AGENDA

SPECIAL CITY COUNCIL CLOSED SESSION
Tuesday, February 21, 2012 – 6:00 p.m.
Hillside Conference Room

REGULAR CITY COUNCIL MEETING
Tuesday, February 21, 2012 – 7:00 p.m.
City Council Chambers

Meeting Location
El Cerrito City Hall
10890 San Pablo Avenue, El Cerrito

Bill Jones – Mayor

Mayor Pro Tem Greg Lyman
Councilmember Rebecca Benassini
Councilmember Ann Cheng
Councilmember Janet Abelson

6:00 p.m. **ROLL CALL**

CONVENE SPECIAL CITY COUNCIL CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(b): One potential case

ORAL COMMUNICATIONS FROM THE PUBLIC *(Comments are limited to three minutes and to items on this Special Municipal Services Corporation agenda only.)*

RECESS INTO CLOSED SESSION

POSSIBLE REPORT OUT OF CLOSED SESSION

ADJOURN SPECIAL CITY COUNCIL MEETING

ROLL CALL

7:00 p.m. **CONVENE CITY COUNCIL MEETING**

1. **PLEDGE OF ALLEGIANCE TO THE FLAG** – led by Councilmember Benassini.

2. **COUNCIL / STAFF COMMUNICATIONS** *(Reports of Closed Session, commission*

appointments and informational reports on matters of general interest which are announced by the City Council & City Staff.)

3. ORAL COMMUNICATIONS FROM THE PUBLIC

All persons wishing to speak should sign up with the City Clerk. Remarks are limited to 3 minutes per person. Please state your name and city of residence for the record. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda are taken up at the time the City Council deliberates each action item. Individuals wishing to comment on any closed session scheduled after the regular meeting may do so during this public comment period or after formal announcement of the closed session.

4. PRESENTATIONS

A. Proclamation in Recognition of Pumpsie Green

Approve and present a proclamation recognizing the City recognition of Mr. Elijah "Pumpsie" Green for his distinguished stature in baseball history as the first African-American ever to play for the Boston Red Sox, the last team in the major leagues to integrate.

B. El Cerrito Citizens' Street Oversight Committee Annual Report to City Council – *Presented by Al Miller, Chair, Citizens' Street Oversight Committee*

C. Doctors Hospital Stroke Outreach Program – *Presentation by Susila Patel, Doctors Hospital*

5. ADOPTION OF THE CONSENT CALENDAR – <u>Item Nos. 5A through 5F</u>

Consent Calendar items are considered to be routine by the City Council and will be enacted by one motion unless a request for removal for discussion or explanation is received prior to the time Council votes on the motion to adopt.

A. Minutes for Approval

Approve the February 6, 2012 Special City Council, Regular City Council and Municipal Services Corporation meeting minutes.

B. Proclamation Commending and Congratulating Officer Schillinger for his Recognition as Richmond Elks Lodge No. 1251 Officer of the Year

Approve a proclamation commending and congratulating Officer Schillinger on the occasion of his recognition by the Richmond Elks Lodge No. 1251 Peace Officer appreciation night.

C. Reclassification of Building Division Staff

Adopt a resolution approving the reclassification of the Administrative Clerk position in the Building Division to Permit Technician I.

D. Annual Review of Financial Policy *(Held over from the meeting of January 17, 2012.)*

Adopt a resolution approving a revised Comprehensive Financial Policy and Investment Policy and rescinding Resolution No. 2011–05.

E. Authorization for Tipping Wall Solid Waste Registration Permit Application

Adopt a resolution authorizing the City Manager or his designee to sign and submit a Registration Permit Application to the Local Enforcement Agency regarding operation of the new solid waste tipping wall at the Recycling Center.

F. Defense of Bay Delta Issues From a Regional Perspective

At the request of Mayor Jones, adopt a resolution identifying the City of El Cerrito as a stakeholder with other County, Contra Costa County cities, Special Districts and other agencies and organizations, for the purpose of articulating mutual interests on Bay-Delta issues and as a stakeholder to resolve to work together to defend Bay-Delta related interests from a regional perspective. The resolution also identifies principles of mutual interest.

6. PUBLIC HEARINGS – *None*

7. POLICY MATTERS

A. City Council Policy Matters

1) Mid Year Budget Review Workshop

Review and discuss the Fiscal Year 2011-12 budget at mid-year and provide direction to staff as appropriate.

2) Financial Review of Dissolution of the El Cerrito Redevelopment Agency

Receive a staff report on the dissolution of the El Cerrito Redevelopment Agency.

3) Appointment and Approval of City Appointed Members to the Successor Agency Oversight Board

Request that the Mayor appoint an individual to the Oversight Board of the Successor Agency to represent the City of El Cerrito;

Request that the Mayor appoint Hilde Myall to the Oversight Board of the Successor Agency to represent employees of the former El Cerrito Redevelopment Agency; and

Adopt a resolution ratifying the Mayor's appointment of the aforementioned two members to the Oversight Board of the Successor Agency to the former El Cerrito Redevelopment Agency.

B. City Acting as Successor Agency to the El Cerrito Redevelopment Agency

1) Review and Authorization to Submit Initial Draft Recognized Obligations Payment Schedule

Adopt a Successor Agency Resolution reviewing and authorizing submittal of the initial draft Recognized Obligations Payment Schedule required under AB1x26.

8. COUNCIL ASSIGNMENTS/LIAISON REPORTS

A. Mayor Jones Assignments: Contra Costa County Mayors' Conference, Crime Prevention Committee, Design Review Board, Disaster Preparedness Council Delegate, Municipal Service Corporation Chair, Pension Board Chair, Temporary Permits Committee, Tom Bates Regional Sports Field JPA, Underground Utilities Committee, West County Integrated Waste Management Authority Alternate and West County Mayors' & Supervisors' Association.

B. Mayor Pro Tem Lyman Assignments: Commission/Committee Rules Subcommittee, Contra Costa County Mayors' Conference Alternate, Disaster Preparedness Council Alternate, Economic Development Board, Municipal Services Corporation Vice-Chair, Pension Board Alternate, Planning Commission, Tree Committee, West County Integrated Waste Management Authority Delegate and West County Mayors' & Supervisors' Association Alternate.

C. Councilmember Abelson Assignments: Association of Bay Area Governments (ABAG) General Assembly Alternate, Committee on Aging, Contra Costa Transportation Authority, Environmental Quality Committee, League of California Cities East Bay Division Delegate and West Contra Costa Transportation Advisory Committee Delegate.

D. Councilmember Benassini Assignments: Arts and Culture Commission, Park and Recreation Commission, Redevelopment Agency Vice-Chair, and Tom Bates Regional Sports Field JPA Alternate.

E. Councilmember Cheng Assignments: Association of Bay Area Governments (ABAG) General Assembly Delegate, Commission/Committee Rules Subcommittee, Financial Advisory Board, Human Relations Commission, League of California Cities East Bay Division Alternate, Redevelopment Agency Chair and West Contra Costa Transportation Advisory Committee Alternate.

9. ADJOURN CITY COUNCIL MEETING

A meeting of the El Cerrito Municipal Services Corporation follows immediately after this City Council meeting. The next City Council meeting is scheduled on Tuesday, March 6, 2012 at 7:00 p.m. The meeting will take place in the City Council Chambers at City Hall, 10890 San Pablo Avenue, El Cerrito.

The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.

- Council Meetings can be heard live on FM Radio, KECG – 88.1 and 97.7 FM and viewed live on Cable TV - KCRT- Channel 28. The meetings are rebroadcast on Channel 28 the following Thursday and Monday at 12 noon, except on holidays. Live and On-Demand Webcast of the Council Meetings can be accessed from the City's website http://www.el-cerrito.org/ind-ex.aspx?NID=114. Copies of the agenda bills and other written documentation relating to items of business referred to on the agenda are on file and available for public inspection in the Office of the City Clerk, at the El Cerrito Library and posted on the City's website at www.el-cerrito.org prior to the meeting.

- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, (510) 215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

- ***The Deadline for agenda items and communications*** is eight days prior to the next meeting by 12 noon, City Clerk's Office, 10890 San Pablo Avenue, El Cerrito, CA. Tel: 215–4305 Fax: 215–4379, email cmorse@ci.el-cerrito.ca.us

- IF YOU CHALLENGE A DECISION OF THE CITY COUNCIL IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE COUNCIL MEETING. ACTIONS CHALLENGING CITY COUNCIL DECISIONS SHALL BE SUBJECT TO THE TIME LIMITATIONS CONTAINED IN CODE OF CIVIL PROCEDURE SECTION 1094.6.

- The City Council believes that late night meetings deter public participation, can affect the Council's decision-making ability, and can be a burden to staff. City Council Meetings shall be adjourned by 10:30 p.m., unless extended to a specific time determined by a majority of the Council.

CITY OF EL CERRITO PROCLAMATION
Recognition of Pumpsie Green

WHEREAS, Elijah Jerry "Pumpsie" Green, grew up in Richmond and attended El Cerrito High School, graduating in 1952. He played three years of varsity basketball and baseball, making all league in baseball and attended Contra Costa College in San Pablo where he also played baseball. Mr. Green was inducted into the El Cerrito High School Wall of Fame. He raised his family and continues to live in El Cerrito with his wife of over fifty years, Marie. He retired from major league baseball in 1965 and thereafter coached baseball for twenty five years at Berkeley High School. Mr. Green was a student supervisor and also taught mathematics one summer at Berkeley High. He also worked as a part time Recreation Leader for the City of Berkeley; and

WHEREAS, Mr. Green's dream to play for the Oakland Oaks in the Pacific Coast League became a reality when he was 19 years old and after two years of playing with the Oak's farm team in Washington he moved up to Stockton, the Oak's top farm club in the California League; and

WHEREAS, the Boston Red Sox purchased Mr. Green's contract during the 1955 season with the intention of sending him to Montgomery, Alabama; however Mr. Green convinced the organization to let him finish the year in Stockton where he was named Most Valuable Player in the California State League, ending with a .319 average, 12 homers and 83 RBIs. In 1956, Mr. Green headed to Spring Training for the Red Sox in Florida and encountered problems with segregation and racism in Florida and began making his climb up Boston's Minor League ladder; and

WHEREAS, at the end of the 1957 season, Mr. Green earned a promotion and returned home to play for the San Francisco Seals where he helped them win their last pennant that season. Mr. Green later played for the Minneapolis Millers, a minor league affiliate of the Red Sox and then headed to the highly segregated town of Scottsdale, Arizona for Spring Training in 1959 with a chance to be Boston's starting shortstop. Mr. Green was constantly reminded that the Red Sox were the only team in all of baseball that was still segregated; and

WHEREAS, despite a tremendous spring, Mr. Green was sent back to Minneapolis which caused an uproar throughout Boston and baseball. On July 21, 1959 he was asked to return to Chicago where he joined the team and pinch-ran for Vic Wertz making his first start against Hall of Fame pitcher Early Wynn. When he passed the White Sox dugout at Comiskey Park, an old baseball teammate, Jim Landis, yelled, "Hey, El Cerrito. You have a good season." On August 4, at Fenway Park, Pumpsie Green received a rousing, standing ovation when he got up to the plate to bat.

NOW THEREFORE, although Mr. Green "would like to be remembered in Red Sox history as just another ball player...aside from being the last of the first..." the City Council of the City of El Cerrito hereby proclaims its recognition of Mr. Elijah "Pumpsie" Green for his distinguished stature in baseball history as the first African-American ever to play for the Boston Red Sox, the last team in the major leagues to integrate.

Dated: February 21, 2012

William C. Jones, III, Mayor

Agenda Item No. 4(B)

THE CITY OF EL CERRITO

Date: January 23, 2012

To: El Cerrito City Council

From: Street Oversight Committee

Subject: Annual Report to City Council and Citizens of El Cerrito

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On this date, the Street Oversight Committee met to review expenditures of revenue collected pursuant to Chapter 4.60 of the El Cerrito Municipal Code to determine whether such funds were expended for the purposes specified in the current Street Repair and Maintenance Expenditure Plan. The expenditures reviewed were reported for Fiscal Year 2010-11, and were summarized in the City's Annual Audit Report. Further, the Committee reviewed the Agreed Upon Procedures Report issued by the City's independent auditors, Maze and Associates, which stated that nothing came to their attention that caused them to believe that the City had failed to comply with the terms, covenants and conditions of the Master Installment Sale Agreement related to the bond issue. The Committee also reviewed a detailed list of vendors to whom the expenditures were made.

By a unanimous vote, the Committee found that the expenditures were an appropriate use of the Pothole and Local Street Improvement and Maintenance Transactions and Use Tax. The Committee is hereby reporting their findings to the City Council and the citizens of the City of El Cerrito pursuant to Section 2.04.320 C of the El Cerrito Municipal Code.

ACMiller

Al Miller, Chair, Street Oversight Committee

EL CERRITO CITY COUNCIL

MINUTES

SPECIAL CITY COUNCIL MEETING
Monday, February 6, 2012 – 6:30 p.m.
Hillside Conference Room

REGULAR CITY COUNCIL MEETING
Monday, February 6, 2012 – 7:30 p.m.
City Council Chambers

Meeting Location
El Cerrito City Hall
10890 San Pablo Avenue, El Cerrito

Bill Jones – Mayor

Mayor Pro Tem Greg Lyman
Councilmember Rebecca Benassini
Councilmember/Agency Chair Ann Cheng
Councilmember Janet Abelson

6:30 p.m. **ROLL CALL**

Present: Councilmembers Benassini, Cheng and Mayor Jones

Absent: Councilmembers Abelson and Lyman.

CONVENE SPECIAL CITY COUNCIL MEETING

Mayor Jones convened the Special City Council meeting at 6:30 p.m.

ORAL COMMUNICATIONS FROM THE PUBLIC – No comments.

COMMISSION INTERVIEWS, STATUS AND APPOINTMENTS

Conduct interviews of candidates for city boards and commissions. Interviews may result in an announcement of appointment at the meeting. The City Council may also discuss scheduling of future interviews.

Action: Conducted interviews. *Appointments announced at the regular City Council meeting. See below.*

ADJOURN SPECIAL CITY COUNCIL MEETING at 7:28 p.m.

ROLL CALL

Present: Councilmembers Benassini, Cheng and Mayor Jones

Absent: Councilmembers Abelson and Lyman.

7:30 p.m. **CONVENE REGULAR CITY COUNCIL MEETING**

Mayor Jones convened the Regular City Council meeting at 7:33 p.m.

1. **PLEDGE OF ALLEGIANCE TO THE FLAG** was led by Mayor Jones.

2. **COUNCIL / STAFF COMMUNICATIONS**

Mayor Jones announced the City Council's appointment of Rick Murphy to the Financial Advisory Board for a term concluding on January 1, 2016.

Councilmember Cheng reported on her attendance at a National Conference entitled *New Partners for Smart Growth,* including meeting the Mayor of Ventura who introduced downtown parking on Main Street. One unexpected outcome of implementing downtown parking is an increase in security and safety in the community due to patrolling by meter maids. Ventura also installed free Wi-Fi downtown. Councilmember Cheng also announced that the City of Richmond received a planning grant for work that will complement the San Pablo Avenue Specific Plan around San Pablo and McDonald Avenues. Councilmember Cheng encouraged residents, particularly those on the north end, to participate in upcoming meetings.

Councilmember Benassini thanked the Environmental Quality Committee for organizing a showing of the film *New Metropolis* at the Cerrito Theater and the workshop that followed afterward. Residents discussed how communities can grow and how citizens can have input on growth. Councilmember Benassini also informed the public about an upcoming informational open house to discuss the innovative Interstate 80 congestion relief and safety improvement project. The open house, hosted by several regional transportation agencies, will be held on February 13 from 6-9 p.m. at the Richmond Memorial Auditorium and Convention Center. Councilmember Benassini concluded by expressing her sorrow over the tragic deaths of El Cerrito High School students Jeremy Crowder and Tyler Di Martini.

3. **ORAL COMMUNICATIONS FROM THE PUBLIC**

George McRae, El Cerrito, reported on a recent police response to a potential burglary in his neighborhood and stated that he was very impressed. Mr. McRae provided information on forensic services for DNA analysis and described the benefits of using DNA analysis to the community.

Al Miller, El Cerrito, commented on the success of the showing of the *New Metropolis* and program and favorable remarks made by Senator DeSaulnier and Assemblymember Skinner. Mr. Miller also commented on the Ohlone Greenway and requested that the new re-design of the Greenway provide special consideration of adequate view angles that can be maintained naturally so motorists can see pedestrians and bicyclists coming off the Greenway easily.

4. **PRESENTATION**

A. Proclamation in Recognition of Ernest S. Iiyama

Approve and present a proclamation recognizing the significant contributions of Ernest Iiyama to the El Cerrito community and the Japanese American community of the East Bay.

Speakers: Don Delcollo, El Sobrante, expressed his appreciation for Mr. Iiyama.

Chizu Iiyama and Patti Iiyama spoke of Mr. Iiyama's work and life and received the proclamation in honor of Mr. Iiyama. Ms. Chizu Iiyama stated that Mr. Iiyama felt that his biggest contribution was speaking to children in schools about civil liberties and the importance of standing up and helping people.

Action: Proclamation approved and presented.

B. Presentation on Residential Animal Slaughter Regulations

Receive a presentation and provide direction to staff on whether to amend El Cerrito Municipal Code Title 7, "Animals," to include regulations on residential animal slaughter.

Presenter: Sky Woodruff, City Attorney.

Speakers: Valerie Snider, El Cerrito, urged the Council to ban animal slaughter.

Kitty Sharkey, Oakland, spoke in support of urban homesteading, animal husbandry and raising animals for individual consumption. Ms. Sharkey stated that the number of people who slaughter animals is very, very small.

Ian Elwood, Oakland, provided the City Council with several examples of cities who have banned animal slaughter and expressed support for enacting a ban on animal slaughter.

Mike Bonneau, Oakland, commented on the interpretation of legal cases relating to animal slaughter and encouraged the City Council to enact a ban on animal slaughter.

Jeanette Griffin, Vallejo, expressed concerns about restrictions placed on individuals by enacting a ban on animal slaughter.

Rachel, Vallejo, stated that she supported the City Attorney's recommendation, and expressed her support for urban farming and homesteading and having a choice to slaughter animals for food. Rachel said that urban farmers and homesteaders do not condone animal cruelty and are against it.

Emily Corwin, El Cerrito, stated that she believes the issue of animal slaughter should be a choice for residents who own and raise animals and noted that there is relatively small percentage of residents in the City that this issue applies to.

Emily Wood, Oakland, stated that there are a lot of slaughter and animal cruelty problems in Oakland and urged the Council to enact a ban on slaughter.

Esperanza Pallana, Oakland, stated that her raising of animals for food is part of her heritage and culture and expressed her views against a ban.

Action: Presentation heard. A majority of the Council quorum directed staff to refrain from working on an amendment to the ordinance to ban animal slaughter but carefully review any complaints or nuisance abatement actions and revisit the issue, if necessary, in 12-24 months.

5. ADOPTION OF THE CONSENT CALENDAR – Item Nos. 5(A) through 5(E)

Moved, seconded (Benassini / Cheng; Ayes – Benassini, Cheng and Mayor Jones; Noes – None; Absent – Councilmembers Abelson and Lyman) and carried to adopt Consent Calendar Item Nos. 5(A) through 5(E) in one motion as indicated below.

A. Minutes for Approval

Approve the January 17, 2012 Special City Council and Concurrent City Council/Redevelopment Agency meeting minutes.

Action: Approved minutes.

B. Application for Urban Forestry Grant Program Funds

Adopt a resolution which approves the following actions: 1) Filing an application for "Proposition 40 and 84" urban forestry grant program funds; 2) Certifies that the City has or will have sufficient funds to operate and maintain the project; 3) Certifies that funds under the jurisdiction of the City are available to begin the project; 4) Certifies that the City will expend grant funds prior to March 30, 2014; and 5) Authorizes the City Manager, or designee, to conduct all negotiations, execute and submit all documents including but not limited to applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the project.

Action: Adopted Resolution No. 2012–5.

C. Transportation Development Act Article 3 Pedestrian and Bicycle Project Funding

Adopt a resolution authorizing a request to the Metropolitan Transportation Commission (MTC) by the City of El Cerrito for an allocation of Transportation Development Act Article 3 Pedestrian and Bicycle Project Funding for Fiscal Year 2012/2013 to update the City's Circulation Plan for Bicyclists and Pedestrians.

Action: Adopted Resolution No. 2012–6.

D. Award Design Services Contract to The Planning Center/DC&E for the Ohlone Greenway Natural Area and Rain Garden Project

Adopt a resolution authorizing the City Manager to execute a professional services agreement with the Planning Center/DC&E ("Consultant") in an amount not to exceed $135,000 to provide design services for the Ohlone Greenway Natural Area and Rain Garden project, and to approve potential change orders in an amount not to exceed $13,500.

Action: Adopted Resolution No. 2012–7.

E. Consulting Contract with the El Cerrito Municipal Services Corporation

Adopt a resolution authorizing the City Manager to enter into a contract with the El Cerrito Municipal Services Corporation to provide staffing and administrative services.

