



Staff Liaison

Will Provost | 510-215-4318
wprovost@ci.el-cerrito.ca.us

AGENDA

REGULAR MEETING OF THE ARTS AND CULTURE COMMISSION

Monday, August 26, 2024 at 6:00 p.m.

El Cerrito City Council Chambers
10890 San Pablo Avenue
El Cerrito, CA 94530

The City encourages submission of written comments in advance to the Arts and Culture Commission via email to wprovost@ci.el-cerrito.ca.us prior to the meeting or by contacting the staff liaison listed above.

6:00 p.m. CONVENE REGULAR MEETING

- 1. ROLL CALL** – Chair Audrey Faine; Vice Chair Renée LeVesque
Members: Courtney Helion, Kim Settles
- 2. COMMISSIONERS' REPORTS, COUNCIL LIAISON AND STAFF LIAISON REPORTS**
- 3. ORAL COMMUNICATIONS FROM THE PUBLIC**
Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first; remarks on agenda items will be heard at the time the item is discussed.
- 4. DRAFT PAVEMENT ART CALL FOR ARTISTS**
For discussion and possible action, receive presentation and consider approval of a pavement art pilot project call for artists, including decisions on the proposed theme, award, and designating a Commissioner to serve on interview panel. (Attachment)
- 5. EL CERRITO ART ASSOCIATION SHOW MINI GRANT REQUEST**
For discussion and possible action, consider request for support from applicant Eileen Libby from the El Cerrito Art Association to support the 47th Annual Art Show and Sale (Attachment)
- 6. EL CERRITO ARTS ORGANIZATION DATABASE**
Hear a presentation from Staff, discuss next steps, and consider possible action items relating to developing a publicly available database of arts organizations and artists that are active in El Cerrito.
- 7. ACC CALENDAR OF EVENTS**
Hear updates, participate in discussion, and consider possible action items regarding planning, logistics, and expenditures for the ACC calendar of events, including:
 - October Arts Month (Attachment)
 - o Consider approving expenditures not-to-exceed \$300 on October Arts Month posters/outreach.
 - Juneteenth Event

8. EL CERRITO POET LAUREATE UPDATE AND TERM EXTENSION

Hear an update from Tess Taylor on her plans for her tenure as El Cerrito's Poet Laureate, discuss, and consider possible action items including extending her term to conclude September 30, 2025, to allow adequate time to complete her planned programming.

9. APPROVAL OF MINUTES

Consider approval of the minutes of the July 22, 2024, meeting. (Attachment)

10. UPCOMING ITEMS

- City Hall Gallery Space CFA
- Public Art on Private Project – 729 Kearney

Consider cancellation of September 23 meeting and adjourning until October 28, 2024.

11. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison Will Provost at (510) 215-4318. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at www.el-cerrito.org/acc.



CITY OF EL CERRITO
2024 Pavement Art Pilot Program
DRAFT - CALL FOR ARTISTS (CFA)

Project Description

The City of El Cerrito Pavement Art Pilot Program is a beautification and safety program designed to add to the vibrancy of the City and improve road safety for all modes. We invite community artists to participate in this pilot program to transform a mundane piece of asphalt on a public street into an attractive and captivating work of art that will enhance the beauty of the City's public streets and spaces for years to come.

This is the City's first Pavement Art CFA and is focused on the roadway edges and median at the San Pablo Avenue and Wall Avenue intersection. To create a longer-lasting investment in the community, this project will use methyl methacrylate (MMA), a traffic-grade material, instead of paint. **The artist will submit a digital version of their artwork, and the City will hire a construction contractor to reproduce and install the work. The artist, in collaboration with City staff, will assist and guide the contractor with reproducing the work but may not apply the material themselves.**

The program is sponsored by the El Cerrito Arts & Culture Commission (ACC).

