



AGENDA

SPECIAL CITY COUNCIL MEETING

Tuesday, May 3, 2016 – 6:40 p.m.

Hillside Conference Room

REGULAR CITY COUNCIL MEETING

Tuesday, May 3, 2016 – 7:00 p.m.

City Council Chambers

CITY COUNCIL CLOSED SESSION

Tuesday, May 3, 2016 – Immediately Following the Regular Meeting

Hillside Conference Room

Meeting Location

El Cerrito City Hall

10890 San Pablo Avenue, El Cerrito

Greg Lyman – Mayor

Mayor Pro Tem Janet Abelson
Councilmember Jan Bridges

Councilmember Mark Friedman
Councilmember Gabriel Quinto

6:40 p.m.

ROLL CALL

CONVENE SPECIAL CITY COUNCIL MEETING

ORAL COMMUNICATIONS FROM THE PUBLIC (*Remarks are limited to three minutes and to items listed on this special meeting agenda only.*)

COMMISSION INTERVIEWS, STATUS AND APPOINTMENTS

Conduct an interview of one candidate for city boards and commissions. The interview may result in an announcement of appointment at the meeting. The City Council may also discuss the status, scheduling and structure of future interviews.

ADJOURN SPECIAL CITY COUNCIL MEETING

ROLL CALL

7:00 p.m.

CONVENE REGULAR CITY COUNCIL MEETING

1. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF MOMENT OF SILENCE – Councilmember Bridges.

2. COUNCIL / STAFF COMMUNICATIONS *(Reports of Closed Session, commission appointments and informational reports on matters of general interest which are announced by the City Council & City Staff.)*

3. ORAL COMMUNICATIONS FROM THE PUBLIC

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers. Kindly state your name and city of residence for the record. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda are taken up at the time the City Council deliberates each action item. Individuals wishing to comment on any closed session scheduled after the regular meeting may do so during this public comment period or after formal announcement of the closed session.

4. PRESENTATIONS

Friends of Five Creeks Proclamation

Approve a proclamation declaring May 14, 2016 as Friends of Five Creeks Day in the City of El Cerrito and encouraging all residents of El Cerrito to join the Friends of Five Creeks 20th Anniversary Celebration at El Cerrito Creekside Park on that day.

5. ADOPTION OF THE CONSENT CALENDAR – Item Nos. 5A through 5J

A. Approval of Minutes

Approve the April 19, 2016 Regular City Council and City Council Closed Session meeting minutes.

B. Bike to Work Proclamation

Approve a proclamation declaring May 12, 2016 as Bike to Work Day in the City of El Cerrito, recognizing the value of increased bicycle use and encouraging participation in the 22nd Annual Bike to Work Day and other bicycling activities during the month of May.

C. Affordable Housing Week Proclamation

Approve a proclamation declaring May 13 through May 21, 2016 as Annual Affordable Housing Week in the City of El Cerrito and confirming the City's commitment to work to support affordable housing at the local, regional and state level and encouraging all residents of El Cerrito to participate in regional Affordable Housing Week activities www.ebho.org/eventslist to raise awareness about the importance of affordable housing for families and communities.

D. National Public Works Week Proclamation

Approve a proclamation declaring May 15 through May 21, 2016 as "National Public Works Week" in the City of El Cerrito and encouraging all residents and civic organizations to acquaint themselves with the issues involved in providing our public works infrastructure, facilities and services and to recognize the contributions public works personnel make every day to the City's health, safety, comfort and quality of life.

E. Asian American and Pacific Islander Heritage Month Proclamation

Approve a proclamation declaring the month of May 2016 Asian American and Pacific Islander Heritage Month in the City of El Cerrito and inviting everyone to reflect on the notable accomplishments and outstanding services provided by Asian Americans and Pacific Islanders to the Nation, California and the City of El Cerrito.

F. Jewish American Heritage Month Proclamation

Approve a proclamation declaring May 2016 as Jewish American Heritage Month in the City of El Cerrito and calling upon all residents to celebrate Jewish Americans who have helped weave the fabric of not only American History, culture and society but also the City of El Cerrito, to visit www.jewishamericanheritagemonth.us to learn more about the heritage and contributions of Jewish Americans, and to observe this month with solemn remembrance, appropriate programs, activities and ceremonies.

G. Complete Streets Policy for the Metropolitan Transportation Commission

Adopt a resolution adopting a Complete Streets Policy to maintain the eligibility of the City of El Cerrito for federal transportation funding available through the Metropolitan Transportation Commission. *Exempt from CEQA.*

H. BKF Engineers Consulting Services Agreement Amendment

Adopt a resolution authorizing the City Manager to execute an amendment to the consulting services agreement with BKF Engineers (BKF) to provide engineering and design services for the Ohlone Greenway BART Station Area Access, Safety and Placemaking Improvements (Ohlone ASP) Project, City Project No. C3076, Federal Project No. CML-5239(025) in an amount not to exceed \$55,000 bringing the total contract amount to \$475,100 and under the original contract term.

I. Accept the Engineer's Report on Landscape and Lighting Assessment District No. 1988-1, Resolution of Intention to Order Improvements and Set the Date for the Public Hearing

Accept the Engineer's Report specifying assessments for the Landscape and Lighting Assessment District and adopt a Resolution of Intention Ordering Improvements pursuant to the Landscape and Lighting Act of 1972, and setting the time, date and place of the public hearing as May 17, 2016 at 7:00 p.m.

J. Authorize Additional Funds for Agreements Related to Library Facility Site Feasibility and Assessment

Staff requests that the Council take the following actions: 1) Approve a budget amendment to appropriate an amount not to exceed \$50,000 from the current year unrestricted general fund balance; and 2) Adopt two separate resolutions extending existing service agreements for additional library site assessment work in the amount of \$25,000 for Swinerton Management and Consulting to provide construction management advice and cost estimations and \$25,000 for Group 4 Architecture, Research + Planning, Inc, to provide preliminary massing studies and site selection analysis for additional possible locations.

6. PUBLIC HEARINGS – None

7. POLICY MATTERS – None

8. COUNCIL ASSIGNMENTS/LIAISON REPORTS

Mayor and City Council communications regarding local and regional liaison assignments and committee reports.

9. CONVENE CITY COUNCIL CLOSED SESSION

ANNOUNCEMENT OF CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION – *Pursuant to Government Code Section 54957*

Title: City Manager

RECESS INTO CLOSED SESSION

RECONVENE IN OPEN SESSION AND POSSIBLE REPORT OUT OF CLOSED SESSION

The Mayor will announce if any reportable action was taken during closed session.

10. ADJOURN REGULAR CITY COUNCIL MEETING

The next regular City Council meeting is Tuesday, May 17, 2016 at 7:00 p.m. in the City Council Chambers, 10890 San Pablo Avenue, El Cerrito.

The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.

- Council Meetings can be heard live on FM Radio, KECG – 88.1 and 97.7 FM and viewed live on Cable TV - KCRT-Channel 28 and AT&T Uverse Channel 99. The meetings are rebroadcast on Channel 28 the following Thursday and Monday at 12 noon, except on holidays. Live and On-Demand Webcast of the Council Meetings can be accessed from the City's website <http://www.el-cerrito.org/ind-ex.aspx?NID=114>. Copies of the agenda bills and other written documentation relating to items of business referred to on the agenda are on file and available for public inspection in the Office of the City Clerk, at the El Cerrito Library and posted on the City's website at www.el-cerrito.org prior to the meeting.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (510) 215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).
- ***The Deadline for agenda items and communications*** is eight days prior to the next meeting by 12 noon, City Clerk's Office, 10890 San Pablo Avenue, El Cerrito, CA. Tel: 215-4305 Fax: 215-4379, email cmorse@ci.el-cerrito.ca.us
- IF YOU CHALLENGE A DECISION OF THE CITY COUNCIL IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE COUNCIL MEETING. ACTIONS CHALLENGING CITY COUNCIL DECISIONS SHALL BE SUBJECT TO THE TIME LIMITATIONS CONTAINED IN CODE OF CIVIL PROCEDURE SECTION 1094.6.
- The City Council believes that late night meetings deter public participation, can affect the Council's decision-making ability, and can be a burden to staff. City Council Meetings shall be adjourned by 10:30 p.m., unless extended to a specific time determined by a majority of the Council.



Date: May 3, 2016
To: Honorable Mayor and Members of the City Council
From: Cheryl Morse, City Clerk
Subject: Commission Interview

Nga Trinh is scheduled to interview for the Arts and the Culture Commission this evening.

BACKGROUND

Staff began publicizing vacancies on all the Boards, Commissions and Committees in mid-October. The City Council made several appointments in January 2016. The vacancy on the Arts and Culture Commission was opened for recruitment upon the resignation of Deb Danziger at the end of February. The term for this currently vacant position concludes on March 1, 2018.

Remaining vacancies are as follows:

CITY BOARDS AND COMMISSIONS

CITIZENS STREET OVERSIGHT COMMITTEE (CSOC) [Two vacancies]

Al Miller and Lynne Kessler who termed out on January 1, 2016 have agreed to serve in an interim capacity from April 1 through June 30, 2016. No applications have been received. Staff will continue to advertise and recruit for additional candidates to fill the two vacancies.

CIVIL SERVICE COMMISSION (CSC) [Two vacancies]

There are two vacancies on the Civil Service Commission. No applications have been received. Staff will continue to advertise and recruit additional candidates to fill the two vacancies.

HUMAN RELATIONS COMMISSION (HRC) [One vacancy]

There is one vacancy on this Commission. Donna Hauser, who has been appointed to the Centennial Celebration Planning Task Force also listed the HRC on her application.

REGIONAL APPOINTMENTS

CONTRA COSTA LIBRARY COMMISSION [Delegate vacancy]

Janice Woo resigned her position as delegate several weeks after the annual vacancy announcement was posted. Staff published the vacancy along with the listing of other vacancies as a quarter page ad in the West Contra Costa Times Thanksgiving weekend. Tom Panas, El Cerrito's alternate on this commission, has been attending meetings, and

Special City Council Meeting Commission Applicant Interviews

prefers to continue in the alternate position. Applications for El Cerrito's representative on the Contra Costa Library Commission have been received from Carla Hansen [currently serving on the Planning Commission], George Gager [currently serving on the Arts & Culture Commission, Economic Development Committee and the West Contra Costa Unified Bond Oversight Committee Alternate], Eric Hsu [EDC 1st, CCC Library 2nd] and Michael Fischer [Library 1st] however staff understands that the County is considering concluding or altering service on this Commission and has been advised to wait until May 2016 before scheduling additional interviews.

CC TRANSPORTATION AUTHORITY CITIZENS ADVISORY COMMITTEE

There has been a vacancy on this committee since December 2014. Although advertised widely, no applications have been received. Staff will continue to advertise and recruit for this position.

Attachments:

1. Candidate Application
2. Interview questions for consideration



**May 3, 2016
Special City Council Meeting**

**Arts and Culture Commission Interview
Attachment 1 - Application**

Hardcopy is available for review at:

Office of the City Clerk
10890 San Pablo Avenue
El Cerrito, CA
(510) 215-4305

and

The El Cerrito Library
6510 Stockton Avenue
El Cerrito, CA

City of El Cerrito
BOARD/COMMISSION INTERVIEW QUESTIONS

1. Will you give us a quick summary of why you chose to apply or how you selected the _____ commission/board?
2. Briefly outline what in your professional background, work experience, education, or volunteer work would be relevant to the commission/board and highlight any special or unique qualifications or qualities you feel would contribute to the commission?
3. Are you aware of any issues that this commission addressed recently? Have you attended any commission or council meetings?
4. Do you have any thoughts or ideas on how this commission might contribute to the quality of life in El Cerrito?
5. In the few minutes remaining do you have any questions for us?

EL CERRITO CITY COUNCIL PROCLAMATION

***Designating May 14, 2016, as Friends of Five Creeks Day in the
City of El Cerrito***

WHEREAS, Friends of Five Creeks, an all-volunteer organization, founded 20 years ago in El Cerrito, to protect and restore creeks, watersheds, and nature, including Cerrito Creek and Codornices, Blackberry/Middle, Village, and Marin Creeks in neighboring Albany and Berkeley, celebrates 20 years of hands-on service this year; and

WHEREAS, Friends of Five Creeks has engaged thousands of volunteers of all ages in caring for their environment through monthly work parties for the general public, many other projects for elementary to college students, and other groups such as Trail Trekkers, and every-Tuesday “weed warriors”; and

WHEREAS, Friends of Five Creeks has for many years removed invasive weeds, planted and encouraged diverse native vegetation, removed trash at sites that include Cerrito Creek at El Cerrito Plaza and west of San Pablo Avenue, the Ohlone Greenway, Baxter Creek, and the Hillside Natural Area; and

WHEREAS, Friends of Five Creeks has lessened pollution and flood danger, monitored and reported problems, and worked with the City of El Cerrito to find positive solutions to environmental challenges; and

WHEREAS, Friends of Five Creeks built the observation railing at Codornices Creek and the Ohlone Greenway, and has installed interpretive signs, public art, benches, trails and other improvements along Cerrito Creek; and

WHEREAS, Friends of Five Creeks also engages the public in learning about and caring for the environment through leading walks (including monthly walks for ages 50+ and wildflower walks in the Hillside Natural Area), sponsoring free Bay Currents talks on nature and environmental issues, writing an informative monthly newsletter, providing an informative web site, and staffing tables at the annual 4th of July worldOne Festival.

