



**Staff Liaison**

Bridget Cooney | (510) 559-7008  
bcooney@ci.el-cerrito.ca.us

This information can be interpreted for you free of charge. Visit City Hall at 10890 San Pablo Ave., El Cerrito, CA 94530 or learn more at [www.el-cerrito.org/LanguageAccess](http://www.el-cerrito.org/LanguageAccess)

Esta información se puede interpretar gratuitamente. Visite el Ayuntamiento en 10890 San Pablo Ave., El Cerrito, CA 94530 o obtenga más información en [www.el-cerrito.org/LanguageAccess](http://www.el-cerrito.org/LanguageAccess)

这些信息可免费为您解释。请访问位于 10890 San Pablo Ave., El Cerrito, CA 94530 的市政厅，或访问 [www.el-cerrito.org/LanguageAccess](http://www.el-cerrito.org/LanguageAccess) 了解更多信息

---

**AGENDA**  
**REGULAR MEETING OF THE**  
**COMMITTEE ON AGING**

**WEDNESDAY, MAY 21, 2025, 3 p.m.**

City of El Cerrito Council Chambers  
10890 San Pablo Ave  
El Cerrito, CA 94530

**3 p.m. CONVENE REGULAR MEETING**

1. **ROLL CALL** – Chair Dr. Pansy Kwong; Vice-Chair Mark Watson; Members Buddy Akacic, Linda Cain, Katherine Cesa, Carol Kehoe, Steve Lipson, Lisa Martinengo, Pamela Wagner, Bruce Yow
2. **ORAL COMMUNICATIONS FROM THE PUBLIC** (5 min.)  
*Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first. Remarks on agenda items will be heard at the time the item is discussed.*
3. **COUNCIL/STAFF LIAISON ANNOUNCEMENTS AND REPORTS** (5 min.)  
*Staff and/or Council Liaison Quinto may report on policies, priorities, and action taken by the City Council, and/or on matters of general interest to the Committee on Aging.*
4. **APPROVAL OF THE MINUTES** (5 min.)  
*Consider a motion adopting the minutes of the COA meeting held on April 16, 2025.*
5. **COMMITTEE ON AGING LIAISON REPORTS** (15 min.)  
*Liaisons for the Advisory Council on Aging, West County Senior Coalition, Christ Lutheran and St. John's one-day per week Senior Centers, and Senior Living Facilities in El Cerrito, report on matters of interest to the Committee on Aging. Reports are limited to three minutes per group.*
6. **AGE-FRIENDLY PARK ASSESSMENT IMPLEMENTATION DISCUSSION** (15 min)  
*Discussion and possible motion to approve implementation including assigning parks to be evaluated and timeline for assessments to be completed and presented to the COA*

*for further discussion and possible motion to submit a recommendation for improvements.*

- 7. CENTENARIAN RECOGNITION PROGRAM UPDATES DISCUSSION (10 min)**  
*Discuss and consider a motion to recommend expansion of the current Centenarian Recognition Program to include seniors turning 90 years old.*
- 8. DISCUSSION REGARDING SENIOR SNIPPETS NEWSLETTER – WORKLOADS VS. COMMUNITY IMPACT (15 min)**  
*Discussion and possible motion regarding the ongoing production of the Senior Snippets Newsletter, including the time and effort required by committee members, its effectiveness in reaching the senior community, and whether to continue, modify, or reassign coordination of the newsletter.*
- 9. WORK PLAN ACCOMPLISHMENTS FY 2024-2025 (15 min.)**  
*Discussion and possible motion to approve FY 2024-2025 COA Work Plan Accomplishments.*
- 10. FY 25-26 & FY 26-27 BIENNIAL WORK PLAN (30 min.)**  
*Discuss and brainstorm ideas for goals and activities for the COA Biennial Work Plan for FY 2025-26 & FY 2026-27.*
- 11. FUTURE AGENDA ITEMS (5 min.)**  
*The Chair announces future agenda items. Committee members may briefly comment, suggest items for consideration, or request an item be agendaized for a future meeting. No action will be taken at this time.*
  - *FY 2025-26 & FY 2026-27 Biennial Work Plan (Special Meeting - June 2025)*
  - *Invite City Staff to provide an update on the Richmond Street Complete Streets Improvement Project and the potential impacts of the project related to seniors living on Richmond Street (TBD)*
  - *Age-Friendly Park Assessment Reports discussion and consider motion to recommend park improvements to City Council and the Parks and Recreation Commission. (September 2025)*
  - *Discussion and possible motion to host a transportation presentation for seniors (TBD)*
  - *COA Annual Meeting Calendar 2026 (October 2025)*

## **12. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, (510) 559-7008. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at City Hall, 10890 San Pablo Ave during normal business hours.



