

<p>Chairperson Carolyn Wysinger</p> <p>Vice Chairperson Gabe Quinto</p>	<p><i>El Cerrito Municipal Services Corporation</i></p>	<p>Boardmembers William Ktsanes Lisa Motoyama Alexandra Orologas Karen Pinkos Rebecca Saltzman</p>
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MINUTES
TUESDAY, APRIL 15, 2025

SPECIAL MUNICIPAL SERVICES CORPORATION MEETING (5:00 PM)
City Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions available Via Zoom:
<https://us06web.zoom.us/j/84638794802?pwd=4QKvlzpKPtTcjinN341q8bOTpCdznG.1>
Meeting ID: 846 3879 4802 **Password:** 160615 **Dial in:** 1-408-638-0968

View:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.el-cerrito.org/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at 510-215-4305. Notification 48 hours prior to the meeting will enable the Agency to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Board.

Public Comments:

1. *In-person* by submitting a request to speak to the Board Secretary.
2. *By Email* to cityclerk@ci.el-cerrito.ca.us identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the Board and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the Board and will be posted **after the meeting.**

5:00 PM ROLL CALL - CONVENE SPECIAL MUNICIPAL SERVICES CORPORATION MEETING

Chairperson Wysinger called the meeting to order at 5:03 PM.

Present: Chairperson Wysinger, Vice Chairperson Quinto, Boardmember Ktsanes, Boardmember Motoyama, Boardmember Saltzman, Boardmember Pinkos, Boardmember Orologas **Absent:** None

1. ORAL COMMUNICATIONS FROM THE PUBLIC

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items on the special meeting agenda only.

None

2. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

Moved/Seconded: Boardmember Motoyama/Vice Chairperson Quinto **Action:** Approved the consent calendar as indicated below. **Ayes:** Chairperson Wysinger, Vice Chairperson Quinto, Boardmember Ktsanes, Boardmember Motoyama, Boardmember Saltzman, Boardmember Pinkos, Boardmember Orologas **Noes:** None

A. Approval of Minutes

Action Proposed: Approve the Municipal Services Corporation Meeting minutes from January 21, 2025

Contact: Holly M. Charléty, Board Secretary, City Management

Action: Approved minutes

3. PRESENTATIONS

4. POLICY MATTERS

A. Approval and Authorization of Contract with Contra Costa Health

Action Proposed: Adopt a resolution authorizing the City Manager to execute a contract with Contra Costa Health to provide Coordinated Outreach Referral Engagement (C.O.R.E.) services and Housing Security Funds for Fiscal Year 2025-2026 for an amount not to exceed \$112,930.00.

Contact: Aissia Ashoori, Housing-Economic Development Manager, Community Development Department; Alexandra Orologas, Assistant City Manager, City Management

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding mid-year check-in regarding sufficient funding allocated, availability of housing security funds, method of holding the funds, future funding sources, effects of neighboring cities opening dispensaries and effects on sales at our locations.

Public Comments:

Michael McDougall - spoke in support of the program, and need for additional metrics for all cities in the partnership moving forward.

Moved/Seconded: Boardmember Saltzman / Boardmember Motoyama

Action: Adopted MSC Resolution 2025-01. **Ayes:** Chairperson Wysinger, Vice Chairperson Quinto, Boardmember Ktsanes, Boardmember Motoyama, Boardmember Saltzman, Boardmember Pinkos, Boardmember Orologas
Noes: None

B. Approval of the Fiscal Year 2025-26 Proposed Budget and Spending Authority

Action Proposed: Adopt a resolution approving the Municipal Services Corporation Fiscal Year 2025-26 budget.

Contact: Crystal Reams, Finance Director/City Treasurer; Claire Coleman, Budget/Financial Services Manager; Finance Department

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the board regarding calculations of assumed revenues.

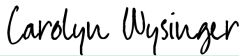
Moved/Seconded: Boardmember Motoyama / Boardmember Ktsanes

Action: Adopted MSC Resolution 2025-02. **Ayes:** Chairperson Wysinger, Vice Chairperson Quinto, Boardmember Ktsanes, Boardmember Motoyama, Boardmember Saltzman, Boardmember Pinkos, Boardmember Orologas
Noes: None

5. ADJOURN SPECIAL MUNICIPAL SERVICES CORPORATION MEETING

The special meeting adjourned at 5:58 PM.

Signed by:



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Carolyn Wysinger, Chairperson

This is to certify that the foregoing is a true and correct copy of the minutes of the Municipal Services Corporation meeting of April 15, 2025 as approved by the Municipal Services Corporation.

Signed by:



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Holly M. Charléty, MMC, Board Secretary