cerrito and encourages all residents and businesses to help make El Cerrito a greener, healthier, more sustainable place for all.

Dated: April 1, 2025

_____
Carolyn Wysinger, Mayor

EL CERRITO CITY COUNCIL PROCLAMATION

Designating April 9, 2025 as Education & Sharing Day in El Cerrito

WHEREAS, the basis for the continuity of any society is education; and in El Cerrito the education of our youth is a priority; and

WHEREAS, in order to achieve its highest goals, education must not only impart knowledge but also teach the students how to live, forming and strengthening their moral character to make a better life for themselves as individuals and for society as a whole; and imparting moral and ethical values that have been the bedrock of society since the dawn of civilization, including the values known as the Seven Noahide Laws; and

WHEREAS, a global spiritual leader and leading advocate for the advancement of education, the Rebbe, Rabbi Menachem M. Schneerson, of righteous memory, stressed that a moral and ethical education empowers every individual to develop their full potential in making the world a better place; and

WHEREAS, such an education can nurture the unity of diverse peoples through encouraging increased acts of goodness and kindness, imbued with the awareness that even a single positive act of an individual can change the world and usher in an era of global peace; and

WHEREAS, April 9, 2025, will mark 123 years since the Rebbe's birth, and this year marks the 75th anniversary of his leadership of the Chabad-Lubavitch movement. "Chabad" is an acronym of three Hebrew words for "wisdom, understanding and knowledge." The name "Lubavitch" comes from the city which served as the movement's headquarters for over a century and means city of love. Of all the ethical values which inform our civilization, none is more important than love - love of wisdom, love of our fellowman, and love of our Creator. These values, have guided the Chabad-Lubavitch movement throughout its history, and are the essence of education at its best, and we should be certain to pass on this precious heritage to all young Americans; and

WHEREAS, "Education & Sharing Day" is observed each year on the Rebbe's birthday in recognition of his outstanding and lasting contributions toward the improvement of education, morality, and acts of charity around the world; a day to pause and reflect on our responsibility to ensure our youth have the foundation necessary to lead lives rich in purpose and fulfillment through service and good works.

NOW, THEREFORE, the City Council of the City of El Cerrito, does hereby proclaim April 9, 2025, as Education and Sharing Day in the City of El Cerrito and call upon government officials, educators, volunteers, and residents to reach out to those within your communities and work to create a better, brighter, and more hopeful future for all.

Dated: April 1, 2025

_____

Carolyn Wysinger, Mayor

EL CERRITO CITY COUNCIL PROCLAMATION

Recognizing March 31, 2025 as Transgender Day of Visibility in El Cerrito

WHEREAS, each year on March 31, the world observes Transgender Day of Visibility (TDOV) to raise awareness about transgender people; and

WHEREAS, TDOV was created in 2010 in response to the overwhelming majority of media stories about transgender people being focused on violence; and

WHEREAS, TDOV is a day to celebrate the lives and contributions of transgender people as well as drawing attention to the poverty, discrimination, and violence the community faces; and

WHEREAS, TDOV is a day is a reminder of the unacceptable violence and discrimination that transgender and gender non-conforming peopled face daily, simply for existing; and

WHEREAS, this day is a reminder that it is critical that we all take a stand against the forces of hate seeking to dehumanize people and harm our communities; and

WHEREAS, evident in 2025 is intensifying vitriol and attacks against transgender people and an increase in anti-LGBTQ bills including more than 450 introduced in state legislatures across the country; and

WHEREAS, the City of El Cerrito will always fight for and celebrate our LGBTQ community's right to live their lives out loud.

NOW THEREFORE, the City Council of the City of El Cerrito does hereby recognize March 31, 2025 as Transgender Day of Visibility in El Cerrito.

Dated: April 1, 2025

_____

Carolyn Wysinger, Mayor

AGENDA BILL

Agenda Item No. 7.D.

Date: April 1, 2025
To: El Cerrito City Council
From: Aissia Ashoori, Housing-Economic Development Manager, Community Development Department
Subject: Economic Development Committee Appointments

ACTION PROPOSED

Approve two Economic Development Committee recommendations to reappoint members Eric Wright and Patrick Swen, effective March 1, 2025.

BACKGROUND

Eric Wright has been an El Cerrito resident for seven years and has served on the EDC since 2019. He is currently a restaurant owner in Berkeley. As a restaurateur, Mr. Wright has extensive professional experience in operating restaurants which pairs well with his interest in supporting El Cerrito businesses.

Patrick Swen has been an El Cerrito resident for 35 years and has served on the EDC since 2021. He is currently a Stakeholder Relations Advocate in the public sector. Mr. Swen grew up attending El Cerrito public schools and has a strong interest in developing the El Cerrito economy and community involvement.

ANALYSIS

During their tenure on the EDC, both applicants have demonstrated their commitment to economic prosperity which is aligned with the mission of EDC. The Economic Development Committee voted unanimously to recommend the reappointment of both Wright and Swen at its regular meeting on March 17, 2025. If the City Council approves these recommendations, the number of committee members will be 7 out of a possible membership total of 15, as established by Resolution 2013-66.

STRATEGIC PLAN CONSIDERATIONS

This action supports the City's Strategic Plan Goal of:

- *Livability and Belonging*

ENVIRONMENTAL CONSIDERATIONS

This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS

This section is not applicable to this agenda item.

LEGAL CONSIDERATIONS
This section is not applicable to this agenda item.

Reviewed by:

Karen Pinkos, City Manager

Attachments:
Application(s) on file with the City Clerk

AGENDA BILL

Agenda Item No. 7.E.

Date: April 1, 2025
To: El Cerrito City Council
From: Crystal Reams, Finance Director/City Treasurer, Finance Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department
Subject: Authorize Annual Report for Landscaping and Lighting Assessment District for Fiscal Year 2025-26

ACTION PROPOSED

Adopt a resolution directing NBS Local Government Solutions (NBS), as the designated Engineer of Work, to prepare and file the annual Landscaping and Lighting Assessment District No. 1988-1 report for Fiscal Year (FY) 2025-26.

BACKGROUND

In 1988, the City Council established Assessment District No. 1988-1 pursuant to the Landscaping and Lighting Act of 1972. This act requires the preparation and filing of an annual report of the assessment district activities.

In November 1996, the voters of El Cerrito approved by a two-thirds majority the continuation of the Landscaping and Lighting Assessment. Since the voters approved the assessment prior to the passage of Proposition 218, this assessment is exempt from Proposition 218's additional voter requirements. Therefore, the City follows the same annual approval process as in previous years.

California Street and Highway Code §22622 requires the City Council to authorize by resolution the filing of the annual report of the Landscaping and Lighting Assessment District. The annual report includes the various components required to develop the tax roll related to the assessment district. The Council must adopt this report prior to the time that a decision is made about whether or not the assessment will continue in the next fiscal year.

It is expected that NBS, the designated Engineer of Work, will submit the annual report at the April 15, 2025, City Council meeting. At that meeting, the time and place of the public hearing regarding continuation of the assessment district will be set.

ANALYSIS

Without the adoption of the annual report and authorization of the assessment, the City would lose approximately $789,300 in FY 2025-26 that would be used for landscaping and lighting purposes.

NBS was selected in February 2009 through a Request for Proposal process and the agreement was extended for NBS to continue to prepare and file the report this year.

The cost to prepare and file the report is $12,050 and is included in the budget for the Landscape and Lighting Assessment District fund.

STRATEGIC PLAN CONSIDERATIONS
This action supports the City's Strategic Plan Goal(s) of:

- *High Performing Organization; and*
- *Livability and Belonging; and*
- *Infrastructure and Amenities; and*
- *Environmental Sustainability.*

ENVIRONMENTAL CONSIDERATIONS
This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS
The FY 2025-26 budget that will be adopted in June 2025 will recognize Landscaping and Lighting Assessment revenue of $789,300 to pay for budgeted expenses in Fund 203. The assessment revenue is insufficient to cover $304,160 for personnel costs, $360,414 for non-personnel costs, and $163,200 for overhead in connection with administering the program and will result in a use of fund balance of $26,892. Fund 203 ended fiscal year 2024 with $213,297 in fund balance; fiscal year 2025 has a projected ending fund balance of $98,302; the projected use of $26,892 in fund balance for fiscal year 2026 will leave the fund with a projected fund balance of $71,410.

LEGAL CONSIDERATIONS
The City Attorney reviewed the proposed action and found that legal considerations have been addressed.

Reviewed by:

Karen Pinkos, City Manager

Attachments:
1. Resolution
2. Budget Estimate FY 2025-26

RESOLUTION NO. 2025–XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO DESIGNATING NBS LOCAL GOVERNMENT SOLUTIONS AS THE ENGINEER OF WORK FOR THE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT NO. 1988-1 AND DIRECTING NBS TO PREPARE AND FILE THE ANNUAL REPORT FOR FISCAL YEAR 2025-26

WHEREAS, the City of El Cerrito, by Resolution No. 88-53, dated June 6, 1988 adopted Assessment District No. 1988-1 pursuant to the Landscaping and Lighting Act of 1972; and

WHEREAS, said Landscaping and Lighting Act requires the preparation and filing of an annual report defining the charges to the assessment district for Fiscal Year 2025-26; and

WHEREAS, California Street and Highways Code §22622 requires that the filing of the annual report be authorized by resolution of the City Council; and

WHEREAS, the cost to prepare and file the report is included in the budget for the Landscaping and Lighting Assessment District fund.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito that it hereby directs NBS Local Government Solutions, the firm designated by this Council as the Engineer of Work for Assessment District No. 1988-1, to file an annual report in accordance with the provisions of the Landscaping and Lighting Act of 1972.

BE IT FURTHER RESOLVED that this Resolution is adopted pursuant to California Street and Highways Code §22622.

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon passage and adoption.

I CERTIFY that at the regular meeting on April 1, 2025, the El Cerrito City Council passed this resolution by the following vote:

AYES: COUNCILMEMBERS
NOES: COUNCILMEMBERS
ABSENT: COUNCILMEMBERS
ABSTAIN: COUNCILMEMBERS

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on _____.

_____
Holly M. Charléty, City Clerk

APPROVED:

_____
Carolyn Wysinger, Mayor

City of El Cerrito
Landscape and Lighting Fund Estimated Budget
For the Fiscal Year Ending June 30, 2026

Revenues	**FY 2025-2026**
Special Assessments	789,300
Other Local Reimbursements	10,500
Program Fees	1,082
Total Revenues	800,882
Expenditures	
Regular Salaries & Wages	155,454
Overtime Pay	5,309
Straight OT	2,237
Special Pay	1,978
One-Time Payouts	2,591
PARS Contribution	459
PERS Contributions	17,130
PERS UAL	42,270
FICA/Medicare	12,044
Medical Benefits	47,765
Life & LTD Insurance	1,632
Allowances & Other Benefits	1,116
Workers Compensation Premiums	14,175
Collect & Admin Services	4,100
Legal & Financial Svcs	12,094
Other Technical Services	500
Utilities-Energy	27,720
Utilities-Water & Sewer	160,165
Infrastructure Maint Svc	12,731
Landscape/Park Maint Svcs	122,004
Travel & Training	1,100
Landscape & Park Supplies	20,000
Indirect Xfer-GEN	163,200
Total Expenditures	827,774
Use of Fund Balance	**(26,892)**

AGENDA BILL

Agenda Item No. 7.F.

Date: April 1, 2025
To: El Cerrito City Council
From: Taylor Melton, Recreation Supervisor; Christopher Jones, Recreation Director, Recreation Department
Subject: Spending Authority for Recreation Instructor Expected to Exceed $45,000 for FY 2024-25

ACTION PROPOSED

Adopt a resolution approving spending authority for a Recreation Department Instructor, Ian McAvoy, for an amount not to exceed $75,000 in Fiscal Year 2024-25.

BACKGROUND

Resolution 2017-71A, adopted by the City Council on October 3, 2017, authorizes the City Manager to purchase goods and services and enter into professional services agreements in amounts not to exceed $45,000 without City Council authorization, and further requires that purchases and professional service agreements of more than $45,000 for any one vendor in any one fiscal year must be approved by the City Council. Each fiscal year, the City Council affirms the requirement for the single vendor threshold of $45,000 in its resolution adopting the annual budget, most recently with Resolution 2024-46 for FY 2024-25. Additionally, the City's Procurement Policy (Administrative Policy III-1) sets guidelines and requirements for purchases of goods and services using City funds that conform with the approval thresholds set by the City Council and outlines the procedures for the use of purchase orders.

In accordance with the Procurement Policy, staff is seeking approval to make purchases estimated above $45,000 throughout the year for Recreation Instructor services on an as-needed basis. The purchase included in this agenda bill for approval was included in the FY 2024-25 Budget and does not require additional appropriation authority from the City Council.

ANALYSIS

Recreation Instructors are contracted to teach classes for the City and provide a wide range of offerings to the community. Instructors are paid on a cost-sharing basis, whereby they most commonly receive 60% of the revenue from class sign-ups and the City receives 40% (60/40). How much a Recreation Instructor is paid by the City annually depends on the frequency and popularity of their classes. Some Recreation Instructors regularly receive over $45,000 per year from the City through this revenue-sharing agreement structure. While these are not purchased services or supplies and all expenses are both budgeted for and offset by class fee revenues, staff feel that these contracts should come to City Council for approval to ensure compliance with the Procurement Policy.

Recreation Instructor Ian McAvoy is expected to be paid over $45,000 in FY 2024-25, with the total cost estimated to be an amount not to exceed $75,000. Ian McAvoy is the owner of Off the Block STEM, providing year-round LEGO and engineering classes and camps for youth. Between July 2024 and January 2025, there were 298 enrollments in Off the Block STEM programs, and $31,125.00 was paid to the instructor utilizing the 60/40 revenue sharing agreement. If enrollment trends continue, staff expect up to 115 additional enrollments and up to an estimated $43,800 due to Ian for the remainder of this fiscal year, February through June 2025.

STRATEGIC PLAN CONSIDERATIONS

This action supports the City's Strategic Plan Goal(s) of:

- *High Performing Organization; and*
- *Livability and Belonging*

ENVIRONMENTAL CONSIDERATIONS

This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS

All expenses referenced in this agenda bill were included within the FY 2024-25 Mid-Year Budget Update adopted by the City Council on March 4, 2025. The proposed expenditures require Council authorization because they are expected to exceed $45,000 with a single vendor in a single fiscal year, but there is no additional fiscal impact from adopting this resolution.

LEGAL CONSIDERATIONS

This section is not applicable to this agenda item.

Reviewed by:

Karen Pinkos, City Manager

Attachments:

1. Resolution

RESOLUTION 2025-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO APPROVING SPENDING AUTHORITY FOR RECREATION INSTRUCTOR IAN MCAVOY FOR AN AMOUNT NOT TO EXCEED $75,000 IN FISCAL YEAR 2024-25

WHEREAS, Resolutions 2017-71A and 2024-46 require that all purchases totaling over $45,000 with a single vendor in a single fiscal year receive Council approval; and

WHEREAS, the City's Procurement Policy (Administrative Policy III-1) guides all purchasing and bidding procedures to ensure fairness and transparency; and

WHEREAS, certain vendors, selected based on excellence in quality, price, and availability, are expected to exceed $45,000 for goods, supplies, and services in the current fiscal year; and

WHEREAS, the proposed expenditures outlined in this resolution and the associated agenda bill were included in the Council-adopted mid-year budget update for FY 2024-25 and require no additional appropriation authority.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito that it hereby authorizes the purchase of Recreation Instruction services from Ian McAvoy for an amount not to exceed $75,000.

BE IT FURTHER RESOLVED that the City Manager or designee is authorized to enter into agreements with the individual listed above based on City standard forms or agreements with commercially reasonable terms, subject to approval as to form by the City Attorney.

BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon passage and adoption.

I CERTIFY that at a regular meeting on April 1, 2025 the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on_____.

_____
Holly M. Charléty, City Clerk

APPROVED:

_____
Carolyn Wysinger, Mayor

AGENDA BILL

Agenda Item No. 7.G.

Date: April 1, 2025
To: El Cerrito City Council
From: Christopher Jones, Recreation Director, Recreation Department
Subject: Spending Authority for Universal Building Services to Exceed $45,000 for FY 2024-25

ACTION PROPOSED

Adopt a resolution approving spending authority for Universal Building Services expected to exceed $45,000 in Fiscal Year 2024-25.

BACKGROUND

Resolution 2017-71A, adopted by the City Council on October 3, 2017, authorizes the City Manager to purchase goods and services and enter into professional services agreements in amounts not to exceed $45,000 without City Council authorization, and further requires that purchases and professional service agreements of more than $45,000 for any one vendor in any one fiscal year must be approved by the City Council. Each fiscal year, the City Council affirms the requirement for the single vendor threshold of $45,000 in its resolution adopting the annual budget, most recently with Resolution 2024-46 for FY 2024-25. Additionally, the City's Procurement Policy (Administrative Policy III-1) sets guidelines and requirements for purchases of goods and services using City funds that conform with the approval thresholds set by the City Council and outlines the procedures for the use of purchase orders. Services performed for the City require a contract and insurance verification, while purchases of goods and supplies typically do not.

In accordance with the City's Procurement Policy, staff are seeking approval to make purchases estimated at above $45,000 throughout the year with Universal Building Services (UBS) for custodial services and supplies on an as-needed basis. All purchases included in this agenda bill for approval were included in the FY 2024-25 Budget and do not require additional appropriation authority from the City Council.

ANALYSIS

On February 1, 2022, the City entered into a custodial services agreement with Universal Building Services (UBS) to provide temporary custodial services at City Hall, the Corporation Yard, the Recycling Center and the Swim Center due to an unexpected Custodian vacancy. The agreement, which is managed and primarily funded in the Recreation Department's budget, has been subsequently extended three times, most recently on February 20, 2024. UBS was already performing custodial services at the El Cerrito Library in a satisfactory manner. Utilizing UBS at the additional City facilities for the City's temporary needs allows the City to maintain and continue critical cleaning, disinfecting, and related needs without interruption.

In addition to custodial services, the City also purchases cleaning supplies from UBS for City parks, the El Cerrito Library, and the three fire stations within El Cerrito and Kensington.

Since the City began using UBS, there have been two additional custodial retirements that necessitated extending the agreement to maintain custodial services throughout City facilities. For this fiscal year, staff anticipated only needing temporary custodial services through the end of 2024 and budgeted accordingly. However, currently there are still two vacant custodian positions which necessitate extending the temporary services through the end of the fiscal year. A recruitment for custodians is open and, if suitable candidates are identified, staff hopes to fill at least one vacancy within the next few months. Until this happens, UBS's services continue to be necessary to perform needed cleaning and other important functions in the City. Similar to the previous fiscal year, staff anticipates that spending on UBS's services will total an amount not to exceed $115,000, which is $70,000 above the City Manager's spending authority.

The cost of these services is accounted for in the City's Fiscal Year 2024-25 Amended Budget. The additional amount requested is covered by salary savings in the Recreation Department. The breakdown of projected costs for services and supplies is detailed in Table 1 below:

TABLE 1 - FISCAL YEAR 2024-25 PROJECTED CITYWIDE UBS EXPENDITURES

Department	Description	Estimated Annual Amount
Public Works	Library Janitorial Services & Supplies	$17,000
Public Works	Landscape & Park Supplies	$4,500
Fire	Cleaning Supplies	$7,000
Recreation	Anticipated Contract Custodial Services - July - December 2024	$42,000
Recreation	Projected Contract Custodial Services (with contingency) - January-June 2025	$44,500
	Total Expenditures	**$115,000**

STRATEGIC PLAN CONSIDERATIONS

This action supports the City's Strategic Plan Goal(s) of:

- *High Performing Organization; and*
- *Community Safety; and*
- *Livability and Belonging; and*
- *Infrastructure and Amenities*

ENVIRONMENTAL CONSIDERATIONS
This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS
All expenses referenced in this agenda bill were included within the FY 2024-25 Budget adopted by the City Council on June 18, 2024. The proposed expenditures require Council authorization because they are expected to exceed $45,000 with a single vendor in a single fiscal year, but there is no additional fiscal impact from adopting this resolution.

LEGAL CONSIDERATIONS
This section is not applicable to this agenda item.

Reviewed by:

Karen Pinkos, City Manager

Attachments:
1. Resolution

RESOLUTION 2025-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO APPROVING SPENDING AUTHORITY FOR UNIVERSAL BUILDING SERVICES EXPECTED TO EXCEED $45,000 IN FISCAL YEAR 2024-25

WHEREAS, Resolutions 2017-71A and 2024-46 require that all purchases totaling over $45,000 with a single vendor in a single fiscal year receive Council approval; and

WHEREAS, the City's Procurement Policy (Administrative Policy III-1) guides all purchasing and bidding procedures to ensure fairness and transparency; and

WHEREAS, certain vendors, selected based on excellence in quality, price, and availability, are expected to exceed $45,000 for goods, supplies, and services in the current fiscal year; and

WHEREAS, the proposed expenditures outlined in this resolution and the associated agenda bill were included in the Council-adopted budget for FY 2024-25 and require no additional appropriation authority.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito that it hereby authorizes the purchase of goods and on-call services up to $115,000 for Universal Building Services.

I CERTIFY that at a regular meeting on April 1, 2025 the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on_____.

_____
Holly M. Charléty, City Clerk

APPROVED:

_____
Carolyn Wysinger, Mayor

AGENDA BILL

Agenda Item No. 7.H.

Date: April 1, 2025
To: El Cerrito City Council
From: Chase Beckman, Battalion Chief/Fire Marshal, Fire Department
Subject: Adoption of the Contra Costa County Local Multi-Jurisdiction Hazard Mitigation Plan for the City of El Cerrito

ACTION PROPOSED

Adopt a Resolution to approve the 2024 Contra Costa County Local Hazard Mitigation Plan – City of El Cerrito Annex.

BACKGROUND

Throughout 2024, Staff worked with Contra Costa County and other local jurisdictions to update the 2018 Contra Costa County Local Hazard Mitigation Plan (LHMP) in accordance with 44 CFR § 201.6(a)(4) which allows for local governments to work together to create a multi-jurisdictional plan. The purpose of the LHMP is to establish a partnership, pool resources and create a uniform hazard mitigation strategy that can be consistently applied throughout the County and ensure eligibility for specified grant funding sources to make the County more disaster-ready and resilient. The City of El Cerrito also participated in the 2018 LHMP.

The County Base Plan was approved by the Federal Emergency Management Agency (FEMA) and the California Office of Emergency Services (CalOES) on September 23, 2024. Staff received, addressed, and returned their first-round comments. The adoption of El Cerrito's Annex by the City Council demonstrates the City's commitment to the hazard mitigation goals and actions outlined in the LHMP. Adoption legitimizes the plan and authorizes responsible agencies to perform their responsibilities. Without adoption, El Cerrito will not have completed the mitigation planning process and will not be eligible for consideration for project grants under FEMA's Hazard Mitigation Assistance programs, including the Hazard Mitigation Grant Program, Building Resilient Infrastructure and Communities Program and the Flood Mitigation Assistance Program. Adoption of the Annex does not guarantee the City will be awarded grants.

ANALYSIS

City of El Cerrito stakeholders and the public were given multiple opportunities to be involved and provide feedback throughout the planning process: a public survey, County in-person and virtual public meetings, as well as City meetings, and other public engagement activities to encourage the review of the LHMP draft during the public comment period. The public meetings allowed the County and City to introduce the Plan update, identify additional hazards of concern that should be included, if any, and to provide input for the various mitigation measures intended to eliminate or reduce the negative impact to those hazards. Language translation assistance in Spanish was available in all the County's public meetings.

The public survey (available in English, Spanish, Tagalog, Traditional Chinese, and Simplified Chinese) asked community representatives and members of the public to rate each of the hazards in terms of perceived risk and to rate “mitigation importance” for each of the identified hazards in the Plan. The information gathered from this survey was used to inform the hazard risk prioritization process, and to ensure the LHMP adequately addressed the public’s concerns and priorities. The attached City of El Cerrito Annex provides details and supporting documentation of the City’s extensive public outreach efforts to invite the review of and feedback on the City of El Cerrito Annex.Post-adoption, the LHMP requires annual maintenance (including meetings with the steering committee and plan participants) and every five years, the mitigation plan needs to be reviewed and updated, as circumstances may change (e.g., disasters, effects of climate change, increased areas of development within hazard-prone areas, or other impacts from changing population and demographics). All these affect the risk profile, and changes in staff and local leadership may also change the mitigation strategy and priorities.

Staff recommends City Council adopt the proposed resolution adopting the 2024 Contra Costa County Local Hazard Mitigation Plan – City of El Cerrito Annex.

STRATEGIC PLAN CONSIDERATIONS

This action supports the City’s Strategic Plan Goal(s) of:

- *High Performing Organization; and*
- *Community Safety; and*
- *Livability and Belonging; and*
- *Infrastructure and Amenities.*

ENVIRONMENTAL CONSIDERATIONS

Adoption of the Local Hazard Mitigation Plan is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15061(b)(3) and 15262 of the CEQA Guidelines. Under Section 15061(b)(3), CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Adoption of the LHMP does not have the possibility of creating a significant effect on the environment as it is a planning document to establish a partnership, pool resources and create a uniform hazard mitigation strategy that can be consistently applied throughout the County and ensure eligibility for specified grant funding sources to make the County more disaster-ready and resilient. It does not otherwise approve any project or issue any entitlements, or undertakes any work. Additionally, adoption of the LHMP is only a feasibility or planning study for possible future actions which the City has not approved any such actions. Consequently, preparation of additional environmental analysis or certification of a document is not required for the adoption of this guiding document.

Specific grant proposals or projects will undergo separate environmental review based on the specific scope and proposal of such projects, in accordance with CEQA requirements.

FINANCIAL CONSIDERATIONS

There is no fiscal impact to adopt the City of El Cerrito's Annex. Not adopting the Annex makes the City ineligible for consideration for project grants under FEMA's Hazard Mitigation Assistance programs, including the Hazard Mitigation Grant Program, Building Resilient Infrastructure and Communities Program and the Flood Mitigation Assistance Program.

LEGAL CONSIDERATIONS

The City Attorney has reviewed and approved the process.

Reviewed by:

Karen Pinkos, City Manager

Attachments:

1. Resolution
2. 2024 LHMP (City of El Cerrito Annex)

RESOLUTION 2025-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO ADOPTING THE CONTRA COSTA COUNTY LOCAL MULTI-JURISDICTION HAZARD MITIGATION PLAN FOR THE CITY OF EL CERRITO

WHEREAS, The City of El Cerrito recognizes the threat that natural hazards pose to people and property within our community; and

WHEREAS, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

WHEREAS, the U.S. Congress passed the Disaster Mitigation Act of 2000 ("Disaster Mitigation Act") emphasizing the need for pre-disaster mitigation of potential hazards; and

WHEREAS, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments; and

WHEREAS, an adopted Local Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

WHEREAS, the City of El Cerrito fully participated in the FEMA-prescribed multi-jurisdictional mitigation planning process to prepare this local hazard mitigation plan with the City of El Cerrito, other Contra Costa County cities and special districts along with other stakeholders; and

WHEREAS, the California Office of Emergency Services and FEMA, Region IX officials have reviewed the local multi-jurisdiction Hazard Mitigation Plan and approve it contingent upon this official adoption of the participating governing body; and

WHEREAS, the City of El Cerrito desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Contra Costa County Local Hazard Mitigation Plan – City of El Cerrito Annex; and

WHEREAS, adoption by the governing body for the City of El Cerrito demonstrates the jurisdiction's commitment to fulfilling the mitigation goals and objectives outlined in this Local Hazard Mitigation Plan;

WHEREAS, adoption of this legitimizes the plan and authorizes responsible agencies to carry out their responsibilities under the plan; and

WHEREAS, adoption of the Local Hazard Mitigation Plan is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15061(b)(3) and 15262 of the CEQA Guidelines. Under Section 15061(b)(3), CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a

significant effect on the environment, the activity is not subject to CEQA. Adoption of the LHMP does not have the possibility of creating a significant effect on the environment as it is a planning document to establish a partnership, pool resources and create a uniform hazard mitigation strategy uniformly throughout participating agencies and render them more disaster-ready and resilient. It does not otherwise approve any project or issue any entitlements, or undertakes any work. Additionally, adoption of the LHMP is only a feasibility or planning study for possible future actions which the City has not approved any such actions. Consequently, preparation of additional environmental analysis or certification of a document is not required for the adoption of this guiding document. Specific grant proposals or projects will undergo separate environmental review based on the specific scope and proposal of such projects, in accordance with CEQA requirements.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of El Cerrito adopts the Contra Costa County Local Hazard Mitigation Plan – City of El Cerrito Annex as an official plan.

BE IT FURTHER RESOLVED that the City Council City of El Cerrito adopts the Contra Costa County Local Hazard Mitigation Plan – City of El Cerrito Annex by reference into the safety element of their general plan in accordance with the requirements of AB 2140.

BE IT FURTHER RESOLVED, that the City of El Cerrito will submit this adoption resolution to the California Office of Emergency Services and FEMA Region IX officials to enable the plan's final approval in accordance with the requirements of the Disaster Mitigation Act of 2000 and to establish conformance with the requirements of AB 2140.

BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon passage and adoption.

I CERTIFY that at a regular meeting on April 1, 2025 the City Council of the City of El Cerrito passed this resolution by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on _____.

_____
Holly M. Charléty, City Clerk

APPROVED:

_____
Carolyn Wysinger, Mayor

2024 Hazard Mitigation Plan

Contra Costa County, California

City of El Cerrito Annex

TABLE OF CONTENTS

1. Introduction 1
2. Local Planning Team 1
3. Jurisdiction Profile 1
3.1. Population 1
3.1.1. Underserved Population 2
3.2. Brief History 3
3.3. Governing Body Format 3
4. Development Trends 3
4.1. Changes in Priority 4
5. Capability Assessment 5
5.1. Planning and Regulatory Capabilities 5
5.2. Administrative and Technical Capabilities 9
5.3. Financial Resources 11
5.4. Education and Outreach Capabilities 13
6. Hazard Mitigation Plan Integration 14
6.1. Past Plan Integration 14
6.2. Potential Future Integration 15
7. Significant Hazard Past Events 16
8. National Flood Insurance Program 16
8.1. Floodplain Manager 16
8.2. Participation Activities 16
8.2.1. Substantial Damage 16
8.2.2. Substantial Improvement 16
8.3. Repetitive Loss and Severe Repetitive Loss Properties 17
9. Hazard Vulnerability and Impact Assessment 17
9.1. FEMA National Risk Index 23
9.1.1. Expected Annual Loss 24
9.1.2. Social Vulnerability 25
9.1.3. Community Resilience 25
9.1.4. Annualized Frequency 26
10. Hazard Risk Ranking 26
11. Mitigation Actions 29
Appendix A. Hazard Maps 62
Appendix B. Stakeholder and Public Engagement 67
Appendix C. Hazard Risk Assessment Methodology 82

Appendix D. Hazard Risk Ranking Details 90
Appendix E. Plan Adoption 110

1. INTRODUCTION

This Annex details the hazard mitigation elements specific to the City of El Cerrito, a participating jurisdiction to the 2024 Contra Costa County Hazard Mitigation Plan update. This Annex is not intended to be a standalone document but supplements the information contained in **Volume 1 (Planning Area-wide Elements)**. Therefore, all sections of **Volume 1 (Planning Area-wide Elements)** including the planning process, mitigation goals and objectives, hazard identification and risk assessment, mitigation strategy, and plan maintenance apply to and were met by the City of El Cerrito. This Annex provides additional information specific to the City, with a focus on providing additional details on the hazard risk assessment and mitigation strategy (i.e., mitigation actions) for this community.

2. LOCAL PLANNING TEAM

The City of El Cerrito Local Planning Team was comprised of the members listed on **Table 1**.

Table 1. City of El Cerrito Local Planning Team Members

Name	Title	Department
Sean Moss	Planning Manager	City of El Cerrito Community Development
David Ciappara	Fire Captain	City of El Cerrito Fire Department

3. JURISDICTION PROFILE

The City of El Cerrito, incorporated in 1917, is a moderately sized city of 3.9 square miles, located in western Contra Costa County on the south and west facing slopes of the Berkeley Hills, which rise from the Bay Plain to the top of the ridgeline (approximate elevation of 900 feet). The City is approximately 17 miles northeast of San Francisco and 12 miles north of Oakland. It forms part of the highly urbanized area along the eastern shore of San Francisco Bay together with the cities of Albany, Berkeley, and Richmond. El Cerrito is conveniently situated within the San Francisco Bay Area due to its proximity to exceptional mass public transportation systems, small city hospitality within a major urban area, diverse culture, parks, and spectacular vistas of the San Francisco Bay.

The City is traversed by Interstate 80 (Eastshore Freeway) and the BART District's rail system bisects the City with an elevated track and two (2) stations. The two (2) BART stations are near the north (El Cerrito/Del Norte) and south (El Cerrito/Plaza) boundaries of the City. The El Cerrito/Del Norte Station is also a major public mass transit transfer station that provides extensive bus service throughout the San Francisco Bay Area. Both El Cerrito BART Stations are served by multiple bus transportation services which include – AC Transit, WestCAT Transit, Vallejo Transit, and Golden Gate Transit services.

3.1. Population

The City of El Cerrito had a population of 25,583 as of July 1, 2022. Between 2010 and 2020, the population increased by approximately 10.2%; however, a population decrease of 1.5% occurred between 2020 and 2022. **Table 2** shows the City of El Cerrito's population distribution between 2010 and 2022.[1]

[1] United States Census Bureau. (2022). Quick Facts: City of El Cerrito. Retrieved from https://www.census.gov/quickfacts/fact/table/elcerritocitycalifornia/.

Table 2. Population Estimates

Jurisdiction	2010	2020	2022	Population Change *(2010 – 2022)*
City of El Cerrito	23,549	25,962	25,583	8.6%

3.1.1. Underserved Population

The 2023 California State Hazard Mitigation Plan identifies the Centers for Disease Control and Prevention (CDC) Social Vulnerability Index (SVI) as the most appropriate and authoritative dataset to identify areas where efforts can be prioritized to ensure equitable outcomes from mitigation planning and actions.

CDC's SVI combines 16 social factors, within four (4) themes (i.e., socioeconomic status, household characteristics, racial and ethnic minority status, and housing type and transportation), to identify areas of social vulnerability. **Table 3** outlines the SVI information for the City of El Cerrito.

Note: *ArcGIS mapping analysis was performed utilizing Census Tract data by overlaying Census Tracts with the City of El Cerrito planning area boundary. The information outlined in this section includes data from the Census Tracts that intersect the jurisdiction.*

Table 3. Social Vulnerability Index (2020)

Theme	Social Factors	Population	Percent
Socioeconomic Status	People below 150% poverty estimate	3,143	12.1%
	Unemployed *(Civilian 16 years old and older)*	701	2.7%
	Housing Cost Burden	2,515	9.7%
	No High School Diploma	984	3.8%
	No Health Insurance	1,106	4.3%
Household Characteristics	65 years old and older	5,040	19.4%
	17 years and younger	4,475	17.2%
	Civilian with a Disability	2,560	9.9%
	Single-Parent Household	356	1.4%
	English Language Proficiency	1,289	5.0%
Racial and Ethnic Minority Status	• Hispanic or Latino (of any race) • Black or African American • Asian • American Indian or Alaska Native • Native Hawaiian or Pacific Islander • Two or More Races • Other Races	13,679	52.7%

Theme	Social Factors	Population	Percent
Housing Type and Transportation	Multi-Unit Structures	1,288	5.0%
	Mobile Homes	0	0.0%
	Crowding	425	1.6%
	No Vehicle	755	2.9%
	Group Quarters	129	0.5%

3.2. Brief History

In the 1900s, El Cerrito was mostly hills, very few trees, and more cattle than people were in the area. People referred to the area as the town of Rust after its founder Wilhelm F. Rust. The main thoroughfare through the area was San Pablo Avenue with businesses from the County Line near Fairmount Avenue (then called Road 4) to Potrero Avenue (then called Stege Junction). Most of the roads were not paved, which resulted in a lot of dust during the summer and mud during the winter. In 1906, after the San Francisco earthquake and fire, refugees from the San Francisco area moved the other side of the Bay. In 1917, the town of Rust was incorporated as a City and the name was changed to the City of El Cerrito which means little hill in Spanish.

3.3. Governing Body Format

The City of El Cerrito is a general law city organized as a City Council/City Manager form of local municipal government. The City Council consists of five (5) members elected at large for four (4) years, overlapping terms. The Council selects the Mayor from among its members for a one (1) year term. The Mayor and City Council provide community leadership, develop policies to guide the City in delivering services and achieving community goals, and encourage citizen understanding and involvement. The Council Members also serve as the governing body of the El Cerrito Redevelopment Agency.

The City Manager is appointed by the City Council and is responsible for the administration of municipal affairs. All City departments operate under the supervision of the City Manager. Through the City Manager, City staff, using the resources appropriated by the Council in the budget to achieve desired service results in the community, carry out the policies of the Council. The City employs approximately 170 people within five (5) departments – Police Services, Fire Services, Administration, Community Development and Community Services. The City Council also appoints a City Attorney to advise them and City staff on legal affairs, to see that laws are effectively enforced and, when necessary, to defend the City in litigation. The City Council assumes responsibility for the adoption of this Plan and the Fire Department will oversee its implementation.

4. DEVELOPMENT TRENDS

California law requires counties and cities to prepare and adopt a General Pan, a comprehensive long-range plan to guide community development. The General Plan must contain seven (7) state-mandated elements – land use, housing, circulation, safety, open space, conservation, and noise – and may contain additional elements as a jurisdiction sees fit. Additionally, the General Plan must comprise an integrated and internally consistent set of goals, policies, and implementation measures. The City of El Cerrito adopted its General Plan under this State mandate in July 2000. Future growth and development within the City will be managed as identified in the General Plan.

Table 4 summarizes development trends in the performance period since development of the previous hazard mitigation plan and expected future development trends.

