



AGENDA

SPECIAL CITY COUNCIL MEETING – CLOSED SESSION

Tuesday, June 18, 2013 – 6:00 p.m.

Hillside Conference Room

SPECIAL CONCURRENT CITY COUNCIL MEETING / PUBLIC FINANCING AUTHORITY AND PENSION TRUST BOARD MEETING

Tuesday, June 18, 2013 – 7:00 p.m.

City Council Chambers

Meeting Location

El Cerrito City Hall

10890 San Pablo Avenue, El Cerrito

Greg Lyman – Mayor

Mayor Pro Tem Janet Abelson
Councilmember Jan Bridges

Councilmember Rebecca Benassini
Councilmember Mark Friedman

6:00 p.m.

ROLL CALL

CONVENE SPECIAL CITY COUNCIL MEETING

ANNOUNCEMENT OF CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): One potential case

ORAL COMMUNICATIONS FROM THE PUBLIC

RECESS INTO CLOSED SESSION

POSSIBLE REPORT OUT OF CLOSED SESSION

ADJOURN SPECIAL CITY COUNCIL MEETING – CLOSED SESSION

ROLL CALL

7:00 p.m.

CONVENE SPECIAL CONCURRENT CITY COUNCIL / PUBLIC FINANCING AUTHORITY AND PENSION TRUST BOARD MEETING

**1. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF
MOMENT OF SILENCE** – Councilmember Friedman.

2. COUNCIL / STAFF COMMUNICATIONS (*Reports of Closed Session,
commission appointments and informational reports on matters of general interest which are*

announced by the City Council & City Staff.)

3. ORAL COMMUNICATIONS FROM THE PUBLIC

All persons wishing to speak should sign up with the City Clerk. Remarks are limited to 3 minutes per person. Please state your name and city of residence for the record. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda are taken up at the time the City Council deliberates each action item. Individuals wishing to comment on any closed session scheduled after the regular meeting may do so during this public comment period or after formal announcement of the closed session.

4. PRESENTATIONS

Annual Sundar Shadi Garden Club Awards – *Presentation by El Cerrito Garden Club.*

5. ADOPTION OF THE CONSENT CALENDAR – Item Nos. 5A through 5F

Consent Calendar items are considered to be routine by the City Council and will be enacted by one motion unless a request for removal for discussion or explanation is received prior to the time Council votes on the motion to adopt the Consent Calendar.

A. Minutes for Approval

Approve the June 4, 2013 Special City Council Closed Session and June 4 Concurrent City Council/Public Financing Authority and Pension Trust Board meeting minutes.

B. Application for Federal Funding through the Metropolitan Transportation Commission's (MTC's) Portion of the OneBayArea Grant (OBAG) Program

Adopt a resolution applying for \$3,467,958 in federal Surface Transportation Program (STP), Congestion Mitigation and Air Quality Improvement Program (CMAQ), and/or Transportation Alternatives Program (TAP) funding through the County Portion of the Metropolitan Transportation Commission's (MTC's) OneBayArea Grant (OBAG) Program, committing the necessary non-federal match, and stating the assurance to complete the Ohlone Greenway Station Access, Safety and Placemaking Improvements.

C. Ohlone Greenway Crosswalk Improvements Project

Adopt a resolution authorizing the following actions: 1) Reject all submitted bids; and 2) Authorize the City Manager or his designee to proceed with value engineering measures and re-advertise the project for public bid.

D. Measure J Funds for Paratransit Services for the Elderly and Disabled

Adopt a resolution authorizing the City Manager, or his designee, to apply for and claim Measure J funds in order to provide paratransit services for the elderly and disabled for Fiscal Year 2013–14.

E. Approve Co-Sponsorship for Use of a Community Center Room and Cerrito Vista Park by the American Cancer Society for Relay for Life

Adopt a resolution approving City co-sponsorship for the American Cancer Society Relay For Life, El Cerrito. Approval of co-sponsorship will make available a Community Center Room for 1.5 hour meetings, twice per month December 2012 to August 2013, and Cerrito Vista Park on July 20 and 21, 2013 and waive all fees associated with the use of these facilities. Available rooms or clubhouses will be used for the Relay Event planning meetings in order to prevent conflicts with potential rentals. Cerrito Vista Park will be used for the Relay itself. Per the co-sponsorship policy, the Relay for Life has been meeting at the

Community Center, at no cost, at the discretion of the Recreation Director.

F. National Night Out 2013 Proclamation

Approve a proclamation calling upon all residents of the City of El Cerrito to participate in “National Night Out” on Tuesday, August 6, 2013 in the City of El Cerrito.

6. PUBLIC HEARING – None

7. POLICY MATTERS

Fiscal Year 2013–2014 Budget and Spending Authority for the City of El Cerrito, Public Financing Authority and Employee Pension Trust Board and Establish the Annual Gann Appropriation Limit

Consider adoption of four separate resolutions which approve the following actions:

- 1) Adoption of the FY 2013-14 City Budget and Spending Authority by Fund;
- 2) Adoption of the FY 2013-14 Budget for the Public Financing Authority;
- 3) Adoption of the FY 2013-14 Budget for the Employee Pension Trust Board; and
- 4) Approve the calculation and establish the City’s FY 2013-14 annual Gann Appropriation Limit as \$111,892,904.

8. COUNCIL ASSIGNMENTS/LIAISON REPORTS

A. Mayor Lyman Assignments: Commission/Committee Rules Subcommittee, Contra Costa County Mayors’ Conference, Crime Prevention Committee, East Bay Green Corridor Principal, Human Relations Commission, Municipal Services Corporation Chair, Pension Trust Board Chair, Public Financing Authority Chair, San Pablo Avenue Area Specific Plan Committee, Successor Agency to the Former Redevelopment Agency Chair, Tree Committee, West Contra Costa Transportation Advisory Committee Alternate, West County Mayors’ & Supervisors’ Association and West County Integrated Waste Management Authority Delegate.

B. Mayor Pro Tem Abelson Assignments: Committee on Aging, Contra Costa County Mayors’ Conference Alternate, Contra Costa Transportation Authority Board Chair, League of California Cities East Bay Division Delegate (also attends as the Council’s Delegate to the Annual League Conference), Environmental Quality Committee, Municipal Services Corporation Vice-Chair, Pension Trust Board Vice-Chair, Successor Agency to the Former Redevelopment Agency Vice-Chair, West Contra Costa Transportation Advisory Committee Delegate and West County Mayors’ & Supervisors’ Association Alternate.

C. Councilmember Benassini Assignments: Association of Bay Area Governments General Assembly Delegate, Financial Advisory Board, Planning Commission, San Pablo Avenue Area Specific Plan Committee and Tom Bates Regional Sports Field Joint Powers Authority Alternate.

D. Councilmember Bridges Assignments: Tom Bates Regional Sports Field Joint Powers Authority Delegate and Design Review Board, Park and Recreation Commission.

E. Councilmember Friedman Assignments: Arts and Culture Commission, Association of Bay Area Governments General Assembly Alternate, Economic Development Board, Commission/Committee Rules Subcommittee, League of California Cities East Bay Division Alternate and West County Integrated Waste Management Authority Alternate.

9. ADJOURN SPECIAL CONCURRENT CITY COUNCIL / PUBLIC FINANCING AUTHORITY AND PENSION TRUST BOARD MEETING

A meeting of the Municipal Services Corporation follows immediately after adjournment of

the Concurrent City Council / Public Financing Authority and Pension Trust Board Board meeting. The next City Council meeting is Tuesday, July 16, 2013 at 7:00 p.m. in the City Council Chambers, 10890 San Pablo Avenue, El Cerrito, California.

- Council Meetings can be heard live on FM Radio, KECG – 88.1 and 97.7 FM and viewed live on Cable TV - KCRT-Channel 28. The meetings are rebroadcast on Channel 28 the following Thursday and Monday at 12 noon, except on holidays. Live and On-Demand Webcast of the Council Meetings can be accessed from the City's website <http://www.el-cerrito.org/ind-ex.aspx?NID=114>. Copies of the agenda bills and other written documentation relating to items of business referred to on the agenda are on file and available for public inspection in the Office of the City Clerk, at the El Cerrito Library and posted on the City's website at www.el-cerrito.org prior to the meeting.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (510) 215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).
- ***The Deadline for agenda items and communications*** is eight days prior to the next meeting by 12 noon, City Clerk's Office, 10890 San Pablo Avenue, El Cerrito, CA. Tel: 215-4305 Fax: 215-4379, email cmorse@ci.el-cerrito.ca.us
- IF YOU CHALLENGE A DECISION OF THE CITY COUNCIL IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE COUNCIL MEETING. ACTIONS CHALLENGING CITY COUNCIL DECISIONS SHALL BE SUBJECT TO THE TIME LIMITATIONS CONTAINED IN CODE OF CIVIL PROCEDURE SECTION 1094.6.
- The City Council believes that late night meetings deter public participation, can affect the Council's decision-making ability, and can be a burden to staff. City Council Meetings shall be adjourned by 10:30 p.m., unless extended to a specific time determined by a majority of the Council.

**EL CERRITO CITY COUNCIL
PUBLIC FINANCING AUTHORITY
PENSION TRUST BOARD**

MINUTES

SPECIAL CITY COUNCIL MEETING – CLOSED SESSION

Tuesday, June 4, 2013 – 6:15 p.m.

Hillside Conference Room

**SPECIAL CONCURRENT CITY COUNCIL MEETING /
PUBLIC FINANCING AUTHORITY AND PENSION TRUST BOARD MEETING**

Tuesday, June 4, 2013 – 7:00 p.m.

City Council Chambers

Meeting Location

El Cerrito City Hall

10890 San Pablo Avenue, El Cerrito

Greg Lyman – Mayor

Mayor Pro Tem Janet Abelson
Councilmember Jan Bridges

Councilmember Rebecca Benassini
Councilmember Mark Friedman

6:15 p.m. ROLL CALL

Councilmembers Abelson, Benassini, Bridges, Friedman and Mayor Lyman.

CONVENE SPECIAL CITY COUNCIL MEETING – CLOSED SESSION

Mayor Lyman convened the special City Council meeting – Closed Session at 6:15 p.m.

ANNOUNCEMENT OF CLOSED SESSION

Conference with Labor Negotiators (*Pursuant to Government Code 54957.6*)

Agency Designated Representatives: Scott Hanin, City Manager, Sky Woodruff, City Attorney, Sukari Beshears, Human Resources Manager.

Employee Organizations: Service Employees International Union, Local 1021
El Cerrito Police Employees Association
International Association of Firefighters, Local 1230
Public Safety Management Group
Management/Unrepresented Employees

ORAL COMMUNICATIONS FROM THE PUBLIC – No speakers.

