

Mayor
Carolyn Wysinger
Mayor Pro Tem
Gabe Quinto



Councilmembers
William Ktsanes
Lisa Motoyama
Rebecca Saltzman

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TUESDAY, DECEMBER 16, 2025

REGULAR CITY COUNCIL MEETING (6:00 PM)
City Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions available Via Zoom:

<https://us06web.zoom.us/j/86739184642?pwd=H02wQ1UUO38aI73Zcx7uQg3tmAFk43.1>

Meeting ID: 867 3918 4642 **Passcode:** 457676 **Dial in:** 1-408-638-0968

View:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.elcerrito.gov/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@elcerrito.gov identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

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6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

- 1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

- 2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE**

- 3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS**

- 4. COUNCIL/STAFF COMMUNICATIONS**

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

- 5. ORAL COMMUNICATIONS FROM THE PUBLIC**

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

- 6. PRESENTATIONS**

- 7. ADOPTION OF THE CONSENT CALENDAR**

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Approval of Minutes

Action Proposed: Approve the City Council Meeting minutes from November 4, 18, and December 2, 2025.

Contact: Holly M. Charl  ty, City Clerk, City Management

B. Transportation Impact Fee Annual Report for Fiscal Year 2024-25

Report publicly posted 11/26/2025

Action Proposed: Receive and file the Transportation Impact Fee Annual Report for Fiscal Year 2024-25, ending June 30, 2025.

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Contact: A'shanti Coleman, Management Assistant, Public Works Department; Yvetteh Ortiz, Public Works Director/City Engineer

C. Approve the 2026 Regular Meeting Schedule for City Council

Action Proposed: Pass a motion to approve the regular meeting schedule for 2026, reducing to the third Tuesday of the month for January, July, August, and September; scheduling a Council Retreat for 1/10/2026; and adding a meeting on 2/10/26, 2/24/26, and 9/22/26 for Advisory Body Interviews.

Contact: Holly Charl  ty, City Clerk, City Management

8. PUBLIC HEARINGS

9. POLICY MATTERS

A. City Council Reorganization

The City Council will elect a Mayor and Mayor Pro-Tempore to serve a term of one year.

Contact: Holly M. Charl  ty, City Clerk, City Management

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, January 20, 2026 at 6:00 p.m.

The City of El Cerrito serves our diverse community by providing exceptional services that create a safe and resilient future for all.

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DRAFT MINUTES

TUESDAY, NOVEMBER 4, 2025

REGULAR CITY COUNCIL MEETING (6:00 PM)
City Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions available Via Zoom:

<https://us06web.zoom.us/j/82472295589?pwd=4OXrHE7WV9PhdH5z2GsjKE2Fck25Qm.1>

Meeting ID: 824 7229 5589 **Passcode:** 672732 **Dial in:** 1-408-638-0968

View:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.elcerrito.gov/CouncilMeetingMaterials

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Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

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2. *By Email* to cityclerk@elcerrito.gov identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING
Mayor Wysinger called the meeting to order at 6:02 PM.
Present: Mayor Wysinger, Mayor Pro Tem Quinto, Councilmember Ktsanes, Councilmember Motoyama, Councilmember Saltzman (left at 8:24 PM) **Absent:** None

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

2. **PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE**

3. **TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS**

4. **COUNCIL/STAFF COMMUNICATIONS**

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

City Manager Pinkos - announced El Cerrito Plaza BART Station Transit Oriented Development information pop up on 11/5, and the appointment of Stephen Mello, Neighborhood Preservation Coordinator, to serve on the California Association of Code Enforcement Officers Region 2 Board.

City Clerk Charl  ty - announced information regarding the application period for Boards, Commissions, and Committees.

Councilmember Motoyama - announced ticket sales for the 12/6 Pancake Breakfast.

Mayor Wysinger - shared a reminder that it is election night and the polling location next door at Hana Gardens.

5. **ORAL COMMUNICATIONS FROM THE PUBLIC**

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

Public Comments: Written comments submitted prior to and during the meeting are posted online as supplemental materials and incorporated into the official meeting record.

Bill Barish - spoke regarding the Climate Action and Adaptation Plan update and requested additional information regarding presentation content.

David Gyorkee - commented on the Trail Trekker program and trail completion.

Brian Richmond - spoke regarding the first annual Public Paths Festival in the Hillside Nature area.

Janos Szlatenyi - spoke regarding various city fees.

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

(Heard out of Order)

Moved/Seconded: Councilmember Motoyama/Councilmember Saltzman

Action: Approved the consent calendar as indicated below. **Ayes:** Mayor Wysinger, Mayor Pro Tem Quinto, Councilmember Ktsanes, Councilmember Motoyama, Councilmember Saltzman **Noes:** None

A. Approval of Minutes

Action Proposed: Approve the City Council Meeting minutes from September 16, September 23, October 7, and October 21, 2025.

Contact: Holly M. Charl  ty, City Clerk, City Management

Action: Approved minutes

B. Shelter in Place Education Day Proclamation

Action Proposed: Approve a proclamation recognizing November 5, 2025 as Shelter in Place Education Day in El Cerrito.

