



Staff Liaison
Stephen Prée | 510-559-7685
spre@ci-el-cerrito.ca.us

AGENDA

REGULAR MEETING OF THE URBAN FOREST COMMITTEE

Monday March 10, 2025, at 7:00 p.m.

El Cerrito City Hall
City Council Chambers
10890 San Pablo Avenue
El Cerrito, CA 94530

This Meeting Place is Wheelchair Accessible

7:00 p.m. CONVENE REGULAR MEETING

- 1. ROLL CALL** - Vice-Chair Robin Mitchell; Members: Akhil Iyer, Robert Hrubes, Randi Jimenez, Jennifer Kaczor, Yan Linhart
- 2. ORAL COMMUNICATIONS FROM THE PUBLIC and INTRODUCTION BY INDIVIDUALS INTERESTED IN SERVING ON THE ADVISORY BOARD**
Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, remarks on agenda items will be heard at the time the item is discussed.
- 3. COMMITTEE MEMBER COMMUNICATIONS AND INFORMATION EXCHANGE / CHANGES TO THE MEETING AGENDA/ (10 minutes)**
- 4. CITY COUNCIL / STAFF LIAISONS ANNOUNCEMENTS AND REPORTS - (10 minutes)**
City Council Liaison Ktsanes and / or City Staff may report on Council policies, priorities, and significant actions taken by the City Council, and / or matters of general interest to the Urban Forest Committee (UFC).
- 5. ACTION ITEMS- (12 minutes)**
 - A. APPROVAL OF MINUTES: Consider a motion to adopt the minutes of the February 10, 2025, UFC meeting.
 - B. APPROVAL OF UFC ANNUAL FUND ALLOCATION: Consider a motion to allocate funds from the UFC annual budget for reimbursement to UFC members for Arbor Week 2025 expenses, and to purchase 10 copies of The Arbor Day Foundation's ['Tree Board Handbook'](#) for distribution to UFC members.
- 6. COLLABORATION WITH THE ENVIRONMENTAL QUALITY COMMITTEE - (3 minutes)** Hear updates, participate in discussion, and consider possible action items regarding collaborating with the EQC.

7. COLLABORATION WITH THE PARK AND RECREATION COMMISSION-

(3 *minutes*) Hear updates, participate in discussion, and consider possible action items regarding collaborating with the PRC.

8. URBAN FOREST COMMITTEE ACTIVITIES, CALENDAR, AND WORK PLAN:

(45 *minutes*) Hear updates, participate in discussion, and consider possible actions that correspond with development of the Urban Forest Committee Work Plan and calendar of events.

A. Arbor Week 2025 (*Mitchell, Linhart*, all)

B. UFC Annual Budget Allocation (*Prée*, all)

C. Earth Day 2025 (*Mitchell*, all)

9. ITEMS FROM TONIGHT'S MEETING THAT REQUIRE FURTHER ACTION

(3 *minutes*)

10. FUTURE AGENDA ITEMS- hear committee member suggestions for future UFC meeting items (3 *minutes*)

- Election of UFC Officers (April 14)
- Work Plan Review and Adoption
- Arbor Week 2025 debrief and Arbor Week 2026 Planning
- Richmond Street Complete Streets Project Review
- Urban Forestry Grants and Fundraising (*Hrubes, Kaczor, Mitchell*)

11. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, 510-559-7685. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at El Cerrito Recycling Center during normal business hours.