RECESSED INTO CLOSED SESSION at 6:15 p.m.

ADJOURNED SPECIAL CITY COUNCIL MEETING – CLOSED SESSION at 7:03 p.m.

ROLL CALL

Councilmembers Abelson, Benassini, Bridges, Friedman and Mayor Lyman.

7:00 p.m.

CONVENE SPECIAL CONCURRENT CITY COUNCIL / PUBLIC FINANCING AUTHORITY AND PENSION TRUST BOARD MEETING

Mayor Lyman convened the special Concurrent City Council / Public Financing Authority and Pension Trust Board meeting at 7:08 p.m.

1. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF MOMENT OF SILENCE was led by Councilmember Benassini.

2. COUNCIL / STAFF COMMUNICATIONS

Mayor Lyman reported that the City Council had just met in closed session regarding labor negotiations and provided direction to staff. Mayor Lyman also recognized two El Cerrito Youth Baseball League teams present, the Golden Bears and El Cerrito Thunder, and announced that each had placed first in a Memorial Day tournament.

Councilmember Benassini highlighted the following public programs: 1) Proposed Foodware and Single Use Bag Regulations meeting on June 11, 2013 at 7:00 p.m. at City Hall; 2) El Cerrito and Contra Costa Library Centennial Celebration on June 14 at 7:00 p.m. at the El Cerrito Library; 3) Avenue Art Walk on June 15; 4) East Bay Municipal Utility District (EBMUD) large pipe construction environmental review meeting on June 26, 6:00 p.m. at El Cerrito High School; and 5) Bike to Bridges, an event benefiting Special Olympics, is on June 9.

Mayor Pro Tem Abelson stated that she attended a meeting on the state of El Cerrito city trees that was well attended. City Arborist, Stephen Preé discussed new software that is being used for the tree inventory and public web interface. Meeting participants were very enthusiastic. Mayor Pro Tem Abelson also reported on her attendance at the June 3 gay pride flag raising ceremony at City Hall and on June 4 at the County in Martinez. She received a ceremonial plaque, on behalf of the City, from the Contra Costa County Board of Supervisors. On May 22 Mayor Pro Tem Abelson and Mayor Lyman attended the Exchange Club Officer of the Year award dinner which honored El Cerrito Police Officer Sid Hubbs. Mayor Pro Tem Abelson also went on a tour of Madera School with West Contra Costa Unified School Board Director Randy Ennis and several others on May 31. The tour was led by a group of 3rd graders and included a visit to the school vegetable garden. Produce from the garden is sold at the Kensington Farmers Market. Mayor Pro Tem Abelson concluded by thanking all the members of El Cerrito boards, commissions and committees for attending the annual Commissioner Recognition Dinner, noted that a local business provided the delicious food and also thanked Cheryl Morse and Brooke Trainer in the City Clerk's Office for their efforts in planning the dinner.

Mayor Lyman reported that he represented the City on May 27 by attending the Richmond Museum Association's Celebration of the SS Red Oak Victory Ship Museum and rededication of El Cerrito Garden Club's Blue Star Memorial Marker. The monument honors veterans of all wars. Mayor Lyman also noted that there is a Blue Star Memorial Marker in the City Hall Plaza located underneath the flag. Mayor Lyman encouraged everyone to visit the SS Red Oak Museum. On June 2, Mayor Lyman and Mayor Pro Tem Abelson represented the City at the Portola School Groundbreaking. The school is set to open in 20-24 months. On June 11 EBMUD will be holding a public hearing regarding rate increases of 8% a year for the next two years. Any comments regarding the rate increase need to be filed with EBMUD by 1:15 p.m. on the same date. On June 15, the El Cerrito

Historic Society and Friends of the Cerrito Theater will be showing a film about historic theaters in the East Bay at the Cerrito Theater. There is also a SS Red Oak Victory Fathers Day Breakfast on June 16. The opportunity to tour of the SS Red Oak, which is quite interesting, is also available for an additional fee. The 100th Anniversary of the Contra Costa County Library System will be celebrated on July 21, 12-5 p.m., in Pleasant Hill, 147 Gregory Lane.

3. ORAL COMMUNICATIONS FROM THE PUBLIC

Dean Heyenga, El Cerrito, praised Chief of Police Moir and Lt. Keith, for the Home Security Expo that was held at the Community Center on June 1. Mr. Heyenga expressed concerns regarding the presence of the National Rifle Association (NRA) as a vendor at the Expo and NRA policies, particularly assault weapons, high capacity ammunition magazines and the NRA position on background checks. Mr. Heyenga urged the City Council and the Chief of Police to refuse to allow the NRA or any organization whose policies endanger the public to participate in city sponsored events.

Tom Panas, El Cerrito, personally and on behalf of the Historical Society, praised Jerry Bradshaw, Public Works Director and Yvetteh Ortiz, Engineering Manager, for being proactive in their efforts to protect remnants of the Santa Fe Right-of-Way during construction along the Ohlone Greenway.

4. PRESENTATIONS

Contra Costa College – State of the College – *Presentation by Dr. Denise Noldon, President, Contra Costa College in San Pablo.*

Action: Received presentation.

5. ADOPTION OF THE CONSENT CALENDAR – Item Nos. 5A through 5D

Moved, seconded (Abelson/Bridges) and carried unanimously to adopt Consent Calendar Item Nos. 5A, 5B and 5D in one motion as indicated below. Item No. 5C was removed from the Consent Calendar at the request of Mayor Lyman and voted on separately as indicated below.

A. Minutes for Approval

Approve the May 21, 2013 Special City Council Closed Session and Regular City Council meeting minutes.

Action: Approved minutes.

B. Support for Assembly Bill 323 Greenwaste / Food Scrap Recovery and Composting

Approve a recommendation authorizing Mayor Lyman to send letters to Assembly Member Wesley Chesbro and other appropriate legislators and legislative bodies expressing the City Council's support for Assembly Bill 323 regarding Greenwaste / Food Scrap Recovery and Composting.

Action: Approved recommendation.

C. Library Centennial Proclamation

Approve a proclamation commending and congratulating the Contra Costa Library for providing 100 years of exemplary service to the residents of El Cerrito and Contra Costa County.

Action: Removed from the Consent Calendar at the request of Mayor Lyman. Moved, seconded (Friedman/Abelson) and carried unanimously to approve the proclamation.

D. Amend the Fiscal Year 2012–13 Annual Appropriations Limit

Adopt a resolution authorizing adjustments to the FY 2012–13 appropriations authority to account for changes since the adoption of the FY 2012–13 budget.

Action: Adopted Resolution No. 2013–28.

6. PUBLIC HEARING – None

7. POLICY MATTERS

Fiscal Year 2013–2014 Budget

Presentation and discussion of the City’s Fiscal Year 2013–14 budget. Adoption of the budget is scheduled for consideration on June 18, 2013.

Presenter: Scott Hanin, City Manager.

Speaker: Tom Panas, El Cerrito, urged the City Council to fund additional library hours and an update of the 2006 Library Needs Assessment. Mr. Panas stated that the New Library Committee volunteers could host charrettes and other public engagement sessions and also noted that libraries empower citizens, foster literacy, and serve as a gathering point for the community.

Action: Presentation heard and discussion held. *Adoption of the budget is scheduled for consideration by the City Council on June 18, 2013.*

8. COUNCIL ASSIGNMENTS/LIAISON REPORTS

A. Mayor Lyman reported that he made a presentation to the Rotary Club on May 23rd regarding the Strategic Plan and the Climate Action Plan. In attendance were fifteen El Cerrito High outgoing and incoming officers from the youth extension of the Rotary Club. Mayor Lyman said he was delighted to see youth taking initiative in the community. The West County Mayors and Supervisors Association also meet on May 23rd to discuss state takeaways and also discussed how to better represent West County at the Contra Costa Mayors Conference. Mayor Lyman presented the Association of Bay Area Governments El Cerrito Recycling Center video. On June 4, Mayor Lyman attended the Chamber of Commerce breakfast and made a presentation on the proposed single use bag ordinance, the Climate Action Plan, the Strategic Plan, and new projects along San Pablo Avenue.

B. Mayor Pro Tem Abelson reported that the West Contra Costa Transportation Advisory Committee (WCCTAC) recently became eligible for designation as a Public Employee Retirement System (PERS) agency on its own. Previously, WCCTAC associated with the City of San Pablo’s PERS system which is no longer allowed. This will enhance WCCTAC’s recruitment of new employees. The Committee on Aging showed the HealthCare Movie for a second time. It was well attended. Those present expressed a desire to have informational workshops, particularly on the Affordable Healthcare Act, for the community.

C. Councilmember Benassini reported that the Financial Advisory Board met and reviewed the budget numbers and will provide more comments after reviewing the budget book.

D. Councilmember Bridges – No report.

E. Councilmember Friedman – No report.

SUPPLEMENTAL REPORTS AND COMMUNICATIONS

Item No. 4 Contra Costa College – State of the College

1. Powerpoint presentation – *Submitted by Denise Noldon, Ph.D, President, Contra Costa College in San Pablo.*

Item No. 7 Fiscal Year 2013–2014 Budget

2. Comments encouraging additional library hours – *Submitted by Tom Panas, El Cerrito.*

9. ADJOURNED SPECIAL CONCURRENT CITY COUNCIL / PUBLIC FINANCING AUTHORITY AND PENSION TRUST BOARD MEETING at 10:15 p.m.



AGENDA BILL

Agenda Item No. 5(B)

Date: June 18, 2013

To: El Cerrito City Council

From: Emily Alter, Community Sustainability Analyst/Project Consultant
Melanie Mintz, Interim Community Development Director
Yvetteh Ortiz, Engineering Manager

Subject: Application for Federal Funding through the Metropolitan Transportation Commission's (MTC's) portion of the OneBayArea Grant (OBAG) program

ACTION REQUESTED

Adopt a resolution applying for \$3,467,958 in federal Surface Transportation Program (STP), Congestion Mitigation and Air Quality Improvement Program (CMAQ), and/or Transportation Alternatives Program (TAP) funding through the County Portion of the Metropolitan Transportation Commission's (MTC's) OneBayArea Grant (OBAG) Program, committing the necessary non-federal match, and stating the assurance to complete the Ohlone Greenway Station Access, Safety and Placemaking Improvements.