Contact: Holly M. Charl  ty, City Clerk, City Management

Action: Approved Proclamation

C. Homeless Awareness and Youth Homelessness Outreach, Prevention, and Education (HOPE) Month Proclamation

Action Proposed: Approve a proclamation declaring November as Homeless Awareness and Youth Homelessness Outreach, Prevention, and Education (HOPE) Month in El Cerrito

Contact: Aissia Ashoori, Housing-Economic Development Manager, Community Development Department

Action: Approved Proclamation

D. 85th Anniversary of El Cerrito Preschool Cooperative Proclamation

Action Proposed: Approve a proclamation in recognition of the 85th Anniversary of the El Cerrito Preschool Cooperative

Contact: Holly M. Charl  ty, City Clerk, City Management

Action: Approved Proclamation

E. Amendment of the Pierce Street/San Mateo Street Utility Underground District for the I-80/Central Avenue Interchange Improvements Project

Action Proposed: Adopt a resolution amending the Pierce Street/San Mateo Street Underground Utility District for the I-80/Central Avenue Interchange Improvements Project.

Contact: James Mizutani, Associate Engineer; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

Action: Approved Resolution No. 2025-70

6. PRESENTATIONS

A. El Cerrito Climate Action and Adaption Plan Update

Action Proposed: Receive and file a presentation on the El Cerrito Climate Action and Adaption Plan update.

Contact: Amelia Timbers, Operations + Environmental Services Division Manager, Public Works Department

(Heard out of Order)

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding project impacts on carbon-neutral goals, and interdepartmental task force communication to all staff.

Action: Received and filed

8. PUBLIC HEARINGS

A. Appeal of Conditional Use Permit Approval for a New Day Care Center Land Use at 556 Richmond Street

Action Proposed: Conduct a public hearing, and upon conclusion adopt a resolution denying an appeal of Planning Commission approval of application PL24-0044, granting a Conditional Use Permit for a new Day Care Center at 556 Richmond Street.

Contact: Diego Romero, Associate Planner; Sean Moss, Planning Manager, Community Development Department

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding conditions regarding the reduction in student numbers and front yard restrictions, AB2897 regulation overrides parking requirements, traffic study applicability, notification process, short term rental and un-permitted addition, use of second floor, and maximum number of students.

Public Hearing: Mayor Wysinger opened the public hearing.

Public Comments: Written comments submitted prior to and during the meeting are posted online as supplemental materials and incorporated into the official meeting record.

Appellant representative Asher Shaffer - commented on the basis of the appeal including adverse effects on the neighborhood, lack of need for additional childcare, surplus capacity for childcare, property sinkhole concerns, environmental concerns, traffic impacts, noise impacts to neighboring properties,

Applicant representative Anahita Baktiari and Fathima Badurudeen - presented an overview of plans and approach for the project.

Michael McDougal, Jon Sung, Jessica Wright, Lillia Refes, Dolly, Hollis - spoke in support of the project.

Cecilia Plaza, Daniele Panicacci, Kristen Lockhart, Rajan, Reed, Patrick Swen, Tsering Yangchen, BJ Thorsnes, Fang Zhang - spoke regarding concerns about the project.

Appellant representative Asher Shaffer - spoke regarding the lack of distinction between Montessori and childcare, and violations at the existing school location in Albany.

Applicant representative Anahita Baktiari - spoke regarding Montessori teaching experience of staff and addressed lack of citations for violations and mitigating actions.

Moved/Seconded: Councilmember Motoyama/Mayor Pro Tem Quinto
Action: Closed the public hearing. **Ayes:** Mayor Wysinger, Mayor Pro Tem Quinto, Councilmember Motoyama, Councilmember Saltzman **Noes:** Councilmember Ktsanes

Moved/Seconded: Councilmember Motoyama/Councilmember Saltzman
Action: Adopted Resolution No. 2025-71 and authorized after 12 months from the date of approval, to allow the zoning administrator to increase the number to 20 as long as the Zoning Administrator can continue to make the findings that are required for the Conditional Use Permit **Ayes:** Mayor Wysinger, Mayor Pro Tem Quinto, Councilmember Ktsanes, Councilmember Motoyama, Councilmember Saltzman **Noes:** None

9. POLICY MATTERS

10. **CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS** *Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.*

Councilmember Ktsanes - reported on attendance at RecycleMore meeting.

Councilmember Motoyama - reported on attendance at East Bay Wildfire Coalition of Governments meeting, and Enterprise Soiree by the Bay event.

Mayor Pro Tem Quinto - reported on attendance at the Contra Costa Real Estate Association reception, Community Safety Committee meeting, and Marin Clean Energy Executive Committee meeting.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, November 18, 2025 at 6:00 p.m.

The regular meeting adjourned at 8:30 PM

Carolyn Wysinger, Mayor

This is to certify that the foregoing is a true and correct copy of the minutes of the City Council meeting of November 4, 2025 as approved by the El Cerrito City Council.

