



## **AGENDA MATERIALS**

### **REGULAR COMMITTEE ON AGING MEETING WEDNESDAY, MAY 20, 2026, at 3 p.m.**

#### **AGENDA ITEM 4 – APPROVAL OF MINUTES**

Draft Meeting Minutes – April 15, 2026

#### **AGENDA ITEM 5 – BIENNIAL WORK PLAN GOAL DISCUSSION AND POSSIBLE ACTION**

A. List documenting faded, illegible or missing street signs within various areas of the city for review, discussion, and possible action.

B. COA internal publicity survey findings for discussion and possible action to develop COA publicity protocols and outreach strategies.

#### **AGENDA ITEM 6 – DISCUSSION AND POSSIBLE ACTION TO ADOPT THE FY2025-2026 BIENNIENNIAL WORK PLAN ACCOMPLISHMENTS**

Draft FY 2025-2026 Work Plan Accomplishments

#### **AGENDA ITEM 7 – DISCUSSION AND POSSIBLE ACTION TO ADOPT BIENNIAL WORK PLAN GOALS FOR FY2026-2027**

Draft FY 2026-202-76 Work Plan Goal Worksheet



THE CITY OF  
**EL CERRITO**  
RECREATION  
DEPARTMENT

**Staff Liaison**

Bridget Cooney | (510) 559-7008  
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**DRAFT - MINUTES**

**SPECIAL MEETING OF THE  
COMMITTEE ON AGING**

**Wednesday, April 15, 2026, at 3:00 p.m.**

Hana Gardens  
10870 San Pablo Ave, El Cerrito

**This Meeting Place is Wheelchair Accessible**

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**3:00 p.m. CONVENE REGULAR MEETING** Chair Dr. Kwong called the meeting to order at 3:04 p.m.

- 1. ROLL CALL – Present:** Chair Dr. Pansy Kwong; Members Carol Kehoe; Steve Lipson, Lisa Martinengo, Melissa Newton, Pamela Wagner @3:09pm, Mark Watson  
**Absent:** Member Buddy Akacic, Member Linda Cain, Member Bruce Yow  
**Also present:** Bridget Cooney, Staff Liaison

- 2. ORAL COMMUNICATIONS FROM THE PUBLIC** – All public comments submitted by 9:00 a.m. on March 18, 2026, were provided to committee members in advance of the meeting.

*Greg Lyman, resident of El Cerrito, spoke in support of the Library Measure C. Lyman invited COA members to attend Yes on C events to learn more.*

*Georgina Edwards, resident of El Cerrito spoke in support of the Library Measure C.*

- 3. COUNCIL / STAFF LIAISON ANNOUNCEMENTS AND REPORTS**

Staff Liaison Cooney reported on items discussed at the April 7, 2026, Council meeting and announced the next Council meeting on April 21, 2026.

Staff Liaison Cooney provided an update on presentations, activities and upcoming Older Americans Month events at the Community Center.

- 4. APPROVAL OF THE MINUTES**

Members discussed the content of the document to be approved.

**Moved/Second:** Member Kehoe / Vice Chair Watson

**Action:** Adopted the minutes from March 18, 2026, meeting.

**Ayes: 7** – Chair Dr. Kwong, Vice Chair Watson, Members Kehoe, Lipson, Martinengo, Newton, Wagner

**Nos: 0**

**Abstention: 0**

**Motion Passed**

- 5. COMMITTEE MEMBER RESIGNATION**

*Chair Dr. Kwong announced Elisa Montenmayor's resignation from the COA and*

*thanked her for her service.*

## **6. BIENNIAL WORK PLAN FY 2025-2026 & FY 2026-2027 DISCUSSION**

Members discussed the Work Plan Goal to identify and document missing and/or faded street signs in El Cerrito neighborhoods, and to compile findings for sharing with the Public Works Maintenance Department with recommendations for repair or replacement..

- Member Newton reported nine intersections with visibility concerns, categorized by legibility issues, obstruction from vegetation, and reduced nighttime visibility in low-light conditions.
- Member Wagner agreed to survey and document.
- Member Wagner agreed to identify and document signs on Cutting, Elm, and Manor Circle near Summit K-12 school.
- Member Martinengo agreed to survey and document street signs in the area by Moeser Lane and Schmidt Lane, from San Pablo Ave to Richmond St.
- Vice Chair Watson agreed to survey and document street signs in the area by Schmidt Lane and Potrero Ave, from San Pablo Ave to Richmond St.