NOW THEREFORE, the City Council of the City of El Cerrito does hereby proclaim May 14, 2016, as Friends of Five Creeks Day in the City of El Cerrito and encourages the residents of El Cerrito to join the Friends of Five Creeks 20th Anniversary Celebration at El Cerrito Creekside Park on that day.

Dated: May 3, 2016

Gregory B. Lyman, Mayor

EL CERRITO CITY COUNCIL

MINUTES

REGULAR CITY COUNCIL MEETING

Tuesday, April 19, 2016 – 7:00 p.m.

City Council Chambers

CITY COUNCIL CLOSED SESSION

Tuesday, April 19, 2016 – Immediately Following the Regular City Council Meeting
Hillside Conference Room

Meeting Location

El Cerrito City Hall

10890 San Pablo Avenue, El Cerrito

Greg Lyman – Mayor

Mayor Pro Tem Janet Abelson

Councilmember Jan Bridges

Councilmember Mark Friedman

Councilmember Gabriel Quinto

ROLL CALL

Councilmembers Abelson, Bridges, Friedman, Quinto and Mayor Lyman all present.

7:00 p.m.

CONVENE REGULAR CITY COUNCIL MEETING

Mayor Lyman convened the regular City Council meeting at 7:00 p.m.

1. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF MOMENT OF SILENCE was led by Mayor Pro Tem Abelson.

2. COUNCIL / STAFF COMMUNICATIONS

Mayor Pro Tem Abelson reported that she was invited to a special preview of BART's new train car. The new car will make it easier for those in wheelchairs to get in and out of the train, allows for bike parking and may alleviate crowding on the trains.

Mayor Pro Tem Abelson also reported that she attended two League of California Cities Policy Committee meetings in San Diego. She serves on both the Administrative Services and Community Services Policy Committees. She received a presentation on San Diego's open data program and asked that materials presented at the meeting be put on El Cerrito's website (*see hyperlink below under supplemental communications*). A commitment to open data is a commitment to transparent, efficient, accessible data and open government.

Mayor Pro Tem Abelson also reported that a group of people went up and down San Pablo Avenue on Earth Day and passed out materials associated with the City's non-smoking campaign and thanked Suzanne Iarla, Assistant to the City Manager, for this idea. Businesses appeared to be supportive and were happy to receive the materials.

Paul Fadelli, BART, stated that the new BART car is still being tested and that eventually there will be ten new cars put into the system. El Cerrito residents will also appreciate the

new cars because they are quieter.

Councilmember Quinto reported that he attended an interesting Bay Area Air Quality Management District (BAAQMD) workshop this morning that included representatives from different municipalities and transportation. Councilmember Quinto said he is excited that the BAAQMD wants to work with the Metropolitan Transportation Commission (MTC) and other agencies to make sure that transportation in small cities like El Cerrito have different ways of expanding programs like transit oriented development, bike sharing and infrastructure for quick car chargers, all of which will contribute to better air throughout the Bay Area.

Mayor Lyman reported that the City Council met in closed session on April 5 regarding the City Manager's performance evaluation and formed a committee to discuss performance. The City Council will be meeting in closed session again this evening. Mayor Lyman reported on his participation in Earth Day, particularly protecting rare plants along the PG&E right of way, and thanked all the Earth Day volunteers.

Mayor Lyman also reported that he met with the Fairmount School Parent Teacher Association in conjunction with the Library Foundation and answered a number of questions regarding the City's plans for a new library.

The Contra Costa Mayors Conference received a presentation from Grace Crunican, BART General Manager, on BART's upcoming November 2016 bond measure particularly why it is needed and what it will do. BART is one of the least subsidized transit agencies in the nation. Today, Mayor Lyman met with a number of seniors at St. Johns Senior Center to speak about the city. The seniors let Mayor Lyman know that they are a willing and active volunteer pool that is very interested in helping the city. Councilmember Bridges and Mayor Lyman presented a proclamation to the musical group Metallica and gave the band Earth Day shirts. Metallica started its career in El Cerrito.

Councilmember Friedman thanked Mayor Pro Tem Abelson for coordinating the Earth Day event and for her great service to the City.

3. ORAL COMMUNICATIONS FROM THE PUBLIC

Cordell Hindler, Richmond, stated that he is still seeing El Cerrito Police Department vehicles on his street and invited all to a youth leadership graduation and the play "The Mountaintop" at the Contra Costa Civic Theatre. Mr. Hindler also reported on a discussion he had with the owner of Well Grounded Tea and Coffee Bar regarding minimum wage and noted the vacant properties in El Cerrito and rising rents.

AL Miller, El Cerrito, spoke in praise of Earth Day and the work done at the El Cerrito Library by the El Cerrito Library Foundation and other library supporters. Mr. Miller thanked Bill Driscoll, Maintenance Manager, and his crew for his work providing tools and mulch to the work party participants and for taking away trash collected along the Ohlone Greenway. Mr. Miller also thanked Mayor Pro Tem Abelson for her leadership in organizing the event and for making arrangements to feed and hydrate all of the volunteers.

4. PRESENTATIONS

A. Pacific Gas and Electric Company Kick-Off to Retrofit of all Existing Street Lights to New LED Lights

Presenter: Geoff Pollard, Program Manager, Pacific Gas and Electric Company (PG&E)

Speakers: Cordell Hindler, Richmond, expressed his appreciation for the presentation and said he is looking forward to brighter lights.

Action: Received presentation.

B. Arts and Culture Commission Workplan – Presentation by Ruth Cazden, Chair, Arts and Culture Commission.

Receive a presentation regarding the Arts and Culture Commission’s accomplishments, goals and workplan.

Presenter: Ruth Cazden, Chair, Arts and Culture Commission.

Speaker: Cordell Hindler, Richmond, expressed appreciation for the presentation and suggested collaboration between the Richmond and El Cerrito Arts and Culture Commissions.

Paul Fadelli, El Cerrito, Arts and Culture Commission, thanked the City Council for its support of the 1% for art program, stated that El Cerrito is becoming renowned throughout the Bay Area for its full spectrum arts and music program, stated that the Library will provide a good venue for displaying art, noted that the arts program is good for business and also thanked Ms. Cazden for her presentation.

Action: Received presentation.

5. ADOPTION OF THE CONSENT CALENDAR – Item Nos. 5A through 5F

Moved, seconded (Friedman/Abelson) and carried unanimously to approve Consent Calendar Item Nos. 5A and 5C through 5F in one motion as indicated below. Consent Calendar Item No. 5B was removed from the Consent Calendar by Mayor Lyman for the purpose of recognizing Cori Diaz and presenting her with the City Council’s proclamation.

A. Approval of Minutes

Approve the April 5, 2016 Special City Council Closed Session and Regular City Council meeting minutes.

Action: Approved minutes.

B. Proclamation Recognizing Cori Diaz on the Occasion of her Retirement

Approve a proclamation commending and recognizing the many contributions made by Cori Diaz to the residents of El Cerrito and the importance of her role in caring, nurturing and mentoring thousands of youth over the course of her career.

Presenter: Chris Jones, Recreation Director.

Speakers: Tom Panas, El Cerrito, expressed his appreciation and gratitude for Ms. Diaz.

Al Miller, El Cerrito, also expressed his appreciation for Ms. Diaz and her continuous service to the City.

Cori Diaz, Pinole, stated that her work with the City has been a great journey and expressed her appreciation for the opportunity to work in the City and serve the El Cerrito community. Ms. Diaz noted that kids who were enrolled in childcare at 22 months old came back and worked for the City in the Recreation Department when they were older. Ms. Diaz says she is proud of Recreation Department staff and the work they do in child development, building community and strengthening families.

Action: Moved, seconded (Abelson/Friedman) and carried unanimously to approve the proclamation. Proclamation presented to Ms. Diaz.

C. Community Violence Solutions Proclamation

Approve a proclamation declaring April 2016 as Sexual Assault Awareness Month in the City of El Cerrito and joining the United States Government and the State of California and anti-sexual violence advocates in supporting service programs in the belief that all community members must be part of the solution to end sexual violence.

Action: Approved proclamation.

D. Amend Fraser & Associates Professional Services Agreement

Adopt a resolution authorizing the City Manager to execute an amendment to the Professional Services Agreement between the City of El Cerrito and Fraser & Associates (Consultant) to provide support services to the Community Development Department in an amount not to exceed \$10,000 bringing the total contract to an amount not to exceed \$20,000.

Action: Adopted Resolution No. 2016-25.

E. Arlington Boulevard and Brewster Drive Safety Improvement Project

Adopt a resolution taking the following actions: 1) Reject the sole bid submitted for the Arlington Boulevard and Brewster Drive Safety Improvements Project, City Project No. C-3071; and 2) Authorize City Staff to proceed with value engineering measures and re-advertise the project for public bid. *Exempt for CEQA.*

Action: Adopted Resolution No. 2016-26.

F. Centennial Celebration Planning Task Force Appointments

Approve the City Council Centennial Celebration Subcommittee's recommendation to appoint the following community members to the City's Centennial Celebration Planning Task Force, effective April 20, 2016: Joan Carpenter, Ruth Cazden, Ann Cheng, Donna Houser, Lisa Martinengo, Pat Shaw, Joann Steck-Bayat and Bruce Yow.

Action: Approved recommendation.

6. PUBLIC HEARINGS – None

7. POLICY MATTERS

A. Potential Formation of a Regional Joint Powers Authority for the Regulation of Taxicab Services within Contra Costa County

Adopt a resolution authorizing the City Manager to pursue the potential formation of a regional Joint Powers Authority (JPA) for the regulation of taxicab services within Contra Costa County.

Presenter: Paul Keith, Interim Police Chief.

Speaker: Cordell Hindler, Richmond, stated that the JPA is a good idea.

Action: Moved, seconded (Friedman/Bridges) and carried unanimously to adopt Resolution No. 2016-27.

B. Selection of El Cerrito Wall of Fame Council Subcommittee

Appoint two members of the City Council to an El Cerrito Wall of Fame Subcommittee for the purpose of reviewing nomination applications and returning to the City Council with a recommendation to consider at an upcoming City Council meeting.

Action: Moved, seconded (Quinto/Abelson) and carried to appoint Councilmember Bridges and Councilmember Friedman to the Wall of Fame Subcommittee.

8. COUNCIL ASSIGNMENTS/LIAISON REPORTS

Mayor and City Council communications regarding local and regional liaison assignments and committee reports.

Mayor Pro Tem Abelson reported that the Contra Costa Transportation Authority (CCTA) is looking at a new sales tax measure in addition to the one that already exists. Mayor Pro Tem Abelson has been going to weekly meetings on the subject.

Mayor Lyman reported that as the City's representative to the West County Integrated Waste Management Authority (WCIWMA) that the WCIWMA is working through the Joint Powers

agreement process which includes talking about the County having a voting seat. There are some legal impediments to having the County become a voting member that continue to be worked on. Mayor Lyman has encouraged the existing practice that representation and voting should be proportional to wasteflow and revenue. Mayor Lyman also attended the Design Review Board (DRB) and Human Relations Commission (HRC) meetings. He provided a written presentation to the DRB and staff regarding the proposed library. At the HRC meeting Mayor Lyman received an update on the campaign against hate in town. The HRC has acquired a movie and is exploring the possibility of a facilitated dialogue around the movie and the display of signs around town.

9. CONVENE CITY COUNCIL CLOSED SESSION

Mayor Lyman convened the City Council Closed Session at 8:30 p.m.

ANNOUNCEMENT OF CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS – *Pursuant to Government Code Section 54957.6*

Agency Designated Representatives: City Council Subcommittee on City Manager Performance

Designated Employee: City Manager

RECESSED INTO CLOSED SESSION at 8:32 p.m.

RECONVENE IN OPEN SESSION AND POSSIBLE REPORT OUT OF CLOSED SESSION at 8:48 p.m.

The Mayor will announce if any reportable action was taken during closed session.

10. ADJOURNED REGULAR CITY COUNCIL MEETING at 8:50 p.m.

SUPPLEMENTAL REPORTS AND COMMUNICATIONS

Item No. 4(B) Arts and Culture Commission Workplan

1. Powerpoint presentation – *Submitted by Suzanne Iarla, Assistant to the City Manager.*

Other:

2. City of San Diego Open Data Policy – *Submitted by Mayor Pro Tem Abelson.*
3. San Diego Open Data Program Powerpoint Presentation for the League of California Cities Policy Committee – *Submitted by Mayor Pro Tem Abelson.*

EL CERRITO CITY COUNCIL PROCLAMATION
Bike to Work Day on May 12, 2016

WHEREAS, May is National Bike Month. Bicycling has multiple environmental and personal health benefits, and the City of El Cerrito is committed to making the City more bike-friendly and encourages increased bicycle use; and

WHEREAS, in 2013, the Council adopted a Climate Action Plan to reduce locally produced greenhouse gas emissions, help El Cerrito respond to the effects of climate change and create a safer and more sustainable El Cerrito, including strategies to increase bicycle use and reduce vehicle miles traveled. In April 2016, the Council adopted a citywide Active Transportation Plan, an update to the City's Circulation Plan for Bicyclists and Pedestrians adopted in 2007; and

WHEREAS, the San Francisco Bay Area's 22nd annual Bike to Work Day will take place on Thursday, May 12, 2016 with all nine Bay Area counties participating in the celebration, and as part of Bike to Work Day, Energizer Stations will be located along Bay Area commute routes where bicyclists can stop for refreshments, giveaways and bicycling information or simply to be "cheered on" by fellow participants; and

WHEREAS, on Bike to Work Day, the City of El Cerrito will host an Energizer Station on the Ohlone Greenway at the El Cerrito Plaza BART Station "wave" bike lockers; and

WHEREAS, drivers should remember to drive the speed limit, share the roadway and always watch for bicyclists; and

WHEREAS, the City Council encourages everyone to consider participating in Bike to Work Day and other Bike Month activities, to participate in a bicycle safety class, and to consider bicycling more often.