Application Deadline

The application is due by **4 p.m. on Friday, XXXX** online. If submitting online is not a feasible option, please make arrangements with Lina Huang prior to the deadline to submit an alternative way by contacting Lina directly at lhuan@ci.el-cerrito.ca.us or at (510) 215-4371.

Application Guidelines

- Application materials must be clear and able to read on a computer.
- All components of the application must be submitted at one time as a single package.
- All entries must be the original design and artwork of the applicant(s); artwork must not be plagiarized, stolen, or copied.
- Entries that use copyrighted or trademarked images are not eligible unless legal permission has been granted.
- Entries must not defame or invade the rights of any person, living or dead.
- The artist(s) name and a photo of the artwork may be featured on the City of El Cerrito website and other promotional materials.
- Make sure to include all items listed in the Application Checklist below (see Attachment B).

Applications can be submitted online at **WEBSITE**.

For questions, contact Will Provost at (510) 215-4318 or wprovost@ci.el-cerrito.ca.us.

**CITY OF EL CERRITO
2024 PAVEMENT ART PILOT PROGRAM
CALL FOR ARTISTS**

Project Schedule - <i>DATES PENDING FINALIZATION OF PAVING CONTRACT SCHEDULE</i>	
	Call for Artists released
	Deadline for submitting questions / clarifications
	Final answers provided to questions
	The application is due online by 4 p.m. on XXXX.
	Application Review, Interview(s) with Selected Applicants by Selection Panel
	Artist Selected
	Selected Artist to be Presented to the Arts and Culture Commission
	Final designs to be Submitted by Artist, Contract is Finalized/Executed, Work Begins
	Pavement Art Complete!

Theme

Artwork that celebrates the Wildflower Area on the Ohlone Greenway which is approximately 500 feet to the northeast of the art installation site.

Art Installation Process

Installation is planned for late 2024 or early 2025. Artists are responsible for submitting an image of the proposed artwork that meets the color and size criteria listed herein. The artist, in collaboration with City staff, is responsible for guiding a construction contractor with transposing the artwork to the pavement surface. The pavement marking substance is called methyl methacrylate (MMA), a traffic-grade industrial liquid that will be applied by the contractor using rollers and brushes.

Compensation

The artist or artist group will receive a \$1,500 award for the creation of the final design for the pavement art installation. 50% (or \$750) of the payment will be issued upon the initial award and 50% (or \$750) will be issued upon finalizing the design with any changes that may be needed to ensure its ready for installation by the contractor. City staff will work with the artist or artist group to make any necessary revisions.

Artists are not employees of City and shall not be eligible for any benefits, entitlements, or incidents of City employment, including but not limited to, eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of the City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.



CITY OF EL CERRITO
2024 PAVEMENT ART PILOT PROGRAM
CALL FOR ARTISTS

Eligibility

1. This program is open to individual artists, teams of artists, or community groups with a designated lead artist. (The compensation for each location is \$1,500 regardless of the number of artists or individuals who work on the visioning and creation of the design)
2. Applicants must reside in Contra Costa County (East San Francisco Bay Area). Proof of residency may be requested.