Holly M. Charl  ty, MMC, City Clerk

Mayor
Carolyn Wysinger
Mayor Pro Tem
Gabe Quinto



Councilmembers
William Ktsanes
Lisa Motoyama
Rebecca Saltzman

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DRAFT MINUTES

TUESDAY, NOVEMBER 18, 2025

REGULAR CITY COUNCIL MEETING (6:00 PM)

Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions Available Via Zoom:

<https://us06web.zoom.us/j/88672164554?pwd=nX5Gu2t7qbFVfAEVi4qveR9DBaCzUc.1>

Meeting ID: 886 7216 4554 **Passcode:** 794503 **Dial in:** 1-408-638-0968

View:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.elcerrito.gov/CouncilMeetingMaterials

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6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING
Councilmember Motoyama called the meeting to order at 6:02 PM.
Present: Councilmember Ktsanes, Councilmember Motoyama,
Councilmember Saltzman **Absent:** Mayor Wysinger, Mayor Pro Tem
Quinto

1. **CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449**

2. **PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE**

3. **TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS**

4. **COUNCIL/STAFF COMMUNICATIONS**

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

Police Chief Keith - provided an update on three recent collisions in the City and reminded residents of the dangers of driving under the influence.

Public Works Director Ortiz - provided an update on working with Caltrans on San Pablo Ave. safety improvements.

City Manager Pinkos - congratulated Assistant to the City Manager, Will Provost, on receiving a professional certificate in public engagement.

Councilmember Motoyama - congratulated Keith Johnson, El Cerrito High School Director of Bands, for receiving Jazz Educator Award.

5. **ORAL COMMUNICATIONS FROM THE PUBLIC**

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

Public Comments: Written comments submitted prior to and during the meeting are posted online as supplemental materials and incorporated into the official meeting record.

Buddy Akacic - commented on view obstructions due to the layout of the speaker podium in Council Chambers.

Janet Byron - spoke regarding pedestrian and bicycle safety on San Pablo Ave.

Linda Cain - spoke regarding view obstructions due to the layout of the speaker podium in Council Chambers.

6. PRESENTATIONS

A. Annual Sundar Shadi Garden Club Awards

Action Proposed: Receive and file a brief presentation and acknowledgment of contest winners.

Contact: Louise Moises, El Cerrito Garden Club Representative

Action: Received and filed

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

Moved/Seconded: Councilmember Saltzman/Councilmember Ktsanes

Action: Approve the consent calendar as indicated below.

Ayes: Councilmember Ktsanes, Councilmember Motoyama, Councilmember Saltzman **Noes:** None **Absent:** Mayor Wysinger, Mayor Pro Tem Quinto

A. Spending Authority for Universal Building Services for an Amount not to Exceed \$115,000 for FY 2025-26

Action Proposed: Adopt a resolution approving spending authority for Universal Building Services in an amount not to exceed \$115,000 in Fiscal Year 2025-26.

Contact: Christopher Jones, Recreation Director, Recreation Department

Action: Approved Resolution 2025-72

8. PUBLIC HEARINGS

9. POLICY MATTERS

A. FY 2025-26 First Quarter General Fund Budget Update through September 30, 2025

Action Proposed: Receive and file an update on City General Fund revenues and expenses for FY 2025-26 through September 30, 2025.

Contact: Claire Coleman, Budget and Financial Services Manager; Crystal Reams, Finance Director/City Treasurer, Finance Department

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding location of the interest of the Section 115 trust, amount of reserves as cumulative figures which include the Emergency Disaster Reserve Fund (EDRF), how the balance of the EDRF can be increased, pre-payment of the unfunded pension liability, financial benefit of pre-paying, when one-time expenses would be reflected in the financial reports.

Action: Received and filed

B. Spending Authority and Contract Award for Audio-Visual Upgrades to the Emergency Operations Center/Council Chambers

Action Proposed: Adopt a resolution authorizing the City Manager to execute an agreement with Pacific Coast AV for the purchase, installation, and programming of the Audio-Visual system design upgrade in the Emergency Operations Center/Council Chambers for a total amount not to exceed \$348,940, and appropriate a one-time allocation from the General Fund and Integrated Waste Management Fund.

Contact: Holly M. Charléty, City Clerk; Eric Ng, IT Manager, City Management

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding the impact and alternate location of holding public meetings, SB707 regulations, budget appropriations, and monitor upgrade.

Moved/Seconded: Councilmember Saltzman/Councilmember Ktsanes **Action:** Approved Resolution 2025-73 **Ayes:** Councilmember Ktsanes, Councilmember Motoyama, Councilmember Saltzman **Noes:** None **Absent:** Mayor Wysinger, Mayor Pro Tem Quinto

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

Councilmember Ktsanes - reported on attendance at the Urban Forest Committee meeting, Veterans Day event at Sunset View Cemetery, and Recyclemore meeting.

Councilmember Motoyama - reported on attendance at the Contra Costa Mayors Conference, Lions Club Flag Planting on Veterans Day at Sunset View Cemetery, ABAG Housing Committee meeting, and the joint Bay Area Housing Finance Agency meeting.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, December 2, 2025 at 6:00 p.m.

The regular meeting adjourned at 7:09 PM.

Lisa Motoyama, Councilmember

This is to certify that the foregoing is a true and correct copy of the minutes of the City Council meeting of November 18, 2025 as approved by the El Cerrito City Council.

Holly M. Charléty, MMC, City Clerk

Mayor
Carolyn Wysinger
Mayor Pro Tem
Gabe Quinto



Councilmembers
William Ktsanes
Lisa Motoyama
Rebecca Saltzman

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DRAFT MINUTES

TUESDAY, DECEMBER 2, 2025

REGULAR CITY COUNCIL MEETING (6:00 PM)
City Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions available Via Zoom:

<https://us06web.zoom.us/j/83401463040?pwd=HfvAhl5pIHavXD2nkshSBbrWv3FnOv.1>

Meeting ID: 834 0146 3040 **Passcode:** 076754 **Dial in:** 1-408-638-0968

View:

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Public Comments:

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Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

Mayor Wysinger called the meeting to order at 6:01 PM.