Table 4. Recent and Expected Development Trends

Criteria	Response
Has your jurisdiction annexed any land since the development of the previous Hazard Mitigation Plan?	Assessor Parcel Number (APN) #509-110-017: A total of 3,093 square feet have been annexed in order to complete Cerrito Vista Project at 10963 San Pablo Avenue.
If yes, give the estimated area annexed and estimated number of parcels or structures.	N/A
Is your jurisdiction expected to annex any areas during the performance period of this Plan?	No
Has your jurisdiction had any major changes in development over the <u>past</u> five (5) years that have occurred in hazard prone areas?	Yes
If yes, please briefly describe.	There has been an increase in population and development, primarily in the San Pablo Avenue Specific Plan Area (San Pablo Ave corridor). New United States Geological Survey maps for California have greatly increased the liquefaction zone and altered the landslide zone in the City. Additionally, the City lost a permanent senior center facility because the services were relocated elsewhere.
Are any areas targeted for development or major redevelopment in the <u>next</u> five (5) years that will occur in hazard prone areas?	Yes
If yes, please briefly describe.	The City is mostly developed and has small infill projects that would not be considered major projects by larger jurisdictions. El Cerrito is a small City, because of our size these projects are considered major for El Cerrito.
Please provide the number of permits for each hazard area or provide a qualitative description of where development has occurred.	Development has occurred throughout the City during the performance period for this Plan. For those hazards with a clearly defined extent and location, the City cannot estimate specific development impacts. For those hazards with impacts Citywide, it is safe to assume that this new development could be subject to impacts from those hazards. However, it is important to note that all new development was consistent with the City's General Plan policies and municipal code standards and as a result most development has occurred outside of identified hazard zones.

4.1. Changes in Priority

The City of El Cerrito is currently completing an update to the Climate Action and Adaptation Plan. Additionally, mitigation actions from the previous Plan were updated, and a more concerted effort on achieving equitable outcomes for all communities, including underserved communities and socially vulnerable populations, has been implemented.

5. CAPABILITY ASSESSMENT

Federal regulations require hazard mitigation plans to identify goals for reducing long-term vulnerabilities to the identified hazards in the planning area (Section 201.6(c)(3)(i)). A critical step in the development of specific hazard mitigation actions and projects is assessing existing authorities, policies, programs, and resources and capabilities to use or modify local tools to reduce losses and vulnerability from profiled hazards.

A capability assessment was conducted for the City of El Cerrito and participating jurisdictions' authorities, policies, programs, and resources. Goals and mitigation actions were developed using input from this assessment. Information regarding the City's implementation of and continued participation in the National Flood Insurance Program (NFIP) can be found in Section 8 of this Annex.

The Local Planning Team assessed the City's capabilities that can contribute to the reduction of long-term vulnerabilities to hazards. The capabilities include the following categories:

- Planning and Regulatory Capabilities
- Administrative and Technical Capabilities
- Financial Capabilities
- Education and Outreach Capabilities

Additionally, ways to expand on and improve these existing policies and programs to integrate hazard mitigation into the day-to-day activities and programs of the City were considered.

5.1. Planning and Regulatory Capabilities

These include local ordinances, policies, and laws to manage growth and development (e.g., land use plans, capital improvement plans, transportation plans, emergency preparedness and response plans, building codes, and zoning ordinances). The City of El Cerrito will adopt the approved 2024 Contra Costa County Hazard Mitigation Plan into the City's General Plan Safety Element for AB 2140 compliance. **Table 5** contains a list of legal and regulatory capabilities. The description section of each Planning and Regulatory Capability includes a paragraph on expansion, implementation, and improvement.

Table 5. Planning and Regulatory Capabilities

City Code, Title 8: Health and Safety *Includes: Health Regulations, High Hazard Fire Zones, Water Supply, Floodplain Management, Stormwater Management and Discharge Control*			
Title 8 addresses floodplain management. It describes Special Flood Hazard Areas (SFHA) and designates the Building Official as the Floodplain Manager. Title 8 also describes the designation and management of Very High Fire Hazard Severity Zones and requirements therein. This section of the City Code also carries out the conditions in the City's National Pollutant Discharge Elimination System (NPDES) permit that requires effective implementation of appropriate source control and site design measures and stormwater treatment measures for development projects. **Expansion, Implementation, and Improvement:** As the Federal Emergency Management Agency (FEMA) develops new guidance for the National Flood Insurance Program, it will be incorporated into the City Code as appropriate and integrated as updates to this Hazard Mitigation Plan.			
Lead Department	City of El Cerrito Community Development Department	**Hazards Addressed**	Climate Change, Dam and Levee Failure, Flood, Sea Level Rise, Tsunami, Wildfire

City Code, Title 16: Building and Construction *Includes: Building Code, Electrical Code, Plumbing Code, Mechanical Code, Housing Code, House Moving, Grading, Community Preservation, Fire Code, Abatement of Dangerous Buildings Code, Seismic Hazards Identification and Mitigation Program*			
City Building Regulations (incorporates by reference and is based upon the 2022 California Building Code, 2022 California Residential Code, 2022 California Green Building Standards Code, and 2022 California Existing Building Code [all codified in California Code of Regulations, Title 24]); adopted November 17, 2022. Title 16, Chapter 32 addresses minimum standards for structural seismic resistance established primarily to reduce the risk of building damage, injury, and loss of life. **Expansion, Implementation, and Improvement:** The Building and Fire codes will be reviewed based on developing trends in identified hazards and mitigation measures that can make them more effective at preventing losses. They will be updated to comply with the latest International and State building codes.			
Lead Department	City of El Cerrito Community Development Department	**Hazards Addressed**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire
City Code, Title 18: Division of Land			
Title 18 provides subdivision regulations for the City and lot adjustments. This Code addresses the development of groups of residences and commercial property. It describes requirements for transportation, water, and wastewater services. Additionally, it sets limits on residential property density and it includes requirements for soil and water assessments prior to and during the building process. **Expansion, Implementation, and Improvement:** The Divisions of Land Code should be modified and updated to support changes in land use development. It should be implemented to require adequate infrastructure to support residential area populations.			
Lead Department	City of El Cerrito Community Development Department	**Hazards Addressed**	Climate Change, Drought, Earthquake, Flood, Sea Level Rise, Severe Weather, Tsunami, Wildfire
Municipal Code, Title 17: Zoning			
The purpose of this Zoning Ordinance is to implement the City's General Plan and to: A. Enhance and promote the public health, safety, peace, comfort, convenience, and general welfare of the City. B. Provide a guide for the City's physical development and promote the growth of the City in an orderly manner and achieve balanced residential, commercial, and civic uses. C. Promote the safety and ease of movement of people and vehicles on public and private thoroughfares. D. Define duties and powers of administrative bodies and officers concerned with this Zoning Ordinance. **Expansion, Implementation, and Improvement:** The Zoning Code must be modified and updated to reflect changes in development. Zoning Code may be used to address land use regulations that support mitigation actions such as development in wetlands and floodplains and preservation of open space.			
Lead Department	City of El Cerrito Community Development Department	**Hazards Addressed**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire

City General Plan

Includes the following Elements: Land Use, Growth Management, Circulation, Community Image and Design, Economic Development, Public Services and Facilities, Housing, Resource Management, Environment Hazards, Conservation

The purpose of the City General Plan is to express the broad goals and policies, and specific implementation measures, which will guide decisions on future growth, development, and the conservation of resources. The City of El Cerrito's General Plan, adopted in 1999, includes land use and zoning maps. The General Plan includes eight (8) chapters:

- Chapter 1: A Guide to the General Plan (Introduction and Summary)
- Chapter 2: Strategic Approach
- Chapter 3: Planning Background
- Chapter 4: Community Development and Design
- Chapter 5: Transportation and Circulation
- Chapter 6: Public Facilities and Services
- Chapter 7: Resources and Hazards
- Chapter 8: Putting the Plan to Work (Implementation)

Expansion, Implementation, and Improvement: This Hazard Mitigation Plan will be incorporated in the General Plan Safety Element. The City's General Plan will include specific actions that support mitigation throughout the City, and the Safety Element will be closely aligned with this Hazard Mitigation Plan. The opportunity to incorporate additional hazard mitigation and abatement measures will be contemplated for inclusion into the updated General Plan.

Lead Department	City of El Cerrito Community Development Department	**Hazards Addressed**	Climate Change, Drought, Earthquake, Flood, Sea Level Rise, Severe Weather, Tsunami, Wildfire

County Climate Action Plan

The Contra Costa County Climate Action Plan (CAP), adopted in December 2015, is the County's strategic approach to reduce greenhouse gas (GHG) emissions from sources throughout the unincorporated area. The CAP reflects the County's programs and actions to decrease energy use, improve energy efficiency, develop renewable energy, reduce vehicle miles traveled, increase multi-modal travel options, expand green infrastructure, reduce waste, and improve the efficiency of government operations. The City is in the process of developing its own CAP.

Expansion, Implementation, and Improvement: The CAP will be updated in parallel with the General Plan. While the General Plan will provide the long term resiliency framework of goals and policies, the CAP will provide strategic implementation programs to show how the County will reduce GHG emissions in support of the State's adopted reduction targets for 2030 and 2050, reducing GHG emissions 40% below 1990 levels by 2030, with consideration of the State's long term goal to reduce GHG emissions to 80% below 1990 levels by 2050.

Lead Department	Contra Costa County Department of Conservation and Development	**Hazards Addressed**	Climate Change, Drought, Flood, Sea Level Rise, Severe Weather, Wildfire

Contra Costa Hazardous Materials Plan / Hazardous Material Business Plan

Addresses the storage, use, and emergency planning for hazardous materials and extremely hazardous substances in the community and businesses.

Expansion, Implementation, and Improvement: This Hazard Mitigation Plan will support mitigation measures compatible with the County Hazardous Materials Plan to reduce potential hazardous materials releases.

Lead Department	Contra Costa Health Services, Hazardous Materials Program Office; Contra Costa County Fire Protection District	**Hazards Addressed**	Hazardous Materials Incidents

Emergency Operations Plan			
The Emergency Operations Plan (EOP) outlines how the City, its government, stakeholder agencies, community-based organizations (CBO), business community, and residents – coordinate their response to major emergencies and disasters. The EOP identifies operational strategies and plans for managing inherently complex and potentially catastrophic events. This Plan is regularly updated by staff and approved by the City Council. **Expansion, Implementation, and Improvement:** This Hazard Mitigation Plan will be used as an essential tool to update the City EOP. California Office of Emergency Services (Cal OES) requires that EOPs describe applicable hazards as part of the Plan. The latest Hazard Mitigation Plan hazards descriptions will be included. Mitigation actions that are preparedness and response in nature will be analyzed for applicability for inclusion in the description of EOP processes and procedures.			
Lead Department	El Cerrito – Kensington Fire Department	**Hazards Addressed**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire
Capital Improvement Plan			
The Capital Improvement Plan (CIP) provides broad direction for development of City facilities and infrastructure. It describes a strategy to maintain adequate support for the City's communities and commerce. It addresses transportation, greenhouse gases, stormwater, and other environmental factors. **Expansion, Implementation, and Improvement:** The CIP should include mitigation measures that will be funded by the City such as improvements to stormwater collection systems, elevation of roadways at risk for flooding and strengthening of structures.			
Lead Department	City of El Cerrito Public Works	**Hazards Addressed**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire
Continuity of Operations Plan			
The Plan is under development.			
Lead Department	City of El Cerrito – Kensington Fire Department	**Hazards Addressed**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire
Stormwater Control Plan			
The Stormwater Control Plan (SCP) is responsible for ensuring that the City complies with its municipal stormwater NPDES permits. The NPDES Program is mandated by the Federal Clean Water Act and administered in California by the State Water Resources Control Board and the Regional Water Quality Control Boards on behalf of the U.S. Environmental Protection Agency. **Expansion, Implementation, and Improvement:** Mitigation actions in this Hazard Mitigation Plan can inform updates and revisions to the SCP. Watershed protection processes are a useful source of information for developing mitigation activities. This Hazard Mitigation Plan should be aligned with the SCP.			
Lead Department	City of El Cerrito Public Works	**Hazards Addressed**	Flood

Alameda and Contra Costa County Regional Wildfire Prevention Plan			
The Contra Costa Resource Conservation District (CCRCD) and the Alameda City Resource Conservation District (ACRCD) worked jointly with funding from the Coastal Conservancy to develop a Regional Priority Plan (RPP) for Contra Costa and Alameda counties. The goal of the RPP process was to identify regional natural resource concerns that could be exacerbated by catastrophic wildfire and develop projects or other methods to remedy those issues ahead of the next wildfire event. The planning process started in November 2020 and completed in September 2022. **Expansion, Implementation, and Improvement:** This Hazard Mitigation Plan and Regional Wildfire Prevention Plan should be aligned where mitigation actions in this Hazard Mitigation Plan support the goals of the Regional Wildfire Prevention Plan. The wildfire analysis in this Hazard Mitigation Plan can inform updates and revisions to the Wildfire Prevention Plan.			
Lead Department	Contra Costa County Fire Protection District	**Hazards Addressed**	Wildfire
Contra Costa County Community Wildfire Protection Plan			
The Contra Costa County Wildfire Protection Plan (CWPP), updated in 2019, provides an analysis of wildfire hazards and risk in the wildland urban interface (WUI) in Contra Costa County. The Plan follows the standards for CWPPs established by the Federal Healthy Forest Restoration Act. **Expansion, Implementation, and Improvement:** This Hazard Mitigation Plan and County Community Wildfire Protection Plan should be aligned where mitigation actions support the goals of the CWPP. The wildfire analysis in this Hazard Mitigation Plan can inform updates and revisions to the CWPP.			
Lead Department	Contra Costa County Fire Protection District	**Hazards Addressed**	Wildfire

5.2. Administrative and Technical Capabilities

The administrative and technical capabilities include community (i.e., public and private) staff and their skills and tools, which can be used for mitigation planning and implementation. This capability includes engineers, planners, emergency managers, GIS analysts, building inspectors, grant writers, and floodplain managers. Small communities may rely on other government entities, such as counties or special districts, for resources. These capabilities may be used to support mitigation activities. **Table 6** lists administrative and technical capabilities.

Table 6. Administrative and Technical Capabilities

Planners, Engineers, Building Officials, and Code Enforcement	
The planners, engineers, building officials, and code enforcement personnel issue building permits, review plans for new construction and improvements; conduct plan checks; work with architects, engineers, designers, and building owners during pre-construction; inspect all phases of residential and commercial/industrial construction for compliance; enforce municipal code violations. **Expansion and Improvement:** Provide opportunities for continued education to Community Development staff to maintain state of the art knowledge of new code and regulatory requirements.	
Department	City of El Cerrito Community Development Department

Planners, Engineers, Analysts, and General Staff	
The planners, engineers, analysts, and general staff plan future City land use; develop and implement the General Plan, land use regulations through zoning and subdivision codes, and environmental review of development; administer the Community Development Block Grant Program (CDBG), conduct Code Compliance Program with the Building Division; conduct conditional use permits, variances, land subdivision, California Environmental Quality Act (CEQA) review, public hearings, noise permits, and zoning information. **Expansion and Improvement:** Provide opportunities for continued education to Maintenance staff to maintain state-of-the-art knowledge of new code and regulatory requirements.	
Department	City of El Cerrito Community Development Department
Director, Assistant Director, Superintendent, Supervisor, Engineers, Analysts, General Staff	
Directors, assistant directors, superintendents, supervisors, engineers, analysts, and general staff oversee public and private improvements in the public right of way; develop and implement the Capital Improvement Program by providing staff support to the City relative to City streets, sanitary sewer, storm drains, water system facilities, traffic signals, park, and recreational facilities; maintain and upgrade public infrastructure; provide services related to traffic issues; monitors the street lighting system maintained by the City and PG&E; keeps and maintains record drawings of City owned infrastructure; conducts traffic committee meetings with the Police Department; and provides engineering support to other City departments and divisions within the Public Works Department. **Expansion and Improvement:** Provide opportunities for continued education to Public Works staff to maintain state of the art knowledge of new code and regulatory requirements.	
Department	City of El Cerrito Public Works Department
Fire Department – Emergency Services	
The Fire Department serves the role of an Office of Emergency Services for the City. It provides for the coordinated response and recovery from major emergencies and disasters; develop, administer and coordinate the emergency planning preparedness program in conformity with local, State, and Federal requirements; develop emergency management and hazard mitigation plans; provide training to City staff in emergency planning and preparedness; develop, maintain, and coordinate the City Emergency Operations Center (EOC); provide businesses and residents with emergency planning and preparedness material to help reduce the loss of life and property resulting from a disaster; coordinate with City, County, State, and Federal counterparts; prepare emergency management grants; coordinate the efforts of volunteer organizations. **Expansion and Improvement:** Provide training to EOC staff, and other key personnel to better prepare for potential hazards and take action to report them	
Department	El Cerrito-Kensington Fire Department
Fire Department – Community Emergency Response Team (CERT) Training	
Provides free disaster preparedness and Community Emergency Response Team (CERT) training to residents and businesses in the City; provide an organizing framework and support to neighborhood CERT teams, which may volunteer in the event of emergencies and/or major disasters. General education for people and businesses. **Expansion and Improvement:** Include mitigation activities that enhance public awareness of hazards, advertise CERT, and contribute to individual/family preparedness.	
Department	El Cerrito-Kensington Fire Department

Floodplain Administrator	
As a member of the NFIP, the Floodplain Administrator is responsible for collaborating with stakeholders to ensure the Floodplain Management Ordinance is followed within the City. The duties of the Floodplain Administrator are outlined in the Code of Ordinances, 8.35.050. **Expansion and Improvement:** Continue to manage the City's NFIP participation. Support the development of mitigation activities consistent with the best practices for floodplain management.	
Department	City of El Cerrito Public Works Department
Public Information and Community Relations	
The City Manager is responsible for the role and responsibilities typically designated under a city Public Information Officer (PIO). The City Manager provides public and media information regarding the City's disaster response, mitigation, and recovery efforts. In emergencies, the Fire Department may augment and support public information. **Expansion and Improvement:** Continue to use PIOs to promote awareness of this Hazard Mitigation Plan and activities associated with individual mitigation projects as they are implemented.	
Department	City of El Cerrito City Manager; City of El Cerrito Fire Department
Information Technology (IT) and Geographic Information System (GIS)	
Information technology (IT) and Geographic Information Systems (GIS) provide the technical resources and support necessary to operate all of the applications relating to the City's information resources; respond to the service needs to all departments based on Citywide priorities as established by the City Manager; responsible for the training and effective use of all City technology computer hardware, software, and peripherals; provide internal coordination of technology efforts Citywide including substantial interface with all technology vendors to assure cost-effective, secure, and reliable technologies compatible with the long-range needs of the City; provide high-quality spatial data to City departments. **Expansion and Improvement:** Acquire and conduct training for GIS technicians on the latest versions of ArcGIS.	
Department	City of El Cerrito Public Works Department, Engineering Division
Risk Management	
Risk Management provides services to assist City departments in managing their risk of injury to employees, City property, and the public at large; purchase insurance for City departments and act in an advisory capacity with respect to workers' compensation, public liability, City property, and City contracts. **Expansion and Improvement:** Continue to have the Risk Manager provide input to support the analysis of potential losses due to hazards. Update this Hazard Mitigation Plan based on current insurance values.	
Department	City of El Cerrito Human Resources Department
County Flood Control and Water Conservation District	
The Contra Costa County Flood Control and Water Conservation District serves an advisory capacity to the Engineering Division and the Planning Commission relative to drainage and flood control problems.	
Department	Contra Costa County Flood Control and Water Conservation District

5.3. Financial Resources

Table 7 contains a list of financial capabilities available to the City. These financial resources may be used to support mitigation activities based on procedures for each resource.

Table 7. Financial Resources

General Fund	
The General Fund Program funds operations and specific projects. **Expansion and Improvement:** Hazard mitigation projects may be considered during the annual budgeting process for funding from the General Fund.	
Administrator	City of El Cerrito Finance Department; City of El Cerrito City Manager
City Council Administered Special Funds	
Most special revenue funds were established to mitigate the impact of projects approved in certain areas of the City and most funds have been intended for uses that will benefit the quality of life for the communities in which the project is approved and special revenue funds originated. **Expansion and Improvement:** Focus Administered Special Funds on projects that provide mitigation to natural hazards.	
Administrator	City of El Cerrito City Council
National Pollutant Discharge Elimination System	
The National Pollutant Discharge Elimination System (NPDES) is a joint effort of the Planning, Engineering, and Public Works departments through the Contra Costa County Clean Water Program. Since 1993, the City has worked with Contra Costa County Flood Control and Water Conservation District, and 15 other cities within the County to meet federal mandates for minimizing pollutants in stormwater runoff. This revenue is used to fund its pro-rated share of the Clean Water Program's staffing, overhead costs, and local level activities necessary to comply with the joint Municipal Regional Permit (MRP) provisions. **Expansion and Improvement:** Where permissible, the NPDES Fund may be considered during the annual budgeting process for funding mitigation projects.	
Administrator	City of El Cerrito Public Works Department
Community Development Block Grant	
The Community Development Block Grant (CDBG) Program provides funding for eligible senior activities such as in-home care, art classes, counseling, and home-delivered meals. The United States Department of Housing and Urban Development (HUD) also provides Disaster Recovery Assistance in the form of flexible grants to help cities, counties, and states recover from Presidentially Declared Disasters, especially in low income areas, subject to the availability of supplemental appropriations. **Expansion and Improvement:** Where applicable, CDBG should be used to fund mitigation projects that enhance the resiliency of low income and underserved communities.	
Administrator	United States Department of Housing and Urban Development, City of El Cerrito Community Development Department
Hazard Mitigation Grant Program	
The Hazard Mitigation Grant Program (HMPG) provides support for post-disaster mitigation plans and projects. **Expansion and Improvement:** Train staff on notice of intent (NOI) procedures and track opportunities on the Cal OES mitigation website to initiate applications for grant funding.	
Administrator	Federal Emergency Management Agency

Building Resilient Infrastructure and Communities	
Building Resilient Infrastructure and Communities (BRIC) provides support for pre-disaster mitigation plans and projects. **Expansion and Improvement:** Train staff on notice of intent (NOI) procedures and track opportunities on the Cal OES mitigation website to initiate applications for grant funding.	
Administrator	Federal Emergency Management Agency
Flood Mitigation Assistance Grant Program	
The Flood Mitigation Assistance (FMA) Grant Program mitigates structures and infrastructure with repetitive losses. **Expansion and Improvement:** Train staff on notice of intent (NOI) procedures and track opportunities on the California OES mitigation website to initiate applications for grant funding.	
Administrator	Federal Emergency Management Agency

5.4. Education and Outreach Capabilities

Table 8 lists the City's financial and public outreach capabilities. These capabilities include fire safety programs, hazard awareness campaigns, public information, and communications offices. Education and outreach capabilities can be used to inform the public about current and potential mitigation activities.

Table 8. Education and Outreach Resources

City Emergency/Disaster Readiness Website *https://www.el-cerrito.org/572/Get-Ready---Emergency-Preparedness*	
The City's Fire Department website has educational material on numerous programs, including making an emergency plan, stocking supplies, staying informed, and getting involved in community preparedness programs. **Expansion and Improvement:** Provide links to the City and County websites. Post material on social media accounts that provide a link to the appropriate FEMA website page.	
Lead Organization	El Cerrito-Kensington Fire Department
City Social Media Accounts ***Facebook:*** *https://www.facebook.com/cityofelcerrito/* ***Twitter:*** *https://twitter.com/cityofelcerrito* ***Instagram:*** *https://www.instagram.com/cityofelcerrito/* ***Nextdoor:*** *https://nextdoor.com/agency-detail/ca/el-cerrito/city-of-el-cerrito/*	
The City uses its social media accounts to post information to collect input on updating this Hazard Mitigation Plan. These social media accounts can have links to other City webpages that provide details on mitigation projects and activities. They can also provide information and links to County, State and Federal emergency preparedness sites that provide information on individual and family preparedness. **Expansion and Improvement:** Develop a comprehensive program to utilize social media to reach out to communities in the City to provide information on mitigation activities. Conduct an annual survey to solicit input. Provide information and conduct the survey in English and Spanish.	
Lead Organization	City of El Cerrito Information Technology Division

County Public Safety and Emergency Information https://www.contracosta.ca.gov/5435/Public-Safety-Emergency-Info	
Provides resources and links for public safety and emergency information in Contra Costa County. **Expansion and Improvement:** Provide additional links to other organizations such as FEMA and PG&E.	
Lead Organization	Contra Costa County Office of Emergency Services
County Community Emergency Response Team Coalition	
The CERT Program is a 20-hour all risk, all hazard training offered by the County's Fire Department. This valuable course is designed to help you protect yourself, your family, your neighbors, and your neighborhood before, during, and after an emergency. **Expansion and Improvement:** Conduct coordinated training and exercises with all County CERTs to improve interoperability.	
Lead Organization	Contra Costa County Cities Citizen Corps
Community Warning System	
The Community Warning System (CWS) can alert residents and businesses within Contra Costa County that are impacted by or are in danger of being impacted by an emergency. The CWS message will include basic information about the incident and what specific protective actions (e.g., shelter in place, lockdown, evacuate, avoid the area) are necessary for life safety and health. **Expansion and Improvement:** Coordinate community evacuation drills using the CWS to implement the exercise. Conduct post exercise information fairs at evacuation collection points.	
Lead Organization	Contra Costa Sheriff's Office

6. HAZARD MITIGATION PLAN INTEGRATION

The information on hazards, risk, vulnerability, and mitigation contained in this Hazard Mitigation Plan is based on the best available data at the time of the Plan update. Plan integration consists of the incorporation of hazard mitigation into other relevant planning mechanisms (e.g., general planning and capital improvement planning). It includes the integration of natural hazard information and mitigation policies, principles, and actions into local planning mechanisms and vice versa. Additionally, plan integration is achieved though the involvement of key staff and community officials in collaborative hazard mitigation planning. This section describes the City's process for integrating information from this Hazard Mitigation Plan into other planning mechanisms.

6.1. Past Plan Integration

In the performance period since the adoption of the previous Hazard Mitigation Plan, City of El Cerrito made progress on integrating components of the hazard mitigation strategy (e.g., goals, objectives, and actions) into the planning initiatives listed in **Table 9**.

Table 9. Past Plan Integration

Planning Initiative	Description
Capital Improvement Plan	The Capital Improvement Plan should continue to utilize flexibility in the CIP to incorporate mitigation measures in planned projects and the project evaluation criteria which includes public health and safety, regulatory compliance, and grant funding requirements.

Planning Initiative	Description
Building Code and Fire Code	The City's adoption of the 2016 California Building and Fire codes incorporated local modifications to account for the climatic, topographic, and geographic conditions that exist in the City.
City General Plan	Upon each revision of the Housing Element or the Hazard Mitigation Plan, the Safety, Services, and Infrastructure elements are revised. The Hazard Mitigation Plan is utilized to identify new information that was not available during the previous revision of the General Plan, relating to hazards such as geologic and seismic, fire, hazardous materials incidents, flood control, and impacts from climate change.
City Climate Action Plan	The strategies and actions in the City's Climate Action Plan (CAP), updated in 2013, integrate with the Hazard Mitigation Plan. The City's CAP includes projects for reducing GHG emissions and adapting to likely impacts of climate change. These projects were reviewed to identify cross-planning initiates that serve both adaptation and mitigation objectives.

6.2. Potential Future Integration

As the Hazard Mitigation Plan is implemented, the City of El Cerrito will use information from the Plan as the best available science and data on hazards. The capability assessment presented in Section 5 of this Annex identifies codes, plans, and programs that provide opportunities for integration. The Citywide and local action plans developed for this Hazard Mitigation Plan are related to plan integration. The capability assessment identified plans and programs, listed in **Table 10**, that do not currently integrate goals and recommendations of this Plan but provide opportunities to do so in the future.

Table 10. Potential Future Integration

Planning Initiative	Description
Zoning Code	Mitigation actions and the hazard risk assessment in this Hazard Mitigation Plan can inform updates and revisions to the Zoning Code. The City of El Cerrito is committed to updating its Zoning code at least once every two (2) years to make changes that further the goals of health and safety.
City General Plan	This Hazard Mitigation Plan will be incorporated in the next update of the General Plan. The opportunity to incorporate additional hazard mitigation and abatement measures will be contemplated for inclusion. Furthermore, this Hazard Mitigation Plan will be utilized to identify new information that was not available during the previous revision of the General Plan, relating to hazards (i.e., flood and fire), and climate adaptation and resiliency strategies.
Capital Improvement Plan	The City will continue to ensure consistency between this Hazard Mitigation Plan and future updates of the Capital Improvement Plan. The Hazard Mitigation Plan may identify new possible funding sources for capital improvement projects and may result in modifications to proposed projects based on results of the risk assessment.

The City's Local Planning Team will identify all relevant planning initiatives that are scheduled to be updated in the next year and during the annual update process of the Hazard Mitigation Plan. Additionally, opportunities to integrate key elements of the Hazard Mitigation Plan, specifically any relevant strategies, into the planning initiatives will be identified by the Local Planning Team. Mitigation actions were identified to promote plan integration in future revisions of this Plan.

7. SIGNIFICANT HAZARD PAST EVENTS

A complete risk assessment, including past incidents, for each identified hazard of concern can be found in **Volume 1 (Planning Area-wide Elements)** of this Plan.

8. NATIONAL FLOOD INSURANCE PROGRAM

The City of El Cerrito is a member of the National Flood Insurance Program (NFIP) but has chosen to not participate in the NFIP's Community Rating System (CRS). The City's NFIP participation information is listed in **Table 11**.

Table 11. NFIP Participation Information

CID	Community Name	NFIP Participation Date	Current Effective FIRM Date	CRS Entry Date	CRS Current Effective Date	CRS Class
065027	City of El Cerrito	6/28/1974	3/21/2017	N/A	N/A	N/A

8.1. Floodplain Manager

As an NFIP participating jurisdiction, the City of El Cerrito has a designated Floodplain Manager that is charged with enforcing floodplain regulations, routinely monitoring the floodplains, and providing community assistance such as encouraging owners to maintain flood insurance. The City's Floodplain Manager information is listed in **Table 12**.

Table 12. Floodplain Manager

Jurisdiction	Department	Name	Title	Phone Number
City of El Cerrito	Building	Raylee Glasser	Building Official	(510) 215-4365

8.2. Participation Activities

The City of El Cerrito NFIP participation activities over the last five (5) years include the following:

- Provides the following services – permit review, GIS, inspections, and engineering capability.
- The City educates private owners and other stakeholders about the importance of flood insurance through public outreach events, workshops, and/or seminars.
- Enforces local floodplain regulations and monitors compliance.
- Floodplain management regulations meet or exceed FEMA or State minimum requirements.

8.2.1. Substantial Damage

Substantial damage means damage of any origin sustained by a structure by which the cost of restoring the structure to its before damaged condition would equal or exceed 50% of the market value of the structure before the damage occurred. *(Municipal Code Title 8, Chapter 8.35 – Floodplain Management)*

8.2.2. Substantial Improvement

Substantial improvement means any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50% of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred *substantial damage*, regardless of the actual repair work performed. The term does not, however, include either:

- Any project for improvement of a structure to correct existing violations or state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions.
- Any alteration of a historic structure, provided that the alteration will not preclude the structure's continued designation as a historic structure. *(Municipal Code Title 8, Chapter 8.35 – Floodplain Management)*

8.3. Repetitive Loss and Severe Repetitive Loss Properties

The Federal Emergency Management Agency (FEMA) defines a Repetitive Loss property as an NFIP insured structure with two (2) or more claims of more than $1,000 each within any rolling 10-year period, since 1978.[2]

A Severe Repetitive Loss property is defined by FEMA as any NFIP insured structure for which either of the following is true when at least two (2) of the claims are within 10 years of each other (claims made within 10 days will be counted as one (1) claim):[3]

- That has incurred flood related damage for which four (4) or more separate claims payments have been made, with the amount of each claim (including buildings and contents payments) exceeding $5,000, and with the cumulative amount of such claims exceeding $20,000.
- For which at least two (2) separate claims payments (building payments only) have been made under such coverage, with the cumulative amount of such claims exceeding the market value of the building.

Repetitive loss records from the City of El Cerrito are listed in **Table 13**.

Table 13. Repetitive Loss Properties

Jurisdiction	Repetitive Loss Properties	Severe Repetitive Loss Properties	Mitigated Properties
City of El Cerrito	3 *(**2** Single Family; **1** Residential (2, 3, or 4 units) Non-Condo Building)*	0	0

9. HAZARD VULNERABILITY AND IMPACT ASSESSMENT

Exposure and vulnerability to certain hazards affect the entire County and others are geographically defined. Although the entire County may be vulnerable to these hazards, their impacts may vary based on existing community conditions (e.g., underserved, or functional access needs populations may be more susceptible based on certain conditions, vulnerabilities, or needs).

The Local Planning Team identified ***unique vulnerabilities and impacts*** to the following natural hazards, based on the hazards profiled in **Volume 1 (Planning Area-wide Elements)**.

- Climate Change

[2] Federal Emergency Management Agency. (2020). Repetitive Loss Structure. Retrieved from https://www.fema.gov/node/405233.
[3] Federal Emergency Management Agency, National Flood Insurance Program. (2022). Flood Insurance Manual: Risk Rating 2.0: Equity in Action Edition. Retrieved from https://www.fema.gov/sites/default/files/documents/fema_nfip-flood-insurance-full-manual_102022.pdf.

- Drought
- Earthquake
- Flood *(riverine/creek, urban/flash flood)*
- Landslide
- Severe Weather *(heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, tornado)*
- Wildfire

It was determined that the planning area did not have unique vulnerabilities and impacts to the following natural hazards; rather, its vulnerability and impacts are consistent with those experienced throughout the County.

- Dam and Levee Failure
- Sea Level Rise
- Tsunami

Note: Severe weather and flooding are profiled as the two (2) hazards. However, in an effort to have a more thorough risk assessment, the sub hazards (i.e., heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, tornado, riverine/creek flooding, and urban/flash flooding) were ranked individually. The hazard risk assessment methodology can be found in **Appendix C** of this Annex.

Table 14 provides information on several key vulnerabilities and impacts for the City of El Cerrito and only addresses the hazards that are relevant and unique to the jurisdiction. A complete risk assessment for each identified hazard of concern is in **Volume 1 (Planning Area-wide Elements)** of this Plan. Hazard mapping can be found in **Appendix A** of this Annex.

Table 14. Hazard Vulnerability and Impact Assessment

Hazards	Vulnerabilities and Impacts
Climate Change	The City has a large senior (65 years old and over) population which is more susceptible to heat wave/extreme heat events, which are increasing in frequency and severity due to climate change. The physiology of seniors makes them especially vulnerable to the health effects of extreme heat.
Dam and Levee Failure	The Local Planning Team determined that the City does not have unique vulnerabilities and impacts to dam and levee failures; rather, the City's vulnerability and impacts are consistent with those experienced throughout the County.
Drought	A large hillside natural area is located centrally and drying of the vegetation fuels caused by periods of drought increase the vulnerabilities to wildfire. Proximity to residential areas would lead to devastating losses of lives and property. Individuals with pre-existing health conditions (e.g., cardiovascular diseases, respiratory conditions) are uniquely vulnerable to drought events because their conditions can be exacerbated during drought events. Additionally, outdoor workers (e.g., construction and recreation workers) are disproportionately impacted by the extreme temperatures and poor air quality that accompany drought events.

Hazards	Vulnerabilities and Impacts
Earthquake	The Hayward Fault runs directly through a residential area and movement would destroy thousands of homes. Additionally, the City's Community Center (designated as a disaster shelter) and fire stations are not seismically reinforced and prone to collapse. There is an increased potential for movement of active landslide areas in the event of a moderate earthquake. Several neighborhoods in the City have one (1) ingress and egress. These communities with a single access road are vulnerable during an earthquake event because if the roadway becomes impassible, the population will become isolated from the community and emergency services may not be able to reach these communities in a timely manner.
Flood *(urban/flash flood, riverine/creek)*	The City is susceptible to flooding challenges due to a combination of hillside topography, integrated creeks, and poor drainage throughout the entire City. Several neighborhoods in the City have one (1) ingress and egress. These communities with a single access road are vulnerable during a flood event because if the roadway becomes impassible, the population will become isolated from the community and emergency services may not be able to reach these communities in a timely manner.
Landslides	Previously mapped landslide areas near Moeser Lane, Terrace Avenue, and Arlington Boulevard may have access and evacuation issues, and a significant landslide could result in life safety issues and property loss. Several neighborhoods in the City have one (1) ingress and egress. These communities with a single access road are vulnerable during a landslide event because if the roadway becomes impassible, the population will become isolated from the community and emergency services may not be able to reach these communities in a timely manner.
Sea Level Rise	The Local Planning Team determined that the City does not have unique vulnerabilities and impacts to sea level rise; rather, the City's vulnerability and impacts are consistent with those experienced throughout the County.
Severe Weather *(heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, tornado)*	There is great potential for falling trees in dense residential areas due to severe weather. This would adversely affect above ground utilities and cause hardships for the senior population in terms of access and evacuation, and daily activities. Strong winds/damaging winds and heat wave/extreme heat events can cause power outages which can affect those that are electrically dependent. Furthermore, heat wave/extreme heat events can uniquely impact seniors and residents with access and functional needs who do not have air conditioning and cannot access a local cooling center. Additionally, individuals with chronic illnesses may be taking medication that can reduce their body's ability to maintain safe internal temperatures. This population includes those with long term or permanent health conditions that can be exacerbated by heat wave/extreme heat conditions. Additionally, there will also be flooding challenges due to a combination of hillside topography, integrated creeks, and poor drainage throughout the City. Several neighborhoods in the City have one (1) ingress and egress. These communities with a single access road are vulnerable during a flood event, as result of heavy rainfall, because if the roadway becomes impassible, the population will become isolated from the community and emergency services may not be able to reach these communities in a timely manner.