BACKGROUND/ANALYSIS

On March 8, 2013, the Contra Costa Transportation Authority (CCTA) announced a call for projects using funding available through the OneBayArea Grant (OBAG) program. Funding is available for four types of transportation improvements: Local Streets and Roads Preservation (LSRP), Transportation for Livable Communities (TLC), Bicycle and Pedestrian Improvements, and Safe Routes to School/Transit (SR2S). MTC has allocated \$45.2 million in federal funding for projects and programs in Contra Costa County. The OBAG program was developed with the goal of rewarding jurisdictions that have accepted housing allocations through the Regional Housing Need Allocation process, promoting transportation investments in Priority Development Areas (PDAs) as approved by the Association of Bay Area Governments (ABAG), and increasing flexibility for counties by eliminating targets for funding programs. The OBAG Program requires an 11.47 percent local match in non-federal funding for each phase of the project.

The Ohlone Greenway Station Access, Safety and Placemaking Improvements project was conceptually developed in the Ohlone Greenway Master Plan adopted in 2009. The City's General Plan emphasizes the need to create pedestrian-friendly places, including enhancements to the usability and aesthetic of the Greenway. The El Cerrito Circulation Plan adopted in 2007 identifies the Ohlone Greenway crossings at Cutting, Hill, Central and Faimount as opportunity sites for crosswalks and lighting improvements. The project fulfills the OBAG goals by improving the bicycle and pedestrian routes to transit, commercial nodes and housing; bringing new vibrancy to our PDA to encourage housing development; and, increasing user safety and accessibility at the El Cerrito Plaza and El Cerrito del Norte BART Stations.

Agenda Item No. 5(B)

The project is located along the Fairmount to Central Avenue and Hill to Cutting Boulevard blocks of the Ohlone Greenway, parallel to the City's San Pablo Avenue Priority Development Area. The project will improve and widen the Greenway through the two BART stations, install two new crosswalks, upgrade three existing crosswalks, formalize clear pedestrian desire lines, and establish "high use pedestrian zones" with new striping, special pavement and improved signage at all the crosswalks. The project will also add a crosswalk, convert a lane to right-only and add a pedestrian bulb-out at the entrance to Safeway to increase pedestrian safety and reduce congestion associated with Safeway's entrance. The project is designed to tie-in to onsite pedestrian improvements to take place at Safeway. Placemaking elements such as native landscaping, seating and lighting will also be included to increase the sense of connectivity to the rest of the Greenway and establish a strong sense of place at these transportation gateways to the community. Finally, as a part of this project the existing Ohlone Greenway surveillance system will be upgraded and expanded between the two BART Stations to improve security. Staff has been working closely with BART and concept plans are in keeping with BART's station improvement goals. The proposed improvements, as included in the grant application, are shown in Exhibit A.

The estimated cost for planning, design and construction of the Ohlone Greenway Station Access, Safety and Placemaking Improvements project is \$3,917,934. On April 10th, BART committed to providing \$300,000 in local match funding for the project via their letter of support for the project. The \$149,387 required additional match funding will be provided through the previously adopted Capital Improvement Project *Ohlone Greenway Improvements between Hill and Blake* funded by Safeway's Park-in-Lieu contribution. In April, staff submitted to the CCTA an OBAG grant application for the remaining \$3,468,547. The CCTA Technical Coordinating Committee (TCC) and Planning Committees have approved the application for an award in this amount, but receipt of the grant is dependent upon CCTA Board approval on June 19th before final recommendation to MTC.

FINANCIAL CONSIDERATIONS

The federal funds from the County's Portion of MTC's OBAG Program will be in the amount of \$3,468,547. The required 11.47 percent local match of \$449,387 will be provided by BART and through the Ohlone Greenway Improvements between Hill and Blake Capital Improvement Project Safeway Park-in-Lieu contribution.

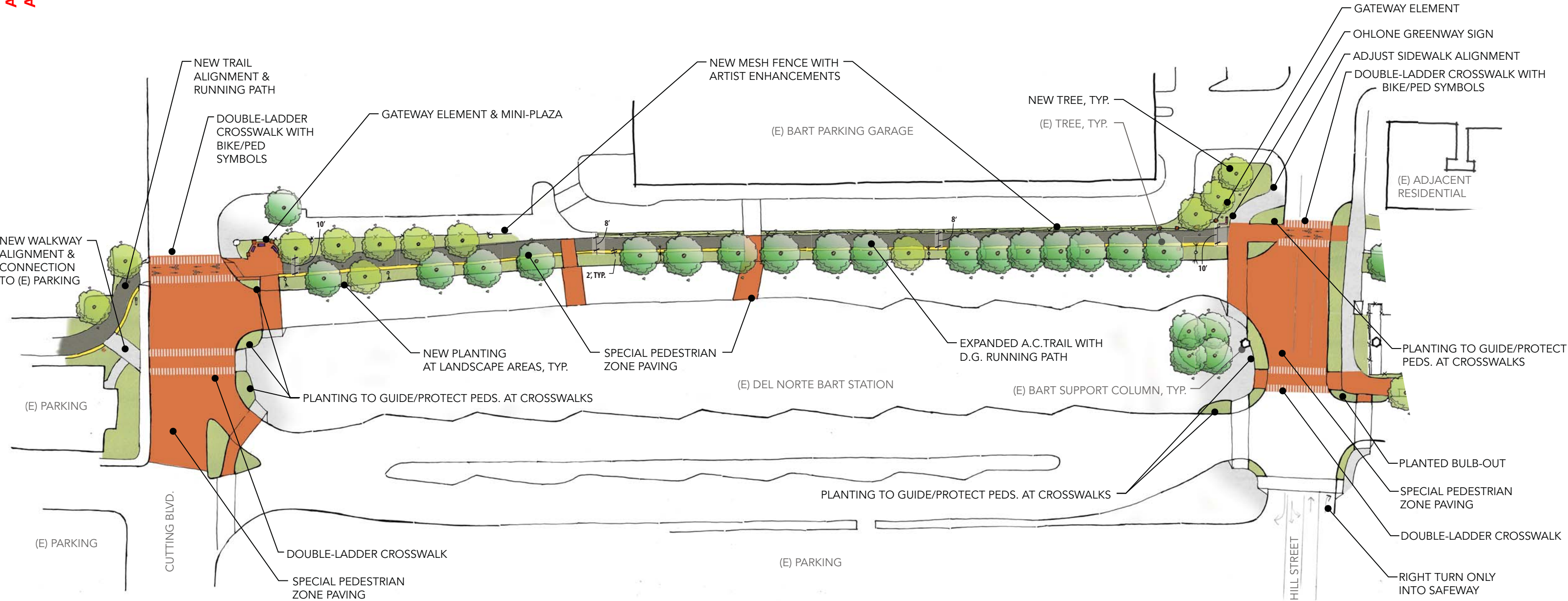
Reviewed by:



Scott Hanin, City Manager

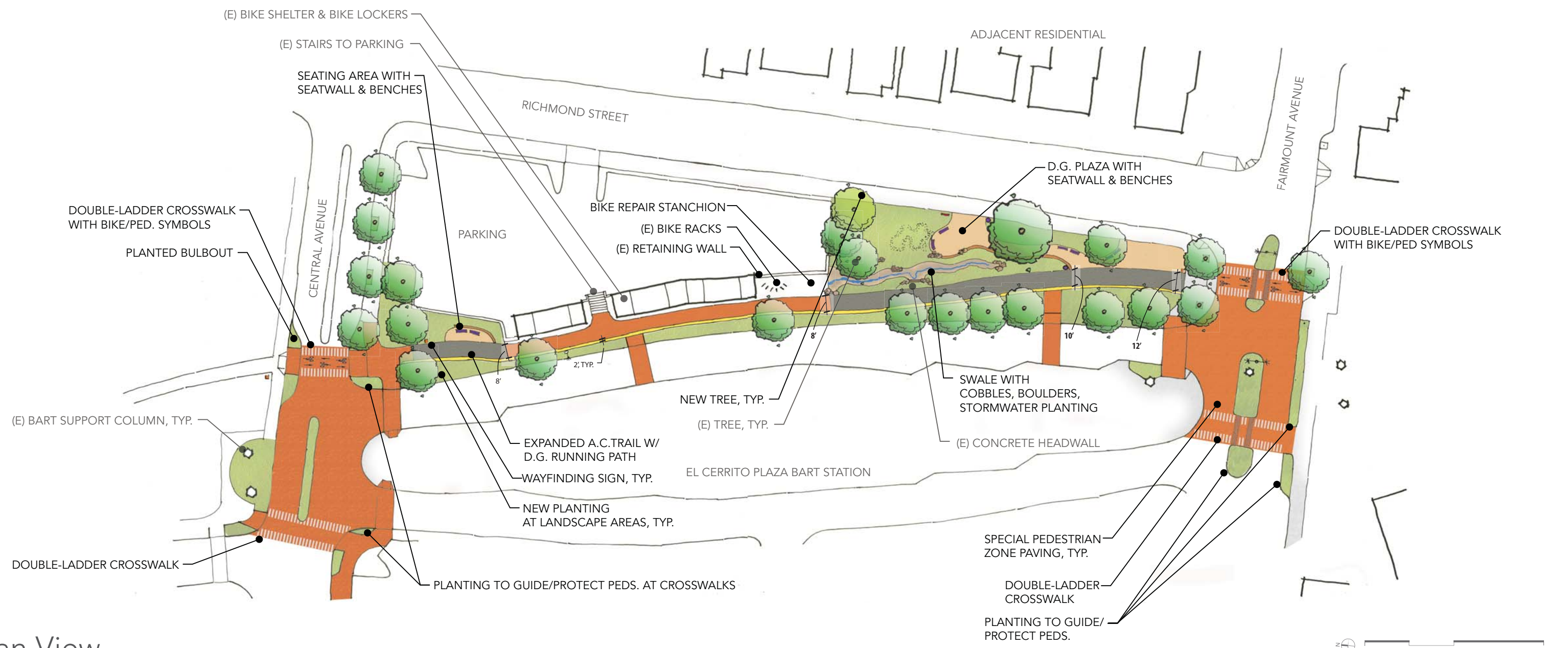
Attachments:

1. Grant Application Exhibit A – Proposed Improvements
2. Resolution



Plan View

Ohlone Greenway, Del Norte Bart, Hill Street to Cutting Boulevard



Plan View

Ohlone Greenway, Fairmount Avenue to Central Avenue



RESOLUTION 2013-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO TO AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDING ASSIGNED TO MTC, COMMITTING ANY NECESSARY MATCHING FUNDS AND STATING THE ASSURANCE TO COMPLETE THE PROJECT