Program & Design Requirements

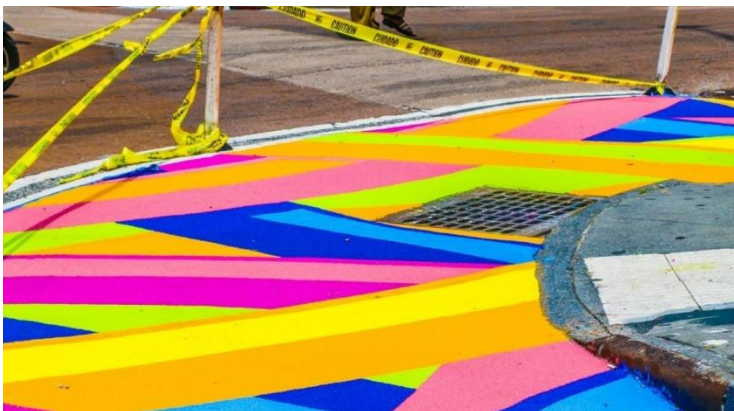
- Due to the unique nature of the materials and artwork location, the following design guidelines apply:
 - Location: The artwork will be located at the Wall Avenue and San Pablo Avenue intersection and is within three separate areas: the edges of either side of the roadway and the median. The artwork should have a common element (consistent color palette, pattern, etc.) that visually unites each of the three areas. Please see Attachment A for additional information.
 - Shapes and Design: Use bold shapes and avoid detailed imagery or “fine grain” shapes. Viewers will not perceive detail, and the material is best suited for large patterns and geometric shapes. **Unfortunately, detailed or complex illustrations will not be possible as a part of this project. Please see images below for examples of designs that would be feasible as part of this program.**
 - Viewing Angles: Think of your design from the ground up. When designing, it’s common to start from an aerial view, but virtually no one will experience the mural from that elevation. Remember that viewers will often be in motion, and the faster one is traveling, the more the artwork will appear as a “blur.”
 - Color Selection: Artists may select a maximum of seven colors. Default colors are in Attachment C. Large swaths of official traffic colors (Traffic Yellow, Bus Lane Red, Toll Lane Purple, Bike Lane Green, and Handicap Traffic Blue) are discouraged. Colors may be mixed to create tints or shades (i.e. white or black added to another color). Custom colors will be considered on a case-by-case basis, but default colors are preferred. Gradients are not feasible. Use vibrant colors and bold shapes and lines.
 - Stencils & Motifs: Artists may propose one motif that would be applied using a stencil. The City will work with the artist to create the stencil with a material suitable for the application of the traffic-grade colors and materials. Motifs resembling traffic control shapes or symbols are prohibited.
- The design must be suitable for viewing by all ages in a public space and within a roadway. Generally, this rule means that the art may not contain any legible text, words, numbers or letters, traffic regulatory symbols, advertising, religious art, violence, sexual content, or political partisanship. Designs that do not comply with these standards will not be approved by the City and/or eligible for the award.
- The design shall not include text of any kind.
- All entries must be the original design and artwork of the applicant(s); artwork must not be plagiarized, stolen, or copied.



**CITY OF EL CERRITO
2024 PAVEMENT ART PILOT PROGRAM
CALL FOR ARTISTS**

- Artwork created under this program will be considered temporary artwork and the sole property of the City of El Cerrito. As such, the City retains the right and sole discretion to remove, modify, or replace the artwork. Situations in which the City may exercise this right include, but are not limited to, those in which the artwork is damaged during routine or emergency street excavations.
- Artwork must reflect the City's diversity, historic heritage, or show a connection to El Cerrito in some way.
- Entries must not defame or invade the rights of any person, living or dead.
- Entries that use copyrighted or trademarked images are not eligible unless legal permission has been granted.
- The artist(s) name and a photo of the artwork may be featured on the City of El Cerrito website and other promotional materials.

Example Images of Compatible Designs:



Bold and bright colors and graphics are essential for a successful pavement art installation so they can be seen from people in motion. **Detailed or complex illustrations are not possible.**

**CITY OF EL CERRITO
2024 PAVEMENT ART PILOT PROGRAM
CALL FOR ARTISTS**

Review and Selection Process

City Staff will review applications for completeness and compatibility with the program. The ACC's Pavement Art Pilot Program Selection Panel will review submissions and recommend to the ACC an artist or artists based on the eligibility standards and evaluation criteria listed above. The Selection Panel may consist generally of one (1) member from the ACC, one (1) member of El Cerrito's Art Community, and one (1) member of City Staff. Following the ACC's approval of the design concepts and selected artists, staff will work with the artist(s) to execute any and all contracts and agreements. Then artist(s) will transition the approved design concepts into final artwork.

Applicants may be invited to present their designs to the ACC and the City Council.