Members agreed to submit documentation, including photographs of identified concerns, by May 1, 2026. The COA will review and discuss findings at the May 20, 2026, meeting.

Pending COA action, Member Newton will compile all findings and submit them to the El Cerrito Public Works Maintenance Department with recommendations for repair or replacement.

Discussion to continue at a future meeting.

## **7. COMMITTEE ON AGING LIAISON REPORTS**

**Advisory Council on Aging (ACOA)** – Members Kehoe and Lipson reported attendance at the April 18, 2026, ACOA meeting.

- Member Kehoe reported the ACOA has a preliminary budget.
- Kehoe reported on a presentation given by Ryan Kawamoto, Director of Senior Planet, Older Adults Technology Services (OATS).

**California Senior Legislature** – Member Lipson shared updates on SB971 Healthy Aging Community Partnerships Program.

**West County Senior Coalition** – Member Kehoe reported attendance at the March 25, 2026, meeting. Kehoe shared that Senior Legal Services gave a presentation about SCAMS. Kehoe reported the next West County Senior Coalition meeting will be held the last week in April.

**Christ Lutheran Senior Day Center** – Member Kehoe reported on upcoming presentations and events.

**St. John’s Senior Day Center** – Member Kehoe reported Principal Brooks is working to continue the St. John’s partnership. There is still a substitute running the program in Buddy Akacic’s absence and there may be a potential senior interested in the position.

**8. COMMITTEE ON AGING REORGANIZATION**

COA members discussed, accepted nominations and voted to select a Chair and Vice Chair of the Committee on Aging for the remainder of April 2026 – April 2027.

**Moved/Second:** Vice Chair Watson / Member Wagner

**Action:** Nominate Melissa Newton as the Chair of the COA.

**Ayes: 7** – Chair Dr. Kwong, Vice Chair Watson, Members Kehoe, Lipson, Martinengo, Newton, Wagner

**Nos: 0**

**Abstention: 0**

**Motion Passed**

**Moved/Second:** Member Lipson / Member Martinengo

**Action:** Nominate Pamela Wagner as the Vice Chair of the COA.

**Ayes: 7** – Chair Newton, Members Kehoe, Kwong, Lipson, Martinengo, Wagner, Watson

**Nos: 0**

**Abstention: 0**

**Motion Passed**

**9. ANNOUNCEMENTS AND FUTURE AGENDA ITEMS**

- *Member Martinengo expressed gratitude for the public comments and civic engagement of Cordel Hindler.*
- *Member Kehoe announced that West Contra Costa Adult School is offering training for playground monitors at elementary schools.*

Future Agenda Items:

- Next COA meeting is Wednesday, May 20, 2026, in the Council Chambers.
- Continued discussion and possible action COA Biennial Work Plan goal related to identifying street signs that need repair/replacement (May)
- Continued discussion Biennial Work Plan Accomplishment FY2025-26 (April)
- Continued discussion Biennial Work Plan Goals FY 2026-2027, FY 2027-2028

**10. ADJOURNMENT** Chair Newton adjourned the meeting at 4:17 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular Committee on Aging meeting of April 15, 2026, as approved by the Committee on Aging.

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Chair, Melissa Newton

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Staff Liaison, Bridget Cooney

Street signs identified as faded, illegible or missing:

Key:

1. Moeser + Norvell, letter legibility
2. Terrace + Balra, letter legibility
3. Everett + Central, letter legibility
4. Everett + Fairmount, letter legibility
5. Victoria + Fairmount, letter legibility
6. Lexington + Lincoln, letter legibility
7. Elm + Lincoln, letter legibility
8. Carlson + Fairmount, letter legibility
9. Sea View + Terrace, obscured by vegetation
10. Lexington and moeser #10
11. Albemarle and central #11, vegetation and lettering both
12. Central and Clayton #12a and 12b, no street signs at all?
13. Clayton and fairmount #13, letters
14. Fairmount and Ramona #14a and 14b, no street signs at all?
15. Ramona and Lynn #15, letters missing
16. Carmel and Lynn #16a and 16b, no street signs at all?
17. San Carlos and Lynn #17, letters
18. Pomona and Lynn #18, letters
19. Sea View and Colusa #19
20. 53rd and cypress ave #20
21. Shevlin and Burns #21
22. Contra Costa and Moeser #22
23. Lawrence St and Donal Ave #23
24. Norvell and Donal Ave #24
25. Edwards and Nason #25
26. Jordan and Poinsett Ave #26
27. Hillside and Yuba St #27
28. Barrett Ave and Yuba St #28
29. Harris and Barrett Ave #29
30. Hudson and Kenilworth #30
31. Donal and Liberty #31
32. Scott St. and Manila #32
33. Janie Court and Donal #33, missing Donal sign
34. Gayle Court and Donal #34, missing Donal sign
35. Wildwood and Navellier #35
36. Everett and Potrero #36
37. Gladys and Lawrence #37
38. Gladys and Navellier #38