Action: Adopted Resolution No. 2012–8.

6. PUBLIC HEARINGS

A. 2007–2014 Housing Element Adoption

Conduct a public hearing and upon conclusion, adopt a Revised Housing Element, as approved by the State Department of Housing and Community Development (HCD) and the associated Initial Study/Negative Declaration.

Presenter: Jennifer Carman, Environmental and Development Services Manager.

Mayor Jones opened the public hearing.

Speakers: No speakers.

Moved, seconded (Benassini/Cheng; Ayes – Benassini, Cheng and Mayor Jones; Noes – None; Absent – Councilmembers Abelson and Lyman) and carried to close the public hearing.

Action: Moved, seconded (Cheng / Benassini; Ayes – Benassini, Cheng and Mayor Jones; Noes – None; Absent – Councilmembers Abelson and Lyman) and carried to adopt Resolution No. 2012–9 and the associated.

B. Fees Related to Revisions to the Animals Ordinance

Conduct a public hearing and upon conclusion, consider adoption of a resolution amending the master fee schedule to add fees resulting from revisions to El Cerrito Municipal Code Title 7 "Animals" and amending Resolution No. 2011-30.

Presenter: Sean Moss, Senior Planner.

Mayor Jones opened the public hearing.

Speakers: No speakers.

Moved, seconded (Benassini/Cheng; Ayes – Benassini, Cheng and Mayor Jones; Noes – None; Absent – Councilmembers Abelson and Lyman) and carried to close the public hearing.

Action: Moved, seconded (Benassini/Cheng; Ayes – Benassini, Cheng and Mayor Jones; Noes – None; Absent – Councilmembers Abelson and Lyman) and carried to adopt Resolution No. 2012–10.

7. POLICY MATTERS

East Bay Regional Communication System Radio Purchase

Adopt a resolution authorizing the City Manager or his designee to purchase new base station, vehicle and portable radios which are P25 compliant in accordance with the East Bay Regional Communication System, (EBRCS) Joint Power Authority (JPA) for the Police, Fire, Public Works, and Recreation Departments; accept a grant of $273,000 from the El Cerrito Municipal Services Corporation and appropriate the grant fund; and appropriate $273,000 from the Vehicle and Replacement Fund; and accepts grants for $2,802,400 from the Federal Emergency Management Agency (FEMA) and $605,600 in matching funds from Fire Agencies.

Presenter: Steve Bonini, Police Lieutenant.

Speakers: No speakers.

Action: Moved, seconded (Cheng/Benassini; Ayes – Benassini, Cheng and Mayor Jones; Noes – None; Absent – Councilmembers Abelson and Lyman) and carried to adopt Resolution No. 2012–11.

SUPPLEMENTAL COMMUNICATIONS

Item No. 4(B) Presentation on Residential Animal Slaughter Regulations

Statement and List of Cities that do not allow animal slaughter – *Submitted by Ian Elwood, Oakland.*

8. COUNCIL ASSIGNMENTS/LIAISON REPORTS

A. Mayor Jones reported on his attendance at the East Bay Green Corridor meeting in Berkeley. The City of Richmond announced its selection as the site for the Lawrence Berkeley Laboratory Satellite Campus. Members of the East Bay Corridor group will begin working collaboratively on developing businesses within the corridor. Mayor Jones is on a subcommittee with Mayor Bates of Berkeley. The subcommittee will look into advantages that cities have of being in the corridor and what kind of incentives cities can offer to attract green businesses.

B. Mayor Pro Tem Lyman – Absent. No report.

C. Councilmember Abelson – Absent. No report.

D. Councilmember Benassini reported on her attendance at the January 18 Arts and Culture Commission meeting which involved a tour of San Pablo Avenue to determine priority placement of public art pieces. Final direction will be given to the artists upon completion of another public hearing. The Parks and Recreation Commission received updates on Tennis Courts and discussed Earth Day and the Commission's future work program.

E. Councilmember Cheng reported that the HRC met but she was unable to attend.

9. ADJOURNED CITY COUNCIL MEETING at 9:54 p.m.

A meeting of the El Cerrito Municipal Services Corporation followed immediately after this City Council meeting.

CITY OF EL CERRITO PROCLAMATION

Commending and Congratulating Officer Terry F. Schillinger for his Recognition by the Richmond Elks Lodge No. 1251 Police Officer Appreciation Program

WHEREAS, Officer Terry F. Schillinger became a Police Officer on June 17th, 2008; and

WHEREAS, Officer Terry F. Schillinger has consistently proven himself to be an outstanding employee; and

WHEREAS, Officer Terry F. Schillinger led the department in criminal apprehension; and

WHEREAS, Officer Terry F. Schillinger has excelled in deterring and apprehending suspects involved in robbery and narcotics trafficking; and

WHEREAS, Officer Terry F. Schillinger has demonstrated his dedication to the Mission and Values of El Cerrito Police Department, the City of El Cerrito, and his fellow women and men in Law Enforcement; and

WHEREAS, Officer Terry F. Schillinger, through his performance during the year, has indeed been exemplary and should not pass without notice.

NOW THEREFORE, the City Council of the City of El Cerrito does hereby commend and congratulate Officer Terry F. Schillinger on the occasion of his recognition by the Richmond Elks Lodge No. 1251 – Police Officer Appreciation Night.

Dated: February 21, 2012

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William C. Jones, III, Mayor

AGENDA BILL

THE CITY OF EL CERRITO

Agenda Item No. 5(C)

Date: February 21, 2012

To: El Cerrito City Council

From: Sukari Beshears, Employee Services Manager
Jennifer Carman, Development Services Manager
Karen Pinkos, Assistant City Manager

Subject: Reclassification of Building Division Staff

ACTION REQUESTED

Adopt a resolution approving the reclassification of the Administrative Clerk position in the Building Division to Permit Technician I.

BACKGROUND/ANALYSIS

Staff has conducted a review of the current staffing and position listings in the Building Division of the Environmental and Development Services Department. Currently, the Division's authorized positions consist of a Building Official (vacant), two Building Inspector II positions, one Building Inspector I position, one Plan Checker I position, two Permit Technician I positions and one Administrative Clerk position.

It has been determined that the work being performed by the current Plan Checker, Permit Technician I and Administrative Clerk positions are duties that would be more appropriately placed at higher classification levels:

- The current Administrative Clerk is performing duties at the functions and level of a Permit Technician I, including building permit-related assignments at the Customer Service Counter, initial review and intake of plans, calculating fees, scheduling appointments, research and response to inquiries, service requests, and complaints, and providing basic information regarding standards, procedures, and conformance to Building Codes and City ordinances. As one of the main points of intake for the Division, this position is better suited to be changed to denote a specialized program as indicated in the Permit Technician job description as opposed to an Administrative Clerk position.
- The current Plan Checker I is performing duties better suited to the Plan Checker II level in the series, including more complex plan review than is required of the Plan Checker I, higher level of customer interaction and problem solving, and ability to supervise staff.
- The current Permit Technician I is performing duties better suited to the Permit Technician III in the series, including conducting reviews of plans, high level of customer interaction and problem solving, development of Division systems and procedures, and ability to supervise other Counter staff (i.e., the proposed Permit Technician I position).

The City's Personnel Rules and Regulations allow for promotional opportunities within a classification series, including the Plan Checker series and the Permit Technician series to which those positions apply. The reclassification of the Administrative Clerk position to a Permit Technician position must be ratified by the City Council.

FINANCIAL CONSIDERATIONS

No additional funds are required by this action. The monthly salary for the Permit Technician I is \$3,397-\$4,129. The expense for the reclassification is offset by a savings of a vacant position in the Building Division and is within the current fiscal year's budget. Therefore, there is no financial impact in regards to FY 2011-12 operating budget. These changes will be reflected in the FY 2012-13 budget.

Reviewed by:

Scott Hanin, City Manager

Attachment:

1. Resolution
2. Job Description for Permit Technician I, II, III
3. Job Description for Plan Checker I, II

Agenda Item No. 5(C)
Attachment 1

RESOLUTION 2012-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO AMENDING THE CLASSIFICATION PLAN TO IMPLEMENT THE RECLASSIFICATION OF ADMINISTRATIVE CLERK TO PERMIT TECHNICIAN

WHEREAS, the City Council of the City of El Cerrito has an adopted Classification Plan for positions in the City's service; and

WHEREAS, the City's Personnel Rules and Regulations 2.6 allows for changes in classification if it is believed that a job being performed is inconsistent with the approved position classification; and

WHEREAS, staff has conducted a review of positions in the Building Division of the Environmental and Development Services Department; and

WHEREAS, staff has proposed personnel changes that allow for the promotion of the Plan Checker and Permit Technician positions and the reclassification of Administrative Clerk to Permit Technician to better reflect the duties being performed by the current positions and the desired level of service to be provided; and

WHEREAS the reclassification of Administrative Clerk to Permit Technician must be ratified by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of El Cerrito that it hereby authorizes implementation of the reclassification of Administrative Clerk to Permit Technician in the Building Division of the Environmental and Development Services Department.

I CERTIFY that at the regular meeting on February 21, 2012, the El Cerrito City Council passed this resolution by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on February XX, 2012.

Cheryl Morse, City Clerk

APPROVED:

William C. Jones, III, Mayor

CITY OF EL CERRITO

PERMIT TECHNICIAN I, II, AND III

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

DEFINITION

Review and approve Building plans, specifications and applications, issue permits and collect fees, assist residents, applicants, contractors, architects and engineers, provide technical advice and answer code related questions at the Building counter and on the phone.

DISTINGUISHING CHARACTERISTICS

Permit Technician I – This is the entry level in the Permit Technician series. Positions assigned to this class perform the less complex assignments at the permit counter, such as accepting applications, permit issuance, and fee collection. As additional experience is acquired, the employee performs with increasing independence and responsibility.

Permit Technician II - The Permit Technician II classification is distinguished from the Permit Technician I classification by its supervisory responsibility for the Permit Technician I, and in its increased responsibility for the review and completion of the more complex applications, plans and Building Code interpretations.

Permit Technician III – The Permit Technician III position is distinguished from the Permit Technician II classification by the degree of independence and lead responsibilities and the broader scope of assigned activity, level of independent action and consequence of error. This position is expected to solve complex problems and/or problems of a sensitive nature.

SUPERVISION RECEIVED AND EXERCISED

Permit Technician I

Receives general supervision from the Building Official (or other person designated as the permit counter manager) and/or Permit Technician II or Permit Technician III. There are no supervisory responsibilities for this position

Permit Technician II

Receives general supervision from the Building Official (or other person designated as the permit counter manager and/or Permit Technician III. May exercise functional and technical supervision over less experienced technical staff and provide limited work direction to the Permit Technician I, other Building counter and plans function staff, and clerical and temporary employees.

Permit Technician III

Receives general supervision from the Building Official (or other person designated as the permit counter manager). When appropriate, will be expected to provide advice, guidance, project direction and training to less senior staff working at the permit counter.

ESSENTIAL FUNCTIONS STATEMENT

Essential Functions:

Permit Technician I

Greet customers in person and over the phone; schedule appointments; provide information; redirect callers, as needed. Receive and process various permit applications at the counter and by mail, telephone, facsimile and electronic transmission modes.

Review submitted plans for completeness and inclusion of required attachments, such as structural and energy calculations, soils reports and the like; calculate permit fees and issue applicable permits over the counter and at the conclusion of the plan review process, utilizing the City's computerized permit system; issue building, planning, encroachment, grading permits, and other permits as necessary.

Enter on manual and/or electronic formats plans received for plan review and permit issuance.

Check plans and issue over the counter permits for minor residential and commercial projects, street projects, and similar projects of limited scope after verification of Code conformance; issue permits for construction when plans are approved; perform plan checking by comparing drawings of proposed improvements against drawings, which illustrate established standards applicable to various projects.

Calculate plan review, permit, traffic, drainage, sewer, and other related fees; ensure all permit fees are paid, or if deferred, that appropriate documentation is recorded.

Interpret Code-related questions as they relate to residential and commercial construction, set backs, decks, encroachment, and grading permits.

Research and respond to inquiries, service requests, and complaints; provide basic information regarding standards, procedures, and conformance to Building Codes and City ordinances.

Coordinate with Building Inspectors for the daily inspection schedule; retrieve messages from the inspection phone line and log into computer; verify that the inspection requested is the correct inspection needed; research, if necessary, the type of inspection required.

Coordinate with the County for records, files and copies of the Building permit applications and records needed for the Tax Assessor's office.

Maintain records of official construction plans; file plans, applications, and other related documents.

Maintain archives pertaining to construction projects.

Provide research for public and outside agencies via Laserfiche, plans and other related files.

Assist in developing necessary handouts and other public service information.

Assist in the implementation of special projects and programs as required.

Permit Technician II

In addition to essential functions expected of Permit Technician I, the Permit Technician II essential functions include:

Supervise and train the Permit Technician I, and/or other permit counter staff, as assigned.

Determine the type of permit process being sought, the time frame required for processing, and the number of other City departments/divisions to be involved.

Develop system control to monitor and track applications received to ensure that plan review lists are prepared and sent to permit applicants on or before due dates; monitor the progression of plan reviews; coordinate with Planning, Engineering and other City divisions and agencies when plan review comments are needed.

Lead liaison between developer for new subdivisions and large construction projects; coordinate development process with various departments, including State and County offices; coordinate building and planning review, pad certification, final map filing with the County, collection of all fees for the departments; and calculation of school development fees based on square footage of construction.

Coordinate department's records retention with the City Clerk for offsite storage, retention and destruction of records in accordance to State regulations.

Reconcile daily revenue receipts for the permit counter; determine and correct discrepancies, verify revenue codes, prepare a variety of reports, and submit to Finance Department.

Develop and provide input on new or improved procedures for the permit application process and computerized tracking system.

Receive and respond to customer complaints, and encourage resolution at the lowest level of service.

Assist in streamlining the building permit process.

Permit Technician III

In addition to essential functions expected of Permit Technician I and II:

May supervise and train the Permit Technician I and II and/or other Building counter and plans function staff.

Maintain and submit monthly reports and statistical data required for the State Census Bureau, and other reports as necessary.

Perform complex review of construction, improvement, and repair plans, including all public improvements and private improvements related to earthwork, drainage, and sanitary sewers for compliance with applicable codes, laws, rules, and regulations; perform on-site inspections as required.

Administer systems and procedures to ensure that plans, calculations and specifications comply with all state, federal, and local laws, rules, ordinances and regulations.

Research and respond to inquiries, service requests, and complaints; provide basic information regarding standards, procedures, and conformance to Building Codes and City ordinances.

Interpret building, mechanical, plumbing and electrical codes and develop needed handouts and other public service information.

Marginal Functions:

Permit Technician I & II

Perform related duties and responsibilities as assigned.

Permit Technician III

Perform related duties and responsibilities as assigned. May give presentations that require technical expertise for the Planning Commission, City Council, or courts of law.

QUALIFICATIONS

Knowledge of:

Permit Technician I

Techniques for dealing with a variety of individuals from various socio-economic, cultural and ethnic backgrounds, in person and over the telephone.

Basic principles of arithmetic and geometry.

Basic computer and word processing skills.

Basic techniques for researching codes.

Techniques used to calculate appropriate fees for permit applications. This will include the knowledge of how to determine building and lot sizes.

How to use a Laserfiche system.

How to maintain accurate and clear records.

Permit Technician II

In addition to knowledge expected of Permit Technician I:

Principles of how to communicate technical information to a variety of individuals from various socio-economic, cultural and ethnic backgrounds, in person and over the telephone.

Basic Building and/or Planning Codes and related State law.

Principles of operating a Permit Service Center.

Computer skills in permit or other types of tracking systems.

Basic supervisory principles and practices.

Permit Technician III

In addition to the knowledge required for Permit Technician I and II:

Systems and procedures to assure permits issued conform to the City and State planning and zoning laws.

Basic Building and/or Planning Codes and related State law.

Ability to interpret construction drawings, filed survey notes, deeds maps, and other legal descriptions.

Practices of researching engineering and design issues, evaluating alternatives, making sound recommendations and preparing and presenting effective staff reports.

Construction theories and principles.

Principles of project management.

Techniques for effectively representing the City in contacts with government agencies, community groups, developers, contractors, various businesses, professional and regulatory organizations, and the public.

Ability to:

Permit Technician I

Use conflict resolution skills to resolve complex and sensitive problems that arise with the public.

Maintain accurate and neat records.

Follow direction and procedures for issuing various permits.

Analyze information to determine if the information is accurate and complete for issuing a permit.

Maintain physical and mental capacities appropriate to the performance of assigned duties and responsibilities.

Permit Technician II

In addition to the abilities expected of Permit Technician I:

Use a computerized permit tracking system.

Represent the Building Services Division and coordinate with other City Divisions and agencies regarding the processing of permits.

Communicate technical information to both professional and non-professional applicants. Prepare an appropriate plan check correction list when necessary.

Maintain cash receipt records and reconcile data for the Finance Department.

Coordinate with various County offices for records, files, and copies of the building permit applications and records needed for the Tax Assessor's Office. Research and answer questions relating to permits.

Think creatively about the permit process and develop new and improved ways of operating the permit counter.

Permit Technician III

In addition to the abilities expected of Permit Technician I and II:

Prepare, negotiate, and manage contracts and projects, and monitor the work of contractors and consultants.

Read blueprints, plans and technical specifications.

Write technical reports regarding the permit process.

Interpret, apply and explain codes, regulations and ordinances.

Represent the City in meetings with other public agencies, community groups, and various business, professional, and regulatory organizations, and in meetings with individuals.

Communicate effectively with officials, co-workers, contractors, consultants, representatives of organizations and others sufficiently enough to convey information, both directly and over the telephone.

Coordinate and manage multiple projects, often with competing deadlines.

Appropriately provide training and supervision to the Permit Technician I and II.

Experience and Training Guidelines:
Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Permit Technician I

One year of experience providing building design or engineering services in the private sector, or one year of related experience working in a Planning, Building, or Engineering department of a government agency.

Permit Technician II

Two years of experience providing building design, planning or engineering services in the private sector or two years of related experience as a Permit Center Technician I, Planner or Building Inspector.

Permit Technician III

Three years of experience providing building design, planning or engineering services in the private sector, or three years of related experience as a Permit Center Technician I or II, Planner or Building Inspector.

Education:

Permit Technician I

Completion of a high school diploma.

Permit Technician II

Completion of a high school diploma supplemented with two related classes in either Building Code, Electrical Code, Plumbing Code, Mechanical Code, or engineering related course work, and completion of a plan review course at the college level.

Permit Technician III

Completion of a high school diploma supplemented with three related classes in either engineering related coursework or in building code, electrical code, plumbing code and mechanical code and completion of a plan review course at the college level.

Licenses/Certificates/Other Requirements:

In addition to possession of a valid California Driver's License and satisfactory driving record as determined by the City:

Permit Technician I

A Permit Technician Certificate from the International Code Council (ICC) will be required within one (1) year of employment, and will continue to be maintained.

Permit Technician II & III

Possession and maintenance of a Permit Technician Certificate from the International Code Council (ICC) is required.

PHYSICAL DEMANDS

Sitting:	Frequently	Lifting:	
Standing:	Occasionally	up to 10 lbs:	Frequently
Walking:	Frequently	11 to 25 lbs:	Occasionally
Bending:	Occasionally	26 to 50 lbs:	Occasionally
Crouching:	Occasionally	51 to 75 lbs:	Never
Stooping:	Occasionally	76 to 100 lbs:	Never
Kneeling:	Occasionally	100 + lbs:	Never
Crawling:	Occasionally	Carrying:	
Climbing:	Occasionally	up to 10 lbs:	Occasionally
Balancing:	Occasionally	11 to 25 lbs:	Occasionally
Running:	Occasionally	26 to 50 lbs:	Occasionally
Twisting:	Occasionally	51 to 75 lbs:	Never
Turning:	Occasionally	76 to 100 lbs:	Never
Jumping:	Occasionally	100 + lbs:	Never

Pushing/Pulling:

Up to 10 lbs:	Occasionally
11 to 25 lbs:	Occasionally
26 to 50 lbs:	Never
51 to 75 lbs:	Never
76 to 100 lbs:	Never
100 + lbs:	Never

Grasping – firm:	Occasionally
Finger dexterity:	Occasionally
Reaching forward:	Occasionally
Reaching overhead:	Occasionally
Pinch grasp:	Occasionally
Grasp – light:	Occasionally

Coordination -	Eye-hand:	Occasionally
	Eye-hand-foot:	Occasionally
	Driving:	Occasionally
Talking -	Face-to-face:	Frequently
	Verbal contact:	Frequently
	Public:	Frequently
Vision -	Acuity far:	Required
	Acuity, near:	Required
	Depth perception:	Required
	Field of vision:	Required
	Accommodation:	Required
	Color vision:	Required
Hearing -	Conversation:	Frequently
	Telephone:	Frequently
	Earplugs:	Occasionally

MENTAL REQUIREMENTS

Abstract variables, interpret instructions, problems-standard, detailed-uninvolved instructions, one or two-step instructions, reading-simple, reading-complex, writing-simple, writing-complex, math skills-simple, math skills-complex, clerical, coordination, analyzing, compiling, computing, copying, comparing, negotiating, instructing, supervising, persuading, speaking-signaling, serving, taking instructions-helping, setting up, comprehend/follow instructions, perform simple-repetitive tasks, maintain work pace, relate to others, influence other people, perform varied-complex tasks, generalizations/evaluations, responsibility for direction.

