



Staff Liaison

Will Provost | 510-215-4318
wprovost@ci.el-cerrito.ca.us

AGENDA

REGULAR MEETING OF THE ARTS AND CULTURE COMMISSION

Monday, April 22, 2024 at 7:00 p.m.

El Cerrito City Council Chambers
10890 San Pablo Avenue
El Cerrito, CA 94530

The City encourages submission of written comments in advance to the Arts and Culture Commission via email to luang@ci.el-cerrito.ca.us prior to the meeting or by contacting the staff liaison listed above.

7:00 p.m. CONVENE REGULAR MEETING

1. **ROLL CALL** – Chair Courtney Helion; Vice Chair Audrey Faine, Members: Renee LeVesque, Kim Settles
2. **COMMISSIONERS' REPORTS, COUNCIL LIAISON AND STAFF LIAISON REPORTS**
3. **ORAL COMMUNICATIONS FROM THE PUBLIC**
Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first; remarks on agenda items will be heard at the time the item is discussed.
4. **PUBLIC ART ON PRIVATE PROJECT – 1711 EASTSHORE BLVD.**
Hear a presentation and provide comments on proposed artwork, planned for new Public Storage Facility located at 1711 Eastshore Blvd.
5. **EL CERRITO FREE FOLK FESTIVAL MINI GRANT REQUEST**
For discussion and possible action, consider request for support from applicant Bob Helliesen for the El Cerrito Free Folk Festival. (Attachment)
6. **UPDATE ON MODIFICATIONS TO ADVISORY BODY REGULATIONS**
Receive and file an update from the staff liaison on advisory body regulations including application and appointment, meeting frequency, workplan and accomplishments and youth participation. (Attachment)
7. **2024 EL CERRITO UTILITY BOX PUBLIC ART CALL FOR ARTISTS (CFA)**
For discussion and possible action, receive presentation and consider approval of the 2024 Utility Box Public Art CFA, including decisions on the location(s), theme and designating a Commissioner to serve on interview panel. (Attachment)
8. **ACC WORKPLAN**
Review the Arts & Culture Commission Draft Work Plan and accomplishments in the new format approved by City Council. Consider next steps, revisions needed, and adoption of the updated Workplan and discuss next steps for implementation.
(Attachment)

9. ACC CALENDAR OF EVENTS

Hear updates, participate in discussion, and consider possible action items regarding planning, logistics, and expenditures for the ACC calendar of events, including:

- Proposed Juneteenth Event
- 4th of July
- October Arts Month (Attachment)

10. APPROVAL OF MINUTES

Consider approval of the minutes of the March 25, 2024 meeting. (Attachment)

11. APPOINTMENT OF CHAIR AND VICE CHAIR

Receive nominations and consider approval of a one-year term for Chair and Vice Chair of the Arts and Culture Commission.

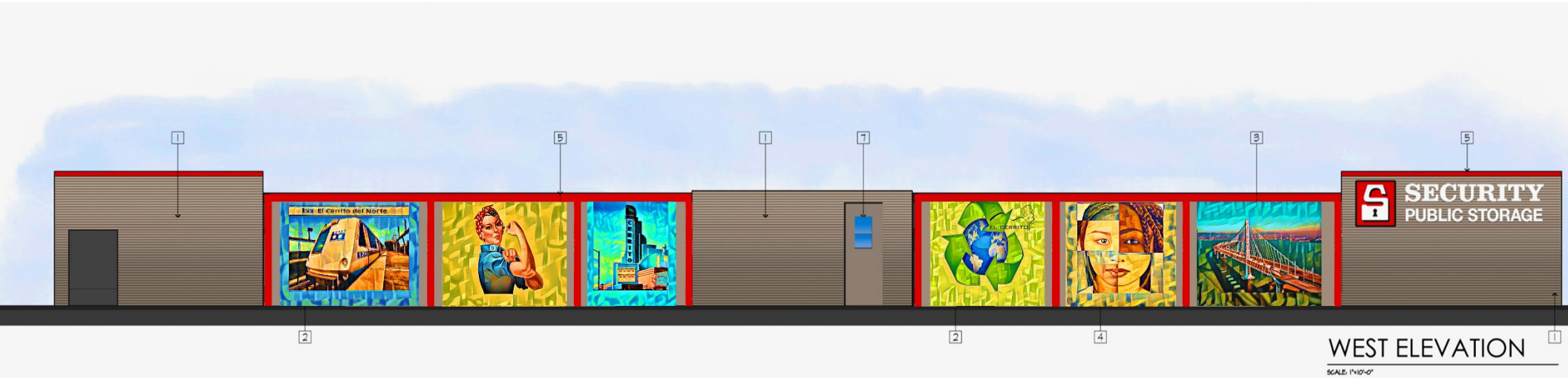
12. ITEMS FOR NEXT MEETING

13. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison Will Provost at (510) 215-4318. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at www.el-cerrito.org/acc.

