

Mayor
Carolyn Wysinger
Mayor Pro Tem
Gabe Quinto



Councilmembers
William Ktsanes
Lisa Motoyama
Rebecca Saltzman

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TUESDAY, OCTOBER 21, 2025

REGULAR CITY COUNCIL MEETING (6:00 PM)

Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions Available Via Zoom:

<https://us06web.zoom.us/j/82200295144?pwd=jwxsxnIMwCiWO0YXTFsljP7a5TOi7O.1>

Meeting ID: 822 0029 5144 **Passcode:** 466151 **Dial in:** 1-408-638-0968

View:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.elcerrito.gov/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@elcerrito.gov identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

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6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

- 1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

- 2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE**

- 3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS**

- 4. COUNCIL/STAFF COMMUNICATIONS**

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

- 5. ORAL COMMUNICATIONS FROM THE PUBLIC**

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

- 6. PRESENTATIONS**

- A. 2025 Legislative Update**

Action Proposed: Receive and file a presentation on the 2025 legislative session for the City's Lobbyist, California Public Policy Group.

Contact: Dane Hutchings, CEO, California Public Policy Group

- B. Presentation on Transit Oriented Communities (TOC) Policy and Housing Element Implementation**

Action Proposed: Receive and file a presentation on Transit Oriented Communities (TOC) Policy and Housing Element implementation.

Contact: Sean Moss, Planning Manager, Community Development Department

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7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Unity Day Proclamation

Action Proposed: Approve a proclamation declaring October 22, 2025 as Unity Day in the City of El Cerrito.

Contact: Christopher Jones, Recreation Director, Recreation Department

B. Monthly Disbursement and Check Register Report for September 2025

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the month of September 2025.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

C. FY 2025-26 First Quarter Cash and Investment Report

Action Proposed: Receive and file the City's Second Quarter Cash and Investment Report for the period July 1, 2025 to September 30, 2025.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

D. Establish All-Way Stop at the Manila Avenue and Norvell Street Intersection

Action Proposed: Adopt a resolution establishing an all-way stop at the intersection of Manila Avenue and Norvell Street.

Contact: Eduardo Huizar, Engineering Technician; James Mizutani, Associate Engineer; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

8. PUBLIC HEARINGS

A. Revisions to the Adopted Fiscal Year 2025-26 Master Fee Schedule
Notice Published 10/11/2025 and 10/17/2025

Action Proposed: Conduct a public hearing and, upon conclusion, adopt a Resolution approving revisions to the Fiscal Year 2025-26 Master Fee

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Schedule.

Contact: Claire Coleman, Budget/Financial Services Manager, Finance Department

B. 2nd Reading and Adoption of Building and Fire Code Ordinance
1st Reading and Introduction 10/7/2025; Notice published 10/11/2025

Action Proposed: Conduct a public hearing, and upon conclusion, waive the second reading and adopt Ordinance 2025-03 which adopts the 2025 California Green Code, Administrative, Building, Fire, Plumbing, Mechanical, Electrical, Energy, Residential, Existing Building Code, 2021 International Property Maintenance Code, and Related Construction Codes as applicable to all construction within the City of El Cerrito, with local modifications as outlined in the Ordinance.

Contact: Cindy Lucas, Interim Building Official; Melanie Mintz, Community Development Director, Community Development Department

9. POLICY MATTERS

A. Approval of a Memorandum of Understanding between the City of El Cerrito and United Professional Firefighters Local 1230

Action Proposed: Adopt a resolution approving a new Memorandum of Understanding between the City of El Cerrito and United Professional Firefighters Local 1230 modifying language on salaries and benefits, and approving an appropriation of \$120,116 from the General Fund unassigned balance.

Contact: Shannon Bassi, Human Resources Manager

B. Study Session - Update on Swim Center Lap Pool Renovation Options and Discussion of Capital Expenditures

Action Proposed: Conduct a study session to receive updated report on Swim Center options and provide direction to City staff regarding use of General Fund balance for FY 2025–26.

Contact: Chris Jones, Recreation Director, Recreation Department; Crystal Reams, Finance Director/City Treasurer, Claire Coleman, Budget/Financial Services Manager, Finance Department

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for

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meetings (as defined by the Brown Act) attended at the public's expense.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, November 4, 2025 at 6:00 p.m.

The City of El Cerrito serves our diverse community by providing exceptional services that create a safe and resilient future for all.