

Mayor
Carolyn Wysinger
Mayor Pro Tem
Gabe Quinto



Councilmembers
William Ktsanes
Lisa Motoyama
Rebecca Saltzman

This information can be interpreted for you free of charge. Visit City Hall at 10890 San Pablo Ave., El Cerrito, CA 94530 or learn more at www.el-cerrito.org/LanguageAccess

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TUESDAY, MAY 20, 2025

REGULAR CITY COUNCIL MEETING (6:00 PM)

Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions Available Via Zoom:

<https://us06web.zoom.us/j/85688489748?pwd=YdbaGKs9hdfudyuVa7b4bQVLwJlZK4.1>

Meeting ID: 856 8848 9748 **Passcode:** 891309 **Dial in:** 1-408-638-0968

View:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

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6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

- 1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

- 2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE**

- 3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS**

- 4. COUNCIL/STAFF COMMUNICATIONS**

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

- 5. ORAL COMMUNICATIONS FROM THE PUBLIC**

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

- 6. PRESENTATIONS**

- A. CalPERS Pension Costs Update**

Action Proposed: Receive and file an update on the City's pension costs and liabilities from the City's financial advisors.

Contact: Michael Meyer, Vice President, NHA Advisors; Crystal Reams, Finance Director/City Treasurer, Finance Department

- 7. ADOPTION OF THE CONSENT CALENDAR**

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

- A. Approval of Minutes**

Action Proposed: Approve the City Council Meeting minutes from April 15 and May 6, 2025.

Contact: Holly M. Charléty, City Clerk, City Management

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B. Financial Advisory Board Recommendation

Action Proposed: Receive and file recommendations from the Financial Advisory Board.

Contact: Kimberly White, Chair, Financial Advisory Board; Crystal Reams, Finance Director/Staff Liaison, Finance Department

C. LGBTQIA+ Pride Month Proclamation

Action Proposed: Approve a proclamation declaring the month of June as Lesbian, Gay, Bi-Sexual, Transgender/Transsexual, Queer/Questioning, Intersex and Agender/Asexual (LGBTQIA+) Pride month in the City of El Cerrito and recognize Pride Month by flying the Progress Pride flag at City Hall during the month of June.

Contact: Shannon Bassi, Human Resources Manager, City Management

D. Recognition of the 5th Anniversary of the Death of George Floyd Proclamation

Action Proposed: At the request of Mayor Wysinger, approve a Proclamation in recognition of the 5th anniversary of the death of George Floyd.

Contact: Holly M. Charléty, City Clerk, City Management

E. Monthly Disbursement and Check Register Report for April 2025

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the month of April 2025.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

F. Resolution of Support for State and Federal Funding for Bay Area Public Transit

Action Proposed: At the request of Councilmember Saltzman, adopt a resolution supporting state and regional funding for Bay Area public transit.

Contact: Holly M. Charléty, City Clerk, City Management

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G. Acceptance of Transit Oriented Communities (TOC) Grant and related scope of work from the Metropolitan Transportation Commission (MTC)

Action Proposed: Adopt a resolution committing to take steps toward achieving compliance with the Metropolitan Transportation Commission's (MTC's) Transit-Oriented Communities (TOC) Policy as a condition for MTC to allocate regional discretionary funding.

Contact: Jeff Ballantine, Senior Planner; Sean Moss, Planning Manager; Melanie Mintz, Community Development Director, Community Development Department

H. Approve Spending Authority with SSP Data in an amount not-to-exceed \$178,000 in Fiscal Year 2024-25

Action Proposed: Adopt a resolution approving spending authority with the vendor SSP Data in an amount not-to-exceed \$178,000 in Fiscal Year 2024-25.

Contact: Eric Ng, Information Technology Manager, City Management

8. PUBLIC HEARINGS

A. Annual Public Hearing on Vacancies, Recruitment and Retention Efforts

Action Proposed: Conduct a public hearing to receive and file a report on workforce vacancies, recruitment, and retention efforts in compliance with Assembly Bill 2561.

Contact: Shannon Bassi, Human Resources Manager, City Management

**B. Presentation of 2025 Cost Allocation User Fee Study; and Public Hearing and Approval of Fiscal Year 2025-26 Master Fee Schedule
*Notice Published 5/10/25 and 5/16/25***

Action Proposed: Receive and file a presentation on the 2025 Cost Allocation User Fee study; hold a public hearing and, upon conclusion, adopt a resolution approving the Fiscal Year 2025-26 Master Fee Schedule.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department; Tony Thrasher, Principal Consultant, Wildan

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9. POLICY MATTERS

A. Consideration of Fiscal Year 2024-25 One-Time Uses of General Fund Balance

Action Proposed: Consideration and direction on potential one-time expenditures from General Fund balance in Fiscal Year 2024-25.

Contact: Karen Pinkos, City Manager; Crystal Reams, Finance Director/City Treasurer, Finance Department

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, June 3, 2025 at 6:00 p.m.

The City of El Cerrito serves our diverse community by providing exceptional services that create a safe and resilient future for all.