

Mayor
Carolyn Wysinger
Mayor Pro Tem
Gabe Quinto



Councilmembers
William Ktsanes
Lisa Motoyama
Rebecca Saltzman

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MINUTES

TUESDAY, OCTOBER 7, 2025

REGULAR CITY COUNCIL MEETING (6:00 PM)
Council Chambers - 10890 San Pablo Ave, El Cerrito
Closed Captions Available Via Zoom:

<https://us06web.zoom.us/j/87190004012?pwd=MmaHu7crvbhK1Y8RJCHiv71YrpaFG.1>

Meeting ID: 871 9000 4012 **Passcode:** 760256 **Dial in:** 1-408-638-0968

View:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.elcerrito.gov/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@elcerrito.gov identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting.**

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

Mayor Wysinger called the meeting to order at 6:02 PM.

Present: Mayor Wysinger, Councilmember Ktsanes, Councilmember Motoyama, Councilmember Saltzman **Absent:** Mayor Pro Tem Quinto

1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449

2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE

3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS

4. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

Fire Chief Saylors - reported on an extraordinary save by recent Fire Department staff in response to a medical call for service.

Councilmember Motoyama - announced the upcoming Senior Resource Fair on 10/24 at the Community Center.

Councilmember Saltzman - announced the upcoming Car Free Happy Hour on 10/25 at Los Moles in El Cerrito.

Mayor Wysinger - reported on issuance of a Mayor Proclamation in recognition of the impact of Alzheimer and proclaiming 10/18 as Walk to End Alzheimer Day in El Cerrito; signing a letter of support for a grant application by worldOne to help fund enhancements to the worldOne July 4th celebration; welcomed the new Pastor at St. Peters CME Church, and shared the recent grand reopening of Pete's Coffee and celebration of their 20th year in El Cerrito; and presentation of the Mayor's Award at the El Cerrito Art Show.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

Public Comments: Written comments submitted prior to and during the meeting are posted online as supplemental materials and incorporated into the official meeting record.

Gary Prost – representing El Cerrito Fire Safe Counsel, spoke regarding receipt of a grant from the California Fire Foundation, and Measure X grant funds towards additional clearance in the Hillside Natural Area.

Michael McDougell - recommended approval of 7G, expressed concerns regarding project delays and how to improve future projects, and commented on the Service Delivery Study.

Nathan Tinclair - spoke regarding concerns about the 2025 Street Resurfacing Project on Barrett.

Sue Duncan - Thanked Board members of Make El Cerrito Fire Safe Counsel and Chief Beckman for the recent work on applications for grants.

Chris Hernandez – commented regarding concerns about the 2025 Street Resurfacing Project on Barrett.

Delfina Laidig - commented regarding the need for a Senior Center.

6. PRESENTATIONS

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

Moved/Seconded: Councilmember Saltzman/Councilmember Motoyama **Action:** Approved the consent calendar as indicated below. **Ayes:** Mayor Wysinger, Councilmember Ktsanes, Councilmember Motoyama, Councilmember Saltzman **Noes:** None **Absent:** Mayor Pro Tem Quinto

A. Committee on Aging Appointment

Action Proposed: Approve the Committee on Aging recommendation and appoint Elisa Montemayor to the Committee, effective October 7, 2025.

Contact: Bridget Cooney, Recreation Supervisor, Recreation Department

Action: Approved appointment

B. Economic Development Committee Appointment

Action Proposed: Approve an Economic Development Committee recommendation to appoint Han Miao, effective October 7, 2025.

Contact: Aissia Ashoori, Housing-Economic Development Manager, Community Development Department

Action: Approved appointment

C. Filipino American History Month Proclamation

Action Proposed: Approve a proclamation recognizing October 2025 as Filipino American History Month in El Cerrito.

Contact: Shannon Bassi, Human Resources Manager, City Management

Action: Approved proclamation

D. National Arts and Humanities Month Proclamation

Action Proposed: Approve a proclamation in support and recognition of October 2025 as National Arts and Humanities Month in El Cerrito.

Contact: Shannon Bassi, Human Resources Manager, City Management

Action: Approved proclamation

E. United Against Hate Week Proclamation

Action Proposed: Approve a proclamation declaring October 19-25, 2025 as United Against Hate Week in the City of El Cerrito.