Agenda Item No. 4



From: noreply@civicplus.com
To: [Will H. Provost](#); [Lina Huang](#)
Subject: Online Form Submittal: Arts & Culture Commission Support Application Form
Date: Tuesday, March 26, 2024 3:47:50 PM

This sender is trusted.

Arts & Culture Commission Support Application Form

Contact/Applicant Name:	Robert Helliesen
Organization Name (if applicable):	El Cerrito Free Folk Festival
Contact Phone:	
Contact Email:	
Contact Address:	
City/Zip	
Location of proposed event/project:	El Cerrito Community Center
Anticipated number of attendees?	330
Date(s) & Time(s) of the event:	October 12, 2024
PROJECT DESCRIPTION	
Include project description here:	The San Francisco Folk Music Club In partnership with the City of El Cerrito will present a one day music festival on October 12, 2024 from noon to 8:00 PM. The festival will include stages for music acts, a space for class instruction, areas for jamming, and open mike and a children's program. Most of the program will be indoors. The performers and instructors are highly capable - either professionals or well qualified amateurs. A past chairperson of ACC described the festival as "a signature event for El Cerrito." In 2022 and 2023 we held the festival at the El Cerrito Community Center. This worked very well. Staff was very helpful and the space worked. The first year of this festival was 2009.
Have you done a	Yes

similar event or project before?

The Arts & Culture Commission cares about diverse audiences and environmental sustainability. Can you tell us how you will address those concerns?

We make a special effort to invite performers and instructors with various backgrounds to appeal to diverse audiences. Our volunteers care about environmental sustainability, and our festivals have had low environmental impacts - little littering and a high level of respect for the city's property.

REQUEST

Type of Support Requested:

Publicity, Financial Support, City-owned discounted venue/space

Enter \$ Amount

1,100

If discounted venue/space, have you already contacted the Recreation Department at recreation@ci.el-cerrito.ca.us to inquire about availability and discounted cost? If not, please do so before submitting this application. Review [application guidelines here](#).

What is your basic budget, and how will it be spent?

Room rental is by far the greatest cost, This will be 100% volunteer effort, so no personnel cost:

Room rental \$1,283

Printing, publishing 300

Signage, Food/Drink, misc 240

Total Cost 1,823

Donations 723

ACC \$1,100

Please upload your line-item budget (if requesting financial support)

Field not completed.

Have you received funding from the ACC in the past?

Yes

If yes, provide the history of the past project/event, and how

2017 \$750

2018 \$1,000

2019 \$1,750

much you were awarded. If you are requesting more than what you were awarded in the past for the same project/event, please provide justification for the increase.

2020 no in-person festival due to Covid
2021 no in-person festival due to Covid
2022 \$1,250
2023 \$1,000
2024 \$1,100

Upon implementation of project/event, you will be required to return to the ACC in person to provide a short verbal presentation on how the proposal was implemented. Please confirm that you agree to complete this requirement.

Yes

STAFF/PERSONNEL

paid staff

0

volunteers

40

If applicable, load additional documents here:

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Policy Changes

- Resolution 2024-16
 - Adopt Regulations Regarding City Boards, Commissions and Committees Including Member Requirements, Youth Participation, and Communications to City Council
- Ordinance 2024-01
 - Modifying Meeting Requirements and Concurrent Service on Boards, Commissions, and Committees

- No longer *required* to attend meetings prior to appointment, instead *strongly encouraged*
- Should demonstrate knowledge of current work for body applied for
- Priority give to those not already serving on another body

Application and Appointment

- Minimum meeting requirement *quarterly* (previously monthly)
 - Additional meeting ok IF:
 - Staff is available, AND
 - Membership supports the need
- Annual Report to Council on meetings held



Meeting Frequency

- Two-Year (Biennial) Workplan adopted no later than FY 2026
 - Advisory Bodies that are able to are encourage to complete by FY 2025
 - Content shall align with scope of responsibility and City's Strategic Plan
 - Shall use the Council approved template



Exempt: CSOC, CS, DRB, PC

2-Year Workplan

- No later than July 1st of applicable years shall:
 - Adopt the workplan
 - Post on the Advisory Body's website
 - Transmit to City Council on *consent*
 - Designee should be present to answer questions.
 - Requests for a *presentation* of the workplan will be reviewed/approved consistent with Council rules of order and Procedure



2-Year Workplan Cont.'d

- Accomplishment Section shall be updated annually by July 1st
 - Re-adopt workplan with updates
 - Post on the Advisory Body's Website
 - Transmit to Council on consent
 - Designee should be present to answer questions.
 - Requests for a presentation of the workplan will be reviewed/approved consistent with Council rules of order and Procedure