Hazards	Vulnerabilities and Impacts
Tsunami	The Local Planning Team determined that the City does not have unique vulnerabilities and impacts to tsunamis; rather, the City's vulnerability and impacts are consistent with those experienced throughout the County.
Wildfire	There is an increased risk due to the proximity to high fuel load of Wildcat Canyon, especially if Diablo wind driven fires originate within this open space. Approximately 33.3% of the City is located within the Very High Fire Hazard Severity Zone. Dense vegetation fuel loads are located centrally within City limits (Hillside Natural Area). Should a large-scale fire driven by Diablo winds occur, the effects would be devastating loss of life and property. Narrow roadways and varying topographic features could negatively impact evacuation. Approximately 35% of the City's population are seniors. The senior population, especially those with access and functional needs, may have physical limitations that make it harder to evacuate in the event of a wildfire evacuation. Additionally, communities with a single access road are vulnerable during a wildfire event because if the roadway becomes impassible, the population may be unable to evacuate and become isolated from the community, and emergency services may not be able to reach these communities in a timely manner.
Active Shooter Incidents	The Local Planning Team determined that the City does not have unique vulnerabilities and impacts to active shooter incidents; rather, the City's vulnerability and impacts are consistent with those experienced throughout the County.
Cybersecurity Threats	City servers are vulnerable to security breaches.
Hazardous Materials Incidents	The City's pool facility contains a large supply of chlorine, and the entire City is in close proximity to the Chevron Refinery in Richmond. A chemical release would adversely affect air quality, impacting the health and well-being of all, especially very young, elderly, and those with respiratory issues.
Terrorism (Weapons of Mass Destruction)	Potential targets of terrorism intended to disrupt the electrical grid at the PG&E substation located in El Cerrito would have a cascading impact for the City. There is the potential for transportation disruption, mass casualty, and terrorism related incidents at the two (2) BART stations within City limits.
Utility Interruptions	All electrical utilities are above ground (i.e., transmission and private property service lines) and are, therefore, more susceptible to disasters of any kind. Additionally, vehicles parked indoors, and electric parking lifts have the potential for entrapment or inaccessibility should electricity be interrupted.

The City evaluated whether vulnerability and impact in hazard prone areas had increased, decreased, or remained the same for each natural hazard identified in this Hazard Mitigation Plan. Climate change, changes in population, infrastructure expansion, and economic shifts that can affect vulnerability were considered. For example, if planned development is in an identified hazard areas or is not built to the updated building codes, it may increase the community's vulnerability to future hazards and disasters. On the other hand, if development occurred with mitigation practices in place, the vulnerability may have remained the same or decreased. Additionally, shifting demographics (e.g., underserved population) were taken into consideration.

Table 15 outlines if climate change has increased or decreased the City's vulnerability (i.e., exposure) and impact to each natural hazard over the past five (5) years, and the effect of climate change in the future probability of occurrence and impacts from each natural hazard.

Table 15. Climate Change Current and Future Vulnerability and Impact

Hazard	Vulnerability and Impact
Current Vulnerability and Impact	
Climate Change	Increased
Dam and Levee Failure	Remained the Same
Drought	Increased
Earthquake	Remained the Same
Flood *(urban/flash flood, riverine/creek)*	Increased
Landslide	Increased
Sea Level Rise	Remained the Same
Severe Weather *(heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, tornado)*	Increased
Tsunami	Remained the Same
Wildfire	Increased
Future Vulnerability and Impact	
Climate Change	Increase
Dam and Levee Failure	No Change is Anticipated
Drought	Increase
Earthquake	No Change is Anticipated
Flood *(urban/flash flood, riverine/creek)*	Increase
Landslide	Increase
Sea Level Rise	No Change is Anticipated
Severe Weather *(heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, tornado)*	Increase
Tsunami	No Change is Anticipated
Wildfire	Increase

Table 16 outlines if changes in population within the City over the past five (5) years have increased or decreased the vulnerability (i.e., exposure) and impact to these natural hazards, and the anticipated effects changes in population may have on the future probability of occurrence and impacts from these natural hazards.

Table 16. Changes in Population Current and Future Vulnerability and Impact

Hazard	Vulnerability and Impact
Current Vulnerability and Impact	
Climate Change	Remained the Same
Dam and Levee Failure	Remained the Same
Drought	Remained the Same

Hazard	Vulnerability and Impact
Earthquake	Remained the Same
Flood *(urban/flash flood, riverine/creek)*	Remained the Same
Landslide	Remained the Same
Sea Level Rise	Remained the Same
Severe Weather *(heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, tornado)*	Increased
Tsunami	Remained the Same
Wildfire	Remained the Same
Future Vulnerability and Impact	
Climate Change	No Change is Anticipated
Dam and Levee Failure	No Change is Anticipated
Drought	No Change is Anticipated
Earthquake	No Change is Anticipated
Flood *(urban/flash flood, riverine/creek)*	No Change is Anticipated
Landslide	No Change is Anticipated
Sea Level Rise	No Change is Anticipated
Severe Weather *(heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, tornado)*	Increase
Tsunami	No Change is Anticipated
Wildfire	No Change is Anticipated

Table 17 outlines if development over the past five (5) years has increased or decreased the jurisdiction's vulnerability (i.e., exposure) and impact to these natural hazards, and the anticipated effects changes in development may have on the future probability of occurrence and impacts from these natural hazards.

Table 17. Changes in Development Current and Future Vulnerability and Impact

Hazard	Vulnerability and Impact
Current Vulnerability and Impact	
Climate Change	Remained the Same
Dam and Levee Failure	Remained the Same
Drought	Remained the Same
Earthquake	Remained the Same
Flood *(urban/flash flood, riverine/creek)*	Remained the Same
Landslide	Increased
Sea Level Rise	Remained the Same
Severe Weather *(heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, tornado)*	Remained the Same
Tsunami	Remained the Same

Hazard	Vulnerability and Impact
Wildfire	Remained the Same
Future Vulnerability and Impact	
Climate Change	No Change is Anticipated
Dam and Levee Failure	No Change is Anticipated
Drought	No Change is Anticipated
Earthquake	Increase
Flood *(urban/flash flood, riverine/creek)*	No Change is Anticipated
Landslide	Increase
Sea Level Rise	No Change is Anticipated
Severe Weather *(heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, tornado)*	No Change is Anticipated
Tsunami	No Change is Anticipated
Wildfire	No Change is Anticipated

The City anticipates future major assets may be exposed or vulnerable to any of the natural hazards identified in this Hazard Mitigation Plan. **Table 18** outlines the major assets the City expects may be exposed or vulnerable.

Table 18. Vulnerable Assets

Hazard	Asset
Drought, Flood, Heat Wave/Extreme Heat, Heavy Rainfall, Landslide, Sea Level Rise, Wildfire	New residents including underserved individuals and socially vulnerable individuals. Although no major development is anticipated any new construction in areas prone to flooding, landslides, sea level rise, and wildfires could be vulnerable.

Refer to **Appendix C** and **Appendix D** of this Annex for the hazard risk assessment methodology and jurisdiction specific details, which includes the vulnerability and impacts to population and life safety, underserved/equity, property damage, future development, and climate change.

9.1. FEMA National Risk Index

In the National Risk Index (NRI), risk is defined as the potential for negative impacts as a result of a natural hazard. The Risk Index is based on three (3) components – a natural hazards component (Expected Annual Loss), a consequence enhancing component (Social Vulnerability), and a consequence reduction component (Community Resilience). Using these components, the composite and hazard type Risk Index values are calculated for each community (county and Census Tract). Risk Index values form an absolute basis for measuring Risk within the NRI and are used to generate Risk Index percentiles and ratings across communities.[4] **Table 19** illustrates the Risk Index rating and score for the City of El Cerrito.

[4] Federal Emergency Management Agency. (2023). Determining Risk. Retrieved from https://hazards.fema.gov/nri/determining-risk.

Note: *ArcGIS mapping analysis was performed utilizing Census Tract data by overlaying Census Tracts with the City of El Cerrito planning area boundary. The information outlined in this section includes data from the Census Tracts that intersect the jurisdiction.*

Table 19. Risk Index Score (FEMA National Risk Index)

Jurisdiction	Rating	Score
City of El Cerrito	Very High	75.4
Risk Index scores are calculated using an equation that combines scores for Expected Annual Loss due to natural hazards, Social Vulnerability and Community Resilience (Expected Annual Loss x Social Vulnerability / Community Resilience = Risk Index).		

9.1.1. Expected Annual Loss

The FEMA NRI Expected Annual Loss (EAL), the natural hazards component of the NRI, represents the average economic loss in dollars resulting from natural hazards each year. It is calculated for each hazard type and quantifies loss for relevant consequence types – buildings, people, and agriculture. The EAL score and rating represent a community's relative level of expected losses each year when compared to all other communities at the same level. Since the score is associated to a community's risk; the higher EAL score results in a higher Risk Index score.[5] **Table 20** illustrates each hazard EAL for the City of El Cerrito.

Table 20. Expected Annual Loss *(FEMA National Risk Index)*

Hazard	Population Equivalence	Building Value	Agriculture Value	Total Expected Annual Loss	Expected Annual Loss Score	Rating
Coastal Flooding *(Sea Level Rise)*	$3	$73	n/a	$76	8.0	Very Low
Drought	n/a	n/a	$0	$0	0.0	No Expected Annual Losses
Earthquake	$428,211	$972,499	n/a	$1.4 Million	94.3	Very High
Hail *(Severe Weather)*	$13	$52	$0	$65	13.0	Very Low
Heat Wave *(Severe Weather)*	$1,727	$0	$0	$1,727	27.8	Relatively Low
Landslide	$39	$263	n/a	$302	45.2	Relatively Moderate
Riverine Flooding *(Flood)*	$13,489	$5,822	$0	$19,311	9.2	Very Low
Strong Winds *(Severe Weather)*	$32	$11	$0	$43	3.5	Very Low
Tornado *(Severe Weather)*	$542	$1,329	$0	$1,870	5.7	Very Low
Tsunami	$25	$57	n/a	$82	9.6	Very Low

[5] Federal Emergency Management Agency. (2023). Expected Annual Loss. Retrieved from https://hazards.fema.gov/nri/expected-annual-loss.

Hazard	Population Equivalence	Building Value	Agriculture Value	Total Expected Annual Loss	Expected Annual Loss Score	Rating
Wildfire	$43	$2,048	$0	$2,092	33.1	Relatively Low
Expected annual loss scores are calculated utilizing an equation that combines values for exposure, annualized frequency, and historic loss ratios (Expected Annual Loss = Exposure x Annualized Frequency x Historic Loss Ratio).						

An EAL score and rating is calculated independently for each consequence type (i.e., buildings, population, and agriculture) for each county and Census Tract. The population EAL is measured in fatalities and injuries while the building and agriculture values are measured in dollars. However, for consistency in the unit of measurement, the population EAL was monetized into population equivalence using a value of statistical life (VSL) approach where each fatality or 10 injuries is treated as $11.6 Million of economic loss.

9.1.2. Social Vulnerability

Social vulnerability, the consequence enhancing risk component of the NRI, measures the susceptibility of social groups to the adverse impacts of natural hazards, including disproportionate death, injury, loss, or disruption of livelihood. The Social Vulnerability score and rating represent the relative level of a community's social vulnerability compared to all other communities at the same level. A higher Social Vulnerability score results in a higher Risk Index score.[6] **Table 21** illustrates the Social Vulnerability rating and score for City of El Cerrito.

Table 21. Social Vulnerability *(FEMA National Risk Index)*

Jurisdiction	Rating	Score
City of El Cerrito	Relatively Low	34.3
Social Vulnerability is measured using the Social Vulnerability Index (SoVI) published by the University of South Carolina's Hazards and Vulnerability Research Institute (HVRI).		

9.1.3. Community Resilience

Community resilience, the consequence reduction risk component, measures the ability of a community to prepare for anticipated natural hazards, adapt to changing conditions, and withstand and recover rapidly from disruptions. The Community Resilience score and rating represent the relative level of a community's resilience compared to all other communities at the same level. Since the score is inversely proportional to a community's risk; the higher Community Resilience score results in a lower Risk Index score.[7] **Table 22** illustrates the Community Resilience rating and score for the City of El Cerrito.

Table 22. Community Resilience *(FEMA National Risk Index)*

Jurisdiction	Rating	Score
City of El Cerrito	Relatively High	66.4
Community Resilience is measured using the Baseline Resilience Indicators for Communities (HVRI BRIC) published by the University of South Carolina's Hazards and Vulnerability Research Institute (HVRI).		

[6] Federal Emergency Management Agency. (2023). Social Vulnerability. Retrieved from https://hazards.fema.gov/nri/social-vulnerability.
[7] Federal Emergency Management Agency. (2023). Community Resilience. Retrieved from https://hazards.fema.gov/nri/community-resilience.

9.1.4. Annualized Frequency

Annualized frequency is defined as the expected frequency or probability of a hazard occurrence per year. It is a natural hazard incidence factor for Expected Annual Loss, the natural hazards component of the National Risk Index. A higher annualized frequency value results in higher Expected Annual Loss and Risk Index scores. The annualized frequency is derived from either the number of recorded hazard occurrences each year over a given period or the modeled probability of a hazard occurrence each year (e.g., earthquake).[8] **Table 23** outlines the annualized frequency for each hazard, based on FEMA NRI data, for the City of El Cerrito.

Table 23. Hazard Annualized Frequency *(FEMA National Risk Index)*

Hazard	Period of Record	Events on Record	Annualized Frequency
Coastal Flooding *(Sea Level Rise)*	Various datasets	n/a	0.0 events per year
Drought	22 years	992	45.1 events per year
Earthquake	2021 dataset	n/a	0.010% chance per year
Hail *(Severe Weather)*	16 years	1	0.0 events per year
Heat Wave *(Severe Weather)*	12 years	8	0.5 events per year
Landslide	24 years	0	0.0 events per year
Riverine Flooding *(Flood)*	34 years	31	0.1 events per year
Strong Winds *(Severe Weather)*	34 years	2	0.0 events per year
Tornado *(Severe Weather)*	72 years	0	0.0 events per year
Tsunami	222 years	0	0.0 events per year
Wildfire	2021 dataset	n/a	0.0% events per year

10. HAZARD RISK RANKING

Table 24 presents the local hazard ranking for the City of El Cerrito of all hazards of concern listed in **Volume 1 (Planning Area-wide Elements)** of this Plan. This ranking summarizes how hazards vary for this jurisdiction. As described in detail in **Volume 1 (Planning Area-wide Elements)** and **Appendix C** of this Annex, the ranking process involves an assessment of the likelihood of occurrence for each hazard, along with its potential impacts on people, property, and the economy. For further details on how the probability, extent, vulnerability, and impact factors in **Table 24** were calculated, please refer to **Appendix D** of this Annex.

It is important to note that the sub hazards for severe weather hazards (i.e., heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, and tornado) and flood hazards (i.e., riverine/creek flooding and urban/flash flooding) were individually ranked in the hazard risk ranking; however, flood and severe weather are each considered as the main hazard throughout this Annex and **Volume 1 (Planning Area-wide Elements)**.

[8] Federal Emergency Management Agency. (2023). Annualized Frequency. Retrieved from https://hazards.fema.gov/nri/annualized-frequency.

Table 24. Hazard Risk Ranking

Hazard Event	Probability Factor	Sum of Weighted Extent Factors	Sum of Weighted Vulnerability Factors	Sum of Weighted Impact Factors	Consequence Score	Total Risk Score *(Probability x Consequence)*
Earthquake	2	18	17	36	71	68
Wildfire	2	18	17	31	66	63
Landslide	3	9	9	22	40	59
Heavy Rainfall *(Severe Weather)*	3	9	14	15	38	56
Flood (Urban/Flash Flood)	2	15	12	29	56	55
Strong Winds/ Damaging Winds *(Severe Weather)*	3	9	11	16	36	54
Severe Thunderstorm *(Severe Weather)*	3	6	16	14	36	54
Utility Interruptions	3	9	7	18	34	51
Heat Wave/Extreme Heat	3	9	10	15	34	51
Drought	2	18	12	20	50	50
Flood (Riverine/Creek)	2	12	7	29	48	48
Hazardous Materials Incidents	2	15	9	16	40	41
Climate Change	2	9	12	15	36	38
Cybersecurity Threats	2	12	7	13	32	34
Active Shooter Incidents	2	9	5	15	29	32
Terrorism (Weapons of Mass Destruction)	1	18	11	27	56	31
Dam and Levee Failure	1	18	6	31	55	30
Sea Level Rise	2	6	6	12	24	27
Tornado *(Severe Weather)*	1	6	6	14	26	16

Hazard Event	Probability Factor	Sum of Weighted Extent Factors	Sum of Weighted Vulnerability Factors	Sum of Weighted Impact Factors	Consequence Score	Total Risk Score *(Probability x Consequence)*
Tsunami	1	6	6	13	25	15

Consequence: *Sum of all weighted factors.*
Extent: *Sum of the weighted Extent factors.*
Vulnerability: *Sum of the weighted Vulnerability factors.*
Impact: *Sum of the weighted Impact factors.*
Total Risk Score* *= Probability x Consequence*
** Normalized to 100*

Total Risk Score Legend

Classification	Probability Factor	Extent	Vulnerability	Impact	Consequence Score	Total Risk Score
Low (L)	1	0 – 6	0 – 6	0 – 12	0 – 24	0 – 24
Medium (M)	2	7 – 12	7 – 12	13 – 26	25 – 50	25 – 54
High (H)	3	13 – 18	13 – 18	27 – 39	51 – 75	55 and above

*The **legend**—specifically the assignment of low, medium, and high—provides an additional means to qualitatively assess the probability factor, sum of weighted factors, and the total risk scores for each hazard. The **Consequence Score** represents the sum of the Extent, Vulnerability, and Impact Factors. The **Total Risk Score** is a measure of Probability and Consequence.*

11. MITIGATION ACTIONS

This section includes the mitigation actions that were developed to address identified risks and vulnerabilities to hazards identified in this Plan. This Plan serves only to recommend mitigation measures based on the potential for risk reduction and available funding. Implementation of mitigation actions is dependent on risk reduction priorities, feasibility, and available funding. It is also dependent on the cooperation and support of the jurisdiction and/or department responsible for each action item.

The City of El Cerrito agreed upon **31** mitigation actions that apply to the jurisdiction's properties where they have jurisdictional responsibility and authority. One (1) mitigation action was completed. A summary of the City's mitigation actions status is listed in **Table 25**.

Table 25. City of El Cerrito Mitigation Actions Summary

Status		Mitigation Action Total	
Ongoing		21	
In Progress/In Work		7	
Not Started		1	
Delayed/Deferred		1	
New		1	
TOTAL		**31**	
Completed		1	
Deleted/No Longer Needed		0	
Mitigation Actions per Hazard			
Climate Change	20	Landslide	20
Dam and Levee Failure	19	Sea Level Rise	19
Drought	19	Severe Weather	21
Earthquake	21	Tsunami	19
Flood	24	Wildfire	25

These shared actions, some of which address all hazards, help to meet the following requirements:

- Does the Plan identify and analyze a comprehensive range of specific mitigation actions and projects for each jurisdiction being considered to reduce the effects of hazards, with emphasis on new and existing buildings and infrastructure?
- Does the Plan include one (1) or more action(s) per jurisdiction for each hazard identified within the risk assessment?

A detailed explanation of the Mitigation Strategy can be found in Chapter 5 of **Volume 1 (Planning Area-wide Elements)**.

Mitigation Action	Where appropriate, support retrofitting or relocation of structures in high hazard areas, prioritizing structures that have experienced repetitive losses.				
Action Number	EC-1	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	Medium
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 4, 5 **Objectives:** 1, 4, 7, 9, 12, 14, 15, 17	**Hazard(s) Mitigated**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		High			
Lead Agency / Organization	City of El Cerrito Community Development (Building Division)		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Short Term		**Estimated Cost**	High	
Potential Funding Source	HMGP, FMA, BRIC		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	N/A	
Implementation Priority	Medium	**Integration Ideas** *(Optional)*			

Mitigation Action	Integrate the Hazard Mitigation Plan into other City plans, ordinances, and programs that dictate land use decisions in the community, including the General Plan.				
Action Number	EC-2	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	High
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 4, 5 **Objectives:** 1, 4, 5, 7, 11, 12, 14, 17	**Hazard(s) Mitigated**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Medium			
Lead Agency / Organization	City of El Cerrito Community Development		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Low	
Potential Funding Source	Local Budgeted Funds		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	High	**Integration Ideas** *(Optional)*			

Mitigation Action	Actively participate in the Hazard Mitigation Plan maintenance protocols outlined in Volume 1 of the Contra Costa County Hazard Mitigation Plan.				
Action Number	EC-3	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	High
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 4, 5 **Objectives:** 3, 8, 16	**Hazard(s) Mitigated**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Low			
Lead Agency / Organization	El Cerrito-Kensington Fire Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Short Term		**Estimated Cost**	Low	
Potential Funding Source	Local Budgeted Funds		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	High	**Integration Ideas** *(Optional)*			

Mitigation Action	Continue to maintain good standing and compliance under the National Flood Insurance Program (NFIP) through implementation of floodplain management programs that, at a minimum, meet the NFIP requirements. These include: • Enforce the flood damage prevention ordinance. • Participate in floodplain identification and mapping updates. • Provide public assistance/information on floodplain requirements and impacts.				
Action Number	EC-4	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	High
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 4, 5 **Objectives:** 3, 5, 6, 9, 10, 11, 15	**Hazard(s) Mitigated**	Flood	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Medium			
Lead Agency / Organization	City of El Cerrito Community Development (Building Division)		**Supporting Agency / Organization** *(If applicable)*	City of El Cerrito Public Works Development (Engineering Division)	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Low	
Potential Funding Source	Local Budgeted Funds		If *Other*, you **must** identify a funding source.		
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	High	**Integration Ideas** *(Optional)*			

Mitigation Action	Upgrade Emergency Operations Center (EOC) internal communications and maintain the EOC in a fully functional state of readiness.				
Action Number	EC-5	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	Medium
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 4, 5	**Hazard(s) Mitigated**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status		In Progress/In Work	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Medium			
Lead Agency / Organization	El Cerrito-Kensington Fire Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Medium	
Potential Funding Source	Local Budgeted Funds, HMGP		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	Medium	**Integration Ideas** *(Optional)*			

Mitigation Action	Develop and conduct a Multi-Hazard Seasonal Public Awareness Program that includes exercises.				
Action Number	EC-6	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	High
Goal(s) / Objective(s) Addressed		**Goals:** 1, 3, 4 **Objectives:** 2, 3, 4, 5	**Hazard(s) Mitigated**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Medium			
Lead Agency / Organization	El Cerrito-Kensington Fire Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Medium	
Potential Funding Source	Local Budgeted Funds, EMPG		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	High	**Integration Ideas** *(Optional)*	Needs to be conducted annually.		

Mitigation Action	The El Cerrito-Kensington Fire Department to conduct a Mass Care and Shelter Drill which involve City and County employees, non-government agencies, Community Emergency Response Team (CERT) volunteers, and the public.				
Action Number	EC-7	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	High
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 5	**Hazard(s) Mitigated**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Low			
Lead Agency / Organization	El Cerrito-Kensington Fire Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Low	
Potential Funding Source	Local Budgeted Funds		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	High	**Integration Ideas** *(Optional)*	Needs to be conducted annually.		

Mitigation Action	Participate in the FCC P-25 East Bay Regional Communications System (Alameda and Contra Costa County). The system will be a 36-site, two (2) county, P-25 compliant communication system designed to provide fully interoperable communications to all public agencies within Alameda and Contra Costa counties. *Refer to http://www.ebrcsa.org for complete project description.*				
Action Number	EC-8	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	Medium
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 5	**Hazard(s) Mitigated**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status		In Progress/In Work	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Medium			
Lead Agency / Organization	El Cerrito-Kensington Fire Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Medium	
Potential Funding Source	Local Budgeted Funds, HMGP, BRIC		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	Medium	**Integration Ideas** *(Optional)*			

Mitigation Action	Enhance/improve the City's Code language and enforcement including: City Building and Fire codes to increase compliance with Senate Bill 1369 defensible space and other fire safe requirements within the City.				
Action Number	EC-9	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	High
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 4, 5	**Hazard(s) Mitigated**	Wildfire	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Medium			
Lead Agency / Organization	City of El Cerrito Community Development (Building Division)		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Low	
Potential Funding Source	Local Budgeted Funds		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	High	**Integration Ideas** *(Optional)*			

Mitigation Action	Install micro and/or surveillance cameras around critical public assets tied to a web-based software and develop a surveillance protocol to monitor cameras.				
Action Number	EC-10	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	Medium
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3	**Hazard(s) Mitigated**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status		In Progress/In Work	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Medium			
Lead Agency / Organization	City of El Cerrito Information Technology		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Medium	
Potential Funding Source	Local Budgeted Funds, HMGP, BRIC		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	Medium	**Integration Ideas** *(Optional)*			

Mitigation Action	Enhance, expand, and develop new programs that increase awareness of and reduce the risk to wildfires including support to Diablo Fire Safe Council and Fire Department Chipper Program.				
Action Number	EC-11	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	High
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 4, 5	**Hazard(s) Mitigated**	Wildfire	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Medium			
Lead Agency / Organization	El Cerrito-Kensington Fire Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Low	
Potential Funding Source	Local Budgeted Funds		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	High	**Integration Ideas** *(Optional)*			

Mitigation Action	Prior to acquisition of property to be used as a critical facility, conduct a study to ensure the absence of significant hazards.				
Action Number	EC-12	**Year Initiated / Anticipated Year of Initiation**	2026	**Prioritization Score**	Medium
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 4, 5	**Hazard(s) Mitigated**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status		Not Started	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Low			
Lead Agency / Organization	City or El Cerrito Community Development Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*					
Project Duration	Ongoing		**Estimated Cost**	Low	
Potential Funding Source	Local Budgeted Funds		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	Medium	**Integration Ideas** *(Optional)*			

Mitigation Action	Establish a framework and process for pre-event planning and post-event recovery that specifies roles, responsibilities, and priorities for various City departments, and that outlines structure and process for policymaking involving elected and appointed advisory committees.				
Action Number	EC-13	**Year Initiated / Anticipated Year of Initiation**	N/A	**Prioritization Score**	N/A
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 4, 5	**Hazard(s) Mitigated**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status		Completed	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		N/A			
Lead Agency / Organization	City of El Cerrito City Manager		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	N/A		**Estimated Cost**	N/A	
Potential Funding Source	N/A		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	N/A	
Implementation Priority	N/A	**Integration Ideas** *(Optional)*			

Mitigation Action	Establish a goal for the resumption of City services that may vary from function to function.				
Action Number	EC-14	**Year Initiated / Anticipated Year of Initiation**	2018	**Prioritization Score**	Medium
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 4, 5	**Hazard(s) Mitigated**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Low			
Lead Agency / Organization	El Cerrito-Kensington Fire Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Low	
Potential Funding Source	Local Budgeted Funds		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	Medium	**Integration Ideas** *(Optional)*			

Mitigation Action	Maintain and update, as necessary, the City's Standardized Emergency Management System Plan.				
Action Number	EC-15	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	High
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 4, 5	**Hazard(s) Mitigated**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Low			
Lead Agency / Organization	El Cerrito-Kensington Fire Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Low	
Potential Funding Source	Local Budgeted Funds		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	High	**Integration Ideas** *(Optional)*			

Mitigation Action	Purchase command vehicles for use as mobile command/Emergency Operations Center (EOC) vehicles if current vehicles are unsuitable or inadequate.				
Action Number	EC-16	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	Medium
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 3, 5	**Hazard(s) Mitigated**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status		In Progress/In Work	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Low			
Lead Agency / Organization	El Cerrito-Kensington Fire Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Low	
Potential Funding Source	Local Budgeted Funds		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	Medium	**Integration Ideas** *(Optional)*			

Mitigation Action	Continue to participate in general mutual-aid agreements and in agreements with adjoining jurisdictions for collaborative response to all hazards and disasters.				
Action Number	EC-17	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	Medium
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 5	**Hazard(s) Mitigated**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Low			
Lead Agency / Organization	El Cerrito-Kensington Fire Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Low	
Potential Funding Source	Local Budgeted Funds		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	Medium	**Integration Ideas** *(Optional)*			

Mitigation Action	Develop a business Continuity of Operations Plan (COOP) that includes backup storage of vital records (e.g., essential medical records and financial information).				
Action Number	EC-18	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	Medium
Goal(s) / Objective(s) Addressed		**Goals:** 1, 3, 5 **Objectives:** 2, 3, 4, 5	**Hazard(s) Mitigated**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status		In Progress/In Work	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Medium			
Lead Agency / Organization	City of El Cerrito Information Technology		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Medium	
Potential Funding Source	Local Budgeted Funds, HMGP, BRIC		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	Medium	**Integration Ideas** *(Optional)*			

Mitigation Action	Create incentives for owners of historic or architecturally significant residential buildings to undertake mitigation projects that minimize the likelihood that these buildings will require to be demolished after a disaster. Particularly if those alterations conform to the Federal Secretary of the Interior's Guidelines for Rehabilitation.				
Action Number	EC-19	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	Medium
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3	**Hazard(s) Mitigated**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Low			
Lead Agency / Organization	City of El Cerrito Community Development Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Low	
Potential Funding Source	BRIC		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	N/A	
Implementation Priority	Medium	**Integration Ideas** *(Optional)*			

Mitigation Action	Require engineered plan sets for retrofitting of heavy two (2) story homes with living spaces over garages, split level homes, and homes on hillsides.				
Action Number	EC-20	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	High
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 4, 5	**Hazard(s) Mitigated**	Earthquake, Landslide	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Low			
Lead Agency / Organization	City of El Cerrito Community Development Department (Building Division)		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Low	
Potential Funding Source	Local Budgeted Funds		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	High	**Integration Ideas** *(Optional)*	These types of projects do require engineered plan sets and do not fall within conventional framing and bracing.		

Mitigation Action	Require engineered plan sets for voluntary or mandatory soft story retrofits until a standard plan set and construction details become available.				
Action Number	EC-21	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	Medium
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 4, 5	**Hazard(s) Mitigated**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Low			
Lead Agency / Organization	Building Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Low	
Potential Funding Source	HMGP		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	N/A	
Implementation Priority	Medium	**Integration Ideas** *(Optional)*	The City is invested in exploring the preservation of its occurring affordable housing to foster housing security. The City's Community Development Department received HMGP funding in 2020 to inventory/study the City's housing stock as it pertains to residential soft story buildings. In 2022, through an RFP process, the City worked with an engineering firm to undertake a soft story inventory for multi-unit buildings with three (3) or more units. In February 2023, the soft story inventory was completed, and the findings were presented to the City Council.		

Mitigation Action	Require engineered plan sets for retrofitting of unreinforced masonry buildings.				
Action Number	EC-22	**Year Initiated / Anticipated Year of Initiation**	2026	**Prioritization Score**	High
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 4	**Hazard(s) Mitigated**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status		Not Started	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Low			
Lead Agency / Organization	City of El Cerrito Community Development Department (Building Division)		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Low	
Potential Funding Source	Local Budgeted Funds		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	High	**Integration Ideas** *(Optional)*			

Mitigation Action	Increase efforts to reduce hazards in existing development within the Very High Fire Hazard Fire Severity Zones (VHFHSZ) through improvement of engineering design and vegetation management standards for mitigation, appropriate code enforcement, and public education on defensible space mitigation strategies.				
Action Number	EC-23	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	Medium
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 4, 5	**Hazard(s) Mitigated**	Wildfire	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		High			
Lead Agency / Organization	El Cerrito-Kensington Fire Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	High	
Potential Funding Source	Local Budgeted Funds, HMGP, FMA, BRIC		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	Medium	**Integration Ideas** *(Optional)*			

Mitigation Action	Require new homes in the Wildland Urban Interface (WIU) and Very High Fire Hazard Fire Severity Zones (VHFHSZ) communities to be constructed with fire resistant building materials to increase structural survivability and reduce ignitability.				
Action Number	EC-24	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	High
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 4, 5	**Hazard(s) Mitigated**	Wildfire	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Low			
Lead Agency / Organization	El Cerrito-Kensington Fire Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Low	
Potential Funding Source	Local Budgeted Funds		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	High	**Integration Ideas** *(Optional)*			

Mitigation Action	Ensure new development provides required improvements to the storm drainage system necessary to accommodate increased flows from the development				
Action Number	EC-25	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	High
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 4, 5	**Hazard(s) Mitigated**	Flood	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Low			
Lead Agency / Organization	City of El Cerrito Public Works Department		**Supporting Agency / Organization** *(If applicable)*	City of El Cerrito Community Development Department	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Low	
Potential Funding Source	Local Budgeted Funds		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	High	**Integration Ideas** *(Optional)*			

Mitigation Action	Ensure that new subdivisions are designed to reduce or eliminate flood damage by requiring lots and rights of way to be laid out for the provisions of approved sewer and drainage facilities, providing onsite detention facilities, as required.				
Action Number	EC-26	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	High
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 4, 5	**Hazard(s) Mitigated**	Flood	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Low			
Lead Agency / Organization	City of El Cerrito Public Works Department		**Supporting Agency / Organization** *(If applicable)*	City of El Cerrito Community Development Department	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Low	
Potential Funding Source	Local Budgeted Funds		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	High	**Integration Ideas** *(Optional)*			

Mitigation Action	Provide landslide stabilization to critical roadways maintaining emergency access.				
Action Number	EC-27	**Year Initiated / Anticipated Year of Initiation**	2026	**Prioritization Score**	Medium
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 4, 5	**Hazard(s) Mitigated**	Flood, Severe Weather	
Project Status		Delayed/Deferred	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		High			
Lead Agency / Organization	City of El Cerrito Public Works Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Long Term		**Estimated Cost**	High	
Potential Funding Source	HMGP, FMA, BRIC		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	N/A	
Implementation Priority	Medium	**Integration Ideas** *(Optional)*			

Mitigation Action	Provide sandbags and plastic sheeting to residents prior to rainstorms, deliver materials to the disabled and elderly, and provide public information on where these materials are stored and how to obtain them.				
Action Number	EC-28	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	High
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 4, 5	**Hazard(s) Mitigated**	Flood	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		Low			
Lead Agency / Organization	City of El Cerrito Public Works Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Low	
Potential Funding Source	Local Budgeted Funds		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time), Storm Drain Fund	
Implementation Priority	High	**Integration Ideas** *(Optional)*			

Mitigation Action	Support countywide initiatives outlined in Volume 1 of the Contra Costa County Hazard Mitigation Plan.				
Action Number	EC-29	**Year Initiated / Anticipated Year of Initiation**	2011	**Prioritization Score**	Medium
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 4, 5	**Hazard(s) Mitigated**	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		High			
Lead Agency / Organization	El Cerrito-Kensington Fire Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	Low	
Potential Funding Source	Local Budgeted Funds		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	Medium	**Integration Ideas** *(Optional)*			

Mitigation Action	Replace or retrofit the El Cerrito Public Safety Building to meet current earthquake standards for essential services buildings.				
Action Number	EC-30	**Year Initiated / Anticipated Year of Initiation**	2018	**Prioritization Score**	Medium
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 4, 5	**Hazard(s) Mitigated**	Earthquake	
Project Status		In Progress/In Work	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		High			
Lead Agency / Organization	El Cerrito-Kensington Fire Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Long Term		**Estimated Cost**	High	
Potential Funding Source	Local Budgeted Funds		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	Medium	**Integration Ideas** *(Optional)*			

Mitigation Action	Manage fire fuels within the Very High Fire Hazard Fire Severity Zones (VHFHSZ) by replacing non-native fire prone vegetation with fire/drought resistant vegetation.				
Action Number	EC-31	**Year Initiated / Anticipated Year of Initiation**	2018	**Prioritization Score**	High
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 3, 5 **Objectives:** 1, 2, 3, 4, 5	**Hazard(s) Mitigated**)	Wildfire	
Project Status		Ongoing	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		High			
Lead Agency / Organization	El Cerrito-Kensington Fire Department		**Supporting Agency / Organization** *(If applicable)*	N/A	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Ongoing		**Estimated Cost**	High	
Potential Funding Source	Local Budgeted Funds, HMGP		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	High	**Integration Ideas** *(Optional)*			

Mitigation Action	Develop or identify locations (e.g., libraries, community centers) that can serve as warming centers, cooling centers, and clean air centers.				
Action Number	EC-32	**Year Initiated / Anticipated Year of Initiation**	2026	**Prioritization Score**	40/40
Goal(s) / Objective(s) Addressed		**Goals:** 1, 2, 4, 5 **Objectives:**	**Hazard(s) Mitigated**	Climate Change, Earthquake, Severe Weather, Wildfire	
Project Status		New	If *Deleted/No Longer Needed*, provide reason.	N/A	
Benefits *(Loss Avoided)*		High			
Lead Agency / Organization	El Cerrito-Kensington Fire Department		**Supporting Agency / Organization** *(If applicable)*	Contra Costa County	
Additional Participating Jurisdictions *(If applicable)*	N/A				
Project Duration	Short Term		**Estimated Cost**	High	
Potential Funding Source	Local Budgeted Funds, Local or State Special Taxes, Private/Non-Profit Funds, State Special Funds, BRIC		If *Other*, you **must** identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	City Council may authorize ballot measure for funds for new public library in 2024 or 2025.	
Implementation Priority	High	**Integration Ideas** *(Optional)*			

APPENDIX A. HAZARD MAPS

The following hazards were mapped for the City of El Cerrito – earthquakes, floods, landslides, and wildfires.