WHEREAS, the City of El Cerrito (herein referred to as APPLICANT) is submitting an application to the Metropolitan Transportation Commission (MTC) for \$3,467,958 in funding assigned to MTC for programming discretion, including but not limited to federal funding administered by the Federal Highway Administration (FHWA) such as Surface Transportation Program (STP) funding, Congestion Mitigation and Air Quality Improvement (CMAQ) funding and/or Transportation Alternatives (TA) funding (herein collectively referred to as REGIONAL DISCRETIONARY FUNDING) for the Ohlone Greenway Station Access, Safety and Placemaking Improvements (herein referred to as PROJECT) for the OneBayArea Grant Program (herein referred to as PROGRAM); and

WHEREAS, the Moving Ahead for Progress in the 21st Century Act (Public Law 112-141, July 6, 2012) and any extensions or successor legislation for continued funding (collectively, MAP 21) authorize various federal funding programs including, but not limited to the STP (23 U.S.C. § 133), the CMAQ (23 U.S.C. § 149) and the TA (23 U.S.C. § 213); and

WHEREAS, state statutes, including California Streets and Highways Code 182.6 and 182.7 provide various funding programs for the programming discretion of the Metropolitan Planning Organization (MPO) and the Regional Transportation Planning Agency (RTPA); and

WHEREAS, pursuant to MAP-21, and any regulations promulgated thereunder, eligible project sponsors wishing to receive federal funds for a project shall submit an application first with the appropriate MPO for review and inclusion in the MPO's Transportation Improvement Program (TIP); and

WHEREAS, MTC is the MPO and RTPA for the nine counties of the San Francisco Bay region; and

WHEREAS, MTC has adopted a Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised) that sets out procedures governing the application and use of federal funds; and

WHEREAS, APPLICANT is an eligible sponsor for REGIONAL DISCRETIONARY FUNDING; and

WHEREAS, as part of the application for REGIONAL DISCRETIONARY FUNDING, MTC requires a resolution adopted by the responsible implementing agency stating the following:

1. The commitment of any required matching funds;
2. That the sponsor understands that the REGIONAL DISCRETIONARY FUNDING is fixed at the programmed amount, and therefore any cost increase cannot be expected to be funded with additional REGIONAL DISCRETIONARY FUNDING;

3. That the project will comply with the procedures, delivery milestones and funding deadlines specified in the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised); and
4. The assurance of the sponsor to complete the project as described in the application, subject to environmental clearance, and if approved, as included in MTC's federal Transportation Improvement Program (TIP); and
5. That the project will comply with all project-specific requirements as set forth in the PROGRAM; and
6. That the project (transit only) will comply with MTC Resolution No. 3866, revised, which sets forth the requirements of MTC's Transit Coordination Implementation Plan to more efficiently deliver transit projects in the region.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito that the APPLICANT is hereby authorized to execute and file an application for funding for the PROJECT for REGIONAL DISCRETIONARY FUNDING under MAP-21 for continued funding.

BE IT FURTHER RESOLVED that this resolution affirms the APPLICANT'S statement of the following:

1. APPLICANT will provide any required matching funds;
2. APPLICANT understands that the REGIONAL DISCRETIONARY FUNDING for the project is fixed at the MTC approved programmed amount, and that any cost increases must be funded by the APPLICANT from other funds, and that APPLICANT does not expect any cost increases to be funded with additional REGIONAL DISCRETIONARY FUNDING;
3. APPLICANT understands the funding deadlines associated with these funds and will comply with the provisions and requirements of the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised) and APPLICANT has, and will retain the expertise, knowledge and resources necessary to deliver federally-funded transportation projects, and has assigned, and will maintain a single point of contact for all FHWA-funded transportation projects to coordinate within the agency and with the respective Congestion Management Agency (CMA), MTC, Caltrans and FHWA on all communications, inquires or issues that may arise during the federal programming and delivery process for all FHWA-funded transportation projects implemented by APPLICANT;
4. PROJECT will be implemented as described in the complete application and in this resolution, subject to environmental clearance, and, if approved, for the amount approved by MTC and programmed in the federal TIP;
5. APPLICANT and the PROJECT will comply with the requirements as set forth in MTC programming guidelines and project selection procedures for the PROGRAM; and
6. APPLICANT (for a transit project only) agrees to comply with the requirements of MTC's Transit Coordination Implementation Plan as set forth in MTC Resolution 3866, revised.

BE IT FURTHER RESOLVED that the APPLICANT is an eligible sponsor of REGIONAL DISCRETIONARY FUNDING funded projects.

Agenda Item No. 5(B)
Attachment 2

BE IT FURTHER RESOLVED that the APPLICANT is authorized to submit an application for REGIONAL DISCRETIONARY FUNDING for the PROJECT.

BE IT FURTHER RESOLVED that there is no legal impediment to APPLICANT making applications for the funds.

BE IT FURTHER RESOLVED that there is no pending or threatened litigation that might in any way adversely affect the proposed PROJECT, or the ability of APPLICANT to deliver such PROJECT.

BE IT FURTHER RESOLVED that APPLICANT authorizes its Executive Director, General Manager, or designee to execute and file an application with MTC for REGIONAL DISCRETIONARY FUNDING for the PROJECT as referenced in this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution will be transmitted to the MTC in conjunction with the filing of the application.

BE IT FURTHER RESOLVED that the MTC is requested to support the application for the PROJECT described in the resolution and to include the PROJECT, if approved, in MTC's federal TIP.

I CERTIFY that at a regular meeting on June 18, 2013 the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES:
NOES:
ABSENT:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on June 18, 2013.

Cheryl Morse, City Clerk

APPROVED:

Gregory B. Lyman, Mayor



AGENDA BILL

Agenda Item No. 5(C)

Date: June 18, 2013
To: El Cerrito City Council
From: Jerry Bradshaw, Public Works Director / City Engineer
Yvetteh Ortiz, Engineering Manager
Subject: Ohlone Greenway Crosswalk Improvements Project, City Project No. C-3046, Federal Project No. HSIPL-5239 (015)

ACTION REQUESTED

Adopt a resolution approving the following actions:

- 1) Reject all submitted bids; and
- 2) Authorize the City Manager or his designee to proceed with value engineering measures and re-advertise the project for public bid.

BACKGROUND

The City was awarded a Highway Safety Improvement Program (HSIP) grant of \$529,290 for the Ohlone Greenway Arterial Crossings Safety Improvements Project in June 2008. This project improves nine uncontrolled, marked crosswalks near the Ohlone Greenway, which serves as an important bicycle and pedestrian transportation corridor, running the length of the City, and connecting the two BART stations in El Cerrito. Along its length in El Cerrito, the Greenway currently crosses fourteen roadways, including one principal arterial, six minor arterials, and seven other collectors or local streets. The focus of the current project is improving the Greenway and nearby crossings on the arterial roadways as follows: Fairmount Avenue, Central Avenue, Central Avenue at Liberty Street next to a BART parking lot, Stockton Avenue, Moeser Lane, Potrero Avenue, Hill Street, Hill Street at the BART parking lot entrance, and Cutting Boulevard.

The project consists of the following specific improvements:

- Installation of in-pavement flashing lights along each crosswalk;
- Installation of controller and passive detection devices, including posts and foundations, at each crosswalk. The detection devices will automatically detect the presence of pedestrians, as well as bicyclists along the Ohlone Greenway;
- Installation of LED enhanced crosswalk signs and posts at each crosswalk;
- Installation of solar-power equipment at each crosswalk;
- Installation of traffic striping and pavement markings at each crosswalk; and
- Collision analysis software.

ANALYSIS

Three bids were received on May 26, 2013 with the following results:

<u>Name</u>	<u>Location</u>		<u>Bid</u>
W. Bradley Electric, Inc.	Novato	\$	626,000.00
Columbia Electric, Inc.	San Leandro	\$	643,756.18
Seimens, Inc.	West Sacramento	\$	657,608.00
Engineer's Estimate		\$	425,000.00

The low bid of \$626,000 is approximately 47% above the engineer's estimate of \$425,000. The difference between the low and high bids received is only \$31,608 (or 5% of the lowest bid). This suggests that the bids were reasonable for the work represented on the project plans. Staff contacted two of the bidders who explained that the labor and material-intensive method required by the plans for installing the electrical conduits and other underground facilities were disproportionately more expensive for a project of this type and size. The project design consultants agreed with the bidder's comments and confirmed that they did not take this into account when finalizing their design and engineer's estimate.

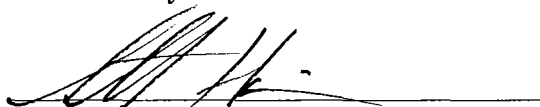
Staff believes that by simplifying the required method of installation for the electrical conduits and other underground facilities that if re-bid, the project costs would be greatly reduced. Also, Staff intends to include various prioritized alternate bid items, each for specific intersections, which would facilitate a subsequent award by the City Council of a reduced scope project, if necessary, that would be within budget.

Staff recommends rejection of all bids and approval of an authorization to apply value engineering principals to reduce the cost of the project to within budget limits and re-advertise the project for public bid.

FINANCIAL CONSIDERATIONS

This project is included in the current Capital Improvement Program. The primary funding for this project is provided by a Highway Safety Improvement Project (HSIP) Grant of \$529,290 with local matching funds provided by Measure C and J funds of \$58,810 for a total funding budget of \$588,100.

Reviewed by:



Scott Hanin, City Manager

Attachment:

1. Accompanying Resolution

RESOLUTION 2013 – XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO REJECTING ALL SUBMITTED BIDS; AUTHORIZING STAFF TO PROCEED WITH VALUE ENGINEERING MEASURES AND RE-ADVERTISE FOR PUBLIC BID FOR THE OHLONE GREENWAY CROSSWALK IMPROVEMENTS PROJECT, CITY PROJECT NO. C-3046

WHEREAS, the City Council previously authorized bids for this project as part of the Capital Improvement Program; and

WHEREAS, the project was advertised for bids on April 23 and 29, 2013 and six bids were received on May 26, 2013; and

WHEREAS, the lowest responsive, responsible bidder was W. Bradley Electric, Inc. whose total bid, in the amount of \$626,000, was 47 percent above the Engineer's Estimate exceeding the project's fundable budget; and

WHEREAS, it was determined that the specified method of the trenching was inappropriate for the type and size of the project, which contributed significantly to the higher prices; and that if modified would bring prices down considerably.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of El Cerrito hereby approves the following:

- 1) Reject all submitted bids; and
- 2) Authorize the City Manager or his designee to proceed with value engineering measures and re-advertise the project for public bid.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon passage and adoption.

I CERTIFY that at a regular meeting on June 18, 2013 the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on June XX, 2013.