## **AGENDA MATERIALS**

### **REGULAR COMMITTEE ON AGING MEETING WEDNESDAY, May 21, 2025, at 3 p.m.**

#### **AGENDA ITEM 5 – APPROVAL OF MINUTES**

1. Draft Meeting Minutes – November 20, 2024

#### **AGENDA ITEM 6 – AGE-FRIENDLY PARK ASSESSMENT IMPLEMENTATION DISCUSSION**

1. Age-Friendly Park Assessment Checklist
2. List of City Parks

#### **AGENDA ITEM 9 – WORK PLAN ACCOMPLISHMENTS FY 2024-2025**

1. Draft Work Plan Accomplishments FY 2024-2025.
2. Draft Biennial Work Plan FY 2025-2026 & FY 2026-2027 Template



## DRAFT MINUTES

### REGULAR MEETING OF THE COMMITTEE ON AGING

Wednesday, April 16, 2025, at 3:00 p.m.

**Staff Liaison**  
Bridget Cooney | (510) 559-7008  
bcooney@ci.el-cerrito.ca.us

City Hall – Council Chambers  
10890 San Pablo Ave, El Cerrito

**This Meeting Place is Wheelchair Accessible**

**3:00 p.m. CONVENE REGULAR MEETING** Chair Dr. Kwong called the meeting to order at 3:00 p.m.

- 1. ROLL CALL – Present:** Chair Dr. Pansy Kwong; Vice-Chair Katherine Cesa; Members Buddy Akacic, Carol Kehoe, Steve Lipson, Lisa Martinengo, Pamela Wagner, Mark Watson **Absent:** Linda Cain, Bruce Yow

#### **2. ORAL COMMUNICATIONS FROM THE PUBLIC**

Public comment was received prior to the meeting via email and distributed to all members in advance.

One speaker, Betsy Basher, addressed the Committee during the public comment period.

#### **3. COUNCIL/STAFF LIAISON ANNOUNCEMENTS AND REPORTS**

*Staff and/or Council Liaison Quinto may report on policies, priorities, and action taken by the City Council, and/or matters of general interest to the Committee on Aging.*

Staff Liaison Cooney provided an update on upcoming Recreation Department programs and events of interest to the committee.

Staff Liaison Cooney reported on a successful Volunteer Appreciation Luncheon held at the Community Center on April 4, 2025.

#### **4. COMMITTEE MEMBER APPOINTMENT AND RE-APPOINTMENT**

*Chair Dr. Kwong announced the appointment of Lisa Martinengo and Mark Watson and the re-appointment of Buddy Akacic, Linda Cain, Carol Kehoe, Pamela Wagner, and Bruce Yow as members of the Committee on Aging by City Council at the March 4, 2025, Council meeting and welcomed them to the committee.*

#### **5. APPROVAL OF THE MINUTES – Motion Passed**

*Review, discuss, and consider a motion to adopt the minutes of the COA meeting held on February 19, 2025.*

**Moved/Second:** Member Wagner/ Member Kehoe

**Action:** Adopted the minutes from February 19, 2025, Committee on Aging

meeting as presented in the agenda materials.