Present: Mayor Wysinger, Mayor Pro Tem Quinto (Remote), Councilmember Ktsanes, Councilmember Motoyama, Councilmember Saltzman **Absent:** None

1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449

Mayor Pro Tem Quinto participated remotely pursuant to the Just Cause exception under AB2449.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE

3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS

4. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

City Manager Pinkos - announced upcoming State of the City Address on 12/16, City Holiday Closure from 12/19-1/2, and the Annual Council Retreat on 1/10/26.

Assistant City Manager Orologas - provided an update on the pending union strike with West Contra Costa Unified School District and effects on after care programs ran on school campuses.

Councilmember Saltzman - announced National Giving Day.

Councilmember Motoyama - congratulated El Cerrito High School Football team on their division final win.

Mayor Pro Tem Quinto - commented on the upcoming State of the City and Leadership Summit for the League of Cal Cities.

Mayor Wysinger - announced issuance of Mayoral Proclamation in recognition of the 80th Anniversary of the Pilgrim Rest Missionary Baptist Church, Jenny K Night Market Thursdays 6-8pm, El Cerrito Pancake Breakfast on 12/6, Holiday Makers Faire on 12/7, Sundar Shadi Display setup and lighting ceremony on 12/13, and St Johns Senior Center Holiday Sing-a-long on 12/16.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

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Public Comments: Written comments submitted prior to and during the meeting are posted online as supplemental materials and incorporated into the official meeting record.

Avis Codron, Brian Richmond - spoke regarding public paths and non- hillside trail improvements.

Greg Lyman - spoke regarding the Sundar Shadi holiday display and lighting ceremony on 12/13.

Laurie Schrey, Dianne Brenner, Margaret Cohea, Laurie Schrey, Marlene Metcalf, Justin Chang - spoke in opposition to various components of construction of a new library and proposed initiative for a library tax.

Buddy Akacic - commented on the placement of speaker podium and meeting room setup.

Michael McDougell - spoke in support of the proposed Financial Advisory Board recommendations.

Steve Price - spoke regarding concerns about the proposed repaving project on San Pablo Ave.

6. PRESENTATIONS

A. State of the District Presentation - Contra Costa Community Collage

Action Proposed: Receive and file a presentation from the Contra Costa Community College regarding the State of the District

Contact: Mojdeh Mehdizadeh, Chancellor, Contra Costa Community College

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding timing and size of upcoming bond issuance. Mayor Pro Tem Quinto inquired about how residents could contribute to Contra Costa College Foundation and funding for student housing.

Action: Received and filed

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

Moved/Seconded: Councilmember Saltzman/Councilmember Motoyama

Action: Approved consent calendar items A - D as indicated below. **Ayes:**

Mayor Wysinger, Mayor Pro Tem Quinto, Councilmember Ktsanes, Councilmember Motoyama, Councilmember Saltzman **Noes:** None

A. Urban Forest Committee Appointment

Action Proposed: Approve an Urban Forest Committee recommendation to appoint Valerie Mih to the Urban Forest Committee effective December 2, 2025.

Contact: Stephen Prée, Environmental Programs Manager/City Arborist; Amelia Timbers, Operations and Environmental Services Division Manager, Public Works Department

Action: Approved appointment

B. Financial Advisory Board Recommendations

Action Proposed: Receive and file recommendations from the Financial Advisory Board.

Contact: David Carvel, Chair, Financial Advisory Board; Crystal Reams, Finance Director/Staff Liaison, Finance Department

Action: Received and filed

C. Monthly Disbursement and Check Register Report for October 2025

Action Proposed: Receive and file the Monthly Disbursement and Check Register Report for the month of October 2025.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

Action: Received and filed

D. Spending Authority and Memorandum of Understanding with the City of Albany to Implement the Albany-El Cerrito Wildfire Resilience Demonstration Project Funded by a Joint California Coastal Conservancy Grant

Action Proposed: Adopt a resolution authorizing the City Manager to execute a Memorandum of Understanding (MOU) with the City of Albany to implement the Albany-El Cerrito Wildfire Resilience Demonstration Project as funded by a joint California Coastal Conservancy grant; and approve a budget amendment to increase revenues by \$200,000 and expenditures by \$200,000 in Capital Improvement Program Fund 304 in Fiscal Year 2025-26.

Contact: Stephen Prée, Environmental Programs Manager; Karineh Samkian, Senior Program Manager; Public Works Department; Chase Beckman, Battalion Chief, Fire Department

Action: Approved Resolution No. 2025-74

E. Cooperative Agreement between the City of El Cerrito and Caltrans for the Caltrans State Route 123 Pavement Rehabilitation Project in El Cerrito, Caltrans Project ID: 0419000452

Action Proposed: Adopt a resolution authorizing the City Manager to execute a Cooperative Agreement No. 04-3069 between the California Department of Transportation (Caltrans) and the City of El Cerrito (City) for street, sidewalk, and landscaping improvements along State Route 123 with a contribution amount by the City of \$141,000 for Fiscal Year 2025-26, and authorizing the City Manager to execute a future amendment to the agreement for an additional contribution amount of \$259,000 for Fiscal Year 2026-27, for a total not to exceed amount of \$400,000.