NOW THEREFORE, the City Council of the City of El Cerrito does hereby approve a proclamation declaring May 12, 2016, as Bike to Work Day in the City of El Cerrito, recognizing the value of increased bicycle use and encouraging participation in the 22nd annual Bike to Work Day and other bicycling activities during the month of May.

Dated: May 3, 2016

Gregory B. Lyman, Mayor

***EL CERRITO CITY COUNCIL PROCLAMATION
Designating May 13 to May 21, 2016, as the 20th Annual East Bay
Affordable Housing Week: "Investing in Homes and Hope"***

WHEREAS, quality affordable housing is vital to healthy, safe, vibrant, and diverse communities and affordable homes are the solution to homelessness, and provide support to seniors, families, youth, veterans, and people with disabilities; and

WHEREAS, rising housing costs have led longtime residents to be displaced, live in overcrowded and substandard homes, or become homeless, threatening our region's diversity and economic prosperity; and

WHEREAS, creating new permanently affordable homes and preserving and improving existing housing helps our residents maintain community roots and encourages racial and economic diversity for generations, and affordable homes close to public transit and jobs reduce greenhouse gas emissions and provide low-income families better access to opportunities and amenities; and

WHEREAS, empowering and engaging local resident leaders helps to shape better housing, tenant protections, and development policies and non-profit organizations, local jurisdictions, community organizations and many others continue to build inclusive communities by providing shelter, homes and support for low-income people and those with special needs; and

WHEREAS, local jurisdictions like El Cerrito can play an important role by supporting revenue for and investments in affordable homes and East Bay Housing Organizations has organized Affordable Housing Week for 20 years and will feature 17 events acknowledging the need for and benefits of affordable housing.

NOW THEREFORE, the City Council of the City of El Cerrito hereby proclaims May 13 through May 21, 2016 as Annual Affordable Housing Week in the City of El Cerrito and confirms the City's commitment to work to support affordable housing at the local, regional and state level and encourages residents of El Cerrito to participate in regional Affordable Housing Week activities www.ebho.org/eventslist to raise awareness about the importance of affordable housing for families and communities.

Dated: May 3, 2016

Gregory B. Lyman, Mayor

EL CERRITO CITY COUNCIL PROCLAMATION

***Designating May 15 through May 21, 2016 as
National Public Works Week in the City of El Cerrito***

WHEREAS, public works infrastructure, facilities, and services are of vital importance to the health, safety, and sustainability of all communities; and

WHEREAS, quality and effective infrastructure, facilities, and services could not be provided without the dedicated and skilled efforts of public works personnel; and

WHEREAS, public works personnel in the City of El Cerrito are involved in the planning, design, construction, operations and maintenance of storm drains, streets, transportation facilities, public buildings, parks, playfields, open space, creeks, paths, and recycling and solid waste programs; and

WHEREAS, this year marks the 56th annual National Public Works Week sponsored by the American Public Works Association and is intended to promote an understanding of and appreciation for the role that public works play in our communities.

NOW THEREFORE, the City Council of the City of El Cerrito hereby proclaims May 15 through May 21, 2016 as National Public Works Week in the City of El Cerrito and encourages all residents and civic organizations to acquaint themselves with the issues involved in providing our public works infrastructure, facilities and services and to recognize the contributions public works personnel make every day to our health, safety, comfort, and quality of life.

Dated: May 3, 2016

Gregory B. Lyman, Mayor

***CITY COUNCIL OF THE CITY OF EL CERRITO PROCLAMATION
May 2016 is Asian American and Pacific Islander Heritage Month***

WHEREAS, the earliest Asian Americans immigrated to the United States in the 1800s and many Asian laborers contributed to the completion of the transcontinental railroad during the 1860s, and in the development of California's agricultural industry to this day; and

WHEREAS, Asian Americans and Pacific Islanders have played a critical role in the social, economic, and political development of California throughout its history; and

WHEREAS, Asian Americans and Pacific Islander immigrants have contributed greatly to California's economic success, rural growth and urban development; and

WHEREAS, Asian Americans and Pacific Islander entrepreneurs have led many of California's businesses to the pinnacle of their respective industries; and

WHEREAS, approximately 27 million Asian Americans and Pacific Islanders in the nation are one of the fastest growing ethnic populations in the country; and

WHEREAS, Asian Americans and Pacific Islanders represent 27.2 percent of El Cerrito's population, representing ancestries throughout Asia; and

WHEREAS, Asian Americans and Pacific Islanders will continue to be an important part of El Cerrito's cultural diversity and understanding; and

WHEREAS, Asian Americans and Pacific Islanders have a proud legacy of service and dedication to our community, our City, our State and our Country; and

WHEREAS, May has become a symbolic month in which Asian Americans and Pacific Islanders and supporters come together in various celebrations of culture, traditions and history.

NOW THEREFORE, the City Council of the City of El Cerrito hereby proclaims the month of May 2016 Asian American and Pacific Islander Heritage Month in the City of El Cerrito and invites everyone to reflect on the notable accomplishments and outstanding services provided by Asian Americans and Pacific Islanders to the Nation, California and the City of El Cerrito.

Dated: May 3, 2016

Gregory B. Lyman, Mayor

***CITY COUNCIL OF THE CITY OF EL CERRITO PROCLAMATION
May 2016 is Jewish American Heritage Month***

WHEREAS, from our Nation's earliest days, Jewish Americans have been a critical part of the American story, greatly contributing to the religious, cultural, political, economic, and intellectual advancement of all people even while in the face of unspeakable discrimination and adversity, fighting tirelessly to realize their piece of the American dream with relentless spirit, and these remarkable achievements have enriched our country, stirred our conscience, and challenged us to extend the miracles of freedom and security; and

WHEREAS, as we celebrate the rich heritage of the Jewish American community, including those who live, work and play in the City of El Cerrito, we recognize that American Jews have worked to strengthen the promise of religious freedom and civil rights by coming together across all faiths to reject ignorance and intolerance, teach empathy and compassion, and root out hatred wherever it exists; and

WHEREAS, we are reminded that the vibrant culture of the Jewish people has not always been embraced and that Jewish communities continue to confront hostility and bigotry, including in America, therefore the City of El Cerrito shares an obligation to condemn and combat anti-Semitism and hatred wherever it exists; and

WHEREAS, May 2016 is recognized as Jewish American Heritage Month by Congressional resolution and by Presidential Proclamation; and

WHEREAS, during Jewish American Heritage Month, the City of El Cerrito celebrates the hard-fought progress won through the struggle and sacrifice of Jewish Americans, and we rededicate ourselves to building a world where diversity is cherished and faith is protected.

NOW THEREFORE, the City Council of the City of El Cerrito hereby approves a proclamation declaring May 2016 as Jewish American Heritage Month in the City of El Cerrito and calls upon all residents to celebrate Jewish Americans who have helped weave the fabric of not only American history, culture and society but also the City of El Cerrito, to visit www.jewishamericanheritagemonth.us to learn more about the heritage and contributions of Jewish Americans, and to observe this month with solemn remembrance, appropriate programs, activities, and ceremonies.

Dated: May 3, 2016

Gregory B. Lyman, Mayor



AGENDA BILL

Agenda Item No. 5(G)

Date: May 3, 2016
To: El Cerrito City Council
From: Yvetteh Ortiz, Public Works Director / City Engineer
Subject: Complete Streets Policy for the Metropolitan Transportation Commission

ACTION REQUESTED

Adopt a resolution adopting a Complete Streets Policy to maintain the eligibility of the City of El Cerrito for federal transportation funding available through the Metropolitan Transportation Commission.

DISCUSSION

California Complete Streets Act of 2008

Complete Streets are defined as streets designed, constructed and operated to be safe, comfortable, and convenient for travel by everyone, regardless of age, ability, or mode of travel. In 2008, the State of California enacted the California Complete Streets Act of 2008 (also known as Assembly Bill 1358). The Act states: “In order to fulfill the commitment to reduce greenhouse gas emissions, make the most efficient use of urban land and transportation infrastructure, and improve public health by encouraging physical activity, transportation planners must find innovative ways to reduce vehicle miles traveled (VMT) and to shift from short trips in the automobile to biking, walking and use of public transit.” As required by the Act, upon any substantial revision of the circulation element of a general plan commencing January 1, 2011, a local jurisdiction must modify the circulation element to provide for a balanced, multimodal transportation network that meets the needs of all users of streets, roads, and highways, defined to include motorists, pedestrians, bicyclists, children, persons with disabilities, seniors, movers of commercial goods, and users of public transportation in a manner that is suitable to the rural, suburban, or urban context of the general plan.

Metropolitan Transportation Commission Funding Requirements

The Metropolitan Transportation Commission (MTC) is responsible for establishing the criteria and policies for allocating federal transportation funding in the San Francisco Bay Area. In 2012, MTC integrated various transportation programs with California’s climate law (Senate Bill 375) and the Sustainable Communities Strategy to create the One Bay Area Grant (OBAG) Program. OBAG allows flexibility to invest in transportation categories such as Transportation for Livable Communities, bicycle and pedestrian improvements, local streets and roads preservation, and planning activities. In 2012, MTC indicated that, to be eligible for OBAG funding, local jurisdictions in the Bay Area must demonstrate compliance with the California Complete Streets Act. Toward this end, MTC’s first One Bay Area Grant Program (OBAG 1) for Fiscal Year (FY) 2012-13 through FY 2015-16 required that jurisdictions either adopt a complete streets policy resolution that incorporated MTC’s nine required elements, as contained in MTC’s model

resolution, or have adopted a General Plan that complies with the Complete Streets Act of 2008. MTC allowed local jurisdictions to self-certify that their General Plans did in fact meet the requirements of the Complete Streets Act of 2008. The City of El Cerrito along with several other Contra Costa jurisdictions completed this self-certification. In early 2013, City staff completed a comprehensive audit of the City's Transportation and Circulation Element of the General Plan (adopted in 1999) based on the California Governor's Office of Planning and Research (OPR)'s *Update to the General Plan Guidelines: Complete Streets and the Circulation Element (December 2010)*, and found that the City's General Plan met the requirements of the Act. At that time, MTC determined the City was compliant with OBAG 1 requirements and the City thereafter successfully applied for OBAG 1 funding in the amount of \$3.5 million for the Ohlone Greenway BART Station Area Access, Safety and Placemaking Improvements (Ohlone ASP) Project.

In November 2015, MTC approved the selection criteria and programming policy for the second round of the One Bay Area Grant Program (OBAG 2) for FY 2017-18 through FY 2021-22. These requirements differ slightly from OBAG 1 Complete Streets requirements, most notably due to the fact that self-certification of Transportation and Circulation Elements adopted prior to 2010 is not sufficient. To remain eligible for OBAG2 funding, jurisdictions either must adopt a complete streets policy resolution as prescribed under OBAG 1 or have adopted a significant revision to the circulation element of a General Plan after January 1, 2010, which more explicitly incorporates Complete Streets concepts. In Contra Costa County, jurisdictions must demonstrate compliance by the time the Contra Costa Transportation Authority (CCTA) submits their OBAG 2 project recommendations to MTC, which in this case is anticipated to be in December 2016 while the Call for Projects is anticipated later this spring.

City of El Cerrito Plans

The City of El Cerrito has long acknowledged the benefits and value for the public health and welfare of reducing vehicle miles traveled and increasing transportation by walking, bicycling, and public transportation. In the last few years, the City of El Cerrito has adopted several plans including the Active Transportation Plan (2016), San Pablo Avenue Specific Plan and Complete Streets Plan (2014), Climate Action Plan (2013), Strategic Plan (2013) and Neighborhood Traffic Management Program (201) that include policies, programs, practices and projects that promote Complete Streets. In addition, the Complete Streets policies are inherent in City of El Cerrito Transportation and Circulation Element of the General Plan although not explicitly stated as such as it was adopted prior to the California Complete Streets Act of 2008. The Transportation and Circulation Element was updated in 2014 to incorporate the San Pablo Avenue Specific Plan and Complete Streets Plan and therefore now explicitly includes Complete Streets policies. However, because these were not necessarily for citywide application, MTC determined that the 2014 update did not fulfill OBAG 2 requirements.