**Ayes: 8:** Chair Dr. Kwong, Vice Chair Cesa, Members: Akacic, Kehoe, Lipson, Martinengo, Wagner, Watson

**Nos: 0**

**Abstention: 0**

**Motion Passed**

## 6. COMMITTEE ON AGING LIAISON REPORTS

*Liaisons for the Advisory Council on Aging (ACOA), West County Senior Coalition, Christ Lutheran and St. John's Senior Day Center's, and Senior Living Facilities in El Cerrito, report on matters of interest to the Committee on Aging.*

*Members Kehoe and Lipson reported attendance at the April 16, 2025, ACOA meeting.*

*Member Kehoe reported the ACOA has not adopted their 2025-26 Budget.*

*Member Kehoe reported on a pilot program providing emergency support for seniors through Adult Protective Services and Choice in Aging Case Management.*

*Member Kehoe reported on the disbursement of Measure X funds.*

*Member Kehoe reported on a transportation presentation by Timothy Hale from Contra Costa Transit Authority (CCTA).*

*Member Lipson shared an updated from the Senior Legislature on SB239, Brown Act Revisions.*

*Member Lipson announced that Senior Rally Day is Tuesday, May 6, 2025 and Senior Advocacy Day is on Wednesday, May 7, 2025 in Sacramento.*

*Vice Chair Cesa reported that Supervisor Gioia spoke to the West County Senior Coalition on Wednesday, March 26, 2025.*

*Member Kehoe shared information about upcoming presentations at Christ Lutheran Senior Day Center.*

*Member Akacic shared information about acquiring Wi-Fi, a big screen tv and computers for St. John's Senior Center.*

*Member Akacic reported increased participation at St. John's Senior Center.*

## 7. WORK PLAN FY 2024-2025

a) *Discussion and motion to approve the April-May 2025, edition of the COA Senior Snippets Newsletter for publication and distribution.*

**Moved/Second:** *Vice Chair Cesa/Member Wagner*

**Action:** *Passed a motion to approve the April-May 2025, COA Senior Snippets Newsletter for publication with edits.*

**Ayes – 8:** *Chair Dr. Kwong, Vice Chair Cesa, Member Akacic, Kehoe, Lipson,*

Martinengo, Wagner, Watson

**Nos: 0**

**Abstention: 0**

**Motion Passed**

- b) *Discussion and possible motion to approve the proposed Age-Friendly Park Assessment Form for implementation by COA members to evaluate and report back on City Parks with the intention of sharing findings and recommendations for safety and accessibility improvements to the Park and Recreation Commission and City Council.*

**Moved/Second:** Member Kehoe/Member Wagner

**Action:** *Approved the Age-Friendly Park Assessment Form as presented in the Agenda Materials and made a recommendation that implementation of the assessment be discussed at a future meeting.*

**Ayes - 8:** *Chair Dr. Kwong, Vice Chair Cesa, Members: Akacic, Kehoe, Lipson, Martinengo, Wagner, and Watson.*

**Nos: 0**

**Abstention: 0**

**Motion Passed**

- c) *Discussion and possible motion to approve COA Work Plan Accomplishments for the period of July 2024 to date.*

*Chair Dr. Kwong recommended moving the Work Plan Accomplishments discussion to a future meeting in order to get through remaining agenda items.*

**Moved/Second:** Chair Dr. Kwong/Member Wagner

**Ayes - 8:** *Chair Dr. Kwong, Vice Chair Cesa, Members: Akacic, Kehoe, Lipson, Martinengo, Wagner, and Watson.*

**Nos: 0**

**Abstention: 0**

**Motion Passed**

## **8. FY 25-26 & FY 26-27 BIENNIAL WORK PLAN**

*Discuss and brainstorm ideas for goals and activities for the COA Biennial Work Plan for FY 2025-26 & FY 2026-27.*

*Member Kehoe suggested a discussion at a future COA meeting to consider of one committee member taking on the responsibility of compiling information, vetting topics, verifying accuracy, and publishing COA Senior Snippets Newsletters.*

*Member Kehoe suggested that the committee host a transportation presentation.*

*Member Wagner suggested the committee consider making a recommendation to Council to expand the Centenarian Recognition Program to include seniors turning 90 years old.*

*Chair Dr. Kwong recommended moving the FY 25-26 & FY 26-27 Biennial Work Plan discussion to the May 21, 2025, meeting in order to get through remaining*

agenda items.