- **Figure 1** illustrates the liquefaction susceptibility, which helps assess potential damage from earthquakes in the City.
- **Figure 2** illustrates the City of El Cerrito Special Flood Hazard Area (SFHZ), including each Flood Zone, and the 500-year floodplain. Flood Insurance Rate Maps (FIRMs) show the flood zones, floodplain boundaries, and Base Floor Elevation (BFE) and are used for floodplain management, flood insurance ratings, and to determine flood insurance requirements. FIRMs show areas with a 1% chance of flooding each year, commonly known as the 100-year floodplains, and are illustrated as the SFHA.[9] The 500-year floodplains show areas with a 0.2% chance of flooding each year.
- **Figure 3** illustrates landslide susceptibility in the City. Landslide susceptibility maps describe the relative likelihood of future land sliding based solely on the intrinsic properties of a location or site. There are three (3) site factors that most determine susceptibility – prior failure, rock or soil strength, and steepness of slope.[10]
- **Figure 4** illustrates the California Fire Hazard Severity Zones (FHSZ) in the State Responsibility Area (SRA) within the City.

[9] Federal Emergency Management Agency. (2017). Flood Insurance Study: Contra Costa County, California and Incorporated Areas. Retrieved from https://www.contracosta.ca.gov/DocumentCenter/View/77626/Volumes-I-V?bidId=.
[10] California Department of Conservation. (n.d.). Landslides. Retrieved from https://www.conservation.ca.gov/cgs/landslides.

Figure 1. Liquefaction Susceptibility (Earthquake)

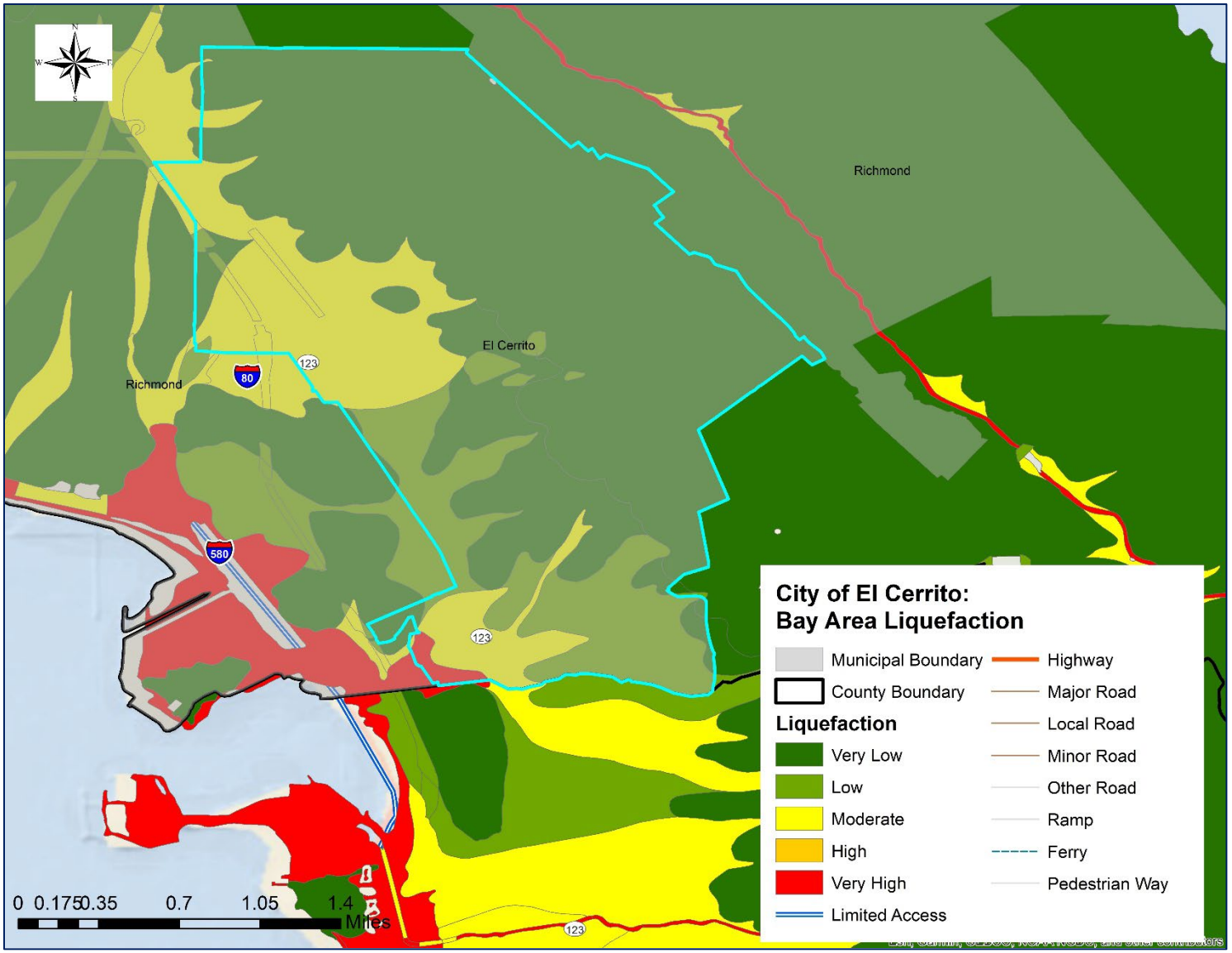


Figure 2. Special Flood Hazard Area

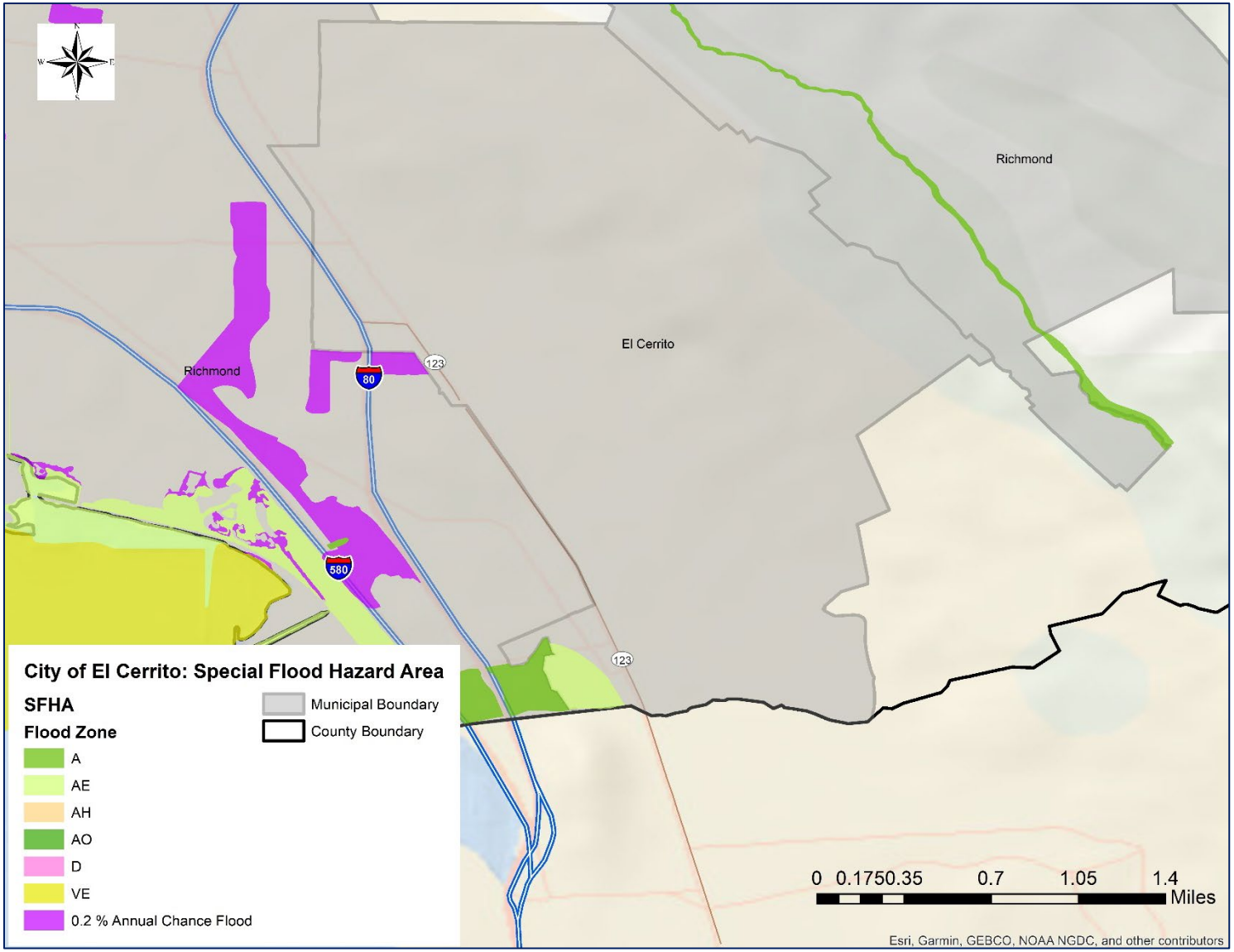


Figure 3. Landslide Susceptibility

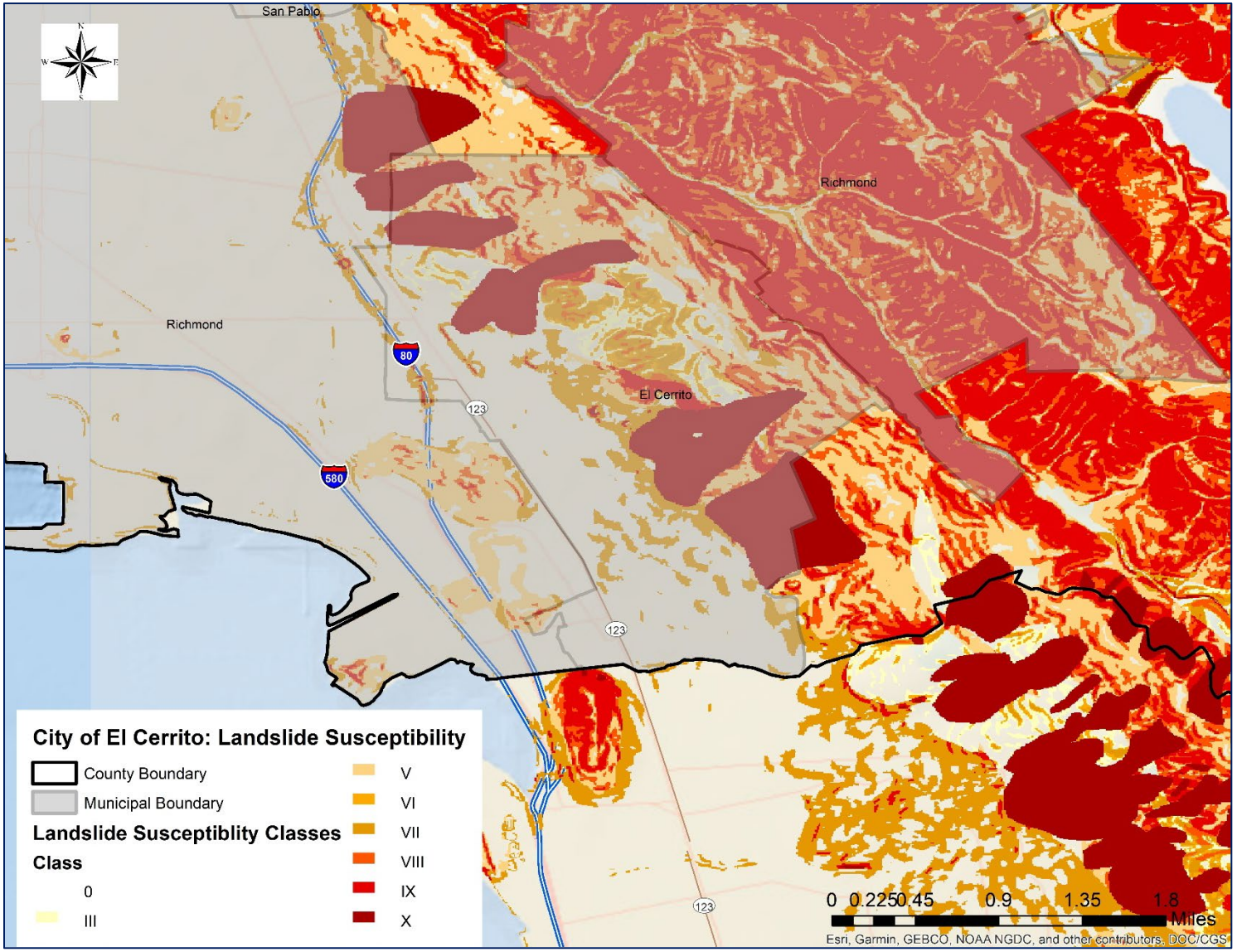
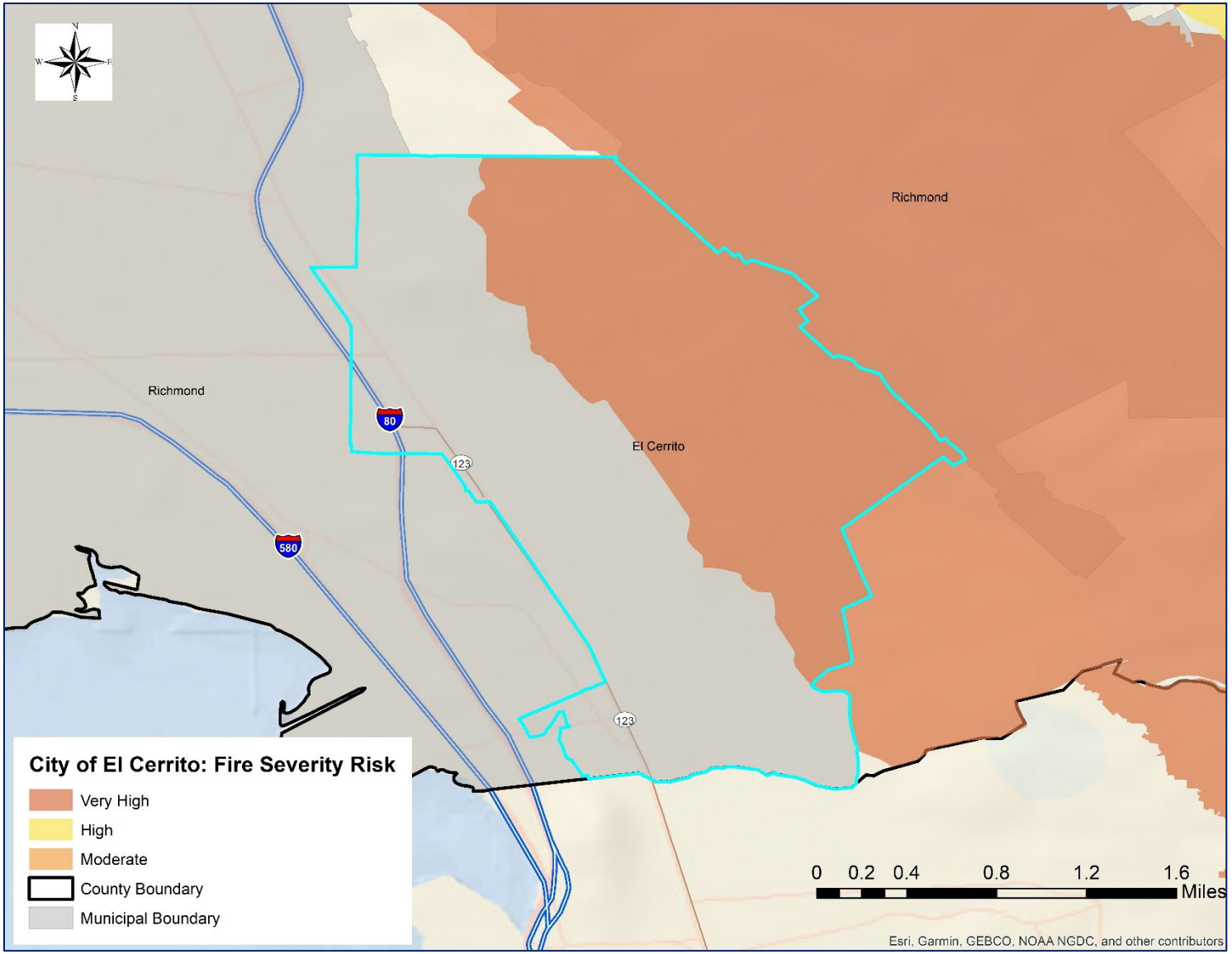


Figure 4. Fire Hazard Severity Zones



APPENDIX B. STAKEHOLDER AND PUBLIC ENGAGEMENT

The mitigation planning process promotes awareness of hazard risks and continues the conversation about the community's safety and resilience. A hazard mitigation plan generates additional community support when it accurately reflects the values and priorities of the community which will lead to successfully implementing the mitigation actions and projects identified in this Plan.

Federal regulations for mitigation plan approval require that stakeholders and the general public are given opportunities to be involved in the plan's development and update process. Input from community members can strengthen the content and outcomes of the hazard mitigation plan. Furthermore, the Plan must state continued public engagement as the Plan is carried out during its lifetime. A public outreach strategy outlines what the community intends to achieve throughout the outreach efforts. Additionally, it identifies who to involve in the process, and how and when to effectively engage the community. Contra Costa County and the City of El Cerrito worked together to ensure that the stakeholder and public engagement was meaningful and productive. Refer to **Volume 1 (Planning Area-wide Elements)** for further information on how stakeholders and the general public were given opportunities to be involved throughout the planning process. However, every plan participant employed a slightly tailored engagement strategy that suits the community's demographics, including the underserved population, and needs in addition to the lead jurisdiction's engagement strategy.

City of El Cerrito stakeholders and the public were given a number of opportunities to be involved throughout the planning process. Opportunities were provided via a public survey, in person and virtual public meetings, and public engagement activities to review the Plan draft (i.e., public comment period). The public meetings allowed the County to introduce the Plan update, identify additional hazards of concern that should be included, if any, and to provide input for the various mitigation measures intended to eliminate or reduce the negative impact to those hazards. Language translation assistance in Spanish was available in all public meetings. The public survey asked community representatives and members of the public to rate each of the hazards in terms of perceived risk. Furthermore, they were asked to rate "mitigation importance" for each of the identified hazards in the Plan. The information gathered from this survey was used to inform the hazard risk prioritization process, and to ensure the Plan adequately addressed the public's concerns and priorities. The survey was available in English, Spanish, Tagalog, Traditional Chinese, and Simplified Chinese. A total of 38 respondents that lived in the City and eight (8) that worked in the City participated in the survey. Please refer to **Volume 1 (Planning Area-wide Elements)** for further information and supporting documentation of the public meetings and public survey.

How Public Input was Incorporated into the Plan

Information and feedback gained through the public survey, public meetings, and public comment period provided valuable data to validate and confirm the risk assessment findings and potential mitigation strategies. Specifically, feedback from the public offered during the public meetings offered greater insights into the public's concerns regarding specific hazards and their impacts. The public also offered specific initiatives they felt would create greater resiliency for the City and its residents.

Survey results helped validate the hazards included in the Plan, the hazard ranking process, and areas where the County and jurisdictions could further improve outreach and education efforts. Open-ended responses, specifically regarding their experience with damages from past hazards, helped to validate hazard-specific impact data in *Chapter 4 (Hazard Identification and Risk Assessment)* of **Volume 1 (Planning Area-wide Elements)**. These, and related findings, helped the County and City Core Planning Teams determine meaningful mitigation projects.

After the public comment period ended, no public feedback was received for the City of El Cerrito Annex. However, in order to keep the Plan current after it is approved, the City will ensure that the public continues to be involved in the Plan and how it is carried out. Refer to Section B.2 of this Annex for further details on continued public engagement.

B.1. Public Comment Period

Once the draft Plan was completed, the public was given an opportunity to review and provide comments on the County Hazard Mitigation Plan, including the City of El Cerrito's Annex, prior to submitting the Plan to the State and FEMA. The countywide public comment period began on April 22, 2024, and went on through May 31, 2024. Prior to the public comment period, the Contra Costa County Core Planning Team conducted a strategy meeting with all plan participants (i.e., City of El Cerrito) that served as a brainstorming session and helped determine the public outreach goals and proper outreach methods for the public comment period. Subsequently, the City of El Cerrito Core Planning Team developed a public outreach strategy that meets the City's unique needs of the community to engage stakeholders and the public during the public comment period. The City ensured equitable outreach by targeting Contra Costa County's vulnerable communities, including the younger (under 18 years old) and elderly (over 65 years old) population, individuals with limited English proficiency, and those with access and functional needs.

The City of El Cerrito Local Planning Team coordinated with its stakeholders to ensure that the public had an opportunity to learn about the Plan, mitigation actions planned for their community, and ways to get involved in the planning process. Outreach to the El Cerrito community involved a combination of in person, printed, and digital media starting on April 26, 2024, through the end of the public comment period on May 31, 2024. To ensure equitable outreach a calendar was created to strategize and map all events.

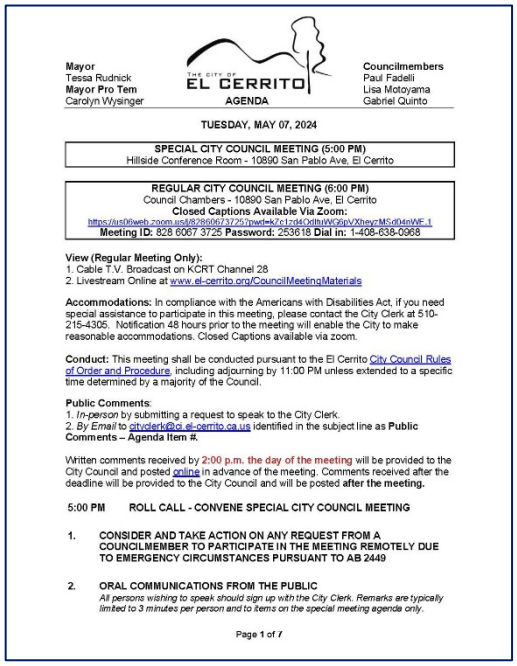
Public Comment Outreach Calendar

May 2024		
Date	**Tuesday, May 7th**	**Monday, May 13th**
Event Name	El Cerrito City Council Meeting	Urban Forest Committee Meeting
Location	El Cerrito City Hall City Council Chambers 10890 San Pablo Avenue El Cerrito, CA 94530	El Cerrito City Hall City Council Chambers 10890 San Pablo Avenue El Cerrito, CA 94530
Outreach Method	Presenting to Governing Body	Roundtable/Forum
Outreach Purpose	Inform, Involve	Inform, Involve
Targeted Population	Citywide, Limited access to transportation	Age (Elderly and Younger), Environmentally Conscious
Accommodations Provided	Access and Functional Needs (ADA Compliant), Virtual Option, Limited English Proficiency, After Hours	Access and Functional Needs (ADA Compliant), Limited English Proficiency, After Hours

May 2024	
Date	**Tuesday, May 14th**
Event Name	Environmental Quality Committee Meeting
Location	El Cerrito City Hall City Council Chambers 10890 San Pablo Avenue El Cerrito, CA 94530
Outreach Method	Roundtable/Forum
Outreach Purpose	Inform, Involve
Targeted Population	Age (Elderly and Younger), Environmentally Conscious
Accommodations Provided	Access and Functional Needs (ADA Compliant), Limited English Proficiency, After Hours

May 7, 2024 – City Council Meeting

The City Council Meeting was held in person with a virtual option (Zoom with closed captioning and cable TV broadcast), after hours (6:00 PM) on a weekday. The El Cerrito/Kensington Fire Department Fire Chief conducted a presentation on the Contra Costa County Hazard Mitigation Plan, including the City of El Cerrito's Annex, the local hazards discussed in the Plan, and gave options to review and provide feedback on the Plan. All City Council meetings are open to the general public.



Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger

THE CITY OF EL CERRITO
AGENDA

Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

TUESDAY, MAY 07, 2024

SPECIAL CITY COUNCIL MEETING (5:00 PM)
Hillside Conference Room - 10890 San Pablo Ave, El Cerrito

REGULAR CITY COUNCIL MEETING (6:00 PM)
Council Chambers - 10890 San Pablo Ave, El Cerrito
Closed Captions Available Via Zoom:
https://us06web.zoom.us/j/82860673725?pwd=ek7c1zd4OdItaWG6pVXheyzMSd04nWF.1
Meeting ID: 828 6067 3725 **Password:** 253618 **Dial in:** 1-408-638-0968

View (Regular Meeting Only):
1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito City Council Rules of Order and Procedure, including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:
1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

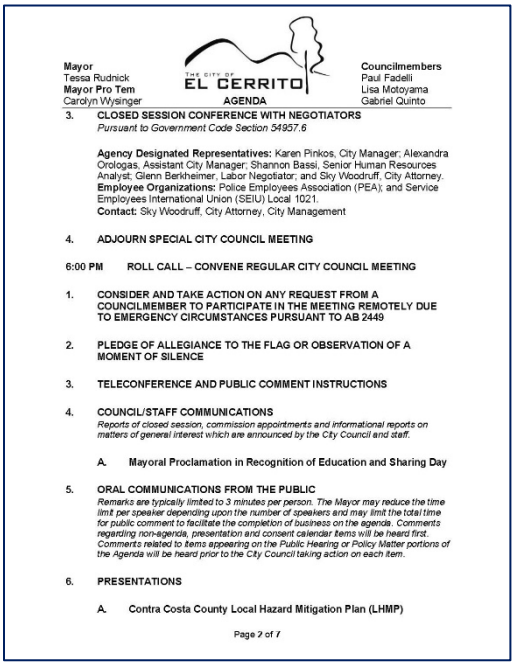
Written comments received by 2:00 p.m. the day of the meeting will be provided to the City Council and posted online in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting.**

5:00 PM **ROLL CALL - CONVENE SPECIAL CITY COUNCIL MEETING**

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

2. **ORAL COMMUNICATIONS FROM THE PUBLIC**
All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items on the special meeting agenda only.

Page 1 of 7



Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger

THE CITY OF EL CERRITO
AGENDA

Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

3. **CLOSED SESSION CONFERENCE WITH NEGOTIATORS**
Pursuant to Government Code Section 54957.6

Agency Designated Representatives: Karen Pinkos, City Manager; Alexandra Orologas, Assistant City Manager; Shannon Bassi, Senior Human Resources Analyst; Glenn Berkheimer, Labor Negotiator; and Sky Woodruff, City Attorney.
Employee Organizations: Police Employees Association (PEA); and Service Employees International Union (SEIU) Local 1021.
Contact: Sky Woodruff, City Attorney, City Management

4. **ADJOURN SPECIAL CITY COUNCIL MEETING**

6:00 PM **ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING**

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

2. **PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE**

3. **TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS**

4. **COUNCIL/STAFF COMMUNICATIONS**
Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

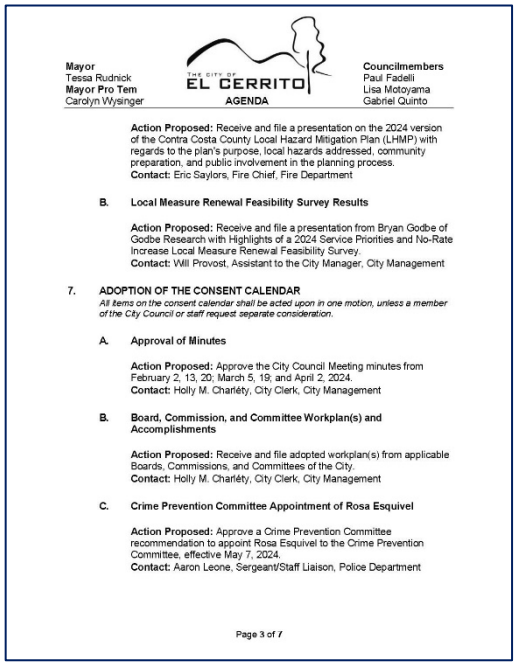
   A. **Mayoral Proclamation in Recognition of Education and Sharing Day**

5. **ORAL COMMUNICATIONS FROM THE PUBLIC**
Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

6. **PRESENTATIONS**

   A. **Contra Costa County Local Hazard Mitigation Plan (LHMP)**

Page 2 of 7



Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger

THE CITY OF EL CERRITO
AGENDA

Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

Action Proposed: Receive and file a presentation on the 2024 version of the Contra Costa County Local Hazard Mitigation Plan (LHMP) with regards to the plan's purpose, local hazards addressed, community preparation, and public involvement in the planning process.
Contact: Eric Saylors, Fire Chief, Fire Department

   B. **Local Measure Renewal Feasibility Survey Results**

Action Proposed: Receive and file a presentation from Bryan Godbe of Godbe Research with Highlights of a 2024 Service Priorities and No-Rate Increase Local Measure Renewal Feasibility Survey.
Contact: Will Provost, Assistant to the City Manager, City Management

7. **ADOPTION OF THE CONSENT CALENDAR**
All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

   A. **Approval of Minutes**

Action Proposed: Approve the City Council Meeting minutes from February 2, 13, 20; March 5, 19; and April 2, 2024.
Contact: Holly M. Charléty, City Clerk, City Management

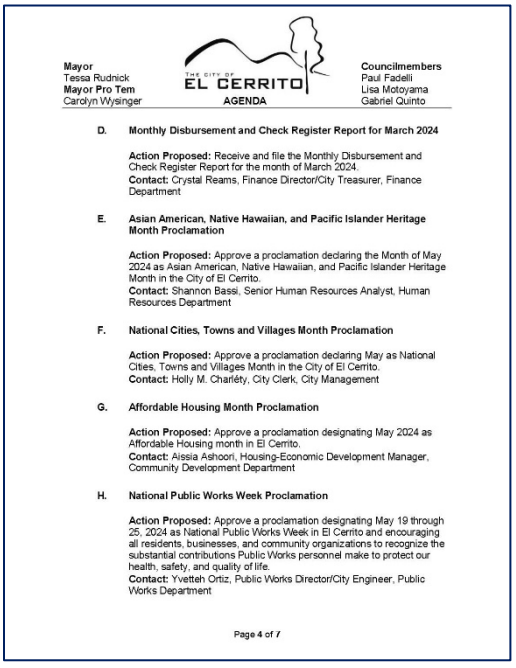
   B. **Board, Commission, and Committee Workplan(s) and Accomplishments**

Action Proposed: Receive and file adopted workplan(s) from applicable Boards, Commissions, and Committees of the City.
Contact: Holly M. Charléty, City Clerk, City Management

   C. **Crime Prevention Committee Appointment of Rosa Esquivel**

Action Proposed: Approve a Crime Prevention Committee recommendation to appoint Rosa Esquivel to the Crime Prevention Committee, effective May 7, 2024.
Contact: Aaron Leone, Sergeant/Staff Liaison, Police Department

Page 3 of 7



Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger

THE CITY OF EL CERRITO
AGENDA

Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

   D. **Monthly Disbursement and Check Register Report for March 2024**

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the month of March 2024.
Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

   E. **Asian American, Native Hawaiian, and Pacific Islander Heritage Month Proclamation**

Action Proposed: Approve a proclamation declaring the Month of May 2024 as Asian American, Native Hawaiian, and Pacific Islander Heritage Month in the City of El Cerrito.
Contact: Shannon Bassi, Senior Human Resources Analyst, Human Resources Department

   F. **National Cities, Towns and Villages Month Proclamation**

Action Proposed: Approve a proclamation declaring May as National Cities, Towns and Villages Month in the City of El Cerrito.
Contact: Holly M. Charléty, City Clerk, City Management

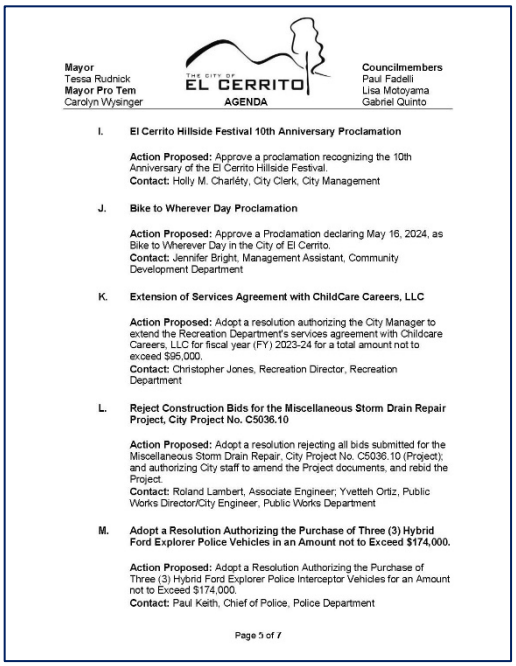
   G. **Affordable Housing Month Proclamation**

Action Proposed: Approve a proclamation designating May 2024 as Affordable Housing month in El Cerrito.
Contact: Aissia Ashoori, Housing-Economic Development Manager, Community Development Department

   H. **National Public Works Week Proclamation**

Action Proposed: Approve a proclamation designating May 19 through 25, 2024 as National Public Works Week in El Cerrito and encouraging all residents, businesses, and community organizations to recognize the substantial contributions Public Works personnel make to protect our health, safety, and quality of life.
Contact: Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

Page 4 of 7



Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger

THE CITY OF EL CERRITO
AGENDA

Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

I. **El Cerrito Hillside Festival 10th Anniversary Proclamation**

Action Proposed: Approve a proclamation recognizing the 10th Anniversary of the El Cerrito Hillside Festival.
Contact: Holly M. Charléty, City Clerk, City Management

J. **Bike to Wherever Day Proclamation**

Action Proposed: Approve a Proclamation declaring May 16, 2024, as Bike to Wherever Day in the City of El Cerrito.
Contact: Jennifer Bright, Management Assistant, Community Development Department

K. **Extension of Services Agreement with ChildCare Careers, LLC**

Action Proposed: Adopt a resolution authorizing the City Manager to extend the Recreation Department's services agreement with Childcare Careers, LLC for fiscal year (FY) 2023-24 for a total amount not to exceed $95,000.
Contact: Christopher Jones, Recreation Director, Recreation Department

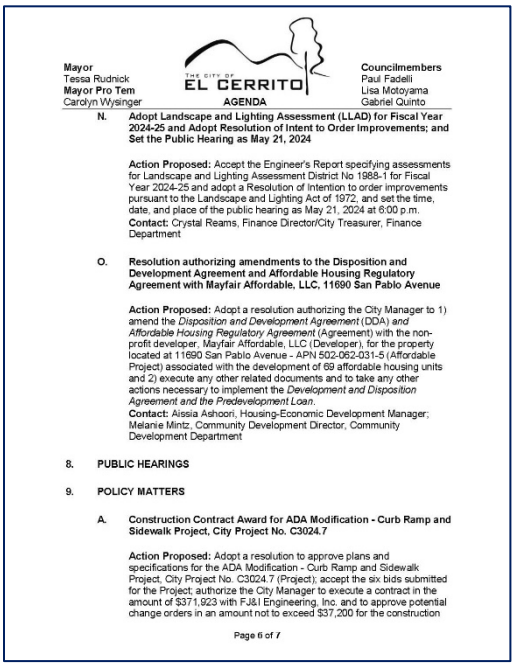
L. **Reject Construction Bids for the Miscellaneous Storm Drain Repair Project, City Project No. C5036.10**

Action Proposed: Adopt a resolution rejecting all bids submitted for the Miscellaneous Storm Drain Repair, City Project No. C5036.10 (Project); and authorizing City staff to amend the Project documents, and rebid the Project.
Contact: Roland Lambert, Associate Engineer; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

M. **Adopt a Resolution Authorizing the Purchase of Three (3) Hybrid Ford Explorer Police Vehicles in an Amount not to Exceed $174,000.**

Action Proposed: Adopt a Resolution Authorizing the Purchase of Three (3) Hybrid Ford Explorer Police Interceptor Vehicles for an Amount not to Exceed $174,000.
Contact: Paul Keith, Chief of Police, Police Department

Page 5 of 7



Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger

THE CITY OF EL CERRITO
AGENDA

Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

N. **Adopt Landscape and Lighting Assessment (LLAD) for Fiscal Year 2024-25 and Adopt Resolution of Intent to Order Improvements; and Set the Public Hearing as May 21, 2024**

Action Proposed: Accept the Engineer's Report specifying assessments for Landscape and Lighting Assessment District No 1988-1 for Fiscal Year 2024-25 and adopt a Resolution of Intention to order improvements pursuant to the Landscape and Lighting Act of 1972, and set the time, date, and place of the public hearing as May 21, 2024 at 6:00 p.m.
Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

O. **Resolution authorizing amendments to the Disposition and Development Agreement and Affordable Housing Regulatory Agreement with Mayfair Affordable, LLC, 11690 San Pablo Avenue**

Action Proposed: Adopt a resolution authorizing the City Manager to 1) amend the *Disposition and Development Agreement* (DDA) *and Affordable Housing Regulatory Agreement* (Agreement) with the non-profit developer, Mayfair Affordable, LLC (Developer), for the property located at 11690 San Pablo Avenue - APN 502-062-031-5 (Affordable Project) associated with the development of 69 affordable housing units and 2) execute any other related documents and to take any other actions necessary to implement the *Development and Disposition Agreement and the Predevelopment Loan.*
Contact: Aissia Ashoori, Housing-Economic Development Manager; Melanie Mintz, Community Development Director, Community Development Department

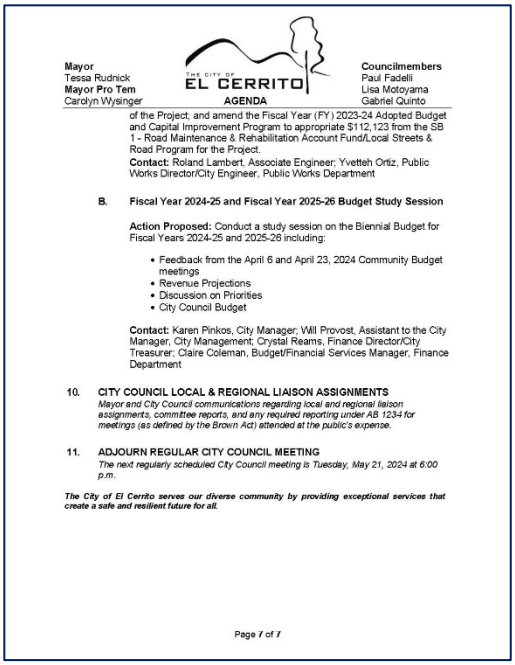
8. **PUBLIC HEARINGS**

9. **POLICY MATTERS**

A. **Construction Contract Award for ADA Modification - Curb Ramp and Sidewalk Project, City Project No. C3024.7**

Action Proposed: Adopt a resolution to approve plans and specifications for the ADA Modification - Curb Ramp and Sidewalk Project, City Project No. C3024.7 (Project); accept the six bids submitted for the Project; authorize the City Manager to execute a contract in the amount of $371,923 with FJ&I Engineering, Inc. and to approve potential change orders in an amount not to exceed $37,200 for the construction

Page 6 of 7



Mayor
Tessa Rudnick
Mayor Pro Tem
Carolyn Wysinger

THE CITY OF EL CERRITO
AGENDA

Councilmembers
Paul Fadelli
Lisa Motoyama
Gabriel Quinto

of the Project; and amend the Fiscal Year (FY) 2023-24 Adopted Budget and Capital Improvement Program to appropriate $112,123 from the SB 1 - Road Maintenance & Rehabilitation Account Fund/Local Streets & Road Program for the Project.
Contact: Roland Lambert, Associate Engineer; Yvetteh Ortiz, Public Works Director/City Engineer; Public Works Department

B. **Fiscal Year 2024-25 and Fiscal Year 2025-26 Budget Study Session**

Action Proposed: Conduct a study session on the Biennial Budget for Fiscal Years 2024-25 and 2025-26 including:

- Feedback from the April 6 and April 23, 2024 Community Budget meetings
- Revenue Projections
- Discussion on Priorities
- City Council Budget

Contact: Karen Pinkos, City Manager; Will Provost, Assistant to the City Manager, City Management; Crystal Reams, Finance Director/City Treasurer; Claire Coleman, Budget/Financial Services Manager, Finance Department

10. **CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS**
Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

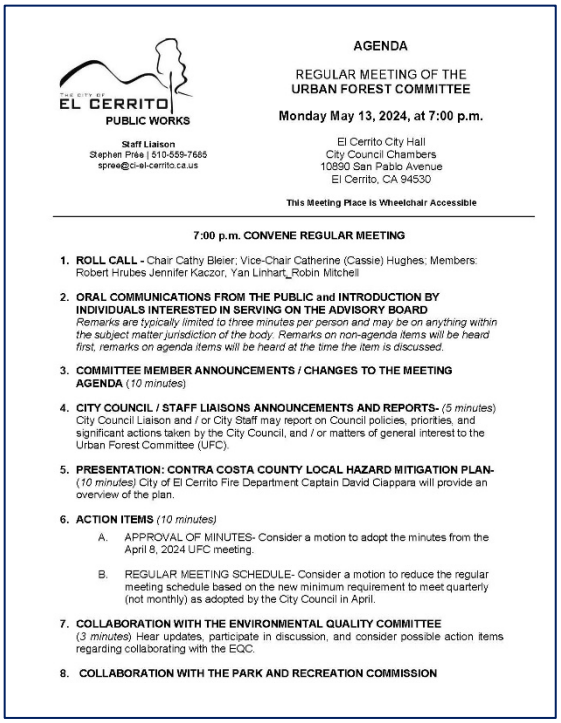
11. **ADJOURN REGULAR CITY COUNCIL MEETING**
The next regularly scheduled City Council meeting is Tuesday, May 21, 2024 at 6:00 p.m.