No images:

39. Moeser and Lexington
40. Moeser and Liberty Court
41. Moeser and Elm - on south side of Moeser
42. Moeser and Elm Court? on north side of Moeser- no sign at all

43. Portola and Liberty

44. Schmidt and Liberty- Liberty part is missing

Unlabeled Image- sidewalk obstruction:

On Ganges it is difficult to due to overgrowth.

## COA MEMBERS PUBLICITY SURVEY FINDINGS MARCH 2026

How do you think Seniors currently hear about available services and events?	Total # of people completing the survey
<b>Please check all apply.</b>	<b>10</b>
Word of mouth from family, friends, or neighbors	<b>10</b>
Printed rEC Guide / Brochure	<b>7</b>
Bulletin Boards at places of interest	<b>6</b>
Fliers / handouts at places of interest	<b>5</b>
Announcements made at events / classes	<b>5</b>
Social Media	<b>5</b>
Email newsletters / email listserv (e.g. a group with emails sent to everyone – subscribed)	<b>4</b>
Website	<b>2</b>
<b>What do you think is the MAIN way that most seniors hear about services / classes / events?</b>	<b># Answering Question: 10</b>
Word of Mouth / friends or an event I am interested in	<b>4</b>
Periodic Bulletins	<b>1</b>
Recreation Department (fliers, printed rEC Guide, bulletin board at Community Center, 60+ newsletter, announcements at events/classes, facebook)	<b>5</b>
Fliers & Bulletin Boards at Community Center, Library, and places of interest	<b>2</b>
Social Media (facebook, Instagram)	<b>2</b>
I have no idea	<b>1</b>
<b>Please rank each social media site in order from MOST USED (#1) to LEAST USED (#6) by El Cerrito Seniors</b>	<b># Answering Question: 10</b>
Facebook	<b>5 ranked #1 2 ranked #2 1 ranked #3 2 ranked # 4 or below</b>
Nextdoor	<b>3 ranked #1 4 ranked #2 2 ranked #3 1 ranked #4 or below</b>
Youtube	<b>0 ranked #1</b>

## COA MEMBERS PUBLICITY SURVEY FINDINGS MARCH 2026

	<b>2 ranked #2</b> <b>3 ranked #3</b> <b>4 ranked #4 or below</b>
Instagram	<b>2 ranked #1</b> <b>1 ranked #2</b> <b>1 ranked #3</b> <b>6 ranked #4 or below</b>
Reddit	<b>1 ranked #1</b> <b>1 ranked #2</b> <b>8 ranked # 4 or below</b>
AARP Now app	<b>3 ranked #3</b> <b>9 ranked #4 or below</b>
<b>Are there specific message boards or groups that you use on social media? Please list the site and the group.</b>	
	<b># Answering Question: 10</b>
Little Hill (Instagram)	<b>1</b>
El Cerrito Neighborhood 94530 (Facebook)	<b>2</b>
El Cerrito Trail Trekkers & El Cerrito Historical Society (emails & fliers)	<b>2</b>
I just want to get rid of this NOW El Cerrito 94530 (Facebook)	<b>1</b>
Nextdoor (El Cerrito Del Norte or El Cerrito Plaza neighborhoods)	<b>3</b>
No response	<b>6</b>
<b>Please list 5 local Recreation Areas where Seniors spend time in El Cerrito</b>	
	<b># Answering Question: 10</b>
El Cerrito Community Center El Cerrito Library Christ Lutheran Church Senior Center St. John's Church Senior Center Cerrito Vista Park Ohlone Park El Cerrito Royale Recycle Center Café Costa Senior Social Drop-In Games Play Bruce King Dog Park El Cerrito Swim Center Tennis Courts / Pickleball Courts	<b>10</b>