**Moved/Second:** Member Watson/Member Lipson

**Ayes - 8:** Chair Dr. Kwong, Vice Chair Cesa, Members: Akacic, Kehoe, Lipson, Martinengo, Wagner, and Watson.

**Nos: 0**

**Abstention: 0**

**Motion Passed**

**9. COMMITTEE ON AGING REORGANIZATION**

*Per City ordinance, select Chair and Vice Chair of the Committee on Aging for 2025-2026.*

**Action:** Motion to nominate Dr. Kwong to serve as the Chair of the Committee on Aging for a second term.

**Moved/Second:** Dr. Kwong/Member Wagner

**Ayes - 8:** Member Akacic, Member Cesa, Member Kehoe, Member Dr. Kwong, Member Lipson, Member Martinengo, Member Wagner, Member Watson

**Nos: 0**

**Abstention: 0**

**Motion Passed**

**Action:** Motion to nominate Member Watson to serve as the Vice Chair of the Committee on Aging.

**Moved/Second:** Member Wagner/Member Kehoe

**Ayes - 8:** Chair Dr. Kwong, Member Akacic, Member Cesa, Member Kehoe, Member Lipson, Member Martinengo, Member Wagner, Member Watson

**Nos: 0**

**Abstention: 0**

**Motion Passed**

**10. ANNOUNCEMENTS**

*Member Akacic encouraged COA members to attend City Council meetings and pay attention to public comments made by seniors concerning the Richmond Street Complete Streets Improvement Project.*

**11. FUTURE AGENDA ITEMS**

- *Next COA Meeting is Wednesday, May 21, 2025*
- *FY 2024-2025 Work Plan Accomplishments (May 2025)*
- *FY 2025-2026 & FY 2026-2027 Biennial Work Plan Goal Setting (May/June 2025)*
- *Age-Friendly Park Assessment implementation discussion (May 2025)*
- *Discussion and possible motion to send a recommendation to Council to expand the Centenarian Recognition Program to include seniors turning 90 years old.(May 2025)*
- *Invite City Staff to provide an update on the Richmond Street Complete Streets Improvement Project and the potential impacts of the project on seniors living on Richmond Street. (TBD)*
- *Motion to adopt the 2026 COA Annual Meeting Calendar (October 2025)*

**12. ADJOURNMENT** The meeting adjourned at 4:50 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular Committee on Aging meeting of April 16, 2025, as approved by the Committee on Aging.

---

Chair, Dr. Pansy Kwong

---

Staff Liaison, Bridget Cooney

COMMITTEE ON AGING AGE FRIENDLY CITY PARK ASSESSMENT

**Park Name:** \_\_\_\_\_

**Date of Visit:** \_\_\_\_\_

**Evaluator's Name:** \_\_\_\_\_

**Park Features & Accessibility**

- Drinking fountains are accessible, functional.
- Pathways are wide enough for walkers, wheelchairs and strollers.
- Park entrances have accessible ramps and handrails where necessary.
- Public restrooms are clean and accessible.
- Benches are placed throughout the park, including near play structures, providing seating for visitors and caregivers.

**Safety & Maintenance**

- Clear signage for directions and safety warnings are available.
- No standing water or large puddles after rain (good drainage).
- No broken or leaking sprinklers causing oversaturation or dry patches.
- Trash bins are available and conveniently located.
- Recycling bins are available and clearly marked.

**Pets & Pet Etiquette**

- Clear signage is posted indicating leash requirements
- Signage is posted with information on location of off-leash dog-park in El Cerrito.

**General Issues Noted**

(Please check all that apply and add comments as needed)

- Broken benches or seating
- Damaged, faded, or unclear signage
- Overgrown vegetation blocking pathways
- Playground equipment in poor condition
- Litter or excessive trash
- Hazardous conditions (e.g., uneven pavement, exposed roots)
- Other (please describe): \_\_\_\_\_

**Additional Comments**

---

---

---

---

## **EL CERRITO CITY PARKS**

- **Arlington Park** – 1120 Arlington Blvd
- **Bruce King Memorial Dog Park** – 1600 Lexington Ave (on the Ohlone Greenway)
- **Canyon Trail Park** – 6757 Gatto Ave
- **Castro Park** – 1420 Norvell St
- **Centennial Park** – Liberty St & Eureka Ave (on the Ohlone Greenway)
- **Cerrito Vista Park** – 950 Pomona Ave
- **Harding Park** – 7115 C St
- **Huber Park** – 7711 Terrace Dr
- **Poinsett Park** – 5611 Poinsett Ave
- **Tassajara Park** – 2575 Tassajara Ave