WORK ENVIRONMENT

Indoors, Outdoors, Unprotected heights, Moving machinery, slipper/uneven surfaces, below ground, using computer/computer monitor screen, Works around others, Works alone, Works with others.

CITY OF EL CERRITO
BUILDING PLAN CHECKER I AND II

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

DEFINITION

To review and approve building plans, specifications and applications, issue permits and collect fees, assist residents, applicants, contractors, architects and engineers, provide technical advice and answer code related questions at the Building counter and on the phone.

DISTINGUISHING CHARACTERISTICS

Plan Checker I – This is the entry level in the professional plan checking series. Positions assigned to this class perform the less complex assignments in the specialized type of work performed in the customer service, plan check, permit issuance, and fee collection process. As additional experience is acquired, the employee performs with increasing independence and responsibility.

Plan Checker II - The Plan Checker II classification is distinguished from the Plan Checker I classification by its supervisory responsibility for the Building Plan Checker I, and other Building counter and plan review staff, but it is not primarily responsible for the overall performance of the Building Division and in its increased responsibility for the review and completion of the more complex plan checks and Building Code interpretations, requiring the application of professional building and related engineering knowledge and skills.

SUPERVISION RECEIVED AND EXERCISED

Plan Checker I

Receives general supervision from the Building Official and/or Plan Checker II.

Plan Checker II

Receives general supervision from the Building Official. May exercise functional and technical supervision over less experienced technical staff and provide limited work direction to the Building Plan Checker I, other Building counter and plan review staff, and clerical and temporary employees.

ESSENTIAL FUNCTIONS STATEMENT

Essential Functions:

Plan Checker I

Conduct plan reviews of various complexities to assure compliance with Building and Zoning Code regulations and other applicable regulations.

Research Code provisions and confer with applicants on matters of basic Building and Zoning Code questions, and apply basic Building and Zoning regulations to proposed projects.

Provide correction lists when applicable.

Coordinate building permit operations with the work of other divisions and departments.

Receive and respond to customer inquiries and encourages resolution at the earliest level of service.

Apply problem solving practices and techniques.

Complete all the necessary paperwork required to issue permits.

Receive and review electronic plans submitted on-line (if applicable).

Perform telephone and personal assistance to counter customers, other Building staff and other divisions and departments on matters of Code interpretation and plan checking reviews, for building and housing construction, remodeling and repair, including structural, nonstructural, plumbing, mechanical, and electrical matters.

Consult with the Building Official and structural engineers on matters such as complex Code interpretations and Code-related structural issues.

Calculate various construction valuations, plan check fees and permit fees, collect fees and process various permits, issue contractor business licenses, and balance the cash drawer as necessary.

Prepare and maintain records of plan checking procedures.

Work with the City's computerized permit processing and tracking system.

<u>Plan Checker II</u>

In addition to essential functions expected of Plan Checker I:

May supervise and train the Building Plan Checker I, and/or other Building counter and plans function staff.

Determine the type of permit process being sought, the time frame required for processing, and the number of other City operating units to be involved.

Compute, present, and collect development impact and permit services fees.

Develop and provide input on new or improved procedures for the permit application process and computerized tracking system.

Maintain records and prepare reports related to permit process functions.

Conduct on-site inspections related to plan check activities when necessary.

Conduct plan reviews of various complexities to assure compliance with Building and Zoning Code regulations and other applicable regulations.

Receive and respond to customer complaints and encourage resolution at the earliest level of service.

Apply strong conflict resolution practices and techniques.

Assist in streamlining the building permit process.

Marginal Functions:

Plan Checker I

Perform related duties and responsibilities as assigned.

Plan Checker II

Perform related duties and responsibilities as assigned.

May give presentations for the Planning Commission, City Council, or courts of law.

QUALIFICATIONS

Knowledge of:

Plan Checker I

Procedures related to the processing of Building and Zoning permit applications and their issuance.

Standard plan checking procedures and techniques.

Typical permit service fee structures and systems.

Proper format for report and letter writing.

Proper English usage, spelling, and grammar.

Basic mathematics to consistently and accurately calculate permit services fees.

Plan Checker II

In addition to knowledge expected of Plan Checker I:

The Uniform Building Code, the Uniform Mechanical and Plumbing Codes, the National Electrical Code and other applicable state and local codes.

Building and Zoning Codes enforceable by the City.

Basic structural engineering principles.

Computer aided design (CAD) software.

Ability to:

Plan Checker I

Communicate clearly and concisely both verbally and in writing.

Maintain accurate records.

Work on multiple projects and effectively set priorities.

Operate a variety of office equipment.

Establish and maintain cooperative and effective working relationships, and deal tactfully with a variety of people contacted in the course of work, including residents, property and business owners, contractors, design professionals, and City staff.

Maintain physical and mental capacities appropriate to the performance of assigned duties and responsibilities.

Complete plan review in an accurate and timely manner.

Use excellent customer service techniques.

Prepare clear and concise reports.

Read and interpret drafted, graphic and written materials.

Focus on results which are highly valued by customers.

Make decisions at the closest feasible level to the customer.

Organize regulatory and control functions to win compliance, rather than to control or constrain those being regulated.

Plan Checker II

In addition to abilities expected of Plan Checker I:

Effectively interpret and apply building construction principles, practices and safety standards.

Train staff on, monitor and promote excellent customer service techniques.

Read and interpret complex drafted, graphic and written material.

Experience and Training Guidelines:
Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Plan Checker I

Three years of related experience involving extensive public contact with at least two years of experience in the processing and issuance of building and/or zoning permits.

Plan Checker II

Three years of journey-level plan checking/permitting experience involving extensive public contact, to include the completion of all related training and courses, some field experience, one year of supervisory experience is highly desirable. Must have an ICC Combination Inspection Certification equivalent to the City of El Cerrito's Building Inspector II classification, or two years of plan checking experience, or any combination of the aforementioned experience to obtain the three years experience. Prior plan checking experience is preferred.

Training and Education:

Plan Checker I

Any training such as college level courses and certification programs, which are relevant to this job classification. Education equivalent to graduation from high school. College course work in a related field is desirable.

Plan Checker II

Any training, such as academic courses and certification programs, which are relevant to this job classification. Education equivalent to a high school diploma. An AA or AS degree in civil engineering, structural engineering, building inspection technology or a related field is preferred.

Licenses/Certificates/Other Requirements:

Plan Checker I

Possession of a valid California Driver's License and satisfactory driving record as determined by the City. Possession and maintenance of one of the following International Code Council (ICC) certificates: Permit Technician Certificate, Residential Energy Inspector/Plans Examiner Certificate, or Building Plans Examiner Certificate issued by the International Code Council (ICC).

Plan Checker II

Possession of a valid California Driver's License and satisfactory driving record as determined by the City. The Building Plans Examiner Certificate issued by the International Code Council (ICC) is required.

PHYSICAL DEMANDS

Sitting:	Frequently	Lifting:	
Standing:	Occasionally	up to 10 lbs:	Frequently
Walking:	Frequently	11 to 25 lbs:	Occasionally
Bending:	Occasionally	26 to 50 lbs:	Occasionally
Crouching:	Occasionally	51 to 75 lbs:	Never
Stooping:	Occasionally	76 to 100 lbs:	Never
Kneeling:	Occasionally	100 + lbs:	Never
Crawling:	Occasionally	Carrying:	
Climbing:	Occasionally	up to 10 lbs:	Occasionally
Balancing:	Occasionally	11 to 25 lbs:	Occasionally
Running:	Occasionally	26 to 50 lbs:	Occasionally
Twisting:	Occasionally	51 to 75 lbs:	Never
Turning:	Occasionally	76 to 100 lbs:	Never
Jumping:	Occasionally	100 + lbs:	Never

Pushing/Pulling:	
Up to 10 lbs:	Occasionally
11 to 25 lbs:	Occasionally
26 to 50 lbs:	Never
51 to 75 lbs:	Never
76 to 100 lbs:	Never
100 + lbs:	Never
Grasping – firm:	Occasionally
Finger dexterity:	Occasionally
Reaching forward:	Occasionally
Reaching overhead:	Occasionally
Pinch grasp:	Occasionally

Grasp – light:	Occasionally	
Coordination -	Eye-hand:	Occasionally
	Eye-hand-foot:	Occasionally
	Driving:	Occasionally
Talking -	Face-to-face:	Frequently
	Verbal contact:	Frequently
	Public:	Frequently
Vision -	Acuity far:	Required
	Acuity, near:	Required
	Depth perception:	Required
	Field of vision:	Required
	Accommodation:	Required
	Color vision:	Required
Hearing -	Conversation:	Frequently
	Telephone:	Frequently
	Earplugs:	Occasionally

MENTAL REQUIREMENTS

Abstract variables, interpret instructions, problems-standard, detailed-uninvolved instructions, one or two-step instructions, reading-simple, reading-complex, writing-simple, writing-complex, math skills-simple, math skills-complex, clerical, coordination, analyzing, compiling, computing, copying, comparing, negotiating, instructing, supervising, persuading, speaking-signaling, serving, taking instructions-helping, setting up, comprehend/follow instructions, perform simple-repetitive tasks, maintain work pace, relate to others, influence other people, perform varied-complex tasks, generalizations/evaluations, responsibility for direction.

WORK ENVIRONMENT

Indoors, Outdoors, Unprotected heights, Moving machinery, slipper/uneven surfaces, below ground, using computer/computer monitor screen, Works around others, Works alone, Works with others.

THE CITY OF EL CERRITO

AGENDA BILL

Agenda Item No. 5(D)

Date: February 21, 2012

To: El Cerrito City Council

From: Mary Dodge, Administrative Services Director/City Treasurer

Subject: Annual Review of Financial Policies

ACTION REQUESTED

Adopt a resolution approving a revised Comprehensive Financial Policy and Investment Policy and rescinding Resolution 2011–05.

BACKGROUND

Currently there are two City Council approved policies relating to the City's finances that require an annual review, the Comprehensive Financial Policy and the Investment Policy. Each year the policies are reviewed by city staff and the Financial Advisory Board (FAB) and recommended changes are brought to the City Council for review and approval. The policies were last reviewed by the City Council in February 2011.

FINANCIAL POLICY CHANGES

Both policies were presented to the FAB at their October 25, 2011 and November 8, 2011 meetings and a final revision was made at the February 13, 2012 meeting. The FAB's recommendations are shown in "redline" form as Exhibits A and B to the attached Resolutions. During the 2009 review many changes were made by the FAB, and through the extensive City Council review of the general fund reserve requirements. Since then there have been no policy changes regarding the reserve requirements.

The recommendations this year are primarily based on clarification of the language except for two new items in Section 1 of the Comprehensive Financial Policy that are included for the Council's consideration. Due to recent actions and discussions, the FAB recommends inclusion in the Overview and Long Term Financial Planning Section of the Comprehensive Financial Policy direction regarding cash flow monitoring and criteria regarding annexations. These recommendations do not require any new ongoing procedures but are intended to discuss financial areas previously unaddressed in the policy.

Also removed from the policies is any reference to the El Cerrito Redevelopment Agency. Since the passage of AB1x26 dissolved all redevelopment agencies as of February 1, 2012, inclusion of the agency is no longer appropriate.

FINANCIAL CONSIDERATIONS

These policies are intended to provide financial direction to staff and greater assurance to the City Council on the processes and procedures taken to assure financial responsibility of the City. Continuing annual approval of these Financial Policies has been included in these drafts for the purpose of ongoing review and exposure of the policies to the City Council.

Reviewed by:

Scott Hanin
City Manager

Attachments:
1.City Resolution
Exhibit A - Comprehensive Financial Policy
Exhibit B - Investment Policy

Agenda Item No. 5(D)
Attachment 1

RESOLUTION 2012-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO TO APPROVE REVISIONS TO THE CALENDAR YEAR 2012 COMPREHENSIVE FINANCIAL POLICY AND INVESTMENT POLICY AND RESCINDING RESOLUTION NO. 2011–05

WHEREAS, the purpose of the Comprehensive Financial Policy and Investment Policy is to provide guidelines for operational and strategic decision making related to financial matters; and

WHEREAS, the Comprehensive Financial Policy and Investment Policy was last amended in February 2011 as a part of the annual review, and

WHEREAS, the Comprehensive Financial Policy and Investment Policy was reviewed by the Financial Advisory Board at the request of the City Council, and

WHEREAS, revisions to both policies as recommended by the Financial Advisory Board and further recommended by City staff have been incorporated in the attached documents.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of El Cerrito hereby approve the revised City of El Cerrito Comprehensive Financial Policy and Investment Policy for Calendar Year 2012 incorporated by reference and attached hereto as Exhibit A and Exhibit B.

BE IT FURTHER RESOLVED, that Resolution No. 2011-05 is hereby rescinded.

I CERTIFY that at the regular meeting on February 21, 2012 the El Cerrito City Council passed this resolution by the following vote:

AYES: Councilmember
NOES: Councilmember
ABSENT: Councilmember

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on February XX, 2012.

Cheryl Morse, City Clerk

APPROVED:

William C. Jones III, Mayor

Agenda Item No. 5(D)
Resolution Exhibit A

CITY OF EL CERRITO	**NUMBER:** III 4 **DATE:** January 2012
CITY COUNCIL~~/REDEVELOPMENT AGENCY~~	**AUTHORITY:** City Council/ ~~Agency Board~~
SUBJECT: COMPREHENSIVE FINANCIAL POLICY	**Resolution Nos. 201~~1~~-~~05~~**

PURPOSE:

To establish a comprehensive set of financial policies for the City~~/Agency~~ that will serve as a guideline for operational and strategic decision making related to financial matters.

POLICY:

The following financial policies are intended to establish a comprehensive set of guidelines for use by the City Council~~/Agency Board~~ and staff on decision-making that has a fiscal impact. The goal is to maintain the City~~/Agency~~'s financial stability in order to be able to continually adapt to local, regional and national economic changes. Such policies will allow the City~~/Agency~~ to maintain and enhance a sound fiscal condition.

This financial policy will be reviewed annually by the Financial Advisory Board and any proposed revisions will be submitted to the City Council for their approval to ensure that ~~it~~ the policy remains current. ~~and~~ The City's comprehensive financial policies will be ~~included as part~~utilized when preparing ~~of~~ the Annual Operating Budget~~.~~ and~~The City's comprehensive financial policies~~ shall be in conformance with all state and federal laws, generally accepted accounting principles (GAAP) and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).

1. *OVERVIEW & LONG-TERM FINANCIAL PLANNING*

1.1. The Ten-Year Financial Plan will be prepared at a minimum for the General Fund, Capital Improvements Program and~~,~~ Integrated Waste Management ~~and Redevelopment Agency~~. The City's Ten-Year Financial Plan is the long-term picture of the City's finances and will be updated annually as part of the annual budget process.

1.2. The City shall seek a balance in the overall revenue structure between more stable revenue sources (e.g. Property Tax and Utility Taxes) and economically sensitive revenue sources (e.g., Sales Tax).

1.3. The City~~/Agency~~ shall develop and maintain methods for the evaluation of future development and major fiscal impacts on the City budget.

1.4. The City~~/Agency~~ shall develop and implement a financial plan to address its funding needs for issues like deferred maintenance and unfunded liabilities.

1.5. The City shall address issues related to cash flow requirements and any short term borrowing requirements on a timely basis.

~~1.4.~~1.6. The City shall require any annexation agreements to have a long- term beneficial financial impact on the City.

2. *BUDGET POLICIES*

2.1. The City Manager shall prepare a proposed annual budget to be reviewed by the Financial Advisory Board and presented to the City Council~~/Agency Board~~ within all statutorily prescribed deadlines. The City Council~~/Agency Board~~ will adopt the budget at a public hearing by June 30 of each year.

2.2. A Budget will be adopted by Resolution of the City Council~~/Agency Board~~ annually, which will contain the budget amendment process, budget amendment authority, and spending authorities.

All departments are responsible for meeting the City~~/Agency~~'s financial policy goals and ensuring~~e~~ the City's long-term financial health. Budget control is maintained at the fund level. The City Manager is authorized to transfer budgeted amounts within departments and within funds. In addition, amendments that are made to authorize spending of increased or new special purpose revenues may be approved by the City Manager. Budget modifications between funds or increases or decreases to a fund's overall budget must be approved by the City Council.

2.3.

It is the City~~/Agency~~'s policy to adopt a balanced General Fund budget where operating revenue is equal to, or exceeds, operating expenditures. In the event a balanced budget is not adopted, due to a deliberate reduction of accumulated fund balance or if the cause of the imbalance is expected to last for no more than one year, as with the case of a one time settlement or large purchase, the planned use of reserves to balance the budget is permitted as long as the reserve is consistent with the amounts described in Section 3., General Fund Balance Reserve Policy.

2.4. The operating budget shall serve as the annual financial plan for the City~~/Agency~~. It shall serve as the City~~/Agency~~'s management plan for implementing goals and objectives of the City Council, ~~Redevelopment Agency,~~ City Manager and departments and will define service levels.

2.5. During the annual budget development process, the existing budget shall be examined to assure removal or reduction of any services or programs that should be eliminated or reduced in cost.

2.6. The annual review process shall include an assessment to determine if funds are available to operate and maintain proposed capital facilities and other public improvements.

2.7. Any year-end operating surpluses will revert to unappropriated balances for use in maintaining reserve levels set by policy and will be available for capital projects and/or one-time expenditures upon approval of the City Council/~~Agency Board~~.

2.8. Where practical, the City~~/Agency~~'s annual budget will include performance measures of workload, efficiency, and effectiveness.

2.9. **Revenues:**

2.9.1. The City~~/Agency~~ will estimate annual revenues using an objective, analytical process; specific assumptions will be documented and maintained. Budgeted revenues will be estimated conservatively using accepted standards and estimates provided by the state, other governmental agencies, and/or reliable economic forecasters when available.

~~2.9.2.~~ Specific revenue sources will not be dedicated for specific purposes, unless required by law or Generally Accepted Accounting Principles (GAAP). All non-tax increment, non-restricted revenues will be deposited in the General Fund and appropriated through the budget process. ~~Tax Increment revenues will be deposited into the Redevelopment Agency.~~

~~2.9.3.~~2.9.2. On-going revenues will fund on-going expenditures.

~~2.9.4.~~2.9.3. A diversified and stable revenue system will be maintained to the extent possible to protect programs from short-term fluctuations in any single revenue source.

2.10. **Appropriations:**

2.10.1. The City~~/Agency~~ shall, to the extent possible, pay for current year expenditures with current year revenues. Where authorized activities or equipment remain incomplete and/or unpurchased, revenues and/or fund balance may be carried forward at the City Manager's direction to the next fiscal year to support such an activity/purchase.

2.10.2. The City~~/Agency~~ shall avoid budgetary procedures which rely on financial strategies that defer payment of current operating expenses to future years.

2.10.3. Department Heads are responsible for ensuring that department expenditures stay within the department's budgeted appropriation.

2.10.4. A City Council~~/Agency Board~~ Resolution is necessary to increase any total fund appropriation where no corresponding revenue offset exists that is restricted for that purpose.

2.10.5. The City Manager may adjust appropriations among departments within a fund.

3. *GENERAL FUND RESERVE POLICY*

3.1. The purpose of the reserve policy is to set aside funds to insure against events that would adversely affect the financial condition of the City and jeopardize the continuation of necessary public services. The reserve is designed to provide adequate cash flow, protect bond ratings, and offset economic downturns and revenue shortfalls. The reserve is also available to provide for one-time funding in the event of an emergency situation such as a natural disaster or unanticipated liability.

3.2. It is a goal of the City to achieve a general fund annual operating reserve of 15%, with a minimum of 10%, of projected General Fund operating expenditures in each fiscal year. As part of the annual budget process, the City Council shall consider a Ten-Year Plan that attempts to maintain the minimum reserve balance of 15%. The City Council may adopt a deficit budget to deal with the uses discussed in Section 3.5 so long as the projected reserve does not go below 10% in any year of the Ten-Year Plan. Should the General Fund reserve fall below 10%, each budget year the City will adopt a plan to restore the reserve percentage to 10% within five years and 15% by the tenth year of the Ten-Year Plan.

3.3. The portion of the reserve below 10% should be utilized only for a financial emergency (as determined by the City Council), natural disaster or significant unanticipated liability. If this portion of the reserve is utilized for such an event, the Ten-Year Plan presented with the Annual Operating Budget must be developed so that the 10% base threshold is replenished within five years.

3.4. The unreserved fund balance in the Equipment Replacement Fund may be transferred to the General Fund only for a fiscal emergency where the current year revenues have decreased from the prior year or for one-time uses such as natural disasters or unforeseen liabilities.

