



**Staff Liaison**  
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This information can be interpreted for you free of charge. Visit City Hall at 10890 San Pablo Ave., El Cerrito, CA 94530 or learn more at [www.el-cerrito.org/LanguageAccess](http://www.el-cerrito.org/LanguageAccess)

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## AGENDA

### REGULAR MEETING OF THE PLANNING COMMISSION

**September 17, 2025 at 7:30 p.m**

City Council Chambers, El Cerrito City Hall  
10890 San Pablo Avenue  
El Cerrito, CA 94530

#### 7:30 p.m. CONVENE REGULAR MEETING

- 1. ROLL CALL** – Chair Joy Navarrete; Vice Chair Erin Gillett; Members Daniel Hamilton, Courtney Helion, Michael Norwood, and Nathan Tinclair
- 2. COUNCIL/STAFF LIAISON ANNOUNCEMENTS AND REPORTS**  
The City Council Liaison or City staff may report on matters of general interest to the Planning Commission, Council policies, priorities and significant actions taken by the City Council.
- 3. ORAL COMMUNICATIONS FROM THE PUBLIC**  
*Remarks are typically limited to three minutes per person, and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first. Remarks on agenda items will be heard at the time the item is discussed.*
- 4. ADOPTION OF MINUTES**  
Adoption of the June 18, 2025 meeting minutes.
- 5. COMMISSIONER COMMUNICATION/CONFLICT OF INTEREST DISCLOSURE**  
This time on the agenda is reserved for Commissioners to disclose communications from individuals regarding specific agenda items or to state a potential conflict of interest in relation to a specific agenda item.
- 6. PUBLIC HEARING: 6318 FAIRMOUNT AVE – USE PERMIT**  
Application: PL25-0062

Applicant: Emma Pollack  
Location: 6318 Fairmount Ave  
APN: 504-160-015  
Zoning: Theater District  
General Plan: Theater District  
Request: Planning Commission consideration of a Conditional Use Permit for a "Offices, Medical and Dental" land use.  
CEQA: This project is categorically exempt from the provisions of CEQA pursuant to Section 15301 of the CEQA Guidelines, Class 1: Existing Facilities.

**7. PUBLIC HEARING: 556 RICHMOND ST – USE PERMIT**

Application: PL24-0044  
Applicant: Ahamed Mansoor & Fathima Badurudeen  
Location: 556 Richmond Street  
APN: 504-062-037  
Zoning: RS-5 (Single Family Residential)  
General Plan: Low Density Residential  
Request: Planning Commission consideration of a Conditional Use Permit for a Day Care Center land use proposed in an existing approximate 1,393 square foot building on an approximate 4,200 square foot site.  
CEQA: This project is categorically exempt from the provisions of CEQA pursuant to Section 15301 of the CEQA Guidelines, Class 1: Existing Facilities.

**8. STAFF COMMUNICATIONS**

Informational reports on matters of general interest, presented by City staff.

**9. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, (510) 215-4330. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at 10890 San Pablo Avenue El Cerrito, CA 94530 during normal business hours.