## COA MEMBERS PUBLICITY SURVEY FINDINGS MARCH 2026

<b>Are there existing printed newsletters or magazines that Seniors use which have community event advertising?</b>		<b># Answering Question: 10</b>
Don't know of any		<b>8</b>
Quarterly one from City – News & Views		<b>1</b>
El Cerrito 60+ monthly		<b>1</b>
East Bay Times / East Bay Express		<b>1</b>
El Cerrito rEC Guide		<b>1</b>
<b>Are there any senior residential communities with a public desk or bulletin boards? Which ones?</b>		<b># Answering Question: 10</b>
Don't know of any/unsure		<b>8</b>
El Cerrito Royale		<b>1</b>
Belmont Village in Albany		<b>1</b>
Eskaton Hazel Shirley Manor		<b>1</b>
Hana Gardens Senior Apartments		<b>1</b>
<b>Where else do you think it would be good to publicize events, classes and services?</b>		<b># Answering Question: 10</b>
Don't know of any/unsure		<b>8</b>
Library		<b>1</b>
Giovanni's		<b>1</b>
<b>Other thoughts or suggestions for improving publicity for senior programs, services, &amp; events?</b>		<b># Answering Question: 10</b>
No		<b>7</b>
Build partnership with organizations that seniors and families trust		<b>1</b>
Email 60+ newsletter and ask library and local stores to display it. COA members email to people you know who might be interested.		<b>1</b>
Newspapers		<b>1</b>



## Committee on Aging

### Staff Liaison

Bridget Cooney | (510) 559-7008

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Recreation Department

# ACCOMPLISHMENTS FISCAL YEAR 2025-2026

## COMMITTEE ON AGING

Chair **Melissa Newton**; Vice-Chair **Pamela Wagner**; Members **Buddy Akacic, Linda Cain, Carol Kehoe, Dr. Pansy Kwong, Steve Lipson, Lisa Martinengo, Mark Watson, Bruce Yow**

**MISSION STATEMENT:** The El Cerrito Committee on Aging was formed by City Council Resolution 3559 in June 1973 to advise the Council about the needs of older and/or disabled adult residents. The Committee on Aging addresses immediate concerns and issues concerning senior residents and adults with disabilities and addresses and supports the improvement of their quality of life. When appropriate, recommendations for action are made to the City Council.

The primary duties and purposes for which the Committee on Aging was established are as follows:

- To identify and establish regular communication with El Cerrito's older and/or disabled adults.
- To document needs of older and/or disabled adults living in El Cerrito and identify resources and benefits available from all agencies.
- To develop plans for programs that utilize the resource of talents among El Cerrito's older and/or disabled adults through volunteer opportunities for inclusion in the General Plan and other plans and programs as may be developed.
- To review and evaluate existing and proposed programs within their responsibility and make recommendations to the Council on City action and funding.
- To serve as liaisons with other interested and concerned groups.

**HISTORICAL BACKGROUND:** The members of the Committee on Aging are appointed by the City Council upon recommendation by the Committee. Membership is open to all interested adult residents of El Cerrito. Anyone wishing to join the Committee is encouraged to attend meetings so that they may become familiar with the members and activities of the Committee before making their decision to join.

The Committee's regular meeting date is the third Wednesday of the month. The meeting starts at 3 p.m. The Committee meets at the El Cerrito City Hall, Council Chambers, 10890 San Pablo Ave. The public is invited to attend the meetings. The Chair person and Vice-Chairperson are elected annually. The Committee on Aging does not meet in June, July, August or December.