3.5. The reserves between the 10% and 15% level are designed to be used by the City to deal with revenue fluctuations that arise as a result of changes in the economy and provide opportunities to maintain services and programs where funding may be difficult. Also, a portion of any operating reserve in excess of 10% of annual revenues resulting from the previous fiscal year's operations could be committed to capital improvement projects or used to retire existing debt, fund future liabilities or potential legislative actions, establish or replenish equipment replacement funds, and/or establish or replenish deferred maintenance funds as long as the amount is considered in the adopted Ten-Year Plan to achieve a balance of 15% within ten years.

3.6. One-time revenues will not be used to fund ongoing City programs. Any one-time revenue receipt during the fiscal year should be recognized and recorded in a "non-recurring revenue source" category. One-time revenue windfalls include: sales of city-owned real estate, CalPERS rebates, lump sum (net present value) savings from debt restructuring, litigation settlement, unexpected revenues, and other similar sources of revenue as designated by the City Council.

4. *FINANCIAL REPORTING POLICIES*

4.1. Accounting Standards:

4.1.1. The City~~/Agency~~'s accounting and financial reporting systems shall be maintained in conformance with all state and federal laws, generally accepted accounting principles (GAAP) and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA). The City will make every attempt to implement all changes to governmental accounting practices at the earliest practicable time.

4.2. Annual Audit:

4.2.1. An annual audit will be performed by an independent public accounting firm with an audit opinion to be included with the City~~/Agency~~'s published Comprehensive Annual Financial Report (CAFR). The CAFR will be submitted annually to the Government Finance Officers Association for peer review with the goal of continuing receipt of the Certificate of Achievement for Excellence in Financial Reporting.

4.2.2. The independent firm will be selected through a competitive bidding process at least once every five years. The contract may be for an initial period of three years with two additional one-year options at the City Council's discretion. The current firm may be allowed to participate in the bid process. The need for rotation of the audit staff or audit firm will be considered in the bid process. The Finance Director will review the qualifications of prospective firms and make a recommendation to the City Council. The audit contract will be awarded by the City Council.

5. *OPERATIONAL MANAGEMENT POLICIES*

5.1. The City~~/Agency~~ shall endeavor to avoid committing to new spending for operating or capital improvement purposes until an analysis of all current and future cost implications relating to those programs and projects is completed.

5.2. All departments will participate in the responsibility of meeting policy goals and ensuring long-term financial health. Future service plans and program initiatives will be developed to reflect current policy directives, projected resources and future service requirements.

5.3. Departmental requests for increases in staffing will be thoroughly analyzed; only those that meet adopted program initiatives and policy directives will be considered. To the extent feasible, personnel cost reductions will be achieved through attrition.

5.4. **User Fees and Charges and Development Impact Fees:**

~~5.4.1.~~ Where direct services to users can be measured, as set forth in the Master Fee Schedule, the City should use appropriate fees, charges or assessments rather than general tax funds. All ~~non-enterprise~~ user fees and charges will be examined or adjusted annually to determine the direct and indirect cost of service. ~~recovery rate. Where direct services to users can be measured, the City shall consider use of appropriate fees, charges or assessments rather than general tax funds.~~

~~5.4.2.~~ 5.4.1. User fees and charges for ~~specialized~~ services shall be established at a level related to the cost of providing such service except where the City Council has determined there is a public benefit to subsidize the service with tax based revenue. The acceptable recovery rate and any associated changes to user fees and charges will be approved by the City Council following public review.

~~5.4.3.~~ 5.4.2. The City ~~shall~~ may identify the costs associated with new development as a basis for establishing development impact fees~~.~~ but ~~The~~ the long-term benefit of the development to the City~~/Agency~~ should be considered in establishing such fees.

5.5. **Grant Management:**

5.5.1. The City shall actively pursue federal, state and other grant opportunities when deemed appropriate. Before accepting any grant, the City shall thoroughly consider the implications in terms of ongoing obligations that will be required in connection with acceptance of said grant and present that report for approval ~~from~~ by the City Council.

5.5.2. The term of Grant funded positions for programs should be clearly identified and presented to the City Council for approval. It is mandatory to disclose if General Fund revenues will be needed to fund a position during or after the Grant or program expires.

5.5.3. Grant funding will be considered to leverage City funds. Inconsistent and/or fluctuating grants should not be used to fund ongoing programs. Programs financed with grant monies will be budgeted in separate cost centers, and the service program will be adjusted to reflect the level of available funding. In the event of reduced grant funding, City resources may be substituted only after all program priorities and alternatives are considered.

5.5.4. The cost of a~~A~~ll externally mandated services for which funding is available shall be fully ~~costed out~~evaluated, including overhead, to allow for complete reimbursement of expenses.

5.6. **Revenue Collection Policy:**

5.6.1. The City~~/Agency~~ will pursue revenue collection and auditing to assure that monies due the City are ~~accurately~~ received in a timely manner.

5.6.2. The City will seek reimbursement from the appropriate agency for State and Federal mandated costs whenever possible.

5.6.3. The City will centralize accounts receivable/collection activities so that all receivables are handled consistently.

5.6.4. Accounts receivable management and diligent oversight of collections from all revenue sources are imperative. Sound financial management principles include the establishment of an allowance for doubtful accounts. Efforts ~~should~~ shall be made to pursue the timely collection of delinquent accounts. When such accounts are deemed uncollectible, they will be written-off from the financial statements in accordance with established policies.

6. *FINANCIAL MANAGEMENT POLICIES*

6.1. Staff shall keep City Council~~/Agency Board~~ apprised of financial opportunities available and shall develop appropriate recommendations.

6.2. All requests for City Council~~/Agency Board~~ action shall include an analysis of the immediate and future fiscal impact of such action. No appropriation for new or expanded programs or staffing levels shall be approved without identifying the amount and source of available funds.

6.3. All externally mandated services for which funding is available shall be charged to allow for complete reimbursement of expenses including overhead.

6.4. **Cash Management Investment:**

6.4.1. Cash and investment programs will be maintained in accordance with California Government Code Section 53600 et seq. and the City~~/Agency~~'s adopted investment policy and will ensure that proper controls and safeguards are maintained. Pursuant to the Investment Policy, the Financial Advisory Board, at least annually~~,~~ will –review~~s~~, and the City Council ~~/Redevelopment Agency~~ will affirm~~s~~, a detailed investment policy.

6.4.2. Reports on the investment portfolio and cash position will be developed and presented to the Financial Advisory Board and the City Council~~/Redevelopment Agency~~ in conformity with the California Government Code.

6.4.3. Funds will be managed in a prudent and diligent manner with emphasis on safety, liquidity, and yield, in that order.

7. *CAPITAL IMPROVEMENT PROJECT POLICIES*

7.1. A Ten-year Capital Improvement Plan will be developed and updated annually, including anticipated funding sources. Capital improvement projects are defined as infrastructure or equipment purchases or construction which result in a capitalized asset and have a useful (depreciable) life of two years or more.

7.2. ~~The~~ Each Capital Improvement Project will identify, where applicable, current operating maintenance costs and funding streams available to repair and/or replace deteriorating infrastructure and to avoid significant unfunded liabilities.

7.3. The City will develop and implement a post-implementation evaluation of its infrastructures condition on a specified periodic basis, estimating the remaining useful life, and projecting replacement costs.

7.4. The City shall actively pursue outside funding sources for all Capital Improvement Projects. Outside funding sources, such as grants, shall be used to finance only those Capital Improvement Projects that are consistent with the Ten-year Capital Improvement ~~Project~~ Plan and/or local governmental priorities, and whose operating and maintenance costs will be included in future operating budget forecasts.

7.5. Capital improvement lifecycle costs will be coordinated with the development of the Operating Budget. Future operating, maintenance and replacement costs associated with new capital improvements will be forecasted, matched to available revenue sources, and included in the Operating Budget. Capital project contract awards will include a fiscal impact statement disclosing the expected operating impact of the project and when such cost is expected to occur.

7.6. The City~~/Agency~~ must carefully seek and analyze the appropriate type of financing instrument appropriate for financing capital projects. Several options may be available – general obligation debt, fee-supported debt, fund reserves, tax increment, etc. All debt financing mechanisms shall be carefully considered and analyzed for fiscal benefit and cost effectiveness. Long-term borrowing shall be restricted to projects too large to be financed from current revenues (pay-as-you-go). Where possible, special assessment, revenue or other self-supporting bonds shall be used in lieu of general obligation bonds.

8. *DEBT MANAGEMENT POLICIES*

8.1. **Issuance of Debt:**

8.1.1. The City~~/Agency~~ will not use long-term debt to pay for on-going operations. The use of bonds, certificates of participation or capital leases will only be considered for significant capital and infrastructure improvements.

8.1.2. New debt issues, and refinancing of existing debt, must be analyzed for compatibility within the City~~/Agency~~'s overall financial planning within the Ten-Year Financial Plan. The review shall include, but not be limited to, cash flow analysis and the maintenance of the City~~/Agency~~'s bond rating. Annual debt service shall not produce an adverse impact upon future operations.

8.1.3. Debt financing should not exceed the useful life of the infrastructure improvement with the average (weighted) bond maturities at or below twenty years.

8.1.4. Total debt will not exceed two percent (2%) of the total assessed value of property in the City and General Fund Debt Service will not exceed 5% of operational appropriations.

8.2. **Credit Rating:**

8.2.1. The City~~/Agency~~ will seek to maintain and, if possible, improve its current bond rating(s) in order to minimize costs and preserve access to credit.

8.2.2. It is the City~~/Agency~~'s goal to acquire an AAA/Aaa credit rating from all three major rating agencies. The City~~/Agency~~ may pay the bond insurance which is considered as part of the rating, however, the rating agency will evaluate the structure of the bond to validate the bond rating. The factors that contribute to a high rating include the City~~/Agency~~'s financial management practices, low debt levels, budgetary and fiscal controls, and accountability. To support this policy, the City~~/Agency~~ will continue to maintain its position of full financial disclosure and proactive fiscal planning.

9. *EQUIPMENT REPLACEMENT FUND*

9.1. The City shall maintain a dedicated fund to provide for replacement of vehicles and certain equipment. Unreserved fund balance will be available for transfer to the General Fund only in the event of a fiscal emergency as described in Section 3.4.

9.2. Vehicle replacement will be accomplished through the use of an amortization methodology structure. The rates will be revised annually to ensure that charges to operating departments are sufficient for operation and replacement of vehicles and other capital equipment. Replacement costs will be based upon equipment lifecycle and anticipated inflation.

10. *ENTERPRISE FUNDS*

10.1. All Enterprise Funds user fees will be examined annually to ensure that they recover all direct and indirect costs of service, provide for capital improvements and maintenance, and maintain adequate reserves.

10.2. Rate increases shall be approved by the City Council following formal noticing and a public hearing. Rate adjustments will be based on the projected expenditures in the Ten-Year Financial plan.

Agenda Item No. 5(D)
Resolution Exhibit B

CITY OF EL CERRITO ~~AND~~
~~EL CERRITO REDEVELOPMENT AGENCY~~
2012 INVESTMENT POLICY
~~FY 2010-11~~

1.0 POLICY

It is the policy of the City of El Cerrito ("City")~~ and the El Cerrito Redevelopment Agency ("Agency", which with the City shall be referred to herein collectively as the "City")~~ to invest public funds in a manner which provides for safety of principal while providing sufficient liquidity to cover the City's short and long term needs while generating the appropriate yield. All investment activity will conform to the California Government Code, Sections 53601 through 53659.

In accordance with Section 53646 of the California Government Code, the Treasurer may annually render to the City Council a statement of investment policy and the policy will have been previously reviewed by the Financial Advisory Board.

2.0 SCOPE

This investment policy applies to all financial assets of the City ~~and Agency~~ as accounted for in the City of El Cerrito's Comprehensive Annual Financial Report. Policy statements included in this document focus on the City's pooled funds, but will also apply to all other funds under the Treasurer's control unless specifically exempted by statute or ordinance. This policy includes, but is not limited to the following funds:

a. General Fund
b. Enterprise Funds
c. Capital Project Funds
d. Debt Service Funds
e. Special Revenue Funds
f. Internal Service Funds
g. Trust and Agency Funds
h. Retirement Agency Funds
i. Any new funds created by the City Council

This policy specifically exempts any City or ~~Agency~~ bond proceeds in the possession of a trustee or fiscal agent. These bond proceeds shall be invested in accordance with the requirements and restrictions outlined in the bond documents. This policy does not apply to any lending program of the City~~ or the Agency~~.

3.0 PRUDENCE

All persons authorized to make investment decisions for the City of El Cerrito are trustees and therefore fiduciaries subject to the **prudent person** rule.

The standard of prudence to be used by City of El Cerrito fiduciaries is the "Prudent Investor" Standard found in the California Government Code Section 53600.3.~~ and shall be applied in the context of managing the overall portfolio~~.

The fiduciaries are~~,~~ the City Manager, City Treasurer and City Council,~~,~~ acting within the intent and scope of the Investment Policy and other written procedures, and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported to the City Council in a timely manner and the fiduciaries take appropriate action ~~is taken~~ to control adverse developments.

4.0 OBJECTIVE

The objective of the investment portfolio is to meet the City's short and long-term cash flow needs. To achieve this objective, the portfolio will be structured to provide, in priority order, safety of principal, liquidity and return on investment.

4.1 Safety

Safety of principal is the foremost objective of the City of El Cerrito. All investments of the City shall be undertaken in a manner that ensures the preservation of capital. ~~in the overall portfolio.~~ Each investment transaction shall seek to ensure that capital losses are avoided, whether from issuer default, broker/dealer default, or erosion of market value. The City shall seek to preserve principal by mitigating the two types of risk: credit risk and market risk.

4.1.1 Credit Risk

Credit risk is the risk of loss due to failure of the issuer to repay an obligation and shall be mitigated by investing in only ~~the highest quality~~high quality credits investments and by diversifying the investment portfolio so that the failure of any one issuer would not unduly jeopardize the City's fiscal status.

4.1.2 Market Risk

Market risk is the risk of market value fluctuations due to overall changes in the general level of interest rates and shall be mitigated by structuring the portfolio so that securities mature at the same time major expenditures occur, eliminating the need to sell securities prior to their maturity. The taking of short ~~positions, that~~positions, which is, selling securities the City does not own is prohibited. It is explicitly recognized herein, however, that in a diversified portfolio, occasional measured losses are inevitable and must be considered within the context of overall investment return.

4.2 Liquidity

The City's investment portfolio will be structured to provide sufficient liquidity to meet the operating requirements of the City of El Cerrito. The City of El Cerrito will attempt to match its investments with anticipated cash flow requirements whenever possible. The maximum maturity of any one security, unless otherwise restricted by the California Government Code, is limited to five years. The portfolio's weighted average maturity shall be limited to three years.

4.3 Return on Investment

State law requires that the objective of return on investment be subordinate to the objectives of safety and liquidity. Employees should also seek the best return on investments while satisfying the concerns of safety and liquidity. Therefore, the Treasurer shall seek to achieve a return on the funds under ~~their~~ City control throughout all economic cycles, taking into consideration the City of El Cerrito's investment risk constraints and cash flow requirements.

5.0 DELEGATION OF AUTHORITY

Pursuant to Section 53601 of the California Government Code, the City Council as the legislative body of the City of El Cerrito has primary responsibility for the investment of all funds in the City treasury. As authorized under Section 53607 of the California Government Code, the City Council hereby delegates its authority to invest or reinvest the funds of the City, and to sell or exchange securities so purchased, to the City Treasurer who shall assume full responsibility for all such transactions until such time as this delegation of authority may be revoked by the City Council. In the City Treasurer's absence the City Manager is authorized to perform any ~~required~~ such transactions.

5.1 Investment Procedures

The City Treasurer shall establish written investment policy procedures for the operation of the investment program consistent with this policy. The procedures should include reference to safekeeping, wire transfer agreements, banking service contracts and collateral/depository agreements.

6.0 ETHICS AND CONFLICT OF INTEREST

Elected officials, officers and employees of the City who make investment decisions will refrain from any activity that could conflict with the proper execution of the investment program or which could impair their ability to make impartial investment decisions. Employee actions will be in accordance with this policy, California Government Code Sections 1090 et seq, 87100 et seq., other applicable Government Code Sections or future Council actions.

7.0 AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

The City of El Cerrito shall transact business only with commercial banks, savings and loans, credit unions, and investment securities broker/dealers. The broker/dealers must be primary dealers regularly reporting to the Federal Reserve Bank of New York or regional broker/dealers that qualify under the Securities and Exchange Commission Rule ~~15C3~~15c3-1 (uniform net capital rule). Selection of financial institutions and broker/dealers authorized to do business with the City shall be at the ~~sole~~ discretion of the ~~City Treasurer~~fiduciaries. The Treasurer will maintain a list of financial institutions authorized to provide investment services to the City.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Treasurer with audited financial statement from the three most recent years, at least three references from other California Local agencies, a completed Broker/dealer questionnaire and a statement certifying that the institution has reviewed the California Government Code Section 53600 et seq. and the City's Investment Policy. The certification will state that the financial institution or broker/dealer and all investments presented to the Treasurer will be in compliance with the applicable State Code and the City Investment Policy.

The Treasurer shall determine if the Financial Institutions are adequately capitalized, make markets in securities appropriate to the City's needs and are recommended by other local agency portfolio managers.

The Treasurer will conduct an annual review of the financial condition of all qualified institutions. Additionally, their current financial statements are required to be on file.

8.0 AUTHORIZED INVESTMENTS

The City is authorized by California Government Code Section 53600 et seq. to invest in the following types of securities:

8.1 United States Treasury Bills, Bonds, and Notes, or those for which the full faith and credit of the United States are pledged for the payment of principal and interest. There is no limitation as to the percentage of the portfolio that can be invested in this category. The maximum term shall be five years.

8.2 Obligations issued by United States Government Agencies such as, but not limited to the Federal Farm Credit Bank (FFCB), the Federal Home Loan Bank (FHLB), the Federal Home Loan Mortgage Corporation (FHLMC), the Federal National Mortgage Association (FNMA), the Student Loan Marketing Association (SLMA), the Government National Mortgage Association (GNMA) and the Tennessee Valley Authority (TVA). United States Government Agency securities with call features are also authorized. There is no limitation as to the percentage of the portfolio that can be invested in this category. The maximum term shall be five years.

8.3 Bills of exchange or time drafts drawn on and accepted by a commercial bank, otherwise known as Banker's Acceptances. Purchases in this category may not exceed 180 days to maturity nor exceed 30% of the cost value of the portfolio.

8.4 **Commercial Paper** of prime quality and ranked P1 by Moody's Investor Services, A1 by Standard and Poor's or F1 by Fitch Financial Services Inc., issued by a corporation organized and operating in the U.S. as a general corporation and having assets in excess of $500 million and having an "A" or better rating on its long term debt as provided by Moody's, Standard and Poor's or Fitch. Purchases of eligible commercial paper may not exceed 270 days to maturity. Purchases of commercial paper may not exceed 10 percent of the cost value of the portfolio nor represent more than 10 percent of the outstanding paper of an issuing corporation.

Total combined corporate debt (Commercial Paper and Medium Term Notes) may not exceed 20 percent of the cost value of the portfolio.

8.5 **Negotiable Certificates of Deposit** issued by a nationally or state-chartered bank or a state or federal savings institution or credit union. Securities eligible for purchase in this category shall be rated "A" or better by Moody's, Standard and Poor's or Fitch. Purchases of Negotiable Certificates of Deposit shall not exceed 30 percent of the cost value of the portfolio nor exceed a five-year term.

8.6 **Medium Term Notes (MTNs)** issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. MTNs eligible for investment in this category must be rated "A" or better by Moody's, Standard and Poor's or Fitch. Investments in this category will be limited to a five-year maximum maturity and may not exceed 10 percent of the cost value of the portfolio.

Total combined corporate debt (Commercial Paper and Medium Term Notes) may not exceed 20 percent of the cost value of the portfolio.

8.7 Shares of beneficial interest issued by diversified management companies that are **Money Market Funds** registered with the Securities and Exchange Commission under the Investment Company Act of 1940. These funds must either have attained the highest rating/ranking by at least two of the three largest nationally recognized rating services. Investments in this category will not exceed 5 percent of the portfolio. ~~and there is no final maturity~~.

8.8 **State Pool – Local Agency Investment Fund (LAIF).** This fund was established by the State Treasurer for the benefit of Local agencies under California Government Code Section 16429.1. The City may invest in the LAIF up to the maximum amount permitted by State law. The maximum amount ~~of $40 million per account~~ for both the City and the Redevelopment Agency has consistently been higher than the entire portfolio, but the requirement to maintain diversity prevents the entire portfolio from residing in a LAIF account. Purchase of investments will take into account the need for liquidity offered by LAIF for operational purposes, as well as the need for portfolio diversification.

8.9 **Time Certificates of Deposit** collateralized in accordance with the California Government Code Sections 53652 and 53653, may be purchased by the City from banks or savings and loan associations or credit unions. Purchases in this category will not exceed 5 years to maturity nor 30 percent of the cost value of the portfolio. Purchases in a single institution will not exceed 10 percent of the cost value of the portfolio.