Exempt: CSOC, CS, DRB, PC

Annual Work Plan Accomplishments

- Must reference workplan item(s) and/or areas of Advisory Body Responsibility
 - Transmit to Council on Consent
- Recommendations in connection with staff requests to be included in staff report
- Any other recommendations, provided by way of general Public Comment



Recommendations

- Any Body may request the City Clerk to advertise interest in appointing a youth member.
- Enrolled in El Cerrito High or resident between ages of 14-18, with written consent
- Non-voting appointment
 - Can participate in discussion and cast a vote, but will not be counted toward quorum or determining vote outcome
 - Only attendance, orientation and Harassment training required



Youth Participation



NEXT STEPS (CITY CLERK)

- Annual Orientation/Handbook Training
- Development of processes for Youth Participation recruitment
- Chair/Vice Chair Training
 - May 2nd at 4:00 PM (Tentative Date)
- Annual Recognition Event
 - May TBD



DRAFT
CITY OF EL CERRITO
2024 Utility Box Public Art Program
CALL FOR ARTISTS (CFA)



Project Description

The City of El Cerrito Utility Box Public Art Program is a beautification initiative designed to add to the vibrancy of the San Pablo Avenue corridor. We invite community artists to participate in this program to help our community transform drab and unsightly utility boxes into attractive and captivating works of art that will enhance the beauty of the City's streets and sidewalks for years to come. There are 12 city-owned utility boxes, eight of which have been painted as part of the 2021, 2022, and 2023 Utility Box Public Art Programs. To view the eight completed boxes and learn more about the artists, please visit: <https://www.el-cerrito.org/publicartbox>. This fourth CFA is for one additional utility box this year (see locations and photos in Attachment A).

The program is sponsored by the El Cerrito Arts & Culture Commission (ACC).

Application Deadline

The application is due by **4 p.m. on Friday, June 14, 2024** online. If submitting online is not a feasible option, please make arrangements with Lina Huang prior to the deadline to submit an alternative way by contacting Lina directly at lhuan@ci.el-cerrito.ca.us or at (510) 215-4371.

Application Guidelines

- Application materials must be clear and able to read on a computer.
- Artists may submit a single application for one or multiple utility boxes. The City reserves the right to select a single artist for all boxes or may select different artists for different boxes.
- All components of the application must be submitted at one time as a single package.
- All entries must be the original design and artwork of the applicant(s); artwork must not be plagiarized, stolen, or copied.
- Entries that use copyrighted or trademarked images are not eligible unless legal permission has been granted.
- Entries must not defame or invade the rights of any person, living or dead.
- The artist(s) name and a photo of the artwork may be featured on the City of El Cerrito website and other promotional materials.
- Make sure to include all items listed in the Application Checklist below (see Attachment B).

**CITY OF EL CERRITO
2024 UTILITY BOX PUBLIC ART PROGRAM
CALL FOR ARTISTS**

Applications can be submitted online at www.el-cerrito.org/publicartbox.

For questions, contact Will Provost at (510) 215-4318 or wprovost@ci.el-cerrito.ca.us.

Project Schedule (subject to change)	
Wednesday, May 1, 2024	Call for Artists released
Friday, June 14, 2024	The application is due online by 4 p.m. on Friday, June 14, 2024.
Monday, June 17 through Friday, July 12, 2024	Application Review, Interview(s) with Selected Applicants by Selection Panel
Week of July 15, 2024	Artist Selected
Monday, July 22, 2024	Selected Artist to be Presented to the Arts and Culture Commission
Monday, August 5, 2024	Final designs to be Submitted by Artist, Contract is Finalized/Executed, Work Begins
Friday, September 6, 2024	Box Complete!

Theme

Artwork that celebrates El Cerrito's Youth and provides a link to the adjacent Harding Elementary School, which could include, for example, depictions of children's books and imaginative illustrations, science experiments, playground themes, and/or the fascination kids have with animals and the natural world.

Art Installation Process

City Staff will coordinate with the artist, other City departments, and neighboring businesses or homeowners to select a mutually agreeable painting period between Monday, August 5 and Friday, September 6, 2024.

Artists are responsible for prepping the utility box, painting the design with appropriate paint, and sealing it with a clear anti-graffiti coating (for examples, [Rain Guard VandalSystem](#), [MuralShield](#)). Artists are responsible for purchasing their own painting, prepping, and sealing supplies.

Artists are expected to paint the entire utility box including the side boxes and pipes. The cement base must not be painted on, the City will place a sticker on the base with a QR code that directs to the Arts and Culture Commission website. Artists may not paint over key holes, meters or numbers.

Artists may enlist painting assistants. All painting assistants must sign a liability waiver and release. Underage painting assistants must have a parent sign the liability waiver and release. Upon completion of the box(es), City Staff will meet with the artist at the site to inspect/approve the artwork and take a publicity photo of the artist with their completed utility box.



