

Mayor

Carolyn Wysinger

Mayor Pro Tem

Gabe Quinto

**AGENDA****Councilmembers**

William Ktsanes

Lisa Motoyama

Rebecca Saltzman

This information can be interpreted for you free of charge. Visit City Hall at 10890 San Pablo Ave., El Cerrito, CA 94530 or learn more at www.el-cerrito.org/LanguageAccess

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TUESDAY, MAY, 2025

SPECIAL CITY COUNCIL MEETING (5:00 PM)

Hillside Conference Room - 10890 San Pablo Ave, El Cerrito

REGULAR CITY COUNCIL MEETING (6:00 PM)

Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions Available Via Zoom:

<https://us06web.zoom.us/j/85681636942?pwd=9yZsJrE3vDLq7a6pt74UqRp5tAPbhT.1>

Meeting ID: 856 8163 6942 **Password:** 050009 **Dial in:** 1-408-638-0968

View (Regular Meeting Only):

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

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5:00 PM ROLL CALL - CONVENE SPECIAL CITY COUNCIL MEETING

- 1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

- 2. ORAL COMMUNICATIONS FROM THE PUBLIC**

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items on the special meeting agenda only.

- 3. CLOSED SESSION CONFERENCE WITH NEGOTIATORS**

Pursuant to Government Code Section 54957.6

Agency Designated Representatives: Karen Pinkos, City Manager; Alexandra Orologas, Assistant City Manager; Shannon Bassi, Senior Human Resources Analyst; Glenn Berkheimer, Labor Negotiator; and Sky Woodruff, City Attorney.

Employee Organizations: United Professional Firefighters Local 1230.

Contact: Sky Woodruff, City Attorney, City Management

- 4. ADJOURN SPECIAL CITY COUNCIL MEETING**

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

- 1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

- 2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE**

- 3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS**

- 4. COUNCIL/STAFF COMMUNICATIONS**

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

- 5. ORAL COMMUNICATIONS FROM THE PUBLIC**

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first.

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Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

6. PRESENTATIONS

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Asian American, Native Hawaiian, and Pacific Islander Heritage Month Proclamation

Action Proposed: Approve a proclamation declaring the Month of May 2025 as Asian American, Native Hawaiian, and Pacific Islander Heritage Month in the City of El Cerrito.

Contact: Shannon Bassi, Human Resources Manager, City Management

B. Jewish American Heritage Month Proclamation

Action Proposed: Approve a proclamation declaring the Month of May 2025 as Jewish American Heritage Month in the City of El Cerrito.

Contact: Shannon Bassi, Human Resources Manager, City Management

C. National Public Works Week Proclamation

Action Proposed: Approve a proclamation designating May 18 through 24, 2025 as National Public Works Week in El Cerrito and encouraging all residents, businesses, and community organizations to recognize the substantial contributions Public Works personnel make to protect our health, safety, and quality of life.

Contact: Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

D. Bike to Wherever Day Proclamation

Action Proposed: Approve a proclamation declaring May 15, 2025 as Bike to Wherever Day in the City of El Cerrito.

Contact: Jennifer Bright, Management Assistant, Community Development Department

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E. National Police Week Proclamation

Action Proposed: Approve a proclamation recognizing May 11 through 17, 2025 as National Police Week in the City of El Cerrito.

Contact: JT Wahrlich, Lieutenant, Police Department

F. Affordable Housing Month Proclamation

Action Proposed: Approve a proclamation designating May 2025 as Affordable Housing Month in El Cerrito.

Contact: Aissia Ashoori, Housing-Economic Development Manager, Community Development Department

G. Economic Development Committee Appointment

Action Proposed: Approve an Economic Development Committee recommendation to appoint Isaac Mankita.

Contact: Aissia Ashoori, Housing-Economic Development Manager, Community Development Department

H. Park and Recreation Commission Recommendation

Action Proposed: Receive and file recommendations from the Park and Recreation Commission.

Contact: Troy Tyler, Chair, Park and Recreation Commission; Chris Jones, Recreation Director/Staff Liaison, Recreation Department

I. Monthly Disbursement and Check Register Report for March 2025

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the month of March 2025.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

J. FY 2024-25 Third Quarter Cash and Investment Report

Action Proposed: Receive and file the City's Third Quarter Cash and Investment Report for the period January 31, 2025 to March 31, 2025.