Cheryl Morse, City Clerk

APPROVED:

Gregory B. Lyman, Mayor



AGENDA BILL

Agenda Item No. 5(D)

Date: June 18, 2013
To: El Cerrito City Council
From: Janet Bilbas, Senior Services Supervisor
Christopher Jones, Recreation Director
Subject: Authorization to Apply and Claim Measure J Funds for Paratransit Services for the Elderly and Disabled for Fiscal Year 2013-14

ACTION REQUESTED

Adopt a resolution authorizing the City Manager, or his designee, to apply for and claim Measure J funds in order to provide paratransit services for the elderly and disabled for Fiscal Year 2013-14.

DISCUSSION

The City of El Cerrito has operated a Dial-a-Ride program since 1978. Prior to 1988 the program was funded through the Transportation Development Act (TDA) 4.5 funds. At the November 8, 1988 general election, the voters of Contra Costa approved a half-cent local transportation sales tax that would be in place for 20 years. Measure C 15 specified an allocation of funds for transportation of seniors and people with disabilities.

The voters approved Measure J when Measure C sunset in 2009. Measure J 15 continued the allocation of base program funds for transportation for seniors and people with disabilities with Measure J 20b allowing for additional transportation for seniors and people with disabilities. The West Contra Costa Transportation Advisory Committee (WCCTAC) annually determines the allocation of funds to be used to supplement services.

Persons served by this program are El Cerrito residents who are unable to use fixed route public transportation due to disability, frailty or age. Historically, El Cerrito's Senior Services Division has administered this program.

Easy Ride Paratransit Service

El Cerrito's paratransit service is known as Easy Ride. In July 2011, Easy Ride Paratransit Services expanded operations from four to five full days a week, Monday through Friday. The City, through the use of Measure J funds operates this affordable door-to-door service within city limits enabling seniors, 65 and older and disabled residents 18 years and older to regularly run errands to local stores and businesses, get to work, visit friends and family, attend classes, do banking, attend club and community meetings, special events, pick-up medical prescriptions, keep hair, medical, dental, and physical therapy appointments, and visit the City operated Open House Senior Center.

Agenda Item No. 5(D)

These shared ride trips are essential for community members who want to maximize their independence, quality of life, life satisfaction, pursue activities of interest, and opportunities for involvement in their community.

Rides can be scheduled with City dispatch for same day appointments between 8:00 a.m.-9:00 a.m. providing space is available or up to two weeks in advance during the City's normal business hours. The cost of each one-way ride is \$2.00. Tickets are sold in books of ten. Currently, 475 El Cerrito residents are registered to use Easy Ride Paratransit. A passenger guide is distributed to passengers of the Easy Ride Paratransit Program.

Day Trip and Excursions

The City provides day trips and excursions for seniors and the disabled using vans purchased with Measure C funds. Measure J funds are used to maintain the vans. Staff at the Senior Center coordinate and facilitate day trips which operate as frequently as twice a week. Pre-registration and advanced payment is required. Group activities include travel to events, field trips and cultural excursions i.e. museums, regional, state and municipal public parks, out-of-town shopping malls, tourist sites, and various places of interest in the Bay Area. Currently, over 500 seniors and the disabled are registered for the day trip and excursion program.

It is easy for the City to provide these services with limited overhead, since the City operates a van service for the transportation of children for its recreation programs, and drivers for this program are also utilized for the senior trips. There is some economy in numbers in running concurrent programs. For example, drivers, training programs, and vehicle maintenance contracts all benefit from this program. The City has a passenger endorsement program, and several staff have obtained a Class B drivers license.

Nutrition Rides Group rides are offered to and from the CoCo Café located at the Senior Center. The City waives passenger fares with the County Nutrition Program paying 50% of the transportation fare for seniors to and from the City's nutrition site. User ride subsidies are as follows: Measure J funds at a rate of \$2.00 per ride for East Bay Paratransit and \$1.00 for Easy Ride Paratransit. East Bay Paratransit tickets are purchased for this purpose. The County Nutrition Program reimburses the City \$2.00 per ride for East Bay Paratransit and \$1.00 for Easy Ride Paratransit. These trips are essential to the health, wellbeing and independence of the City's older adult population. Without providing these trips many seniors would be homebound and not receive essential nutrition.

Program Expansion

Offer shuttle service to high demand shopping locations just outside the city limits. These locations would include Grocery Outlet, Target, Costco and the East/West Mall.

On Demand Service El Cerrito offers service within the City limits for emergency same day medical appointments that are non-life threatening, on an as needed and availability basis.

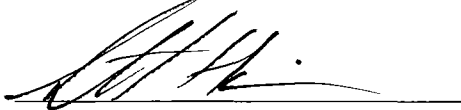
FINANCIAL CONSIDERATIONS

The budget proposed for FY 2013-14 will increase service from FY 2012-13 levels. El Cerrito's Measure J allocation for FY 2013-2014 totals \$119,417. Program 15 = \$82,372 and Program 20 = \$37,045. The FY 2013-14 budgets include all expenses for the administration and operation of services.

LEGAL CONSIDERATIONS

None. The West Contra Costa Transportation Advisory Committee (WCCTAC) has already approved this program as outlined above.

Reviewed by:

A handwritten signature in black ink, appearing to read 'SH', is written over a horizontal line.

Scott Hanin, City Manager

Attachment:

1. Resolution

RESOLUTION 2013-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO AUTHORIZING THE APPLICATION FOR AND CLAIMING OF MEASURE J FUNDS FROM THE CONTRA COSTA COUNTY TRANSPORTATION AUTHORITY FOR PARATRANSIT SERVICES FOR THE ELDERLY AND DISABLED IN FISCAL YEAR 2013-14

WHEREAS, The Contra Costa Transportation Improvement and Growth Management Program (Measure J) authorizes the Contra Costa Transportation Authority to expend monies for use by eligible claimants for the purpose of providing transportation for the elderly and persons with disabilities; and

WHEREAS, The City of El Cerrito is an eligible claimant for Measure J funds pursuant to the Contra Costa Improvement and Growth Management, Measure J, Sales Tax Ordinance #88-01 Section 5C; and

WHEREAS, Measure J funds will be required by claimant for the purpose of providing transportation for the elderly and persons with disabilities.

NOW, THEREFORE, BE IT RESOLVED, that the City Manager, or his designee, is authorized to execute and file an appropriate claim together with all the necessary supporting documents with the Contra Costa Transportation Authority for allocation of Measure J funds.

BE IT FURTHER RESOLVED, that a copy of this Resolution be submitted to the Contra Costa Transportation Authority in conjunction with the filing of the claim.

I CERTIFY that at a regular meeting on June 18, 2013, the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on June __, 2013.

Cheryl Morse, City Clerk

APPROVED:

Gregory B. Lyman, Mayor



AGENDA BILL

Agenda Item No. 5(E)

Date: June 18, 2013
To: El Cerrito City Council
From: Christopher Jones, Recreation Director
Subject: Approval of Co-Sponsorship for the Use of a Community Center Room and Cerrito Vista Park by the American Cancer Society for Relay for Life El Cerrito.

ACTION REQUESTED

Adopt a resolution approving City co-sponsorship for the American Cancer Society Relay For Life, El Cerrito. Approval of co-sponsorship will make available a Community Center Room for 1.5 hour meetings, twice per month December 2012 to August 2013, and Cerrito Vista Park on July 20 and 21, 2013 and waive all fees associated with the use of these facilities. Available rooms or clubhouses will be used for the Relay Event planning meetings in order to prevent conflicts with potential rentals. Cerrito Vista Park will be used for the Relay itself. Per the co-sponsorship policy, the Relay for Life has been meeting at the Community Center, at no cost, at the discretion of the Recreation Director.

BACKGROUND/ANALYSIS

The American Cancer Society Relay for Life (Relay) is a life changing event that gives everyone in communities across the globe a chance to celebrate the lives of people who have battled cancer, remember loved ones lost, and fight back against the disease. At Relay, teams of people camp out at a local high school, park, or fairground and take turns walking or running around a track or path. Each team is asked to have a representative on the track at all times during the event. Because cancer never sleeps, Relays are overnight events lasting up to 24 hours in length.

The Relay for Life event began in 1985 when Dr. Gordy Klatt, a colorectal surgeon in Tacoma, Washington, ran and walked around a track for 24 hours to raise money for the American Cancer Society. Since then, Relay has grown from a single man's passion to fight cancer into the world's largest movement to end the disease. Each year, more than 3.5 million people in 5,000 communities in the United States, along with additional communities in 20 other countries, gather to take part in this global phenomenon and raise much needed funds and awareness to save lives from cancer. Thanks to Relay participants and communities, the American Cancer Society continues to save lives.

Agenda Item No. 5(E)

On February 7, 1977 the City Council established a co-sponsorship policy that would assist community non-profit organizations in providing leisure services to El Cerrito residents. The policy provides assistance to community organizations to make public facilities and other services available for the growth, continuation of programs, and to ensure that public facilities are being used for the best welfare of the community.

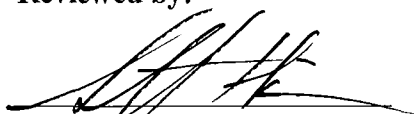
On October 6, 1980, the City Council amended the co-sponsorship policy on the recommendation of the Park and Recreation Commission. This policy governed the relationship between the City and non-profit organizations in the provision of recreation programs in the community. The policy was adopted to formalize a procedure in which groups would receive the use of public facilities at a reduced cost and provide priority usage of City facilities.

On March 19, 2001, the City Council approved a process to review all requests from community based organizations, co-sponsored facility use and funding. Co-sponsored groups receive the financial benefit of reduced or free facility use in lieu of asking the City for a monetary donation.

FINANCIAL CONSIDERATIONS

Staff proposes waiving fees in the amount of \$2,300 for the use of the meeting room for twenty-one hours and Cerrito Vista Park on July 21 and 22 in support of El Cerrito's Relay for Life Event.