Complete Streets Policy Resolution

Although the City of El Cerrito's Transportation and Circulation Element of the General Plan contains elements of Complete Streets as required by the California Complete Streets Act of 2008, in order to be eligible for OBAG 2 funding, the City must adopt either of the two required documents required by MTC. The next comprehensive General Plan update is not anticipated to be completed within the timeframe required by MTC; therefore, it is recommended that the City

adopt a Complete Streets Policy incorporating MTC's nine required elements. MTC's model resolution has been amended to recognize the City's longstanding commitment to Complete Streets and to fit within the context of our existing plans, programs, and practices.

STRATEGIC PLAN CONSIDERATIONS

The proposed policy directly implements several of the goals and strategies, and is consistent with the City's Strategic Plan. The primary goals and strategies furthered by the Plan include:

- *Goal B: Achieve long-term financial sustainability* by continuing to pursue and support opportunities for new funding, including outside grants.
- *Goal E: Ensure the public's health and safety* by exploring innovative and best practices for promoting public health (e.g., smoking ordinances, nutrition, obesity prevention, living wage, and strategies to promote walking/biking).
- *Goal F: Foster environmental sustainability citywide* by encouraging alternative modes of transportation to the single occupancy vehicle and implementing the City's Climate Action Plan including reducing vehicle miles traveled (by creating a well connected pedestrian, bicycle and transit-oriented urban form that will make it easier for residents and visitors to leave their car behind).

ENVIRONMENTAL CONSIDERATIONS

The proposed resolution is a statement of policy that is consistent with the City's adopted plans. For this reason, adoption of the proposed resolution is exempt from review pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15061(b)(3).

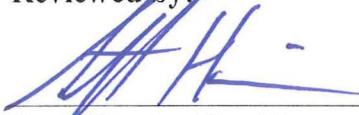
FINANCIAL CONSIDERATIONS

There is no direct cost associated with the action requested tonight. Adoption of the Complete Streets Policy will ensure the City remains eligible for federal transportation funding administered by MTC.

LEGAL CONSIDERATIONS

The City Attorney has reviewed the proposed actions and found that legal considerations have been addressed.

Reviewed by:



Scott Hanin, City Manager

Attachment:

1. Resolution

RESOLUTION NO. 2016-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO ADOPTING A
COMPLETE STREETS POLICY

WHEREAS, the term “Complete Streets” describes a comprehensive, integrated transportation network with infrastructure and design that allows safe and convenient travel along and across streets for all users, including pedestrians, bicyclists, persons with disabilities, motorists, movers of commercial goods, users and operators of public transportation, emergency vehicles, seniors, children, youth, and families; and

WHEREAS, the City of El Cerrito has long acknowledged the benefits and value for the public health and welfare of reducing vehicle miles traveled and increasing transportation by walking, bicycling, and public transportation; and

WHEREAS, the City of El Cerrito also recognizes that the planning and coordinated development of Complete Streets infrastructure provides benefits for local governments in the areas of infrastructure cost savings; public health; and environmental sustainability; and

WHEREAS, the State of California has emphasized the importance of Complete Streets by enacting the California Complete Streets Act of 2008 (also known as AB 1358), which requires that when cities or counties revise general plans, they identify how they will provide for the mobility needs of all users of the roadways, as well as through Deputy Directive 64, in which the California Department of Transportation explained that it “views all transportation improvements as opportunities to improve safety, access, and mobility for all travelers in California and recognizes bicycle, pedestrian, and transit modes as integral elements of the transportation system;” and

WHEREAS, the California Global Warming Solutions Act of 2006 (known as AB 32) sets a mandate for the reduction of greenhouse gas emissions in California, and the Sustainable Communities and Climate Protection Act of 2008 (known as SB 375) requires emissions reductions through coordinated regional planning that integrates transportation, housing, and land-use policy, and achieving the goals of these laws will require significant increases in travel by public transit, bicycling, and walking; and

WHEREAS, numerous California counties, cities, and agencies have adopted Complete Streets policies and legislation in order to further the health, safety, welfare, economic vitality, and environmental well-being of their communities; and

WHEREAS, the Metropolitan Transportation Commission, through its One Bay Area Grant (OBAG) Program requires that all jurisdictions, to be eligible for OBAG funds, need to address complete streets policies at the local level through the adoption of a Complete Streets policy resolution with nine required elements or through adoption of a significant revision to the Transportation and Circulation Element of a General Plan after January 1, 2010 that complies with the California Complete Streets Act of 2008; and

WHEREAS, in the last few years, the City of El Cerrito has adopted several plans including the Active Transportation Plan (2016), Urban Greening Plan (2016), San Pablo Avenue Specific Plan and Complete Streets Plan (2014), Climate Action Plan (2013), Strategic

Agenda Item No. 5(G)
Attachment 1

Plan (2013), Neighborhood Traffic Management Program (2010) and Ohlone Greenway Plan (2009) that include policies, programs and projects that promote Complete Streets; and

WHEREAS, Complete Streets policies are inherent in City of El Cerrito Transportation and Circulation Element of the General Plan (1999) , and the 2014 update to incorporate the San Pablo Avenue Specific Plan and Complete Streets Plan explicitly includes Complete Streets policies; and

WHEREAS the City of El Cerrito has actively pursued enhancements to new infrastructure to encourage complete streets and alternative transportation modes; and

WHEREAS, the City of El Cerrito therefore, in light of the foregoing benefits and considerations, wishes to continue to improve its commitment to Complete Streets and desires that its streets form a comprehensive and integrated transportation network promoting safe, equitable, and convenient travel for all users while preserving flexibility, recognizing community context, and using the latest and best design guidelines, practices and standards.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of El Cerrito that it hereby adopts the Complete Streets Policy attached hereto as Exhibit A, and made part of this Resolution, and that said exhibit is hereby approved and adopted.

BE IT FURTHER RESOLVED, that the next substantial revision of the City of El Cerrito Transportation and Circulation Element of the General Plan shall more fully incorporate Complete Streets policies and principles consistent with the California Complete Streets Act of 2008 (AB 1358) and with the Complete Streets Policy adopted by this Resolution.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon passage and adoption.

I CERTIFY that at a regular meeting on May 3, 2016, the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on May XX, 2016.

Cheryl Morse, City Clerk

APPROVED:

Gregory B. Lyman, Mayor

Resolution No. 2016-XX
Exhibit A

This Complete Streets Policy was adopted by Resolution No. 2016-XX by the City Council of the City of El Cerrito on May XX, 2016.

COMPLETE STREETS POLICY OF THE CITY OF EL CERRITO

A. Complete Streets Principles

1. **Complete Streets Serving All Users.** The City of El Cerrito expresses its commitment to creating and maintaining Complete Streets that provide safe, comfortable, and convenient travel along and across streets (including roads, highways, paths, trails, and other portions of the transportation system) through a comprehensive, integrated transportation network that serves all categories of users, including pedestrians, bicyclists, persons with disabilities, motorists, movers of commercial goods, users and operators of public transportation, emergency vehicles, seniors, children, youth, and families.
2. **Context Sensitivity.** In planning and implementing street projects, departments and agencies of the City of El Cerrito shall maintain sensitivity to local conditions in both residential and business districts as well as urban, suburban, and rural areas, and shall work with residents, merchants, and other stakeholders to ensure that a strong sense of place ensues. Improvements that will be considered include sidewalks, shared use paths, bicycle lanes, bicycle routes, paved shoulders, street trees and landscaping, planting strips, accessible curb ramps, crosswalks, refuge islands, pedestrian signals, signs, street furniture, bicycle parking facilities, public transportation stops and facilities, transit priority signalization, and other features assisting in the provision of safe travel for all users, such as traffic calming circles, transit bulb outs, and other similar features, as well as, other features such as those identified in the City of El Cerrito Active Transportation Plan (2016), Urban Greening Plan (2016), San Pablo Avenue Specific Plan and Complete Streets Plan (2014) and Ohlone Greenway Master Plan (2009).
3. **Complete Streets Routinely Addressed by All Departments.** All relevant departments and agencies of the City of El Cerrito shall work towards making Complete Streets practices a routine part of everyday operations, approach every relevant project, program, and practice as an opportunity to improve streets and the transportation network for all categories of users, and work in coordination with other departments, agencies, and jurisdictions to maximize opportunities for Complete Streets, connectivity, and cooperation. The following projects provide opportunities: pavement resurfacing, restriping, accessing above and underground utilities, signalization operations or modifications, maintenance of landscaping/related features and private development.
4. **All Projects and Phases.** Complete Streets infrastructure sufficient to enable reasonably safe travel along and across the right of way for each category of users shall be incorporated into all planning, funding, design, approval, and implementation processes for any construction, reconstruction, retrofit, maintenance, operations, alteration, or repair of streets (including streets, roads, highways, bridges, and other portions of the transportation system), except that specific infrastructure for a given category of users may be excluded if an exemption is approved via the process set forth in section C.1 of

this policy.

B. Implementation

1. **Plan Consultation and Consistency.** Maintenance, planning, and design of projects affecting the transportation system shall be consistent with local bicycle, pedestrian, transit, multimodal, and other relevant plans. Interpretations of the goals and policies within each of these documents may be needed over time to craft a balanced Complete Streets outcome.
2. **Street Network/Connectivity.** As feasible, the City of El Cerrito shall incorporate Complete Streets infrastructure into existing streets to improve the safety and convenience of users and to create employment, with the particular goal of creating a connected network of facilities accommodating each category of users, and increasing connectivity across jurisdictional boundaries and for existing and anticipated future areas of travel origination or destination.
3. **Stakeholder Consultation.** The City of El Cerrito shall allow for stakeholder involvement as early in the development process as possible, on both projects and plans, to support implementation of this Complete Streets Policy. At this time, key stakeholders are Bike East Bay for bicycle-related issues, the ADA Advisory Group for pedestrian-related issues, and AC Transit and BART for transit-related issues. In addition, the Planning Commission will be consulted on private development projects.
4. **Evaluation.** The City shall develop a system to inventory and report activities related to how well the streets and transportation network of the City of El Cerrito are serving each category of users.

C. Exceptions

1. **Leadership Approval for Exceptions.** Plans or projects that seek exception from the Complete Streets approach outlined in prior sections must provide written finding of why accommodations for all modes were not to be included in the project. The memorandum should be signed by the Public Works Director and Community Development Director. Projects that are granted exceptions must be made publically available for review. Federal guidance on exceptions can be found from the Federal Highway Administration (FHWA) website, *Accommodating Bicycle and Pedestrian Travel*, online at: http://www.fhwa.dot.gov/environment/bicycle_pedestrian/guidance/design_guidance/design.cfm



AGENDA BILL

Agenda Item No. 5(H)

Date: May 3, 2016
To: El Cerrito City Council
From: Yvetteh Ortiz, Public Works Director / City Engineer
Subject: BKF Engineers Consulting Services Agreement Amendment

ACTION REQUESTED

Adopt a resolution authorizing the City Manager to execute an amendment to the consulting services agreement with BKF Engineers (BKF) to provide engineering and design services for the Ohlone Greenway BART Station Area Access, Safety and Placemaking Improvements (Ohlone ASP) Project, City Project No. C3076, Federal Project No. CML-5239(025) in an amount not to exceed \$55,000 bringing the total contract amount to \$475,100 and under the original contract term.

BACKGROUND

On April 21, 2015, the City Council adopted Resolution No. 2015-30 authorizing the City Manager to execute a consulting services agreement with BKF to provide engineering and design services for the Ohlone ASP Project in an amount not to exceed \$420,100 and contract term of April 21, 2015 to December 31, 2016. Since that time, BKF has performed much of the original scope of services, including detailed engineering, environmental studies and clearance, public engagement, application for BART permit, design and funding coordination with BART and the Contra Costa Transportation Authority (CCTA), development of the construction documents and submittal to Caltrans. Several specialized consulting firms including PlaceWorks, Avila Project Management, Fehr & Peers Transportation Consultants, LSA Associates, Security By Design Inc., Brookwater, YEI, and Construction Surveys support BKF. The team has a strong civil and landscaping architecture background; expertise in urban design, multi-modal transportation, environmental studies, and security systems; familiarity with and sensitivity to local issues; and extensive experience with the administration of federally-funded transportation projects.

Project Description

The Ohlone ASP Project will improve the Ohlone Greenway at the El Cerrito del Norte and El Cerrito Plaza BART Stations. Following the Ohlone Greenway Master Plan, adopted by the City Council in 2009, the City has been implementing projects along the Greenway to enhance its usability and contribute to reduced vehicle-miles travelled and a healthier, more connected community. However, there remains a strong need for improvements at the two BART Stations. Currently, in the two BART Station areas, the Ohlone Greenway becomes narrower than other segments of the Greenway and has an irregular alignment at street crossings, and at the same time, it has higher pedestrian, bicycle, automobile and bus traffic that contribute to increased conflicts between all modes of travel. The Ohlone ASP Project will improve and widen the mixed-use path; upgrade and expand existing crosswalks on adjacent streets to create high

visibility pedestrian zones with new striping, special pavement, improved signage, curb bulb-outs, upgraded curb ramps and flashing lights; enhance landscaping, lighting, seating, gateway features and other amenities; and upgrade and expand the existing camera surveillance system to three key nodes next to the Greenway. The goals of the project are to improve bicycle and pedestrian routes leading to transit, commercial nodes and housing; bring new vibrancy to the areas around the BART Stations to encourage housing development specifically within a regionally-designated Priority Development Area; increase safety and accessibility for BART riders and Greenway users; and improve the integration of the BART Stations with the surrounding community.

