

Mayor
Carolyn Wysinger
Mayor Pro Tem
Gabe Quinto



Councilmembers
William Ktsanes
Lisa Motoyama
Rebecca Saltzman

This information can be interpreted for you free of charge. Visit City Hall at 10890 San Pablo Ave., El Cerrito, CA 94530 or learn more at www.el-cerrito.org/LanguageAccess

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TUESDAY, JUNE 17, 2025

SPECIAL CITY COUNCIL MEETING (5:00 PM)
Hillside Conference Room - 10890 San Pablo Ave, El Cerrito

**CONCURRENT PUBLIC FINANCING AUTHORITY SPECIAL MEETING AND
REGULAR CITY COUNCIL MEETING (6:00 PM)**

Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions Available Via Zoom:

<https://us06web.zoom.us/j/83313959926?pwd=uaPsyWtYx74NGLUIUoZnjaWoUM5T8.1>

Meeting ID: 833 1395 9926 **Password:** 879411 **Dial in:** 1-408-638-0968

View (Regular Meeting Only):

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

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5:00 PM ROLL CALL - CONVENE SPECIAL CITY COUNCIL MEETING

- 1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

- 2. ORAL COMMUNICATIONS FROM THE PUBLIC**

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items on the special meeting agenda only.

- 3. CLOSED SESSION CONFERENCE WITH NEGOTIATORS**

Pursuant to Government Code Section 54957.6

Agency Designated Representatives: Karen Pinkos, City Manager; Alexandra Orologas, Assistant City Manager; Shannon Bassi, Senior Human Resources Analyst; Glenn Berkheimer, Labor Negotiator; and Sky Woodruff, City Attorney.

Employee Organizations: Public Safety Management Association; and United Professional Firefighters Local 1230.

Contact: Sky Woodruff, City Attorney, City Management

- 4. ADJOURN SPECIAL CITY COUNCIL MEETING**

6:00 PM ROLL CALL – CONVENE CONCURRENT PUBLIC FINANCING AUTHORITY SPECIAL MEETING AND REGULAR CITY COUNCIL MEETING

- 1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

- 2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE**

- 3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS**

- 4. COUNCIL/STAFF COMMUNICATIONS**

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

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5. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

6. PRESENTATIONS

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Financial Advisory Board Recommendation

Action Proposed: Receive and file recommendations from the Financial Advisory Board.

Contact: Kimberly White, Chair, Financial Advisory Board; Crystal Reams, Finance Director/Staff Liaison, Finance Department

B. Board, Commission, and Committee Workplan(s) and/or Accomplishments

Action Proposed: Receive and file adopted workplan(s) and accomplishments from applicable Boards, Commissions, and Committees of the City.

- Arts and Culture Commission
- Human Relations Commission
- Environmental Quality Commission
- Committee on Aging

Contact: Holly M. Charléty, City Clerk, City Management

C. Economic Development Committee Appointment

Action Proposed: Approve an Economic Development Committee recommendation to appoint Ahmed Qureshi, effective June 1, 2025.

Contact: Aissia Ashoori, Housing-Economic Development Manager, Community Development Department

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D. Monthly Disbursement and Check Register Report for May 2025

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the month of May 2025.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

E. Juneteenth Proclamation

Action Proposed: Approve a proclamation in support and recognition of Juneteenth on Thursday, June 19, 2025 and further recognize Juneteenth by flying the flag at City Hall June 18-20, 2025.

Contact: Shannon Bassi, Human Resources Manager, City Management

F. Parks Make Life Better Month Proclamation

Action Proposed: Approve a proclamation recognizing the importance of equitable access to local parks, trails, open space, and recreation facilities for the positive development of El Cerritans and all Californians.

Contact: Chris Jones, Recreation Director, Recreation Department

G. Revisions to Citywide Records Retention Schedule

Action Proposed: Adopt a Resolution to approve an update to the Citywide Records Retention Schedule and rescind Resolution No. 2023-33.

Contact: Holly M. Charl  ty, City Clerk, City Management

H. SB 1 - The Road Repair and Accountability Act, List of Projects for Fiscal Year 2025-26

Action Proposed: Approve a resolution adopting a list of projects for Fiscal Year 2025-26 to receive funding from Senate Bill 1 – The Road Repair and Accountability Act of 2017 through the Local Streets and Roads Program.

Contact: Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

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I. Designate One On-Street Parking Space for Zipcar on Kearney Street South of Manila Avenue

Action Proposed: Adopt a resolution designating one on-street parking space for Zipcar on the east side of Kearney Street south of Manila Avenue, fronting the California Department of Motor Vehicles.

Contact: Jarrett Mullen, Sustainable Transportation Program Manager, Community Development Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

J. Amendment to Agreement with Napa Recycling and Waste Services, LLC (NRWS) for Commingled Recyclable Materials Processing Services

Action Proposed: Adopt a resolution authorizing the City Manager to amend the agreement with Napa Recycling and Waste Services, LLC (NRWS) for commingled recyclable materials processing services to extend the contract term by six months through December 31, 2025, in an amount not to exceed \$110,000.