The City of El Cerrito serves our diverse community by providing exceptional services that create a safe and resilient future for all.

Page 7 of 7

May 13, 2024 – Urban Forest Committee Monthly Meeting

The Urban Forest Committee serves in an advisory capacity to the City Council, other commissions, and the citizens of the City with regard to the growth, maintenance, and location of trees within the City. The Committee Meeting was held in person after hours (7:00 PM) on a weekday. The El Cerrito/Kensington Fire Department conducted a presentation on the Contra Costa County Hazard Mitigation Plan, including the City of El Cerrito's Annex, the local hazards discussed in the Plan, and gave options to review and provide feedback on the Plan.



THE CITY OF EL CERRITO
PUBLIC WORKS

Staff Liaison
Stephen Prée | 510-559-7685
spree@ci-el-cerrito.ca.us

AGENDA

REGULAR MEETING OF THE
URBAN FOREST COMMITTEE

Monday May 13, 2024, at 7:00 p.m.

El Cerrito City Hall
City Council Chambers
10890 San Pablo Avenue
El Cerrito, CA 94530

This Meeting Place is Wheelchair Accessible

7:00 p.m. CONVENE REGULAR MEETING

1. **ROLL CALL -** Chair Cathy Bleier; Vice-Chair Catherine (Cassie) Hughes; Members: Robert Hrubes Jennifer Kaczor, Yan Linhart, Robin Mitchell
2. **ORAL COMMUNICATIONS FROM THE PUBLIC and INTRODUCTION BY INDIVIDUALS INTERESTED IN SERVING ON THE ADVISORY BOARD**
   Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, remarks on agenda items will be heard at the time the item is discussed.
3. **COMMITTEE MEMBER ANNOUNCEMENTS / CHANGES TO THE MEETING AGENDA** (*10 minutes*)
4. **CITY COUNCIL / STAFF LIAISONS ANNOUNCEMENTS AND REPORTS-** (*5 minutes*) City Council Liaison and / or City Staff may report on Council policies, priorities, and significant actions taken by the City Council, and / or matters of general interest to the Urban Forest Committee (UFC).
5. **PRESENTATION: CONTRA COSTA COUNTY LOCAL HAZARD MITIGATION PLAN-** (*10 minutes*) City of El Cerrito Fire Department Captain David Clappara will provide an overview of the plan.
6. **ACTION ITEMS** (*10 minutes*)
   A. APPROVAL OF MINUTES- Consider a motion to adopt the minutes from the April 8, 2024 UFC meeting.
   B. REGULAR MEETING SCHEDULE- Consider a motion to reduce the regular meeting schedule based on the new minimum requirement to meet quarterly (not monthly) as adopted by the City Council in April.
7. **COLLABORATION WITH THE ENVIRONMENTAL QUALITY COMMITTEE** (*3 minutes*) Hear updates, participate in discussion, and consider possible action items regarding collaborating with the EQC.
8. **COLLABORATION WITH THE PARK AND RECREATION COMMISSION** (*3 minutes*) Hear updates, participate in discussion, and consider possible action items regarding collaborating with the PRC.
9. **URBAN FOREST COMMITTEE ACTIVITIES, CALENDAR, AND WORK PLAN:**
   Hear updates, participate in discussion, and consider possible actions that correspond with development of the Urban Forest Committee Work Plan and calendar of events. (*60 minutes*)
   A. UFC 2022/23 WORK PLAN ACCOMPLISHMENTS UPDATE- (*Kaczor, Mitchell*)
   B. HNA FIRE RESILIENCE AND FOREST CONSERVATION MANAGEMENT PLAN UPDATE – (*Mitchell, Prée*)
   C. URBAN FORESTRY GRANTS AND FUNDRAISING UPDATE – (*Kaczor, Mitchell, Prée*)
   D. EL CERRITO EARTHDAY 2024- DEBRIEF (*Mitchell, Prée*)
10. **ITEMS FROM TONIGHT'S MEETING THAT REQUIRE FURTHER ACTION** (*5 minutes*)
11. **FUTURE AGENDA ITEMS**- hear committee member suggestions for future UFC meeting items (*4 minutes*)
    - Work Plan Update
    - Urban Forestry Grants and Fundraising (Hrubes, Kaczor, Mitchell)
    - HNA Plan
12. **ADJOURNMENT**

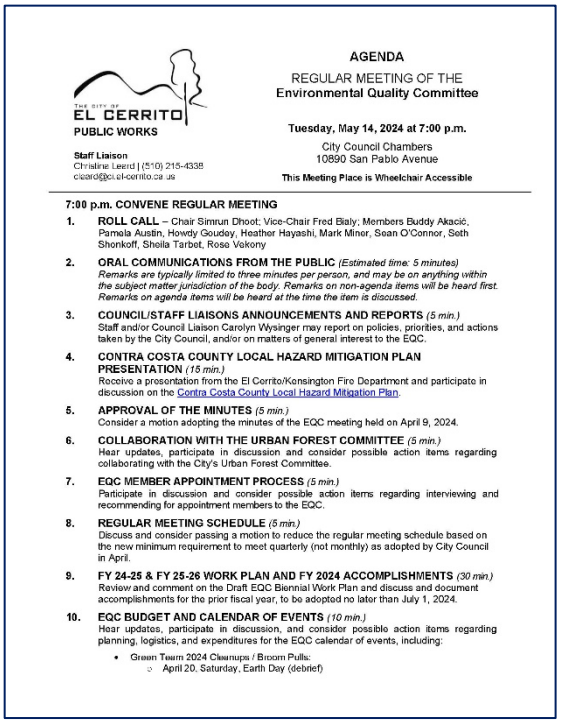
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, 510-559-7685. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at El Cerrito Recycling Center during normal business hours.

URBAN FOREST COMMITTEE
05/13/2024 Agenda Page **2** of **2**

May 14, 2024 – Environmental Quality Committee Monthly Meeting

The Environmental Quality Committee, established by Resolution 2008-13, is a Council-appointed body of residents and businesses who work to involve the community directly in understanding and reducing the City's impact on the environment. The Committee Meeting was held in person after hours (7:00 PM) on a weekday. The El Cerrito/Kensington Fire Department conducted a presentation and discussion on the Contra Costa County Hazard Mitigation Plan, including the City of El Cerrito's Annex, the local hazards discussed in the Plan, and gave options to review and provide feedback on the Plan.



THE CITY OF EL CERRITO
PUBLIC WORKS

Staff Liaison
Christine Leerd | (510) 215-4338
cleard@ci.el-cerrito.ca.us

AGENDA

REGULAR MEETING OF THE
Environmental Quality Committee

Tuesday, May 14, 2024 at 7:00 p.m.

City Council Chambers
10890 San Pablo Avenue

This Meeting Place is Wheelchair Accessible

7:00 p.m. CONVENE REGULAR MEETING

1. **ROLL CALL** – Chair Simrun Dhoot; Vice-Chair Fred Bialy; Members Buddy Akacić, Pamela Austin, Howdy Goudey, Heather Hayashi, Mark Minor, Sean O'Connor, Seth Shonkoff, Sheila Tarbet, Rose Vekony
2. **ORAL COMMUNICATIONS FROM THE PUBLIC** *(Estimated time: 5 minutes)*
   Remarks are typically limited to three minutes per person, and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first. Remarks on agenda items will be heard at the time the item is discussed.
3. **COUNCIL/STAFF LIAISONS ANNOUNCEMENTS AND REPORTS** *(5 min.)*
   Staff and/or Council Liaison Carolyn Wysinger may report on policies, priorities, and actions taken by the City Council, and/or on matters of general interest to the EQC.
4. **CONTRA COSTA COUNTY LOCAL HAZARD MITIGATION PLAN PRESENTATION** *(15 min.)*
   Receive a presentation from the El Cerrito/Kensington Fire Department and participate in discussion on the Contra Costa County Local Hazard Mitigation Plan.
5. **APPROVAL OF THE MINUTES** *(5 min.)*
   Consider a motion adopting the minutes of the EQC meeting held on April 9, 2024.
6. **COLLABORATION WITH THE URBAN FOREST COMMITTEE** *(5 min.)*
   Hear updates, participate in discussion and consider possible action items regarding collaborating with the City's Urban Forest Committee.
7. **EQC MEMBER APPOINTMENT PROCESS** *(5 min.)*
   Participate in discussion and consider possible action items regarding interviewing and recommending for appointment members to the EQC.
8. **REGULAR MEETING SCHEDULE** *(5 min.)*
   Discuss and consider passing a motion to reduce the regular meeting schedule based on the new minimum requirement to meet quarterly (not monthly) as adopted by City Council in April.
9. **FY 24-25 & FY 25-26 WORK PLAN AND FY 2024 ACCOMPLISHMENTS** *(30 min.)*
   Review and comment on the Draft EQC Biennial Work Plan and discuss and document accomplishments for the prior fiscal year, to be adopted no later than July 1, 2024.
10. **EQC BUDGET AND CALENDAR OF EVENTS** *(10 min.)*
    Hear updates, participate in discussion, and consider possible action items regarding planning, logistics, and expenditures for the EQC calendar of events, including:
    - Green Team 2024 Cleanups / Broom Pulls:
      - April 20, Saturday, Earth Day (debrief)
      - May 19, Sunday, Broom pull w/ Trail Trekkers, Madera Open Space
      - June 2, Sunday, Baxter Creek Park cleanup (w/ Baxter volunteers)
      - Aug. 11, Sunday, Northern Gateways Park cleanup
      - Sept. 21, Saturday, Coastal Cleanup Day, Baxter Creek Park (TBD)
      - Oct. 12, Saturday, Northern San Pablo Ave. cleanup
      - Dec. 1, Sunday, Baxter Creek Park (w/ Baxter volunteers)
    - Earth Day - April 20, 2024 (debrief)
    - Hillside Festival – May 4 & 5 (debrief)
    - Bike to Work Day – May 16
    - Sat. June 1; East Bay Green Home Tour
    - Sun. June 2; El Cerrito Library Parking Lot – El Cerrito Free Market (formerly "Swap It")
    - EC Drive Electric Event (TBD)
11. **HILLSIDE NATURAL AREA FIRE RESILIENCE AND FOREST CONSERVATION MANAGEMENT PLAN STAKEHOLDER GROUP MEETING UPDATE** *(15 min.)*
    Hear updates, participate in discussion and consider possible action items regarding the Hillside Natural Area Fire Resilience And Forest Conservation Management Plan.
12. **LETTER OF SUPPORT FOR JANET ABELSON EL CERRITO WALL OF FAME APPLICATION** *(10 min.)*
    Hear updates, participate in discussion and consider possible action items regarding drafting a letter of support for a Janet Abelson El Cerrito Wall of Fame application.
13. **CLIMATE ACTION AND ADAPTATION PLAN (CAAP)** *(5 min.)*
    Hear updates, participate in discussion and consider possible action items regarding development of the Climate Action and Adaptation Plan.
14. **ANNOUNCEMENTS AND FUTURE AGENDA ITEMS** *(5 min.)*
    Hear committee member announcements and suggestions for future EQC agenda items. Potentially engage in discussion and make decisions regarding logistics of EQC consideration of items including:
    - May TBD - Annual Recognition Event for past Advisory Body Members
    - June 11 – Adopt FY 2024 Accomplishments (must be adopted by July 1, 2024)
    - June 11 – Youth Membership Discussion
    - Accessory Dwelling Unit (ADU) handout suggestions
    - Liaison with the Human Relations Commission
    - Hillside Natural Area (HNA) Fire Resilience and Forest Conservation Management Plan (Joint meeting with UFC – Summer/Fall 2024)
    - Youth Engagement: Earth Team
15. **ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, Christine Leard, at (510) 215-4338. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at the El Cerrito Recycling + Environmental Resource Center (7501 Schmidt Lane) during normal business hours.

Printed Materials

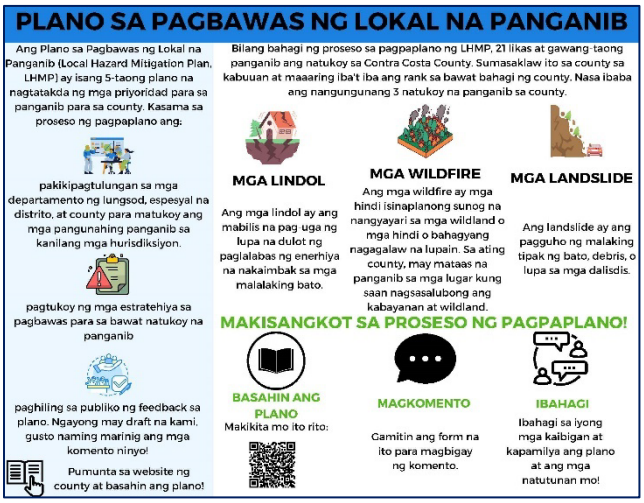
Printed materials were created specifically for the public comment period. The trifold (**Figure B-1**) contains information on the planning process, the top three (3) hazards in the County, ways to prepare, and ways to get involved in the planning process. The trifold was distributed in English, Spanish, Tagalog, and Simplified Chinese at public meetings and outreach events. Printed materials are especially helpful to communities with limited English proficiency as the materials include a visual component.

Figure B-1 Trifold (English, Spanish, Tagalog, and Simplified Chinese)

为灾难做好准备
您居住的地方不同，您面临的灾害可能会有所不同。
通过 3 个简单步骤查看您面临的灾害
步骤 1：在任何可以上网的设备上，访问 myhazards.caloes.ca.gov 或扫描上方二维码。
步骤 2：输入您的工作或家庭地址。查看这两个地区的灾害是个好主意。
步骤 3：了解您所在地区的灾害，并做好准备。
本网站只提供英文版。
将您的应急包打包，放在方便取用的地方。您的每个家庭成员和宠物都应该有一个应急包。
与所有家庭成员共同制定应急计划。
练习实施您的计划，每年至少检查两次应急包。
考虑购买特定灾害的保险。更多信息：insurance.ca.gov
访问以下网站进行注册，以接收紧急警报：CWSAlerts.com
想要了解更多信息，请访问：
Ready
ready.gov
contracosta.ca.gov
EL CERRITO
您是否了解当地的灾害？
Contra Costa 县有许多已确定的自然和人为灾害。
哪些会影响您所在的地区？

当地减灾计划
当地减灾计划 (LHMP) 是一项 5 年计划，针对该县设定减灾优先级。规划流程包括：
与城市、特区和县部门合作，确定其管辖范围内的首要灾害。
确定针对每种已确定灾害的减灾策略
征求公众对该计划的反馈意见。既然我们制定了草案，我们想听听您的意见！
前往该县网站阅读该计划！
作为 LHMP 规划流程的一部分，Contra Costa 县确定了 21 个自然和人为灾害。这些灾害涉及整个县，并且可能在全县内的排名有所不同。以下是该县确定的前 3 大灾害。
地震
地震是由储存在岩石中的能量释放引起地球的快速震动。
野火
野火是指发生在荒地的意外火灾。在我县，城市/荒地交界处发生野火的风险很高。
山体滑坡
山体滑坡是一堆岩石、碎片或泥土沿着斜坡向下滚动。
参与规划流程！
阅读该计划
您可以在此处找到该计划：
意见
使用此表留下意见
共享
与您的朋友和家人共享该计划和所了解的内容！

MAGHANDA PARA SA MGA SAKUNA
DEPENDE SA KUNG SAAN KA NAKATIRA, MAAARING MAG-IBA-IBA ANG IYONG MGA PANGANIB.
SURIIN ANG IYO GAMIT ANG 3 HAKBANG NA ITO
Hakbang 1: Sa kahit anong device na may internet access, bisitahin ang myhazards.caloes.ca.gov o i-scan ang QR Code sa itaas.
Hakbang 2: I-type ang address ng trabaho o tirahan mo. Magandang ideya na suriin ang mga panganib sa parehong lugar.
Hakbang 3: Pag-aralan at paghandaan ang mga panganib sa iyong lugar.
Available lang ang website na ito sa English.
Ilimpake ang inyong emergency kit at panatilihin ito sa lugar na madaling makuha. Dapat may kit ang bawat miyembro ng inyong pamilya at alagang hayop.
Cumawa ng emergency plan kasama ang lahat sa inyong pamilya.
Gawin ang nasa plano at tingnan ang inyong emergency kit kahit man lang dalawang beses kada taon.
Isaalang-alang na kumuha ng insurance na pantangi para sa panganib. Higit pang impormasyon: insurance.ca.gov
Mag-sign up para makatanggap ng mga alertong pang-emergency sa: CWSAlerts.com
PARA MATUTO PA, BISITAHIN ANG:
Ready
ready.gov
contracosta.ca.gov
EL CERRITO
ALAM MO BA ANG MGA PANGANIB SA INYONG LUGAR?
Maraming natukoy na likas at gawang-taong panganib ang Contra Costa County.
Alin dito ang nakakaapekto sa inyong lugar?


PLANO SA PAGBAWAS NG LOKAL NA PANGANIB
Ang Plano sa Pagbawas ng Lokal na Panganib (Local Hazard Mitigation Plan, LHMP) ay isang 5-taong plano na nagtatakda ng mga priyoridad para sa panganib para sa county. Kasama sa proseso ng pagpaplano ang:
pakikipagtulungan sa mga departamento ng lungsod, espesyal na distrito, at county para matukoy ang mga pangunahing panganib sa kanilang mga hurisdiksiyon.
pagtukoy ng mga estratehiya sa pagbawas para sa bawat natukoy na panganib
paghiling sa publiko ng feedback sa plano. Ngayong may draft na kami, gusto naming marinig ang mga komento ninyo!
Pumunta sa website ng county at basahin ang plano!
Bilang bahagi ng proseso sa pagpaplano ng LHMP, 21 likas at gawang-taong panganib ang natukoy sa Contra Costa County. Sumasaklaw ito sa county sa kabuuan at maaaring iba't iba ang rank sa bawat bahagi ng county. Nasa ibaba ang nangungunang 3 natukoy na panganib sa county.
MGA LINDOL
Ang mga lindol ay ang mabilis na pag-uga ng lupa na dulot ng paglalabas ng enerhiya na nakaimbak sa mga malalaking bato.
MGA WILDFIRE
Ang mga wildfire ay mga hindi isinaplanong sunog na nangyayari sa mga wildland o mga hindi o bahagyang nagagalaw na lupain. Sa ating county, may mataas na panganib sa mga lugar kung saan nagsasalubong ang kabayanan at wildland.
MGA LANDSLIDE
Ang landslide ay ang pagguho ng malaking tipak ng bato, debris, o lupa sa mga dalisdis.
MAKISANGKOT SA PROSESO NG PAGPAPLANO!
BASAHIN ANG PLANO
Makikita mo ito rito:
MAGKOMENTO
Gamitin ang form na ito para magbigay ng komento.
IBAHAGI
Ibahagi sa iyong mga kaibigan at kapamilya ang plano at ang mga natutunan mo!

Social Media Posts

Public comment period announcements were disseminated through the City's Facebook, X, and Instagram on April 26, 2024, and May 14, 2024. Membership between the three (3) social media pages exceeds 2,600 consisting of residents and local business owners.

Stakeholder Engagement

Due to the size of the Plan (the Base Plan and 40 annexes), some stakeholders would receive the same invitation a significant amount of times. For a more productive outreach and to avoid overwhelming stakeholders, Contra Costa County sent a single invitation to all the countywide stakeholders via e-mail. However, each plan participant was required to cross-reference the countywide list and identify the stakeholders that applied specifically to their jurisdiction. Not only did this help ensure that a comprehensive list was compiled as part of the stakeholder engagement, but it assisted each plan participant identify any additional stakeholders that may have not been on the list. **Table 26** outlines the stakeholders the City identified and provided an opportunity to review and provide feedback on the draft Plan and Annex, via the countywide stakeholders e-mail.

Table 26. City of El Cerrito Specific Stakeholders List

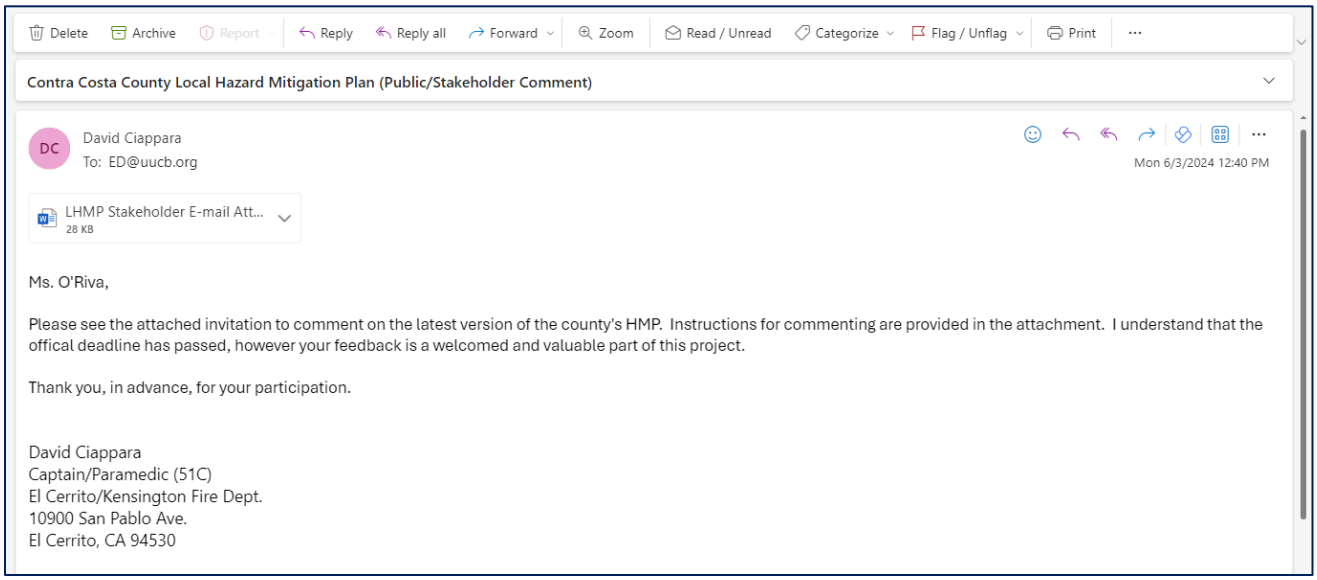
Local and Regional Agencies	
Alameda County Sheriff's OES	Contra Costa County Mosquito and Vector Control District
Bay Area Air Quality Management District	Contra Costa County Office of Communication and Media
Cal OES	Contra Costa County Office of Education
CalFire	Contra Costa County Office of Restorative Equity and Social Justice
California Department of Parks and Recreation	Contra Costa County Office of the Sheriff
California Department of Social Services	Contra Costa County Probation
California Department of Transportation (Caltrans)	Contra Costa County Risk Management
California Department of Water Resources	Contra Costa County Transportation Authority
California Highway Patrol	Contra Costa County Treasurer-Tax Collector
California State Lands Commission	Contra Costa County Veteran Services Office
Capitol Corridor Joint Powers Authority	Contra Costa County Volunteer Organizations Aiding in Disaster
Central Delta Water Agency	Contra Costa Water District
Contra Costa County Administrator's Office	Contra Costa Regional Medical Center
Contra Costa County Airport	Dublin San Ramon Services District
Contra Costa County Animal Services Department	East Bay Municipal Utility District
Contra Costa County Auditor – Controller	East Bay Regional Park District
Contra Costa County Clerk-Recorder	Golden Gate, Bridge, Highway and Transportation District
Contra Costa County Counsel	Metropolitan Transportation Commission
Contra Costa County Department of Agriculture	Military Ocean Terminal Concord
Contra Costa County Department of Conservation and Development	National Oceanic and Atmospheric Association
Contra Costa County Department of Information Technology	National Weather Service
Contra Costa County Department of Public Works	Rodeo Sanitary District

Local and Regional Agencies	
Contra Costa County District Attorney's Office	State Water Resources Control Board
Contra Costa County Employment & Human Services Department	Tri Delta Transit
Contra Costa County Health Services	West Contra Costa Transit Authority
Contra Costa County Human Resources Department	WestCAT
Contra Costa County Library	
Agencies that have the Authority to Regulate Development	
Contra Costa County Department of Conservation Development	Contra Costa Local Agency Formation Commission
Neighboring Communities	
Alameda County	Yolo County
City of Antioch	Bouldin Island Reclamation District
City of Concord	Reclamation District No. 2059 (Bradford Island)
City of Pittsburg	Byron-Bethany Irrigation District
Marin County	Crockett Community Services District
Sacramento County	Crockett-Carquinez Fire Department
San Joaquin County	Moraga-Orinda Fire District
Solano County	Reclamation District No. 800 (Byron Tract)
Nonprofit Organizations	
American Red Cross	Futures Explored
California Autism Foundation	Independent Living Resources – Solano and Contra Costa Counties
California Resiliency Alliance	Inter-Tribal Council of California
Care Parent Network	La Familia Counseling
CARESTAR Foundation	Loaves and Fishes – Contra Costa County
Carlton Senior Living	Meals on Wheels
CocoKids	Monument Crisis Center
Community Awareness and Emergency Response	Regional Center of the East Bay
Concord Corps. – The Salvation Army	Richmond Community Foundation
Contra Costa County Crisis Center - 211	Society of St. Vincent de Paul of Contra Costa County
Contra Costa County Crisis Center – Hope Solutions	United Way Bay Area
Interfaith Council of Contra Costa County	VistAbility
Down Syndrome Connection of the Bay Area	

Businesses, Academia, and Other Private Organizations	
AC Transit	Food Bank of Contra Costa and Solano
Amtrak	Global Medical Response
AtHoc/Blackberry	John Muir Behavioral Health
Bloomfield Cherries	Kaiser Permanente Hospital
BMK Engineers	Lone Tree Post Acute Skilled Nursing Facility
BNSF Railway	Marathon Petroleum
Brenden Theater	Martinez Refinery Company/PBF Energy
Byron School District	Milestone California-Based Investment Company
California State University	MV Transportation
Canyon Elementary School **	Pacific Gas & Electric
Chevron Refinery	Philips 66 Rodeo Refinery
Contra Costa County Community College District	Shell Oil Company
Contra Costa Event Park – Contra Costa County Fair	Sutter Delta Medical Center
Corteva	Tenet Health
County Connection Transportation and Link Paratransit Services	University of San Francisco
Delta View Post Acute Care Skilled Nursing Facility	Valero Energy Corporation
EcoServices	Vituity

Refer to **Volume 1 (Planning Area-wide Elements)** for a full list of the countywide stakeholders.

Additionally, the City of El Cerrito identified the following stakeholders (unique to the jurisdiction/not in the countywide stakeholders e-mail) and provided an opportunity to review and provide feedback on the draft Plan – City of El Cerrito Public Works Department, City of El Cerrito Fire Department, City of El Cerrito Police Department, City of El Cerrito Recreation Department, City of El Cerrito Community Development Department, City of El Cerrito City Administration/Information Technology Department, City of El Cerrito Finance Department, Make El Cerrito Fire Safe, and Kensington Fire Protection District (plan participant).



Delete | Archive | Report | Reply | Reply all | Forward | Zoom | Read / Unread | Categorize | Flag / Unflag | Print | ...

Contra Costa County Local Hazard Mitigation Plan (Public/Stakeholder Comment)

DC

David Ciappara
To: ED@uucb.org

Mon 6/3/2024 12:40 PM

LHMP Stakeholder E-mail Att...
28 KB

Ms. O'Riva,

Please see the attached invitation to comment on the latest version of the county's HMP. Instructions for commenting are provided in the attachment. I understand that the offical deadline has passed, however your feedback is a welcomed and valuable part of this project.

Thank you, in advance, for your participation.

David Ciappara
Captain/Paramedic (51C)
El Cerrito/Kensington Fire Dept.
10900 San Pablo Ave.
El Cerrito, CA 94530

B.2. Continued Public Engagement

To ensure continued public engagement, Contra Costa County and the City of El Cerrito will ensure the Plan is available in the County's Hazard Mitigation Plan webpage after it has been approved to allow the public an opportunity to provide continual feedback and input. As future needs and concerns arise, or if the public would like to provide feedback regarding the latest version of the Plan and the City's Annex, the public is invited to use the comment form, which is provided on the website, to provide comments.

County Hazard Mitigation Webpage: contracosta.ca.gov/6415/Local-Hazard-Mitigation-Plan

Comment Form: survey.alchemer.com/s3/7792090/CommentFormContraCostaCountyHMP.

The City of El Cerrito will continue to work with Contra Costa County and stakeholders to ensure that the public has an opportunity to learn about the Plan, mitigation actions planned for their communities, and ways to get involved. Hazard mitigation will be a part of the City's community outreach strategy to include, but not limited to, public meetings, community events, social media, and public surveys throughout the year. Furthermore, the City of El Cerrito will continue to ensure equitable outreach by working with other departments, non-profits, and agencies that work with underserved communities throughout the County.

APPENDIX C. HAZARD RISK ASSESSMENT METHODOLOGY

As part of the Contra Costa County Office of Emergency Services (OES), the risk assessment identifies the natural, human-caused, and technological hazards that have potential impacts on all or portions of the County. Hazard identification, historical occurrences, and risk modeling (where applicable and available for specific hazards) information was collected from multiple sources including, but not limited to:

- Environmental Systems Research Institute (Esri)
- Federal Emergency Management Agency (FEMA)
- National Centers for Environmental Information (NCEI)
- National Weather Services (NWS)
- United States Geological Survey (USGS)
- Local repositories

This information was analyzed to assess the risk and vulnerability of people, property, the environment, and the jurisdiction's essential operations from these hazards. Furthermore, a risk ranking was performed for the hazards of concern described in this Plan. The risk ranking is an important step in developing an action plan, as it allows jurisdictions to compare the risk factors from one hazard to another. That comparison provides critical information to use in selecting hazard mitigation actions and their priorities. This process is not only intended to help focus actions on the hazards with the highest ranking, but also to ensure that jurisdictions are aware of the hazards that ranked low yet still pose significant risk.

In order to provide an informed and comprehensive ranking of the hazards addressed in this Plan, a number of factors were considered: probability, extent, vulnerability, and impact. The sum of all the weighted factors for the extent, vulnerability, and impact categories was combined into a final consequence score. Probability multiplied by consequence resulted in a total risk score for each hazard.

Extent + Vulnerability + Impact = Consequence

Consequence x Probability = Total Risk Score

These results were determined by following a data driven quantitative assessment, reviewing, and ranking local knowledge from local subject matter experts, and developing other risk elements by the Core Planning Team based on the data collected. These elements were then aggregated to inform the analysis.

At the fundamental level, consequence is an assessment of the potential impact(s) if the hazard incident actually occurs. In this assessment, the consequence of an event (or the impact) will be interdependent on the following factors:

- Vulnerabilities (i.e., social, physical, and community conditions)
- Capabilities and capacities
- Mitigation

- Characteristics of the hazard event (i.e., magnitude, scale)

The frequency/probability of the hazard is not included in assessing the consequence because without the event, there is no consequence or impact.

C.1. Probability of Occurrence

The probability of occurrence of a hazard is indicated by a probability factor based on the likelihood of annual occurrence. Numerical probability factors were assigned as follows.

Table 27 outlines the probability of occurrence factors used in the risk assessment calculations for this Plan. A significant hazard event is defined as any hazard occurrence that directly or indirectly damages structures or infrastructure, impedes normal business operations, and/or is likely to cause serious or fatal injuries.

Table 27. Probability of Occurrence

Probability	Description	Probability Factor
High	Significant hazard event is likely to occur annually.	3
Medium	Significant hazard event is likely to occur within 25 years.	2
Low	Significant hazard event is likely to occur within 100 years.	1
Unlikely	There is little to no probability of significant occurrence, or the recurrence interval is greater than every 100 years.	0

The assessment of hazard frequency is generally based on past hazard events in the area and professional judgment of local subject matter experts.

C.2. Extent Factors

Extent was assessed in two (2) categories – extent/intensity potential and catastrophic probability of the hazard. Numerical extent factors were assigned as follows.

C.2.1. Extent/Intensity Factor

Extent is defined as the range of anticipated intensities of the identified hazards. This category is most commonly expressed using various scientific scales (e.g., Saffir-Simpson, Enhanced Fujita, Modified Mercalli). Extent/Intensity Factors are hazard-specific and are detailed in each hazard profile. **Table 28** outlines the extent/intensity factors used in the risk assessment calculations for this Plan.

Table 28. Extent/Intensity Factor

Probability	Description	Extent Factor
High	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a high-intensity incident.	3
Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2
Low	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a low-intensity incident.	1
Unlikely	Historical and/or probabilistic models/studies for this hazard indicate the possibility of little to no intensity.	0

C.2.2. Catastrophic Factor

The probability that a hazard could be catastrophic. Catastrophes are defined as significant incidents that cause sudden and great harm or destruction. **Table 29** outlines the catastrophic factors used in the risk assessment calculations for this Plan.

Table 29. Catastrophic Factor

Probability	Description	Extent Factor
High	Catastrophic hazard event is likely to occur at least once in 10 years.	3
Medium	Catastrophic hazard event is likely to occur at least once between 11 and 50 years.	2
Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1
Unlikely	Virtually no probability that this hazard could be catastrophic.	0

Each category was assigned a weighting factor to reflect its significance, consistent with this typically used for measuring the benefits of hazard mitigation actions – a weighting factor of three (3) was assigned for *Extent/Intensity* and its potential for *Catastrophe*.

C.3. Vulnerability Factors

Vulnerabilities were assessed in three (3) categories – population exposure, property exposure, and exposure based on changes in development. Numerical vulnerability factors were assigned as follows.

C.3.1. Population Exposure Factor

Population exposure values were assigned based on the percentage of the total population exposed to the hazard event. **Table 30** outlines the population exposure factors used in the risk assessment calculations for this Plan.

Table 30. Population Exposure Factor

Probability	Description	Vulnerability Factor
High	30% or more of the population is exposed to the hazard.	3
Medium	15% to 29% of the population is exposed to the hazard.	2
Low	14% or less of the population is exposed to the hazard.	1
No Vulnerability	None of the population is exposed to the hazard.	0

C.3.2. Property Exposure Factor

Property exposure values were assigned based on the percentage of the total property value exposed to the hazard event. **Table 31** outlines the property exposure factors used in the risk assessment calculations for this Plan.

Table 31. Property Exposure Factor

Probability	Description	Vulnerability Factor
High	25% or more of the total assessed property value is exposed to the hazard.	3
Medium	10% to 24% of the total assessed property value is exposed to a hazard.	2
Low	9% or less of the total assessed property value is exposed to a hazard.	1
No Vulnerability	None of the total assessed property value is exposed to a hazard.	0

C.3.3. Changes in Development

Changes in development in the past five (5) years have increased or decreased the community's vulnerability/exposure to the hazard. **Table 32** outlines the changes in development factors used in the risk assessment calculations for this Plan.