## Committee on Aging

### Staff Liaison

Bridget Cooney | (510) 559-7008

bcooney@ci.el-cerrito.ca.us

Recreation Department

# ACCOMPLISHMENTS - DRAFT FISCAL YEAR 2024-2025

## COMMITTEE ON AGING

Chair **Dr. Pansy Kwong**; Vice-Chair **Katherine Cesa**; Members **Buddy Akacic, Linda Cain, Carol Kehoe, Steve Lipson, Pamela Wagner, Bruce Yow**

**MISSION STATEMENT:** The El Cerrito Committee on Aging was formed by City Council Resolution 3559 in June 1973 to advise the Council about the needs of older and/or disabled adult residents. The Committee on Aging addresses immediate concerns and issues concerning senior residents and adults with disabilities and addresses and supports the improvement of their quality of life. When appropriate, recommendations for action are made to the City Council.

The primary duties and purposes for which the Committee on Aging was established are as follows:

- To identify and establish regular communication with El Cerrito's older and/or disabled adults.
- To document needs of older and/or disabled adults living in El Cerrito and identify resources and benefits available from all agencies.
- To develop plans for programs that utilize the resource of talents among El Cerrito's older and/or disabled adults through volunteer opportunities for inclusion in the General Plan and other plans and programs as may be developed.
- To review and evaluate existing and proposed programs within their responsibility and make recommendations to the Council on City action and funding.
- To serve as liaisons with other interested and concerned groups.

**HISTORICAL BACKGROUND:** The members of the Committee on Aging are appointed by the City Council upon recommendation by the Committee. Membership is open to all interested adult residents of El Cerrito. Anyone wishing to join the Committee is encouraged to attend meetings so that they may become familiar with the members and activities of the Committee before making their decision to join.

The Committee's regular meeting date is the third Wednesday of the month. The meeting starts at 3 p.m. The Committee meets at the El Cerrito City Hall, Council Chambers, 10890 San Pablo Ave. The public is invited to attend the meetings. The Chair person and Vice-Chairperson are elected annually. The Committee on Aging does not meet in June, July, August or December.

***Updated annually by July 1 and provided to City Council on Consent***

Goal/Objective	Activities Supporting Goal	Status
<p>Share information and resources with seniors living in El Cerrito that support the various needs of the aging community, including health and wellness, support services, food instability, and transportation.</p> <p><b>Strategic Plan Goal: Livability and Belonging</b>  <b>Community Safety</b>  <b>Environmental Sustainability</b></p>	<p>Support Recreation Department Staff by distributing Senior Resource Fair flyers and information about the event with seniors and service providers in the community.</p> <p>Participate at the Senior Resource Fair by volunteering at the event.</p>	<p><b>Accomplished – October 2024</b>  On Friday, October 25, 2024, the Recreation Department Senior Services Division hosted a successful Senior Resource Fair with 42 vendors and over 200 seniors in attendance. City departments including Recreation, the City Manager’s Office, Recycling, Police and Fire, participated, offering information and services. COA Members Akacic, Cain and Kehoe, volunteered alongside West Contra Costa Adult Education to promote Christ Lutheran and St. John’s Senior Centers and support lifelong learning. COA Vice Chair Cesa and member Wagner also volunteered, helping promote city programs, services and the COA.</p>
<p>Recognize residents turning 100-years or older through the Mayoral Certificate of Recognition Program.</p> <p><b>Strategic Plan Goal: Livability and Belonging</b></p>	<p>In partnership with the City Clerk’s office, Committee on Aging members submitted names of seniors living in El Cerrito who are turning 100-years old or older for recognition through the Mayoral Certificate of Recognition Program. Committee members shared names of additional Centenarian’s to staff liaison as they became aware of seniors eligible for recognition. City Clerk maintains list of Centenarian’s and sends to the Committee for verification quarterly. Committee members confirm residents on the list are still living in El Cerrito and report back on their findings.</p> <p>City Council recognizes Centenarian’s quarterly.</p>	<p><b>Accomplished - FY 2024-2025</b></p> <p>Quarter 1 – Recognized 2 Centenarians  Quarter 2 – Recognized 2 Centenarians  Quarter 3 – Recognized 1 Centenarians  Quarter 4 – Recognized TBD Centenarian</p> <p>This is an on-going program.</p>