The project design is being coordinated with a pedestrian side path that is to be constructed on the west side of the Greenway path between Hill Street and the Safeway Store front entrance, as well as, improvements being designed by BART as part of their del Norte BART Station Modernization Project. City and BART staff and consultants have been working closely together in developing both project designs.

Project Funding

In June 2013, the City Council adopted Resolution No. 2013-29 applying for approximately \$3.47 million in federal grant funds through the Contra Costa County Portion of the Metropolitan Transportation Commission's (MTC) One Bay Area Grant (OBAG) Program for design and construction of the project, committing the necessary non-federal match, and assuring the project would be completed per federal requirements. The Metropolitan Transportation Commission (MTC) formally approved the award in September 2013. The OBAG Program requires a minimum 11.47% percent local match in non-federal funding for each phase of the project. The local matching funds include \$300,000 from the BART Measure J Project No. 10002-01, "Transit Oriented Development (TOD) and Access Improvements at El Cerrito Plaza & del Norte BART Stations" Project and \$149,387 in Park In-Lieu funds contributed by Safeway as part of development of their del Norte Store.

Most recently, City staff submitted a request to the West County Transportation Advisory Committee (WCCTAC) for \$300,000 in Subregional Transportation Mitigation Program (STMP) funding to cover additional estimated costs for the construction phase including construction contract, contingency, construction management and engineering, inspection and material testing. The WCCTAC Board approved the request at its March 25, 2016 meeting. City and WCCTAC staff are working on the necessary funding agreement, which we anticipate bringing to City Council for consideration in early summer.

ANALYSIS

In advancing the design for submittal to Caltrans, who provides oversight of federally-funded projects, BKF has had to complete tasks not included in their original scope of services. Additional services include the following:

- Extensive efforts to coordinate with the design of del Norte BART Station Modernization Project including several meetings with BART staff and consultants, modifications to the limits of work, and adjustments to improvements;

- Development of staging and phasing plans for construction to ensure the BART Stations safely accommodate pedestrians, bicyclists, and transit operations during construction of both the City and BART projects;
- Development of a Site Specific Work Plan to meet BART permitting requirements;
- Additional support to process the project through Caltrans Local Assistance including funding reimbursement requests; and
- Additional coordination with the CCTA for completing monthly project reporting and peer review requirements including an additional design submittal at the 85 percent completion level and several associated meetings.

The net result of these additional services, unforeseen at the time of BKF's proposal and the Council's award of agreement, has been a cost increase of approximately \$51,000 over the original scope of services.

STRATEGIC PLAN CONSIDERATIONS

The Ohlone ASP Project is consistent with El Cerrito Strategic Plan Goal D – Develop and rehabilitate public facilities as community focal points; Goal C – Deepen a sense of place and community identity by promoting strong neighborhoods; and Goal F – Foster environmental sustainability citywide by encouraging alternative modes of transportation to the single occupancy vehicle. Consistent with the federal grant goals, the project will improve connectivity, enhance sense of place, bring new vibrancy and support the higher-density transit-oriented neighborhoods adjacent to BART as a place where developers want to build and people want to live, work and visit.

ENVIRONMENTAL CONSIDERATIONS

In 2009, the City completed an Initial Study and Negative Declaration per California Environmental Quality Act (CEQA) Guidelines, Section 15063, to evaluate the cumulative impacts of the improvements identified for the Greenway in the Ohlone Greenway Master Plan. The project is consistent with the Master Plan and will not have a significant effect on the environment.

In addition, because the project is federally-funded, BKF and City staff completed preliminary environmental studies and various technical studies in compliance with the National Environmental Policy Act (NEPA). Caltrans reviewed the studies and determined that the project has no significant impacts on the environment as defined by NEPA and therefore the project is categorically excluded from the requirements of preparing an environment assessment or environmental impact statement.

FINANCIAL CONSIDERATIONS

The estimated cost for implementation of the Ohlone ASP Project is \$4.2 million. The Project is funded by the federal OBAG grant of \$3,468,000 and, as described above, two other sources for the local match including \$300,000 in BART Measure J funds and \$149,387 Park In-Lieu funds that were transferred and appropriated to the CIP Fund. The current funding total is \$3,917,387 with an additional \$300,000 of STMP funding for construction pending the necessary arrangements with WCCTAC.

The estimated project expenditures are summarized below.

<i>Planning/Environmental</i>	<i>\$13,253</i>
<i>Design</i>	
BKF Agreement	\$475,100
City Staff	\$10,000
Misc./Contingency	\$14,000
<i>Design Subtotal</i>	<i>\$499,100</i>
<i>Construction</i>	<i>\$3,700,000</i>
Total	\$4,217,353

The project is in the Fiscal Year (FY) 2015-16 Capital Improvement Program (CIP), and an expenditure allocation of \$3,336,000 is included in the FY 2015-16 Adopted Budget in the CIP Fund to cover project expenses. Adequate funding is available for a contract amendment of \$55,000 for the design phase of the project. This includes \$51,000 in the estimated amount for the additional services described above plus \$4,000 in contingency.

LEGAL CONSIDERATIONS

The City Attorney has reviewed the proposed actions and found that legal considerations have been addressed.

Reviewed by:



Scott Hanin, City Manager

Attachment:

1. Resolution

RESOLUTION NO. 2016-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE CONSULTING SERVICES AGREEMENT WITH BKF ENGINEERS TO PROVIDE ENGINEERING AND DESIGN SERVICES FOR THE OHLONE GREENWAY BART STATION AREA ACCESS, SAFETY AND PLACEMAKING IMPROVEMENTS PROJECT, CITY PROJECT NO. C3076, FEDERAL PROJECT NO. CML-5239(025) IN AN AMOUNT NOT TO EXCEED \$55,000 BRINGING THE TOTAL CONTRACT AMOUNT TO \$475,100 AND UNDER THE ORIGINAL CONTRACT TERM

WHEREAS, the Ohlone Greenway BART Station Area Access, Safety and Placemaking Improvements Project is intended to improve bicycle and pedestrian routes leading to transit, commercial nodes and housing; bring new vibrancy to the areas around the BART Stations to encourage housing development specifically within a regionally-designated Priority Development Area; increase safety and accessibility for BART riders and Greenway users; and improve the integration of the BART Stations with the surrounding community; and

WHEREAS, in June 2013, the City Council adopted Resolution No. 2013-29 applying for approximately \$3.47 million in federal grant funds through the Contra Costa County Portion of the Metropolitan Transportation Commission's (MTC) One Bay Area Grant (OBAG) Program for design and construction of the project, committing the necessary non-federal match, and assuring the project would be completed per federal requirements; and

WHEREAS, MTC subsequently awarded the City \$3,468,000 in federal funds; and

WHEREAS, the non-federal local matching funds include \$300,000 from the BART Measure J Project No. 10002-01, "Transit Oriented Development (TOD) and Access Improvements at El Cerrito Plaza & del Norte BART Stations" Project and \$149,387 in Park In-Lieu funds that were transferred and appropriated to the CIP Fund; and

WHEREAS, in April 2015, the City Council adopted Resolution No. 2015-30 authorizing the City Manager to execute a consulting services agreement with BKF Engineers to provide engineering and design services for the Ohlone Greenway BART Station Area Access, Safety and Placemaking Improvements Project in an amount not to exceed \$420,100 and contract term of April 21, 2015 to December 31, 2016; and

WHEREAS, since that time, BKF has performed much of the original scope of services, including detailed engineering, environmental studies and clearance, public engagement, application for BART permit, design and funding coordination with BART and the Contra Costa Transportation Authority (CCTA), development of the construction documents and submittal to Caltrans; and

WHEREAS, in advancing the design for submittal to Caltrans, who provides oversight of federally-funded projects, BKF has had to complete tasks not included in their original scope of services including extensive efforts to coordinate with the design of the del Norte BART Station Modernization Project, development of staging and phasing plans for construction to ensure the BART Stations safely accommodate pedestrians, bicyclists, and transit operations during

construction of both the City and BART projects, development of a Site Specific Work Plan to meet BART permitting requirements, and additional design and funding coordination with Caltrans, BART and CCTA; and

WHEREAS, the project is in the Fiscal Year (FY) 2015-16 Capital Improvement Program (CIP), and an expenditure allocation of \$3,336,000 is included in the FY 2015-16 Adopted Budget in the CIP Fund to cover the design and construction phase expenses; and

WHEREAS, the City completed an Initial Study and Negative Declaration in 2009 per California Environmental Quality Act (CEQA) Guidelines, Section 15063, to evaluate the cumulative impacts of the improvements identified for the Greenway in the Ohlone Greenway Master Plan, and the project is consistent with the Master Plan and will not have a significant effect on the environment.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of El Cerrito authorizes the City Manager to execute an amendment to the consulting services agreement with BKF Engineers to provide engineering and design services for the Ohlone Greenway BART Station Area Access, Safety and Placemaking Improvements Project, City Project No. C3076, Federal Project No. CML-5239(025) in an amount not to exceed \$55,000 bringing the total contract amount to \$475,100 and under the original contract term.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon passage and adoption.

I CERTIFY that at a regular meeting on May 3, 2016 the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on May XX, 2016.

Cheryl Morse, City Clerk

APPROVED:

Gregory B. Lyman, Mayor



AGENDA BILL

Agenda Item No. 5(I)

Date: May 3, 2016
To: El Cerrito City Council
From: Stacey Johnson, Administrative Analyst
Subject: Accept the Engineer's Report on Landscape and Lighting Assessment District No. 1988-1, and Resolution of Intention to Order Improvements for Assessment District No. 1988-1; and Set the Date for the Public Hearing as May 17, 2016

ACTION REQUESTED

Accept the Engineer's Report specifying assessments for the Landscaping and Lighting Assessment District and adopt a Resolution of Intention to Order Improvements pursuant to the Landscape and Lighting Act of 1972, and set the time, date, and place of the public hearing as May 17, 2016 at 7:00 p.m.

BACKGROUND

On June 6, 1988, the City Council established Assessment District No. 1988-1 pursuant to the Landscape and Lighting Act of 1972. The purpose of this Landscape and Lighting Assessment District (LLAD) is to raise funds to support improvements and maintenance of the City's park areas, landscaping areas, and street lighting. Every year since 1988, this Assessment District has generated approximately \$773,270 to support LLAD activities.

In November 1996, LLAD 1988-1 was approved by the voters and therefore complies with the provisions of Proposition 218. Any increase in the assessment fee level would be subject to Proposition 218's voter approval requirement.

In order to impose this annual assessment, the City Council must annually authorize an Engineer's Report to identify the costs, uses, and general benefits of those parcels within the LLAD. The City Council authorized such a report on April 5, 2016 by Resolution No. 2016-22. The report was prepared by the Engineer of Record, NBS Local Government Solutions.

The City Council must accept the Engineer's Report and conduct a public hearing to hear comments on the imposition of these assessments in order for the assessment to be imposed. The intent of this Agenda Bill and resolution is to accept the Engineer's Report and to schedule the public hearing for May 17, 2016.

ANALYSIS

The Resolution of Intention to Order Improvements describes the work to be performed during the next fiscal year, as outlined in the Engineer's Report. In addition, the attached Resolution sets the time, date, and place of the public hearing. A copy of the Fiscal Year 2016-17 Engineer's Report is on file at City Hall for public review.

The procedures for conducting the public hearing and receiving protests are the same as for forming the District; however, there are no provisions for majority protest.

The funding levels specified in the Engineer's Report include revenue from both the assessment and other funding sources. The funding is consistent with the work described in the Engineer's Report and in the Resolution of Intention to Order Improvements. Without the imposition of this assessment, the City would need to identify alternate funding sources for those items proposed to be funded by the LLAD or eliminate those items from the City's work plan in FY 2016-17.

FINANCIAL CONSIDERATIONS

The current rate of assessment will generate approximately \$773,270 of LLAD revenue, which will be included in the City's FY 2016-17 budget. As the sources and uses of all public works revenues are currently under review, the cost for eligible expenditures in excess of the assessment revenue will be covered by City contributions from other appropriate funding sources or expenses will be reduced to ensure that the LLAD budget for FY 2016-17 is balanced.

LEGAL CONSIDERATIONS

The Resolution of Intention must be adopted in order to collect revenues from the Assessment District in accordance with the provisions of State law.

Reviewed by:

A handwritten signature in blue ink, appearing to read 'SH', is written over a horizontal line.

Scott Hanin, City Manager

Attachments:

1. Resolution
2. LLAD Annual Engineer's Report FY 2016-17

RESOLUTION NO. 2016-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO ACCEPTING THE ANNUAL REPORT ON LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT NO. 1988-1 AND RESOLUTION OF INTENTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO TO ORDER IMPROVEMENTS FOR ASSESSMENT DISTRICT NO. 1988-1 AND TO SET THE DATE FOR THE PUBLIC HEARING AS MAY 17, 2016

WHEREAS, the City of El Cerrito, by Resolution No. 88-53 dated June 6, 1988, adopted Assessment District No. 1988-1 pursuant to the Landscape and Lighting Act of 1972; and

WHEREAS, the City of El Cerrito, by Resolution No. 2016-22 dated April 5, 2016 directed the filing of the Annual Report for Assessment District No. 1988-1; and

WHEREAS, the Engineer of Record, NBS Local Government Solutions, has prepared and, on April 28, 2016, filed said Annual Report; and

WHEREAS, the City Council has reviewed and accepted said Annual Report; and

WHEREAS, the Landscape and Lighting Act of 1972 requires the City Council to adopt a Resolution of Intention to Order Improvements within Assessment District No. 1988-1.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito that:

1. The City of El Cerrito intends to levy and collect assessments within Assessment District No. 1988-1 during Fiscal Year 2016-17. The area of land to be assessed is located in the City of El Cerrito, Contra Costa County, California.