Table 32. Changes in Development Factor

Probability	Description	Vulnerability Factor
High	Changes in development have increased the vulnerability/exposure of the community to the hazard by 10% or more.	3
Medium	Changes in development have increased the vulnerability/exposure of the community to the hazard between 5% and 9%.	2
Low	Changes in development have increased the vulnerability/exposure of the community to the hazard by 4% or less.	1
No Vulnerability	Changes in development had no effect and/or have decreased the vulnerability/exposure of the community to the hazard.	0

Each category was assigned a weighting factor to reflect the significance, consistent with those typically used for measuring the benefits of hazard mitigation actions – a weighting factor of three (3) was assigned for *Population Exposure*, and a weighting factor of one (1) was assigned for *Property Exposed* and *Changes in Development*.

C.4. Impact Factors

Hazard impacts were assessed in eight (8) categories – population and life/safety, underserved/equity, property damages, economic, environmental, essential operations, future development, and climate change. Numerical impact factors were assigned as follows.

C.4.1. Population and Life Safety Factor

Population and life safety values were assigned based on the best available data (historical and probabilistic) for people vulnerable to the hazard event and whether the affected population is likely to experience adverse impacts from the hazard incident. **Table 33** outlines the population and life safety factors used in the risk assessment calculations for this Plan.

Table 33. Population and Life Safety Factor

Probability	Description	Impact Factor
High	Populations exposed to this hazard are likely to experience significant adverse impacts, such as fatalities and severe injuries.	3
Medium	Populations exposed to this hazard are likely to experience some adverse impacts, such as injuries requiring acute medical care.	2
Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1
No Impact	Populations exposed to this hazard are not likely to experience significant adverse impacts.	0

C.4.2. Underserved/Equity Factor

Underserved/equity values were assigned based on the best available data for underserved populations vulnerable to the hazard event and whether the affected population is likely to experience adverse/disproportionate impacts from the hazard incident resulting in greater disparity in equity. **Table 34** outlines the underserved/equity factors used in the risk assessment calculations for this Plan.

Table 34. Underserved/Equity Factor

Probability	Description	Impact Factor
High	Underserved populations exposed to the hazard are likely to experience significant adverse/disproportionate impacts, such as fatalities and severe injuries.	3
Medium	Underserved populations exposed to the hazard are likely to experience some adverse/disproportionate impacts, such as injuries requiring acute medical care.	2
Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1
No Impact	Underserved populations exposed to the hazard are not likely to experience significant adverse/disproportionate impacts.	0

C.4.3. Property Damage Factor

Property damage values were assigned based on the expected total property damage incurred from a hazard incident. It is important to note that values represent estimates of the loss from a major incident based on historical data or probabilistic models/studies. **Table 35** outlines the property damage factors used in the risk assessment calculations for this Plan.

Table 35. Property Damage Factor

Probability	Description	Impact Factor
High	More than $5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to 15% or more of the property value within the jurisdiction.	3
Medium	More than $500,000 but less than $5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to more than 5% but less than 15% of the property value within the jurisdiction.	2

Probability	Description	Impact Factor
Low	Less than $500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1
No Impact	Little to no property damage is expected from a single major hazard event.	0

C.4.4. Economic Factor

An estimation of the impact, expressed in terms of dollars, on the local economy is based on a loss of business revenue, crops, worker wages, and local tax revenues or on the impact on the local gross domestic product (GDP). **Table 36** outlines the economic factors used in the risk assessment calculations for this Plan.

Table 36. Economic Factor

Probability	Description	Impact Factor
High	Where the total economic impact is likely to be greater than $10 Million.	3
Medium	Total economic impact is likely to be greater than $500,000, but less than or equal to $10 Million.	2
Low	Total economic impact is not likely to be greater than $100,000.	1
No Impact	Virtually no significant economic impact.	0

C.4.5. Environmental Factor

An estimate of the environmental impact from a major hazard event requiring outside resources and support; and/or repair, clean-up, restoration, and/or preservation work. **Table 37** outlines the environmental factors used in the risk assessment calculations for this Plan.

Table 37. Environmental Factor

Probability	Description	Impact Factor
High	Environmental impact from a single major hazard event is likely to be significant, requiring extensive outside resources and support; and/or repair, clean-up, restoration, and/or preservation work.	3
Medium	Environmental impact from a single major hazard event is likely to be localized, requiring some outside resources and support; and/or repair, clean-up, restoration, or preservation work.	2
Low	Environmental impact from a single major hazard event is likely to be minimal, requiring little to no outside resources and support, and/or minimal repair, clean-up, restoration, or preservation work.	1
No Impact	No environmental impacts from a single major hazard event are likely.	0

C.4.6. Essential Operations Factors

The essential operations factor is the impact on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community after a single major hazard event. **Table 38** outlines the essential operations factors used in the risk assessment calculations for this Plan.

Table 38. Essential Operations Factor

Probability	Description	Impact Factor
High	Impact greater than 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	3
Medium	Impact between 24 and 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	2
Low	Impact less than 24 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	1
No Impact	No impact on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	0

C.4.7. Future Development Factor

The future development factor is the potential that future development will have on increasing or decreasing the impact/consequence of the hazard. **Table 39** outlines the future development factors used in the risk assessment calculations for this Plan.

Table 39. Future Development Factor

Probability	Description	Impact Factor
High	Future development trends will significantly increase the impact/consequence of this hazard.	3
Medium	Future development trends will increase the impact/consequence of this hazard, but not significantly.	2
Low	Future development trends will minimally increase impact/consequence of this hazard.	1
No Impact	Future development trends will not increase the impact/consequence of the hazard, and/or may even decrease the impact/consequence of this hazard.	0

C.4.8. Climate Change Factor

The potential that climate change will increase the risk of the hazard (i.e., type, location, and range of anticipated intensities of the hazard and impacts). **Table 40** outlines the climate change factors used in the risk assessment calculations for this Plan.

Table 40. Climate Change Factor

Probability	Description	Impact Factor
High	Climate Change trends will significantly increase the risk of this hazard and its impacts.	3
Medium	Climate Change trends will increase the risk of this hazard and its impacts, but not significantly.	2
Low	Climate Change trends will minimally increase the risk of this hazard and its impacts.	1
No Impact	Climate change trends will not increase the risk of the hazard and its impacts.	0

Each category was assigned a weighting factor to reflect its significance, consistent with those typically used for measuring the benefits of hazard mitigation actions – a weighting factor of three (3) was assigned for *Population and Life Safety*, and *Underserved/Equity*, and a weighting factor of two (2) was assigned for *Property Damage*. A weighting factor of one (1) was assigned for *Economic*, *Environmental*, *Essential Operations, Future Development*, and *Climate Change*.

APPENDIX D. HAZARD RISK RANKING DETAILS

D.1. Probability of Occurrence

Hazard Event	Probability of Occurrence		Probability Factor	Weighted Factor
Climate Change	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A
Dam and Levee Failure	Low	Significant hazard event is likely to occur within 100 years.	1	N/A
Drought	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A
Earthquake	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A
Flood (Riverine/Creek)	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A
Flood (Urban/Flash Flood)	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A
Heat Wave/Extreme Heat *(Severe Weather)*	High	Significant hazard event is likely to occur annually.	3	N/A
Heavy Rainfall *(Severe Weather)*	High	Significant hazard event is likely to occur annually.	3	N/A
Landslide	High	Significant hazard event is likely to occur annually.	3	N/A
Sea Level Rise	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A
Severe Thunderstorm *(Severe Weather)*	High	Significant hazard event is likely to occur annually.	3	N/A
Strong Winds/ Damaging Winds *(Severe Weather)*	High	Significant hazard event is likely to occur annually.	3	N/A
Tornado *(Severe Weather)*	Low	Significant hazard event is likely to occur within 100 years.	1	N/A
Tsunami	Low	Significant hazard event is likely to occur within 100 years.	1	N/A
Wildfire	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A
Active Shooter Incidents	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A
Cybersecurity Threats	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A
Hazardous Materials Incidents	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A

Hazard Event	Probability of Occurrence		Probability Factor	Weighted Factor
Terrorism (Weapons of Mass Destruction)	Low	Significant hazard event is likely to occur within 100 years.	1	N/A
Utility Interruptions	High	Significant hazard event is likely to occur annually.	3	N/A

D.2. Extent Factors

Hazard Event	Extent Factor	Extent		Extent Factor	Weighted Factor
Climate Change	***Extent/Intensity***	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3
Dam and Levee Failure	***Extent/Intensity***	High	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a high-intensity incident.	3	9
	Catastrophic	High	Catastrophic hazard event is likely to occur at least once in 10 years.	3	9
Drought	***Extent/Intensity***	High	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a high-intensity incident.	3	9
	Catastrophic	High	Catastrophic hazard event is likely to occur at least once in 10 years.	3	9
Earthquake	***Extent/Intensity***	High	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a high-intensity incident.	3	9
	Catastrophic	High	Catastrophic hazard event is likely to occur at least once in 10 years.	3	9
Flood (Riverine/Creek)	***Extent/Intensity***	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Medium	Catastrophic hazard event is likely to occur at least once between 11 and 50 years.	2	6
Flood (Urban/Flash Flood)	***Extent/Intensity***	High	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a high-intensity incident.	3	9
	Catastrophic	Medium	Catastrophic hazard event is likely to occur at least once between 11 and 50 years.	2	6

Hazard Event	Extent Factor	Extent		Extent Factor	Weighted Factor
Heat Wave/Extreme Heat *(Severe Weather)*	***Extent/Intensity***	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3
Heavy Rainfall *(Severe Weather)*	***Extent/Intensity***	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3
Landslide	***Extent/Intensity***	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3
Sea Level Rise	***Extent/Intensity***	Low	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a low-intensity incident.	1	3
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3
Severe Thunderstorm *(Severe Weather)*	***Extent/Intensity***	Low	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a low-intensity incident.	1	3
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3
Strong Winds/ Damaging Winds *(Severe Weather)*	***Extent/Intensity***	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3
Tornado *(Severe Weather)*	***Extent/Intensity***	Low	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a low-intensity incident.	1	3
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3
Tsunami	***Extent/Intensity***	Low	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a low-intensity incident.	1	3
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3

Hazard Event	Extent Factor	Extent		Extent Factor	Weighted Factor
Wildfire	***Extent/Intensity***	High	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a high-intensity incident.	3	9
	Catastrophic	High	Catastrophic hazard event is likely to occur at least once in 10 years.	3	9
Active Shooter Incidents	***Extent/Intensity***	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3
Cybersecurity Threats	***Extent/Intensity***	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Medium	Catastrophic hazard event is likely to occur at least once between 11 and 50 years.	2	6
Hazardous Materials Incidents	***Extent/Intensity***	High	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a high-intensity incident.	3	9
	Catastrophic	Medium	Catastrophic hazard event is likely to occur at least once between 11 and 50 years.	2	6
Terrorism (Weapons of Mass Destruction)	***Extent/Intensity***	High	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a high-intensity incident.	3	9
	Catastrophic	High	Catastrophic hazard event is likely to occur at least once in 10 years.	3	9
Utility Interruptions	***Extent/Intensity***	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3

D.3. Vulnerability Factors

Hazard Event	Vulnerability Factor	Vulnerability		Vulnerability Factor	Weighted Factor
Climate Change	***Population Exposure***	High	30% or more of the population (including underserved population) is exposed to the hazard.	3	9
	Property Exposure	Low	9% or less of the total assessed property value is exposed to the hazard.	1	2

Hazard Event	Vulnerability Factor	Vulnerability		Vulnerability Factor	Weighted Factor
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Dam and Levee Failure	***Population Exposure***	Low	14% or less of the population (including underserved population) is exposed to the hazard.	1	3
	Property Exposure	Low	9% or less of the total assessed property value is exposed to the hazard.	1	2
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Drought	***Population Exposure***	High	30% or more of the population (including underserved population) is exposed to the hazard.	3	9
	Property Exposure	Low	9% or less of the total assessed property value is exposed to the hazard.	1	2
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Earthquake	***Population Exposure***	High	30% or more of the population (including underserved population) is exposed to the hazard.	3	9
	Property Exposure	High	25% of the total assessed property is exposed to the hazard.	3	6
	Changes in Development	Medium	The changes in development have increased the vulnerability of the community to the hazard between 5% and 9%.	2	2
Flood (Riverine/Creek)	***Population Exposure***	Low	14% or less of the population (including underserved population) is exposed to the hazard.	1	3
	Property Exposure	Low	9% or less of the total assessed property value is exposed to the hazard.	1	2
	Changes in Development	Medium	The changes in development have increased the vulnerability of the community to the hazard between 5% and 9%.	2	2
Flood (Urban/Flash Flood)	***Population Exposure***	Medium	15% to 29% of the population (including underserved population) is exposed to the hazard.	2	6
	Property Exposure	Medium	10% to 24% of the total assessed property value is exposed to the hazard.	2	4
	Changes in Development	Medium	The changes in development have increased the vulnerability of the community to the hazard between 5% and 9%.	2	2
Heat Wave/Extreme Heat *(Severe Weather)*	***Population Exposure***	High	30% or more of the population (including underserved population) is exposed to the hazard.	3	9

Hazard Event	Vulnerability Factor	Vulnerability		Vulnerability Factor	Weighted Factor
	Property Exposure	No Vulnerability	None of the total assessed property value is exposed to the hazard.	0	0
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Heavy Rainfall *(Severe Weather)*	***Population Exposure***	High	30% or more of the population (including underserved population) is exposed to the hazard.	3	9
	Property Exposure	Medium	10 to 14% of the total assessed property is exposed to the hazard.	2	4
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Landslide	***Population Exposure***	Low	14% or less of the population (including underserved population) is exposed to the hazard.	1	3
	Property Exposure	Low	9% or less of the total assessed property value is exposed to the hazard.	1	2
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Sea Level Rise	***Population Exposure***	Low	15% to 29% of the population (including underserved population) is exposed to the hazard.	1	3
	Property Exposure	Low	10% to 24% of the total assessed property value is exposed to the hazard.	1	2
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Severe Thunderstorm *(Severe Weather)*	***Population Exposure***	High	30% or more of the population (including underserved population) is exposed to the hazard.	3	9
	Property Exposure	High	25% of the total assessed property is exposed to the hazard.	3	6
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Strong Winds/ Damaging Winds *(Severe Weather)*	***Population Exposure***	Medium	15% to 29% of the population (including underserved population) is exposed to the hazard.	2	6
	Property Exposure	Medium	10% to 24% of the total assessed property value is exposed to the hazard.	2	4
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1

Hazard Event	Vulnerability Factor	Vulnerability		Vulnerability Factor	Weighted Factor
Tornado *(Severe Weather)*	***Population Exposure***	Low	15% to 29% of the population (including underserved population) is exposed to the hazard.	1	3
	Property Exposure	Low	10% to 24% of the total assessed property value is exposed to the hazard.	1	2
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Tsunami	***Population Exposure***	Low	14% or less of the population (including underserved population) is exposed to the hazard.	1	3
	Property Exposure	Low	9% or less of the total assessed property value is exposed to the hazard.	1	2
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Wildfire	***Population Exposure***	High	30% or more of the population (including underserved population) is exposed to the hazard.	3	9
	Property Exposure	High	25% of the total assessed property is exposed to the hazard.	3	6
	Changes in Development	Medium	The changes in development have increased the vulnerability of the community to the hazard between 5% and 9%.	2	2
Active Shooter Incidents	***Population Exposure***	Low	14% or less of the population (including underserved population) is exposed to the hazard.	1	3
	Property Exposure	Low	9% or less of the total assessed property value is exposed to the hazard.	1	2
	Changes in Development	No Vulnerability	Changes in development had no effect and/or decreased the vulnerability of the community to the hazard.	0	0
Cybersecurity Threats	***Population Exposure***	Medium	15% to 29% of the population (including underserved population) is exposed to the hazard.	2	6
	Property Exposure	No Vulnerability	None of the total assessed property value is exposed to the hazard.	0	0
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Hazardous Materials Incidents	***Population Exposure***	Medium	15% to 29% of the population (including underserved population) is exposed to the hazard.	2	6
	Property Exposure	Low	9% or less of the total assessed property value is exposed to the hazard.	1	2

Hazard Event	Vulnerability Factor	Vulnerability		Vulnerability Factor	Weighted Factor
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Terrorism (Weapons of Mass Destruction)	***Population Exposure***	Medium	15% to 29% of the population (including underserved population) is exposed to the hazard.	2	6
	Property Exposure	Medium	10% to 24% of the total assessed property value is exposed to the hazard.	2	4
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Utility Interruptions	***Population Exposure***	Medium	15% to 29% of the population (including underserved population) is exposed to the hazard.	2	6
	Property Exposure	No Vulnerability	None of the total assessed property value is exposed to the hazard.	0	0
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1

D.4. Impact Factors

Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
Climate Change	***Population and Life Safety***	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3
	Property Damage	Low	Less than $500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1	2
	Economic	Low	Total economic impact is not likely to be greater than $100,000.	1	1
	Environmental	Low	Environmental impact from a single major hazard event is likely to be minimal, requiring little to no outside resources and support, and/or minimal repair, clean-up, restoration, or preservation work.	1	1

Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Essential Operations	Low	Impact less than 24 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	1	1
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	High	Climate Change trends will significantly increase the risk of this hazard and its impacts.	3	3
Dam and Levee Failure	***Population and Life Safety***	Medium	Populations exposed to this hazard are likely to experience some adverse impacts, such as injuries requiring acute medical care.	2	6
	Underserved/Equity	Medium	Underserved populations exposed to the hazard are likely to experience some adverse/disproportionate impacts, such as injuries requiring acute medical care.	2	6
	Property Damage	High	More than $5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to 15% or more of the property value within the jurisdiction.	3	6
	Economic	High	Where the total economic impact is likely to be greater than $10 Million.	3	3
	Environmental	High	Environmental impact from a single major hazard event is likely to be significant, requiring extensive outside resources and support; and/or repair, clean-up, restoration, and/or preservation work.	3	3
	Essential Operations	High	Impact greater than 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	3	3
	Future Development	Medium	Future development trends will increase the impact/consequence of this hazard, but not significantly.	2	2
	Climate Change	Medium	Climate Change trends will increase the risk of this hazard and its impacts, but not significantly.	2	2
Drought	***Population and Life Safety***	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Medium	Underserved populations exposed to the hazard are likely to experience some adverse/disproportionate impacts, such as injuries requiring acute medical care.	2	6

Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Property Damage	Low	Less than $500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1	2
	Economic	Medium	Total economic impact is likely to be greater than $500,000, but less than or equal to $10 Million.	2	2
	Environmental	Low	Environmental impact from a single major hazard event is likely to be minimal, requiring little to no outside resources and support, and/or minimal repair, clean-up, restoration, or preservation work.	1	1
	Essential Operations	Low	Impact less than 24 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	1	1
	Future Development	Medium	Future development trends will increase the impact/consequence of this hazard, but not significantly.	2	2
	Climate Change	High	Climate Change trends will significantly increase the risk of this hazard and its impacts.	3	3
Earthquake	***Population and Life Safety***	High	Populations exposed to this hazard are likely to experience significant adverse impacts, such as fatalities and severe injuries.	3	9
	Underserved/Equity	High	Underserved populations exposed to the hazard are likely to experience significant adverse/disproportionate impacts, such as fatalities and severe injuries.	3	9
	Property Damage	High	More than $5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to 15% or more of the property value within the jurisdiction.	3	6
	Economic	High	Where the total economic impact is likely to be greater than $10 Million.	3	3
	Environmental	High	Environmental impact from a single major hazard event is likely to be significant, requiring extensive outside resources and support; and/or repair, clean-up, restoration, and/or preservation work.	3	3
	Essential Operations	High	Impact greater than 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	3	3
	Future Development	High	Future development trends will significantly increase the impact/consequence of this hazard.	3	3

Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Climate Change	No Impact	Climate change trends will not increase the risk of the hazard and its impacts.	0	0
Flood (Riverine/Creek)	***Population and Life Safety***	Medium	Populations exposed to this hazard are likely to experience some adverse impacts, such as injuries requiring acute medical care.	2	6
	Underserved/Equity	Medium	Underserved populations exposed to the hazard are likely to experience some adverse/disproportionate impacts, such as injuries requiring acute medical care.	2	6
	Property Damage	High	More than $5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to 15% or more of the property value within the jurisdiction.	3	6
	Economic	Medium	Total economic impact is likely to be greater than $500,000, but less than or equal to $10 Million.	2	2
	Environmental	Medium	Environmental impact from a single major hazard event is likely to be localized, requiring some outside resources and support; and/or repair, clean-up, restoration, or preservation work.	2	2
	Essential Operations	Medium	Impact between 24 and 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	2	2
	Future Development	Medium	Future development trends will increase the impact/consequence of this hazard, but not significantly.	2	2
	Climate Change	High	Climate Change trends will significantly increase the risk of this hazard and its impacts.	3	3
Flood (Urban/Flash Flood)	***Population and Life Safety***	Medium	Populations exposed to this hazard are likely to experience some adverse impacts, such as injuries requiring acute medical care.	2	6
	Underserved/Equity	Medium	Underserved populations exposed to the hazard are likely to experience some adverse/disproportionate impacts, such as injuries requiring acute medical care.	2	6
	Property Damage	High	More than $5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to 15% or more of the property value within the jurisdiction.	3	6
	Economic	Medium	Total economic impact is likely to be greater than $500,000, but less than or equal to $10 Million.	2	2

Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Environmental	Medium	Environmental impact from a single major hazard event is likely to be localized, requiring some outside resources and support; and/or repair, clean-up, restoration, or preservation work.	2	2
	Essential Operations	Medium	Impact between 24 and 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	2	2
	Future Development	Medium	Future development trends will increase the impact/consequence of this hazard, but not significantly.	2	2
	Climate Change	High	Climate Change trends will significantly increase the risk of this hazard and its impacts.	3	3
Heat Wave/Extreme Heat *(Severe Weather)*	***Population and Life Safety***	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Medium	Underserved populations exposed to the hazard are likely to experience some adverse/disproportionate impacts, such as injuries requiring acute medical care.	2	6
	Property Damage	No Impact	Little to no property damage is expected from a single major hazard event.	0	0
	Economic	Low	Total economic impact is not likely to be greater than $100,000.	1	1
	Environmental	No Impact	No environmental impacts from a single major hazard event are likely.	0	0
	Essential Operations	Low	Impact less than 24 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	1	1
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	High	Climate Change trends will significantly increase the risk of this hazard and its impacts.	3	3
Heavy Rainfall *(Severe Weather)*	***Population and Life Safety***	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3

Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Property Damage	Low	Less than $500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1	2
	Economic	Low	Total economic impact is not likely to be greater than $100,000.	1	1
	Environmental	Low	Environmental impact from a single major hazard event is likely to be minimal, requiring little to no outside resources and support, and/or minimal repair, clean-up, restoration, or preservation work.	1	1
	Essential Operations	Low	Impact less than 24 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	1	1
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	High	Climate Change trends will significantly increase the risk of this hazard and its impacts.	3	3
Landslide	***Population and Life Safety***	Medium	Populations exposed to this hazard are likely to experience some adverse impacts, such as injuries requiring acute medical care.	2	6
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3
	Property Damage	High	More than $5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to 15% or more of the property value within the jurisdiction.	3	6
	Economic	Low	Total economic impact is not likely to be greater than $100,000.	1	1
	Environmental	Low	Environmental impact from a single major hazard event is likely to be minimal, requiring little to no outside resources and support, and/or minimal repair, clean-up, restoration, or preservation work.	1	1
	Essential Operations	Medium	Impact between 24 and 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	2	2
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1

Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Climate Change	Medium	Climate Change trends will increase the risk of this hazard and its impacts, but not significantly.	2	2
Sea Level Rise	***Population and Life Safety***	No Impact	Populations exposed to this hazard are not likely to experience significant adverse impacts.	0	0
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3
	Property Damage	Low	Less than $500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1	2
	Economic	Low	Total economic impact is not likely to be greater than $100,000.	1	1
	Environmental	Low	Environmental impact from a single major hazard event is likely to be minimal, requiring little to no outside resources and support, and/or minimal repair, clean-up, restoration, or preservation work.	1	1
	Essential Operations	Low	Impact less than 24 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	1	1
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	High	Climate Change trends will significantly increase the risk of this hazard and its impacts.	3	3
Severe Thunderstorm *(Severe Weather)*	***Population and Life Safety***	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3
	Property Damage	Low	Less than $500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1	2
	Economic	Low	Total economic impact is not likely to be greater than $100,000.	1	1
	Environmental	Low	Environmental impact from a single major hazard event is likely to be minimal, requiring little to no outside resources and support, and/or minimal repair, clean-up, restoration, or preservation work.	1	1

Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Essential Operations	Low	Impact less than 24 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	1	1
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	Medium	Climate Change trends will increase the risk of this hazard and its impacts, but not significantly.	2	2
Strong Winds/ Damaging Winds *(Severe Weather)*	***Population and Life Safety***	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3
	Property Damage	Medium	More than $500,000 but less than $5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to more than 5% but less than 15% of the property value within the jurisdiction.	2	4
	Economic	Low	Total economic impact is not likely to be greater than $100,000.	1	1
	Environmental	Low	Environmental impact from a single major hazard event is likely to be minimal, requiring little to no outside resources and support, and/or minimal repair, clean-up, restoration, or preservation work.	1	1
	Essential Operations	Low	Impact less than 24 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	1	1
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	Medium	Climate Change trends will increase the risk of this hazard and its impacts, but not significantly.	2	2
Tornado *(Severe Weather)*	***Population and Life Safety***	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3

Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Property Damage	Low	Less than $500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1	2
	Economic	Low	Total economic impact is not likely to be greater than $100,000.	1	1
	Environmental	Low	Environmental impact from a single major hazard event is likely to be minimal, requiring little to no outside resources and support, and/or minimal repair, clean-up, restoration, or preservation work.	1	1
	Essential Operations	Low	Impact less than 24 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	1	1
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	Medium	Climate Change trends will increase the risk of this hazard and its impacts, but not significantly.	2	2
Tsunami	***Population and Life Safety***	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3
	Property Damage	Low	Less than $500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1	2
	Economic	Low	Total economic impact is not likely to be greater than $100,000.	1	1
	Environmental	Low	Environmental impact from a single major hazard event is likely to be minimal, requiring little to no outside resources and support, and/or minimal repair, clean-up, restoration, or preservation work.	1	1
	Essential Operations	Low	Impact less than 24 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	1	1
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	Low	Climate Change trends will minimally increase the risk of this hazard and its impacts.	1	1

Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
Wildfire	***Population and Life Safety***	Medium	Populations exposed to this hazard are likely to experience some adverse impacts, such as injuries requiring acute medical care.	2	6
	Underserved/Equity	Medium	Underserved populations exposed to the hazard are likely to experience some adverse/disproportionate impacts, such as injuries requiring acute medical care.	2	6
	Property Damage	High	More than $5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to 15% or more of the property value within the jurisdiction.	3	6
	Economic	Medium	Total economic impact is likely to be greater than $500,000, but less than or equal to $10 Million.	2	2
	Environmental	High	Environmental impact from a single major hazard event is likely to be significant, requiring extensive outside resources and support; and/or repair, clean-up, restoration, and/or preservation work.	3	3
	Essential Operations	Medium	Impact between 24 and 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	2	2
	Future Development	High	Future development trends will significantly increase the impact/consequence of this hazard.	3	3
	Climate Change	High	Climate Change trends will significantly increase the risk of this hazard and its impacts.	3	3
Active Shooter Incidents	***Population and Life Safety***	Medium	Populations exposed to this hazard are likely to experience some adverse impacts, such as injuries requiring acute medical care.	2	6
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3
	Property Damage	Low	Less than $500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1	2
	Economic	Low	Total economic impact is not likely to be greater than $100,000.	1	1
	Environmental	No Impact	No environmental impacts from a single major hazard event are likely.	0	0

Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Essential Operations	Medium	Impact between 24 and 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	2	2
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	No Impact	Climate change trends will not increase the risk of the hazard and its impacts.	0	0
Cybersecurity Threats	***Population and Life Safety***	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3
	Property Damage	Low	Less than $500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1	2
	Economic	Medium	Total economic impact is likely to be greater than $500,000, but less than or equal to $10 Million.	2	2
	Environmental	No Impact	No environmental impacts from a single major hazard event are likely.	0	0
	Essential Operations	Medium	Impact between 24 and 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	2	2
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	No Impact	Climate change trends will not increase the risk of the hazard and its impacts.	0	0
Hazardous Materials Incidents	***Population and Life Safety***	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3
	Property Damage	Low	Less than $500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1	2
	Economic	Medium	Total economic impact is likely to be greater than $500,000, but less than or equal to $10 Million.	2	2

Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Environmental	High	Environmental impact from a single major hazard event is likely to be significant, requiring extensive outside resources and support; and/or repair, clean-up, restoration, and/or preservation work.	3	3
	Essential Operations	Medium	Impact between 24 and 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	2	2
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	No Impact	Climate change trends will not increase the risk of the hazard and its impacts.	0	0
Terrorism (Weapons of Mass Destruction)	***Population and Life Safety***	High	Populations exposed to this hazard are likely to experience significant adverse impacts, such as fatalities and severe injuries.	3	9
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3
	Property Damage	High	More than $5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to 15% or more of the property value within the jurisdiction.	3	6
	Economic	High	Where the total economic impact is likely to be greater than $10 Million.	3	3
	Environmental	Medium	Environmental impact from a single major hazard event is likely to be localized, requiring some outside resources and support; and/or repair, clean-up, restoration, or preservation work.	2	2
	Essential Operations	High	Impact greater than 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	3	3
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	No Impact	Climate change trends will not increase the risk of the hazard and its impacts.	0	0
Utility Interruptions	***Population and Life Safety***	Medium	Populations exposed to this hazard are likely to experience some adverse impacts, such as injuries requiring acute medical care.	2	6

Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Underserved/Equity	Medium	Underserved populations exposed to the hazard are likely to experience some adverse/disproportionate impacts, such as injuries requiring acute medical care.	2	6
	Property Damage	No Impact	Little to no property damage is expected from a single major hazard event.	0	0
	Economic	Medium	Total economic impact is likely to be greater than $500,000, but less than or equal to $10 Million.	2	2
	Environmental	No Impact	No environmental impacts from a single major hazard event are likely.	0	0
	Essential Operations	Medium	Impact between 24 and 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	2	2
	Future Development	No Impact	Future development trends will not increase the impact/consequence of the hazard, and/or may even decrease the impact/consequence of this hazard.	0	0
	Climate Change	Medium	Climate Change trends will increase the risk of this hazard and its impacts, but not significantly.	2	2

APPENDIX E. PLAN ADOPTION

[Placeholder for adoption documentation after State and FEMA Approval]

ORDINANCE NO. 2025-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CERRITO AMENDING AND RESTATING CHAPTER 3.20 OF THE EL CERRITO MUNICIPAL CODE TO DISSOLVE THE EL CERRITO PENSION BOARD

WHEREAS, the City created a pension plan for City employees on June 16, 1947 to provide contributions to and payment of benefits from said plan, and created a pension board to oversee the plan; and

WHEREAS, pursuant to El Cerrito Municipal Code, the City Council serves as the pension board and is required under Municipal Code Sections 3.20.30 and 3.20.060 to hire an actuary once every four years to report on the cost of maintaining the pension system upon a reserve basis and annually report by August 5 on the prior fiscal year regarding receipts, disbursements, pension roll members, amounts paid, and remaining balance; and

WHEREAS, all current City employees' are enrolled for pension benefits in the California Public Employees' Retirement System (CalPERS), not in the City pension fund; and

WHEREAS, all employees entitled to benefits from the City pension fund are deceased; and

WHEREAS, the pension plan continues to exist but is currently inactive as it has no funds in it and no assets, liabilities, or other obligations; and

WHEREAS, there is no need for the pension board to continue to perform any functions in relation to the pension plan since the pension plan has no funds and no beneficiaries; and

WHEREAS, Government Code Section 45306 states that an ordinance establishing a pension plan may only be repealed only by a vote of the people, and does not require a vote of the people to dissolve a pension board overseeing an inactive pension plan; and

WHEREAS, the City Council has concluded that dissolving the pension board conserves City resources and maintaining the inactive pension plan does not require a repeal of the pension plan by a vote of the people; and

WHEREAS, this ordinance amends and restates Chapter 3.20 to dissolve the pension board.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CERRITO DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Incorporation of Recitals. The City Council finds that the above Recitals are true and correct and are incorporated herein by reference.

Section 2. Amendment of Municipal Code. Chapter 3.20 of the El Cerrito Municipal Code is hereby amended and restated as set forth in Exhibit A to dissolve the pension board.

Section 3. Compliance with the California Environmental Quality Act. Approval of this ordinance is exempt from review under the California Environmental Quality Act (Public Resources Code §§ 21000 et seq. ("CEQA") and 14 Cal. Code Reg. §§ 15000 et seq. ("CEQA Guidelines")). Therefore, pursuant to CEQA Guidelines section 15060, CEQA analysis is not required.

Section 4. Severability. If any section, subsection, sentence, clause or phrase of this chapter is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this chapter. The City Council hereby declares that it would have passed the ordinance codified in this chapter, and each section, subsection, sentence, clause or phrase not declared invalid or unconstitutional without regard to whether any portion of this chapter would be subsequently declared invalid or unconstitutional.

Section 5. No Conflict with Federal or State Law. Nothing in this Ordinance is intended to create any requirement, power or duty that is in conflict with any federal or state law.

Section 6. Effective Date. This ordinance shall take effect and be enforced thirty days after the date of its adoption. Prior to the expiration of fifteen days from the passage thereof, the ordinance or a summary thereof shall be posted or published as may be required by law, and thereafter the same shall be in full force and effect.

THE FOREGOING ORDINANCE was introduced at a regular meeting of the City Council on March 18, 2025, and passed by the following vote:

AYES:	Mayor Wysinger; Mayor Pro Tem Quinto; Councilmembers Ktsanes, Motoyama and Saltzman
NOES:	None
ABSENT:	None
ABSTAIN:	None

ADOPTED AND ORDERED published at a regular meeting of the City Council held on April 1, 2025 and passed by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

APPROVED:

_____
Carolyn Wysinger, Mayor

ATTEST:

_____
Holly Charléty, City Clerk

ORDINANCE CERTIFICATION

I, Holly M. Charléty, City Clerk of the City of El Cerrito, do hereby certify that this Ordinance is the true and correct original Ordinance No. 2025-01 of the City of El Cerrito; that said Ordinance was duly enacted and adopted by the City Council of the City of El Cerrito at a meeting of the City Council held on the 1st Day of April 2025; and that said Ordinance has been published and/or posted in the manner required by law.

WITNESS my hand and the Official Seal of the City of El Cerrito, California, on _____.

_____
Holly M. Charléty, City Clerk

EXHIBIT A

3.20.010 Membership.

The pension board shall consist of five members and two ex officio members.

3.20.020 Appointment.

The council shall act as the pension board. The city manager shall act as an ex officio member of said board, and shall appoint the second ex officio member. The mayor shall act as chair.

3.20.030 Powers and duties.

The pension board shall:

A. Compel witnesses to attend and testify before it upon all matters connected with its duties in the same manner as or may be provided by law for the taking of testimony before notaries public. The chair, or any member of the board, may administer oaths to such witnesses;

B. Make all needful rules and regulations for its organization and functioning in conformity with the provisions of this title;

C. Provide for the payment from the pension fund of all necessary expenses; provided, that no compensation or emolument shall be paid to any member of the board for any duty required or performed;

D. Employ an actuary to render a report, at least once during every four-year period, of the costs of maintaining upon a reserve basis the pension system;

E. Accept for the benefit of the pension fund, all contributions, gifts, bequests and devises from any source whatsoever.

3.20.040 Quorum.

A quorum of the pension board shall be a simple majority of the members.

3.20.050 Records of proceedings.

The city clerk shall act as the clerk of the pension board and shall keep a record of its proceedings.

3.20.060 Financial control.

Except as provided in this chapter, the pension board shall have exclusive control of the administration and investment of the pension fund, and shall transmit to the director of finance an itemized list of the authority for all payments to be made from said fund for pensions currently payable and for all expenses of the pension board. The city shall pay all warrants therefore against said fund only when so authorized.

The director of finance and the trust officer for the pension fund may effect changes in the investment portfolio of the pension fund, and shall provide a written report documenting each such transaction to the pension board. The board shall ratify or otherwise direct changes in the investment portfolio at its next regular meeting.

3.20.070 Annual report.

The pension board shall render annually on or before the fifth day of August a report for the previous fiscal year, showing all receipts and disbursements, the names of all persons on the pension roll, the amounts paid to such persons, and the balance remaining in said fund.

3.20.080 Pension board dissolution.

In the event that the pension fund becomes inactive because there are no remaining beneficiaries of the pension fund, all moneys in the pension fund have been disbursed, there are no remaining reserves in the pension fund, and the pension fund has no further obligations, the pension board shall be dissolved and there shall be no requirement to perform any of the obligations of the pension board set forth in this chapter.

AGENDA BILL

Agenda Item No. 7.J.

Date: April 1, 2025
To: El Cerrito City Council
From: Alexandra Orologas, Assistant City Manager; Karen Pinkos, City Manager, City Management
Subject: Renewal of Library Lease and Service Agreement with Contra Costa County

ACTION PROPOSED

Adopt a resolution authorizing the City Manager to execute an agreement to renew the Library Lease and Service Agreement with Contra Costa County to provide library services at the El Cerrito Library.

BACKGROUND/ANALYSIS

Library services at the El Cerrito Library are provided through a partnership between the City of El Cerrito and Contra Costa County, which operates the El Cerrito facility at 6510 Stockton Avenue as a Branch Library within the Contra Costa County Library System. The County is responsible for providing and managing Library staff, purchasing books and other materials, and managing operation aspects of library services. The City owns the building and is responsible for utilities and facility maintenance, and pays for additional library hours and some shared technology costs. The County Library operates 26 facilities throughout 18 cities and unincorporated areas of Contra Costa County.