Contact: Jarrett Mullen, Sustainable Transportation Program Manager, Community Development Department; Yvetteh Ortiz, Public Works Director/City Engineer; James Mizutani, Associate Engineer, Public Works Department

Pulled from Consent by Councilmember Saltzman.

Discussion: Questions regarding need to increase safety components included in the project, future projects to improve safety, road geometry, and communication between the City and CalTrans.

Moved/Seconded: Councilmember Motoyama/Councilmember Ktsanes

Action: Approved Resolution No. 2025-75. **Ayes:** Mayor Wysinger, Mayor Pro Tem Quinto, Councilmember Ktsanes, Councilmember Motoyama, Councilmember Saltzman **Noes:** None

8. PUBLIC HEARINGS

A. Proposed East Bay Sanitary Garbage & Organic Waste Collection and Post-Collection Rates and Integrated Waste Management Fees – Effective January 1, 2026

Notice published on 11/22/2025 and 11/28/2025

Action Proposed: Conduct a public hearing and upon conclusion 1) Adopt a Resolution establishing maximum allowable East Bay Sanitary (EBS) garbage and organic waste collection and post-collection rates, effective January 1, 2026, and 2) Adopt a Resolution setting Integrated Waste Management (IWM) Fees, effective January 1, 2026, and appropriating an allocation from the Integrated Waste Management Fund in the amount of \$218,507 in Fiscal Year 2025-26.

Contact: Amelia Timbers, Operations and Environmental Services Division Manager, Christina Leard, Management Analyst III, Yvetteh Ortiz, Public Works Director/City Engineer; Public Works Department

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding the switch in post-collection agreement implications, alternatives, and benefits; and plans for collected fees for public education to reduce waste.

Public Hearing: Mayor Wysinger opened the public hearing.

Public Comments:

Howdy Goudey - commented on efforts towards a zero-omission fleet, need to generate less waste and regular reports on tons of waste from the community.

Moved/Seconded: Councilmember Motoyama/Mayor Pro Tem Quinto
Action: Closed the Public Hearing. **Ayes:** Mayor Wysinger, Mayor Pro Tem Quinto, Councilmember Ktsanes, Councilmember Motoyama, Councilmember Saltzman **Noes:** None

Moved/Seconded: Councilmember Ktsanes/Mayor Pro Tem Quinto
Action: Approved Resolution No. 2025-76 (EBS) and Resolution No. 2025-77 (IWM) **Ayes:** Mayor Wysinger, Mayor Pro Tem Quinto, Councilmember Ktsanes, Councilmember Motoyama, Councilmember Saltzman **Noes:** None

B. Adoption of an amendment to the Safety Element of the El Cerrito General Plan

Notice Published 11/22/2025. The Safety Element Update is consistent with the certified General Plan Environmental Impact Report (EIR) and an Addendum has been prepared in accordance with CEQA Guidelines Section 15164.

Action Proposed: Conduct a public hearing, and upon conclusion, adopt a resolution finding that the Safety Element Update is consistent with the certified General Plan Environmental Impact Report (EIR) and that an Addendum has been prepared in accordance with CEQA Guidelines Section 15164, and amending the El Cerrito General Plan and adopting an update to the Safety Element.

Contact: Sean Moss, Planning Manager, Community Development Department

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding process for the development of the evacuation analysis included versus evacuation plans by the agency, requirements for next update/review of the analysis, implementation for grant funding purposes, and timeframe for implementation of policies and actionable items.

Public Hearing: Mayor Wysinger opened the public hearing.

Public Comments:

David Gyorke - spoke for Janet Byron and Public Paths Committee request for street signage and addressing evacuation on foot.

Steve Price - commented regarding safety issues not related to natural disasters.

Moved/Seconded: Councilmember Motoyama/Councilmember Saltzman
Action: Closed the Public Hearing. **Ayes:** Mayor Wysinger, Mayor Pro Tem Quinto, Councilmember Ktsanes, Councilmember Motoyama, Councilmember Saltzman **Noes:** None

Moved/Seconded: Councilmember Saltzman/Councilmember Motoyama
Action: Approved Resolution No. 2025-78 **Ayes:** Mayor Wysinger, Mayor Pro Tem Quinto, Councilmember Ktsanes, Councilmember Motoyama, Councilmember Saltzman **Noes:** None

9. POLICY MATTERS

A. Award of Construction Contract for the Swim Center Lap Pool Replastering Project, City Project No. C3050.9

Action Proposed: Adopt a resolution awarding the contract for the Swim Center Lap Pool Replastering Project, City Project No. C3050.9 to Burkett's Pool Plastering Inc. as the lowest responsive and responsible bidder; authorizing the City Manager to execute a contract in the amount of \$228,103 and to approve potential change orders in an amount not to exceed \$34,215, for the construction of the Project; and appropriating a one-time allocation from the General Fund in the amount of \$183,300 in Fiscal Year 2025-26.

Contact: Roland Lambert, Associate Engineer, Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department; Christopher Jones, Recreation Director, Recreation Department

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding remaining funding needs, clarification of work previously authorized, location of tank to be repaired that was added to the scope, Electric Vehicle charging, design estimates.