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Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

K. Authorization To Enter Into A Purchase Agreement With Glasdon, Inc. For the Purchase of Forty-Three Nexus® 52G Trash Recycling Cans

Action Proposed: Adopt a resolution authorizing the City Manager to enter into a purchase agreement with Glasdon, Inc. for an amount not to exceed \$80,000 for the purchase of forty-three Nexus® 52G Trash Recycling Cans to be installed at parks around the City.

Contact: Christina Leard, Management Analyst III; Amelia Timbers, Operations & Environmental Services Division Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

8. PUBLIC HEARINGS

A. Annual Review and Renewal of the Military Equipment Ordinance
Notice Published on 4/26/2025

Action Proposed: Conduct a public hearing, and upon conclusion, adopt a resolution approving the El Cerrito Police Department Military Equipment Report for 2024 and the Military Equipment Policy, including an updated Equipment Inventory, and renewing Ordinance 2022-01.

Contact: Paul Keith, Chief of Police, El Cerrito Police Department

B. Public Hearing to Confirm the Diagram and to Levy the Assessment for Fiscal Year 2025-26 for Landscape and Lighting Assessment District No. 1988-1
Notice Published 4/26/2025

Action Proposed: Conduct a public hearing, and upon conclusion adopt a resolution setting the annual Landscape and Lighting Assessment for Fiscal Year (FY) 2025-26 as \$72 per single-family residential parcel, and as noted in the Engineer's Report for other classes of properties.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

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C. Public Hearing regarding Fiscal Year 2025-26 Storm Drain Annual Report and method of collecting storm drain fees

Notice Published 4/26/25 & 5/02/25; 2/3 vote required to pass

Action Proposed: Conduct a public hearing and upon conclusion adopt a resolution approving the Fiscal Year 2025-26 Storm Drain Annual Report and directing that Storm Drain Fees be collected on the property tax rolls.

Contact: Crystal Reams, Finance Director/Treasurer, Finance Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

9. POLICY MATTERS

A. FY 2024-25 Third Quarter General Fund Budget Quarterly Update through March 2025

Action Proposed: Receive and file an update on City General Fund revenues and expenses for FY 2024-25 through March 2025.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

B. Predevelopment Loan with El Cerrito Plaza (ECP) Parcel C East Housing Partners, LP for the El Cerrito Plaza BART Transit-Oriented Development

Action Proposed: Adopt a resolution authorizing the City of El Cerrito to enter into a Predevelopment Loan Agreement (Loan) with El Cerrito Plaza Parcel C East Housing Partners, LP (Developer), for the property located at 6671 Fairmount Avenue, also known as Parcel C East - El Cerrito Plaza BART Transit-Oriented Development (Development) - for predevelopment activities related to the construction of 84 affordable housing units.

Contact: Aissia Ashoori, Housing-Economic Development Manager; Melanie Mintz, Community Development Director, Community Development Department

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- C. A Resolution Authorizing the Execution of Applicable Agreements for the Affordable Housing Sustainable Communities Program for El Cerrito Plaza, Parcel C East, for Transit-Oriented Development at the El Cerrito Plaza BART Station and submission of an application for Affordable Housing Sustainable Community Program funds as a co-applicant with the Related Companies of California**

Action Proposed: Adopt a resolution authorizing the City Manager to execute all applicable agreements for the Affordable Housing Sustainable Communities (AHSC) Program as a co-applicant with the Related Companies of California, LLC (Developer), for El Cerrito Plaza Station Transit-Oriented Development (TOD Project) Parcel C East, located at 6617 Fairmount Avenue (Project), to construct 84 affordable housing units and associated multimodal transportation improvements and to submit an application to the AHSC Program as a co-applicant.

Contact: Aissia Ashoori, Housing-Economic Development Manager; Jarrett Mullen, Sustainable Transportation Program Manager, Melanie Mintz, Community Development Director; Community Development Department

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, May 20, 2025 at 6:00 p.m.

The City of El Cerrito serves our diverse community by providing exceptional services that create a safe and resilient future for all.