**CITY OF EL CERRITO
2024 UTILITY BOX PUBLIC ART PROGRAM
CALL FOR ARTISTS**

Compensation

The artist or artist group will receive a \$2,500 award for the creation of the final design for each utility box. 50% (or \$1,250) of the payment will be issued prior to the start of the painting and 50% (or \$1,250) will be issued upon satisfactory completion of the project.

Artists are not employees of City and shall not be eligible for any benefits, entitlements, or incidents of City employment, including but not limited to, eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of the City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

Eligibility

1. This program is open to individual artists, teams of artists, or community groups with a designated lead artist. (The compensation for each utility box is \$2,500 regardless of the number of artists or individuals who work on the visioning and creation of the design)
2. **Applicants must reside in either Contra Costa or Alameda County** (East San Francisco Bay Area). Proof of residency may be requested.
3. Selected artists will be required to sign a liability waiver/consent form in order to participate in the project.

Commented [LH1]: Since this time we only offer 1 box, maybe it can be limited to El Cerrito residents only. Something for ACC to decide.

Program & Design Requirements

- The design must be suitable for viewing by all ages in a public space. Generally, this rule means that the art may not contain advertising, religious art, violence, sexual content, or political partisanship. Designs that do not comply with these standards will not be approved by the City and/or eligible for the award.
- **The design shall not include text of any kind, except for the artist's signature as noted below.**
- Dark colors over large areas should be avoided, as this may cause the utility box to absorb heat and damage equipment.
- All entries must be the original design and artwork of the applicant(s); artwork must not be plagiarized, stolen, or copied.
- Artists are responsible for the reasonable upkeep of the artwork at the discretion of City staff if it is damaged/defaced.
- Artwork created under this program will be considered temporary artwork and the sole property of the City of El Cerrito. As such, the City retains the right and sole discretion to remove, modify, or replace the artwork. Situations in which the City may exercise this right include, but are not limited to, those in which the image or utility box is damaged where the City is unable to locate the artist, or the box needs to be accessed by an authorized agency, organization, or individual.
- Upon completion of artwork, artists must submit a photo of all sides of the artwork with a numbered list of materials used per side of box to the City (including actual paint colors).



**CITY OF EL CERRITO
2024 UTILITY BOX PUBLIC ART PROGRAM
CALL FOR ARTISTS**

- Artwork may include the artist's signature, no larger than 5" x 7."
- Artwork must be an original design and the artwork of the applicant.
- Artwork must be painted in fade-resistant acrylic paint.
- Artwork must be suitable for all ages and in keeping with community values.
- Artwork must reflect the City's diversity, historic heritage, or show a connection to El Cerrito in some way.
- Entries must not defame or invade the rights of any person, living or dead.
- Entries that use copyrighted or trademarked images are not eligible unless legal permission has been granted.
- The artist(s) name and a photo of the artwork may be featured on the City of El Cerrito website and other promotional materials.

Evaluation Criteria (not in order of importance)

- Residency
- Applicant examples of previous work
- Creativity and originality
- Compatibility of the design with the immediate location of the utility box as well as the general scenery and urban design of the vicinity
- Adherence to the project theme, as described above
- The relationship of the proposed artwork to the social and/or cultural identity of the El Cerrito community
- (If applicable) Applicant's proposal of how they would intend to collaborate with Staff and/or Students at Harding Elementary School to complete the project.
- Bold and bright colors and graphics tend to work well on utility boxes so they can be seen from a distance



**CITY OF EL CERRITO
2024 UTILITY BOX PUBLIC ART PROGRAM
CALL FOR ARTISTS**

Review and Selection Process

City Staff will review applications for completeness. The ACC's Utility Box Public Art Program Selection Panel will review submissions and recommend to the ACC an artist or artists based on the eligibility standards and evaluation criteria listed above. The Selection Panel may consist generally of one (1) member from the ACC, one (1) member of El Cerrito's Art Community, and one (1) member of City Staff. Following the ACC's approval of the design concepts and selected artists, staff will work with the artist(s) to execute any and all contracts and agreements. Then artist(s) will transition the approved design concepts into final artwork.

Applicants may be invited to present their conceptual designs to the ACC and the City Council and, if selected for this project, invited again to present their final designs.



CITY OF EL CERRITO
2024 UTILITY BOX PUBLIC ART PROGRAM
CALL FOR ARTISTS

Attachment A

Utility Box Location & Photos

Artists are responsible for taking final measurements of the box before commencing work.

Utility Box #	Location
4	Ashbury Ave./Fairmount Ave. (next to Harding Elementary School)

Main Utility Box: Approximately 65" height X 32.75" width X 24"

Note: The Traffic Signal Box 1.5 feet apart should be incorporated as part of the art and painted on.