8.10 **Derivative Securities** are those securities that derive their value from another asset or index. Investments in derivative securities will be made using the Prudent Investor Rule and will be limited to federal agency callable issues. Purchases in this category will not exceed 10% of the cost value of the portfolio.

8.11 **Prohibited Investments.** Investments not described herein are ineligible investments. The City shall not invest any funds in inverse floaters, range notes, or interest only strips that are derived from a pool of mortgages in accordance with California Government Code Section 53601.6. With the exception of callable agencies, any security that derives its value from another asset or index is prohibited. In addition, the City shall not invest any funds in any security that could result in zero interest accrual if held to maturity.

9.0 INVESTMENT POOLS/MUTUAL FUNDS

A thorough investigation of any pooled investments or money market mutual fund is required prior to investing City funds. A due diligence review will be performed on all money market mutual funds and pooled investment funds on a continued basis.

As outlined in section 8.7 of this policy, investments in mutual funds are restricted to money market mutual funds and must meet the experience and asset requirements as stated. ~~Treasury staff~~ The fiduciaries will continually monitor the funds to ensure the maintenance of those ratings/requirements.

Reports on the performance of the Pooled Money Investment Account/LAIF can be found on the California State Treasurer's web site as well as the Investment Board report, historical rates/costs and market valuations. These reports shall be reviewed by the Treasurer each month as part of the due diligence review.

10.0 COLLATERALIZATION

California Government Code, Sections 53652 et seq., specifies the types and levels of collateral for public funds on deposit above the FDIC insurance amounts. The collateral requirements apply to both active bank deposits (checking and savings accounts) and inactive bank deposits (non-negotiable certificates of deposit) and must be maintained for all the City's bank deposits

11.0 SAFEKEEPING AND CUSTODY

All securities held by the City of El Cerrito shall be held in safekeeping by a third party bank trust department acting as agent for the City under the terms of the custody agreement executed by the bank and the City, and shall be evidenced by safekeeping receipts. All securities will be received and delivered using standard delivery-versus-payment (DVP) procedures. Investments in the State Pool or money market mutual funds are undeliverable and are not subject to delivery or third party safekeeping.

12.0 DIVERSIFICATION

The City of El Cerrito will diversify its portfolio by investment type, issuer, maturity dates and broker/dealer. Limits for security types are set forth in Section 8.0 of this document.

13.0 INTERNAL CONTROLS

The City Treasurer ~~has developed~~will maintain a system of internal controls to ensure compliance with investment procedures of the City and Redevelopment Agency of the City of El Cerrito and the California Government Code and these controls will be audited annually by the City's external audit firm.

14.0 REPORTING

The Council may request that the Treasurer render a report to the City Council. The report shall include the type of investment, issuer, maturity date, par and cost/book values of all securities, investments and monies held by the City of El Cerrito. It shall also include the rate of interest, the current market value as of the report date and the source of the valuation. The report shall state compliance of the portfolio ~~to~~ with the Investment policy as well as the California Government Code and it shall state the City's ability to meet its estimated expenditures for the next six months or provide an explanation as to why sufficient money is not available and what actions are being done to correct the deficiency.

15.0 INVESTMENT POLICY REVIEW AND ADOPTION

The City of El Cerrito's investment policy will continue to be reviewed and adopted by the City Council annually, even if not required by California Government Code 53646. Prior to the annual submission to the City Council the Investment Policy will be reviewed by the Financial Advisory Board and the Board's comments will be presented to the City Council for ~~their~~ its consideration.

16.0 GLOSSARY

AGENCIES: Federal agency securities and/or Government sponsored enterprises.

BANKERS ACCEPTANCE (BA): A draft or bill or exchange accepted by a bank or trust company. The accepting institution, as well as the issuer, guarantees payment of the bill.~~, as well as the issuer.~~

BROKER: A broker brings buyers and sellers together for a commission.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity evidenced by a certificate. Time certificates of deposit are collateralized in accordance with the State code. Large-denomination CD's are typically negotiable and non-collateralized.

COLLATERAL: Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

DELIVERY-VERSUS-PAYMENT: There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt of the securities.

DERIVATIVES: (1) Financial instruments whose return profile is linked to or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or (2) financial contracts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities or commodities).

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns.

FEDERAL CREDIT AGENCIES: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives, and exporters.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that insures bank deposits, currently up to $250,000 per deposit.

FEDERAL HOME LOAN BANKS (FHLB): Government sponsored wholesale banks (currently 12 regional banks) which lend funds and provide correspondent banking services to member commercial banks, thrift institutions, credit unions and insurance companies. The mission of the FHLB is to liquefy the housing related assets of its members who must purchase stock in their district Bank.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

FEDERAL RESERVE SYSTEM: The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D.C., 12 regional banks and about 5,700 commercial banks that are members of the system.

FIDUCIARY An individual in whom another has placed the utmost trust and confidence to manage and protect property or money. The relationship wherein one person has an obligation to act for other's benefit.

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA or Ginnie Mae): Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. Security holder is protected by full faith and credit of the US Government. Ginnie Mae securities are backed by the mortgages, including FHA and VA mortgages. The term "pass-throughs" is often used to describe Ginnie Maes.

ISSUER: A legal entity that has the power to issue and distribute securities. Issuers include corporations, municipalities, foreign and domestic governments and their agencies, and investment trusts.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

POOLED MONEY INVESTMENT FUND (LAIF): The aggregate of all funds from political subdivisions that are placed in the custody of the County or State Treasurer for investment and reinvestment. The State of California's pool is known as the Local Agency Investment Fund, or LAIF.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MATURITY: The date upon which the principal or stated value of an investment becomes due and payable.

MONEY MARKET: The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

PORTFOLIO: Collection of securities and investments held by an investor.

PRIMARY DEALER: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC) registered securities broker-dealers, banks and a few unregulated firms.

PRUDENT PERSON RULE: An investment standard. In some states, the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody state. In other states, the trustee may invest in a security if it is one which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

RATE OF RETURN: For fixed-rate securities, it is the coupon or contractual dividend rate divided by the purchase price which is also the current yield.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

SECURITIES & EXCHANGE COMMISSION: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SEC RULE 15C301: See Uniform Net Capital Rule.

TREASURY BILLS: A non-interest bearing discount security issued by the US Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

TREASURY BONDS: Long-term coupon-bearing US Treasury securities issued as direct obligations of the US Government and having initial maturities of more than 10 years.

TREASURY NOTES: Medium-term coupon-bearing US Treasury securities issued as direct obligations of the US Government and having initial maturities from two to 10 years.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms as well as non-member broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15:1; also called *net capital rule* and *net capital ratio.* Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

YIELD: The rate of annual income return on an investment, expressed as a percentage: (a) Income Yield is obtained by dividing the current dollar income by the current market price for the security; (b) Net Yield or Yield to Maturity is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

THE CITY OF EL CERRITO

AGENDA BILL

Agenda Item No. 5(E)

Date: February 21, 2012

To: El Cerrito City Council

From: Garth Schultz, Environmental Analyst
Melanie Mintz, Environmental Services Manager
Jerry Bradshaw, Public Works Director

Subject: Signature Authorization for Tipping Wall Solid Waste Registration Permit Application

ACTIONS REQUESTED

Adopt a resolution authorizing the City Manager or his designee to sign and submit a Registration Permit Application to the Local Enforcement Agency regarding operation of the new solid waste Tipping Wall at the Recycling Center.

BACKGROUND & ANALYSIS

In November 2010, the City Council approved construction of the new Recycling and Environmental Resource Center (RERC) at the site of the old Recycling Center at 7501 Schmidt Lane in El Cerrito. The construction project included the design, engineering, and construction of a new "tipping wall" area to accommodate municipal solid waste transfer activities that had long been accommodated on the Recycling Center site. These activities include transferring garbage, street sweeping spoils, and green waste from City and City-contracted vehicles (e.g. pickup trucks and street sweepers) into much larger solid waste containers as a means of avoiding many trips to local transfer stations, and thus reduce the cost of handling these materials.

Concurrent with the design and construction of what is now being referred to as the Tipping Wall Transfer Facility, Environmental Services Division (ESD) staff contacted Contra Costa Health Services, the Local Enforcement Agency (LEA) for solid waste permitting, in order to ascertain what tier of solid waste permit would be necessary for compliant operation of the new Facility. As staff researched this topic in conjunction with the LEA, it was determined that the Registration Permit tier, which allows for daily transfer of solid waste between 15 and 99 tons per day, was necessary to accommodate the anticipated solid waste transfer activities at the Tipping Wall Facility. Under the direction of the LEA, staff prepared the Registration Permit and associated Facility Plan (attached) and submitted it to the LEA in January, 2012. After LEA receipt and review of the complete application, ESD staff was notified that County Counsel requires documentation of signature authority for the application.

In staff's experience, this is an unusual requirement for compliance-based activities (e.g. it is not required for the Recycling Center's Storm Water Permit, Hazardous Materials

Business Plan and Permit, etc.) and was thus not anticipated and obtained in advance. Staff is now requesting approval of and signature authority for the Registration Permit application in order to complete the application process, receive the Permit, and begin operation of the Tipping Wall Transfer Facility.

FINANCIAL CONSIDERATIONS

The cost impacts of applying for the Registration Permit are a one time application fee of $1,580 and annual permit inspection costs of approximately $5,700. These are more than offset by cost avoidance associated with the operation of the Tipping Wall Transfer Facility, attributable to the minimization of vehicle trips to local transfer stations on the part of the City's maintenance workers, street sweepers, tree trimmers, and other City functions. Permit costs will be shared by the various operations that will use the tipping wall (e.g. Public Works, Custodial, Recycling Center), and will be allotted based on level of use.

ENVIRONMENTAL CONSIDERATIONS

The solid waste transfer and consolidation activities at the Tipping Wall Transfer Facility minimizes the number of vehicle trips to local solid waste transfer stations, which in turn minimizes greenhouse gas emissions attributable to these activities. The operations of the Tipping Wall itself have been designed to protect environmental health by shielding the operations from public view and access, reducing the potential for windblown litter, and treating all storm water run-off via a large bio-swale. Tipping Wall operations will include documentation of all loads delivered and removed from the site, load-checking to ensure that no hazardous wastes are improperly disposed of, and salvage of recyclable materials.

LEGAL CONSIDERATIONS

Acquiring a Registration Permit for the type and volume of solid waste transfer activities at the new Tipping Wall is a requirement of California Code of Regulations Title 14, Section 18104. Operation of the Tipping Wall for the transfer of solid waste generated by municipal activities is currently included in the Use Permit for the Recycling Center.

Reviewed by:

Scott Hanin, City Manager

Attachments:
1. Resolution
2. Copy of Registration Permit Application and Tipping Wall Transfer Facility Plan

Agenda Item No. 5(E)
Attachment 1

RESOLUTION 2011–XX

RESOLUTION OF THE EL CERRITO CITY COUNCIL AUTHORIZING THE APPLICATION FOR A REGISTRATION PERMIT FROM THE LOCAL ENFORCEMENT AGENCY REGARDING OPERATIONS OF A SOLID WASTE TIPPING WALL AT THE RECYCLING CENTER

WHEREAS, in November 2010, the City Council approved construction of the new Recycling and Environmental Resource Center (RERC) at the site of the old Recycling Center at 7501 Schmidt Lane in El Cerrito; and

WHEREAS, said project included the design, engineering, and construction of a new "tipping wall" area to accommodate municipal solid waste transfer activities; and

WHEREAS, for compliant operation of the new facility Contra Costa Health Services, the Local Enforcement Agency (LEA) for solid waste permitting, requires a permit at the Registration Permit tier, which allows daily transfer of solid waste between 15 and 99 tons per day; and

WHEREAS, Contra Costa County Counsel requires documentation of signature authority for the application.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of El Cerrito authorizes the City Manager or his designee to sign and submit a Registration Permit Application to the Local Enforcement Agency regarding operation of the new solid waste Tipping Wall at the Recycling Center.

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon passage and adoption.

I CERTIFY that at a regular meeting on February 21, 2012 the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on February XX, 2012.

____
Cheryl Morse, City Clerk

APPROVED:

____
William C Jones III, Mayor

Agenda Item No. 5(E)
Attachment 2

State of California - CIWMB Form 83 (rev. 12/96) California Integrated Waste Management Board

Registration Permit Application

Facility Name: El Cerrito Recycling Center

Address/Location: 7501 Schmidt Lane
El Cerrito, CA 94530

Phone Number: (510) 215-4350

Facility Operator: City of El Cerrito

Mailing Address: 10890 San Pablo Avenue
El Cerrito, CA 94530

Address Where Process May be Served:

Same as above.

Phone Number: (510) 215-4300

Land Owner: City of El Cerrito

Mailing Address: 10890 San Pablo Avenue
El Cerrito, CA 94530

Address Where Process May be Served:

Same as above.

Phone Number: (510) 215-4300

Facility Information:

Section Authorizing Eligibility: 17403.6 Medium Volume Transfer/Processing Facilities

Volume and Type of Waste/Materials(s) Handled: Garbage, green waste, concrete and street sweeping spoils

Site Capacity: 160 Cubic Yards or Tons
Peak Loading: 99 Cubic Yards or Tons /Day
Annual Loading: 3650 Cubic Yards or Tons

Days and Hours of Operation: Monday - Friday 8:00 am to 5:45 pm, Saturday and Sunday 9:00 am to 4:45 pm

Facility Size: 5,205 SF Area
Operating Area: 3,680 SF Area

Traffic:
Incoming Waste Material: 25 Vehicles Per Day
Outgoing Waste Material: 5 Vehicles Per Day

One of the Following Statements Must be Checked:

[ ] The facility is identified and described in or conforms with the County Solid Waste Management Plan, or otherwise complies with Public Resources Code 50000; and the facility is consistent with the city or county General Plan.

[√] The facility is identified in either the countywide siting element, the nondisposal facility element, or in the source reduction and recycling element for the jurisdictions in which it is located ;or that the facility is not required to be identified in any of these elements pursuant to section 50001 of the Public Resources Code. Regional Integrated Waste Management Plan Page #s: ES-3,4,19 and I-1-15,16,I-4-5,6

I hereby acknowledge that I have read this application, and certify under penalty of perjury that the information provided is true and accurate. In operating the facility, I agree to comply with the conditions of the permit, and with federal, state, and local enactments.

Signature of Land Owner: ______________________ Date: ________

Signature of Operator: ______________________ Date: ________

This application must be accompanied by a ☑ General Description ☑ Site Plan, and ☑ Location Map.

Enforcement Agency Name and Address:

Contra Costa Environmental Health
2120 Diamond Boulevard
Concord, CA 94520

FOR ENFORCEMENT AGENCY USE ONLY

Date received:
Date approved:
Date rejected:
Filing Fee:
SWIS #:

RESOLUTION 2012–X

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO REGARDING WATER, ECOSYTEM HEALTH AND OTHER ISSUES RELATED TO THE SAN FRANCISCO BAY AND SACRAMENTO – SAN JOAQUIN RIVER DELTA

WHEREAS, the San Francisco Bay and the Sacramento-San Joaquin River Delta ("the Delta") are at risk from many factors, and the State is proposing large scale changes to water conveyance through and around the Delta to address state-wide water supply needs, changes to the Delta ecosystem to address declining ecosystem health and fish populations, changes to land use authority within the Delta, and changes to water rights, statewide water management and many other aspects related to the Delta that will impact the areas in and around the Delta; and

WHEREAS, each city and town in Contra Costa County will be adversely impacted by planned actions in the Delta through reduction in water quality and health of the San Francisco Bay-Delta and the resulting increase in storm water (NPDES) permit requirements; and

WHEREAS, the El Cerrito City Council believes there is value in developing an initiative on issues concerning the Delta, its watershed and the greater San Francisco Bay-Delta estuary; and

WHEREAS, the El Cerrito City Council wishes to join with other cities, towns, special districts, organizations and agencies ("Stakeholders") in articulating the issues and interests from the perspective of the Delta region itself, from the people who call the Delta home and best understand the tremendous resource the Delta represents; and

WHEREAS, the City of El Cerrito joins with other stakeholders in recognizing the efforts and value of the Delta Counties Coalition and a need for joint action and advocacy on Delta-related issues, and has identified a mutual interest.

NOW THEREFORE, BE IT RESOLVED by the City of El Cerrito, as a Stakeholder, adopts this Resolution for the purpose of articulating mutual interests on Bay-Delta issues. Furthermore, the City of El Cerrito joins other stakeholders in resolving to work together to defend Bay-Delta related interests from a regional perspective and to use a unified voice to advocate on behalf of local government in available forums at all levels. Our principles of mutual interest are as follows:

1. **Local Government Authority**. Recognition of the authority and responsibility given to local government related to land use, urban and agricultural water supply, wastewater treatment and recycling, water resource development, flood management, public health and safety, economic development and sustainable growth, agriculture stability, recreation, and environmental protection.

2. **Delta Ecosystem**. Protection and restoration of a healthy sustainable Delta ecosystem including adequate water quality, outflow, and water supply, to support fisheries, wildlife and habitat in perpetuity.

3. **Existing System Reliability**. Support immediate improvements to the existing Through-Delta Conveyance and improvements to protect key regionally important infrastructure, such as trans-delta aqueducts, as part of a complete strategy for the State's water management and to ensure reliability of the existing water supply system.

4. **Delta Outflows**. Ensure adequate Delta outflows to San Francisco Bay to support fisheries, wildlife, habitat, water quality and other beneficial uses.

5. **Regional Self-Sufficiency.** Incorporation of sustainable approaches for improved water supply, water quality and reliability through the overarching principle of regional self-sufficiency to reduce reliance on exports from the Delta and reduce the current impacts on the Bay-Delta ecosystem.

6. **Delta Area Communities.** Protect the economic viability of industry, recreation, tourism, and agriculture, and the ongoing vitality of communities throughout the Delta and immediately adjacent to the Delta, and along the shoreline of the greater San Francisco Bay-Delta.

7. **Fair Representation.** Represent and include local government in any new governance structure for the Delta.

8. **Flood Protection**. Support funding and implementation of urban and non-urban flood protection, at the appropriate level of protection, through rehabilitation, improvement and maintenance of flood control levees and structures.

I CERTIFY that at a regular meeting on February 21, 2012, the City Council of the City of El Cerrito passed this Resolution by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on February XX, 2012.

Cheryl Morse, City Clerk

APPROVED:

William C. Jones III, Mayor

THE CITY OF EL CERRITO

AGENDA BILL

Agenda Item No. 7(A)(1)

Date: February 21, 2012

To: El Cerrito City Council

From: Mary Dodge, Administrative Services Director

Subject: Review of Fiscal Year 2011-12 Budget at Mid-Year

ACTION REQUESTED

Review and discuss the Fiscal Year 2011-12 budget at mid-year and provide direction to staff as appropriate.

BACKGROUND

Annually at mid-year, City staff does an extensive review of the current fiscal year revenue and expense operating budget with an emphasis on the General Fund. City Management performs a detailed review with department directors and managers to identify positive and negative variances from the adopted budget, identify corrective actions as necessary and to discuss preliminary plans for next year fiscal year's budget. The results of this review are the basis for the attached projected line item estimates, summary tables and the Fund Balance Reserve calculation.

The Financial Advisory Board (FAB) reviewed the tables presented in this report, as well as the individual line items in the General Fund Budget Performance Report at their February 13, 2012 meeting. The recommendation from the FAB was for continued cost containment and the continued deferral of expenditures where possible to work towards compliance with the 10% General Fund Reserve requirement. The FAB did not recommend any adjustments.

ANALYSIS

The attached General Fund Budget Performance Report shows actual account activity through December 31, 2011 and projections for the remainder of the fiscal year. The tables included in this staff report summarize General Fund Revenue and Expenditures to allow for a high-level analysis. When reviewing this information, it is important to note that timing of payments materially impact the actual year-to-date numbers; however, the projections account for these delays. For example, it is normal for the City to receive sales and other tax payments 2-3 months after the month in which they were collected. In order to create accurate estimates, we compare the current amounts with the prior year-to-date amounts and the prior year final amounts to estimate the projected revenues and expenditures by individual line item, which are then summarized in the tables shown in this report. Although certain accounts are over or under the adopted budget, no adjustments are proposed as these numbers can be adjusted administratively if necessary, within the adopted total General Fund amounts.

Revenue

Table 1 shows the General Fund revenues as of December 31, 2011 summarized by account classification. In reviewing revenue, the Taxes section is always of significant interest since it represents over 50% of the General Fund revenue and is where economical fluctuations have the largest impact. Following is a discussion of revenue classifications with material variances.