2. The improvements to be made in this Assessment District are generally described as follows: Install, maintain and service public lighting, landscaping, and park and recreational facility improvements located within the incorporated limits of the City of El Cerrito, Contra Costa County, California.

3. In accordance with the City Council's resolution directing the filing of an Annual Report, the firm of NBS Local Government Solutions, Engineer of Work, has filed at City Hall the Report required by the Landscape and Lighting Act of 1972. All interested persons are referred to that Report for a full and detailed description of the improvements, the boundaries of the Assessment District, and the proposed assessments upon assessable lots and parcels of land within the Assessment District.

4. On Tuesday, the 17th day of May 2016 at the hour of 7:00 P.M., the City Council will conduct a public hearing on the question of the levy of the proposed annual assessment. The hearing will be held in the City Council Chambers, 10890 San Pablo Avenue, El Cerrito, California 94530.

5. The City Clerk is authorized and directed to give the notice of hearing required by the Landscape and Lighting Act of 1972.

Agenda Item No. 5(I)
Attachment 1

BE IT FURTHER RESOLVED this Resolution is scheduled for adoption on May 3, 2016 pursuant to California Streets and Highways Code §22624.

I CERTIFY that at the regular meeting on May 3, 2016 the El Cerrito City Council passed this resolution by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAINED: COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on May X, 2016. *[Due to statutory requirements and tight publishing deadlines please contact the City Clerk at 510-215-4305 for the vote.]*

Cheryl Morse, City Clerk

APPROVED:

Gregory B. Lyman, Mayor



City of El Cerrito

Landscape and Lighting Assessment District No. 1988-1

Fiscal Year 2016/17

Main Office

32605 Temecula Parkway, Suite 100
Temecula, CA 92592
Toll free: 800.676.7516 Fax: 951.296.1998

Regional Office

870 Market Street, Suite 1223
San Francisco, CA 94102
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CITY OF EL CERRITO
10890 San Pablo Avenue
El Cerrito, CA 94530
Phone - (510) 215-4300
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CITY COUNCIL

Greg Lyman, Mayor

Janet Abelson, Mayor Pro Tem

Jan Bridges, Councilmember

Mark Friedman, Councilmember

Gabe Quinto, Councilmember

CITY STAFF

Scott Hanin, City Manager

Stacey Johnson, Administrative Analyst

NBS

Tim Seufert, Client Services Director

Brian Brown, Project Manager

Andrew Kraus, Financial Analyst

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1. EXECUTIVE SUMMARY

The City of El Cerrito (the "City") directed NBS to prepare and file a report presenting plans and specifications describing the general nature, location, and extent of the improvements to be maintained, and an estimate of the costs of the maintenance, operations, and servicing of the improvements for the City of El Cerrito Landscape and Lighting Assessment District No. 1988-1 (the "District") for Fiscal Year 2016/17 pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with Section 22500)* (the "Act").

The report includes a map of the District, showing the area and properties proposed to be assessed; an assessment of the estimated costs of the maintenance, operations, and servicing of the improvements; and the net amount to be assessed upon all assessable lots and/or parcels within the District in proportion to the special benefit received.

The following tables summarize the annual levy by Zoning for Fiscal Year 2016/17 and Fiscal Year 2015/16:

Fiscal Year 2016/17

Zoning	Number of Parcels	Levy Total(1)
Residential	8,329	\$683,175.52
Commercial	470	90,094.76
Total:	8,799	\$773,270.28

(1) Total amount may vary slightly due to rounding adjustments

Fiscal Year 2015/16

Zoning	Number of Parcels	Levy Total(1)
Residential	8,328	\$683,557.48
Commercial	470	90,102.72
Total:	8,798	\$773,660.20

(1) Total amount may vary slightly due to rounding adjustments

2. OVERVIEW

2.1. Introduction

The District provides for the installation, maintenance, and servicing of public lighting, landscaping, and park and recreational facility improvements located within the incorporated limits of the City.

The costs to acquire and construct major new facilities to be maintained will generally be paid by sources other than District funds. While the District pays for the maintenance costs associated with various park and recreation programs, the costs of the programs themselves are not supported by District funds.

2.2. Plans and Specifications

The services performed are primarily maintenance and generally do not require plans. The plans and specifications to the extent that they exist, include but are not limited to:

- Conceptual plans
- Street lighting maps, detail lists, schedules, and PUC schedules
- Street Tree Planting Master Plan
- Maintenance specifications, programs, and policies for:
 - Landscaping
 - Medians
 - Graffiti abatement
 - Recreation buildings
 - Community and neighborhood park grounds
 - Weed abatement
 - Creeks and trails
 - Litter and debris removal
- Water, gas, and electric company requirements, policies and specifications

These documents are available in the Community Development, Public Works Division Office and are included in this report by reference. Diagrams indicating the location of the improvements to be serviced and maintained are included herein.

3. DESCRIPTION OF IMPROVEMENTS

The improvements to be installed, serviced, and maintained generally consist of the following:

Street Lighting

Residential Lighting - The District provides funding for street lighting throughout the City. This lighting typically consists of 70-watt bulbs located at intersections and at mid-block. Spacing of lights is typically 500 feet, although this distance may vary depending on topographic and right-of-way restraints.

Medium-Intensity Commercial Lighting - Industrial and some commercial districts have higher (100 or 150) watt bulbs spaced closer, typically at 250 foot intervals. Commercial districts on San Pablo Avenue and other arterial streets require a higher level of lighting intensity (typically four 150 watt bulbs every 500 feet).

Medians and Rights-of-Way

Corresponding numbers on the map in Section 4 depict the location of medians.

Landscaped medians are located on the following arterial streets:

1. San Pablo Ave. (entire length)
2. Carlson Blvd. (north City limit to Adams St.)
3. Moeser Lane (San Pablo Ave. to Pomona Ave. and Shevlin Dr. to Arlington Blvd.)
4. Central Ave. (Carlson Blvd. to San Pablo Ave. and Liberty St. to Richmond St.)
5. Ashbury Ave. (south City limit to Fairmount Ave.)
6. Fairmount Ave. (Liberty St. to Richmond St. and Carlson Blvd. to San Pablo Ave.)
7. Potrero Ave. (Eastshore Blvd. to San Pablo Ave.)
8. Hagen Blvd.(6526 to 6712)
9. Elm St. (at Blake St.)
10. Cutting Blvd. (at Elm St.)
11. Behrens St. (at south City limit)
12. Blake St. (at Navellier St.)

Maintained Stairways and Pathways

Corresponding letters on the map in Section 4 depict the location of the stairways and pathways.

- A. Alta Vista to north City limit
- B. Francisco to Tulare (2 segments)
- C. Barrett to Tassajara
- D. Alva to Barrett
- E. Tapscott to Harper
- F. Blake to Manor
- G. Madera to Julian to Potrero to Hillside Natural Area (4 segments)
- H. Madera to Hillside Natural Area
- I. Arlington to Shevlin (3 segments)
- J. King to Shevlin (south of Moeser)
- K. Bay Tree to Contra Costa
- L. Terrace to Huber Park (2 segments)
- M. Adams to Creekside Park

Creek and Street Trees

Day-lighted Creek in Public Property - Cerrito Creek, Baxter Gateway, and Poinsett

Street Trees - City-wide

Parks and Structures

Arlington Park and Clubhouse

1120 Arlington; tennis courts, picnic tables, barbecues, playground equipment, pond, basketball court, large grass area

Canyon Trail Park & Art Center

6757 Gatto; tennis courts, picnic tables, barbecue, playground equipment, large grass area, lower play area: creek, walking trails, small pond, and play equipment

Castro Park and Clubhouse

1420 Norvell; large playground and grassy area, field adjacent to Castro School blacktop (basketball courts, kickball diamond), tennis courts, small grassy area behind tennis courts, barbecue, and picnic table

Cerrito Vista Park

950 Pomona; Large, well equipped playground area, field, track for jogging, tennis courts, barbecue, and picnic area adjacent to park

Fairmont Park and Clubhouse

715 Lexington; adjacent to the Open House Senior Center, playground equipment, grassy area, and field

Harding Park and Clubhouse

7115 C Street; play equipment, field adjacent to Harding School blacktop area (basketball courts, kickball diamond), tennis courts, and barbeque located on patio

Huber Park

7711 Sea View; lower cement area with basketball court and kickball area, climbing, large cement slide, and picnic area

Poinsett Park

5611 Poinsett; basketball, kickball area, and play equipment

Tassajara Park & Pottery Studio

2575 Tassajara; playground equipment, field, basketball court, tennis courts, and picnic area

Madera Clubhouse

1500 Devonshire; childcare center and clubhouse

Ohlone Greenway

One block east of Kearney, the Ohlone Greenway is a linear park that runs 2.5 miles, the length of El Cerrito, ideal for walking or bicycling. It is the site of the frog habitat and wetland restoration classroom projects. At the corner of Manila and Kearney, is the Richard Itaya mini-park with its play equipment for younger school age children.

Hillside Natural Area

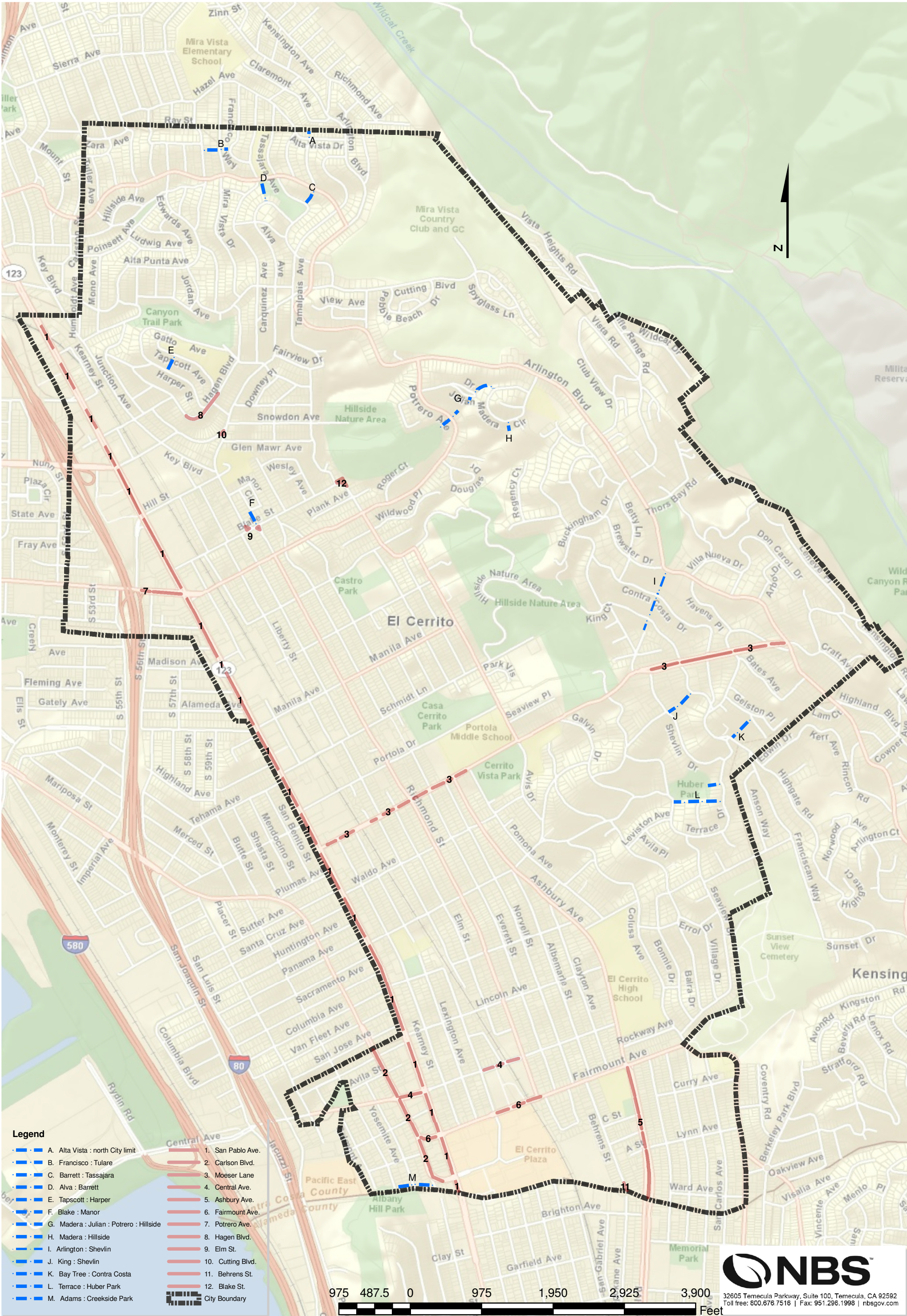
This natural area of 79.3 acres can be accessed from the east end of Schmidt Lane, north end of Potrero, and through King Court. Dogs, under their owner's control and on a leash, are allowed.