**CITY OF EL CERRITO
2024 UTILITY BOX PUBLIC ART PROGRAM
CALL FOR ARTISTS**

**Attachment B
Project Guidelines and Application Form**

Application Deadline

The application is due by **4 p.m. on Friday, June 14, 2024** online. If submitting online is not a feasible option, please make arrangements with Lina Huang prior to the deadline to submit an alternative way by contacting Lina directly at lhuan@ci.el-cerrito.ca.us or at (510) 215-4371.

Application Guidelines

- All components of the application must be submitted at one time as a single package.
- All entries must be the original design and artwork of the applicant(s); artwork must not be plagiarized, stolen, or copied.
- Entries that use copyrighted or trademarked images are not eligible unless legal permission has been granted.
- Entries must not defame or invade the rights of any person, living or dead.
- The artist(s) name and a photo of the artwork may be featured on the City of El Cerrito website and other promotional materials.
- Artists may submit a single application for one or multiple utility boxes (if applicable). The City reserves the right to select a single artist for all boxes or may select different artists for different boxes.
- Make sure to include all items listed in the Application Checklist below.

Applications can be submitted online at <https://www.el-cerrito.org/publicartbox>.

For questions, contact Will Provost at (510) 215-4318 or wprovost@ci.el-cerrito.ca.us.

Costs Incurred in Responding to the Call for Artists:

The City of El Cerrito shall not be liable for any costs incurred by the artist(s) in responding to this request for a design.

Application Checklist

- ☐ Application Coversheet
- ☐ Lead Artist Biography/Qualifications
- ☐ Examples of previous work that are relevant to this Call for Artists:
 - ❖ No more than five examples of previous work should be included. Artists need not have painted utility or signal boxes before.



**CITY OF EL CERRITO
2024 UTILITY BOX PUBLIC ART PROGRAM
CALL FOR ARTISTS**

- ❖ Each example should include information such as descriptions of the work, location, type of surface, materials used, and who the work was commissioned by or created for.
- ❖ Electronic files should be at a resolution appropriate for viewing.
- ☐ Design Rendering(s) — Provide color renderings of your proposed design(s) for the box(es), showing all four sides and the top of each box. Artists may submit up to two designs. However, each proposed design must have its own separate page. If you wish to be considered for a specific box location or locations, please label the rendering with the utility box number. If you have no preference, label the rendering “Any.” Label each rendering with your name.
- ☐ Design Description(s) — up to 300 words for each utility box. This is an opportunity to explain your design and indicate how it is related to the preferred theme and/or its connection to El Cerrito.



**CITY OF EL CERRITO
2024 UTILITY BOX PUBLIC ART PROGRAM
CALL FOR ARTISTS**

Application Coversheet

(must be filled out by the Lead Artist)

Lead Artist First Name and Last Name		Date
Home Address (Street #, Street Name)		City
Home Phone	Cell Phone	Email

Assistant Artist(s) First Name(s) and Last Name(s) - Artists may enlist assistants, but all assistants must be named here. Use additional pages if necessary

1.	5.
2.	6.
3.	7.
4.	8.

Title of Artwork *(if submitting designs for more than one utility box, include all the artwork titles here and list the utility box # that corresponds to each artwork title)*

Name of community group or organization - *if applicable*



**CITY OF EL CERRITO
2024 UTILITY BOX PUBLIC ART PROGRAM
CALL FOR ARTISTS**

Lead Artist Biography/Qualifications (up to 300 words):



CITY OF EL CERRITO
2024 UTILITY BOX PUBLIC ART PROGRAM
CALL FOR ARTISTS

Design Description(s) - up to 300 words for each utility box:

--

Lead Artist Printed Name

Date

--	--

Lead Artist Signature

Date

--	--





BIENNIAL WORK PLAN FISCAL YEAR 2024/2025 – 2025/2026

ARTS & CULTURE COMMISSION

Staff Liaison

Will Provost | (510) 215-4318
wprovost@ci.el-cerrito.ca.us
City Manager's Office

Chair Courtney Helion;
Vice-Chair Audrey Faine;
Members Renee LeVesque, Kim Settles

MISSION STATEMENT: It is the mission of the Arts & Culture Commission to advise the City Council of the needs of the artistic and cultural community; encourage and promote arts programs and events that engage community members and local businesses to build a flourishing and vibrant arts and cultural environment; provide advice to artists and arts/cultural organizations by sponsoring forums, programs, and events; carry out the Arts in Public Places program, and upon request, advise the City with respect to possible sources of funding.

HISTORICAL BACKGROUND: The Arts and Culture Commission (ACC) consists of up to seven members who demonstrate a commitment to various arts disciplines, including but not limited to fine arts, visual arts, performing arts, literary arts, art history, and arts education. The ACC is charged with oversight of the Arts in Public Places Program, which requires certain development projects to contribute 1% of construction costs to public art, and is responsible for acquisition, funding, and placement of public art in the City on public property. The ACC also juries the City Hall Gallery Space, located on the second floor of City Hall at 10890 San Pablo Avenue.