Table 1
General Fund Revenues as of December 31, 2011

Revenue Category	Budget	YTD Transactions	% Rec'd	Prior Year YTD	Prior Year Total	Estimate 2012	Difference from Budget
Taxes							
Property Taxes	$6,025,000	$3,061,874	50.8%	$3,079,737	$5,780,491	$ 5,785,000	$ (240,000)
Sales Taxes	5,315,000	840,649	15.8%	694,775	3,755,921	5,078,000	(237,000)
Utility User Taxes	3,450,500	967,937	28.1%	958,958	3,188,260	3,450,500	-
Franchise Taxes	1,050,000	246,850	23.5%	229,022	982,799	1,050,000	-
Business License Tax	675,000	509,316	75.5%	630,467	673,257	675,000	-
Other Taxes	174,900	66,668	38.1%	47,365	169,373	174,900	-
Total Taxes	16,690,400	5,693,294	34.1%	5,640,325	14,550,101	16,213,400	(477,000)
Licenses and Permits	656,800	284,133	43.3%	310,395	562,760	565,500	(91,300)
Fines & Forfeitures	341,000	79,122	23.2%	113,103	267,673	235,000	(106,000)
Use of Money & Property	339,500	106,989	31.5%	110,777	301,328	321,500	(18,000)
Intergovernmental Revenues	4,731,000	1,247,581	26.4%	1,297,083	4,592,543	4,890,200	159,200
Charges for Services	4,908,325	1,887,604	38.5%	1,705,602	4,312,389	5,184,328	276,003
Other Revenues	145,394	30,227	20.8%	30,817	331,258	199,704	54,310
Interfund Transfers	1,415,890	707,945	50.0%	1,019,852	5,420,688	1,415,890	-
Total Revenues	$29,228,309	$10,036,894	34.3%	$10,227,952	$30,338,740	$29,025,522	$ (202,787)

Taxes

Property Tax

In August 2011, Contra Costa County distributed its FY2011-12 assessed valuation calculations which indicated an unanticipated decline of 1.36% for El Cerrito and therefore a reduction in anticipated property tax revenue by $240,000. With commercial value fluctuations affecting primarily the Redevelopment Agency, commercial appeals and increases did little to change the City's tax base. The reduction in assessed values exists primarily in the residential property category.

The assessed valuation of El Cerrito housing stock has been very stable over the years, especially in comparison to our neighboring communities; however, in FY 2011-12 the County assessor determined there was an overall decline in value. Because the assessed value last year was not reduced similarly, there was no reason to believe a reduction this year was forthcoming.

Sales Tax

After analyzing timing issues on sales tax receipts, overall current sales tax projections are anticipated to be received as budgeted. Further, it is important to note that the Measure R sales tax began April 1, 2011 and is on track to be received as originally projected.

Another unanticipated significant decline in revenues came from the periodic "true-up" in the account Sales Tax In-Lieu, which was created as a result of the "triple-flip" developed by the State a few years back. The $257,000 decrease results from the State Board of Equalization's (BOE) five year adjustment of the City's Home Depot receipts through last year being "trued-up" this fiscal year. Every effort is being made to work with City of Richmond staff and the BOE to develop a process that ultimately ends the repeated unanticipated adjustments to these revenues.

Utility User Tax

Utility User Tax receipts are higher than last year. Additionally, three months of receipts from the East Bay Municipal Utility District (EBMUD) have not yet been received. Although there has been a decline in the amount of revenue collected from major cell phone providers due to issues regarding the taxability of data service, overall rate increases and the completion of the supplemental billing with EBMUD indicates the City will receive the amount budgeted for FY2011-12.

All other taxes

Franchise and Other Taxes are being received as anticipated. Collection of Business License Taxes has been more difficult in FY2011-12. A number of home occupancy businesses have closed and staff is attempting to collect all remaining unpaid license fees. Staff anticipates revenues to reach the budgeted amount.

Non-tax Revenues

Although the large variances within the Taxes classification impact the budget most, non-tax revenues still have a significant impact on the General Fund. For FY2011-12, Licenses and Permits as well as Fines and Forfeitures are anticipated to be under budget, both due to reduced citation revenue and permit activity. Use of Money & Property declined as funds for investment and interest rates decline.

Included in the Intergovernmental Revenue classification is $75,000 in revenue budgeted from Vehicle License Fees (VLF), also known as the "motor vehicle in-lieu tax." In June 2011, SB89 was adopted prior to the vote on the State budget without any opportunity for comment or deliberation. SB89 eliminated the allocation of VLF to cities and counties and diverted these moneys to fund state law enforcement grants which were previously funded by other sources. The estimate given by the State of funds lost to El Cerrito is $83,000 for FY2011-12; even higher than what was budgeted. VLF fees have been distributed to cities since 1935 but will not be received in FY2011-12 or in subsequent years unless there is a change in the law. The League of California Cities has filed a lawsuit against the State challenging this shift of funds.

The $402,000 increase in Charges for Services includes a $250,000 administration fee the City will receive annually as a result of the AB X1 26 redevelopment dissolution in order to support the Oversight Board and Successor Agency obligations. Another $152,000 from the Municipal Services Corporation (MSC) for reimbursement of operational expenditures and staffing was approved by the City Council on February 6,

2012. Included in the Other Revenue Classification is $175,000 in future grants from the MSC to the City to offset eligible expenses. The actual grant awards and budget adjustments will be discussed at a future meeting.

Expenditures

In regards to overall General Fund expenditures, a review of department budgets reflect cautious spending patterns due to uncertainties in the State budget and the economic recovery. Throughout the year, staff weighed each purchase and hiring decision carefully and delayed or cancelled items as warranted.

The General Fund only contributed minimally to the Capital Improvement Program for a software purchase as it is now exclusively funded through special restricted funds and grants.

In Table 2, activity in the General Fund reflects actual expenses less than or very close to the six-month (50%) expectation in most departments. The following items discuss the variances in expenditures by department:

- Savings in City Management reflects overall belt-tightening and delayed or reduced professional services. Additionally, the new passport program generates new revenue which offsets some expenses in the City Clerk division.

- The apparent Administrative Services variance is offset by reimbursements from the Municipal Pooling Authority (MPA) at year end which will eliminate the apparent variance.

- The Police Department is under budget due to six anticipated retirements and two unanticipated departures in the department which resulted in salary savings above those projected combined with a likely decrease in outside service contract costs. All vacant positions are anticipated to be filled by the end of the fiscal year.

- The estimated overage in the Fire Department is due in part to the expenditure portion of the State Office of Emergency Services reimbursable overtime costs erroneously being excluded from expenditures in the FY2011-12 budget. This oversight recorded offsetting revenue but not the expenditure. The corrected estimations show that at the end of the fiscal year, we will incur $95,000 in expenses, offset by $115,000 in revenue which includes an allowed overhead factor. Additionally, the Department incurred an unusually high amount of unanticipated overtime due to increased use of vacation and sick leave and family leave time by employees.

- The apparent overage in Economic Development is due to the need to include the $127,000 in staffing costs of the former redevelopment agency in the General Fund which are offset by increased contracted revenues from the MSC as discussed above.

- The Environmental & Developmental Services division is estimated to come in under budget due primarily to salary savings.

- Because of the seasonal nature of the activities, the Recreation expenses reflect spending greater than 50% of the budgeted amount due to the high volume of activity in the early months of the fiscal year. Projected expenses have leveled off and are anticipated to be under budget.

Table 2
General Fund Expenditures by Department as of December 31, 2011

Department	Amended Budget	YTD Transactions	% Used	Prior Year YTD	Prior Year Total	Estimate 2012	Difference from Budget
City Management	$1,815,773	$796,575	$0	$797,399	$1,704,190	$1,722,709	$93,064
Administrative Services	1,613,107	1,147,162.79	71%	1,113,078.99	1,662,903	1,602,169	10,938
Police	10,502,165	4,983,470.45	47%	4,230,585.71	9,075,229	10,220,087	282,078
Fire	7,907,978	3,976,794.82	50%	3,537,975.43	7,134,729	8,180,718	(272,740)
Public Works	764,095	341,493.17	45%	386,228.85	828,960	712,119	51,976
Economic Development	36,822	46,433.13	126%	108,462.42	219,224	176,357	(139,535)
Environmental & Development Services	1,744,242	726,184.05	42%	764,692.71	1,548,241	1,454,670	289,572
Recreation	3,809,607	2,109,499.66	55%	2,054,081.11	3,957,215	3,939,792	(130,185)
Transfers	769,207	476,714.87	62%	469,636.37	756,858	767,683	1,524
Total	$28,962,996	$14,604,328	50%	$13,462,141	$26,887,550	$28,776,304	$186,692

Review of General Fund expenditures by classification, as shown in Table 3, also reflects adherence to the Adopted Budget. At six-months (50%) of the fiscal year, we are exactly at the budget in total and are estimating expenditures to be significantly under budget because most of the one-time payouts (longevity, vacation buy back, and retirement payouts) occurred in the first half of the year. Although originally assumed in the adopted budget, these estimates do not include a cost of living adjustment for non-sworn employees. The overage in personnel reflects these one-time staffing costs and the Economic Development staff mentioned above. These trends are reflected when the eight-month actual expenses are reviewed to validate these projections further.

Table 3
General Fund Expenditures by Classification as of December 31, 2011

Classification	Amended Budget	YTD Transactions	% Used	Prior Year YTD	Prior Year Total	Estimate 2012	Difference from Budget
Personnel	$22,742,312	$11,664,193	$1	$10,610,667	$21,107,417	$23,071,568	($329,256)
Professional Services	2,351,535	816,782	35%	734,053	2,179,137	2,134,777	216,758
Property/Other Services	2,165,915	1,292,918	60%	1,316,724	1,971,361	1,980,939	184,976
Supplies	657,408	288,910	44%	277,099	646,367	598,618	58,790
Property/Capital	276,619	64,810	23%	53,961	226,410	222,719	53,900
Transfers	769,207	476,715	62%	469,636	756,858	767,683	1,524
Total	$28,962,996	$14,604,328	50%	$13,462,141	$26,887,550	$28,776,304	$186,692

Summary

The General Fund budget variances discussed above, and shown by line item in the attached General Fund Budget Performance Report, are summarized in Table 4. The purpose of this schedule is to summarize the major variances and calculate the projected surplus or shortfall and show the Fund Balance Reserve amount and percentage as it relates to the 10% Reserve Policy Requirement.

Table 4
City of El Cerrito
Summary of Mid-Year General Fund Projections
February 21, 2012

Beginning Revenue Projection	$29,228,309
Property Tax Reduction	(240,000)
Sales Tax Adjustment	(237,000)
Successor Agency Administration Fee	250,000
MSC Reimbursement for staff and operations	152,000
MSC Grants	175,000
Various other fluctuations	(127,787)
Total revenue variance	(202,787)
Mid-year Revenue Projection	29,025,522
Beginning Expenditure Projection	28,962,996
MSC Staff costs	(127,000)
Cost Savings	313,692
Total expenditure variance	186,692
Mid-year Expenditure Projection	28,776,304
Mid-year projected change in Fund Balance	$249,218
Beginning Fund balance	$2,549,487
Net projected change in Fund Balance	249,218
Projected Ending Fund Balance	$2,798,705
10% Reserve Requirement	$2,877,630
Over (short) of requirement	($78,925)
Actual reserve percentage	9.73%

Although the adopted budget assumed a slightly larger surplus than is currently projected, this may not be possible due to the unanticipated significant revenue reductions that impacted the budget and are outside the City's control. While overall expenses are projected at $186,692 below budget, projections are also bolstered by new revenues from the MSC and the City's new role as Successor Agency to the Redevelopment Agency. Despite the revenue adjustments, sluggish economy and the RDA dissolution, staff is projecting a surplus this year, and therefore no use of General

Fund reserves. These projections will be updated during the budget process for next fiscal year. Because of these overall projections in the General Fund, no budget adjustments are requested.

Reviewed by:

Scott Hanin
City Manager

Attachments:
1. General Fund Budget Performance Report

Agenda Item No. 7(A)(1)
Attachment

General Fund Budget Performance Report

:ount Num	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
Fund: 101 General Fund									
REVENUE									
Department: 0000 Non-Departmental Revenue									
40010	Property Tax-Cur Secured	$5,495,000.00	$2,817,708.11	$2,677,291.89	51%	$2,862,365.36	$5,351,118.00	$5,278,000.00	($217,000.00)
40020	Property Tax-Supplemental	$165,000.00	$13,476.47	$151,523.53	8%	$11,879.42	$118,618.84	$155,000.00	($10,000.00)
40030	Property Tax-Unitary	$70,000.00	$36,394.42	$33,605.58	52%	$36,445.82	$66,224.35	$67,000.00	($3,000.00)
40035	Tax Increment ERAF Shift	$0.00	$0.00	$0.00	+++	$0.00	$0.00		$0.00
40040	Property Tax-Cur Unsec	$250,000.00	$232,926.86	$17,073.14	93%	$216,030.68	$227,125.34	$250,000.00	$0.00
40050	Property Tax-PY Secured	($10,000.00)	($41,015.78)	$31,015.78	410%	($20,039.85)	($28,569.98)	($42,000.00)	($32,000.00)
40060	Property Tax-PY Supplemnt	($20,000.00)	($280.77)	($19,719.23)	1%	($29,740.17)	($30,467.04)	($1,000.00)	$19,000.00
40070	Property Tax-PY Unsecured	$0.00	$2,664.41	($2,664.41)	+++	$2,795.83	$3,667.34	$3,000.00	$3,000.00
40080	Property Tax-Homeowners'	$75,000.00	$0.00	$75,000.00	0%	$0.00	$72,427.05	$75,000.00	$0.00
40085	Property Tax-Pass Through	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
40090	Property Tax-Other	$0.00	$0.00	$0.00	+++	$0.00	$347.26	$0.00	$0.00
40110	Special Assessments	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
40210	Sales Tax-1% Local Share	$2,625,000.00	$429,924.49	$2,195,075.51	16%	$641,599.17	$2,469,747.41	$2,625,000.00	$0.00
40220	Sales Tax-1/2% Pub Safety	$240,000.00	$62,584.72	$177,415.28	26%	$53,176.00	$237,696.02	$260,000.00	$20,000.00
40230	Sales & Use Tax In-Lieu	$950,000.00	$0.00	$950,000.00	0%	$0.00	$782,709.57	$693,000.00	($257,000.00)
40240	District Tax	$1,500,000.00	$348,140.09	$1,151,859.91	23%	$0.00	$265,768.03	$1,500,000.00	$0.00
40320	Measure C-Paratransit	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
40410	Transient Occupancy Tax	$85,000.00	$30,278.30	$54,721.70	36%	$24,822.96	$85,630.62	$85,000.00	$0.00
40510	Franchise Fees	$1,050,000.00	$246,850.39	$803,149.61	24%	$229,022.11	$982,798.89	$1,050,000.00	$0.00
40610	Business License Taxes	$675,000.00	$509,315.56	$165,684.44	75%	$630,467.30	$673,257.31	$675,000.00	$0.00
40710	Real Property Transfer Tx	$85,000.00	$36,149.52	$48,850.48	43%	$21,239.06	$81,909.21	$85,000.00	$0.00
40810	Utility Users' Tax	$3,450,500.00	$967,936.66	$2,482,563.34	28%	$958,958.16	$3,188,259.52	$3,450,500.00	$0.00
42250	Parking Permits	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
42290	Other Licenses & Permits	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
43910	Rental Forfeitures	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
43920	Penalties	$0.00	$0.00	$0.00	+++	$0.00	$11.25	$0.00	$0.00
43925	Penalties-BLT	$10,000.00	$8,727.61	$1,272.39	87%	$8,214.76	$9,652.68	$10,000.00	$0.00
43930	Other Fines & Forfeitures	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
44010	Interest Income	$15,000.00	$1,938.97	$13,061.03	13%	$586.19	$1,347.97	$5,000.00	($10,000.00)
44020	Realized Gains/Losses	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
44030	Unrealized Gains/Losses	$0.00	$0.00	$0.00	+++	$0.00	($716.80)	$0.00	$0.00
44210	Property Leases	$82,500.00	$41,243.82	$41,256.18	50%	$41,243.82	$82,487.64	$82,500.00	$0.00
44220	Rentals-Facilities	$25,000.00	$3,360.64	$21,639.36	13%	$3,360.64	$6,721.28	$10,000.00	($15,000.00)
44230	Concessions	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
44290	Misc Rentals & Concession	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
44910	Escheats	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
44920	Unclaimed Assets	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00

General Fund Budget Performance Report

:ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
45010	Motor Vehicle In Lieu	$75,000.00	$11,708.18	$63,291.82	16%	$21,711.38	$108,160.59	$12,000.00	($63,000.00)
45020	Prop Tax In Lieu VLF	$1,795,000.00	$0.00	$1,795,000.00	0%	$0.00	$1,800,412.00	$1,776,000.00	($19,000.00)
45090	Misc In-Lieu Taxes	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
45110	Cigarette Taxes	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
45460	Local Agency Grants	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$175,000.00	$175,000.00
45510	Abandoned Vehicle Abatem	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
45530	SB-90 Reimbursement	$5,000.00	$6,179.00	($1,179.00)	124%	$6,594.00	$6,594.00	$6,200.00	$1,200.00
45550	OES Reimbursement	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
45560	VLF Reimbursement	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
45590	Other State Reimbursement	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
45790	Other Local Reimbursement	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46230	Hazard Abatement	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46240	Other Public Safety Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46520	Program Fees	$878,000.00	$255,000.00	$623,000.00	29%	$0.00	$508,015.50	$1,280,000.00	$402,000.00
46530	Training/Class Fees	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46540	Miscellaneous Program Fee	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46910	Reproduction Fees	$2,000.00	$2.60	$1,997.40	0%	$342.65	$14.00	$5.00	($1,995.00)
48010	Real Property Sales	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
48020	Personal Property Sales	$5,000.00	$0.00	$5,000.00	0%	$6,570.00	$6,570.00	$0.00	($5,000.00)
48120	Contributions & Donations	$2,500.00	$100.00	$2,400.00	4%	$0.00	$150.00	$200.00	($2,300.00)
48910	Nonsufficient Funds/Chrg	$0.00	$445.33	($445.33)	+++	$200.00	$441.67	$600.00	$600.00
48970	Damage Recoveries	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
48990	Other Misc Revenue	$10,000.00	$2,704.98	$7,295.02	27%	$4,324.43	$14,808.74	$10,000.00	$0.00
49110	Loan Proceeds	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
49120	Debt Proceeds	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
49130	Refunding Proceeds	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
49990	Operating Transfers-In	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
49990-20	Operating Xfer In-GAS	$102,597.00	$51,298.50	$51,298.50	50%	$49,804.50	$99,609.00	$102,597.00	$0.00
49990-20	Operating Xfer In-NPS	$103,535.00	$51,767.50	$51,767.50	50%	$50,259.50	$100,519.00	$103,535.00	$0.00
49990-20	Operating Xfer In-LAD	$138,431.00	$69,215.50	$69,215.50	50%	$67,199.50	$134,399.00	$138,431.00	$0.00
49990-20	Operating Xfer In-C	$28,537.00	$14,268.50	$14,268.50	50%	$13,853.00	$27,706.00	$28,537.00	$0.00
49990-22	Operating XferIN-GRANTS	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
49990-23	Operating XferIN-MSC	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
49990-30	Operating Xfer In-CIP	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
49990-50	Operating Xfer In-IWM	$302,184.00	$151,092.00	$151,092.00	50%	$146,691.50	$293,383.00	$302,184.00	$0.00
49990-80	Operating Xfer In-RDA	$498,000.00	$249,000.00	$249,000.00	50%	$508,015.50	$508,015.50	$498,000.00	$0.00
49990-80	Operating Xfer In-HSG	$214,069.00	$107,034.50	$107,034.50	50%	$109,175.00	$2,348,350.00	$214,069.00	$0.00
49990-81	Operating Xfer In-RDA04BD	$0.00	$0.00	$0.00	+++	$0.00	$1,820,000.00	$0.00	$0.00
Department: 0000 Non-Departmental Revenu		$20,977,853.00	$6,718,141.08	$14,259,711.92	32%	$6,677,168.22	$22,424,919.76	$20,963,358.00	($14,495.00)