Reviewed by:



Scott Hanin
City Manager

Attachment:

1. Resolution
2. Co-sponsorship Application

RESOLUTION NO. 2013 –XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO AUTHORIZING APPROVAL OF CO-SPONSORSHIP FOR THE USE OF AN AVAILABLE MEETING ROOM TWICE PER MONTH FROM DECEMBER 2012 TO AUGUST 2013 AND CERRITO VISTA PARK, JULY 20th AND 21st 2013 BY THE AMERICAN CANCER SOCIETY FOR RELAY FOR LIFE EL CERRITO AND WAIVE ALL FEES ASSOCIATED WITH THE USE OF THE ROOM AND PARK

WHEREAS, on March 19, 2001 the City Council approved a process to review all requests from community based organizations for facility use and funding; and

WHEREAS, the City provides support for community based, co-sponsored organizations; and

WHEREAS, community organizations through their design, improve and enhance the quality of life in El Cerrito; and

WHEREAS, public facilities are to be used to benefit the El Cerrito community; and

WHEREAS, the American Cancer Society would like to utilize an available meeting room twice per month from December 2012 to August 2013 and Cerrito Vista Park July 20th and 21st for the Relay for Life Event; and

WHEREAS, the American Cancer Society intends on hosting El Cerrito's Relay for Life at Cerrito Vista Park; and

WHEREAS, communities from across the globe will have a chance to celebrate the lives of people who have battled cancer, remember loved ones who lost or fought back against the disease; and

WHEREAS, the City has provided support to past Relay for Life events in El Cerrito.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito that it hereby approves the use of an available meeting room from December 2012 to July 2013 and Cerrito Vista Park July 20th and 21st for co-sponsorship of the American Cancer Society for Relay for Life El Cerrito and waives all fees associated with the use of room and park by the American Cancer Society Relay for Life El Cerrito team.

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon its passage and adoption.

Agenda Item No. 5(E)

Attachment 1

I CERTIFY that at a regular meeting on June 18, 2013, the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES: COUNCIL MEMBERS
NOES: COUNCIL MEMBERS
ABSENT: COUNCIL MEMBERS

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on June X, 2013. .

Cheryl Morse, City Clerk

APPROVED:

Gregory B. Lyman, Mayor

**CITY OF EL CERRITO
CO-SPONSORSHIP & COMMUNITY BASED**

CO-SPONSORED FACILITY USE AND GRANT APPLICATION

Submit to:
City of El Cerrito
Recreation Department
7007 Moeser Lane
El Cerrito, CA 94530

Deadline:

Please complete the following application using the instructions provided on the last page of this application. You may attach additional pages if necessary.

Name of Applicant: American Cancer Society - El Cerrito Relay For Life
Address: c/o American Cancer Society, California Division, Inc. - 1710 Webster Street Oakland, CA 94612
Email: elcerritorelay@gmail.com
Phone: 510 697-0422

Contact 1. Name: Laura Gonzalez
Phone: 510 697-0422

Contact 2. Name: Dawn Curtis
Phone: 510 599-4585

Federal Tax ID # or Social Security #: 94-1170350

Request: use of Cerrito Vista Park on July 21st for Relay for Life Event and Community Center Room for meetings.

Eligibility Requirements: Please answer the following questions:

Have you or will you be receiving funding in 2013 for this program from other sources?

☒ Yes ☐ No

Are you aware of any other City program providing this service? If so, which one?

no

Program Description / Scope (please use additional pages if necessary)

Describe your program:

see attached

How does or will this program benefit the El Cerrito Community?

see attached

% of El Cerrito Residents Served 100

Applicant Background:

This will be the fourth Relay for Life Event at Cerrito Vista Park. Previously held at El Cerrito High School for six years.

The American Cancer Society is the preeminent organization in the United States for cancer research, prevention, and education.

This applicant is a (n): Non-Profit For Profit Local Public Agency
State Public Agency Other _____

Years In Business: 10+ in El Cerrito; ACS 100+ yrs

Number of Employees: 1 (for Relay Event)

Number of Volunteers: 25

(Please attach an organization chart, if available.)

Names of Officers and Board Directors:

Name:

Title:

see attached

Experience In Program Area:

main organizing committee members have been involved for at least the last two Relay for Life El Cerrito Events.

Financial Capabilities / Budget:

Current funding sources and levels:

Only 6% or less of money raised will go towards event overhead. Over \$65,000 raised in the past two years.

Previous City funding received or requested in the past three years:

No funding but event has been held at Cerrito Vista Park for past three years. Meetings have also been held at the El Cerrito Community Center for the past two years as well.

(Please attach a budget for program request including funding schedule.)

Reporting Requirements:

A report on how the funds were spent will be required to be filed with the City annually, or when funds are spent, whichever comes first. Proof of program expenses are required to be held for two years, during which time the City reserves the right to audit the records.

We agree to adhere to the reporting requirements described above.

☒ Yes

☐ No

Certification:

We, the undersigned, do hereby attest that the above information is true and correct to the best of our knowledge.

(Two signatures required)

Law. C. [Signature]
Signature
Date 6/10/2013

Event Chair
Title

Dawn Curtis
Signature
Date 6/10/2013

Logistics Chair
Title

Relay For Life of El Cerrito

Cerrito Vista Park July 20-21

Come find out more information about this event happening in your community.

Planning Meetings 630PM - Team Captain Meetings 730PM | 4th Tuesday of the month | 7007 Moeser Lane

Laura Gonzalez, Event Chair at 510-697-0422 or elcerritorelay@gmail.com

**To sign up visit: www.RelayForLife.org/ElcerritoCa
Form your own Relay For Life team!**

Gather together 8 to 15 of your favorite people who love having fun and making a difference.

Be a part of the committee!

Committee members are now being recruited for team recruitment; corporate sponsorship; logistics/facility; entertainment; registration/accounting; survivorship; public relations; onsite volunteers; onsite survivor activities; and food.

Volunteer at the event!

We need volunteers who will help with the needs at the site itself on the day of the event!

Relay For Life is the signature activity of the American Cancer Society. More than 4,800 events take place nationwide, and now, even around the world in countries like Singapore and Australia. With the help of people like you, Relay For Life has become the largest activity of its kind in the country raising \$388 million in 2010! But more than a fundraiser, Relay For Life is:

A way to **CELEBRATE** our cancer survivors.

At every Relay For Life, cancer survivors are honored for their courage and strength by beginning the event with an honorary lap. The individuals are celebrated in various ways from food and t-shirts, to dances and games!

A time to **REMEMBER** those lost at our luminaria ceremony.

Survivors and those who are no longer with us are honored at this one-of-a-kind ceremony. Paper bags bearing the names of loved ones line the track and often the entire stadium. A candle is placed inside and is lit at dusk. Often the names of all of the bags are read to the sound of heart-felt music. This moving, memorable portion of the event is often the most powerful time of the entire Relay For Life activity.

There is much, much more as your Relay For Life takes on the personality of the planning committee and the host community.

FIGHT BACK today by volunteering or forming a team!



1.800.227.2345 relayforlife.org/california



RELAY FOR LIFE El Cerrito 2013

July 20th – 21st at Cerrito Vista Park



WHAT IS RELAY?

It's 24 hours you'll never forget...

Relay for Life is a 24-hour team event to fight cancer. It raises awareness of cancer in the community and raises money to support the programs and services of the American Cancer Society.

Here's how it works: A team captain gets together some of his or her closest friends, family and coworkers and forms a team. The team members go out and collect contributions prior to the event. Relay for Life is the celebration party at the end of the fundraising.

Come Relay Day: Participants grab their tents and chairs and head to the Relay for Life. It's like a community camp-out. People pitch their tents on the field, and take turns walking around the track. One person is always on the track representing the team for the 24 hours.

Relay for Life is not just about honoring Survivors; it's about empowering them to fight back against cancer. The first lap at the Relay is special ... it's the Survivor's Lap. Cancer survivors are invited to walk the first lap. It's very emotional and hopeful to see how many people DO survive cancer.

In the evening: there is a Luminaria Ceremony. White bags with sand and a candle line the track. Each one is dedicated IN HONOR OF a cancer survivor, or IN MEMORY OF those who have lost their battle. Luminarias encircle the track and light the way as Relay participants walk through the night.

It's special: Relay For Life is the American Cancer Society's signature event. It allows us to honor cancer survivors, remember those we've lost, educate the community on early detection and prevention of cancer, and raise much-needed funds for our community programs and services.

Why 24 hours? We are asking you to give one day out of your life for those who may not have another. There are similarities between the Relay For Life and what a cancer patient goes through: It may get hot during the day and you may feel like quitting. But you keep walking. It may get windy and cold at night and it may rain. But you press on...knowing that the sun will come up and it will be a new day.

WE ASK YOU TONIGHT TO JOIN US IN THE FIGHT.

Why Relay? One in three people will be diagnosed with cancer within their lifetime. The money raised at Relay saves lives by funding cutting-edge cancer research, early detection and prevention education, advocacy efforts, and life-affirming patient services. Your involvement makes this all possible.

For more information, please contact Relay Event Chair, Laura Gonzalez at 510.697.0422
elcerritorelay@gmail.com or check out our website at www.relayforlife.org/elcerritoca



THE OFFICIAL SPONSOR OF BIRTHDAYS.*

PRINT

CLOSE

American Cancer Society, Inc., Board of Directors

2012-2013

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Chair of the Board	Gary M. Reedy
President	Vincent T. DeVita Jr., MD
Chair-elect	Pamela K. Meyerhoffer, FAHP
President-elect	Tim E. Byers, MD, MPH
Vice Chair	Robert E. Youle
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Second Vice President	Enrique Hernandez, MD
Treasurer	Daniel P. Heist, CPA
Secretary	Robert R. Kugler, Esq.
Immediate Past Chair	Cynthia M. LeBlanc, EdD
Immediate Past President	W. Phil Evans, MD, FACR

Directors

LAY		MEDICAL	
John Alfonso, CPA – Eastern	2013	Arnold M. Baskies, MD, FACS – Eastern	2014
Vincent F. Barbetta, CLU, ChFC – New England	2013	Patricia K. Bradley, PhD, RN, FAAN – East Central	2013
Debra J. Cohen – Illinois	2013	Karlynn BrintzenhofeSzoc, PhD, MSW, LCSW-C – South Atlantic	2014
William “Ed” E. Coulter, EdD – Mid-South	2014	Robert K. Brookland, MD – South Atlantic	2014
Bryan K. Earnest – Midwest	2013	Judith E. Calhoun, PhD, ARNP – High Plains	2013
Eugene D. Heflin – East Central	2013	Wil R. Counts, RPh, PhD – Great West	2013
Allen H. Henderson, PhD – High Plains	2013	Willie H. Goffney, MD, FACS – California	2014
Susan D. Henry, LCSW – Mid-South	2014	John W. Hamilton, DDS – Great West	2014
Jeffrey L. Kean – California	2014	Michael E. Kasper, MD, FACRO – Florida	2014
Joseph R. Mahoney, CPA – Great Lakes	2013	Clement S. Rose, MD – Illinois	2014
Linda Z. Mowad, RN – New England	2014	Donald K. Warne, MD, MPH – Midwest	2013
Scarlett K. Mueller, RN, MPH – Florida	2014	Maria J. Worsham, PhD, FACMG – Great Lakes	2013

Directors-at-Large

LAY		MEDICAL	
Sheila P. Burke	2013	VACANT	

James B. Conway, MS	2014	Graham A. Colditz, MD, DrPH	2014
Carol Jackson	2014	Kevin J. Cullen, MD	2013
Haskell Sears Ward	2013	Kevin Oeffinger, MD	2014

EL CERRITO CITY COUNCIL PROCLAMATION
National Night Out 2013

WHEREAS, the National Association of Town Watch (NATW) is sponsoring a unique, nationwide crime, drug and violence prevention program on August 6, 2013 entitled “National Night Out;” and

WHEREAS, “National Night Out” has become an annual event in El Cerrito for the past sixteen years and provides a unique opportunity for the City of El Cerrito to join forces with thousands of other communities across the country in promoting cooperative police-community crime prevention efforts; and

WHEREAS, it is essential that all residents of the City of El Cerrito be aware of the importance of crime prevention programs and recognize the impact that their participation can have on reducing crime, drugs and violence in El Cerrito; and

WHEREAS, the City of El Cerrito and the El Cerrito Police Department are committed to enhancing the public trust through partnerships with the residents they serve through programs like National Night Out; and

WHEREAS, police-community partnerships, neighborhood safety, awareness and cooperation are important themes of the “National Night Out” program.