History as described in 2017-18 Workplan: In 2002, a group of citizens petitioned the El Cerrito City Council to establish an arts and culture commission. Their proposal included the idea of advising the Council on arts and culture within the City and collaboration with existing organizations within the community: "By establishing an art and culture commission the City of El Cerrito would be providing support and encouragement for the growth of all arts. We would be joining the greater Bay Area in dedicating our time and involvement to the promotion of arts, artists and varied arts programs that would enrich our community and enhance our city." In 2003, the City Council created the Arts and Culture Commission. In 2013, the Commission adopted an Arts and Culture Master Plan to shape a vision for arts and culture in the City of El Cerrito.

FISCAL YEAR (2024/2025)

Goal or Objective	Proposed Activities	Funding and other Resources requested	Estimated Staff time needed	Timeline For Completion
No additional projects identified for Fiscal Year 2024/2025. Please see table for Ongoing Projects listed below.				

FISCAL YEAR (2025/2026)

Goal or Objective	Proposed Activities	Funding and other Resources requested	Estimated Staff time needed	Timeline For Completion
No additional projects identified for Fiscal Year 2025/2026. Please see table for Ongoing Projects listed below.				

ONGOING PROJECTS

Project	Activities	Funding and other Resources requested	Estimated Staff time needed
Maintain Arts & Culture Signature Programs	Poet Laureate, ECCRU Artist in Residency, 4 th of July/worldOne Festival, Utility Box Public Art Program.	Funding, excluding Staff time, provided by the Arts in Public Places Program, Public Art Fund (213)	60 hours
Increase Access/Inclusivity to Public Art in the Community	City Hall Gallery Space Call for Artists/Program, El Cerrito Art Organizations and Venues Database, Scholarships for arts classes/programming. Focus on promoting Mini-Grant Program.	Funding, excluding Staff time, provided by the Arts in Public Places Program, Public Art Fund (213)	50 hours
Leverage Partnerships with Other Organizations	Partnering with schools, library, community organizations and non-profits on community events/projects such as Messy Art Day, Free Folk Festival, EC Art Association Art Show, etc.	Funding, excluding Staff time, provided by the Arts in Public Places Program, Public Art Fund (213)	15 hours
Supporting the Local Artistic and Cultural Community	Events (Art/Music/Food/Culture), Gallery Space, Database, Sponsorship of 4 th of July/worldOne Festival, October Arts Month, etc.	Funding, excluding Staff time, provided by the Arts in Public Places Program, Public Art Fund (213)	25 hours
Beautify El Cerrito	Utility Box Public Art Program, Pilot Pavement Art Program	Funding, excluding Staff time, provided by the Arts in Public Places Program, Public Art Fund (213)	40 hours

PRIOR FISCAL YEAR ACCOMPLISHMENTS

Goal/Objective	Activities Supporting Goal	Status
Maintain Arts & Culture Signature Programs	Poet Laureate and ECCRU Artist Residency Programs, Provided Support for 4 th of July/worldOne Festival	• Completed Call for Artists (CFA) and selected Tess Taylor as 2024 Poet Laureate • Completed CFA and selected Zona Sage and Lisa Zimmer-Chu as 2024 ECCRU Artists in Residence • Provided financial support for the City of El Cerrito/worldOne 4th of July Festival, worldOne Stage Performances
Increase Access/Inclusivity to Public Art in the Community	Promoted revised Mini Grant Program guidelines and application	• Promoting and utilizing recently revised mini-grant program documents to enhance participation in program and create clarity around program intent.
Leverage Partnerships with Other Organizations	Sponsorship for Messy Art Day, Free Folk Festival, and Gallery Space Showing	• Mini Grant applications approved for Messy Art Day and Free Folk Festival
Supporting the Local Artistic and Cultural Community	4 th of July/worldOne Festival, Gallery Space Reception Event for ECCRU Artist In Residence	• Hosted 3 Gallery Shows for local artists, including a reception for 2022-2023 ECCRU Artist Steve Zwetsch • Hosted booth at 4th of July/worldOne Festival
Beautify El Cerrito	Utility Box Public Art Program and Pavement Art Program	• Completed art on two utility boxes in FY2024, issuing CFA for FY2025 program. • Approved development of CFA for Pavement Art in bicycle parking spaces

Arts Month in El Cerrito



Centennial Arts Celebration

Saturday, October 21 from 2pm to 5pm
Celebrate El Cerrito's 100th birthday through music and dance by: *Vincent Medina, Los Arribeños de San Francisco, SF Sakura Ren, The Saddle Cats, Tia Carroll and Her Awesome Blues Band.*
El Cerrito Community Center • FREE



