

<p>Chairperson Gabe Quinto</p> <p>Vice Chairperson Rebecca Saltzman</p>	<p><i>El Cerrito Municipal Services Corporation Agenda</i></p>	<p>Boardmembers William Ktsanes Lisa Motoyama Alexandra Orologas Karen Pinkos Carolyn Wysinger</p>
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TUESDAY, JUNE 16, 2026

SPECIAL MUNICIPAL SERVICES CORPORATION MEETING (5:45 PM)
 Council Chambers - 10890 San Pablo Ave, El Cerrito
 and
 1441 Quivira Road San Diego, CA
Inquire at the front desk for Room # to participate at this location

Join Via Zoom:
<https://us06web.zoom.us/j/84319848610?pwd=o5Dd8zmWJgZjBabzNkxwKPjkYAn6B6.1>
Meeting ID: 843 1984 8610 **Passcode:** 047942 **Dial in:** 1-408-638-0968

View:

1. Cable T.V. Broadcast on KCRT Channel 28
2. Livestream Online at www.elcerrito.gov/MeetingsandAgendas

Public Comments:

1. In-person, by submitting a request to speak to the Board Secretary.
2. Via Zoom, using the "[Raise Hand](#)" feature to request to speak.
3. By phone, dialing *9 to "raise your hand", and *6 to unmute.
4. Online, using the "[Submit Comments](#)" feature on the [meeting event](#).
5. Via email to cityclerk@elcerrito.gov indicating **MSC Public Comments – Agenda Item #.**

Written comments received by **11:00 AM** the day of the meeting will be provided to the Board and posted online in advance of the meeting. Comments received after the deadline will be provided to the Board and posted after the meeting.

Accommodations: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable accommodations. Closed Captions are available via zoom.

Conduct: This meeting is held pursuant to City Council [Rules of Order and Procedure](#).

<p>Chairperson Gabe Quinto</p> <p>Vice Chairperson Rebecca Saltzman</p>	<p><i>El Cerrito Municipal Services Corporation</i> Agenda</p>	<p>Boardmembers William Ktsanes Lisa Motoyama Alexandra Orologas Karen Pinkos Carolyn Wysinger</p>
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5:45 PM ROLL CALL - CONVENE SPECIAL MUNICIPAL SERVICES CORPORATION MEETING

1. ORAL COMMUNICATIONS FROM THE PUBLIC

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items on the special meeting agenda only.

2. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

3. POLICY MATTERS

A. Approval of the Fiscal Year 2026-27 Proposed Budget and Spending Authority

Action Proposed: Adopt a resolution approving the Municipal Services Corporation Fiscal Year 2026-27 budget.

Contact: Crystal Reams, Finance Director/City Treasurer; Claire Coleman, Budget/Financial Services Manager; Finance Department

4. ADJOURN SPECIAL MUNICIPAL SERVICES CORPORATION MEETING

***El Cerrito
Municipal Services Corporation***

AGENDA BILL

Agenda Item No. 3.A.

Date: June 16, 2026
To: El Cerrito Municipal Services Corporation Board of Directors
From: Crystal Reams, Finance Director/City Treasurer; Claire Coleman, Budget/Financial Services Manager; Finance Department
Subject: Approval of the Fiscal Year 2026-27 Proposed Budget and Spending Authority

ACTION PROPOSED

Adopt a resolution approving the Municipal Services Corporation Fiscal Year 2026-27 budget.

BACKGROUND/ANALYSIS

The purpose of the El Cerrito Municipal Services Corporation (MSC) is to benefit and support the El Cerrito community, by lessening the burden of government; pursuing projects and programs that create, support, and retain a strong and diverse economic base; provide housing and employment opportunities; increase sales and property tax revenue; and provide desired goods and services to the community.