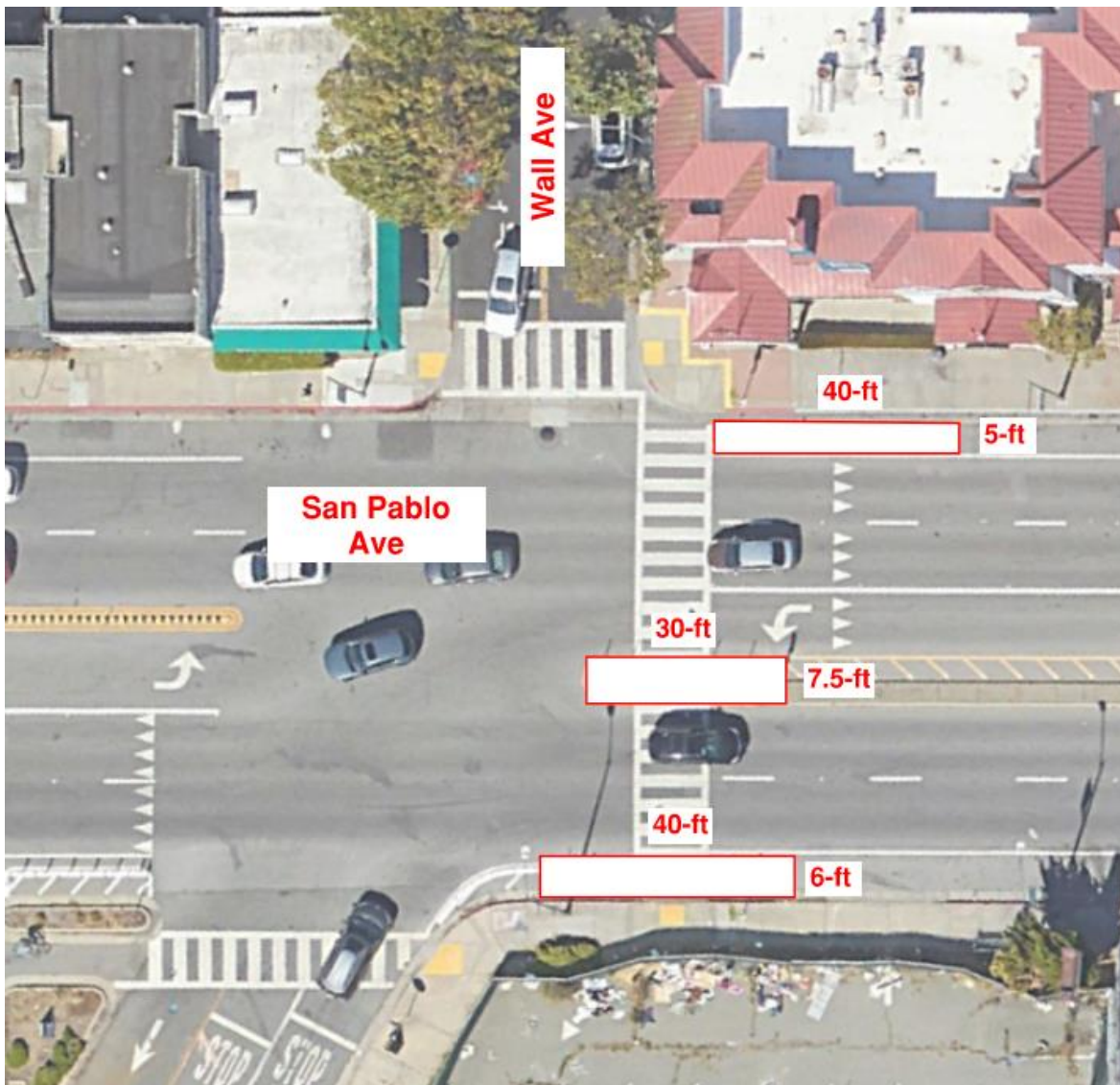
CITY OF EL CERRITO
2024 PAVEMENT ART PILOT PROGRAM
CALL FOR ARTISTS

Attachment A

Pavement Art Installation Location & Photos

Location
San Pablo Ave / Wall Ave

Pavement Surface Areas: Approximately 5-ft wide X 40-ft length; 7.5-ft wide X 30-ft length; and 6-ft wide X 40-ft length