Moved/Seconded: Councilmember Saltzman/Councilmember Motoyama
Action: Approved Resolution No. 2025-79. **Ayes:** Mayor Wysinger, Mayor Pro Tem Quinto, Councilmember Ktsanes, Councilmember Motoyama, Councilmember Saltzman **Noes:** None

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS *Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.*

Councilmember Ktsanes - reported on attendance at the Marin Clean Energy meeting.

Councilmember Motoyama - reported on attendance at the Association of Bay Area Governments Executive Committee Meeting.

Mayor Wysinger - reported on attendance at the National League of Cities annual conference.

11. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, December 16, 2025 at 6:00 p.m.

The regular meeting adjourned at 9:35 PM

Carolyn Wysinger, Mayor

This is to certify that the foregoing is a true and correct copy of the minutes of the City Council meeting of December 2, 2025 as approved by the El Cerrito City Council.

Holly M. Charl  ty, MMC, City Clerk



AGENDA BILL

Agenda Item No. 7.B.

Date: December 16, 2025
To: El Cerrito City Council
From: A'shanti Coleman, Management Assistant, Public Works Department;
Yvetteh Ortiz, Public Works Director/City Engineer
Subject: Transportation Impact Fee Annual Report for Fiscal Year 2024-25

ACTION PROPOSED

Receive and file the Transportation Impact Fee Annual Report for Fiscal Year 2024-25, ending June 30, 2025.

BACKGROUND & ANALYSIS

The City of El Cerrito City Council passed Resolution 2018-70 adopting a Transportation Impact Fee (TIF) and amending the Master Fee Schedule to include the new TIF in December 2018 and adopted Ordinance No. 2019-1 adding Chapter 4.54 - Transportation Impact Fee to the El Cerrito Municipal Code, Title 4 - Revenue and Finance in January 2019. Following these actions, the TIF became effective on February 19, 2019. The TIF was established under authority granted by the Mitigation Fee Act, AB 1600, contained in Sections 66000 to 66025 of the California Government Code.

Pursuant to Government Code Section 66006, within 180 days after the end of each fiscal year, the City Council shall receive a report that includes the following information: a brief description of the TIF, the amount of the TIF schedule, the beginning and ending balance of the TIF account, the amount of the fees collected, and the interest earned, information about the City's Capital Improvement Program (CIP) funded by the TIF, and the amount of any transfers and refunds. City staff prepared the Annual Report (Attachment 1) as required by Government Code Section 66006. The TIF beginning and ending fund balance information for Fiscal Year 2024-25 is summarized below:

Beginning Balance - July 1, 2024	\$375,190.79
Fees Collected	\$4,143.00
Fees Returned	\$0.00
Interest Earned	\$0.00
Expenses	(\$186,474.31)
Ending Balance - June 30, 2025	\$192,859.48

Attachment 1 contains the list of building permits with corresponding property addresses for which TIF was collected during Fiscal Year 2024-25. In Fiscal Year 2024-25, funding from the TIF was allocated to the Del Norte Transit Oriented Development (TOD) Infrastructure/Complete Streets Project. The expenses totaled \$186,474.31; the full amount of the expenses shown above. The total percentage of the overall project expenses that were funded with the TIF was 3.5% in Fiscal Year 2024-25. The City's 5-Year Capital Improvement Program has the ending account balance programmed for completion of the same project. The project began construction in Spring 2024 and is expected to be substantially complete by December 2025 with minor work to be completed in early 2026.

STRATEGIC PLAN CONSIDERATIONS

The Transportation Impact Fee is consistent with the [City's Strategic Plan Goal\(s\)](#):

- *High-Performing Organization; and*
- *Infrastructure and Amenities*

ENVIRONMENTAL CONSIDERATIONS

This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS

The Capital Improvement Fund, Non-Departmental Capital Outlay, Transportation Impact Fees Account (301-90-50 48610) receives all TIF revenues collected and all interest generated. TIF revenues can be used to pay for design, engineering, environmental review, permits, right-of-way acquisition, utility relocation, project management and construction of the eligible transportation improvements designated in Resolution 2018-70.

LEGAL CONSIDERATIONS

On November 26, 2025 a Notice of Availability, along with the Annual Report was posted on the City's website on the [Legal Notices page](#). This notice, including the time and place of the City Council meeting, was also sent to interested parties that had previously requested to be notified regarding development fees. Receipt and filing of this report will allow the City to use TIF revenues to fund eligible transportation projects.

Reviewed by:



Karen Pinkos, City Manager

Attachments:

1. Annual Report TIF FY2024-25



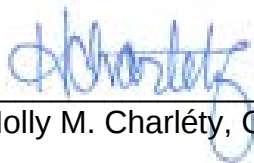
**NOTICE OF AVAILABILITY
OF THE
TRANSPORTATION IMPACT FEE ANNUAL REPORT
FOR
FISCAL YEAR 2024-25**

NOTICE IS HEREBY GIVEN that the Transportation Impact Fee Annual Report for Fiscal Year 2024-25 (ending June 30, 2025) is available for public review at <https://elcerritoca.portal.civicclerk.com/event/587/files> and in the Office of the City Clerk, 10890 San Pablo Avenue, El Cerrito CA 94530, during regular business hours. For further information on the report, please contact the Public Works Department at pworks@elcerrito.gov or (510) 215-4382.