4. MAP OF DISTRICT

The following page contains a map of the District depicting the medians, rights-of-way, stairways, and pathways. The Assessment Diagram is on file with the City Clerk and incorporated by reference and made part of this Report.

CITY OF EL CERRITO

LANDSCAPE AND LIGHTING DISTRICT NO. 1988-1



5. METHOD OF ASSESSMENT

The estimated net cost of the improvements has been divided among the several parcels of land within the District in proportion to the estimated benefits to be received by the parcels, respectively, from the improvements. The method used to apportion the cost among the benefiting properties follows:

- 1) Residential costs were identified as the total estimated cost to provide landscaping, lighting, and sweeping on residentially zoned streets plus 98% of the net cost to maintain park and recreational facilities, plus a prorated share of the incidental expenses.
- 2) Commercial costs were identified as the total estimated cost to provide landscaping, lighting, and sweeping to frontage on commercially zoned streets, plus 2% of the net cost to maintain park and recreational facilities, plus a prorated share of the incidental expenses.

The net residential cost was apportioned within residentially zoned areas and the net commercial cost was apportioned within commercially zoned areas as follows:

RESIDENTIALLY ZONED AREAS

Occupied Single Family Residential (SFR) properties were assumed to benefit equally and were assessed the same. Multifamily Residential (MFR) parcels and condominiums were assumed to benefit less, due to increased density and private maintenance costs. MFR units were assessed 75% of the SFR rate for the first twenty units and 50% of the SFR rate for each additional unit over twenty.

Churches and private schools in residentially zoned areas were assessed for direct frontage benefits received. Commercial land uses in residential neighborhoods were assessed at the Zone 3 frontage rate, plus the commercial park assessment rate. One-hundred (100) feet of corner relief, or the side street dimension, whichever was less, was credited to corner parcels. Open space owned by private parties, utilities, and the golf course were assessed for one-half the Zone 3 frontage assessment rates. Public property was not assessed.

Vacant lots were assessed at one-half the amount calculated for a similar occupied parcel. Assessments for common areas were considered to be included in the assessment for the various residential units.

Unusual or exceptional parcels were assessed according to the judgment of the engineer. Assessments for SFR properties that are divided by the City boundary were calculated by multiplying the rate for a SFR by the ratio of land area in the City's boundary.

COMMERCIALLY ZONED PROPERTY

Three zones of commercial street landscaping, lighting, and sweeping service are identified on the assessment diagram. The cost per foot to provide services to frontage on San Pablo Ave. (Zone 1) was estimated to be six times the cost of Commercial Zones 2 & 3 streets. Parcels with San Pablo Ave. frontage were assessed \$2.00 per front foot for direct benefit received. Parcels with frontage in Zones 2 and 3 were assessed \$0.33 per foot, or one-sixth the San Pablo Ave. assessment. Corner lots were credited one-hundred feet or the side yard dimensions, whichever was less. Parcels with frontage in more than one zone were assessed for the applicable frontage in each zone.

The remaining costs to provide street landscaping, lighting, and sweeping within the commercially zoned areas, including a prorated share of the incidental expenses, were assessed to the properties located on Zones 1 and 2 streets in proportion to parcel area.

Areas and frontages were calculated using information on file with the County Assessor. Areas and frontages are approximations intended only as indicators of benefit.

The assessments for parcels within the El Cerrito Plaza and the Del Norte Marketplace shopping centers were calculated by totaling the frontage and area assessments and then prorating the total according to area.

SFR residential parcels in commercially zoned areas were presumed not to benefit more from increased levels of lighting and landscaping and were assessed at SFR rates.

MFR parcels in commercially zoned areas were assessed at MFR rates less 20%, representing a credit for the residential street lighting and sweeping benefit not received. MFR parcels in commercially zoned areas were also assessed for direct frontage benefits received. The commercial park and area assessment was not applied to MFR parcels.

Private institutions within the commercially zoned areas were assessed for the applicable frontage benefit, but were not assessed for commercial area or park benefit.

Motels were assessed as commercial properties.

Vacant lots were assessed at one-half the occupied rate.

Public properties were not assessed.

Unusual or exceptional properties were assessed according to the judgment of the engineer.

5.1. Assessment Rates

The following tables provide the assessment rates for Fiscal Year 2016/17.

Residential Zoning

Category	Per Unit	Per Foot
SFR	\$72.00	\$0.00
MFR 2-20 Units	54.00	0.00
MFR > 20 Units	1,080.00 + 36.00 (over 20)	0.00
PVT Inst	0.00	0.33
Vacant Lot	36.00	0.00
Vacant Land	0.00	0.17

Commercial Zoning

Commercial Street Assessment					Commercial Park Assessment
Category	Zone	Per Unit	Per Foot	Per Acre	Per Acre
Commercial	1	\$0.00	\$2.00	\$121.00	\$80.00
	2	0.00	0.33	121.00	80.00
	3	0.00	0.33	0.00	0.00
MFR 2-20 Units	1	43.00	2.00	0.00	0.00
MFR > 20 Units	1	864.00 + 29.00 over 20	2.00	0.00	0.00
MFR 2-20 Units	2	43.00	0.33	0.00	0.00
MFR > 20 Units	2	864.00 + 29.00 over 20	0.33	0.00	0.00
PVT Inst	1	0.00	2.00	0.00	0.00
	2	0.00	0.33	0.00	0.00
Vacant	1	0.00	1.00	61.00	40.00
	2	0.00	0.17	61.00	40.00
	3	0.00	0.17	0.00	0.00

Assessments for parcels not described above were made in proportion to the estimated benefits received as determined by the engineer.

6. ESTIMATE OF COSTS

The following table shows the projected budget for Fiscal Year 2016/17.

<u>Revenues</u>	
Special Assessments	\$773,270.00
Total Revenues	\$773,270.00
<u>Expenditures</u>	
Regular Salaries & Wages	\$177,706.00
Part-Time Salaries & Wage	15,450.00
Overtime Pay	5,787.00
Special Pay	1,605.00
PARS Contribution	402.00
PERS Contribution	38,235.00
FICA/Medicare	13,887.00
Insurance & Benefits	69,262.00
Workers Compensation	9,515.00
Salary Savings	(64,448.00)
Collect & Admin Services	17,510.00
Other Technical Services	1,545.00
Utilities	104,274.00
Utilities-Street Light	45,207.00
Infrastructure Maintenance Services	33,990.00
Building Maintenance Services	0.00
Landscape/Park Maintenance Services	93,372.00
Travel & Training	2,060.00
Dues and Subscriptions	927.00
Building Supplies	3,090.00
Landscape & Park Supplies	44,290.00
Operating Transfer Out-GEN	159,607.00
Total Expenditures	\$773,270.00

7. COUNTY USE CODES

The following pages contain the Contra Costa County use codes and a description of each.

<u>Use Code</u>	<u>Description</u>
1	Residential
10	Vacant, unbuildable
11	Single family, 1 residential on 1 Site and Duets w/o minor common areas
12	Single family, 1 residential on 2 or more sites
13	Single family, 2 or more residential on 1 or more sites
14	Single family on other than single family land
15	Miscellaneous improvements, 1 or more site, incl. trees and vines
16	Single family attached residence, townhouses, duets
17	Vacant, 1 site (includes PUD sites)
18	Vacant, 2 or more sites
19	Single family detached res. with major common area (pool, tennis, clubhouse, or other amenities), Cluster Homes
2	Multiple
20	Vacant
21	Duplex
22	Triplex
23	Fourplex
24	Combinations; e.g., single and a double
25	Apartments, 5-12 units, inclusive
26	Apartments, 13-24 units, inclusive
27	Apartments, 25-59 units, inclusive
28	Apartments, 60 units or more
29	Condos, cooperatives (-1 Single Family) (-2 Rossmoor)
3	Commercial
30	Vacant
31	Commercial stores (not supermarkets)
32	Small grocery stores (7-11, mom and pop, quick-stop)
33	Office buildings
34	Medical; dental
35	Service stations; car washes; bulk plants; mini lube
36	Auto repair
37	Community facilities; recreational; swim pool association
38	Golf courses
39	Bowling alleys
4	Commercial
40	Boat Harbors
41	Supermarkets (not in shopping centers)
42	Shopping centers (all parcels include vacant for future shopping Center)
43	Financial buildings (insurance and title companies, banks, savings And loans)
44	Motels, hotels, and mobile home parks
45	Theaters
46	Drive-in restaurants (hamburger, taco, etc.)
47	Restaurants (not drive-in; inside service only)
48	Multiple and commercial; miscellaneous improved
49	New car auto agencies

- 5 Industrial**
- 50 Vacant Land
- 51 Industrial Park (with structures)
- 52 Research and Development, with or without structures
- 53 Light industrial
- 54 Heavy industrial
- 55 Mini-warehouse (public storage)
- 56 Miscellaneous improvements, including trees & vines on light or heavy industrial
- 59 Pipeline rights-of-way

- 6 Land**
- 61 Rural, residential improved; 1 to 10 acres
- 62 Rural, with or without miscellaneous structures, 1 to 10 acres
- 63 Urban acreage, 10 to 40 acres
- 64 Urban acreage, more than 40 acres
- 65 Orchards, vineyards, row crops, irrigated pastures, 10 to 40 acres
- 66 Orchards, vineyards, row crops, irrigated pastures, over 40 acres
- 67 Dry farming, grazing and pasturing, 10 to 40 acres
- 68 Dry farming, grazing and pasturing, over 40 acres
- 69 Agricultural preserves

- 7 Institutional**
- 70 Convalescent hospitals and rest homes
- 71 Churches
- 72 Schools & colleges, public or private, with or without improvements
- 73 Hospitals, with or without improvements
- 74 Cemeteries, mortuaries
- 75 Fraternal and service organizations, group homes, shelters
- 76 Retirement housing complex
- 77 Cultural uses (libraries, museums)
- 78 Parks and playgrounds
- 79 Government-owned, with or without buildings (federal, state, city, BART)

- 8 Miscellaneous**
- 80 Mineral rights (productive/nonproductive)
- 81 Private roads
- 82 Pipelines and canals
- 83 State board assessed parcels
- 84 Utilities, with or without buildings (not assessed by SBE)
- 85 Public and private parking
- 86 Taxable municipally-owned property
- 87 Common area parcels in PUD's (open spaces, recreational facilities)
- 88 Mobile home
- 89 Other; split parcels in different Tax Code Areas

8. CITY OWNED PARCELS

The following pages show the parcels owned by the City of El Cerrito.

CITY OF EL CERRITO
Landscape and Lighting Assessment District 1988-1
Fiscal Year 2016/17 City Owned Parcel Listing

APN	ADDRESS	OWNER	USE CODE	ASSESSMENT
500-220-006	TASSAJARA AVE	EL CERRITO CITY OF	78	\$0.00
500-370-017	5611 POINSETT AVE	EL CERRITO CITY OF	78	0.00
501-092-006	CUTTING BLVD	EL CERRITO CITY OF	79	0.00
501-140-012	CUTTING BLVD	EL CERRITO CITY OF	79	0.00
501-241-017	SAN PABLO AVE	EL CERRITO CITY OF	79	0.00
501-261-017	6327 KNOTT AVE	EL CERRITO REDEVELOPMENT AGY	79	0.00
501-360-008	6757 GATTO AVE	EL CERRITO CITY OF	78	0.00
501-370-003	GATTO ST	EL CERRITO CITY OF	79	0.00
501-422-016	GATTO ST	EL CERRITO CITY OF	79	0.00
502-124-009	ELM ST	EL CERRITO CITY OF	79	0.00
502-154-014	7315 GANGES CT	EL CERRITO CITY OF	79	0.00
502-411-007	10900 SAN PABLO AVE	EL CERRITO CITY OF	79	0.00
503-010-003	10860 SAN PABLO AVE	EL CERRITO CITY OF	79	0.00
503-010-013	10890 SAN PABLO AVE	EL CERRITO CITY OF	79	0.00
503-010-014	10848 SAN PABLO AVE	EL CERRITO CITY OF	79	0.00
503-142-014	6927 PORTOLA DR	EL CERRITO CITY OF	79	0.00
503-160-029	7550 SCHMIDT LN	EL CERRITO CITY OF	79	0.00
503-170-001		EL CERRITO CITY OF	79	0.00
503-170-003	MOESER LN	EL CERRITO CITY OF	79	0.00
503-182-048	MOESER LN	EL CERRITO CITY OF	79	0.00
503-203-021	7007 MOESER LN	EL CERRITO CITY OF	79	0.00
503-210-018	KEARNEY ST	EL CERRITO CITY OF	79	0.00
503-280-008	MOESER LN	EL CERRITO CITY OF	79	0.00
503-280-009		EL CERRITO CITY OF	79	0.00
503-280-010	951 POMONA AVE	EL CERRITO CITY OF	79	0.00
503-383-002	6500-6510 STOCKTON AVE	EL CERRITO CITY OF	77	0.00
503-383-011	EUREKA AVE	EL CERRITO CITY OF	79	0.00
503-383-012	LEXINGTON AVE	EL CERRITO CITY OF	79	0.00
504-160-008	SAN PABLO AVE	EL CERRITO CITY OF	79	0.00
504-160-009	SAN PABLO AVE	EL CERRITO CITY OF	79	0.00
504-182-029	6800 FAIRMOUNT AVE	EL CERRITO CITY OF	79	0.00
505-040-004		EL CERRITO CITY OF	79	0.00
505-040-005		EL CERRITO CITY OF	79	0.00
505-050-004		EL CERRITO CITY OF	79	0.00
505-061-024	1625 ROGER CT	EL CERRITO CITY OF	79	0.00
505-061-025	1629 ROGER CT	EL CERRITO CITY OF	79	0.00
505-061-026	1633 ROGER CT	EL CERRITO CITY OF	79	0.00
505-061-027	1637 ROGER CT	EL CERRITO CITY OF	79	0.00
505-061-028	ROGER CT	EL CERRITO CITY OF	79	0.00
505-061-029	ROGER CT	EL CERRITO CITY OF	79	0.00
505-070-035		EL CERRITO CITY OF	79	0.00
505-080-004		EL CERRITO CITY OF	79	0.00
505-080-005		EL CERRITO CITY OF	79	0.00
505-080-010		EL CERRITO CITY OF	79	0.00
505-080-013	NAVELLIER ST	EL CERRITO CITY OF	79	0.00
505-080-015	NAVELLIER ST	EL CERRITO CITY OF	79	0.00