**CITY OF EL CERRITO
2024 PAVEMENT ART PILOT PROGRAM
CALL FOR ARTISTS**

**Attachment B
Project Guidelines and Application Form**

Application Deadline

The application is due by **4 p.m. on Friday, XX, 202X** online. If submitting online is not a feasible option, please make arrangements with Lina Huang prior to the deadline to submit an alternative way by contacting Lina directly at lhuan@ci.el-cerrito.ca.us or at (510) 215-4371.

Application Guidelines

- All components of the application must be submitted at one time as a single package.
- All entries must be the original design and artwork of the applicant(s); artwork must not be plagiarized, stolen, or copied.
- Entries that use copyrighted or trademarked images are not eligible unless legal permission has been granted.
- Entries must not defame or invade the rights of any person, living or dead.
- The artist(s) name and a photo of the artwork may be featured on the City of El Cerrito website and other promotional materials.
- Artists may submit a single application for one or multiple locations (if applicable). The City reserves the right to select a single artist for all locations or may select different artists for different locations.
- Make sure to include all items listed in the Application Checklist below.

Applications can be submitted online at <https://www.el-cerrito.org/pavementart>.

For questions, contact Will Provost at (510) 215-4318 or wprovost@ci.el-cerrito.ca.us.

Costs Incurred in Responding to the Call for Artists:

The City of El Cerrito shall not be liable for any costs incurred by the artist(s) in responding to this request for a design.



**CITY OF EL CERRITO
2024 PAVEMENT ART PILOT PROGRAM
CALL FOR ARTISTS**

Application Checklist

- ☐ Application Coversheet
- ☐ Lead Artist Biography/Qualifications
- ☐ Design Rendering(s) — Provide color renderings of your proposed design for the pavement art area meeting the specifications described here. Artists may submit up to two designs. However, each proposed design must have its own separate page.
- ☐ Design Description(s) — up to 300 words. This is an opportunity to explain your design and indicate how it is related to the preferred theme and/or its connection to El Cerrito.

**CITY OF EL CERRITO
2024 PAVEMENT ART PILOT PROGRAM
CALL FOR ARTISTS**

Application Coversheet

(must be filled out by the Lead Artist)

Lead Artist First Name and Last Name	Date	
Home Address (Street #, Street Name)	City	
Home Phone	Cell Phone	Email

Assistant Artist(s) First Name(s) and Last Name(s) - Artists may enlist assistants, but all assistants must be named here. Use additional pages if necessary

1.	5.
2.	6.
3.	7.
4.	8.

Title of Artwork *(if submitting more than one design, include both artwork titles here and list the design rendering file name that corresponds to each artwork title)*

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Name of community group or organization - if applicable

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**CITY OF EL CERRITO
2024 PAVEMENT ART PILOT PROGRAM
CALL FOR ARTISTS**

Lead Artist Biography/Qualifications (up to 300 words):

CITY OF EL CERRITO
2024 PAVEMENT ART PILOT PROGRAM
CALL FOR ARTISTS

Design Description(s) - up to 300 words for each design:

Lead Artist Printed Name

Date

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Lead Artist Signature

Date

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Transpo Industries manufactures a variety of innovative products and materials designed for improving road safety and infrastructure preservation. The company's reputation as an expert in rehabilitation, preservation, and safety has made Transpo a leading supplier since 1968.

