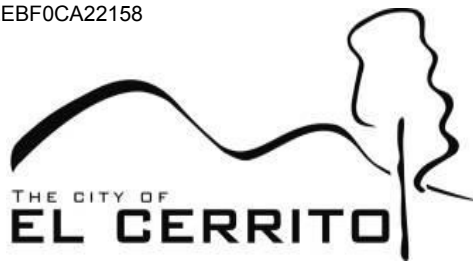


Mayor

Carolyn Wysinger
Mayor Pro Tem
Gabe Quinto



Councilmembers

William Ktsanes
Lisa Motoyama
Rebecca Saltzman

This information can be interpreted for you free of charge. Visit City Hall at 10890 San Pablo Ave., El Cerrito, CA 94530 or learn more at <http://www.elcerrito.gov/LanguageAccess>

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MINUTES

TUESDAY, NOVEMBER 18, 2025

REGULAR CITY COUNCIL MEETING (6:00 PM)

Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions Available Via Zoom:

<https://us06web.zoom.us/j/88672164554?pwd=nX5Gu2t7qbVfAEVi4qveR9DBaCzUc.1>

Meeting ID: 886 7216 4554 **Passcode:** 794503 **Dial in:** 1-408-638-0968

View:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.elcerrito.gov/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito [City Council Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. *In-person* by submitting a request to speak to the City Clerk.
2. *By Email* to cityclerk@elcerrito.gov identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m. the day of the meeting** will be provided to the City Council and posted [online](#) in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted **after the meeting**.

6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

Councilmember Motoyama called the meeting to order at 6:02 PM.

Present: Councilmember Ktsanes, Councilmember Motoyama, Councilmember Saltzman **Absent:** Mayor Wysinger, Mayor Pro Tem Quinto

1. CONSIDER AND TAKE ACTION ON ANY REQUEST FROM A COUNCILMEMBER TO PARTICIPATE IN THE MEETING REMOTELY DUE TO EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449

2. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A MOMENT OF SILENCE

3. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS

4. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

Police Chief Keith - provided an update on three recent collisions in the City and reminded residents of the dangers of driving under the influence.

Public Works Director Ortiz - provided an update on working with Caltrans on San Pablo Ave. safety improvements.

City Manager Pinkos - congratulated Assistant to the City Manager, Will Provost, on receiving a professional certificate in public engagement.

Councilmember Motoyama - congratulated Keith Johnson, El Cerrito High School Director of Bands, for receiving Jazz Educator Award.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

Public Comments: Written comments submitted prior to and during the meeting are posted online as supplemental materials and incorporated into the official meeting record.

Buddy Akacic - commented on view obstructions due to the layout of the speaker podium in Council Chambers.

Janet Byron - spoke regarding pedestrian and bicycle safety on San Pablo Ave.

Linda Cain - spoke regarding view obstructions due to the layout of the speaker podium in Council Chambers.

6. PRESENTATIONS

A. Annual Sundar Shadi Garden Club Awards

Action Proposed: Receive and file a brief presentation and acknowledgment of contest winners.

Contact: Louise Moises, El Cerrito Garden Club Representative

Action: Received and filed

7. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

Moved/Seconded: Councilmember Saltzman/Councilmember Ktsanes

Action: Approve the consent calendar as indicated below.

Ayes: Councilmember Ktsanes, Councilmember Motoyama, Councilmember Saltzman **Noes:** None **Absent:** Mayor Wysinger, Mayor Pro Tem Quinto

A. Spending Authority for Universal Building Services for an Amount not to Exceed \$115,000 for FY 2025-26

Action Proposed: Adopt a resolution approving spending authority for Universal Building Services in an amount not to exceed \$115,000 in Fiscal Year 2025-26.

Contact: Christopher Jones, Recreation Director, Recreation Department

Action: Approved Resolution 2025-72

8. PUBLIC HEARINGS

9. POLICY MATTERS

A. FY 2025-26 First Quarter General Fund Budget Update through September 30, 2025

Action Proposed: Receive and file an update on City General Fund revenues and expenses for FY 2025-26 through September 30, 2025.

Contact: Claire Coleman, Budget and Financial Services Manager; Crystal Reams, Finance Director/City Treasurer, Finance Department

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding location of the interest of the Section 115 trust, amount of reserves as cumulative figures which include the Emergency Disaster Reserve Fund (EDRF), how the balance of the EDRF can be increased, pre-payment of the unfunded pension liability, financial benefit of pre-paying, when one-time expenses would be reflected in the financial reports.

Action: Received and filed

B. Spending Authority and Contract Award for Audio-Visual Upgrades to the Emergency Operations Center/Council Chambers

Action Proposed: Adopt a resolution authorizing the City Manager to execute an agreement with Pacific Coast AV for the purchase, installation, and programming of the Audio-Visual system design upgrade in the Emergency Operations Center/Council Chambers for a total amount not to exceed \$348,940, and appropriate a one-time allocation from the General Fund and Integrated Waste Management Fund.

Contact: Holly M. Charléty, City Clerk; Eric Ng, IT Manager, City Management

Presentation and Discussion: Presenters and staff responded to comments and questions raised by members of the council regarding the impact and alternate location of holding public meetings, SB707 regulations, budget appropriations, and monitor upgrade.

Moved/Seconded: Councilmember Saltzman/Councilmember Ktsanes **Action:** Approved Resolution 2025-73 **Ayes:** Councilmember Ktsanes, Councilmember Motoyama, Councilmember Saltzman **Noes:** None **Absent:** Mayor Wysinger, Mayor Pro Tem Quinto

10. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

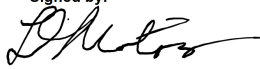
Councilmember Ktsanes - reported on attendance at the Urban Forest Committee meeting, Veterans Day event at Sunset View Cemetery, and Recyclemore meeting.

Councilmember Motoyama - reported on attendance at the Contra Costa Mayors Conference, Lions Club Flag Planting on Veterans Day at Sunset View Cemetery, ABAG Housing Committee meeting, and the joint Bay Area Housing Finance Agency meeting.

11. ADJOURN REGULAR CITY COUNCIL MEETING

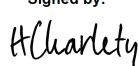
The next regularly scheduled City Council meeting is Tuesday, December 2, 2025 at 6:00 p.m.

The regular meeting adjourned at 7:09 PM.

Signed by:


C667C3FFA0664F7....
Lisa Motoyama, Councilmember

This is to certify that the foregoing is a true and correct copy of the minutes of the City Council meeting of November 18, 2025 as approved by the El Cerrito City Council.

Signed by:


F741004CB417415
Holly M. Charléty, MMC, City Clerk