***Updated annually by July 1 and provided to City Council on Consent***

Goal/Objective	Activities Supporting Goal	Status
<p>Advocate for improved safety and comfort for seniors in public spaces in El Cerrito.</p> <p><b>Strategic Plan Goal: Community Safety, Livability and Belonging.</b></p>	<p>Conduct Park Assessments using the Age-Friendly Park Evaluation Checklist. Identify trip hazards, insufficient seating, poor signage, and other issues.</p> <p>COA members will visit City parks to evaluate features impacting senior safety and comfort including:</p> <ul style="list-style-type: none"> <li>• Trip hazards (e.g., uneven pavement, raised sidewalks)</li> <li>• Signage visibility</li> <li>• Handrail placement</li> <li>• Availability and condition of seating, drinking fountains and restrooms.</li> </ul> <p>Compile findings and submit recommendations to the Parks &amp; Recreation Commission and City Council.</p> <p>Conduct assessments to identify and document intersections with street sign visibility concerns categorized by legibility issues (faded or missing signs, obstruction from vegetation, and reduced nighttime visibility in low-light conditions).</p> <p>Compile documented findings and submit to Public Works Maintenance Department with recommendation to repair or replace signage.</p>	<p><b>Accomplished:</b></p> <p>July-August 2025 – COA members conduct park evaluations.</p> <p>September 2025 – COA members report findings to committee and consider a motion to submit a recommendation to City Council and the Parks and Rec Commission.</p> <p>January 20, 2026 – Recommendation on City Council Agenda for Consideration</p> <p><b>April 2026</b> – Member Newton reported nine intersections with visibility concerns to the COA. Members Wagner, Martinengo and Watson agreed to survey and document additional areas and report back their findings at the May 20, 2026 meeting.</p> <p>Pending COA action, Member Newton will compile all findings and submit them to the Public Works Maintenance Department with recommendation for repair or replacement <b>(anticipated date of completion June 2026)</b></p>
<p>Recognize residents turning 100-years or older through the Mayoral Certificate of Recognition Program.</p>	<p>In partnership with the City Clerk’s office, Committee on Aging members submitted names of seniors living in El Cerrito who are turning 100-years old or older for recognition</p>	<p><b>Accomplished - FY 2025-2026</b></p> <p>2025:  Quarter 3 – Recognized 2 Centenarians  Quarter 4 – Recognized 1 Centenarian</p>

<p><b>Strategic Plan Goal: Livability and Belonging</b></p>	<p>through the Mayoral Certificate of Recognition Program. Committee members shared names of additional Centenarians to staff liaison as they became away of seniors eligible for recognition. City Clerk maintains list of Centenarian's and sends to the Committee for verification quarterly. Committee members confirm residents on the list are still living in El Cerrito and report back on their findings.</p> <p>City Council recognizes Centenarian's quarterly.</p>	<p>2026:  Quarter 1 – Recognized 3 Centenarians and identified 1 new Centenarian for recognition in quarter 3.  Quarter 2 –</p> <p>This is an on-going program.</p>
<p>Promote awareness of programs, services, and volunteer opportunities that benefit seniors and disabled adults in El Cerrito.</p> <p><b>Strategic Plan Goal: Livability and Belonging  Community Safety  Environmental Sustainability</b></p>	<ul style="list-style-type: none"> <li>• Recommend speakers/vendors for Senior Presentations and Senior Resource Fair.</li> <li>• Promote via flyers, postings, and direct invitation/outreach.</li> <li>• Volunteer at events at Christ Lutheran, St. John's, Sakura Kai Senior Centers, and the City of El Cerrito Adult Programs &amp; Senior Services.</li> <li>• Raise awareness of senior programs, services, and volunteer opportunities in El Cerrito.</li> </ul>	<p><b>Accomplished – FY 2025-2026</b></p> <p>October 2025 – Katherine Cesa, Pamela Wagner, Elisa Montemayor, Buddy Akacic, Linda Cain, and Carol Kehoe volunteered at the Senior Resource Fair engaging with seniors in the community.</p> <p>December 2025 – Supported the strategic goal of Livability and Belonging by promoting awareness of senior programs, services and volunteer opportunities through participation in the December 2025 Annual Holiday Senior Sing-Along at the El Cerrito Community Center. Member Cain performed as a ukulele player and coordinated musicians from Christ Lutheran and St. John's Senior Centers, fostering community connection and strengthening partnerships among local senior-serving organizations.</p>

		<p>February 2026 – Supported community engagement at the February 4, 2026 ECCRU Artist Valentine Card Making Workshop at the Community Center. Member Montemayor attended the event and volunteered as a photographer, documenting the activity to help promote community programs and highlight opportunities for participation and volunteer involvement.</p> <p>Ongoing – Member Dr. Kwong, provides monthly presentations on a variety of health topics at Christ Lutheran Senior Center</p> <p><b>Member Lipson – Respite Program documentary (add detail and dates/timeline)</b></p>
<p>Increase awareness of local programs and services for seniors and disabled adults.</p> <p>Advocate and support educational opportunities for older adults in El Cerrito.</p>	<p>Compile and update a list of local organizations in El Cerrito and Contra Costa and Alameda Counties that offer free or low-cost services to seniors and disabled adults living in El Cerrito.</p> <p>Format list for print and website distribution.</p> <p>Distribute list to senior centers, library, and senior living facilities in El Cerrito.</p>	<p>.</p>
<p>Expand awareness of programs and resources available to older adults in El Cerrito and throughout Contra Costa County.</p> <p><b>Strategic Plan Goal: Livability and belonging.</b></p>	<p>Serve as liaisons and actively collaborate with the Area Agency on Aging, West County Senior Coalition, City and County leadership, the County Public Health Department, and local senior living facilities and senior centers to share information, coordinate outreach, and promote available services.</p> <p>.</p>	