WWW.TRANSPO.COM

Color-Safe® COLOR PALETTE

CFA Attachment C

Custom colors are available by request for Logos, Branding, School Colors and Custom Artwork.
Glass beads can be added for Retroreflectivity



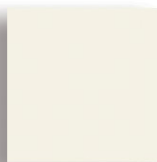
Traffic Yellow



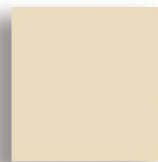
Airfield Yellow



Orange



White



Beige



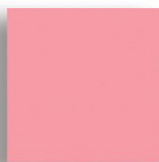
Truffle



Bus Lane Red



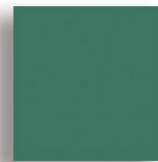
Red



Pink



Bike Lane
Green



Metro Green



Clay Brown



Toll Lane
Purple



Light Blue



Handicap
Traffic Blue



Black



Gray 8C



Gray 6C

Note: The colors presented on this chart are representations. Actual color of manufactured product may vary slightly from the chart.

From: noreply@civicplus.com
To: [Will H. Provost](#); [Lina Huang](#)
Subject: Online Form Submittal: Arts & Culture Commission Support Application Form
Date: Sunday, August 11, 2024 8:53:35 PM

This sender is trusted.

Arts & Culture Commission Support Application Form

Contact/Applicant Name: Eileen Libby

Organization Name (if applicable): El Cerrito Art Association

Contact Phone:

Contact Email:

Contact Address:

City/Zip El Cerrito 94530

Location of proposed event/project: El Cerrito Community Center
7007 Moeser Lane
El Cerrito, CA 94530

Anticipated number of attendees? 500

Date(s) & Time(s) of the event: Oct 4th 7-9 pm; Oct 5th 11-4pm; Oct 6th 11-4pm

PROJECT DESCRIPTION

Include project description here: This is the 47th Annual Art Show and Sale, a non-juried exhibit of artwork by local visual artists over the age of 18. We are a volunteer organization whose members come together to enter their artwork, set-up and take down displays, manage sales, awards and prizes to support local artist in their chosen media. It is a nurturing event for beginning artists to build confidence and view their work in a larger context and showcase artists of all levels. At least 75 artists enter each year.

The show involves an entire year of planning, coordination and implementation for the three day event over the first full weekend of October. It has been the kick-off event in the past of the October as Art Month calendar.

The Friday evening Artists' Reception & Opening has been

attended by over 300 people viewing artwork displayed in the Main Hall and Skylight Room. Often senior and independent living groups have come as an activity for their residents.

Have you done a similar event or project before?

Yes

The Arts & Culture Commission cares about diverse audiences and environmental sustainability. Can you tell us how you will address those concerns?

Diversity:

Our audience reflect the diversity of the local population in El Cerrito. This non-juried show is open to all local visual artists over 18. We welcome all entries submitted by the deadline that meet the guidelines: No image is required to enter, and we only limit subject matter to family-friendly: no nudes or violence. Display requirements are standard and we also offer a low cost option for unframed artwork.

The venue is fully accessible, free and open to the public. We provide promotional postcards to artist to promote their participation in the show to their friends and collectors. Our entry fees are comparatively low and have not increased over several years. Our membership dues have also remained the same for some time. It's only this year that we could not afford to give a \$5 "Early Bird" discount to those who renewed membership or entered the show in the beginning time period.

Sustainability:

We continue to fully comply with the city mandates for no single use, non-compostable items. This year we purchased small glasses to serve beverages during the reception and show, eliminating the tiny paper cups. Our reception snacks continue to be limited to individual packages of nuts and cookies, further reducing the food packaging waste.

REQUEST

Type of Support Requested:

Publicity, Financial Support

Enter \$ Amount

\$2500

If discounted venue/space, have you already contacted the Recreation Department at recreation@ci.el-cerrito.ca.us to inquire about availability and discounted cost? If not, please do so before submitting this application. Review [application guidelines here](#).