CITY OF EL CERRITO
Landscape and Lighting Assessment District 1988-1
Fiscal Year 2016/17 City Owned Parcel Listing

APN	ADDRESS	OWNER	USE CODE	ASSESSMENT
505-090-015	7431-7501 SCHMIDT LN	EL CERRITO CITY OF	79	0.00
505-090-016		EL CERRITO CITY OF	79	0.00
505-090-017		EL CERRITO CITY OF	79	0.00
505-110-003		EL CERRITO CITY OF	79	0.00
505-122-025	KENT DR	EL CERRITO CITY OF	79	0.00
505-130-002		EL CERRITO CITY OF	79	0.00
505-142-012	MADERA DR	EL CERRITO CITY OF	79	0.00
505-142-013	MADERA DR	EL CERRITO CITY OF	79	0.00
505-142-014	MADERA DR	EL CERRITO CITY OF	79	0.00
505-171-008	1520 ARLINGTON BLVD	EL CERRITO CITY OF	79	0.00
505-203-030	CONTRA COSTA DR	EL CERRITO CITY OF	79	0.00
505-222-004	928 SHEVLIN DR	EL CERRITO CITY OF	79	0.00
505-222-011	969 KING DR	EL CERRITO CITY OF	79	0.00
505-222-012	961 KING DR	EL CERRITO CITY OF	79	0.00
505-222-013	953 KING DR	EL CERRITO CITY OF	79	0.00
505-222-014	945 KING DR	EL CERRITO CITY OF	79	0.00
505-222-015	KING DR	EL CERRITO CITY OF	79	0.00
505-230-030	TERRACE DR	EL CERRITO CITY OF	78	0.00
505-401-014	POTRERO AVE	EL CERRITO CITY OF	79	0.00
505-403-018	DOUGLAS DR	EL CERRITO CITY OF	79	0.00
505-410-007	1110 ARLINGTON BLVD	EL CERRITO CITY OF	79	0.00
505-410-010	1120 ARLINGTON BLVD	EL CERRITO CITY OF	79	0.00
505-421-020		EL CERRITO CITY OF	79	0.00
510-011-011	BELMONT AVE	EL CERRITO CITY OF	79	0.00
510-012-019	3448 BELMONT AVE	EL CERRITO CITY OF	79	0.00
510-013-021	SANTA CLARA ST	EL CERRITO CITY OF	79	0.00
Total:				\$0.00

9. ASSESSMENT ROLL

The parcel listing of assessments is provided as a separate document.



May 3, 2016
Regular City Council Meeting

Agenda Item No. 5(I)
Landscape and Lighting Assessment District Report
Attachment 2B – Assessment Roll

Hardcopy is available for review at:

Office of the City Clerk
10890 San Pablo Avenue
El Cerrito, CA
(510) 215-4305

and

The El Cerrito Library
6510 Stockton Avenue
El Cerrito, CA



AGENDA BILL

Agenda Item No. 5(J)

Date: May 3, 2016
To: El Cerrito City Council
From: Scott Hanin, City Manager
Subject: Authorize Additional Funds for Agreements Related to Library Facility Site Feasibility and Assessment

ACTION REQUESTED

Staff requests that the Council:

1. Approve a budget amendment to appropriate an amount not to exceed \$50,000 from the current year unrestricted general fund balance; and
2. Adopt two separate resolutions extending existing service agreements for additional library site assessment work in the amount of \$25,000 for Swinerton Management and Consulting to provide construction management advice and cost estimations and \$25,000 for Group 4 Architecture, Research + Planning, Inc., to provide preliminary massing studies and site selection analysis for additional possible locations.

BACKGROUND

The City's Strategic Plan identifies "Develop and Rehabilitate Public Facilities as Community Focal Points" as a primary goal. The strategies outlined for this goal include continuing to assess facilities to prioritize and strategize investment (i.e., library, public safety building, senior center, community center).

The El Cerrito Library was built in 1948 and does not currently meet earthquake safety standards of libraries built today. The Library is overcrowded and too small for the community's public safety, educational, and informational needs. For many years the City has been considering its options for a new library. Unfortunately, the planning of a new library was put on hold a number of times due to economic conditions and the dissolution of the El Cerrito Redevelopment Agency by the State.

In July 2013, staff received direction from the City Council to pursue planning for a new library building. In 2014, Kathryn Page Associates completed an update to the 2006 Library Space Needs Assessment for the City of El Cerrito. The Needs Assessment found that the current 6,500 square foot library was too small to meet the educational and informational needs of the El Cerrito community and recommended a 21,000 square foot library facility.

The City then contracted with two consulting firms, Swinerton Management and Consulting and Group 4 Architecture, Research + Planning, Inc., to develop a Site Feasibility and Assessment Report, which was presented to the Council on March 1, 2016.

Utilizing the findings from the 2014 Space Needs Assessment Update, the consultants evaluated three specific locations with multiple options:

Option	Description
1A	Library only at Former Portola Middle School Site
1B	Library and additional community center space at Former Portola Middle School Site
2	Library and theater (mixed use) at Contra Costa Civic Theatre Site
3	Library + Housing + Retail on generic San Pablo Avenue site
4	Library + Retail on generic San Pablo Avenue site

After careful consideration based on the site evaluation criteria utilized in the report and the cost estimates, the Council concurred with the recommendation from both staff and the consultants and selected the “Lower Portola Playfield – Option 1B” as the preferred option and location for a new, modern and safe El Cerrito Library.

The “Lower Playfield” is a portion of the former Portola Middle School site, owned by West Contra Costa Unified School District (WCCUSD, or “the District”). The “Lower Playfield” is immediately adjacent to the City’s Community Center and across the street from Cerrito Vista Park and this parcel recently served as a temporary campus for Korematsu Middle School.

At the meeting, the Council directed the City Manager to work with the District to facilitate a 50-year lease of the Lower Portola Playfield site. Unfortunately, the District declined to negotiate with the City at this time. Therefore, additional site evaluation work and cost estimates are recommended.

ANALYSIS

Because the District declined to work with the City on an agreement to lease the Lower Portola Playfield site, staff is requesting an additional budget appropriation to allow Swinerton Management and Consulting and Group 4 Architecture, Research + Planning, Inc. to assess additional library location options.

Should the City Council appropriate the additional funds, the consultants would work with staff to identify additional possible sites and then develop cost estimates and use the site evaluation criteria to analyze the desirability of the sites. The new site options would be presented by staff in the coming months. Concurrently, staff will continue to pursue the steps necessary for the Council to consider a ballot measure to fund the facility in November 2016.

STRATEGIC PLAN CONSIDERATIONS

This planning process is within the considerations of *Goal D: Develop and Rehabilitate Public Facilities as Community Focal Points* as detailed in the City of El Cerrito Strategic Plan; as well as *Goal B: Achieve Long-term Financial Sustainability* and *Goal C: Deepen a Sense of Place and Community Identity*. As envisioned, the recommended Option 1B has the ability to significantly address needs at the Library, Senior Center and Community Center. Specifically, this would contribute to achieving the following strategies:

- Continue the facilities assessment to prioritize and strategize investment (i.e., library, public safety building, senior center, community center).
- Develop a financial plan to address ongoing and deferred maintenance of facilities and infrastructure.
- Identify, promote, and/or develop entertainment, recreational, and leisure activities for people of all ages and demographics.

FINANCIAL CONSIDERATIONS

Staff is recommending an amendment of \$50,000 to the FY 2015-16 adopted budget to come from unrestricted General Fund reserves to be used for contracts related to the Library project. Staff believes the costs are in line with similar services performed in the past and comparable to similar services rendered elsewhere.

LEGAL CONSIDERATIONS

These standard professional service agreements have been approved to form by the City Attorney.

Reviewed by:



Scott Hanin
City Manager

Attachments:

1. Swinterton Resolution
2. Group 4 Resolution

RESOLUTION NO. 2016-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO AUTHORIZING THE CITY MANAGER TO EXTEND AN EXISTING AGREEMENT WITH SWINERTON MANAGEMENT AND CONSULTING AND TO APPROPRIATE \$25,000 FROM FY 2015-16 UNRESTRICTED GENERAL FUND BALANCE RELATED TO SITE FEASIBILITY ASSESSMENT FOR A SAFE, MODERN LIBRARY FACILITY IN EL CERRITO

WHEREAS, the El Cerrito Library was built in 1948 and does not currently meet the earthquake safety standards for libraries built today; and

WHEREAS, in the last decade, visits to the El Cerrito Library visits have increased 26% and circulation is up by 28%; and

WHEREAS, the current Library building is too small to serve the needs of our community, lacks modern technologies and is frequently overcrowded; and

WHEREAS, in 2014, the City completed an update to the 2006 Library Space Needs Assessment, which found that a larger, well-designed, efficient, technologically-current building is necessary to provide El Cerrito residents with a library that meets their needs; and

WHEREAS, the City has expressed interest in further studying a future ballot initiative to fund a safe, modern library facility; and

WHEREAS, the City had previously selected Swinerton Management and Consulting through a competitive proposal process for the rebuilding of the City's Recycling Center; and

WHEREAS, based on their exceptional past performance, staff elected to use Swinerton as cost estimator and construction advisor for the Library Site Feasibility and Assessment Report and entered into a professional services agreement on October 15, 2015; and

WHEREAS, it is necessary to evaluate additional library locations.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of El Cerrito appropriates \$25,000 from unrestricted General Fund balance and authorizes the City Manager to extend the agreement with Swinerton Management and Consulting to provide construction management advice and cost estimations as part of additional library site assessment work.

I CERTIFY that at the regular meeting on May 3, 2016, the El Cerrito City Council passed this resolution by the following vote:

AYES:

NOES:

ABSENT:

Agenda Item No.5(J)

Attachment 1

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on <date>.

Cheryl Morse, City Clerk

APPROVED:

Gregory B. Lyman, Mayor

RESOLUTION NO. 2016-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO AUTHORIZING THE CITY MANAGER TO EXTEND AN EXISTING AGREEMENT WITH GROUP 4 ARCHITECTURE, RESEARCH + PLANNING, INC AND TO APPROPRIATE \$25,000 FROM FY 2015-16 UNRESTRICTED GENERAL FUND BALANCE RELATED TO SITE FEASIBILITY ASSESSMENT FOR A SAFE, MODERN LIBRARY FACILITY IN EL CERRITO

WHEREAS, the El Cerrito Library was built in 1948 and does not currently meet the earthquake safety standards for libraries built today; and

WHEREAS, in the last decade, visits to the El Cerrito Library visits have increased 26% and circulation is up by 28%; and

WHEREAS, the current Library building is too small to serve the needs of our community, lacks modern technologies and is frequently overcrowded; and

WHEREAS, in 2014, the City completed an update to the 2006 Library Space Needs Assessment, which found that a larger, well-designed, efficient, technologically-current building is necessary to provide El Cerrito residents with a library that meets their needs; and

WHEREAS, the City has expressed interest in further studying a future ballot initiative to fund a safe, modern library facility; and

WHEREAS, Group 4 was selected by staff to develop the Library Site Feasibility and Assessment Report based on their qualifications and recent library projects and entered into a professional services agreement; and

WHEREAS, City staff has been very happy with the work product, responsiveness and professionalism of Group 4; and

WHEREAS, it is necessary to identify and evaluate additional library locations.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of El Cerrito appropriates \$25,000 from unrestricted General Fund balance and authorizes the City Manager to extend the agreement with Group 4 Architecture, Research + Planning, Inc. to provide preliminary massing studies and site selection analysis for additional library site assessment work.

I CERTIFY that at the regular meeting on May 3, 2016, the El Cerrito City Council passed this resolution by the following vote:

AYES:

NOES:

ABSENT:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on May ____, 2016.

Cheryl Morse, City Clerk

APPROVED:

Gregory B. Lyman, Mayor