NOTICE IS FURTHER GIVEN that the City Council will consider accepting the Transportation Impact Fee Annual Report for Fiscal Year 2024-25 at its regularly scheduled meeting on December 16, 2025 at 6:00 p.m., or thereafter, in the City Council Chambers, located at El Cerrito City Hall, 10890 San Pablo Avenue and available for viewing only using the video conferencing platform Zoom. Additional information can be found in the meeting materials at <http://www.elcerrito.gov/CouncilMeetingMaterials> available at least 72 hours before the meeting.

Any person wishing to submit public comments regarding the topic of the public hearings may do so by attending in person or submitting in writing to cityclerk@elcerrito.gov. For further information on public participation, please contact the City Clerk at cityclerk@elcerrito.gov.

Posted on the City's website on 11/26/2025


Holly M. Charléty, City Clerk

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (510) 215-4305. Notification five days prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).



**TRANSPORTATION IMPACT FEE
ANNUAL REPORT
FOR
FISCAL YEAR 2024-25**

NOVEMBER 25, 2025

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Attachment 1 - Building Permits List

A. INTRODUCTION

In January 2019, the City of El Cerrito City Council adopted Ordinance No. 2019-1 adding Chapter 4.54 - Transportation Impact Fee (TIF) to the El Cerrito Municipal Code (ECMC), Title 4 - Revenue and Finance. The TIF was established under authority granted by the Mitigation Fee Act, AB 1600, contained in Sections 66000 to 66025 of the California Government Code.

This report contains information on the City of El Cerrito's TIF for Fiscal Year 2024-2025 (ending June 30, 2025).

B. ANNUAL REPORTING REQUIREMENTS

Pursuant to Government Code section 66006(b)(1), within 180 days after the end of each fiscal year, the City Council shall receive a report that includes the following information:

- A brief description of the TIF.
- The amount of the fee (TIF schedule).
- The beginning and ending balance of the TIF account for the prior fiscal year.
- The amount of the fees collected, and the interest earned in the prior fiscal year.
- Information from the City's current Capital Improvement Program (CIP) including:
 - Expenditure of fee revenue on transportation improvements and other program costs in the prior fiscal year, including expenditure amounts, identification of each public improvement on which fees were expended, and the total percentage of the cost of the public improvement that was funded with the TIF.
 - Programming of the ending account balance to specific transportation improvements and the timing of those improvements within the planning horizon of the City's current CIP, including an approximate construction start date for incomplete public improvement projects for which sufficient funds have been collected.
 - Description of any interfund transfers or loans, including identification of the public improvement on which the transfer or loan will be expended, any loan repayment dates, and the rate of interest on any loans made from the TIF account.
- The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001.

Also, per Government Code 66006(b)(2), the report must be made available to the public at least 15 days prior to the regularly scheduled meeting of the City Council at which the report is considered, and mailed, at least 15 days prior to the meeting, to any interested party who files a written request with the City for mailed notice of the meeting.

C. TRANSPORTATION IMPACT FEE DESCRIPTION

To implement the goals and objectives of the City of El Cerrito's General Plan and related expert and specific plans, and to mitigate the impacts caused by future development in the City, certain transportation improvements must be constructed. The City Council has determined that a Transportation Impact Fee is needed to finance these transportation improvements and to pay for each development's fair share of the construction and acquisition costs of the necessary transportation improvements.

The City Council adopted Council Resolution 2018-70 setting the amount of the fee, describing the need for the fee, listing the types of transportation improvements to be financed, describing the estimated cost of these improvements, describing the reasonable relationship between the fee and the several types of future development, and setting time for payment of the fee.

The transportation improvements eligible for funding with the TIF are based on prior planning studies completed to support the City's growth and the impact of that growth on the transportation system. The focus of these improvements is to connect El Cerrito residents to employment and activity centers and major transit facilities within the City and in neighboring jurisdictions. These improvements are located and connect to San Pablo Avenue, the City's primary transportation corridor serving all modes. The TIF project list is a selection of projects from the following: San Pablo Avenue Specific Plan (SPASP), Active Transportation Plan (ATP) and Ohlone Greenway Master Plan, which were previously adopted by the City Council.

The City applies the TIF to building permits associated with New Construction and Intensification of Use as described in the TIF Administrative Guidelines approved by the City Manager in April 2019 and updated in June 2020. City staff, as part of their typical process of reviewing a proposed Development Project, determine the land use categories that are applicable and calculate the TIF based on the TIF Administrative Guidelines. This applies to both private and public Development Projects. The TIF payment is due at the time of building permit issuance.

The Capital Improvement Fund, Non-Departmental Capital Outlay, Transportation Impact Fees Account (301-90-50 48610) receives all Transportation Impact Fees collected and all interest generated, and is used to pay for design, engineering, environmental review, permits, right-of-way acquisition, utility relocation, project management and construction of the transportation improvements as designated in Council Resolution 2018-70.

D. FEE SCHEDULE

The amount of the TIF was originally established by City Council Resolution No. 2018-70 on December 18, 2018. Beginning July 1, 2019 and each July 1 thereafter, the TIF is to be adjusted as described in the TIF Administrative Guidelines. The annual fee adjustment is based on the annual percentage change in the Engineering News-Record Construction Cost Index for the San Francisco Bay Area for the prior 12-month period, from February of the prior year to February of the current year. The adjustment is then to be adopted by the City Council along with the City's Master Fee Schedule on an annual basis and implemented by July 1. The TIF in Fiscal Year 2024-25 was established by City Council Resolution No. 2024-32 on May 21, 2024 as summarized below.