Contact: Christina Leard, Management Analyst III; Amelia Timbers, Operations and Environmental Services Division Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

K. Amendment to Agreement with East Bay Sanitary Company, Inc. for Street Sweeping Services

Action Proposed: Adopt a resolution approving and authorizing the City Manager to execute an amendment to the agreement with East Bay Sanitary Company, Inc. for street sweeping services to extend the contract term by one additional year through June 30, 2026, in an amount not to exceed \$112,716.19.

Contact: Christina Leard, Management Analyst III; Amelia Timbers, Operations & Environmental Services Division Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

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8. PUBLIC HEARINGS

A. Fire Hazard Abatement Hearing and Declaration

Action Proposed: Staff requests that the City Council:

1. Adopt a resolution declaring weeds, rubbish, litter, or other flammable material on certain real property identified in the resolution constitutes a public nuisance; and
2. Conduct a public hearing and upon conclusion, adopt a resolution overriding objections by property owners and ordering the City Manager or their designee to abate certain public nuisances pursuant to El Cerrito Municipal Code Chapter 16.26.

Contact: Thomas Wade, Fire Prevention Officer; Chase Beckman, Fire Marshal, Fire Department

B. An Ordinance regarding Defensible Space and Home Hardening Inspections within the High and Very High Fire Hazard Severity Zones as Designated by CalFire and Designating Fire Hazard Severity Zones

Exempt from review under the California Environmental Quality Act (CEQA Guidelines Section 15061(b)(3)) Notice published 5/24/2025

Action Proposed: Conduct a public hearing and, upon conclusion, introduce an Ordinance titled:

AN ORDINANCE OF THE CITY OF EL CERRITO AMENDING CHAPTER 8.30 OF THE EL CERRITO MUNICIPAL CODE TO DESIGNATE FIRE HAZARD SEVERITY ZONES PURSUANT TO GOVERNMENT CODE SECTION 51179 AND TO ESTABLISH PROCEDURES FOR DEFENSIBLE SPACE AND HOME HARDENING INSPECTIONS WITHIN THE HIGH AND VERY HIGH FIRE HAZARD SEVERITY ZONES

Contact: Chase Beckman, Fire Marshal; Eric Saylors, Fire Chief, Fire Department

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9. POLICY MATTERS

A. CITY COUNCIL/PUBLIC FINANCING AUTHORITY ITEM
Approval of the City's Fiscal Year 2025-26 Budget Update and
Spending Authority by Fund for the City, Public Financing
Authority, and Approval of the FY 2025-26 Annual Gann
Appropriation Limit.

Action Proposed: Staff requests that the City Council:

1. Adopt a City Council resolution authorizing Fiscal Year 2025-26 spending authority by fund for the City of El Cerrito
2. Adopt an El Cerrito Public Financing Authority resolution authorizing Fiscal Year 2025-26 spending authority by fund
3. Adopt a City Council resolution approving the calculation and establishing the FY 2025-26 annual Gann appropriation limit

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

B. Spending Authority for Certain Vendors Expected to Exceed
\$45,000 for FY 2025-26

Action Proposed: Adopt a resolution approving spending authority for vendors expected to exceed \$45,000 in Fiscal Year 2025-26.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

C. Construction Contract Award for 2025 Surface Seal Project, City
Project No. C3027.24

Action Proposed: Adopt a resolution approving plans and specifications for the 2025 Surface Seal Project, City Project No. C3027.24 (Project); acknowledging the sole bidder, Pavement Coating Co. (Pavement Coatings), as the lowest responsive and responsible bidder; accepting the negotiated price from Pavement Coatings; and authorizing the City Manager to execute a contract with Pavement Coatings in the amount of \$2,400,898.27 and to approve potential change orders in an amount not to exceed \$240,100.

Contact: Roland Lambert, Associate Engineer, Public Works Department; Yvetteh Ortiz, Public Works Director/City Engineer

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D. Consulting Services Agreement with Rogers Stringer & McClelland, Inc. for Swim Center Design Services

Action Proposed: Adopt a resolution approving and authorizing the City Manager to execute a professional services agreement with Rogers Stringer & McClelland, Inc. (RSM) for the design of the Emery G. Weed, III Lap Pool's replaster, deck replacement, accessibility and egress improvements, parking lot electric vehicle charging infrastructure, and associated work in an amount not to exceed \$220,000.

Contact: Christopher Jones, Recreation Director, Recreation Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

11. ADJOURN CONCURRENT PUBLIC FINANCING AUTHORITY SPECIAL MEETING AND REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, July 15, 2025 at 6:00 p.m.

The City of El Cerrito serves our diverse community by providing exceptional services that create a safe and resilient future for all.