Accomplishments adopted on XX/XX/XXXX by the following vote:

**Moved/Second:** Member X / Member X  
**Ayes: #:** Chair X, Vice Chair X, Members: X  
**Nos:**  
**Absent:**



## BIENNIAL WORK PLAN FISCAL YEAR 2025-2026 – 2026-2027

### COMMITTEE ON AGING

Chair **Dr. Pansy Kwong**; Vice-Chair **Mark Watson**; Members **Buddy Akacic, Linda Cain, Carol Kehoe, Steve Lipson, Lisa Martinengo, Elisa Montemayor, Melissa Newton, Pamela Wagner, Bruce Yow**

#### Staff Liaison

Bridget Cooney | 510-559-7008  
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Recreation

#### [Pursuant to Resolution 2024-16](#)

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The primary duties and purposes for which the Committee on Aging was established are as follows:

- To identify and establish regular communication with El Cerrito's older and/or disabled adults.
- To document needs of older and/or disabled adults living in El Cerrito and identify resources and benefits available from all agencies.
- To develop plans for programs that utilize the resource of talents among El Cerrito's older and/or disabled adults through volunteer opportunities for inclusion in the General Plan and other plans and programs as may be developed.
- To review and evaluate existing and proposed programs within their responsibility and make recommendations to the Council on City action and funding.
- To serve as liaisons with other interested and concerned groups.

**HISTORICAL BACKGROUND:** The members of the Committee on Aging are appointed by the City Council upon recommendation by the Committee. Membership is open to all interested adult residents of El Cerrito. Anyone wishing to join the Committee is encouraged to attend meetings so that they may become familiar with the members and activities of the Committee before making their decision to join.

The Committee's regular meeting date is the third Wednesday of the month. The meetings start at 3 p.m. The Committee meets at the El Cerrito City Hall, Council Chambers, 10890 San Pablo Ave. The public is invited to attend the meetings. The Chairperson and Vice-Chairperson are elected annually. The Committee on Aging does not meet in July, August, and December.

**FISCAL YEAR 2025 - 2026**

*Items listed in priority order.*

Goal or Objective	Proposed Activities	Funding and Other Resources Requested	Estimated Staff Time Needed	Timeline For Completion
<p>Advocate for improved safety and comfort for seniors in public spaces in El Cerrito.</p> <p><b>Strategic Plan Goal: Community Safety, Livability and Belonging.</b></p>	<p><b>2025:</b> Conduct Park Assessments using the Age-Friendly Park Evaluation Checklist. Identify trip hazards, insufficient seating, poor signage, and other issues.</p> <p>COA members will visit City parks to evaluate features impacting senior safety and comfort including:</p> <ul style="list-style-type: none"> <li>• Trip hazards (e.g., uneven pavement, raised sidewalks)</li> <li>• Signage visibility</li> <li>• Handrail placement</li> <li>• Availability and condition of seating, drinking fountains and restrooms.</li> </ul> <p>Compile findings and submit recommendations to the Parks &amp; Recreation Commission and City Council.</p> <p><b>2026:</b> Identify missing and faded street signs in identified neighborhoods. Compile findings and submit recommendations to the City Council.</p>	<p>None</p>	<p>5-6 hours</p>	<p>Summer 2025 – COA members conduct park evaluations.</p> <p>September 2025 – COA members report findings to committee and consider a motion to submit a recommendation to City Council and the Parks and Rec Commission.</p> <p>January 20, 2026 – Recommendation on City Council Agenda for Consideration.</p> <p>Ongoing - Continue checking in with City staff for updates on identified areas.</p>