In 2018 and in 2021, the City issued two cannabis operating permits for two storefront businesses that require community benefit contributions in the form of a Community Benefit Gross Receipts Fee and a Community Benefit Quality of Life Contribution. The Quality of Life contributions are earmarked for services provided by sponsored groups, non-profits, or other organizations for specific purposes that improve the quality of life in El Cerrito, and are budgeted within the MSC.

On March 19, 2024, the MSC Board of Directors adopted a resolution authorizing the Executive Director to approve an agreement establishing a pilot one-year regional partnership with the City of San Pablo and Contra Costa County Health & Homeless Services (H3) in expanding vital homeless outreach services to those who are unhoused in El Cerrito. Beginning July 1, 2024, this pilot established cost-sharing of one full-time County H3 Coordinated Outreach Referral Engagement (C.O.R.E.) services team that provides front-line homeless outreach services. C.O.R.E. teams assess housing service needs and facilitate connection to shelter and services utilizing the County's coordinated entry system.

On [May 5, 2026](#), the MSC Board of Directors voted to continue the C.O.R.E program at a one year cost of \$128,073. The table below shows the proposed budget for FY 2026-27.

	FY 2026-27 Budget
Revenue	100,000
Expenditures	128,073
Net	(28,073)

STRATEGIC PLAN CONSIDERATIONS

This action by the MSC furthers its purposes, as described above, by supporting the [City's Strategic Plan Goal\(s\)](#) of:

- *High Performing Organization; and*
- *Community Safety; and*
- *Livability and Belonging; and*
- *Infrastructure and Amenities; and*
- *Environmental Sustainability.*

ENVIRONMENTAL CONSIDERATIONS

This section is not applicable to this agenda item.

FINANCIAL CONSIDERATIONS

Staff recommend that the MSC adopt the presented budget for FY 2026-27 with expenditures totaling \$128,073 and revenues totaling \$100,000.

LEGAL CONSIDERATIONS

The actions being considered are consistent with California Corporations Law, the Corporation's public and charitable purposes, its Amended and Restated Bylaws, and the Board's previous actions.

Reviewed by:



Karen Pinkos, City Manager

Attachments:

1. Resolution

EL CERRITO MUNICIPAL SERVICES CORPORATION RESOLUTION 2026-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF THE EL CERRITO MUNICIPAL SERVICES CORPORATION ADOPTING THE BUDGET AND SPENDING AUTHORITY FOR FY 2026-27

WHEREAS, the specific charitable and public purposes for which the Municipal Services Corporation (the "Corporation") is organized are to benefit and support the City of El Cerrito (the "City") and the former El Cerrito Redevelopment Agency (the "Agency"), in accordance with Section 509(a)(3) of the Internal Revenue Code of 1986, as amended, and to lessen the burdens of government of the City and the Agency; and

WHEREAS, the Corporation prepares and adopts a budget with the intent of implementing and/or funding projects and programs consistent with its charitable purposes and a financial system to carry out the projections and programs; and

WHEREAS, the Board of Directors of the Corporation (the "Board") has reviewed the Proposed Budget for FY 2026-27, attached as Exhibit A to this Resolution, in a public meeting; and

WHEREAS, the proposed budget represents anticipated revenues to and proposed expenditures by the Corporation.

NOW THEREFORE, BE IT RESOLVED that the Board of Directors hereby adopts the Corporation's FY 2026-27 Budget as set forth in the staff report associated with the Resolution, with an appropriation limit of \$128,073.

BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon passage and adoption.

I CERTIFY that at a special meeting on June 16, 2026, the Board of Directors of the El Cerrito Municipal Services Corporation passed this Resolution by the following vote:

AYES:	BOARDMEMBERS:
NOES:	BOARDMEMBERS:
ABSTAIN:	BOARDMEMBERS:
ABSENT:	BOARDMEMBERS:

IN WITNESS of this action, I sign this document on _____.

Holly M. Charléty, Board Secretary

APPROVED:

Gabe Qunito, Board Chairperson