

Mayor

Gabe Quinto

Mayor Pro Tem

Rebecca Saltzman

**AGENDA****Councilmembers**

William Ktsanes

Lisa Motoyama

Carolyn Wysinger

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TUESDAY, FEBRUARY 3, 2026**REGULAR CITY COUNCIL MEETING (6:00 PM)**

Council Chambers - 10890 San Pablo Ave, El Cerrito

Closed Captions Available Via Zoom:

<https://us06web.zoom.us/j/81633024551?pwd=mYgw0xUnbzByKTxd2y2z39iQN9O3NG.1>**Meeting ID:** 816 3302 4551 **Passcode:** 293336 **Dial in:** 1-408-638-0968**View:**

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.elcerrito.gov/CouncilMeetingMaterials

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions available via zoom.

Conduct: This meeting shall be conducted pursuant to the El Cerrito City Council [Rules of Order and Procedure](#), including adjourning by 11:00 PM unless extended to a specific time determined by a majority of the Council.

Public Comments:

1. In-person by submitting a request to speak to the City Clerk.
2. By Email to cityclerk@elcerrito.gov identified in the subject line as **Public Comments – Agenda Item #.**

Written comments received by **2:00 p.m.** the day of the meeting will be provided to the City Council and posted online in advance of the meeting. Comments received after the deadline will be provided to the City Council and will be posted after the meeting.

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6:00 PM ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

**1. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF A
MOMENT OF SILENCE**

2. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS

3. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

4. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

5. PRESENTATIONS

A. Auditor Presentation on FY 2024-25 Audit and Financial Statements

Action Proposed: Receive and file a presentation from the City's auditor, and transmittal of the Fiscal Year 2024-2025 Annual Comprehensive Financial Report.

Contact: Crystal Reams, Finance Director, Finance Department;
Sheldon Chavan CPA, Managing Partner, Chavan and Associates, LLC

6. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Black History Month Proclamation

Action Proposed: Pass a motion to approve a proclamation declaring February as Black History Month in the City of El Cerrito.

Contact: Shannon Bassi, Human Resources Manager, City Management

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B. Lunar New Year Proclamation

Action Proposed: Pass a motion to approve a proclamation recognizing the cultural and historical significance of Lunar New Year in the City of El Cerrito.

Contact: Shannon Bassi, Senior Human Resources Manager, City Management

C. Proclamation Recognizing Mario Ubalde

Action Proposed: Pass a motion to approve a proclamation recognizing Mario Ubalde for his outstanding performance in the 2025 Olympic Hopes International Youth Diving Championship in Budapest, Hungary.

Contact: Holly M. Charl  ty, City Clerk, City Management

**D. Proclamation Honoring Firefighter/Paramedic James Van Wyck
Firefighter of the Year**

Action Proposed: Approve a proclamation honoring Firefighter/Paramedic James Van Wyck as Firefighter of the Year in the City of El Cerrito.

Contact: Eric Saylors, Fire Chief, Fire Department

E. 2025 Meeting Report for Boards, Commissions, and Committees

Action Proposed: Receive and file a report of meetings held by City Board, Commission and Committees for the Calendar Year of 2025.

Contact: Holly M. Charl  ty, City Clerk, City Management

F. FY 2025-26 Second Quarter Cash and Investment Report

Action Proposed: Receive and file the City's Second Quarter Cash and Investment Report for the period October 1, 2025 to December 31, 2025.

Contact: Crystal Reams, Finance Director/City Treasurer, Finance Department

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G. A Resolution Expressing Solidarity with the City of Minneapolis

Action Proposed: At the request of Councilmember Ktsanes, adopt a Resolution expressing solidarity with the City of Minneapolis, Minnesota, and its residents in the aftermath of recent United State Immigration and Customs Enforcement related shootings, and affirming the City of El Cerrito's commitment to Human Rights, Public Safety, and Accountability.

Contact: Holly M. Charl  y, City Clerk City Management

H. Amendment to Existing Agreement with Avila Project Management for On-Call Engineering and Project Management Services

Action Proposed: Adopt a resolution authorizing the City Manager to execute an amendment to the existing agreement with Avila Project Management for on-call engineering and project management services, increasing the contract amount by \$200,000, bringing the total not-to-exceed amount to \$450,000 in Fiscal Year 2025-26.

Contact: A'shanti Coleman, Management Assistant; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

I. Amendment to Existing Professional Services Contract with TRB + Associates for On-Call Inspection, Plan Check, and Other Jurisdictional Services

Action Proposed: Adopt a resolution authorizing the City Manager to execute an amendment to the professional services contract with TRB + Associates increasing their contract authority from \$500,000 to \$950,000 for fiscal year 2026 to provide inspection, plan check and other jurisdictional services.

Contact: Jennifer Bright, Management Assistant; Melanie Mintz, Community Development Director, Community Development Department

7. PUBLIC HEARINGS

8. POLICY MATTERS

A. 2026 State Legislative Platform

Action Proposed: Adopt the proposed 2026 State Legislative Platform for the City of El Cerrito.

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Contact: Alexandra Orologas, Assistant City Manager, City Management; Dane Hutchings, Founder & CEO, California Public Policy Group

B. FY 2025-26 Second Quarter General Fund Budget Update through December 31, 2025

Action Proposed: Receive and file an update on City General Fund revenues and expenses for FY 2025-26 through December 31, 2025.

Contact: Claire Coleman, Budget and Financial Services Manager; Crystal Reams, Finance Director/City Treasurer, Finance Department

C. Award of Construction Contract for the Swim Center Accessible Parking Improvements Project, City Project No. C3050.10

Action Proposed: Adopt a resolution awarding the contract for the Swim Center Accessible Parking Improvements Project, City Project No. C3050.10 (Project) to GradeTech Inc. as the lowest responsive and responsible bidder; authorizing the City Manager to execute a contract in the amount of \$662,090.28 and to approve potential change orders in an amount not to exceed \$100,000, for the construction of the Project; and appropriating a one-time allocation from the General Fund in the amount of \$762,100 in Fiscal Year 2025-26.

Contact: Roland Lambert, Associate Engineer, Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department; Christopher Jones, Recreation Director, Recreation Department

D. City Council Policy Subcommittee Report and Recommendations

Action Proposed: Conduct a study session on proposed revisions to the City Council Policies and Rules of Order and Procedure and 2) Adopt a Resolution to approve the proposed revisions as presented or provide staff direction to return with additional modifications and 3) consider forming an Ad-Hoc Subcommittee to Discuss Advisory Body Policies and implications of SB 707.

Contact: Mayor Wysinger and Councilmember Motoyama, City Council Policy Ad-Hoc Subcommittee; Holly M. Charl  ty, City Clerk, City Management

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9. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments, committee reports, and any required reporting under AB 1234 for meetings (as defined by the Brown Act) attended at the public's expense.

10. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, February 17, 2026 at 6:00 p.m. and will be held at Hana Gardens (10870 San Pablo Ave)

The City of El Cerrito serves our diverse community by providing exceptional services that create a safe and resilient future for all.