<p>Improve communication and outreach to seniors living in El Cerrito by publishing and distributing a Committee on Aging Senior Snippets Newsletter.</p> <p><b>Strategic Plan Goal: Livability and Belonging</b></p>	<p>Committee on Aging members identify items of interest including upcoming events, programs, services, and activities for senior living in El Cerrito and compile a quarterly newsletter for distribution.</p> <p>Committee members cite all sources and provide contact information for seniors to get more information on all items included in published COA Newsletters.</p> <p>Committee members review draft newsletters and edit the content before approving for distribution.</p> <p>Staff Liaison prints COA newsletters once approved for publication and COA members pick up copies of the newsletters and distribute them to seniors in the community.</p>	<p><b>Accomplished - FY 2024-2025</b></p> <p>Published 4 COA Senior Snippets Newsletters</p> <p>Aug-Sept 2024 Oct-Dec 2024 Late Jan-Mar 2025 Apr-May 2025</p> <p>Approximately 200 COA Newsletters were distributed to seniors in the Community by COA three committee members.</p> <p>COA Newsletters were also posted on the City's website and posted on the community bulletin board at the Community Center.</p>
<p>Advocate for improved conditions and experiences for seniors using public spaces in El Cerrito.</p> <p>Identify City parks that lack adequate seating for older adults, and disabled residents using the space.</p> <p>Identify safety concerns including trip hazards in City Parks and on City streets.</p> <p><b>Strategic Plan Goal: Community Safety, Livability and Belonging</b></p>	<p>Develop an Age-Friendly Park Evaluation checklist to assess accessibility and safety for older adults.</p> <p>Conduct Park Assessments COA members will visit City parks to evaluate features impacting senior safety and comfort including:</p> <ul style="list-style-type: none"> <li>• Trip hazards (e.g., uneven pavement, raised sidewalks)</li> <li>• Signage visibility</li> <li>• Handrail placement</li> <li>• Availability and condition of seating, drinking fountains and restrooms.</li> </ul> <p>Collaborate with ADA Subcommittee Consult with the City's Public Works ADA Subcommittee to align recommendations with accessibility standards and ensure</p>	<p><b>Accomplished – April 2025:</b> Develop an Age-Friendly Park Checklist to assess the accessibility, safety and overall usability of City parks for older adults. The checklist includes criteria such as trip hazards, visibility of signage, condition of seating, drinking fountains, and restrooms.</p> <p><b>Accomplished – September 2025:</b> Chair Dr. Kwong and Member Kehoe participated in two meetings of the City's ADA Subcommittee. Following the departure of Staff Liaison Marielle Cushing from the City, the ADA Subcommittee ceased meeting.</p>

	<p>inclusivity for seniors and people with disabilities.</p> <p>Provide Recommendations  Submit findings and improvement suggestions to the Park and Recreation Commission, City Council, City Maintenance Department and Recreation Department, focusing on enhancing safety and accessibility for seniors and all park users.</p>	
--	---	--

Accomplishments adopted on XXXX by the following vote:

**Moved/Second:** XX/XX

**Ayes:**

**Noes:**

**Absent:**



## Committee on Aging

### Staff Liaison

Bridget Cooney | (510) 559-7008

bcooney@ci.el-cerrito.ca.us

Recreation Department

# BIENNIAL WORK PLAN FISCAL YEAR 2025/2026 – 2026/2027

## COMMITTEE ON AGING

Chair **Dr. Pansy Kwong**; Vice-Chair **Mark Watson**; Members **Buddy Akacic, Linda Cain, Katherine Cesa, Carol Kehoe, Steve Lipson, Lisa Martinengo, Pamela Wagner, Bruce Yow**

**MISSION STATEMENT:** ( The El Cerrito Committee on Aging was formed by City Council Resolution 3559 in June 1973 to advise the Council about the needs of older and/or disabled adult residents. The Committee on Aging addresses immediate concerns and issues concerning senior residents and adults with disabilities and addresses and supports the improvement of their quality of life. When appropriate, recommendations for action are made to the City Council.

