



AGENDA

REGULAR MEETING OF THE URBAN FOREST COMMITTEE

Monday September 8, 2025, at 7:00 p.m.

Staff Liaison
Stephen Prée | 510-559-7685
spree@ci-el-cerrito.ca.us

El Cerrito City Hall
City Council Chambers
10890 San Pablo Avenue
El Cerrito, CA 94530

This Meeting Place is Wheelchair Accessible

7:00 p.m. CONVENE REGULAR MEETING

- 1. ROLL CALL** – Chair Robin Mitchell, Vice-Chair Randi Jimenez; Members: Akhil Iyer, Robert Hrubes, Jennifer Kaczor, Yan Linhart
- 2. ORAL COMMUNICATIONS FROM THE PUBLIC and INTRODUCTION BY INDIVIDUALS INTERESTED IN SERVING ON THE ADVISORY BOARD**
Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, remarks on agenda items will be heard at the time the item is discussed.
- 3. COMMITTEE MEMBER COMMUNICATIONS AND INFORMATION EXCHANGE / CHANGES TO THE MEETING AGENDA/ (10 minutes)**
- 4. CITY COUNCIL / STAFF LIAISONS ANNOUNCEMENTS AND REPORTS - (10 minutes)**
City Council Liaison Ktsanes and / or City Staff may report on Council policies, priorities, and significant actions taken by the City Council, and / or matters of general interest to the Urban Forest Committee (UFC).
- 5. APPROVAL OF MINUTES (7 minutes)** Consider motions to adopt the UFC meeting minutes from the meetings on
June 9, 2025,
July 14, 2025
- 6. INFORMAL INTERVIEW WITH RECENT UFC APPLICANTS- (15 minutes)** Participate in an interview with Committee applicants and consider possible recommendation to City Council for appointment.
- 7. COLLABORATION WITH THE ENVIRONMENTAL QUALITY COMMITTEE - (3 minutes)** Hear updates, participate in discussion, and consider possible action items regarding collaborating with the EQC.

8. COLLABORATION WITH THE PARK AND RECREATION COMMISSION-
(3 minutes) Hear updates, participate in discussion, and consider possible action items regarding collaborating with the PRC.

9. URBAN FOREST COMMITTEE ACTIVITIES, CALENDAR, AND WORK PLAN:
Hear updates, participate in discussion, and consider possible actions that correspond with development of the Urban Forest Committee Work Plan and calendar of events.

- A. Ad-hoc subcommittee for the Friends of the HNA
- B. Current Work Plan Review and Discussion
- C. Review the Arbor Day Foundation's "Tree Board Handbook"

10. ITEMS FROM TONIGHT'S MEETING THAT REQUIRE FURTHER ACTION
(3 minutes)

11. FUTURE AGENDA ITEMS- hear committee member suggestions for future UFC meeting items (3 minutes)

- Arbor Day Tool Kit (*Kaczor, Mitchell*)
- Urban Forestry Grants and Fundraising (*Hrubes, Kaczor, Mitchell*)
- Public Tree and Shrub Ordinance Review

12. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, 510-559-7685. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at El Cerrito Recycling Center during normal business hours.