What is your basic budget, and how will it be spent?	\$10,000 see attached Entire budget will be used to produce the Annual Art Show & Sale. Our banner is also used at the 4th of July booth, where we promote the art show and provide a children's art activity using donated supplies.
Please upload your line-item budget (if requesting financial support)	ECAA 2024 Art Show Budget.ACC.xlsx (attached)
Have you received funding from the ACC in the past?	Yes
If yes, provide the history of the past project/event, and how much you were awarded. If you are requesting more than what you were awarded in the past for the same project/event, please provide justification for the increase.	2018 = \$25 2019 = \$50 2020 Pandemic closure 2021= \$150 2022 = \$500 2023 = 0 Unable to apply We are a city co-sponsored volunteer organization, whose primary objective is to produce an annual art show. We have been largely self-sufficient for many years with members, merchants and donors supporting our show to provide a high quality event showcasing local art, yet have had very limited support in the past years. Especially considering that this event is the largest and most accessible visual art exhibit in El Cerrito, with many artists participating, the stipends awarded to single artists for the Utility Box, Poet Laureate and ECCRU projects with limited venues far surpass the support given to ECAA's main event. Inflation and demographic changes have required us to use more of our diminishing resources, which have largely been exhausted, even by limiting our activities and benefits. Our website host is our only contractual cost, and it is our largest single outlay other than the cost of facility rental for the show. Both of these costs consistently increase. The local merchants and businesses have been very supportive and we continue to cultivate their participation. We are six weeks away from the opening and will make adjustments as we encounter challenges and opportunities.
Upon implementation	Yes

of project/event, you will be required to return to the ACC in person to provide a short verbal presentation on how the proposal was implemented. Please confirm that you agree to complete this requirement.

STAFF/PERSONNEL

# paid staff	0
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# volunteers	60
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If applicable, load additional documents here:	<i>Field not completed.</i>
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Email not displaying correctly? [View it in your browser.](#)

El Cerrito Art Association Annual Show Budget	2024	
REVENUE	Art Show	Details
Donations from Members, Merchants and Public	\$500	
Art Show Entry Fees	\$6,000	Members, Non-Members, Bin Sales
Art Show Sales Commission	\$1,200	Sales estimated at \$6,000
Brouwer Award Donation	\$200	
Elizabeth Kavalier Memorial Award Donation	\$100	
Total Revenue	\$8,000	
EXPENSES		
ECCC Facility Cost	\$3,047	
Postage	\$350	
Mailing Supplies	\$150	
Office Supplies	\$150	Toner, paper, staples, tape
Other supplies	\$300	Paint, labels, 3x5 cards, etc
Equipment	\$95	Replacement Banner
Promotional Material	\$1,300	Show flyer, cards
Square Reader charges	\$100	
PayPal charges	\$175	
Hospitality	\$500	Art Show set-up & reception
Judges' Fees	\$600	6 @\$100
Cash Awards	\$2,550	
Prize Ribbon cost	\$300	
Show Materials Printing	\$500	Catalogs, Program, ballots, etc
Marketing and Advertisements	\$200	
Website support	\$350	Resolve online entry issues
Miscellaneous	\$150	
Total Expenses	\$10,817	
Excess of Revenue over Expenses in 2024 Budget	-\$2,817	

EL CERRITO ARTS MONTH

20 24

PRESENTED BY THE CITY OF EL CERRITO
ARTS & CULTURE COMMISSION

**OCT
4-6**

**EL CERRITO ART ASSOC.
ANNUAL EXHIBITION**

EL CERRITO COMMUNITY CENTER

**FREE BIG SCREEN CLASSICS
"WAIT UNTIL DARK" (1967)**

RIALTO CINEMAS CERRITO

**OCT
10**

**OCT
12**

**NATURE AS MEDICINE: NATURE-
BASED WRITING PRACTICES**

EL CERRITO LIBRARY

**14TH ALBANY FILMFEST
IN EL CERRITO**

RIALTO CINEMAS CERRITO

**OCT
10-13**

**OCT
18**

**MIMI SHEINER
GALLERY SHOW**

EL CERRITO CITY HALL

**EL CERRITO FREE
FOLK FESTIVAL**

EL CERRITO COMMUNITY CENTER

**OCT
20**

**OCT
21**

**COMMUNITY POETRY CIRCLE
W/ TESS TAYLOR**

HANA GARDENS SENIOR CENTER

FOR MORE INFORMATION VISIT

EL-CERRITO.ORG/ARTSMONTH





DRAFT MINUTES

REGULAR MEETING OF THE ARTS AND CULTURE COMMISSION

Monday, July 22, 2024 at 6:00 p.m.

