

Mayor
Carolyn Wysinger
Mayor Pro Tem
Gabe Quinto



Councilmembers
William Ktsanes
Lisa Motoyama
Rebecca Saltzman

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TUESDAY, SEPTEMBER 16, 2025

CONCURRENT SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY SPECIAL MEETING AND REGULAR CITY COUNCIL MEETING (6:00 PM)

Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions Available Via Zoom:

<https://us06web.zoom.us/j/81346427347?pwd=EgKjYHlhZrWWTbKgIVtxwa3S5Avwce.1>

Meeting ID: 813 4642 7347 **Passcode:** 896159 **Dial in:** 1-408-638-0968

View:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

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6:00 PM ROLL CALL – CONVENE CONCURRENT SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY SPECIAL MEETING AND REGULAR CITY COUNCIL MEETING

- 1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**
- 2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE**
- 3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS**
- 4. COUNCIL/STAFF COMMUNICATIONS**
Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.
- 5. ORAL COMMUNICATIONS FROM THE PUBLIC**
Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.
- 6. PRESENTATIONS**
 - A. El Cerrito Students Training and Ready for Success (EC STARS) Program**

Action Proposed: Receive and file a presentation from City and West Contra Costa County School District (WCCUSD) program representatives as well as 2025 student participants on the EC STARS Internship Program.
Contact: Shannon Bassi, Human Resources Manager, City Management
- 7. ADOPTION OF THE CONSENT CALENDAR**
All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

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A. Approval of Minutes

Action Proposed: Approve the City Council Meeting minutes from July 15, 31, and August 19, 2025.

Contact: Holly M. Charl  ty, City Clerk, City Management

B. Hispanic Heritage Proclamation

Action Proposed: Pass a motion to approve a proclamation declaring September 15, 2025- October 15, 2025 as Hispanic Heritage Month, by recognizing and celebrating the histories, cultures, and contributions of American citizens whose ancestors came from Spain, Mexico, the Caribbean, and Central and South America.

Contact: Shannon Bassi, Human Resources Manager, City Management

C. Suicide Prevention Awareness Proclamation

Action Proposed: Pass a motion to approve a proclamation declaring September as Suicide Prevention Awareness Month in the City of El Cerrito.

Contact: Shannon Bassi, Human Resources Manager, City Management

D. Childhood Cancer Awareness Month Proclamation

Action Proposed: Approve a proclamation in recognition of September as Childhood Cancer Awareness Month.

Contact: Holly M. Charl  ty, City Clerk, City Management

E. Board, Commission, and Committee Workplan(s) and/or Accomplishments

Action Proposed: Receive and file adopted accomplishments from applicable Boards, Commissions, and Committees of the City.

- Park and Recreation Commission Accomplishments for FY 2024/2025
- Financial Advisory Board Accomplishments for FY 2024/2025

Contact: Holly M. Charl  ty, City Clerk, City Management

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F. Monthly Disbursement and Check Register Report for August 2025

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the month of August 2025.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

8. PUBLIC HEARINGS

Notice of Cancellation: The public hearing noticed on 9/6/2025 in the West County Times for the purpose of declaring certain properties a public nuisance and overriding objections has been canceled.

9. POLICY MATTERS

A. SUCCESSOR AGENCY ITEM Dissolution of the Successor Agency to the Redevelopment Agency of El Cerrito

Action Proposed: Adopt a Resolution to approve the Dissolution of the Successor Agency to the Redevelopment Agency of El Cerrito.

Contact: Holly M. Charléty, City Clerk, City Management; Crystal Reams, Finance Director/City Treasurer, Finance Department

B. FY 2024-25 Fourth Quarter General Fund Budget Quarterly Update through June 30, 2025

Action Proposed: Receive and file an update on City General Fund revenues and expenses for FY 2024-25 through June 30, 2025.

Contact: Claire Coleman, Budget and Financial Services Manager; Crystal Reams, Finance Director/City Treasurer, Finance Department

C. Roll Forward of Budget for Incomplete Purchase Orders & Projects from FY 2024-25

Action Proposed: Adopt a resolution authorizing the carry forward of \$291,695 from the General Fund and \$8,698,088 from special revenue and enterprise funds for purchase orders authorized during FY 2024-25 but expected to be completed in FY 2025-26 and amending the adopted Fiscal Year 2025-26 Budget to reflect changes in the total appropriations by fund for the amounts carried forward.

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Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

D. Budget Amendment for the Ohlone Greenway Pavement Repair Project, City Project No. C3089

Action Proposed: Adopt a resolution amending the Fiscal Year 2025-26 Adopted Budget and Capital Improvement Program to appropriate \$82,365 from the Measure J Transportation Return to Source Fund Balance for the construction of the Ohlone Greenway Pavement Repair Project, City Project No. C3089.

Contact: Roland Lambert, Associate Engineer; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

E. Modifications to the applicable Inclusionary Housing Requirements, Transportation Impact Fee and Open Space In-Lieu Fee for Housing Projects with Complete Building Permit Applications

Exempt from environmental review under CEQA. Affected projects previously reviewed under the San Pablo Avenue Specific Plan Environmental Impact Report. Changes to fees exempt pursuant to CEQA Guidelines Section 15273

Action Proposed: Adopt a resolution modifying the applicable Inclusionary Housing Requirements, Transportation Impact Fee, and Open Space In-Lieu Fee for housing projects with active building permit applications.

Contact: Melanie Mintz, Community Development Director; Aissia Ashoori, Housing-Economic Development Manager; Sean Moss, Planning Manager, Community Development Department

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

11. ADJOURN CONCURRENT SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY SPECIAL MEETING AND REGULAR CITY COUNCIL MEETING

Next regularly scheduled City Council meeting is Tuesday, October 7, 2025 at 6 pm

The City of El Cerrito serves our diverse community by providing exceptional services that create a safe and resilient future for all.