General Fund Budget Performance Report

ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
Department: 1010 City Council									
46520	Program Fees	$0.00	$4,100.00	($4,100.00)	+++	$0.00	$0.00	$5,000.00	$5,000.00
Department: 1010 City Council Totals:		$0.00	$4,100.00	($4,100.00)	+++	$0.00	$0.00	$5,000.00	$5,000.00
Department: 1030 City Attorney									
46520	Program Fees	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 1030 City Attorney Totals:		$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 1040 City Clerk									
46520	Program Fees	$8,000.00	$48.97	$7,951.03	1%	$1,086.95	$1,108.45	$1,200.00	($6,800.00)
46523	Passport Fees	$0.00	$2,000.00	($2,000.00)	+++	$0.00	$0.00	$7,000.00	$7,000.00
Department: 1040 City Clerk Totals:		$8,000.00	$2,048.97	$5,951.03	26%	$1,086.95	$1,108.45	$8,200.00	$200.00
Department: 1050 Finance Department									
42250	Parking Permits	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46220	DUI Cost Recovery	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46520	Program Fees	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46930	Business License Admin	$75,000.00	$46,780.00	$28,220.00	62%	$59,394.00	$75,354.00	$75,000.00	$0.00
48990	Other Misc Revenue	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 1050 Finance Department Total		$75,000.00	$46,780.00	$28,220.00	62%	$59,394.00	$75,354.00	$75,000.00	$0.00
Department: 1060 Employee Services Div									
46520	Program Fees	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 1060 Employee Services Div Tc		$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 1070 Information Systems Div									
46520	Program Fees	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 1070 Information Systems Div		$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	
Department: 1080 Environmental Services									
45410	Federal Grant-Operating	$16,000.00	$3,790.61	$12,209.39	24%	$3,682.19	$16,274.33	$16,000.00	$0.00
45460	Local Agency Grants	$0.00	$0.00	$0.00	+++	($11,625.00)	($11,625.00)		$0.00
48120	Contributions & Donations	$2,000.00	$0.00	$2,000.00	0%	$0.00	$1,336.00	$2,000.00	$0.00
48990	Other Misc Revenue	$0.00	$118.00	($118.00)	+++	$40.00	$120.00	$0.00	$0.00
Department: 1080 Environmental Services T		$18,000.00	$3,908.61	$14,091.39	22%	($7,902.81)	$6,105.33	$18,000.00	$0.00
Department: 2011 Police Administration									$0.00
44010	Interest Income	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
44920	Unclaimed Assets	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
45510	Abandoned Vehicle Abatem	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
45540	POST Reimbursement	$0.00	$6,232.35	($6,232.35)	+++	$1,574.04	$12,986.51	$13,000.00	$13,000.00
46210	Fingerprinting Services	$65,000.00	$19,814.00	$45,186.00	30%	$30,404.00	$57,137.00	$55,000.00	($10,000.00)
46520	Program Fees	$65,000.00	$40,151.40	$24,848.60	62%	$43,104.00	$84,772.00	$80,302.80	$15,302.80
46910	Reproduction Fees	$0.00	$298.00	($298.00)	+++	$0.00	$664.75	$600.00	$600.00
48990	Other Misc Revenue	$0.00	$0.00	$0.00	+++	$0.00	$137,529.06	$0.00	$0.00
Department: 2011 Police Administration Tot		$130,000.00	$66,495.75	$63,504.25	51%	$75,082.04	$293,089.32	$148,902.80	$18,902.80

General Fund Budget Performance Report

ount Num	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
Department: 2012 Police Operations									
43010	Moving Vehicle Citations	$155,000.00	$36,061.60	$118,938.40	23%	$51,186.10	$145,225.12	$125,000.00	($30,000.00)
43020	Parking Citations/Fines	$176,000.00	$34,333.09	$141,666.91	20%	$53,701.72	$112,784.43	$100,000.00	($76,000.00)
45440	State Grant-Operating	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
45510	Abandoned Vehicle Abatem	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
45520	Booking Fee	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
45790	Other Local Reimbursement	$420,000.00	$210,000.00	$210,000.00	50%	$178,181.15	$425,842.61	$420,000.00	$0.00
46520	Program Fees	$0.00	$0.00	$0.00	+++	$1,473.72	$1,473.72	$0.00	$0.00
48990	Other Misc Revenue	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 2012 Police Operations Totals:		$751,000.00	$280,394.69	$470,605.31	37%	$284,542.69	$685,325.88	$645,000.00	($106,000.00)
Department: 2013 Police Investigations									
46520	Program Fees	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
48990	Other Misc Revenue	$2,000.00	$900.00	$1,100.00	45%	$50.00	$50.00	$2,000.00	$0.00
Department: 2013 Police Investigations Tota		$2,000.00	$900.00	$1,100.00	45%	$50.00	$50.00	$2,000.00	$0.00
Department: 2510 Fire Administration									
45550	OES Reimbursement	$90,000.00	$64,255.90	$25,744.10	71%	$25,739.40	$25,739.40	$115,000.00	$25,000.00
45720	Kensington Fire District	$2,215,000.00	$922,908.30	$1,292,091.70	42%	$1,043,711.70	$2,087,423.40	$2,247,000.00	$32,000.00
45790	Other Local Reimbursement	$90,000.00	$22,500.00	$67,500.00	25%	$22,500.00	$96,685.00	$90,000.00	$0.00
46010	Plan Check Fees	$35,000.00	$22,972.50	$12,027.50	66%	$16,736.00	$31,462.96	$40,000.00	$5,000.00
46520	Program Fees	$10,000.00	$23,343.00	($13,343.00)	233%	$3,876.30	$14,223.28	$28,000.00	$18,000.00
49110	Loan Proceeds	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 2510 Fire Administration Totals		$2,440,000.00	$1,055,979.70	$1,384,020.30	43%	$1,112,563.40	$2,255,534.04	$2,520,000.00	$80,000.00
Department: 3020 Public Works Engineering									
45590	Other State Reimbursement	$15,000.00	$7.00	$14,993.00	0%	$14.00	$18,531.00	$20,000.00	$5,000.00
46520	Program Fees	$160,000.00	$94,435.98	$65,564.02	59%	$96,148.09	$180,307.86	$180,000.00	$20,000.00
48990	Other Misc Revenue	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 3020 Public Works Engineering		$175,000.00	$94,442.98	$80,557.02	54%	$96,162.09	$198,838.86	$200,000.00	$25,000.00
Department: 3030 Public Works Maintenance									
45590	Other State Reimbursement	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46520	Program Fees	$11,500.00	$11,375.50	$124.50	99%	$5,964.50	$7,549.00	$20,000.00	$8,500.00
48990	Other Misc Revenue	$0.00	$0.00	$0.00	+++	$50.00	$50.00	$0.00	$0.00
49990-22	Operating XferIN-GRANTS	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 3030 Public Works Maintenanc		$11,500.00	$11,375.50	$124.50	99%	$6,014.50	$7,599.00	$20,000.00	$8,500.00
Department: 4010 Comm Dev-Econ Developmt									
46520	Program Fees	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
48990	Other Misc Revenue	$50.00	$38.01	$11.99	76%	$36.80	$80.57	$100.00	$50.00
Department: 4010 Comm Dev-Econ Develop		$50.00	$38.01	$11.99	76%	$36.80	$80.57	$100.00	$50.00
Department: 4030 Comm Dev-Planning									
46010	Plan Check Fees	$45,000.00	$30,235.28	$14,764.72	67%	$27,664.00	$40,577.00	$60,000.00	$15,000.00

General Fund Budget Performance Report

:ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
46190	Other Planning/Insp Fees	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46520	Program Fees	$80,000.00	$37,370.42	$42,629.58	47%	$40,872.39	$71,525.89	$70,000.00	($10,000.00)
46910	Reproduction Fees	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
48990	Other Misc Revenue	$1,000.00	$0.00	$1,000.00	0%	$0.00	$0.00	$0.00	($1,000.00)
Department: 4030 Comm Dev-Planning Tota		$126,000.00	$67,605.70	$58,394.30	54%	$68,536.39	$112,102.89	$130,000.00	$4,000.00
Department: 4040 Comm Dev-Building Svcs									
40910	Construction Tax	$4,900.00	$240.31	$4,659.69	5%	$1,302.93	$1,833.51	$4,900.00	$0.00
42210	Building Permits	$610,000.00	$253,932.13	$356,067.87	42%	$274,540.65	$505,272.22	$505,000.00	($105,000.00)
42220	Building Issuance Fee	$29,000.00	$17,319.00	$11,681.00	60%	$20,015.00	$32,141.00	$35,000.00	$6,000.00
42230	Electrical Permits	$8,700.00	$6,698.00	$2,002.00	77%	$5,485.00	$9,084.00	$13,500.00	$4,800.00
42240	Mechanical Permits	$4,300.00	$3,522.50	$777.50	82%	$5,720.00	$9,261.00	$7,000.00	$2,700.00
42260	Plumbing Permits	$4,800.00	$2,661.00	$2,139.00	55%	$4,634.00	$7,002.00	$5,000.00	$200.00
45790	Other Local Reimbursement	$0.00	$0.00	$0.00	+++	$0.00	$519.07	$0.00	$0.00
46010	Plan Check Fees	$250,000.00	$129,764.28	$120,235.72	52%	$141,715.16	$271,785.10	$261,000.00	$11,000.00
46020	Grading Review Fees	$0.00	$0.00	$0.00	+++	$111,023.64	$0.00	$0.00	$0.00
46040	Rental Inspection Fees	$150,000.00	$10,514.93	$139,485.07	7%	$0.00	$181,001.37	$25,000.00	($125,000.00)
46050	Bldg Investigation Fees	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46190	Other Planning/Insp Fees	$85,000.00	$26,284.31	$58,715.69	31%	$14,766.21	$29,329.91	$50,000.00	($35,000.00)
46520	Program Fees	$2,500.00	$300.00	$2,200.00	12%	$200.00	$400.00	$600.00	($1,900.00)
46920	Document Imaging Fee	$35,000.00	$13,994.47	$21,005.53	40%	$13,073.81	$26,046.61	$30,000.00	($5,000.00)
Department: 4040 Comm Dev-Building Svcs		$1,184,200.00	$465,230.93	$718,969.07	39%	$592,476.40	$1,073,675.79	$937,000.00	($247,200.00)
Department: 5010 Recreation-Admin									
44221	Rentals-Comm Center	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
44240	Departmental Rental Chgs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
45460	Local Agency Grants	$10,000.00	$0.00	$10,000.00	0%	$5,000.00	$5,000.00	$0.00	($10,000.00)
46520	Program Fees	$56,180.00	$39,618.85	$16,561.15	71%	$30,109.73	$53,562.42	$57,000.00	$820.00
46541	Field Maintenance Fees	$35,000.00	$8,250.00	$26,750.00	24%	$78.75	$10,314.75	$25,000.00	($10,000.00)
46542	Restroom Key Fees	$3,445.00	$1,960.00	$1,485.00	57%	$1,584.75	$3,980.75	$3,920.00	$475.00
46543	Tennis Permit Fees	$1,400.00	$388.75	$1,011.25	28%	$599.00	$1,487.00	$1,400.00	$0.00
46550	Taxable Sales	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
48120	Contributions & Donations	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
48990	Other Misc Revenue	$0.00	$2.00	($2.00)	+++	$1.00	$1.00	$4.00	$4.00
Department: 5010 Recreation-Admin Totals:		$106,025.00	$50,219.60	$55,805.40	47%	$37,373.23	$74,345.92	$87,324.00	($18,701.00)
Department: 5020 Recreation-Chldcr Admin									
45460	Local Agency Grants	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46520	Program Fees	$30,000.00	$11,861.84	$18,138.16	40%	$5,853.75	$21,725.03	$30,000.00	$0.00
46521-1	Teeter Tots Fees	$106,500.00	$53,997.18	$52,502.82	51%	$46,910.94	$99,331.88	$108,000.00	$1,500.00
46521-2	Casa Cerrito Preschool	$172,000.00	$86,391.57	$85,608.43	50%	$56,921.50	$146,248.01	$175,000.00	$3,000.00
46521-3	Harding Childcare	$245,000.00	$95,817.42	$149,182.58	39%	$87,701.74	$234,894.22	$245,000.00	$0.00

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ount Num	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
46521-4	Castro Childcare	$0.00	$385.90	($385.90)	+++	$158.00	$4,497.75	$1,000.00	$1,000.00
46521-5	Madera Childcare	$465,000.00	$197,267.24	$267,732.76	42%	$180,923.28	$403,712.15	$420,000.00	($45,000.00)
46521-6	Fairmount Childcare	$205,000.00	$76,575.29	$128,424.71	37%	$77,762.97	$214,798.77	$215,000.00	$10,000.00
46521-7	Harding Child AM	$32,000.00	$19,607.23	$12,392.77	61%	$15,579.27	$31,034.79	$40,000.00	$8,000.00
46521-8	Castro Child AM	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46521-9	Fairmount Child AM	$30,000.00	$12,354.18	$17,645.82	41%	$12,934.57	$27,590.05	$26,000.00	($4,000.00)
46522-1	Arlington Daycamp	$40,000.00	$15,123.94	$24,876.06	38%	$11,421.60	$41,222.28	$50,000.00	$10,000.00
46522-2	Daycamp VIP	$9,000.00	$676.58	$8,323.42	8%	$1,533.67	$6,993.23	$1,500.00	($7,500.00)
46522-3	Harding Daycamp	$68,000.00	$15,124.50	$52,875.50	22%	$18,863.75	$50,883.17	$63,000.00	($5,000.00)
46522-4	Castro Daycamp	$50,000.00	$8,077.65	$41,922.35	16%	$8,724.41	$32,608.22	$35,000.00	($15,000.00)
46522-5	Enrichment Programs	$0.00	($103.00)	$103.00	+++	($130.00)	($594.25)		$0.00
46522-6	Fairmount Daycamp	$35,000.00	$17,387.12	$17,612.88	50%	$11,220.49	$40,658.28	$50,000.00	$15,000.00
46522-7	Excursions Daycamp	$1,500.00	$580.20	$919.80	39%	$316.00	$836.00	$1,500.00	$0.00
46522-8	Pee Wee Daycamp	$35,000.00	$3.23	$34,996.77	0%	$17,844.50	$17,894.50		($35,000.00)
48120	Contributions & Donations	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
48990	Other Misc Revenue	$0.00	($65,945.51)	$65,945.51	+++	$0.00	$74,556.34	$50,000.00	$50,000.00
Department: 5020 Recreation-Chldcr Admin		$1,524,000.00	$545,182.56	$978,817.44	36%	$554,540.44	$1,448,890.42	$1,511,000.00	($13,000.00)
Department: 5030 Recreation-Swim Center									
44220	Rentals-Facilities	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
44227	Rentals-Swim Ctr	$25,000.00	$7,106.51	$17,893.49	28%	$4,042.25	$18,684.19	$25,000.00	$0.00
44228	Rental-Schools	$20,000.00	$4,770.00	$15,230.00	24%	$10,120.00	$21,167.50	$20,000.00	$0.00
45460	Local Agency Grants	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46520	Program Fees	$56,000.00	$11,849.57	$44,150.43	21%	$15,400.63	$60,603.33	$63,000.00	$7,000.00
46525	Recreation Swim	$70,000.00	$41,095.00	$28,905.00	59%	$29,320.50	$55,089.50	$70,000.00	$0.00
46526	Lap Swim	$186,000.00	$90,768.30	$95,231.70	49%	$93,249.63	$187,803.89	$190,000.00	$4,000.00
46527	Swim Team	$81,600.00	$33,831.09	$47,768.91	41%	$40,674.69	$77,285.60	$82,000.00	$400.00
46530	Training/Class Fees	$7,500.00	$670.50	$6,829.50	9%	$150.00	$11,130.00	$12,000.00	$4,500.00
46537	Lesson Fees	$250,000.00	$93,335.72	$156,664.28	37%	$86,043.83	$217,411.09	$240,000.00	($10,000.00)
46550	Taxable Sales	$1,500.00	$959.29	$540.71	64%	$1,196.57	$1,913.60	$2,000.00	$500.00
48120	Contributions & Donations	$50.00	$145.75	($95.75)	292%	$33.45	$64.95	$200.00	$150.00
48990	Other Misc Revenue	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 5030 Recreation-Swim Center T		$697,650.00	$284,531.73	$413,118.27	41%	$280,231.55	$651,153.65	$704,200.00	$6,550.00
Department: 5040 Recreation-Senior Svcs									
40320	Measure C-Paratransit	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
44010	Interest Income	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
44220	Rentals-Facilities	$1,000.00	$401.25	$598.75	40%	$614.75	$614.75	$1,000.00	$0.00
44225	Rentals-Senior Ctr	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
45440	State Grant-Operating	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46520	Program Fees	$40,000.00	$22,759.39	$17,240.61	57%	$17,748.50	$40,461.03	$46,000.00	$6,000.00

General Fund Budget Performance Report

ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
46530	Training/Class Fees	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46532	Excursions/Trips	$35,000.00	$4,595.70	$30,404.30	13%	$18,322.25	$36,919.45	$37,000.00	$2,000.00
46532-1	Fare Box Revenue	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46536	Other Advance Tickets	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46544	Trash Bag Progrm	$600.00	$144.00	$456.00	24%	$368.00	$432.00	$300.00	($300.00)
48120	Contributions & Donations	$97,000.00	$7,175.50	$89,824.50	7%	$8,340.00	$78,353.00	$97,000.00	$0.00
48122	Lunch Donations	$10,000.00	$6,065.50	$3,934.50	61%	$4,381.00	$10,106.50	$12,500.00	$2,500.00
48123	Bingo Group Donation	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
48990	Other Misc Revenue	$794.00	$3,720.00	($2,926.00)	469%	$0.00	$0.00	$7,500.00	$6,706.00
49990-20	Operating Xfer In-C	$28,537.00	$14,268.50	$14,268.50	50%	$13,853.00	$27,706.00	$28,537.00	$0.00
49990-22	Operating XferIN-GRANTS	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
49990-80	Operating Xfer In-SNRCTR	$0.00	$0.00	$0.00	+++	$61,000.00	$61,000.00	$0.00	$0.00
Department: 5040 Recreation-Senior Svcs T		$212,931.00	$59,129.84	$153,801.16	28%	$124,627.50	$255,592.73	$229,837.00	$16,906.00
Department: 5050 Recreation-Adult/Commnty									
44220	Rentals-Facilities	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
44221	Rentals-Comm Center	$50,000.00	$13,839.25	$36,160.75	28%	$17,227.00	$47,763.23	$50,000.00	$0.00
44222	Rentals-Field Reserv	$60,000.00	$8,987.00	$51,013.00	15%	$12,718.00	$64,327.44	$65,000.00	$5,000.00
44223	Rentals-Clubhouse	$25,000.00	$8,444.50	$16,555.50	34%	$5,988.50	$22,724.00	$25,000.00	$0.00
44224	Rentals-Picnic	$16,000.00	$5,905.00	$10,095.00	37%	$5,513.32	$14,320.97	$16,000.00	$0.00
44226	Rentals-Tennis Crt	$20,000.00	$10,991.93	$9,008.07	55%	$9,362.12	$21,885.79	$22,000.00	$2,000.00
46520	Program Fees	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46530	Training/Class Fees	$0.00	$0.00	$0.00	+++	$0.00	($35.00)	$0.00	$0.00
46531	General Activities	$70,000.00	$45,666.39	$24,333.61	65%	$22,108.60	$85,613.03	$95,000.00	$25,000.00
46533	Special Programs	$1,100.00	$0.00	$1,100.00	0%	$151.25	$151.25	$0.00	($1,100.00)
46534	Sports Programs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46540	Miscellaneous Program Fee	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
48120	Contributions & Donations	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 5050 Recreation-Adult/Commnt		$242,100.00	$93,834.07	$148,265.93	39%	$73,068.79	$256,750.71	$273,000.00	$30,900.00
Department: 5060 Recreation-Youth Services									
45440	State Grant-Operating	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
45460	Local Agency Grants	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
45790	Other Local Reimbursement	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46520	Program Fees	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46520-1	Mosaic Program	$32,000.00	$5,962.77	$26,037.23	19%	$5,309.01	$14,379.12	$20,000.00	($12,000.00)
46520-2	Ravencliff Prgrm	$45,000.00	$19,328.35	$25,671.65	43%	$17,611.00	$34,568.60	$45,000.00	$0.00
46520-3	Reach Program	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46530	Training/Class Fees	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46531	General Activities	$115,000.00	$55,672.84	$59,327.16	48%	$50,979.71	$116,351.14	$120,000.00	$5,000.00
46532	Excursions/Trips	$0.00	($1,834.00)	$1,834.00	+++	($471.30)	$383.94	$0.00	$0.00

