



**Staff Liaison**  
Stephen Prée | 510-559-7685  
spree@elcerrito.gov

## AGENDA

### REGULAR MEETING OF THE URBAN FOREST COMMITTEE

**Monday April 13, 2026, at 7:00 p.m.**

El Cerrito City Hall  
City Council Chambers  
10890 San Pablo Avenue  
El Cerrito, CA 94530

**This Meeting Place is Wheelchair Accessible**

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#### **7:00 p.m. CONVENE SPECIAL MEETING**

- 1. ROLL CALL** – Chair Robin Mitchell, Vice-Chair Randi Jiménez; Members: Akhil Iyer, Robert Hrubes, Jennifer Kaczor, Valerie Mih
- 2. ORAL COMMUNICATIONS FROM THE PUBLIC and INTRODUCTION BY INDIVIDUALS INTERESTED IN SERVING ON THE ADVISORY BOARD**  
*Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first, remarks on agenda items will be heard at the time the item is discussed.*
- 3. COMMITTEE MEMBER COMMUNICATIONS AND INFORMATION EXCHANGE / CHANGES TO THE MEETING AGENDA/ (10 minutes)**
- 4. CITY COUNCIL / STAFF LIAISONS ANNOUNCEMENTS AND REPORTS - (10 minutes)**  
City Council Liaison Ktsanes and / or City Staff may report on Council policies, priorities, and significant actions taken by the City Council, and / or matters of general interest to the Urban Forest Committee (UFC).
- 5. ACTION ITEMS- (15 minutes)**
  - A. Consider a motion to adopt the minutes from the March 9, 2025, UFC meeting.
  - B. Annual election of officers- nominate and vote to elect Chair and Vice-Chair
  - C. Consider a motion to reimburse UFC members for their Arbor Week 2026 event contributions.
- 6. PRESENTATION: VOLUNTEER EFFORTS IN THE HNA- PAST,PRESENT, FUTURE- (25 minutes):** Friends of the Hillside, Hear, and discuss presentation, consider possible action items.
- 7. COLLABORATION WITH THE ENVIRONMENTAL QUALITY COMMITTEE (3 minutes)**  
Hear updates, participate in discussion, and consider possible action items regarding

collaborating with the EQC.

- 8. COLLABORATION WITH THE PARK AND RECREATION COMMISSION-** *(3 minutes)*  
Hear updates, participate in discussion, and consider possible action items regarding collaborating with the PRC.

- 9. URBAN FOREST COMMITTEE ACTIVITIES, CALENDAR, AND WORK PLAN-** *(20 minutes)* Hear updates, participate in discussion, and consider possible actions that correspond with development of the Urban Forest Committee Work Plan and calendar of events.

- A. Arbor Week 2026- Debrief
- B. Earth Day April 25, 2026 - Planning
- C. UFC Work Plan Implementation Strategy and 2026 Accomplishments
- D. City Tree Planting Discussion- Review City Tree Care Agreement, relevant City of El Cerrito ordinances and Standard Operating Procedures (*Prée*)

- 10. ITEMS FROM TONIGHT’S MEETING THAT REQUIRE FURTHER ACTION**  
*(3 minutes)*

- 11. FUTURE AGENDA ITEMS-** hear committee member suggestions for future UFC meeting items *(3 minutes)*

- Earth Day 2026- Debrief
- UFC Work Plan Implementation Strategy and Accomplishments
- Urban Forest Program Donations and Fundraising
- Review the Arbor Day Foundation’s “Tree Board Handbook”

**12. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, 510-559-7685. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at El Cerrito Recycling Center during normal business hours.