El Cerrito Free Folk Festival

Saturday, October 28 at Noon to 9pm
El Cerrito High School • FREE

Listen, Dance and Jam!
elcerritofolkfest.org

One City, One Book:

Read and discuss Vanessa Hua's
Deceit and Other Possibilities
October 10 – Group discussion
October 24 – Meet the author
El Cerrito Library • 6:30pm



El Cerrito Art
Association presents
**2017 Annual Show
and Sale**

Friday, October 6
Saturday, October 7
Sunday, October 8

FREE
www.elcerritoart.org



10890 San Pablo Ave.
El Cerrito, CA 94530

Questions?
Call (510) 215-4329

Contra Costa Civic Theatre presents

Cabaret through October 22

Tickets: www.ccct.org



Rialto Cinemas Cerrito presents

National Theatre Live: Yerma

7pm on October 2, 4, 11 & 16

Tickets: rialtocinemas.com



Down Home Music Special Events

Saturday, September 30 at 2pm
Shorty Joe book release and performance
by the Saddle Cats

Annual Parking Lot Swap

Sunday, October 29 at 8am

downhomemusic.com

Exhibits at City Hall

In the Gallery Space:
**Paintings by
Canyon Trail Art Studio**

In the lobby:
**Stained Glass
by David Helfant**

Open during business hours
www.el-cerrito.org/GallerySpace

More events online at el-cerrito.org/artsmmonth
Presented by the City of El Cerrito Arts and Culture Commission.

EL CERRITO ARTS & CULTURE COMMISSION

POETRY

Out Loud at Off the Grid

Poet Laureate Dani Gabriel, plus
Open Mic & writing activities for kids
Wed 10/3, 5–9 pm
San Pablo Ave. at Fairmount

LITERATURE

One City, One Book: *The 57 Bus*

Author Reading With Dashka Slater:
Tue 10/9, 6–7:30pm
Youth Discussion:
Mon 10/15, 5:15–6:15pm
Community Discussion:
Mon 10/15, 6:30–7:45pm
El Cerrito Library

VISUAL ARTS

Amei Papitto: *Plein Air Landscapes*

Reception: Thu 10/4, 6:30pm
Exhibit: 10/1–10/25
El Cerrito City Hall Gallery Space

El Cerrito Art Association Annual Art Show

Reception: Fri 10/5, 7–9pm
Sale: Sat 10/6, 11am–5pm
and Sun 10/7, 11am–4pm
El Cerrito Community Center

THEATER

Bay Area Premiere of *Allegiance*

9/21–10/21
Contra Costa Civic Theatre

King Lear

Broadcast Live from London
10/15, 10/24, 10/29 and 11/7, 7pm
Rialto Cinemas Cerrito

Frankenstein Encore

Captured Live in 2011
From the National Theatre in London
10/22 and 10/31, 7pm
Rialto Cinemas Cerrito

MUSIC

El Cerrito Free Folk Festival

Performances, Workshops,
Family program, and Jams
Sat 10/13, 12–10pm
El Cerrito High School

Music at El Mono for Restaurant Week

Sun 10/14
Hideo Date, Blues Guitar: 6pm
Ken Hayes, Folk Guitar: 7:15pm
El Mono Restaurant

El Cerrito High School Band

Fri 10/26, 7pm
El Cerrito High School

AND MORE!

Details and the latest updates:
[el-cerrito.org /artsmmonth](http://el-cerrito.org/artsmmonth)

EL CERRITO ARTS MONTH OCTOBER 2018

EL CERRITO ARTS & CULTURE COMMISSION

MUSIC

Creedence Clearwater Revival: The First Decade, 1959-1969

Exhibit: October 7–October 25
Reception: Friday, October 11 at 7pm
El Cerrito City Hall Gallery Space
Talk: October 13 at 2pm
El Cerrito Community Center

El Cerrito High School Bands

All-day play-a-thon: October 19 from 7am–8pm
Chamber music concert: 6:00pm
El Cerrito High School

El Cerrito Free Folk Festival

All-day performances, workshops, and jams
October 26 from 12pm–10pm
El Cerrito High School

VISUAL ARTS

El Cerrito Art Association Art Show

Exhibition: October 4–6
Sale: October 5 & 6
El Cerrito Community Center

Color Photography

A talk by Elaine Miller Bond
October 14 at 7pm
El Cerrito Community Center

Gauguin in Tahiti: Paradise Lost

A Great Art On Screen Documentary
October 30 at 2pm
Rialto Cinemas Cerrito

LITERATURE

Litquake at the Library

Featuring El Cerrito Poet Laureate Dani Gabriel
October 12, 2019 from 2pm–4pm
El Cerrito Library

Mystery Week Writer's Panel

Local authors speak about writing mysteries
October 22 from 6–8pm
El Cerrito Library