Land Use	Fee
Residential	
Single Family	\$4,172 per dwelling unit
Multi-Family	\$2,920 per dwelling unit
Nonresidential	
Commercial	\$5.62 per square foot
Hotel/Motel	\$4.59 per square foot
Office	\$4.84 per square foot
Industrial	\$3.05 per square foot
Other*	To Be Determined

Note: *Applies to development projects that do not clearly conform to one of the defined residential or nonresidential categories and is likely to be applicable only in exceptional cases. In such cases the fee would be based on an estimated trip generation rate adjusted for equivalent dwelling units (EDU) and multiplied by the same cost per EDU applied to the other land use categories, as described in the TIF Administrative Guidelines.

E. FINANCIAL SUMMARY

The table below summarizes TIF beginning fund balance, fees collected and returned, interest earned in the account, expenses, and ending fund balance for Fiscal Year 2024-25.

Beginning Balance - July 1, 2024	\$375,190.79
Fees Collected	\$4,143.00
Fees Returned	\$0.00
Interest Earned	\$0.00
Expenses	(\$186,474.31)
Ending Balance - June 30, 2025	\$192,859.48

Attachment 1 contains the list of building permits with corresponding property addresses for which the TIF was collected during Fiscal Year 2024-25.

F. PROJECT DESCRIPTIONS

In Fiscal Year 2024-25, funding from the TIF was allocated to the Del Norte Transit Oriented Development (TOD) Infrastructure/Complete Streets Project. The expenses totaled \$186,474.31; the full amount of the expenses summarized above. The total percentage of the overall project expenses that were funded with the TIF was 3.5%. The City's 5-Year Capital Improvement Program has the ending account balance programmed for construction of the same project. The project began construction in Spring 2024 and is expected to be substantially complete by December 2025.

G. ADDITIONAL FINANCIAL INFORMATION

No interfund transfers or loans were made.

No refunds were made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001.



Attachment 1

Building Permits List

City of El Cerrito

Date Range Between 7/1/2024 and 6/30/2025

Fee Code: TIF

Permit Number	Address	Paid Amount
BD23-0986	925 RICHMOND ST	\$4,143.00
Total for 1 Permits:		\$4,143.00



2026 Regular Meeting Schedule for City Council

	City Holiday/Closed
	Council Meeting (6PM)
	Advisory Body Interviews (6PM)
	Council Retreat (9AM)

10890 San Pablo Avenue *

* Potential alternative meeting location for Jan/Feb at 7007 Moeser Lane due to Council Chamber construction

JANUARY							FEBRUARY							MARCH						
Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3	1	2	3	4	5	6	7	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28
25	26	27	28	29	30	31								29	30	31				
APRIL							MAY							JUNE						
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							31													
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19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26
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							30	31												
OCTOBER							NOVEMBER							DECEMBER						
Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat
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11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
25	26	27	28	29	30	31	29	30						27	28	29	30	31		

Selection of City Council Officers

Adopted December 1, 2020 Resolution No. 2020-59

At the first regular City Council Meeting in December of each year or when appropriate, the City Council shall select from among its members a Mayor and a Mayor Pro Tempore (Mayor Pro Tem) to serve for the following year in accordance with the following process:

A newly elected Councilmember, who is not an incumbent, will serve a minimum of one year on the City Council before qualifying to serve as Mayor.

Mayor Pro Tem will replace the outgoing Mayor.

Mayor Pro Tem will be the Councilmember who has received the highest number of votes, compared to the other Councilmembers elected at the same time. Preference will be given to those who have not yet served as Mayor. This process continues until all Councilmembers elected in the same year have served as mayor.

An appointed Councilmember shall join the rotation only after first being elected.

Newly elected and re-elected Councilmembers are added onto the existing order of rotation in the order of the number of votes received, from the highest number of votes to the lowest.

A Councilmember may decline to serve as Mayor or Mayor Pro Tem. This will drop the Councilmember back one position in the rotation.

This format will be followed unless altered by a majority vote of the City Council. The City Council has the ultimate discretion to elect or not elect any Councilmember for any office.

The new Mayor and Mayor Pro Tem shall take office upon a majority vote of the Council. The term of office for the Mayor and Mayor Pro Tem shall be for one calendar year or until the next rotation occurs.

At any time during the term of office for a Mayor or Mayor Pro Tem, an agenda item may be requested by vote of a majority of the City Council to consider removal of a Mayor or Mayor Pro Tem from their appointed role. Subsequently, the formal action of removing a member from their appointed role shall require the vote of a super majority. In the case of removal, the City Council shall select a new member to complete the remaining term of office in place of the removed member.

Most recent Election results for all members		
2022	Carolyn Wysinger	6,070
	Gabriel Quinto	5,728
2024	Lisa Motoyama	9,121
	Rebecca Saltzman	8,589
	William Ktsanes	6,903
Year	Mayor	Mayor Pro Tem
2025	Carolyn Wysinger	Gabe Quinto
2024	Tessa Rudnick	Carolyn Wysinger
2023	Lisa Motoyama	Tessa Rudnick
2022	Gabriel Quinto	Lisa Motoyama
2021	Paul Fadelli	Gabe Quinto