NOW THEREFORE, the City Council of the City of El Cerrito, does hereby call upon all residents of the City of El Cerrito to participate in “National Night Out” on Tuesday, August 6, 2013 in the City of El Cerrito.

Dated: June 18, 2013

Gregory B. Lyman, Mayor



AGENDA BILL

Agenda Item No. 7

Date: June 18, 2013

To: El Cerrito City Council/Employees Pension Board/
Public Financing Authority Board

From: Scott Hanin, City Manager
Lisa Malek-Zadeh, Finance Director/City Treasurer

Subject: Adoption of the Fiscal Year (FY) 2013-14 Budget and Spending Authority for the City of El Cerrito, Public Financing Authority and Employee Pension Trust Board and Establish the Annual Gann Appropriation Limit

ACTION REQUESTED

Consider adoption of four resolutions which approve the following actions:

1. Adoption of the FY 2013-14 City Budget and Spending Authority By Fund
2. Adoption of the FY 2013-14 Budget for the Public Financing Authority
3. Adoption of the FY 2013-14 Budget for the Employee Pension Trust Board
4. Approve the calculation and establish the City's FY 2013-14 annual Gann Appropriation Limit as \$111,892,904.

BACKGROUND

At the June 4, 2013 City Council meeting, the City Manager presented the Proposed FY 2013-14 capital and operating budgets for the City of El Cerrito, the Employees Pension Board and the Public Financing Authority. The presentation provided an overview of the City's fiscal health, a discussion on the expenditure and revenue assumptions included in the budget and how the recently adopted Strategic Plan provided a guide in developing this year's budget. Total spending authority for all funds is \$45,807,472.

Discussions on the FY 2013-14 budget began with a City Council study session on April 16, 2013. The focus of this meeting was to provide the Council with an update on the status of the City's finances and for the Council to provide staff with some direction in the development of the annual budget. In addition to the April study session, the Financial Advisory Board (FAB) met on May 28, 2013 to begin a review of the proposed budget numbers in line item detail and again on June 5, 2013 to provide comments and recommendations on the contents of the proposed budget book. The FAB made no requests for changes to the budget appropriations, but unanimously approved motions stating that they found the proposed budget to be appropriate and recommended that the General Fund 10-year plan include the dollar amount required to achieve the 15% reserve policy. Staff will make that addition in the final document.

Additionally, the Board suggested adding language stating that the City had provided the public with an opportunity to comment on City Council compensation per the Contra Costa Grand Jury recommendations, which will also be done in the final document. It should be noted that per City Council direction, effective July 1, 2013, the City Council will pay the full 8% employee share of their CalPERS pension costs. Staff will work with the FAB over the next fiscal year to develop a formal procedure to review City Council compensation on an annual basis.

The FAB also identified various typographical, formatting and clarification edits that will be incorporated into the final adopted document. As in the past, minor edits will be corrected prior to the final document being assembled as will any comments raised by the City Council prior to adoption.

ANALYSIS

The FY 2013-14 budget recommended for adoption represents the direction staff received from the City Council, the combined efforts and collaboration with City departments and the FAB, and provides a financial plan that balances the City's expenditures with available resources while maintaining a 10% General Fund reserve. The budget complies with all adopted financial policies, and the budget document conforms to state and national guidelines for budget presentation.

Unfunded Expenditures

Identified during budget development were several important items that staff attempted to include in the final proposed budget. While these are considered high priority, with the loss of sales tax revenue this fiscal year and limited new revenue projected, balancing the budget focused on maintaining current operations as best as possible and doesn't allow for new expenditures or significant increases to reserves.

During the June 4, 2013 presentation of the proposed FY 2013-14 budget, the City Council requested that staff address the potential costs of each of these unfunded expenditures for further discussion. Each of these items is discussed in more detail below:

Reserves: Estimated Cost Depends on Available Surplus Revenues

City Council, the FAB and staff agreed that the City would be well served by having restricted reserves to be used for one-time needs, not cash flow, in addition to an overall increase in the percent of General Fund reserves towards the 15% goal. Unfortunately, the available revenues necessary to support FY 2013-14 expenditures does not have a surplus of funds that can be allocated to any additional reserves as this time, unless projects or services are reduced. Additionally, long term projections have not identified available funds necessary to increase the reserves much beyond the 10% threshold.

Library Needs Assessment/Preliminary Architectural Services: Estimated Cost \$50,000

The City completed a Needs Assessment and a Building Program for the El Cerrito Library in 2006 in anticipation of being able to apply for a statewide construction bond grant. Unfortunately, California voters did not pass the bond measure, and in subsequent years various circumstances including negotiations with the West Contra Costa Unified School District, loss of redevelopment funding, and finally dissolution of the Redevelopment Agency all served to work against the City in its efforts to fund a new Library building.

In the meantime, the Library industry has continued to grow and change to the point where our Needs Assessment needs to be updated and refreshed. City staff believes that updating the Needs Assessment is an appropriate endeavor to begin during this fiscal year in that it can also help inform both the City and the Library staff as to the community's needs and desires, not just for a new building but also in the services that the Library provides. It is also timely, as the County Library is also embarking on their own strategic planning process and there is an opportunity to solicit and share public feedback. Following development of the Needs Assessment, the City Council will then be in a better position to discuss any additional one-time preparatory costs for a new Library building (such as an updated Building Program and then subsequent solicitation for architectural services). Staff proposes that the Needs Assessment update be funded through the City Manager's professional services budget in an amount not to exceed \$25,000, and that a budget amendment for these additional costs be brought back to the City Council during the fiscal year if necessary to stay within our appropriation limit. If comparable savings are not found elsewhere in the General Fund, this expenditure could reduce the projected General Fund balance by approximately 0.01%.

Increased Library Hours: Estimated Cost ~\$25,000 to \$118,000

From 2003-2009, the City of El Cerrito funded additional Library hours in order to increase what was then the baseline 29 hours per week funded by the Contra Costa Library to 35 hours per week. The City paid \$40,000 to \$60,000 each year during this period. In 2010, the County worked with the cities to take over the maintenance of all facilities within their jurisdictions in order for the County's funding to go completely toward Library services and open hours. In El Cerrito's case, the City already owned the building, but only maintained the outside of the building (i.e., roof, parking lot, landscaping, etc.) while the County funded essentially all of the inside (i.e. janitorial, technology, alarm systems, utilities, etc.). With the new arrangement, the City has assumed complete maintenance of the entire facility in exchange for the County's funding going completely toward the open hours. As a result, the City does not pay an additional cost any longer for 35 open hours, but does have total responsibility for the building and all the associated costs. Staff is currently working with County staff on finalizing a lease that memorializes this arrangement.

Because the City has assumed these responsibilities, any additional funding toward the Library would go above and beyond the costs the City is currently incurring on an annual basis. The County Librarian has provided prospective costs to City staff for a variety of scenarios for additional open hours, including opening additional days

(currently the Library is closed on Wednesdays and Sundays) or later on days the Library is currently open. The costs range from approximately \$25,000 to \$118,000 depending upon the scenario. These costs, once implemented, would be ongoing for the City and as in previous years, are subject to the County's staffing schedules and costs, including CPI or cost-of-living increases.

Because the scenarios presented are so varied and no analysis as to their impacts have been performed, City staff is interested in learning more about the needs of the Library Community and would like to obtain data to help inform the discussion on what is the best scenario for the Library to be open and therefore what might be the most feasible for the City's funding based on available resources. Staff believes that working with the Library staff and the community, through not only the City Needs Assessment update but also in conjunction with their Strategic Plan efforts, will help both agencies better understand the needs of the patrons of the Library and what scenario might fit El Cerrito best. To that end, staff recommends that the City Council postpone a decision on funding additional Library hours until City and Library staff can solicit and collect this information, and hold a study session of the Council later next fiscal year to discuss this concept in more depth and make decisions based on data from the El Cerrito and other libraries and within a context of a very tight operating budget which already has made small reductions to current service levels

Facilities Reinvestment Fund and Additional Funding For Playfields & Playgrounds: Estimated Cost- Unknown

City facilities are aging and are starting to show deterioration. A study by MACTEC was completed in 2004 which identified the various needs of these facilities, including buildings, clubhouses, and other City infrastructure. This study should be updated to reflect the current infrastructure needs and potential costs. To that end, identification of a source to fund capital repairs and replacement is needed. Likewise, additional support for playfields and playgrounds throughout the City would improve these facilities. At this time, the City has only identified funding of \$15,000 for an upgrade of the Tom Bates Sports Fields as a part of the City's obligation to the Joint Powers Authority (JPA) governing these fields.

At City Council's suggestion, staff intends to conduct a study session with the Council this calendar year to further discuss and identify our capital priorities, including those identified in our current Capital Improvement Program (CIP) as well as planning for and identifying potential funding sources for the necessary studies in the future.

Cost of Living Adjustment (COLA)- Management & Unrepresented Employees: Estimated Cost ~\$78,000-\$105,000

The last adjustment received by management and unrepresented employees was in FY 2010, yet over the last two years, this group has picked up half of the employee's portion of CalPERS pension costs (4%). This is higher than any other bargaining unit. To help offset this reduction in employee pay, staff looked at the feasibility of a COLA for FY 2013-14. However, this item could not be funded at this time.