Environmental Awareness Art & Essay Contest for Teens

Submit from September 25 – October 30
Art & Essay Showcase: November 15 at 4pm
El Cerrito Community Center

Spooky Stories Writing Workshop for Teens & Tweens

For teens and tweens ages 10–18
October 23 from 3:30–4:30pm
El Cerrito Library

THEATER

Bright Star

Five-time Tony-nominated musical
October 4–27
Contra Costa Civic Theatre

National Theatre Live

Fleabag: October 2 & 16 at 7pm
One Man, Two Guvnors: October 7 at 7pm
A Midsummer Night's Dream:
October 21, 23, 28 & November 6 at 7pm
All broadcast live from London
Rialto Cinemas Cerrito

EL CERRITO ARTS MONTH OCTOBER 2019



Details and updates:
el-cerrito.org/artsmoonth



DRAFT MINUTES

REGULAR MEETING OF THE ARTS AND CULTURE COMMISSION

Monday, March 25, 2024 at 7:00 p.m.

Staff Liaison

Will Provost | 510-215-4318
wprovost@ci.el-cerrito.ca.us

El Cerrito City Council Chambers
 10890 San Pablo Avenue
 El Cerrito, CA 94530

The City encourages submission of written comments in advance to the Arts and Culture Commission via email to luhuang@ci.el-cerrito.ca.us prior to the meeting or by contacting the staff liaison listed above.

1. **ROLL CALL** – Chair Courtney Helion called the meeting to order at 7:00 p.m.
Present: Chair Helion; Vice Chair Audrey Faine; Members: Renee LeVesque, Kim Settles. **Absent:** None
2. **COMMISSIONERS' REPORTS, COUNCIL LIAISON AND STAFF LIAISON REPORTS**
 Staff Liaison Provost provided a brief update on changes in advisory body regulations, the recent groundbreaking ceremony for del Norte Complete Streets Project, the new Gallery Space exhibit, the resignation of an ACC member, and the damaged Wind Sculptures to be repaired.
3. **ORAL COMMUNICATIONS FROM THE PUBLIC**
 Cordell Hindler – invited the Commission Members to attend the upcoming Mayors Conference and spoke in favor of young participants on the advisory bodies.

 Buddy Akacić – introduced himself as an advisory body member on three advisory groups, praised the Utility Box Public Art Program, and expressed the desire of collaboration between Human Relations Commission and ACC.

 Eileen Libby, President of El Cerrito Art Association – provided an update on El Cerrito Art Association, and its plan to submit a Mini Grant application for the upcoming Annual Art Show in early October.
4. **APPROVAL OF MINUTES**
Moved/Seconded: Chair Helion/Vice Chair Faine **Action:** Motion to approve February 26, 2024 meeting minutes. **Ayes:** Chair Helion; Vice Chair Faine; Members LeVesque and Settles. **Noes:** None. Motion approved.
5. **COMMISSIONER INTRODUCTIONS**
 Commissioners will have the opportunity to introduce themselves, discuss their background and interests, and what they hope to accomplish while serving on the Arts & Culture Commission.
 Received introductions from each Commission Member and the staff liaisons.
6. **ACC/PUBLIC ART FUND BUDGET UPDATE**

Received a presentation from Staff Liaison Provost, providing an update on the Public Art Fund and the ACC's anticipated expenses in Fiscal Year 2023-2024.

Public Comments:

Cordell Hindler – Spoke in support of repairing damaged Wind Sculptures, 4th of July and Gallery Space expenses.

7. CITY HALL GALLERY SPACE EXPENSES

Moved/Seconded: Chair Helion/Member Settles **Action:** Motion to approve expenses not to exceed \$1,000 in 2024, to provide staff support for City Hall Gallery show receptions to occur outside of City Hall's regular hours of operation. **Ayes:** Chair Helion; Vice Chair Faine; Members LeVesque and Settles. **Noes:** None. Motion approved.

Public Comments:

Cordell Hindler – spoke in favor of approving the motion.

Eileen Libby, President of El Cerrito Art Association – requested for clarification on what the expenses cover.

8. WORKPLAN IMPLEMENTATION

Reviewed the Arts & Culture Commission Fiscal Year 2023-2024 Work Plan and discussed next steps on October Arts Month activities, Juneteenth event ideas, and local art organization database.

Public Comments:

Buddy Akacić – expressed the desire to collaborate for Juneteenth activities as a Human Relations Commission member.

Cordell Hindler – spoke in favor of chalk art as an activity for October Arts Month and to reach out to local schools for participation.

9. ITEMS FOR NEXT MEETING

10. ADJOURNMENT

The meeting adjourned at 8:11 p.m.

Courtney Helion, Chair

This is to certify that the foregoing is a true and correct copy of the minutes of the Arts and Culture Commission meeting of March 25, 2024, as approved by the Arts and Culture Commission.

Will Provost, Staff Liaison