**FISCAL YEAR 2026 - 2027**

*Items listed in priority order.*

Goal or Objective	Proposed Activities	Funding and Other Resources Requested	Estimated Staff Time Needed	Timeline For Completion
<p>Increase awareness of local programs and services for seniors and disabled adults.</p> <p>Advocate and support educational opportunities for older adults in El Cerrito.</p> <p>In partnership with the Area Agency on Aging, the Advisory Council on Aging, the West County Senior Coalition, City and County leaders, and the County Public Health Department, work to increase awareness of programs and resources available to older adults in El Cerrito and Contra Costa County.</p> <p><b>Strategic Plan Goal: Livability and belonging.</b></p>	<p>2026: Discuss and establish a plan of action to improve publicity and distribution of information regarding programs, services and special events to seniors.</p> <p>Compile and maintain an updated list of El Cerrito, Contra Costa County and Alameda County organizations that offer free or low-cost services to seniors and disabled adults living in El Cerrito.</p> <p>Prepare Senior Resource information for print and distribution on the city website.</p> <p>Distribute list and share information with seniors living in El Cerrito through on-going identified outreach and information sharing channels, including sharing information about senior programs, services, events, and resources.</p>	<p>Print materials for distribution.</p>	<p>15-30 hours</p>	<p>February 2026 – motion passed to send a survey to COA members to gather information current ways programs, services and events are publicized.</p>

	Partner with the City Recreation Department, El Cerrito one-day per week senior centers at St. John's, Christ Lutheran, and Sakura Kai, as well as Senior Living Facilities including Eskaton Hazel Shirley Manor, El Cerrito Royale, and Hana Gardens Apartments.			
Continue supporting age-friendly initiatives through ongoing projects.	See ongoing projects listed below.			Ongoing

### ONGOING PROJECTS

Project	Activities	Funding and Other Resources Requested	Estimated Staff Time Needed
Promote awareness of programs, services, and volunteer opportunities that benefit seniors and disabled adults in El Cerrito.  <b>Strategic Plan Goal: Livability and Belonging Community Safety Environmental Sustainability</b>	<ul style="list-style-type: none"> <li>• Recommend speakers/vendors for Senior Presentations and Senior Resource Fair.</li> <li>• Promote via flyers, postings, and direct invitation/outreach.</li> <li>• Volunteer at events at Christ Lutheran, St. John's, Sakura Kai Senior Centers, and the City of El Cerrito Adult Programs &amp; Senior Services.</li> <li>• Raise awareness of senior programs, services, and volunteer opportunities in El Cerrito.</li> </ul>	<ul style="list-style-type: none"> <li>• Printed marketing materials (flyers/posters, tape, paper, etc.)</li> <li>• Promotional giveaways with the city logo for volunteers and attendees</li> <li>• Refreshments for volunteers and attendees</li> </ul>	25-30hours
Recognize and celebrate Centenarians in the Community. (Quarterly)  <b>Strategic Plan Goal: Livability and Belonging</b>	<ul style="list-style-type: none"> <li>• Identify residents turning one hundred or older through community networks (senior centers, local contacts, word of mouth, etc.)</li> <li>• Submit names, birth dates, and contact info to staff liaison to initiate Mayoral Certificate process.</li> </ul>	<ul style="list-style-type: none"> <li>• None requested.</li> </ul>	2-4 hours

	<ul style="list-style-type: none"> <li>• Verify residency and age quarterly and share updates with staff liaison.</li> </ul>		
<p>Improve accessibility and inclusions in City facilities and programs for seniors and people with disabilities.</p> <p><b>Strategic Plan Goal: Community Safety, Livability and Belonging</b></p>	<ul style="list-style-type: none"> <li>• Engage seniors and disabled residents to identify accessibility barriers in public spaces and services (e.g., parks, sidewalks, signage, entrances).</li> <li>• Document feedback and suggestions based on real-world use and accessibility observations.</li> <li>• Share compiled input with staff liaison to support City planning and improvement efforts.</li> <li>• Submit formal recommendations to the City Council when appropriate.</li> </ul>	<ul style="list-style-type: none"> <li>• None requested</li> </ul>	2-4 hours

Workplan adopted on June 18, 2025, by the following vote:

**Moved/Second:** Vice Chair Watson / Member Wagner

**Ayes:** Members Akacic, Cain, Cesa, Kehoe, Dr. Kwong, Lipson, Martinengo, Wagner, Watson, Yow

**Noes:** None

**Absent:** None