Contact: Will Provost, Assistant to the City Manager, City Management

Action: Approved proclamation

F. Memorandum of Understanding with BART Police Department Outlining Policing Responsibilities for the El Cerrito Plaza BART Station TOD Project

Action Proposed: Authorize the City Manager to enter into a Memorandum of Understanding with the San Francisco Bay Area Rapid Transit District (BART) Police Department that outlines policing responsibilities for the El Cerrito Plaza BART Station TOD Project.

Contact: Sean Moss, Planning Manager; Jeff Ballantine, Senior Planner, Community Development Department; Paul Keith, Police Chief, Police Department

Action: Approved Resolution No. 2025-64

G. Amendment to the Consulting Services Agreement with Ghirardelli Associates for El Cerrito del Norte Transit-Oriented Development Complete Streets Project, City Project No. C4014, Federal Project No. CML 5239(029)

Action Proposed: Adopt a resolution authorizing the City Manager to execute an amendment to the Consulting Services Agreement with Ghirardelli Associates (Ghirardelli) to provide additional construction management services for the El Cerrito Del Norte Transit-Oriented Development (TOD) Complete Streets Improvement Project, City Project No. C4014, Federal Project No. CML 5239(029) increasing the contract authority by \$391,000.

Contact: Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

Action: Approved Resolution No. 2025-65

8. PUBLIC HEARINGS

A. **Waive First Reading and Introduce an Ordinance Amending the Municipal Code to Adopt by Reference the 2025 California Building Standard Code with Local Amendments and Adoption of Resolution Making Findings In Support of Local Amendments**

Exempt from CEQA review pursuant to Section 15061(b)(3); Notice published on 9/27/2025

Action Proposed: Conduct a public hearing and upon conclusion: 1) Adopt a Resolution which makes findings justifying changes to 2025 California Building Standards Code and 2) Waive first reading and introduce an Ordinance to repeal and replace Chapters 16.02-16.04, 16.06, 16.08, 16.09, 16.20, 16.24, 16.26 and 16.40. of Title 16 (Buildings and Construction) of the El Cerrito Municipal Code in their entirety to adopt by reference the 2025 California Green Code, the Administrative, Building, Fire, Plumbing, Mechanical, Electrical, Energy, Residential, Existing Building Codes, the 2024 International Property Maintenance Code, and Related Construction Codes, and to add the 2025 Wildland-Urban Interface Code as Chapter 16.27 of Title 16 as applicable to all construction within the City of El Cerrito, and with local modifications as outlined in the Ordinance.

Contact: Melanie Mintz, Community Development Director; Cindy Lucas, Interim Assistant Building Official, Community Development Department

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding ordinance process, examples of local ordinances, and clarification on the moratorium of advancement of the building codes.

Public Hearing: Mayor Wysinger opened the public hearing.

Moved/Seconded: Councilmember Motoyama/Councilmember Ktsanes

Action: Closed the public hearing. **Ayes:** Mayor Wysinger, Councilmember Ktsanes, Councilmember Motoyama, Councilmember Saltzman **Noes:** None **Absent:** Mayor Pro Tem Quinto

9. POLICY MATTERS

10. **CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS** *Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.*

Councilmember Saltzman - reported on attendance at the West Contra Costa Transportation Advisory Committee (WCCTAC) meeting, AC Transit Director Peoples memorial service, El Cerrito Art Show reception, and East Bay Division meeting for League of California Cities.

Councilmember Motoyama - reported on attendance at the Association of Bay Area Governments Executive Board and Finance Committee meeting, Citizens for East Short Parks 40th Anniversary event, East Bay Wildfire Coalition of Governments, and interviewed with the City's Service Delivery Study consultant.

Councilmember Ktsanes - reported on attendance at the El Cerrito Art Show reception, Design Review Board, St. Johns Senior Lunch program, Christ Lutheran lunch program, and RecycleMore meeting.

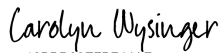
Mayor Wysinger - reported on attendance at the East Bay Division meeting for League of California Cities, and the Contra Costa Mayors Conference.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, October 21, 2025 at 6:00 p.m.

The regular meeting adjourned at 6:56 PM in memory of Belva Davis former El Cerrito Resident and television reporter.

Signed by:



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Carolyn Wysinger, Mayor

This is to certify that the foregoing is a true and correct copy of the minutes of the City Council meeting of October 7, 2025 as approved by the El Cerrito City Council.

Signed by:



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Holly M. Charlety, MMC, City Clerk