

Mayor
Lisa Motoyama
Mayor Pro Tem
Tessa Rudnick



Councilmembers
Paul Fadelli
Gabriel Quinto
Carolyn Wysinger

EL CERRITO CITY COUNCIL MINUTES

TUESDAY, JUNE 20, 2023

REGULAR CITY COUNCIL MEETING (6:00 PM)
City Council Chambers - 10890 San Pablo Ave, El Cerrito

Join Via Zoom:

<https://us06web.zoom.us/j/82150718615?pwd=TUgveS9qUTJhUGZObnZTSWVuVGRIUT09>

Meeting ID: 821 5071 8615 **Password:** 451807 **Dial in:** 1-408-638-0968

View:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *Via Zoom* using the "[Raise Hand](#)" icon to request to speak.
3. *By Phone* at 1-408-638-0968, dial *9 to "raise your hand".
4. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

6:00 PM **ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING**
Mayor Motoyama called the meeting to order at 6:04 PM.
Present: Mayor Motoyama, Mayor Pro Tem Rudnick, Councilmember Fadelli, Councilmember Quinto, Councilmember Wysinger **Absent:** None

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

2. **PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE**

3. **TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS**

4. **COUNCIL/STAFF COMMUNICATIONS**

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

Mayor Motoyama - spoke regarding recognition and value of the diversity of El Cerrito, and zero tolerance policy on hate speech; announced endorsement in support of a proposed regional housing bond for the November 2024 ballot; reported recognition of El Cerrito Centenarians May Honda, Rose Texara, Florence Pezzola, Ruby Adachi Hiramoto, and Esther Tanizawa, with a Mayoral Certificate of Recognition.

Councilmember Wysinger - addressed hate speech received as a councilmember.

Councilmember Fadelli - announced the upcoming July 4th event and recognized the retirement of Linda Martin Takimoto as principal at Harding Elementary.

A. **SB1383 Cart Swap Update**

Staff provided an overview of the upcoming rollout updating the color of the recycling and garbage bins to comply with SB1383.

5. **ORAL COMMUNICATIONS FROM THE PUBLIC**

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

All written comments submitted prior to and during the meeting were posted online as supplemental materials and incorporated into the official meeting record. Written public comments for matters not on the agenda were received from Cordell Hindler, and Robert J. Hrubes as Chair of Urban Forest Committee.

6. **PRESENTATIONS**

7. **ADOPTION OF THE CONSENT CALENDAR**

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

Moved/Seconded: Councilmember Fadelli/Councilmember Quinto

Action: Approved the consent calendar as indicated below.

Ayes: Mayor Motoyama, Mayor Pro Tem Rudnick, Councilmember Fadelli, Councilmember Quinto, Councilmember Wysinger **Noes:** None

A. Approval of Minutes

Action Proposed: Pass a motion to approve the minutes from the meetings of May 16 and June 6, 2023.

Contact: Holly M. Charléty, City Clerk, City Management

Action: Approved minutes with the following modifications to June 6, 2023, item #10 1) correct the reference of WCTTAC to "WCCTAC" and 2) modify the comma to a period at the end of Mayor Motoyama's comments.

B. National Night Out Proclamation

Action Proposed: Approve a proclamation calling upon all residents of the City of El Cerrito to participate in "National Night Out" on Tuesday, August 1, 2023.

Contact: Emily Graham, Executive Assistant, Police Department

Action: Approved proclamation

C. Celebrating Sakura Kai's 50th Anniversary and Recognizing Its Contribution to the Community of El Cerrito

Action Proposed: At the request of Mayor Motoyama, approve a proclamation celebrating Sakura Kai's 50th anniversary and recognizing its contribution to the community of El Cerrito.

Contact: Holly M. Charléty, City Clerk, City Management

Action: Approved proclamation

D. Temporary Suspension of Advisory Body Pre-Meeting Requirement

Action Proposed: Pass a motion authorizing the City Clerk to extend the suspension of the pre-meeting requirement adopted by Resolution 2021-55 to allow time for the City Council to discuss further as part of the upcoming Advisory Body Study session.

Contact: Holly M. Charléty, City Clerk, City Management

Action: Approved action

E. SB 1 - The Road Repair and Accountability Act, List of Projects for Fiscal Year 2023-24

Action Proposed: Approve a resolution adopting a list of projects for Fiscal Year 2023-24 to receive funding from Senate Bill 1 – The Road Repair and Accountability Act of 2017 through the Local Streets and Roads Program.

Contact: Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

Action: Approved Resolution No. 2023-43

F. Authorization of Gap Loan Agreement with Mayfair Affordable, LLC, for the Development of 11690 San Pablo Avenue

Action Proposed: Adopt a resolution approving and authorizing the City Manager to execute a Gap Loan Agreement with the non-profit developer, Mayfair Affordable, LLC (Developer), an affiliate of BRIDGE Housing Corporation, for that certain property located at 11690 San Pablo Avenue - APN 502-062-031-5 (Project) - for building permit costs associated with the development of 69 affordable housing units.

Contact: Aissia Ashoori, Housing Manager, Community Development Department; Melanie Mintz, Community Development Director

Moved/Seconded: Councilmember Fadelli/Councilmember Quinto

Action: Approved Resolution 2023-44. **Ayes:** Mayor Pro Tem Rudnick, Councilmember Fadelli, Councilmember Quinto, Councilmember Wysinger **Noes:** None **Absent:** Mayor Motoyama (recused due to potential conflict of interest).