The primary duties and purposes for which the Committee on Aging was established are as follows:

- To identify and establish regular communication with El Cerrito's older and/or disabled adults.
- To document needs of older and/or disabled adults living in El Cerrito and identify resources and benefits available from all agencies.
- To develop plans for programs that utilize the resource of talents among El Cerrito's older and/or disabled adults through volunteer opportunities for inclusion in the General Plan and other plans and programs as may be developed.
- To review and evaluate existing and proposed programs within their responsibility and make recommendations to the Council on City action and funding.
- To serve as liaisons with other interested and concerned groups.

State mission as identified in enabling legislation and include legislation citation)

**HISTORICAL BACKGROUND:** The members of the Committee on Aging are appointed by the City Council upon recommendation by the Committee. Membership is open to all interested adult residents of El Cerrito. Anyone wishing to join the Committee is encouraged to attend meetings so that they may become familiar with the members and activities of the Committee before making their decision to join.

The Committee's regular meeting date is the third Wednesday of the month. The meeting starts at 3 p.m. The Committee meets at the El Cerrito City Hall, Council Chambers, 10890 San Pablo Avenue. The public is invited to attend the meetings. The Chairperson and Vice-Chairperson are elected annually. The Committee on Aging does not meet in July, August and December.  
 (Brief discussion regarding when the commission/committee was established and how it has changed over time)

**FISCAL YEAR 2025-2026**

*Items listed in priority order*

Goal or Objective	Proposed Activities	Funding and other Resources requested	Estimated Staff time needed	Timeline For Completion

**FISCAL YEAR 2026-2027**

*Items listed in priority order*

Goal or Objective	Proposed Activities	Funding and other Resources requested	Estimated Staff time needed	Timeline For Completion

**ONGOING PROJECTS**

Project	Activites	Funding and other Resources requested	Estimated Staff time needed

<p>Recognize residents turning 100-years or older through the Mayoral Certificate of Recognition Program.</p> <p><b>Strategic Plan Goal: Livability and Belonging</b></p>	<p>In partnership with the City Clerk’s office, Committee on Aging members submitted names of seniors living in El Cerrito who are turning 100-years old or older for recognition through the Mayoral Certificate of Recognition Program.</p> <p>Committee members seek out seniors turning 100-years old or older and share names of additional Centenarian’s to staff liaison as they became aware of seniors eligible for recognition.</p> <p>City Clerk maintains list of Centenarian’s and sends to the Committee for verification quarterly.</p> <p>Committee members confirm residents on the list are still living in El Cerrito and report back on their findings.</p> <p>City Council recognizes Centenarian’s quarterly.</p>		
---	---	--	--

Workplan adopted on Month DD, YYYY by the following vote:

**Moved/Second:** Member (Last/Last)

**Ayes:** Members (Last, Last, Last)

**Noes:** Members (Last, Last, Last) (if applicable)

**Absent:** Members (Last, Last, Last) (if applicable)



**SUPPLEMENTAL AGENDA MATERIALS**

**REGULAR COMMITTEE ON AGING MEETING  
WEDNESDAY, MAY 21, 2025, at 3 p.m.**

**AGENDA ITEM 2 – ORAL COMMUNICATIONS FROM THE PUBLIC**

1. Public Comments received by 9:00 a.m. on May 20, 2025.



**SUPPLEMENTAL AGENDA MATERIALS  
PUBLIC COMMENT INDEX**

**REGULAR COMMITTEE ON AGING MEETING  
WEDNESDAY, MAY 21, 2025, at 3 p.m.**

The following Public Comments were received by 9:00 a.m., 02/19/2025, were provided directly to the Committee on Aging members in advance of the meeting, and were posted online as supplemental materials at:

**AGENDA ITEM 2 – ORAL COMMUNICATIONS FROM THE PUBLIC**

1. Cordell Hindler

## **Bridget Cooney**

---

**From:** Cordell Hindler [REDACTED]  
**Sent:** Saturday, May 17, 2025 4:23 PM  
**To:** Bridget Cooney  
**Subject:** public comments

Caution! This message was sent from outside your organization.

hi Bridget,

I am submitting the following comments into the record:

1. I would Like to invite the Committee on Aging to the Contra Costa Mayors Conference on June 5th at 6:30 pm hosted by the city of San Ramon

\$70.00 per person, RSVP by May 27th 2:00 PM

2. Bourbon & BBQ from 2:00 to 4:00 PM at the Multicultural Bookstore in Richmond

Sincerely  
Cordell