Over the years there have been changes in the operating arrangements between the municipalities and the County with respect to maintenance, technology, and other developments. Beginning in 2006, the County Library and the Public Managers Association created a task force to discuss changes in the responsibility for facility-related costs and to resolve discrepancies in the various lease terms with multiple cities that had been negotiated over time. Over the past ten years, the County has worked to standardize library service agreements throughout the system to ensure equitable and quality library services are provided across the County by updating agreements with all 18 cities in which library services are provided by the County. The City and County Library have been in discussions to update El Cerrito's agreement, and at the County's request a proposed updated agreement for review and approval by the City is included as Attachment 2.

The most recent Library Use and Maintenance Agreement dates back to 2002 and does not reflect the current operating partnership between the City and the County. The updated Library Lease and Services Agreement formalizes the current status and establishes terms for the City and the County to continue the partnership that provides high quality library services to the El Cerrito community.

The updated Agreement has a term of one year and renews automatically on a yearly basis unless written notice is given by either party of their intent to terminate the Lease at least one year in advance. The City would continue to be responsible for the maintenance and repairs of the building, as well as utility costs and some shared technology costs. At the City's discretion, it could continue to fund extra library hours. The agreement specifies that the Library will send a lease supplement notifying the City of the cost of the current number of extra hours no later than March 31st of each year. The City will respond within 60 days of receipt of the lease supplement to notify the County Library if the City intends to modify the number of hours of operation in the upcoming fiscal year. If the City takes no action, then the County will plan for the continuation of the existing number of hours. The County is also obligated to notify the City of expected technology costs in the current and upcoming fiscal years for planning purposes.

The County funds a standard number of open hours at each library it operates, which is currently 40 hours per week. Cities may increase the number of open hours by paying the County for the costs of additional hours. The City pays for an additional 6 library hours for a total of 46 open hours per week. The El Cerrito Library facility cannot accommodate any additional staffing due to its size, therefore the City of El Cerrito does not have the option to fund more than 46 hours per week.

STRATEGIC PLAN CONSIDERATIONS

This action supports the City's Strategic Plan Goal(s) of:

- *High Performing Organization*
- *Livability and Belonging*
- *Infrastructure and Amenities*

ENVIRONMENTAL CONSIDERATIONS

The proposed action is categorically exempt from review under the California Environmental Quality Act (CEQA) under CEQA Guidelines section 15301, which includes the leasing of existing public structures.

FINANCIAL CONSIDERATIONS

There is no additional fiscal impact related to renewal of the Library Lease and Service Agreement. Each year per the Agreement, the County Library will provide the cost of additional library hours and shared technology costs which will be included in the next fiscal year's budget.

The County Library has notified the City that the cost of 6 additional library hours for FY 2025-26 will be $75,505. Technology costs for FY 2025-26 are estimated at $12,242, which includes a cost of $7,125 that represents the City's share of leased self-check equipment that was acquired in FY 2024-25.

The total annual estimated cost for FY 2025-26 is $87,747 (an increase of $2,833 from FY 2024-25) and will be included in the upcoming FY 2025-26 budget. No additional appropriations are requested at this time.

LEGAL CONSIDERATIONS

The item, including the resolution and proposed lease agreement, have been reviewed by the City Attorney.

Reviewed by:

Karen Pinkos, City Manager

Attachments:

1. Resolution
2. 2025 El Cerrito Library Lease and Service Agreement

RESOLUTION 2025-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO AUTHORIZING THE CITY MANAGER TO EXECUTE A LIBRARY LEASE AND SERVICE AGREEMENT WITH CONTRA COSTA COUNTY FOR LIBRARY SERVICES

WHEREAS, Library services at the El Cerrito Library are provided through a partnership between the City of El Cerrito and Contra Costa County where the City owns the land and building, and the County operates the Library through the Contra Costa County Library system; and

WHEREAS, the City and County have worked cooperatively to ensure high quality library services are available to the El Cerrito community; and

WHEREAS, the County has worked for nearly ten years to standardize all library services agreements with the municipalities in Contra Costa County where Library services are provided by the County; and

WHEREAS, the County funds a standard number of 40 open hours per week at each library it operates, and the City maintains the library building and provides funding for an additional 6 hours as well as shared technology costs; and

WHEREAS, the City desires to continue the partnership with the County to provide high quality library services at the El Cerrito Library.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito that it hereby authorizes the City Manager to execute a Library and Lease Agreement with Contra Costa County to provide library services at the El Cerrito Library.

BE IT FURTHER RESOLVED that the City Council finds that this action is categorically exempt from review under the California Environmental Quality Act (CEQA) under CEQA Guidelines section 15301, which includes the leasing of existing public structures.

BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon passage and adoption.

I CERTIFY that at a regular meeting on April 1, 2025 the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on _____.

_____
Holly M. Charléty, City Clerk

APPROVED:

_____
Carolyn Wysinger, Mayor

LIBRARY LEASE

and

SERVICE AGREEMENT

Between

COUNTY OF CONTRA COSTA

and

THE CITY OF El CERRITO

April 1, 2025

LIBRARY LEASE AND SERVICE AGREEMENT

BETWEEN

COUNTY OF CONTRA COSTA AND THE CITY OF EL CERRITO

1. DEFINITIONS 3

2. LEASE OF LIBRARY 4

3. CONSIDERATION 4

4. TERM 4
   A. Automatic Renewal 4
   B. Termination 5

5. USE 5
   A. County's Use of Library 5
   B. City's Use of Library 5
   C. County's Use of Meeting Rooms 5
   D. County's Use of Parking Lot 5

6. MAINTENANCE AND REPAIRS 5
   A. Exterior 5
   B. Interior 5
   C. Fixtures and Furnishings 6
   D. Custodial Services 6

7. CAPITAL IMPROVEMENTS 6

8. ALTERATIONS; FIXTURES; SIGNS 6

9. OPERATIONS: HOURS; COSTS 6
   A. Initial Period 6
   B. Annual Modifications 6
   D. Invoices; Payment 7

10. OPERATIONS: COST OF UTILITIES. 7

11. OPERATIONS: TECHNOLOGY AND EQUIPMENT; COSTS. 7
   A. Components 7
   B. Voice Communication System 7
   C. Data Communication System. 7
   D. Miscellaneous Equipment 8

12. OWNERSHIP OF CONTENTS 8
   A. County 8

B. City 9
C. Replacement of FF&E 9
D. Public Art 9

13. INSURANCE 9
A. Liability Insurance 9
B. Property Insurance 9
C. Workers Compensation and Employers Liability 10

14. INDEMNIFICATION 10

15. HAZARDOUS MATERIAL 10

16. DEFAULT 11
A. By County 11
B. By City 11

17. REMEDIES 11
A. By County 11
B. By City 11

18. MISCELLANEOUS 11
A. Use of Volunteers 11
B. Assignment and Sublease 12
C. Quiet Enjoyment 12
D. Waste 12
E. Surrender of Premises 12
F. Holding Over 12
G. Notices 12
H. Time is of the Essence 13
I. Governing Law 13
J. Severability 13
K. Entire Agreement; Construction; Modification 14

EXHIBITS

Exhibit A Form of Lease Supplement

LIBRARY LEASE
And
SERVICE AGREEMENT

This lease and service agreement ("**Lease**") is dated April 1, 2025 (the **"Effective Date"**), and is between the City of El Cerrito, California, a municipal corporation (the "**City**"), and the County of Contra Costa, a political subdivision of the State of California (the "**County**").

Recitals

A. The City owns that certain property located at 6510 Stockton Avenue in El Cerrito, California (the "**Property**").

B. The Property has been improved with a building (the "**Building**"), a parking lot, and landscaping. The entire Building is used to provide Library Services, as defined below, and is the "**Library**" or the "**Premises**".

C. The City and the County agree that the presence of a public library in a community enhances the quality of life in that community. The City and the County therefore desire to work cooperatively to permit the County to operate the Library as a public library. Toward this end, the City desires to lease the Library to the County and the County desires to lease the Library from the City on the terms set forth herein.

The parties therefore agree as follows:

AGREEMENT

1. **DEFINITIONS**. The following terms have the following meanings:

"**Actual Hours**" means the number of hours of Library Services that the County will provide each week in a Fiscal year at the Library and is the sum of Base Hours and Extra Hours.

"**Base Hours**" means the number of hours of Library Services that the County will provide each week in a Fiscal Year to all County-operated libraries. The County is responsible for the cost of providing Library Services during Base Hours.

"**Community Library Manager**" means the person designated as the on-site manager by the Librarian.

"**Components**" means computers, charging stations (e.g., laptop kiosks), mobile devices, printers, scanners, monitors, keyboards, and related equipment and software used in the Library by the public and staff.

"**Data Communication Equipment**" means routers, switches, servers, uninterrupted power supply (UPS) and wireless access points.

"**Data Communication Services**" means broadband and wireless access.

"**Extra Hours**" means the number of hours of Library Services that the City elects to obtain from the County each week at the Library that are in excess of Base Hours. The City is responsible for the cost of Extra Hours.

"**Fiscal Year**" means a twelve-month period beginning July 1.

"**Lease Supplement**" means a supplement to this Lease in substantially the form of Exhibit A – Form of Lease Supplement.

"**Librarian**" means the person designated by the County as the County Librarian.

"**Library Services**" includes lending books and other media to the public, offering programs to the public, and providing collection management and technical services in the course of operating a library. Except as otherwise provided herein, Library Services does not include maintenance of the Building.

"**Meeting Rooms**" are rooms in the Library that are used for meetings and/or events. Meeting Rooms may be used for library and other City business; and may be reserved by community groups in accordance with City guidelines.

"**Specialized Equipment**" means equipment that supports library operations that is not otherwise defined in this Lease, including, but not limited to, book security gates, self-check machines, remote lockers, self-service library access system (e.g., Open+) and any automated material handling equipment used at the Library.

2. **LEASE OF LIBRARY**. The City hereby leases to the County and the County hereby leases from the City, the Library.

3. **CONSIDERATION**. In exchange for the use of the Library, the County shall perform Library Services and related activities at the Library during the Term of this Lease. No rent is due or payable from the County to the City during the Term of this Lease.

4. **TERM**. The "**Initial Term**" of this Lease begins on April 1, 2025, and ends on June 30, 2026.

A. Automatic Renewal. The Lease will automatically renew on a yearly basis unless written notice is given by either party of their intent to terminate the Lease at least one year in advance in accordance with Section 5.B., Termination, below. Each annual renewal period is a "**Renewal Term**." Each Renewal Term will automatically commence on the day following the last day of the prior Term. Upon commencement of a Renewal Term, the "Term" of this Lease will be deemed to mean the Initial Term and each Renewal Term.

B. Termination. Either party may terminate this Lease at any time by giving the other party written notice at least one year prior to the proposed termination date. In the event of termination, the County shall leave the Premises and all City Materials, as defined in Section 11.B below, in good working order, and shall remove only County Materials, as defined in Section 11.A below.

5. **USE**.

A. County's Use of Library. The County may use the Library for the purpose of providing Library Services for the public and related activities.

B. City's Use of Library. The City may use the Library (including Meeting Rooms) during and outside the Library's normal operating hours, so long as such use does not interfere directly with normal community library functions. The City is entirely responsible for any use of the Library that it schedules and shall hold harmless and indemnify the County, its officers, agents and employees for such use as provided for in Section 13, Indemnification. The City shall establish use guidelines for the use of Meeting Rooms, schedule use of the Meeting Rooms, and collect and retain any fees.

Any use of the Library scheduled by the City is subject to the City's guidelines and the City's rules and regulations. The City may not close the Library during its normal operating hours without the prior written consent of the Librarian.

C. County's Use of Meeting Rooms. City and County Library staff will work cooperatively to schedule use of the Meeting Rooms. Library programs are to be given priority use of Meeting Rooms during library hours of operation, provided that a Library program may not displace a previously scheduled use of a Meeting Room. At no time will the County be charged for use of Meeting Rooms for Library programs.

D. County's Use of Parking Lot. City may designate Library staff parking areas. Alternately, Library staff may park within designated library parking areas subject to the same provisions or restrictions that apply to the general public.

6. **MAINTENANCE AND REPAIRS**. The City shall provide the maintenance and repairs described below in order to keep and maintain the Building in good order, condition, and repair. Maintenance and repairs are to be carried out in a manner that is at least consistent with the caliber of maintenance and repairs applied by the City to other City facilities, or as mutually agreed by the City and the County. City responsibilities for maintenance and repair include:

A. Exterior. All exterior building maintenance including but not limited to the roof, landscaping, hardscape, grounds, pest control, lighting and parking.

B. Interior. All interior building maintenance including but not limited to mechanical and electrical systems, including gas, electrical, water, plumbing, elevators, voice and data communication systems infrastructure, heating, ventilating, air-conditioning (HVAC) systems, pest control, and all interior lighting systems, including the replacement of all fixtures and bulbs.

C. Fixtures and Furnishings. Maintenance and replacement of Building fixtures and furnishings including shelving, lighting, furniture, carpeting, window treatments, and appliances.

D. Custodial Services. City shall notify the Community Library Manager prior to selecting a contractor to provide custodial services. Alternately, City may provide such service using City staff.

7. **CAPITAL IMPROVEMENTS.** If the City and County agree that capital improvements to the Building or the Property are necessary (such improvements, "**Capital Improvements**"), then (i) the City shall provide the Capital Improvements at its sole cost and expense, and (ii) the City shall coordinate the schedule associated with the construction of all Capital Improvements with the Librarian.

8. **ALTERATIONS; FIXTURES; SIGNS**. The County may make any lawful and proper minor alterations to the Library and may attach fixtures and signs in or upon the Property with the City's prior written approval. The County is responsible for the cost of such alterations and attachments. All alterations and attachments must comply with existing code requirements.

9. **OPERATIONS: HOURS; COSTS**.

A. Initial Period. For the Initial Term (i) the number of Base Hours the County will provide, (ii) the number of Extra Hours the City elects to obtain from the County, (iii) the resulting number of Actual Hours, and (iii) the cost to the City of the Extra Hours (such cost, the "**City's Obligation**") are set forth in Lease Supplement No. 1, which supplement is substantially in the form of Exhibit A.

B. Annual Modifications. For each Renewal Term, the Librarian will provide a Lease Supplement to the City in substantially the form of Exhibit A by March 31 of each year. The Lease Supplement will set forth (i) the number of Base Hours the County will provide in the upcoming Fiscal Year, (ii) the number of Extra Hours of Library Services the County anticipates that the City will elect to obtain from the County at the Library in the upcoming Fiscal Year (in the absence of more current information from the City, the County will assume the number of Extra Hours in the upcoming Fiscal Year will be equal to the number of Extra Hours then in effect), (iii) the resulting number of Actual Hours during which Library Services will be conducted at the Library in the upcoming Fiscal Year, and (iv) the cost of the City's Obligation.

C. City Election: Extra Hours. Within 60 days of receiving the Lease Supplement, the City shall notify the Librarian in writing if it intends to modify the number of Extra Hours at the Library in the upcoming Fiscal Year. Such modification may be based on fiscal or other considerations identified by the City.

1. Change in Extra Hours from Prior Fiscal Year. If the County receives a notice modifying the number of Extra Hours desired in the upcoming Fiscal Year within the time allotted, the parties shall use good faith efforts to finalize a revised Lease Supplement for the upcoming Fiscal Year before the July 1 start of that Fiscal Year. If the City fails to make a final determination regarding the number of Extra Hours before the start of the upcoming Fiscal Year, the Lease

Supplement issued by the Librarian for the upcoming Fiscal Year will be effective until the City makes its final determination and a revised Lease Supplement for that Fiscal Year is executed. The final, revised, Lease Supplement will be effective upon its execution by the County and the City.

2. No Change in Extra Hours from Prior Fiscal Year. If the County does not receive a notice modifying the number of Extra Hours desired in the upcoming Fiscal Year within the time allotted, the County and the City shall each execute the original Lease Supplement issued by the Librarian for the upcoming Fiscal Year, which Lease Supplement will become effective on July 1 of the Fiscal Year to which it applies.

D. Invoices; Payment. The County will invoice the City quarterly for the cost of Extra Hours incurred in the prior quarter. The City shall pay the County the amount due to the County within thirty (30) days of receipt of the invoice. In no event is the City obligated to pay an amount greater than the amount identified as the City's Obligation in the Lease Supplement in effect for that Fiscal Year.

10. **OPERATIONS: COST OF UTILITIES**. The City shall pay for all utilities provided to the Premises, including gas, electricity, voice communication services, water, sewer, fire alarm, intrusion alarm, garbage, and recycling.

11. **OPERATIONS: TECHNOLOGY AND EQUIPMENT; COSTS**. The County and the City shall share responsibility for providing and maintaining technological equipment and services as follows:

A. Components. The County shall provide technology support at the Library, including determining the quantity, type, configuration, and location of all Components used in the Library. The County shall acquire Components for use in the Library and maintain them in good working order. The County is responsible for the cost of obtaining and maintaining Components in the Library.

B. Voice Communication System. The City, at its expense, shall acquire and provide voice communication equipment and on-going voice services to the Library.

C. Data Communication System. The County shall acquire and configure the Data Communication Equipment and select Data Communication Services for the Library to create the Library's data communication system. The City is responsible for the actual cost of obtaining and maintaining the Data Communication Equipment. To ensure the City is able to properly budget for the cost of the Data Communication Equipment, prior to placing an order for Data Communication Equipment, (i) the County will provide a written estimate of the cost of the Data Communication Equipment to the City, and (ii) must receive the City's written consent to the acquisition. At the parties' discretion, such writings may be in the form of emails. The City acknowledges that it is responsible for the actual cost of the Data Communication Equipment, even if it varies from the estimate through no fault of the County's.

1. Connection. The County will connect the Library's data communication system to the County Library wireless network. It is expressly understood and agreed that such wireless network is for the exclusive use of the County in providing Library Services. The City shall provide CAT5 or better Ethernet cabling throughout the Library and replace or upgrade as needed.

2. Monthly Cost. The County is responsible for the cost of the monthly usage fee for Data Communication Services.

D. Miscellaneous Equipment.

1. Specialized Equipment. The County shall acquire any Specialized Equipment used in the Library. The City is responsible for the actual cost of obtaining and maintaining any Specialized Equipment. To ensure the City is able to properly budget for the cost of any Specialized Equipment, prior to placing an order for Specialized Equipment, (i) the County will provide a written estimate of the cost of the Specialized Equipment to the City, and (ii) must receive the City's written consent to the acquisition. At the parties' discretion, such writings may be in the form of emails. The City acknowledges that it is responsible for the actual cost of the Specialized Equipment, even if it varies from the estimate through no fault of the County's.

2. Copiers. The County shall provide, at its sole cost and expense, one or more copy machines for use by library staff at the Library. The County may provide, at its sole cost and expense, one or more copy machines for use by the public at the Library. The County shall also obtain, at its sole cost and expense, a maintenance contract for each such copy machine. Any revenue collected for the use of copy machines will be retained by the County.

3. Audio Visual Equipment. Should the City elect to procure any audio-visual equipment for use, either by the City or County, at the Library, the City shall provide such equipment, at its sole cost and expense. The City shall also maintain, at its sole cost and expense, any audio-visual equipment it procures. All such audio-visual equipment will be City Materials, as defined in Section 13(B) of this Lease.

E. Obsolescence Avoidance. The City and County are both responsible and shall work together in good faith to ensure that all equipment and technology services at the Library, including the voice communication system, the data communication System, Data Communication Services, and Specialized Equipment, and excluding copiers and Components, are adequate for the Library's needs and that costs that are the responsibility of the City are within the City's fiscal parameters and approved by the City in advance.

12. OWNERSHIP OF CONTENTS.

A. County. All books, furnishings, fixtures, equipment, and materials purchased by the County, or foundations or private or public fundraising efforts on behalf of the County, are owned by the County. Together, these books, materials, furnishings, fixtures, and equipment are the "**County Materials**."

B. City. All books, furnishings, fixtures, equipment and materials purchased by the City, or foundations or private or public fundraising efforts on behalf of the City, are owned by the City. Together, these books, materials, furnishings, fixtures, and equipment are the "**City Materials**." City Materials will be identified in the County's Integrated Library System.

C. Replacement of FF&E. From time to time, City and County will jointly determine if City-owned furnishings, fixtures and equipment need repair or replacement, or, if applicable, a schedule for replacing City-owned furnishings, fixtures and equipment. The City shall carry out, and bear the cost of, such repair or replacement as soon as is practically and fiscally possible.

D. Public Art. The City is responsible for the selection, cost, maintenance, installation, and removal of, and any liability for, all interior and exterior public art displayed at the Library.

13. **INSURANCE**

A. Liability Insurance

1. County. Throughout the Term, the County shall maintain in full force and effect, at its sole expense, either (i) comprehensive general liability insurance in commercially reasonable amounts, but in no event in an amount less than $3,000,000 per occurrence, protecting and insuring against claims for bodily injury, death, property damage, and personal injury occurring within or resulting from use of the Property, or (ii) a general self-insurance program covering bodily injury, death, property damage, and personal injury occurring within or resulting from use of the Property. Any policy of insurance obtained by the County must (i) name the City, its officers, agents, and employees, as additional insureds, (ii) be endorsed to provide that the insurance is primary to and non-contributory to insurance carried by the City with respect to liability imposed on the County under this agreement, and (iii) contain a severability of interest clause.

2. City. Throughout the Term, the City shall maintain in full force and effect, at its sole expense, either (i) comprehensive general liability insurance in commercially reasonable amounts, but in no event in an amount less than $3,000,000 per occurrence, protecting and insuring against claims for bodily injury, death, property damage, and personal injury occurring within or resulting from use of the Property, or (ii) a general self-insurance program covering bodily injury, death, property damage, and personal injury occurring within or resulting from use of the Property. Any policy of insurance obtained by the City must (i) name the County, its officers, agents, and employees, as additional insureds thereunder, (ii) be endorsed to provide that the insurance is primary to and non-contributory to insurance carried by the County with respect to liability imposed on the City under this agreement, and (iii) contain a severability of interest clause.

B. Property Insurance.

1. County. Throughout the Term, the County shall maintain in full force and effect, at its sole expense, fire insurance and a standard "all risk" policy covering the County-owned property within the Library, and any other personal property owned by the County located at the Property. Such coverage must (i) contain a waiver of subrogation endorsement in favor of the City, and (ii) cover loss or damage to the County-owned property in the amount of the full

replacement value. Covered perils are to include fire, all risk, vandalism, malicious mischief, and sprinkler leakage.

2. City. Throughout the Term, the City shall maintain in full force and effect, at its sole expense, fire insurance and a standard "all risk" policy covering all structures and improvements at the Property and any personal property owned by the City located at the Property. Such coverage must contain a waiver of subrogation endorsement in favor of the County. Covered perils are to include fire, all risk, vandalism, malicious mischief and sprinkler leakage.

C. Workers Compensation and Employers Liability. Both parties shall maintain in full force and effect Workers Compensation Insurance or self-insurance, and Employers Liability Insurance or self-insurance with limits that conform to legal requirements.

14. **INDEMNIFICATION**

A. By County. County shall indemnify, defend and hold the City harmless from the County's share of any and all claims, costs and liability for any damage, injury or death of or to any person or the property of any person, including attorneys' fees, caused by the willful misconduct or the negligent acts, errors, or omissions of the County, its officers, agents or employees in using the Property pursuant to this Lease, except to the extent caused or contributed to by (i) the structural, mechanical, or other failure of buildings owned or maintained by the City, (ii) the design of the Library, (iii) City-owned fixtures in the Library, and/or (iv) the negligent acts, errors, or omissions of the City, its officers, agents or employees.

B. By City. The City shall indemnify, defend and hold the County harmless from City's share of any and all claims, costs and liability for any damage, injury or death of or to any person or the property of any person, including attorneys' fees, caused by the willful misconduct or the negligent acts, errors or omissions of the City, its officers, agents or employees with respect to the Property, or the City's performance under this Lease, the City's use of the Property, the structural, mechanical or other failure of buildings owned or maintained by the City, the design of the Library, or City-owned fixtures in the Library, except to the extent caused or contributed to by the negligent acts, errors, or omissions of the County, its officers, agents, or employees. The City is responsible for all claims that result from the design of the Library and from City-owned fixtures in the Library, except for any claims resulting from a change in the design of the Library that is requested by the County and approved by the Board of Supervisors after the date of this Lease.

15. **HAZARDOUS MATERIAL**. The City warrants to the County that the City does not have any knowledge of the presence of Hazardous Material (as defined below) or contamination of the Building or Property in violation of environmental laws. The City shall defend, save, protect and hold the County harmless from any loss arising out of the presence of any Hazardous Material on the Property that was not brought to the Property by or at the request of the County, its agents, contractors, invitees or employees. The City acknowledges and agrees that the County has no obligation to clean up or remediate, or contribute to the cost of clean-up or remediation, of any Hazardous Material unless such Hazardous Material is released, discharged or spilled on or about the Property by the County or by any of County's agents, employees, contractors, invitees or other

representatives. The obligations of this Section shall survive the expiration or earlier termination of this Lease.

"Hazardous Material" means any substance, material or waste, including lead based paint, asbestos and petroleum (including crude oil or any fraction thereof), that is or becomes designated as a hazardous substance, hazardous waste, hazardous material, toxic substance, or toxic material under any federal, state or local law, regulation, or ordinance.

16. **DEFAULT**. The occurrence of any of the following events is a default **("Default")** under this Lease:

A. By County. If the County fails to operate the Library as a public library and such failure continues for thirty (30) days after receipt of a written notice of failure from the City to the Librarian with a copy to the County Administrator; provided, however, that the County will have additional time, up to an additional one hundred twenty (120) days, if its failure is due to circumstances beyond its reasonable control, including, without limitation, failure of the County's Board of Supervisors to adopt a budget, work stoppages, and acts of God.

B. By City. The City's failure to perform any of its obligations under this Lease if such failure is not remedied within thirty (30) days after receipt of a written notice of failure from the County to the City specifying the nature of the breach in reasonably sufficient detail; provided, however, if such breach cannot reasonably be remedied within such thirty (30) day period, then a Default will not be deemed to occur until the occurrence of the City's failure to perform within the period of time that may be reasonably required to remedy the breach, up to an aggregate of one hundred twenty (120) days, provided the City commences curing such breach within thirty (30) days after receipt of the notice of the breach and thereafter diligently proceeds to cure such breach.

17. **REMEDIES**

A. By County. Upon the occurrence of a Default by the City, the County may (i) terminate this Lease and quit the Premises, or (ii) suspend operation of Library Services until the default is cured.

B. By City. Upon the occurrence of a Default by the County, the City may, after giving the County written notice of the Default, and in accordance with due process of law, reenter and repossess the Premises and remove all persons and property from the Premises.

18. **MISCELLANEOUS**.

A. Use of Volunteers. Volunteers are vital and welcome in enhancing the level of service offered in providing Library Services. The City's Volunteer Coordinator shall work with the County's library volunteer coordinator to recruit and schedule volunteers to assist with community library operation. Volunteers will be utilized to perform services as mutually agreed upon by the County and the City.

B. Assignment and Sublease. The County does not have the right to assign this Lease or sublease the Premises or any part thereof at any time during the Term.

C. Quiet Enjoyment. Provided the County is following the material terms of this Lease, the City shall warrant and defend the County in its quiet enjoyment and possession of the Premises during the Term.

D. Waste. The County shall not commit, or suffer to be committed, any waste upon the Premises.

E. Surrender of Premises. On the last day of the Term, or earlier termination of this Lease, the County shall peaceably and quietly leave and surrender the Library to the City, in good condition, ordinary wear and tear, and damage by casualty, condemnation, acts of God, and the City's failure to make repairs required of the City excepted. Upon termination of this Lease, the County shall remove the County Materials from the Premises within one hundred eighty (180) days, unless otherwise agreed to in writing by the City.

F. Holding Over. Any holding over after the Term of this Lease is a tenancy from month to month and is subject to the terms of this Lease.

G. Notices. Any notice required or permitted under this Lease must be in writing and sent by overnight delivery service or registered or certified mail, postage prepaid and directed as follows:

To City:	City of El Cerrito City Manager 10890 San Pablo Avenue El Cerrito, CA 94530 Phone: (510) 215-4300
To County:	County Librarian Contra Costa County 777 Arnold Drive, Suite 210, Martinez, CA 94553 Phone: (925) 608-7700
With a copy to:	Real Estate Manager Contra Costa County Public Works Department 255 Glacier Drive Martinez, CA 94553 Phone: (925) 313-2000

Either party may at any time designate in writing a substitute address for that set forth above, and thereafter notices are to be directed to such substituted address. If sent in accordance with this Section, all written notices will be deemed effective (i) the next business day, if sent by

overnight courier, and (ii) three days after being deposited in the United States Postal system, if sent by registered or certified mail.

H. Time is of the Essence. Time is of the essence in fulfilling all terms and conditions of this Lease.

I. Governing Law. The laws of the State of California govern all matters arising out of this Lease.

J. Severability. In the event that any provision herein contained is held to be invalid or unenforceable in any respect, the validity and enforceability of the remaining provisions of this Lease will not in any way be affected or impaired.

[Remainder of Page Intentionally Left Blank]

K. Entire Agreement; Construction; Modification. Neither party has relied on any promise or representation not contained in this Lease. All previous conversations, negotiations, and understandings are of no further force or effect.

This Lease is not to be construed as if it has been prepared by one of the parties, but rather as if both parties have prepared it. This Lease may be modified only by a writing signed by both parties.

The parties are executing this Lease as of the date set forth in the introductory paragraph.

COUNTY

COUNTY OF CONTRA COSTA, a political subdivision of the State of California

By: _____
Alison McKee
County Librarian

RECOMMENDED FOR APPROVAL:

By _____
Warren Lai
Public Works Director

By _____
Jessica L. Dillingham
Principal Real Property Agent

APPROVED AS TO FORM:

THOMAS L. GEIGER, COUNTY COUNSEL

By: _____
Kathleen M. Andrus
Deputy County Counsel

CITY

CITY OF EL CERRITO, a municipal corporation of the State of California

By: _____
Karen Pinkos
City Manager

APPROVED AS TO FORM:

By: _____
Sky Woodruff
City Attorney

EXHIBIT A

Form of Lease Supplement

SUPPLEMENT No. [ ]

This Lease Supplement No. [ ] is dated _____ and supplements the Lease dated _____ (the "**Lease**") between the City of _____, a municipal corporation of the State of California (the "**City**"), and the County of Contra Costa, a political subdivision of the State of California (the "**County**").

Unless otherwise defined herein, capitalized terms have the meanings given to such terms in the Lease.

1. The number of Base Hours to be provided by the County in the Fiscal Year beginning July 1, 20__, is __.

2. The number of Extra Hours to be provided in the Fiscal Year beginning July 1, 20__ is __.

3. The number of Actual Hours to be provided in the Fiscal Year beginning July 1, 20__ is __.

4. The City's Obligation for the Fiscal Year beginning July 1, 20__ is $_____.

5. This Lease Supplement No. [ ] is effective in accordance with the terms of the Lease.

COUNTY

COUNTY OF CONTRA COSTA, a political subdivision of the State of California

By: _____
Name
County Librarian

CITY

CITY OF _____, a municipal corporation of the State of California

By: _____
Name
City Manager

AGENDA BILL

Agenda Item No. 9.A.

Date: April 1, 2025
To: El Cerrito City Council
From: Will Provost, Assistant to the City Manager; Alexandra Orologas, Assistant City Manager, City Management; Dane Hutchings, Founder & CEO, California Public Policy Group
Subject: 2025 Legislative Platform

ACTION PROPOSED

Adopt the proposed 2025 State Legislative Platform for the City of El Cerrito.

BACKGROUND/ANALYSIS

On February 18, 2025, the City Council conducted a study session to review and provide input on a draft 2025 State Legislative Platform. The initial draft Legislative Platform and Agenda Bill for the February 18, 2025, meeting can be found at this link. Following the study session, the City's legislative advocate, California Public Policy Group (CPPG), along with City Staff, met with members of the El Cerrito City Council individually to solicit additional feedback and comments. Based on the feedback received, an updated draft Legislative Platform has been developed (Exhibit A) for the City Council's consideration.

The changes made to the proposed Legislative Platform primarily reflect the Council's comments received, including consolidating and streamlining the Legislative Platform and reducing a number of statements that were either redundant, vague, or overly broad. By focusing on making these types of refinements, staff and CPPG were able to reduce the number of Legislative Platform statements by more than 40%. Additionally, language was added to underscore that the Mayor, or the Mayor Pro Tem in their absence, would only be authorized to sign advocacy letters on behalf of the City if a position is clearly consistent with the adopted platform. Otherwise, if there is any ambiguity, the item is to be placed on a City Council meeting agenda for review and consideration by the full City Council. Language was also added to clarify the process for which individual Council members can express their individual support for or opposition to any legislation. Lastly, the Legislative Platform statements have been reorganized to demonstrate each statement's connection to the five goal areas adopted in the El Cerrito Strategic Plan 2024-2029.

As a whole, the Legislative Platform will provide a proactive policy framework and process for the City to quickly respond to current issues that could directly or indirectly impact the City’s key priorities, programs, and/or operations. The Platform statements were developed with input from each City Department and are crafted in a way that is intended to clearly communicate the City’s position on important policy issues to state legislators, policymakers, regional/state agencies, and the public.

Notably, however, the Legislative Platform is intended to be a "living document". Once finalized and approved by the City Council, this Platform will be brought forward to the City Council annually to make changes and reflect the latest state legislative activity and/or City goals.

In order for the City to actively participate in the legislative process and respond to proposed bills or related policy matters in a timely manner, staff recommends the City Council adopt the proposed 2025 Legislative Platform.

STRATEGIC PLAN CONSIDERATIONS
This action supports the City's Strategic Plan Goal(s) of:

- *High Performing Organization; and*
- *Community Safety; and*
- *Livability and Belonging; and*
- *Infrastructure and Amenities; and*
- *Environmental Sustainability.*

ENVIRONMENTAL CONSIDERATIONS
This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS
This section is not applicable to this agenda item.

LEGAL CONSIDERATIONS
This section is not applicable to this agenda item.

Reviewed by:

Karen Pinkos, City Manager

Attachments:
1. Exhibit A - 2025 City of El Cerrito State Legislative Platform

CITY OF EL CERRITO
***PROPOSED* 2025 STATE LEGISLATIVE PLATFORM**

ADOPTED BY THE EL CERRITO CITY COUNCIL ON XX/XX/XXXX

PURPOSE

The City of El Cerrito's 2025 State Legislative Platform confirms the City Council's framework and views on current issues that have the potential to directly or indirectly impact the City. The legislative platform is a guiding document for the City to utilize to promote and preserve the City's interests at the state level. It serves as the foundation of a focused advocacy strategy and reference guide for legislative positions and objectives that provide direction for the City Council and staff throughout the following year. The intent of the legislative platform is to codify a process that allows the City to maintain quick and sustained engagement on legislative issues important to the City. The platform is designed to clearly and precisely convey to state legislators, policymakers, and the public where the City stands on important policy issues.

The City will continue to work on the legislative platform in collaboration with constituents, legislative consultants, and elected representatives to ensure that the platform is a living document that is adjusted as the City's priorities and goals evolve over time. City staff will coordinate with state advocacy services and regional partners as appropriate to monitor and assess legislative, administrative, and regulatory proposals and will take action in alignment with the adopted legislative platform to advance and protect the City's interests, as necessary.

In advance of each new legislative session, or each year should the City Council request it, the Council will consider modifying its platform by taking into consideration emerging and ongoing legislative trends, issues emerging locally that may require state policy reform, the Council's strategic priorities, or other factors deemed appropriate by the City to ensure its policy statements reflect the direction of the City Council.

LEGISLATIVE ADVOCACY POSITION ADOPTION

If the position is clearly consistent with the adopted platform, the City Manager is authorized to request the Mayor, or in absence of the Mayor the Mayor Pro Tem, to sign advocacy letters on behalf of the City without taking the item to the City Council. The City Council is then promptly notified of the position adopted by the City.

In the case where a pending state legislative proposal falls outside of the scope of the approved legislative platform or there is any ambiguity, that item will be placed on a future City Council agenda for review and consideration by the full City Council.

The City's legislative positions, as further defined below, may be supported with additional advocacy efforts, including but not limited to:

- Position letters, including updating position letters as legislation is amended and/or advances through the process.
- Preparing staff and Council member testimony to legislative committees and other legislative and regulatory bodies.
- Meetings with Members and/or staff of the Legislature or with staff of regulatory agencies.
- Attending meetings with state legislative, regulatory, and administrative agencies.
- Negotiating amendments/comments/policy on legislative, regulatory, or administrative actions.
- Seeking funding for key programs and City initiatives.

Individual Council Member Positions: This platform is not intended to limit the prerogative of individual Council members from expressing their individual support for or opposition to any Local measure, or State proposition, State or Federal legislation, or grassroots advocacy actions. However, in doing so, the member shall clearly state that they are speaking for themselves, not on behalf of the Council body or the City collectively.

Council members representing the City on regional or other bodies should use their discretion in taking formal action, particularly with respect to adopting formal advocacy positions on legislative proposals that relate to the City's adopted legislative platform. Council members should provide legislative positions taken by regional or other bodies on which they serve to the City Clerk for distribution to the City Council.

Possible positions that can be adopted on legislation include:

Support: A support position indicates to the Legislature, regulatory agencies, and other stakeholders that the City is in favor of the legislation in question.

Oppose: An oppose position indicates to the Legislature, regulatory agencies, and other stakeholders that the City is against the legislation in question.

Oppose Unless Amended: An oppose unless amended position indicates to the legislature, regulatory agencies, and other stakeholders that the City is against the legislation in question, unless requested changes are adopted to address the City's policy concerns.