Updated Cost Allocation Model & Fee Study: Estimated Cost~ \$25,000

The City hired MAXIMUS in 2003 to perform a city wide user fee study and develop a cost allocation model. This study created an empirical basis to fairly and equitably allocate costs to the users of specific services. It also ensures that the City is compliant with state law that prevents cities from charging a fee in excess of providing the service.

This study hasn't been updated for several years. It is important to update the cost allocation model with current costs to ensure the General Fund is accurately being reimbursed for direct and indirect fee-based services provided to the public. Additionally, when applying for grants, an approved cost allocation model can enable the City to request eligible reimbursement for indirect costs of administering the grant. The Government Finance Officers Association (GFOA) has recommended updating cost allocation models every four years. Further, as noted during the June 4, 2013 presentation, fee revenue in some areas has declined, and staff would like to examine the fee structure to ensure that it is appropriate. While funding for a consultant to do this work wasn't included in this year's budget, staff is looking at alternatives to complete all or portions of this work in-house, over time.

Expenditure Spending Authority and Gann Appropriations Limit

Included in the recommended actions for adoption of the budget are two items related to spending limits: establish spending authority by fund and approval of the calculation and establishing the City's FY 2013-14 Gann Appropriation Limit as \$111,892,904.

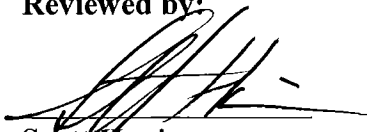
Approved in 1979 and amended in 1990, the Gann Initiative sets an annual appropriation limit on City expenditures based on the amount of tax proceeds received. This amount is adjusted each year based on changes in population and inflation. The City's FY 2013-14 calculation and Gann Limit is discussed in more detail on page 24 of the FY 2013-14 Proposed Budget. The Government Code requires that the City adopt the Gann appropriations limit by resolution on an annual basis.

Unlike the Gann Initiative, there is no state requirement that cities adopt a budget and the corresponding spending authority; however most cities do. Budgets provide the fiscal plan outlining the services to be provided and how they will be funded, resulting from a budget process that identifies what a city wants to accomplish and the resources available to implement these plans. Establishing spending authority by funding source approves the required expenditures as outlined in the adoption of the City's budget.

LEGAL CONSIDERATIONS

Approval of the attached resolutions is required to adopt the operating budget for the City. Additionally, there are separate resolutions the City Council must adopt for each of the City's component units: the Public Financing Authority and Pension Board as well as approval of the annual Gann Limit.

Reviewed by:

A handwritten signature in black ink, appearing to read 'S. Hanin', is written over a horizontal line.

**Scott Hanin
City Manager**

Attachments:

1. Resolution for Adoption of the FY 2013-14 City Budget and Spending Authority By Fund
2. Resolution for Adoption of the FY 2013-14 Budget for the Public Financing Authority
3. Resolution for Adoption of the FY 2013-14 Budget for the Employee Pension Board
4. Resolution Approving Calculation and Setting the Gann Appropriations Limit for FY 2013-14 Budget

RESOLUTION 2013–XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO ADOPTING THE ANNUAL BUDGET REPRESENTING SPENDING AUTHORITY FROM ALL FUNDS OF THE CITY OF EL CERRITO FOR FISCAL YEAR 2013-14

WHEREAS, City staff have prepared, transmitted, and presented the proposed FY 2013-14 Budget to the City Council of the City of El Cerrito for its consideration, and it has been reviewed and analyzed in public review sessions; and

WHEREAS, the City prepares and adopts a budget with the intent of providing a planned program for City services and a financial system to carry out the program of services; and

WHEREAS, the proposed budget represents anticipated revenues and proposed expenditures, including interfund transfers, from all funds of the City of El Cerrito; and

WHEREAS, proposed spending authority from tax proceeds are within the City’s Fiscal Year 2013-14 Gann Appropriations Limit, as defined the California State Constitution Article XIII.B.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of El Cerrito hereby adopts the Fiscal Year 2013-14 Budget with spending limits across funds as follows:

General Fund	\$28,453,592
Gax Tax Fund	\$1,253,937
NPDES Fund	\$454,725
Landscape and Lighting	\$1,314,327
Measure J Return to Source	\$518,741
Measure J Storm Drain	\$951,402
Measure A Parcel Tax	\$624,970
Asset Seizure	\$0
Vehicle Abatement	\$11,000
Park In Lieu Fund	\$0
Street Improvement Fund	\$3,015,684
Art in Public Places	\$0
Federal, State and Local Grants	\$914,783
City LMI Housing	\$140,838
Capital Improvements	\$3,478,220
Storm Drain Debt Service	\$521,530
Integrated Waste Management	\$2,174,295
Vehicle/Equipment Replacement	\$168,532
Employee Pension Trust Fund	\$112,500
Finance Authority- Measure A	\$365,308
Finance Authority- City Hall	\$596,308
<u>Finance Authority –Street Improvement</u>	<u>\$736,780</u>
TOTAL	\$45,807,472

BE IT FURTHER RESOLVED that the City Council of the City of El Cerrito hereby authorizes the City Manager or his/her designee to:

1. Create such appropriations into such new accounts as may be appropriate for proper accounting in the City's financial system and to make any necessary non-material changes to finalize the budget document.
2. Apply correct accounting rules for the proper classification of interfund transactions, including transfers between funds, or other financial transactions, as may be necessary to address bond or loan covenants, or any other requirements imposed by formal, legal agreements between the City any other parties, as previously entered into by the City.
3. Approve payment of goods and services received by the City in accordance with the City's approved budgets, programs, and policies, subject to a limitation of \$25,000 for any single vendor in any one fiscal year, beyond which amount the City Council retains authority to approve payment with the exception of those items falling under other statutory authority (e.g., public works, State purchasing).
4. Shift expenditure authority within funds among departments, as may be necessary to meet the City's operational needs.

I CERTIFY that at the regular meeting on June 14, 2013, the El Cerrito City Council passed this resolution by the following vote:

AYES:

NOES:

ABSENT:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on June XX, 2013.

Cheryl Morse, City Clerk

APPROVED:

Greg Lyman, Mayor

RESOLUTION 2013-XX

**RESOLUTION OF THE CITY OF EL CERRITO PUBLIC FINANCING AUTHORITY
ADOPTING THE FISCAL YEAR 2013-14 BUDGET**

WHEREAS, the El Cerrito Public Financing Authority (Authority) provides for payment of long-term debt obligations; and

WHEREAS, the Authority Board wishes to maintain funding levels to support payments of principle and interest on those long-term obligations; and

WHEREAS, the Board wishes to adopt the Authority's budget for Fiscal Year 2013-14.

NOW THEREFORE, BE IT RESOLVED that the El Cerrito Public Financing Authority adopts the Fiscal Year 2013-14 Budget with spending limits across funds as follows:

834	Finance Authority- Measure A	\$365,308
835	Financing Authority-City Hall	\$596,308
836	Financing Authority-Street Imp	\$736,780
Total		\$1,698,396

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its passage and adoption.

I CERTIFY that at the regular meeting on June 18, 2013, the El Cerrito Public Financing Authority passed this resolution by the following vote:

AYES:

NOES:

ABSENT:

IN WITNESS of this action, I sign this document and affix the corporate seal of the El Cerrito Public Financing Authority on June __, 2013.

Cheryl Morse, Authority Clerk

APPROVED:

Gregory B. Lyman, Chair

RESOLUTION 2013--XX

RESOLUTION OF THE CITY OF EL CERRITO EMPLOYEES' PENSION BOARD
ADOPTING THE BOARD'S FISCAL YEAR 2013-14 BUDGET

WHEREAS, the El Cerrito Employees' Pension Board (Board) provides for retirement benefits for certain former City of El Cerrito employees and/or their beneficiaries; and

WHEREAS, the Board wishes to maintain funding levels to support pension payments to plan members; and

WHEREAS, the Board wishes to adopt the budget for Fiscal Year 2013-14.

NOW THEREFORE, BE IT RESOLVED that the El Cerrito Employees' Pension Board hereby adopts the Fiscal Year 2013-14 Budget with spending limits of \$112,500.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its passage and adoption.

I CERTIFY that at the regular meeting on June 18, 2013, the El Cerrito Employees' Pension Board passed this resolution by the following vote:

AYES:

NOES:

ABSENT:

IN WITNESS of this action, I sign this document and affix the corporate seal of the El Cerrito Employees' Pension Board on June __, 2013.

Cheryl Morse, Secretary to the Board

APPROVED:

Greg Lyman, Chair

RESOLUTION 2013–XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO SELECTING THE COST OF LIVING AND POPULATION FACTORS TO BE USED IN CALCULATION OF THE CITY’S APPROPRIATIONS LIMIT FOR FISCAL YEAR 2013-14 AND SETTING THE APPROPRIATIONS LIMIT AT \$111,892,904

WHEREAS, Article XIIIB of the California Constitution establishes a limitation on spending by cities of funds from proceeds of taxes; and

WHEREAS, in accordance with Government Code Section 7910, annually the City Council must establish an annual appropriations limit, and select factors for changes in both cost of living and population to be used in calculating the appropriations limit; and

WHEREAS, the appropriations limit has been calculated in accordance with applicable law as follows; and

City of El Cerrito Gann Limit Calculation

FY 2012-13 appropriations limit:	\$105,629,673
Cost of Living Change Ratio: <i>CA Per-Capita Personal Income</i>	1.0512
Population Change Ratio: <i>Contra Costa County Population</i>	1.0077
Calculation Factor:	1.05929424
FY 2013-14 Appropriations Limit:	\$111,892,904

WHEREAS, in accordance with Government Code Section 7910, the information on the calculation of the appropriations limit has been made available to the public at least 15 days prior to the date of adoption of this Resolution, and continues to be available for public inspection.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CERRITO DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In accordance with Article XIIIB of the Constitution and Government Code Section 7900 et seq., the adjustment factors to be applied to the appropriations limit for Fiscal Year 2013-14 shall be the California Statewide change in Per Capita Personal Income and the Contra Costa County change in population.
2. In accordance with Article XIIIB of the Constitution and Government Code Section 7902, the appropriations limit for the Fiscal Year 2013-14 shall be \$111,892,904 which exceeds the City’s projected applicable appropriation amount by \$93,747,036.

Agenda Item No. 7
Attachment 4

3. The City Council reserves the right to change or revise any adjustment factors associated with the calculation of the appropriations limit if such changes or revisions would result in a more advantageous appropriations limit in the present or future.

I CERTIFY that at the regular meeting on June 18, 2013 the El Cerrito City Council passed this resolution by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on June __, 2013.

Cheryl Morse, City Clerk

APPROVED:

Gregory B. Lyman, Mayor