



Staff Liaison

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AGENDA

REGULAR MEETING OF THE COMMITTEE ON AGING

WEDNESDAY, MAY 20, 2026 at 3 p.m.

City of El Cerrito Council Chambers
10890 San Pablo Ave
El Cerrito, CA 94530

This Meeting Place is Wheelchair Accessible

3 p.m. CONVENE REGULAR MEETING

- 1. ROLL CALL** – Chair Melissa Newton; Vice-Chair Pamela Wagner; Members Buddy Akacic, Linda Cain, Carol Kehoe, Dr. Pansy Kwong, Steve Lipson, Lisa Martinengo, Mark Watson, Bruce Yow
- 2. ORAL COMMUNICATIONS FROM THE PUBLIC (5 min)**
Remarks are typically limited to three minutes per person, and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first. Remarks on agenda items will be heard at the time the item is discussed.
- 3. COUNCIL/STAFF LIAISON ANNOUNCEMENTS AND REPORTS (5 min)**
Staff and/or Council Liaison Quinto may report on policies, priorities, and action taken by the City Council, and/or matters of general interest to the Committee on Aging.
- 4. APPROVAL OF THE MINUTES (5 min)**
Consider a motion adopting the minutes of the COA meeting held on April 15, 2026.
- 5. BIENNIAL WORK PLAN GOAL DISCUSSION AND POSSIBLE ACTION**
 - A. Identification of Missing and/or Faded Street Signs Needing Repair or Replacement (15 min)**
The COA will review and discuss submitted documentation identifying missing and/or faded street signs within various areas of the city. Following discussion, the COA may make recommendations for action to forward the identified concerns to the El Cerrito Public Works Maintenance Division for repair or replacement. Pending COA approval,

Chair Newton will compile and transmit the documented concerns and formal recommendations to the Public Works Maintenance Division.

B. Discussion and Possible Action Related to COA Internal Publicity Survey Findings and Publicity Protocol (15 min)

Chair Newton will present a summary of key findings and takeaways from the COA internal publicity survey. The COA will discuss current publicity practices and may consider recommendations for improving outreach and awareness of programs, services, and resources benefiting older adults and adults with disabilities in El Cerrito. Possible action may include development of COA publicity protocols and outreach strategies.

6. DISCUSSION AND POSSIBLE ACTION TO ADOPT BIENNIAL WORK PLAN ACCOMPLISHMENTS FOR FY 2025-2026 *The COA will review and discuss accomplishments achieved under the Biennial Work Plan for Fiscal Year 2025-2026. Members will evaluate progress toward stated goals and confirm the accuracy and completeness of the accomplishments document.*

The COA may consider a motion to approve the finalized accomplishments document for submission to the City Council..

7. DISCUSSION AND POSSIBLE ACTION TO ADOPT BIENNIAL WORK PLAN GOALS FOR FY2026-2027

The COA will review, discuss and propose goals for the Biennial Work Plan for FY 2026-2027. Members will consider priorities, identify areas of focus, and refine objectives to guide COA's work. The COA may consider a motion to approve the FY 2026-2027 Biennial Work Plan goals for submission to the City Council.

8. COMMITTEE ON AGING LIAISON REPORTS (15 min)

Liaisons for the Advisory Council on Aging, California Senior Legislature, West County Senior Coalition, Christ Lutheran and St. John's one-day per week Senior Centers will report on matters of interest to the Committee on Aging. Reports are limited to 3 minutes per group.

9. ANNOUNCEMENTS AND FUTURE AGENDA ITEMS (5 min)

Hear committee member announcements and suggestions for future COA agenda items.

- Next COA meeting will be held Wednesday, June 17, 2026.
- Biennial Work Plan discussion (ongoing)

10. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, Bridget Cooney, (510) 559-7008. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at City Hall, 10890 San Pablo Ave during normal business hours.