G. Amendment to Professional Services Agreement with Agnes Pabis for temporary support for the Finance Department

Action Proposed: Adopt a resolution to authorize the City Manager to amend the professional services agreement with Agnes Pabis for temporary Finance staffing support by \$8,000 for a total amount not to exceed amount of \$53,000.

Contact: Pete Salazar, Interim Finance Director/City Treasurer; Karen Pinkos, City Manager, City Management

Action: Approved Resolution No. 2023-45

8. PUBLIC HEARINGS

9. POLICY MATTERS

A. Management and Confidential Employees Resolution

Action Proposed: Adopt a resolution modifying salaries, benefits, and conditions of employment for Management and Confidential Employees.

Contact: Shannon Bassi, Senior Human Resources Analyst

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding bilingual pay.

Moved/Seconded: Councilmember Quinto/Mayor Pro Tem Rudnick

Action: Approved Resolution No. 2023-46. **Ayes:** Mayor Motoyama, Mayor Pro Tem Rudnick, Councilmember Fadelli, Councilmember Quinto, Councilmember Wysinger **Noes:** None

B. CITY COUNCIL/PUBLIC FINANCING AUTHORITY/EMPLOYEE PENSION BOARD

Approval of the City's Fiscal Year 2023-24 Proposed Budget and Spending Authority by Fund for the City, Employee Pension Board, and Public Financing Authority and Approval of the FY 2023-24 Annual Gann Appropriation Limit.

Action Proposed: Staff requests that the City Council 1) Adopt a City Council resolution authorizing Fiscal Year 2023-24 spending authority by fund for the City of El Cerrito; 2) Adopt an El Cerrito Public Financing Authority resolution authorizing Fiscal Year 2023-24 spending authority by fund; 3) Adopt an El Cerrito Employee Pension Board resolution authorizing Fiscal Year 2023-24 spending authority by fund; and 4) Adopt a City Council resolution approving the calculation and establishing the FY 2023-24 annual Gann Appropriation Limit.

Contact: Karen Pinkos, City Manager; Will Provost, Assistant to the City Manager, City Management

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding best use of fund balance for positive effect on city's bond rating, impact of moving forward with Financial Advisory Board (FAB) recommendations on one-time fund requests, funds for the Martin Luther King Jr. (MLK) parade event, wildfire prevention memorandum of understanding, frequency of budget updates, funds for Association of Bay Area Governments (ABAG) in City Council budget, funds for exploring red flag day parking restriction, funds for an Emergency Operation Center (EOC) training, differential between revenues and expenses regarding special and capital funds, Real Property Transfer Tax projections,

Moved/Seconded: Councilmember Wysinger/Councilmember Quinto

Action: Approved Resolution No. 2023-47 (City Council Spending Authority), PFA Resolution 2023-01, PB Resolution 2023-01, and Resolution 2023-48 (GANN Limit). **Ayes:** Mayor Motoyama, Mayor Pro Tem Rudnick, Councilmember Fadelli, Councilmember Quinto, Councilmember Wysinger **Noes:** None

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS *Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.*

Councilmember Fadelli – reported on West Contra Costa Transportation Advisory Committee (WCCTAC) funding.

Mayor Pro Tem Rudnick - reported on attendance at Richmond Juneteenth event, and RecycleMore meeting.

Mayor Motoyama - reported on attendance at Marin Clean Energy (MCE) Board meeting, and annual ABAG general assembly meeting.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The regular meeting adjourned at 7:29 PM

Signed by:

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Lisa Motoyama, Mayor

This is to certify that the foregoing is a true and correct copy of the minutes of the City Council meeting of June 20, 2023 as approved by the El Cerrito City Council.

Signed by:

E741004CB417415...

Holly M. Charl  ty, MMC, City Clerk

Certificate Of Completion

Envelope Id: 0D0DBB3D-BFA5-4F4D-8692-B491880E3B0F

Status: Completed

Subject: Complete with Docusign: 20230620 Minutes (corrected 20250528).pdf

Document Type: Non-Contract/Agreement Document

Resolution # (over 45K):

Dept. of Record: City Clerk

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Source Envelope:

Document Pages: 6

Signatures: 2

Envelope Originator:

Certificate Pages: 5

Initials: 0

Holly M. Charléty

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10890 San Pablo Ave

Envelopeld Stamping: Enabled

El Cerrito, CA 94530

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HCharley@ci.el-cerrito.ca.us

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Status: Original

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5/28/2025 5:00:19 PM

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Signature

Timestamp

Lisa Motoyama

lmotoyama@ci.el-cerrito.ca.us

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Viewed: 6/4/2025 1:04:53 PM

Signed: 6/4/2025 1:05:32 PM

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Using IP Address: 104.28.123.97

Signed using mobile

Electronic Record and Signature Disclosure:

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HCharley

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City Clerk

City of El Cerrito

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In Person Signer Events

Signature

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Editor Delivery Events

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Agent Delivery Events

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Intermediary Delivery Events

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Certified Delivery Events

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Carbon Copy Events

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Carbon Copy Events	Status	Timestamp
City Clerk cityclerk@ci.el-cerrito.ca.us Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 6/4/2025 2:46:45 PM Viewed: 6/5/2025 8:18:25 AM

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/28/2025 5:02:52 PM
Certified Delivered	Security Checked	6/4/2025 2:46:35 PM
Signing Complete	Security Checked	6/4/2025 2:46:44 PM
Completed	Security Checked	6/4/2025 2:46:45 PM

Payment Events	Status	Timestamps
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