Neutral: A neutral position indicates to the Legislature, regulatory agencies, and other stakeholders that the City has formally removed their prior adopted position due to changes being made to the legislation or proposal (e.g., a bill that the City had an "oppose unless amended" position on was amended to address the City's concerns, therefore the City is formally withdrawing its opposition and moving to a "Neutral" position). A neutral position therefore indicates that the City is impartial on the legislation in question.

Sponsor: A sponsor position indicates to the Legislature, regulatory agencies, and other stakeholders that the City is not only in strong support of the legislation in question but is

publicly leading the advocacy effort. This position is only used when a Member of the Legislature has agreed to author a specific legislative proposal on behalf of the City.

Watch: A watch is an **internal** position which indicates that the City is closely monitoring and evaluating the legislation in question. Should factors change, the City reserves the right to adopt a formal external position.

LEGISLATIVE PLATFORM STATEMENTS

This platform is guided by the El Cerrito Strategic Plan 2024-2029, including the Vision, Mission, and Values statements adopted by the City Council, as well as the Goals, Goal Statements, and specific Strategies identified in the Plan.

Legislative policy statements will allow City staff to address legislative and regulatory issues in a timely manner. All legislative platform statements have been grouped within a goal of the 2024-2029 Strategic Plan.

High-Performing Organization

Ensure the City maintains a strong financial position and a high-performing organization where employees feel a sense of inclusion and belonging

1. Support legislation that provides the ability to conduct public meetings using a hybrid approach of remote and in-person options.
2. Support legislation that lowers the voting threshold for raising funding for public infrastructure or services.
3. Support legislation that promotes the public's right to access records while considering both the fiscal and operational constraints of the organization.
4. Oppose legislation that would negatively impact the City's finances, responsibilities, or legal authority.
5. Monitor and evaluate legislation that impacts the City's ability to enter into contract specialized service agreements and/or retain temporary employees as needed.

Community Safety

Maintain public safety responsiveness and ensure community emergency preparedness.

1. Support legislation and funding mechanisms that promote and incentivize home hardening and fuels mitigation.
2. Support legislation and funding mechanisms that allow for increased fuels mitigation.
3. Support legislation and funding that promotes responsible, proven crime-fighting technology.
4. Support legislation and funding mechanisms that prevent and reduce drug related crimes while providing proactive funding tools needed to combat the opioid and fentanyl crisis—including the creation of substance abuse education and treatment programs.
5. Support legislation that promotes funding for training and wellness of Police Officers and Firefighters.

6. Oppose legislation that seeks to reduce the City's adopted Fire Hazard Abatement Program and vegetation management standards, as well as any proposals aimed at eliminating state fire hazard severity zones without allowing local authorities to grant exemptions based on specific characteristics.
7. Oppose legislation that restricts the police department's ability to maintain encrypted communication when necessary to its fundamental operations—and support funding efforts for mandated encryption requirements.
8. Support legislation and/or funding mechanisms that promote the creation and use of emergency operations and community resilience centers.
9. Support legislation that promotes more efficient and effective ambulance response times.

Livability and Belonging

Promote a high quality of life and sense of community for current and future generations

1. Support legislation and increased funding that rewards Prohousing designated jurisdictions.
2. Support legislation that takes a comprehensive approach to housing production, recognizing all factors that contribute to the State's housing crisis, and works to close the economic gap, ensuring projects are feasible without imposing excessive financial burdens on cities.
3. Support legislation that permits flexibility for cities over the entitlement process.
4. Support legislative and/or funding proposals to humanely support unhoused populations including multi-jurisdictional outreach and mental health programs.
5. Support legislation that promotes affordable home insurance rates for at-risk residents.
6. Support and advocate funding for the development of accessible and inclusive parks and recreational spaces for all community members, including compliance with ADA standards.
7. Support legislation that supports senior services to enhance the quality of life for older adults.
8. Oppose legislation that substantially drives up costs associated with operating summer camps provided by local governments.
9. Oppose legislation that penalizes cities that have been acting in good faith to support housing.
10. Oppose legislation that will increase the cost of the Regional Housing Needs Assessment process for Prohousing designated local agencies.
11. Support legislation that promotes walkable and/or bikeable communities.
12. Support legislation that provides funding for the development, maintenance, rehabilitation, and environmental sustainability of parks, recreation facilities, and open spaces consistent with the El Cerrito Parks and Recreation Facilities Master Plan and other related City planning efforts.

Infrastructure and Amenities

Advance climate-focused, sustainable infrastructure efforts that have community benefit.

1. Support legislation that provides funding mechanisms for public library facilities and programs.
2. Support legislation and/or funding mechanisms that will aid the City in needed upgrades and/or replacement of the City's main Public Safety Building.
3. Support legislation and funding mechanisms that promote or facilitate interregional transportation projects and cooperation.
4. Support legislation and/or funding mechanisms that promote, sustain, and expand service levels of BART, AC Transit, and other regional transit providers.
5. Support legislation and/or funding mechanisms that promote complete streets programs and street improvements at the state and local levels.
6. Support legislation that promotes the proper and cost-effective disposal of solid waste.
7. Support legislation and funding that supports pragmatic management and implementation of clean water programs and stormwater infrastructure.
8. Support legislation that supports and enables City services for children, including childcare, summer camps, and other youth-focused programs.
9. Oppose legislation that substantially increases vehicle capacity on roads without equal investment in supporting transit and alternatives that lessen vehicle demand.
10. Support legislation that increases the reliability and stability of electrical grids.

Environmental Sustainability

Promote environmental sustainability and stewardship by engaging in initiatives that reduce our carbon footprint, conserve natural resources, and foster a culture of environmental responsibility.

1. Support legislation and funding mechanisms that facilitate the implementation of the City's Climate Action & Adaption Plan to achieve Carbon Neutrality by 2045.
2. Support legislation that promotes the creation, management, funding, and maintenance of urban greening projects and urban forests, including street trees, parks, and open spaces.
3. Support legislation that facilitates and funds infrastructure to support electric vehicle charging.
4. Support legislation and regulatory policies that support Community Choice Aggregation (CCA) autonomy in policymaking and decision-making.
5. Support energy efficiency programs tailored to address local needs and concerns.

SUPPLEMENTAL AGENDA MATERIALS
CITY COUNCIL MEETING
April 1, 2025
(revised April 2, 2025)

REGULAR CITY COUNCIL MEETING (6:00 PM)

Public Comments (Not on the Agenda and Consent Calendar)

Agenda Item No. 7.A. – Earth Month Proclamation
Revised Proclamation

Agenda Item No. 7.B. – Education and Sharing Day Proclamation
Revised Proclamation

Agenda Item No. 9.A. – 2025 Legislative Platform
Presentation
Public Comments

CITY HALL 10890 San Pablo Avenue, El Cerrito, CA 94530
Telephone (510) 215-4305 Fax (510) 215-4379 http://www.el-cerrito.org

From: M 064 Freeman
To: City Clerk
Subject: public comments – not on the agenda (License plate readers a threat to immigrants in El Cerrito)
Date: Wednesday, March 26, 2025 4:24:36 PM

Thanks for the call back. Please respond so I know this message was received.
Thank you,
Mike Freeman

From: M 064 Freeman [redacted]
Sent: Tuesday, March 11, 2025 2:53 PM
To: cityclerk@ci.el-cerrito.ca.us <cityclerk@ci.el-cerrito.ca.us>; wktsanes@ci.el-cerrito.ca.us <wktsanes@ci.el-cerrito.ca.us>; lmotoyama@ci.el-cerrito.ca.us <lmotoyama@ci.el-cerrito.ca.us>; gquinto@ci.el-cerrito.ca.us <gquinto@ci.el-cerrito.ca.us>; rsaltzman@ci.el-cerrito.ca.us <rsaltzman@ci.el-cerrito.ca.us>; cwysinger@ci.el-cerrito.ca.us <cwysinger@ci.el-cerrito.ca.us>; pkeith@ci.el-cerrito.ca.us <pkeith@ci.el-cerrito.ca.us>
Subject: public comments – not on the agenda (License plate readers a threat to immigrants in El Cerrito)

Hello Council Clerk and City Council Members,

Please enter this message in official City records and/or meeting agendas.

A reply to this message with your plans to address this issue is requested from the individual members of the City Council. Your reply, or refusal to reply, will be reported on social media.

El Cerrito's license plate readers are endangering El Cerrito residents and visitors to our city.

"..US Customs and Immigration Enforcement (Ice) in past years has gained access to troves of data from sanctuary cities that could aid its raids and enforcement actions. Among that information is data from the vast network of license plate readers active across the US, according to documents obtained by the Guardian.

Local agencies across the country use license plate readers, high-speed cameras that scan and capture images and videos of every vehicle that passes, to collect information on vehicular activity, including the direction a vehicle is moving. They store those details in databases that are often shared with other local law enforcement agencies as well as federal ones. The volume of data gathered along with the wide breadth of bureaus that have access to it mean that federal agents in practice can often obtain information on individual immigrants gathered by local authorities those same agents are legally not allowed to work with."*

We warned that the license plate reader data could be accessed by a hostile government

agency when the plan was proposed. We received reassurances that the data is safe despite the fact that it is stored in a centralized database. That is unbelievable since the data is available to many law enforcement entities and individuals in the region. It is inevitable that there will be leaks, especially during a mass deportation effort. Adding to the risk is El Cerrito's Sanctuary City policy, which is only a resolution and has no enforcement provision.

A reply to this message with your plans to address this issue is requested. Your reply, or refusal to reply, will be reported on Next Door and other social media.

Thank you,
Michael Freeman
El Cerrito, CA

* Ice accessed car trackers in sanctuary cities that could help in raids, files show

Westchester county has laws limiting cooperation, but Ice has accessed trove of data that holds license plate readers

First published on Tue 11 Mar 2025 08.00 EDT

As Donald Trump's administration ramps up its crackdown on undocumented immigrants to the US, advocates are increasingly worried immigration agents will turn to surveillance technology to round up those targeted for deportation, even in so-called "sanctuary cities" that limit the ways local law enforcement can cooperate with immigration officials.

That's because US Customs and Immigration Enforcement (Ice) in past years has gained access to troves of data from sanctuary cities that could aid its raids and enforcement actions. Among that information is data from the vast network of license plate readers active across the US, according to documents obtained by the Guardian.

Local agencies across the country use license plate readers, high-speed cameras that scan and capture images and videos of every vehicle that passes, to collect information on vehicular activity, including the direction a vehicle is moving. They store those details in databases that are often shared with other local law enforcement agencies as well as federal ones. The volume of data gathered along with the wide breadth of bureaus that have access to it mean that federal agents in practice can often obtain information on individual immigrants gathered by local authorities those same agents are legally not allowed to work with.

Take the example of Westchester county, New York, where police work with a license plate reader company named Rekor.

Westchester, a 450-sq-mile mostly suburban area just north of New York City – has had laws limiting cooperation with federal immigration authorities on the books since 2018. But documents including emails and access logs newly made public show Ice has had access in the past to a major database that holds license plate reader information collected across the county.

Westchester county police said they managed a network of 480 such cameras as of January 2023. Westchester police provided these figures in response to a freedom of information law request and are the most up-to-date figures available on the scale of the county's license plate surveillance network. In just the last week of January 2023, the cameras scanned 16.2m cars, according to these documents. That's up from 14m scans across 346 cameras in March 2022, these emails show. Ice, Customs and Border Protection and the agency they fall under, the Department of Homeland Security (DHS), have all had access to this database as of February 2022, as do local law enforcement agencies outside New York state, these documents show. The license plate information that is stored in this database came from more than 20 cities across Westchester and spans two years.

Neither Ice nor the Westchester county police department responded to questions about whether the federal agency still has access to the database.

In the first few weeks of Donald Trump's administration, a flurry of immigration enforcement activity across Westchester county prompted local mayors to reassure residents they were complying with local sanctuary laws and were not cooperating with Ice on these investigations. These laws "prohibit members of the police department from engaging in law enforcement activities solely for the purpose of enforcing federal immigration law, unless required to do so by a judicial warrant or other federal law", the Peekskill mayor, Vivian C McKenzie, told the Westfair Business Journal.

The data sharing between the county police and Ice, illustrated in the documents the Guardian reviewed, appear to have sidestepped and undermined the county's sanctuary city laws. It also means that Ice can potentially use data captured in Westchester to pursue immigration cases elsewhere, including in other sanctuary cities.

"Westchester can be a sanctuary county or a surveillance state. It can't be both. This sort of mass tracking violates the promise made to undocumented residents that they will be safe in the county," Albert Fox Cahn, the director of the privacy advocacy group the Surveillance Tech Oversight Project, said. "It's unclear if Westchester county [was] violating the letter of its law, or merely its spirit, but either way it's clear that immigrant communities are at risk."

Westchester county police, Ice and the mayors of several cities in the county did not respond to multiple requests for comment.

The documents, which Westchester county police made public in response to a freedom of

information law request by a legal non-profit and shared exclusively with the Guardian, include a list of its “users”, or organizations that had access to this database as of February 2022. The non-profit asked not to be named to avoid compromising the federal grants the organization was awarded. In addition to Ice and the DHS, agencies listed as having access include the Department of Justice, the Drug Enforcement Administration (DEA), the Secret Service and the FBI.

A separate list details individual users who have access to the database. Among the users were five individuals who had email addresses that ended in @ice.dhs.gov and two people with Secret Service email addresses ending in USSS.dhs.gov. There were 44 users with email addresses that end in FBI.gov, 40 with DOJ.gov addresses and just over a dozen featuring DEA.gov. Many of those included on the list indicated they were part of the investigative unit of their agency. It was not clear whether that list was current as of 2025 and if those users have ongoing access to the database.

A nationwide surveillance net

Rekor sells license plate readers and the software used to analyze their data to law enforcement agencies, though it is among the smaller companies in an ecosystem of many working in similar ways. Together, these companies’ license plate readers blanket the majority of the US. Access to more than one major network can enable law enforcement agencies to monitor people’s movements across the country.

In addition to accessing local networks like Westchester’s, Ice uses the national database of Vigilant Solutions, a Motorola subsidiary which offers license-plate reading technology that competes with Rekor for contracts with local law enforcement and business across the US. In 2019, documents obtained by the American Civil Liberties Union (ACLU) revealed 9,000 Ice agents had access to the database of Vigilant Solutions.

Privacy and civil liberty experts argue these technologies create a vast surveillance dragnet wherein the movement of every vehicle in the US is being tracked and examined regardless of whether there is an active investigation. Residents of places where these cameras have been set up are beginning to push back.

In October, residents of Norfolk, Virginia, sued the city for allegedly violating their fourth amendment protections against unreasonable searches and seizures by installing license plate readers from another Rekor competitor called Flock Safety. When announcing the contract to install 172 Flock cameras across Norfolk, the police chief, Mark Talbot, said his office wanted to create “a nice curtain of technology” that would make it “difficult to drive anywhere of any distance without running into a camera somewhere”. Lee Schmidt, one of the plaintiffs, said four of the cameras had fenced in his neighborhood.

“He was outraged by the loss of privacy,” said Michael Soyfer, an attorney at the Institute of

Justice who is representing the plaintiffs on this case. “He noticed that he basically couldn’t leave his neighborhood without one of the cameras picking it up.”

Local law enforcement across the country sharing license plate data with each other and with federal agencies means that anyone’s movements are in effect being tracked across state lines, experts say.

“We’re moving to a day where someone getting in their car in New York City could drive to Boston or Washington and have their car basically map every moment of the drive,” Fox Cahn said. “It is profoundly and painfully ironic that American highways went from the symbol of freedom and the liberty of the open road to this metaphor for creeping surveillance and police control.”

Westchester police discuss more surveillance

In addition to informal data-sharing with various federal and local agencies inside and outside of New York state, emails show Westchester police actively discussed creating formal data-sharing relationships to enable a cross-county surveillance network, including with the New York police department and fire departments, as well as an out-of-state agency in Stamford, Connecticut.

“If you get a chance I would love to discuss what possibilities exist with a Data Sharing plan,” a Westchester police lieutenant wrote in an email to an NYPD officer dated 10 March 2022. “We are currently at 346 cameras in Westchester with about 14 million reads per week. A lot of those reads are along the city line (Bronx).”

The range of agencies and individuals that have access to this database is potentially far more expansive than those listed. Rekor advertises a nationwide law enforcement platform that allows any agency that uses it “to access real time data from any part of the network at no cost”, according to a company press release. Announced in 2019, the platform would make real-time data on the “150 million plate reads” a month that Rekor collects across 30 states available to any agency that wanted to opt in."

https://www.theguardian.com/us-news/2025/mar/11/ice-car-trackers-sanctuary-cities

From: Cordell Hindler
To: City Clerk
Subject: Public Comments
Date: Thursday, March 27, 2025 3:33:15 PM

Caution! This message was sent from outside your organization.

Hello Mayor Wysinger, Council Members and Staff,

I am submitting the following comments into the record:

1. I would Like to Request to the council to invite the Rep from John Muir to present on Mental Health

2. Also to consider reinstating Public Participation

Sincerely
Cordell

From: Karen Leung
To: City Clerk
Subject: public comments – not on the agenda
Date: Monday, March 31, 2025 3:37:18 PM

Caution! This message was sent from outside your organization. Allow sender | Block sender

Dear City Council,

My name is Karen Leung, I'm a long time resident of El Cerrito with two kids in WCCUSD schools.

I am writing to strongly urge the council to expand and improve bike paths along Richmond Street. As a local resident and parent, I have seen firsthand how the lack of safe bike infrastructure puts cyclists—especially our children—at risk.

For two years, my son rode his bike to and from Korematsu Middle School almost every school day. He avoided Richmond Street as much as possible because it was the most dangerous part of his route. However, between Moeser and Schmidt there are no viable side streets, leaving him with no choice but to navigate this hazardous stretch. He would use the sidewalk during that stretch of his ride whenever possible.

He frequently rode on Norvell Street, which has speed bumps and bike signage on the stretches closer to the school. And yet he was once forced off the road by an inattentive motorist and crashed into the curb. Fortunately, he was not badly injured, but he did have to miss school to recover. This is exactly the type of incident we invite when we fail to provide dedicated bike lanes along or near Richmond Street, especially so close to our schools.

Beyond safety concerns, the traffic around our schools is overwhelming at drop-off and pick-up times. The best way to alleviate congestion is to make walking and biking safer and more accessible. Encouraging more students and families to bike will not only reduce traffic but also promote healthier, more sustainable transportation choices.

I urge the council to take action and prioritize the creation of safe bike lanes along Richmond Street. Our community deserves streets that serve everyone—not just cars.

Karen

Inge Brust
El Cerrito, CA 94530
April 1st, 2025

El Cerrito City Council and City Clerk
10890 San Pablo Avenue
El Cerrito, CA 94530

Subject: Public Comments - not on the agenda.

Reconsidering the Richmond Street Complete Streets Improvement Project

A plea to re-evaluate the plans for Richmond Street

On the website of The Richmond Street Neighbors Association, you'll find the Complete Street's mission, because it is beautiful:

"Complete Streets" describes a comprehensive, integrated transportation network with infrastructure and design that is supposed to accommodate safe and convenient travel along and across streets for all users, including people walking, people bicycling, persons with disabilities, people driving motor vehicles, movers of commercial goods, users and operators of public transportation, emergency responders, seniors, youth, and families and residents who live along the street, and not favor those designs insisted on by a small group of cyclists at the cost of all others.

For clarification we added: "*and residents who live along the street.*" Because it would be very strange to artificially insulate the street from the neighborhood it serves, as if the last did not exist. Since that is what "complete" means too. Plus, we explained "*and not favor those designs insisted on by a small group of cyclists at the cost of all others"*, as this is exactly what is *not* mentioned in the Complete Streets policy, but what our opponents desire.

Richmond Street already serves **all** modes. It is a Complete Street in that manner, including Class III bike lanes. With the implementation of the plans, *it no longer serves all modes*. The plans *remove* amenities for older and disabled residents that are currently in existence in lieu of unnecessary Class II bike lanes that will be hardly used.

Bicycle advocates loudly proclaim that Richmond Street is a public street. Which it is. Everyone can use it now. That will change. The plans will make Richmond Street seriously less safe, even for bicyclists; it will be less green and it devalues properties, although no one else seems to care

about that but the owners of the homes. Chicanes and bulbouts, heralded as safety measures, end up being much less so, especially in emergency situations.

When we started looking at this project, we expected to find pros and cons in equal amounts. However, it did not take long to conclude that there are no pros! This project is very complete in the sense that there are *only cons* for all involved.

El Cerrito and the Richmond Street community are not alone when it comes to failed Complete Streets. Unreasonable and unfair plans are rubber stamped all over the country. We see the same crafty consultants in charge, the same dismissal of residents' concerns, the same misrepresentation of the Complete Streets mission. We reached out to other communities, such as Hopkins Street in Berkeley, North Central in San Mateo and Cambridge, MA, whose neighborhoods are severely impacted by these plans. It seems that cities do not study if their implemented "Complete Streets" plans actually work in hindsight. But citizens do. And guess what, after the change, the streets are invariably found to be more dangerous, causing more accidents (especially with bicyclists), compelling businesses to shut down, and forcing residents out of the neighborhood due to the decline of livability. This video shows it clearly https://www.youtube.com/watch?v=K-Pjyp3G5ek

So much for the beautiful mission of Complete Streets.

The 1972 study "The Limits to Growth," by The Club of Rome sparked a global debate about the sustainability of economic growth and resource consumption. It made a big impact on me. I sympathize with the mission of Vision Zero. Both note that if you can predict, you can avoid. We predict that the Richmond Street Complete Streets Improvement Project will be a disaster. The plans not only disregard the needs of the entire community, but they also fail to deliver on their stated goals, raising concerns about equity, safety, environmental impact, financial responsibility, and research integrity.

But can we avoid it?

We are aware that the Richmond Street Improvement Project is a very delicate dilemma for the Council, as whatever they decide, people won't be happy. But there is a serious breach of trust between City and citizens here now, that if the council is not willing to sway, we are at a loss of how it can be mended.

The Richmond Street Complete Streets Improvement Project, in its current form, is not the right solution for Richmond Street by far. We urge the Council to listen to the people it serves, uphold democratic principles, and implement a plan that truly enhances safety, accessibility, and sustainability for **all** El Cerrito residents. It is time to rethink this process—with the community's voice at the center.

For additional information and articles, please visit our website www.richmondstreetforall.com.

Very truly yours,

Inge Brust
Richmond Street Neighbors Association
[redacted]

From:	M 064 Freeman
To:	City Clerk; William Ktsanes; Lisa Motoyama; Gabe Quinto; Rebecca Saltzman; Carolyn Wysinger; Paul A. Keith
Subject:	Public comments – not on the agenda (Censorship of emails to the City Council)
Date:	Tuesday, April 1, 2025 5:30:27 PM

Caution! This message was sent from outside your organization. Allow sender | Block sender

Council Clerk: Please respond so that I know that this message reached you and the council members. Please enter this message in official City records and/or meeting agendas.

City Council Members: Please have the decency to acknowledge receipt of this message since it is likely to be blocked by the City's email system. A reply to this message with plans to address this issue is requested from the individual members of the City Council. Your reply, or refusal to reply, will be reported on social media.

Thanks!

Council Clerk, City Attorney and City Council Members,

I have sent several letters over the years to the City Council about important governmental matters and never received *any* acknowledgment or reply.

As a result, I refused to vote for any incumbent City Council member in the last election. I did not want to support any City Council member who is not willing or able to be responsive to communications from the public, especially after the Council allowed the prohibition of public comments via telephone or video conferencing (i.e. Zoom) during Council meetings.

I did not want to support any City Council member who is not willing or able to be responsive to communications from the public.

Perhaps I was mistaken. I recently learned from the City Council Clerk that an automated e-mail filtering system blocked my most recent message.

"From: City Clerk <cityclerk@ci.el-cerrito.ca.us>
Sent: Thursday, March 27, 2025 9:00:45 AM

Email is filtered through several different software programs that look for malware and suspicious emails. Several things including your email address, links from sites outside of the US and key words all flagged it from coming through."

I understand that a filtering system may be necessary to protect the City's servers from viruses and spam etc. But I learned that this particular system is filtering messages in a manner that

is unconstitutional viewpoint discrimination. It also uses arbitrary criteria such as the nationality of links to news sources or the sender's name to discriminate.

Blocking messages including the word surveillance (one of the criteria per the City Clerk) or any other word is clearly viewpoint discrimination. Surveillance is well within the subject matter purview of the City Council. Does the Council really want all messages about the issue of surveillance blocked?

Blocking messages based on the choice of publications that one quotes is viewpoint discrimination. Everyone should be free to link to relevant source material without being required to research the national origin of the link's URL.

Blocking messages based on the user's email name may be viewpoint discrimination and is unethical. Senders should not be required to change their email name because your particular system will discriminate against it based on criteria inaccessible to the sender.

This is a test. Does anyone on the City Council care enough to want to receive *all* the non-spam, non-abusive messages from their constituents? Are you willing to take action and fix the current flawed email filtering system?

If not, I will assume that you prefer to maintain a system that might block an important message to you because of the email address, links from sites outside of the US, key words such as "surveillance," and other criteria unknown to anyone except, perhaps, the head of Information Technology

Thank you for your attention,

Michael Freeman

[redacted]

"Local governments should think carefully before blocking a private citizen from being able to contact the local government or one of its departments. A total block on emails from a member of the public cuts off a major avenue of “speech” and “petition”—two rights that are protected under the First Amendment. That being said, a number of cases have identified government mail and email systems as “nonpublic forums” for First Amendment purposes, meaning that restrictions on speech must only (1) be reasonable in light of the purpose of the forum, and (2) **not discriminate against speech based on viewpoint.[1] If an individual is blocked from contacting local government employees via email merely because they are expressing a viewpoint that is critical of the government or critical of a particular employee, that action would clearly violate the First Amendment as unconstitutional viewpoint discrimination.** However, in a nonpublic forum, generally applicable restrictions on speech do not necessarily constitute viewpoint discrimination when the purpose of the

restriction is to curtail disruptive behavior and not to suppress the speaker's viewpoint. *See Cornelius v. NAACP Legal Def. & Educ. Fund, Inc.*, 473 U.S. 788, 811 (1985) ("The First Amendment does not forbid a viewpoint-neutral exclusion of speakers who would disrupt a nonpublic forum and hinder its effectiveness for its intended purpose.")."

1 See *Page v. Lexington Cnty. Sch. Dist. One*, 531 F.3d 275, 285 (4th Cir. 2008) (finding that a school district's email system was a nonpublic forum); *Bruce v. Kelly*, No. 20-4077-DDC-GEB, 2021 WL 4284534, at *29 (D. Kan. Sept. 21, 2021) (cataloging cases holding government mail and email systems to be nonpublic forums).

2 See *Sammons v. McCarthy*, No. CV ELH-20-3010, 2022 WL 2065976, at *44 (D. Md. June 8, 2022) (finding that blocking individual from emailing county government based on subject matter he wanted to discuss was a content-based restriction on the right to petition that was subject to strict scrutiny).

(Link not provided to avoid filtering.)

EL CERRITO CITY COUNCIL PROCLAMATION
Designating the Month of April 2025 as El Cerrito Earth Month

WHEREAS, the first Earth Day was proclaimed over 50 years ago, in 1970, to foster public awareness around the need to protect the environment and conserve resources; and

WHEREAS, at approximately the same time, the City of El Cerrito's Recycling Center was founded by community volunteers; and

WHEREAS, the City of El Cerrito has celebrated Earth Day every year in keeping with the spirit of the initial Earth Day, even during the COVID-19 pandemic; and

WHEREAS, this year, on Saturday, April 19, 2025 at 9:00 am, the City is encouraging community members to participate in work parties to clean up and restore habitats in City parks, greenways, creeks, and schools, pick up litter along streets and in commercial areas, and take other steps to reduce their environmental impact; of which a list of available work parties can be found at el-cerrito.org/earthday; and

WHEREAS, on Saturday, April 26, 2025 at 11:00 am, the first GO GREEN! Mobility Fair, a partnership with the City of El Cerrito, City of Berkeley, Bay Area Rapid Transit (BART), El Cerrito/Richmond Annex (ECRA) Walk and Roll, and Bike East Bay, will take place at the El Cerrito Plaza BART North Parking lot located at 515 Richmond Street; with more information at el-cerrito.org/mobilityfair; and

WHEREAS, the City is also encouraging residents and businesses to take actions throughout the month of April, and throughout the year, to help the environment by incorporating environmental practices into their day-to-day activities by: planting drought-tolerant plants, eating more vegan meals, starting a garden that supports pollinators, adjusting thermostats to use less energy, joining the Cleaner Contra Costa Challenge (at cleanercontracosta.org/elcerrito), opting into MCE's "Deep Green" 100% renewable energy option, replacing vehicle trips with biking, walking, or transit, and learning more about the City's environmental programs at el-cerrito.org/green; and

WHEREAS, the City of El Cerrito seeks to involve all community members in these activities with the goal of improving our local environment, becoming more aware of the global environment, and in addressing adverse environmental impacts that have historically been borne disproportionately by vulnerable neighborhoods in our community and the region.

NOW THEREFORE, the City Council of the City of El Cerrito does hereby proclaim April 2025 as "Earth Month" in the City of El Cerrito and encourages all residents and businesses to help make El Cerrito a greener, healthier, more sustainable place for all.

Dated: April 1, 2025

_____
Carolyn Wysinger, Mayor

EL CERRITO CITY COUNCIL PROCLAMATION

Designating April 9, 2025 as Education & Sharing Day in El Cerrito

WHEREAS, the basis for the continuity of any society is education; and in El Cerrito the education of our youth is a priority; and

WHEREAS, in order to achieve its highest goals, education must not only impart knowledge but also teach the students how to live, forming and strengthening their moral character to make a better life for themselves as individuals and for society as a whole; and imparting moral and ethical values that have been the bedrock of society since the dawn of civilization, including the values known as the Seven Noahide Laws; and

WHEREAS, a global spiritual leader and leading advocate for the advancement of education, the Rebbe, Rabbi Menachem M. Schneerson, of righteous memory, stressed that a moral and ethical education empowers every individual to develop their full potential in making the world a better place; and

WHEREAS, such an education can nurture the unity of diverse peoples through encouraging increased acts of goodness and kindness, imbued with the awareness that even a single positive act of an individual can change the world and usher in an era of global peace; and

WHEREAS, April 9, 2025, will mark 123 years since the Rebbe's birth, and this year marks the 75th anniversary of his leadership of the Chabad-Lubavitch movement. "Chabad" is an acronym of three Hebrew words for "wisdom, understanding and knowledge." The name "Lubavitch" comes from the city which served as the movement's headquarters for over a century and means city of love. Of all the ethical values which inform our civilization, none is more important than love. These values, have guided the Chabad-Lubavitch movement throughout its history, and are the essence of education at its best, and we should be certain to pass on this precious heritage to all young Americans; and

WHEREAS, "Education & Sharing Day" is observed each year on the Rebbe's birthday in recognition of his outstanding and lasting contributions toward the improvement of education, morality, and acts of charity around the world; a day to pause and reflect on our responsibility to ensure our youth have the foundation necessary to lead lives rich in purpose and fulfillment through service and good works.

NOW, THEREFORE, the City Council of the City of El Cerrito, does hereby proclaim April 9, 2025, as Education and Sharing Day in the City of El Cerrito and call upon government officials, educators, volunteers, and residents to reach out to those within your communities and work to create a better, brighter, and more hopeful future for all.

Dated: April 1, 2025

_____

Carolyn Wysinger, Mayor

CPPG
CALIFORNIA PUBLIC POLICY GROUP

City of El Cerrito
Legislative Platform Study Session

April 1, 2025

Dane Hutchings, *Founder + CEO California Public Policy Group*

2025 Legislative Update

More Than 2,600 Measures Introduced So Far Touching On Many Areas of Interest

- Housing, Land Use, Planning and Permitting Reforms (150+ measures)
- Governmental Operations (150+ measures)
- Wildfire Prevention and Mitigation (30+)
- Energy, Utilities, Water and Solid Waste (130+)
- Public Safety and EMS (130+)

More than 1,000 bills were amended since the bill introduction deadline on February 21 and the vast majority of these bills have already been set for hearing in April.

Next big legislative hurdle is the house of origin deadline on June 2.

Legislative Platform Background and Purpose

Creates a Helpful Guide for Communicating with Various Stakeholders

- The Platform statements are crafted in a way that is intended to clearly communicate the City's position on important policy issues to state legislators, policymakers, regional/state agencies, and the public.

Allows the City to Have a Gameplan

- Allows staff and legislative advocate to quickly triage and assess legislative matters upon introduction and as they advance through the process.
  - *In 2023-24 legislative session there were 5,564 legislative and budgetary measures introduced.*
  - *2,628 having some level of impact on public agencies at time of introduction.*

Provides a proactive policy framework and process for the City to quickly respond to current issues that could directly or indirectly impact the City's key priorities, programs, and/or operations.

Legislative Platform Background and Purpose

Provides Guidance/Direction to City Staff and State Legislative Consultants on Legislation.

Enables the City to take the following advocacy positions:

- Sponsor
- Support
- Oppose
- Oppose unless amended
- Neutral
- Watch (Internal)

Language was added to underscore that the Mayor, or the Mayor Pro Tem in their absence, would only be authorized to sign advocacy letters on behalf of the City if a position is clearly consistent with the adopted platform. Letters signed on behalf of the City do not infringe on Councilmember's right to free speech or their right to send in their own position letter.

Drafting Process

CPPG, Along With Staff From The City Manager's Office, Held A Series Of "Deep Dive Meetings" In The Fall Of 2024 With Key Staff From Each City Department (60-90 Min Each)

The changes made to the proposed Legislative Platform primarily reflect the Council's comments. Legislative Platform statements were consolidated and streamlined by removing redundant, vague, or overly broad items.

By focusing on making these types of refinements, staff and CPPG were able to reduce the number of Legislative Platform statements by more than 40%.

Specific Platform Text Can Be Found In Exhibit A

Drafting Process

CPPG Worked With City Manager's Office To Solicit Feedback To Craft A Platform Based On Staff Operational Need And Ensure That It Aligns With The Goals Of The City's 2024-2029 Strategic Plan:

- **High-Performing Organization**
- **Community Safety**
- **Livability and Belonging**
- **Infrastructure and Amenities**
- **Environmental Sustainability**

The Legislative Platform is intended to be a "living document." Once finalized and approved by the City Council, this Platform will be brought forward to the City Council annually to make changes and reflect the latest state legislative activity and/or City goals.

CPPG
CALIFORNIA PUBLIC POLICY GROUP

Questions/Discussion

Thank You!

From: Aaron Eckhouse
To: City Clerk
Subject: Public Comment – Agenda Item 9A
Date: Tuesday, April 1, 2025 1:27:10 PM

Caution! This message was sent from outside your organization. Allow sender | Block sender

Hello members of the El Cerrito City Council,

My name is Aaron Eckhouse, I'm an East Bay resident and the Local & Regional Policy Program Director for California YIMBY, a statewide advocacy group dedicated to making California an affordable place to live, work, and raise a family.

I urge you to modify the proposed legislative platform plank, "Oppose legislation that would negatively impact the city's finances, responsibilities, or legal authority." The modified plank should clarify that the city will not necessarily oppose state legislation altering the balance of local vs state control over land use & housing policy. I further urge removal of the plank, "Oppose legislation that penalizes cities that have been acting in good faith to support housing", since no legislation fits that description; policies to streamline & expand housing opportunities are not a punishment.

Many of the most important advances in California housing over the past 5 years have come through asserting greater state authority within a legal area, land use & housing, that had traditionally been within cities' sphere of legal authority. Such changes are essential to achieving "a comprehensive approach to housing production, recognizing all the factors that contribute to the State's housing crisis", as also called for in the city's platform. State action is necessary to ensure that all cities are working together toward the goal of abundant & affordable housing, and that housing policy solutions are at the scale of the statewide crisis. State action on housing recognizes that no city can solve the housing crisis on its own, and that the state has a responsibility to address issues such as the housing crisis that transcend city boundaries.

ADUs are one of the great success stories of this legislative approach, now providing for 20% of new homes built statewide.The major advances in California ADU law could have been opposed when introduced (as they were by many cities) on the basis of "impact[ing] the city's… legal authority" (arguably finances as well). The state overrode local authority to restrict ADUs as well as requiring reductions in impact fees for ADUs. Yet without those changes El Cerrito would have missed out on an essential source of new housing; from 2021-2023, ADUs accounted for nearly two thirds of the new homes built in El Cerrito.

Similarly, AB 2923 in 2018 was opposed by many cities (including Berkeley and

the Contra Costa County Mayors' Conference) based on concerns that it granted BART land use authority that had traditionally been the responsibility and legal authority of cities. Now, cities including El Cerrito have come to embrace BART's TOD work, as empowered by AB 2923, as a partner in bringing both new housing and new amenities to station areas. A new balance of state, regional, and local authority over land use and housing need not harm El Cerrito, even if it changes the scope of the city's legal authority. It may instead open up new opportunities to solve one of the community's most pressing challenges: the high cost of housing.

This year, SB 79 (Wiener) faces attacks from the California League of Cities over similar "local control" concerns. The bill would support transit oriented development around major rail & bus rapid transit stations by setting statewide TOD zoning standards. These changes will help ensure that more people are able to live near and benefit from transit systems like BART that represent massive collective investments by the people of California and the region, and that these transit systems have supportive land use that will position them for long term success. SB 79 includes provisions for local flexibility to adopt an alternate plan for achieving these same goals, but like ADU law & AB 2923 before it resets the baseline on which such a plan must operate.

El Cerrito would be doing its residents who need more affordable housing opportunities a disservice if it were to oppose SB 79. Most people don't care whether housing solutions come from the local, state, or federal government; they care about having a home that meets their needs at a price they can afford. SB 79 will help more people have a home that meets those needs. I believe it deserves your support, and hope that at the least you will be mindful to adopt a legislative platform that does not lead to opposition to this and other pieces of pro-housing legislation.

thank you for your consideration,

Aaron Eckhouse
Local and Regional Policy Program Director
California YIMBY
[redacted]
he/him/his