Staff Liaison

Will Provost | 510-215-4318
wprovost@ci.el-cerrito.ca.us

El Cerrito City Council Chambers
10890 San Pablo Avenue
El Cerrito, CA 94530

The City encourages submission of written comments in advance to the Arts and Culture Commission via email to wprovost@ci.el-cerrito.ca.us prior to the meeting or by contacting the staff liaison listed above.

1. **ROLL CALL** – Chair Audrey Faine called the meeting to order at 6:03 p.m.
Present: Chair Audrey Faine; Vice Chair Renée LeVesque; Members: Courtney Helion, Kim Settles
2. **COMMISSIONERS' REPORTS, COUNCIL LIAISON AND STAFF LIAISON REPORTS**
Staff Liaison Provost highlighted the City Council's adoption of the El Cerrito Climate Action & Adaptation Plan and placement of a measure on the ballot in November that would reauthorize and extend the City's existing one-cent sales tax.
3. **ORAL COMMUNICATIONS FROM THE PUBLIC**
None.
4. **2024 UTILITY BOX PUBLIC ART PROGRAM**
The Commission heard a presentation from Iris Fisher and Arielle McMurtrie that outlined their proposed artwork that had been recommended, following a competitive Call for Artists process, for the 2024 Utility Box Public Art Program.

Moved/Seconded: Vice Chair LeVesque/Member Helion **Action:** Motion to approve the recommended finalist and select Iris Fisher's application for the 2024 Utility Box Public Art Program. **Ayes:** Chair Faine; Vice Chair LeVesque; Members Helion, Settles. **Noes:** None. Motion approved.
5. **EL CERRITO ARTS ORGANIZATION DATABASE**
The Commission discussed next steps relating to developing a publicly available database of arts organizations and artists that are active in El Cerrito. Staff Liaison Provost to add names collected by Member LeVesque at the 4th of July and create a fillable form for the City's website.
6. **ACC CALENDAR OF EVENTS**
Hear updates, participate in discussion, and consider possible action items regarding planning, logistics, and expenditures for the ACC calendar of events, including:
 - 4th of July – Commissioners reported back on their experience tabling at the 4th of July and noted the interest and enthusiasm received from local artists they interacted with.

- October Arts Month – Commissioners and Staff to continue compiling events with the hope of finalizing the poster at the August meeting.
- Juneteenth Event – The Commission discussed conceiving of an event that would be complimentary to other events in the area, which could include a literary event or poetry slam. Members Helion and Settles to attend the September Human Relations Commission meeting to further the conversation.

7. APPROVAL OF MINUTES

Moved/Seconded: Vice Chair LeVesque/Member Settles **Action:** Motion to approve June 24, 2024 meeting minutes. **Ayes:** Chair Faine; Vice Chair LeVesque; Member Settles. **Abstain:** Member Helion. **Noes:** None. Motion approved

8. UPCOMING ITEMS

- Poet Laureate Update and Proposed Term Extension
- Pilot Pavement Art CFA
- City Hall Gallery Space CFA
- Public Art on Private Project – 729 Kearney

9. ADJOURNMENT

The meeting adjourned at 6:54 p.m.

Audrey Faine, Chair

This is to certify that the foregoing is a true and correct copy of the minutes of the Arts and Culture Commission meeting of July 22, 2024, as approved by the Arts and Culture Commission.

Will Provost, Staff Liaison