General Fund Budget Performance Report

:ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
46533	Special Programs	$75,000.00	$13,664.73	$61,335.27	18%	$23,006.19	$77,751.43	$80,000.00	$5,000.00
46534	Sports Programs	$150,000.00	$60,026.43	$89,973.57	40%	$57,275.01	$152,976.28	$150,000.00	$0.00
46535	Resident Camp Program	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
46540	Miscellaneous Program Fee	$115,000.00	$24,922.02	$90,077.98	22%	$32,400.00	$114,772.37	$115,000.00	$0.00
48120	Contributions & Donations	$15,000.00	$6,484.00	$8,516.00	43%	$6,790.00	$7,040.00	$13,000.00	($2,000.00)
48121	Fundraisers	$0.00	$2,327.50	($2,327.50)	+++	$0.00	$0.00	$4,600.00	$4,600.00
49990-22	Operating XferIN-GRANTS	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 5060 Recreation-Youth Service		$547,000.00	$186,554.64	$360,445.36	34%	$192,899.62	$518,222.88	$547,600.00	$600.00
Department: 6020 Redevelopment Agency									
46520	Program Fees	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 6020 Redevelopment Agency T		$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
REVENUE Totals		$29,228,309.00	$10,036,894.36	$19,191,414.64	34%	$10,227,951.80	$30,338,740.20	$29,025,521.80	($202,787.20)
EXPENSE									
Department: 1010 City Council									
51110	Regular Salaries & Wages	$26,460.00	$13,230.00	$13,230.00	50%	$13,450.50	$26,680.50	$26,460.00	$0.00
51150	Special Pay	$0.00	$0.00	$0.00	+++	$0.00	$250.00	$0.00	$0.00
51210	PERS Contributions	$5,327.00	$2,688.96	$2,638.04	50%	$1,877.39	$4,299.07	$5,357.76	($30.76)
51220	FICA/Medicare	$2,024.00	$1,006.42	$1,017.58	50%	$1,024.47	$2,049.91	$2,012.80	$11.20
51230	Insurance & Benefits	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51240	Workers Compensation	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51990	Salary Savings	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52110	Collect & Admin Services	$5,000.00	$4,527.17	$472.83	91%	$4,769.57	$4,769.57	$4,500.00	$500.00
52190	Miscellaneous Prof Svcs	$6,120.00	$0.00	$6,120.00	0%	$1,500.00	$12,786.00	$6,120.00	$0.00
52230	Other Technical Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54210	Telephone Expenses	$408.00	$67.59	$340.41	17%	$85.41	$220.64	$135.18	$272.82
54220	Mobile/Wireless Expenses	$1,020.00	$60.00	$960.00	6%	$240.00	$570.00	$120.00	$900.00
54310	Legal Notices & Advertise	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54410	Printing & Binding	$0.00	$139.84	($139.84)	+++	$0.00	$0.00	$279.68	($279.68)
54610	Travel & Training	$8,000.00	$2,429.69	$5,570.31	30%	$3,961.17	$7,380.89	$8,000.00	$0.00
54910	Dues & Subscriptions	$12,240.00	$875.00	$11,365.00	7%	$852.00	$13,532.00	$12,240.00	$0.00
54920	Events & Field Trips	$8,500.00	$5,210.61	$3,289.39	61%	$50.00	$7,751.64	$8,500.00	$0.00
54990	Other Administrative Svcs	$0.00	$1,400.00	($1,400.00)	+++	$1,000.00	$1,600.00	$1,600.00	($1,600.00)
55110	General Office Supplies	$1,020.00	$139.30	$880.70	14%	$655.18	$1,475.70	$278.60	$741.40
55120	Postage & Delivery	$0.00	$0.00	$0.00	+++	$6.50	$32.46	$0.00	$0.00
55130	Photocopying Charges	$306.00	$58.66	$247.34	19%	$81.59	$177.17	$117.32	$188.68
56410	Office Equipment <$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56710	Other Equipment <$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59220	Citywide Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00

General Fund Budget Performance Report

ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
Department: 1010 City Council Totals:		$76,425.00	$31,833.24	$44,591.76	42%	$29,553.78	$83,575.55	$75,721.34	$703.66
Department: 1020 City Manager									
51110	Regular Salaries & Wages	$380,204.00	$198,415.44	$181,788.56	52%	$191,997.76	$378,215.48	$386,328.70	($6,124.70)
51120	Part-Time Salaries & Wage	$0.00	$193.83	($193.83)	+++	$0.00	$0.00	$193.83	($193.83)
51140	Overtime Pay	$0.00	$0.00	$0.00	+++	$32.21	$125.26	$0.00	$0.00
51150	Special Pay	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51200	PARS Contribution	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51210	PERS Contributions	$105,378.00	$52,522.73	$52,855.27	50%	$45,429.13	$91,958.24	$104,734.37	$643.63
51220	FICA/Medicare	$24,460.00	$8,516.42	$15,943.58	35%	$8,029.05	$22,397.75	$23,001.73	$1,458.27
51230	Insurance & Benefits	$71,008.00	$30,711.91	$40,296.09	43%	$29,099.86	$65,561.56	$69,341.06	$1,666.94
51240	Workers Compensation	$10,561.00	$4,835.88	$5,725.12	46%	$4,481.20	$5,415.73	$9,671.76	$889.24
51990	Salary Savings	$0.00	$0.00	$0.00	+++	($203.50)	($203.50)	$0.00	$0.00
52110	Collect & Admin Services	$25,300.00	$0.00	$25,300.00	0%	$0.00	$0.00	$25,300.00	$0.00
52120	Legal & Financial Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00		$0.00
52190	Miscellaneous Prof Svcs	$60,000.00	$6,544.50	$53,455.50	11%	$29,526.72	$61,561.97	$50,000.00	$10,000.00
52230	Other Technical Services	$30,000.00	$15,807.90	$14,192.10	53%	$22,961.91	$44,648.48	$30,000.00	$0.00
52240	Miscellaneous Services	$0.00	$0.00	$0.00	+++	$0.00	$1,200.00	$0.00	$0.00
53110	Utilities	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53250	Vehicle & Equip Maint Svc	$204.00	$0.00	$204.00	0%	$0.00	$0.00	$0.00	$204.00
53330	Vehic Replcmt Rental Chrg	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54210	Telephone Expenses	$7,140.00	$3,341.19	$3,798.81	47%	$3,686.07	$9,586.39	$6,682.38	$457.62
54220	Mobile/Wireless Expenses	$3,060.00	$1,253.09	$1,806.91	41%	$1,212.41	$3,590.42	$2,506.18	$553.82
54230	Internet Services	$15,000.00	$6,947.00	$8,053.00	46%	$6,990.00	$11,790.00	$13,894.00	$1,106.00
54310	Legal Notices & Advertise	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54410	Printing & Binding	$15,000.00	$0.00	$15,000.00	0%	$3,218.98	$3,218.98	$0.00	$15,000.00
54610	Travel & Training	$8,160.00	$4,429.47	$3,730.53	54%	$4,191.52	$7,892.30	$8,858.94	($698.94)
54910	Dues & Subscriptions	$3,060.00	$1,815.00	$1,245.00	59%	$2,508.00	$6,999.56	$3,630.00	($570.00)
54920	Events & Field Trips	$5,100.00	$3,361.85	$1,738.15	66%	$2,546.67	$3,031.27	$6,723.70	($1,623.70)
54990	Other Administrative Svcs	$3,060.00	$0.00	$3,060.00	0%	$25.00	$831.25	$0.00	$3,060.00
55110	General Office Supplies	$2,022.00	$95.83	$1,926.17	5%	$349.99	$753.30	$191.66	$1,830.34
55120	Postage & Delivery	$510.00	$420.21	$89.79	82%	$227.83	$565.01	$840.42	($330.42)
55130	Photocopying Charges	$1,020.00	$148.01	$871.99	15%	$195.91	$423.19	$296.02	$723.98
55140	Recognition-EE/Volunteer	$5,100.00	$217.02	$4,882.98	4%	$66.31	$3,552.22	$434.04	$4,665.96
55210	Fuel	$0.00	$50.27	($50.27)	+++	$20.79	$52.33	$100.54	($100.54)
55250	Vehicle & Equip Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55290	Other Operating Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56410	Office Equipment <$10K	$3,060.00	$808.58	$2,251.42	26%	$1,980.72	$7,773.32	$1,617.16	$1,442.84
56420	Office Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56520	Vehicles >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00

General Fund Budget Performance Report

ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
59220	Citywide Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 1020 City Manager Totals:		$778,407.00	$340,436.13	$437,970.87	44%	$358,574.54	$730,940.51	$744,346.49	$34,060.51
Department: 1030 City Attorney									
52110	Collect & Admin Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52120	Legal & Financial Svcs	$210,000.00	$0.00	$210,000.00	0%	$0.00	$0.00	$0.00	$210,000.00
52190	Miscellaneous Prof Svcs	$120,000.00	$146,495.10	($26,495.10)	122%	$142,597.74	$321,082.12	$330,000.00	($210,000.00)
52230	Other Technical Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55120	Postage & Delivery	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59220	Citywide Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 1030 City Attorney Totals:		$330,000.00	$146,495.10	$183,504.90	44%	$142,597.74	$321,082.12	$330,000.00	$0.00
Department: 1040 City Clerk									
51110	Regular Salaries & Wages	$125,825.00	$63,343.44	$62,481.56	50%	$62,742.00	$123,955.84	$124,557.19	$1,267.81
51120	Part-Time Salaries & Wage	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51140	Overtime Pay	$0.00	$0.00	$0.00	+++	$32.21	$125.26	$0.00	$0.00
51150	Special Pay	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51200	PARS Contribution	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51210	PERS Contributions	$34,810.00	$17,075.93	$17,734.07	49%	$14,682.20	$29,944.59	$34,051.27	$758.73
51220	FICA/Medicare	$9,162.00	$4,828.26	$4,333.74	53%	$4,713.05	$9,496.46	$9,619.03	($457.03)
51230	Insurance & Benefits	$30,312.00	$12,732.10	$17,579.90	42%	$11,894.34	$27,935.36	$29,759.54	$552.46
51240	Workers Compensation	$4,997.00	$2,288.12	$2,708.88	46%	$2,120.32	$2,562.49	$4,576.24	$420.76
51990	Salary Savings	$0.00	$0.00	$0.00	+++	($80.04)	($80.04)	$0.00	$0.00
52110	Collect & Admin Services	$29,800.00	$0.00	$29,800.00	0%	$2,822.00	$23,742.13	$0.00	$29,800.00
52120	Legal & Financial Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52190	Miscellaneous Prof Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52230	Other Technical Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53110	Utilities	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53290	Miscellaneous R&M Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54210	Telephone Expenses	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54220	Mobile/Wireless Expenses	$1,020.00	$344.55	$675.45	34%	$321.20	$922.58	$689.10	$330.90
54230	Internet Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54310	Legal Notices & Advertise	$2,244.00	$665.85	$1,578.15	30%	$651.49	$1,387.55	$1,331.70	$912.30
54410	Printing & Binding	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54610	Travel & Training	$4,000.00	$2,790.00	$1,210.00	70%	$1,386.12	$2,568.85	$5,580.00	($1,580.00)
54910	Dues & Subscriptions	$510.00	$255.00	$255.00	50%	$0.00	$295.00	$510.00	$0.00
54920	Events & Field Trips	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54990	Other Administrative Svcs	$8,160.00	$3,187.54	$4,972.46	39%	$1,757.51	$5,287.93	$6,375.08	$1,784.92
55110	General Office Supplies	$2,346.00	$505.90	$1,840.10	22%	$268.55	$2,159.10	$1,011.80	$1,334.20

General Fund Budget Performance Report

ount Num	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
55120	Postage & Delivery	$4,000.00	$412.20	$3,587.80	10%	$91.33	$336.91	$824.40	$3,175.60
55130	Photocopying Charges	$2,040.00	$535.09	$1,504.91	26%	$691.10	$1,489.01	$1,070.18	$969.82
56410	Office Equipment <$10K	$2,857.00	$1,646.53	$1,210.47	58%	$322.31	$2,000.44	$3,293.06	($436.06)
56420	Office Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56710	Other Equipment <$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56720	Other Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
58920	Misc Finance Expense	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 1040 City Clerk Totals:		$262,083.00	$110,610.51	$151,472.49	42%	$104,415.69	$234,129.46	$223,248.59	$38,834.41
Department: 1050 Finance Department									
51110	Regular Salaries & Wages	$392,137.00	$202,309.34	$189,827.66	52%	$198,786.79	$390,245.82	$394,533.27	($2,396.27)
51120	Part-Time Salaries & Wage	$0.00	$1,229.13	($1,229.13)	+++	$1,102.27	$1,396.57	$1,229.13	($1,229.13)
51140	Overtime Pay	$4,080.00	$57.17	$4,022.83	1%	$285.87	$771.85	$285.87	$3,794.13
51142	StraightOT	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51150	Special Pay	$1,200.00	$600.08	$599.92	50%	$600.08	$1,200.16	$1,200.16	($0.16)
51200	PARS Contribution	$0.00	$15.98	($15.98)	+++	$0.00	$3.83	$15.98	($15.98)
51210	PERS Contributions	$108,775.00	$53,769.78	$55,005.22	49%	$47,465.28	$95,392.32	$107,222.60	$1,552.40
51220	FICA/Medicare	$27,694.00	$12,939.11	$14,754.89	47%	$12,468.14	$27,167.10	$27,762.78	($68.78)
51230	Insurance & Benefits	$97,926.00	$40,725.41	$57,200.59	42%	$37,907.96	$89,956.97	$96,168.65	$1,757.35
51240	Workers Compensation	$16,658.00	$7,627.68	$9,030.32	46%	$7,068.08	$8,542.09	$15,255.36	$1,402.64
51990	Salary Savings	$0.00	$0.00	$0.00	+++	($222.45)	($222.45)	$0.00	$0.00
51995	Retiree Savings	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52110	Collect & Admin Services	$88,000.00	$0.00	$88,000.00	0%	$0.00	$86,739.00	$88,000.00	$0.00
52120	Legal & Financial Svcs	$64,950.00	$36,350.00	$28,600.00	56%	$34,563.98	$69,348.76	$70,000.00	($5,050.00)
52190	Miscellaneous Prof Svcs	$10,000.00	$5,485.00	$4,515.00	55%	$6,045.00	$23,123.22	$20,000.00	($10,000.00)
52230	Other Technical Services	$15,000.00	$14,865.75	$134.25	99%	$14,668.90	$14,721.54	$15,000.00	$0.00
52240	Miscellaneous Services	$0.00	$0.00	$0.00	+++	$0.00	$1,200.00	$0.00	$0.00
53110	Utilities	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53250	Vehicle & Equip Maint Svc	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53290	Miscellaneous R&M Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53310	Land & Building Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53320	Vehicle & Equipment Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53330	Vehic Replcmt Rental Chrg	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54110	Insurance Premiums	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54210	Telephone Expenses	$2,000.00	$698.77	$1,301.23	35%	$896.38	$2,282.46	$1,397.54	$602.46
54220	Mobile/Wireless Expenses	$1,500.00	$521.25	$978.75	35%	$598.22	$1,710.21	$1,042.50	$457.50
54230	Internet Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54310	Legal Notices & Advertise	$200.00	$130.50	$69.50	65%	$117.50	$117.50	$261.00	($61.00)
54410	Printing & Binding	$3,000.00	$252.10	$2,747.90	8%	$695.55	$1,996.06	$3,000.00	$0.00

General Fund Budget Performance Report

:ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
54610	Travel & Training	$5,500.00	$1,334.13	$4,165.87	24%	$3,108.77	$6,389.65	$5,500.00	$0.00
54910	Dues & Subscriptions	$1,000.00	$325.00	$675.00	33%	$160.00	$729.00	$650.00	$350.00
54990	Other Administrative Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55110	General Office Supplies	$3,500.00	$697.26	$2,802.74	20%	$2,676.24	$4,621.69	$3,500.00	$0.00
55120	Postage & Delivery	$4,000.00	$2,081.48	$1,918.52	52%	$2,360.15	$4,736.01	$4,162.96	($162.96)
55130	Photocopying Charges	$3,000.00	$624.20	$2,375.80	21%	$689.32	$1,618.87	$3,000.00	$0.00
55290	Other Operating Supplies	$1,000.00	$0.00	$1,000.00	0%	$0.00	$35.79	$0.00	$1,000.00
56410	Office Equipment <$10K	$1,000.00	$215.23	$784.77	22%	$21.45	$1,979.77	$1,000.00	$0.00
56420	Office Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56520	Vehicles >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56710	Other Equipment <$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56720	Other Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
58120	Interest Payments	$7,050.00	$7,239.38	($189.38)	103%	$0.00	$0.00	$7,050.00	$0.00
58230	Fines & Penalties	$0.00	$5,900.00	($5,900.00)	+++	$8,325.00	$8,681.99	$6,000.00	($6,000.00)
58810	Retiree Pension	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
58920	Misc Finance Expense	$30,000.00	$23,911.11	$6,088.89	79%	$18,905.47	$32,464.43	$30,000.00	$0.00
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59990-20	Operating Xfer Out-LAD	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59990-20	OperatingXout-AsstSeiz	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59990-20	OperatingXout-VehicAbt	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59990-30	Operating Xfer Out-CIP	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59990-70	Operating Xfer OutPENS	$148,500.00	$73,487.82	$75,012.18	49%	$73,487.82	$149,465.64	$146,975.64	$1,524.36
59990-82	Operating Xfer Out-MSC	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59990-83	Operating Xfer Out-CHALL	$598,107.00	$403,227.05	$194,879.95	67%	$396,148.55	$596,142.21	$598,107.00	$0.00
Department: 1050 Finance Department Total		$1,635,777.00	$896,619.71	$739,157.29	55%	$868,930.32	$1,622,558.06	$1,648,320.44	($12,543.44)
Department: 1060 Employee Services Div									
51110	Regular Salaries & Wages	$208,566.00	$90,062.20	$118,503.80	43%	$83,337.57	$166,838.78	$173,691.39	$34,874.61
51120	Part-Time Salaries & Wage	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51140	Overtime Pay	$1,020.00	$0.00	$1,020.00	0%	$0.00	$0.00	$0.00	$1,020.00
51142	StraightOT	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51150	Special Pay	$1,600.00	$1,000.00	$600.00	63%	$1,000.00	$1,000.00	$1,000.00	$600.00
51210	PERS Contributions	$58,074.00	$23,608.53	$34,465.47	41%	$20,454.79	$41,277.64	$46,803.26	$11,270.74
51220	FICA/Medicare	$15,429.00	$6,548.75	$8,880.25	42%	$6,540.12	$13,018.48	$13,018.46	$2,410.54
51230	Insurance & Benefits	$63,840.00	$20,064.61	$43,775.39	31%	$18,689.35	$44,346.14	$47,390.03	$16,449.97
51240	Workers Compensation	$6,663.00	$3,050.98	$3,612.02	46%	$2,827.42	$3,417.06	$6,101.96	$561.04
51990	Salary Savings	($67,755.00)	$0.00	($67,755.00)	0%	($95.93)	($95.93)	$0.00	($67,755.00)
52110	Collect & Admin Services	$12,000.00	$6,513.44	$5,486.56	54%	$6,586.76	$16,775.78	$13,026.88	($1,026.88)
52120	Legal & Financial Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52190	Miscellaneous Prof Svcs	$2,000.00	$138.00	$1,862.00	7%	$0.00	$1,500.00	$276.00	$1,724.00

General Fund Budget Performance Report

:ount Num	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
52210	Lab & Investigative Svcs	$0.00	$32.00	($32.00)	+++	$0.00	$0.00	$64.00	($64.00)
52220	Medical Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52230	Other Technical Services	$6,300.00	$6,878.97	($578.97)	109%	$6,219.84	$6,219.84	$6,800.00	($500.00)
53110	Utilities	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53210	Infrastructure Maint Svc	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53250	Vehicle & Equip Maint Svc	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54110	Insurance Premiums	$310,000.00	$523,576.94	($213,576.94)	169%	$515,351.95	$378,935.06	$310,000.00	$0.00
54120	Settlements & Judgements	$40,000.00	$25,668.02	$14,331.98	64%	$27,483.90	$48,398.86	$40,000.00	$0.00
54130	Insurance-Workers Comp	$10,000.00	$4,842.99	$5,157.01	-24%	$2,787.90	$9,182.73	$0.00	$10,000.00
54210	Telephone Expenses	$600.00	$176.15	$423.85	29%	$219.49	$568.02	$352.30	$247.70
54220	Mobile/Wireless Expenses	$500.00	$153.66	$346.34	31%	$180.00	$888.17	$307.32	$192.68
54230	Internet Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54310	Legal Notices & Advertise	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54610	Travel & Training	$1,500.00	$633.00	$867.00	42%	$1,505.87	$1,319.22	$1,500.00	$0.00
54910	Dues & Subscriptions	$600.00	$600.00	$0.00	100%	$185.00	$345.00	$600.00	$0.00
54920	Events & Field Trips	$3,500.00	$0.00	$3,500.00	0%	$0.00	$2,416.68	$3,500.00	$0.00
54990	Other Administrative Svcs	$25,000.00	$3,987.52	$21,012.48	16%	$11,240.15	$22,976.27	$10,000.00	$15,000.00
55110	General Office Supplies	$1,000.00	$80.68	$919.32	8%	$33.02	$58.20	$500.00	$500.00
55120	Postage & Delivery	$1,000.00	$322.00	$678.00	32%	$248.77	$631.83	$700.00	$300.00
55130	Photocopying Charges	$1,000.00	$326.66	$673.34	33%	$540.47	$1,031.12	$1,000.00	$0.00
55140	Recognition-EE/Volunteer	$5,500.00	$0.00	$5,500.00	0%	$159.82	$5,355.48	$5,500.00	$0.00
55290	Other Operating Supplies	$15,000.00	$7,729.74	$7,270.26	52%	$8,207.55	$19,379.41	$15,500.00	($500.00)
56410	Office Equipment <$10K	$1,000.00	$1,263.11	($263.11)	126%	$81.23	$169.37	$1,300.00	($300.00)
56420	Office Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56710	Other Equipment <$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56720	Other Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
58920	Misc Finance Expense	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 1060 Employee Services Div Tc		$723,937.00	$727,257.95	($3,320.95)	100%	$713,785.04	$785,953.21	$698,931.60	$25,005.40
Department: 1070 Information Systems Div									
51110	Regular Salaries & Wages	$185,517.00	$90,939.95	$94,577.05	49%	$90,939.96	$181,879.88	$181,879.82	$3,637.18
51120	Part-Time Salaries & Wage	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51140	Overtime Pay	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51150	Special Pay	$0.00	$300.04	($300.04)	+++	$300.04	$600.08	$600.08	($600.08)
51210	PERS Contributions	$51,354.00	$25,468.94	$25,885.06	50%	$22,765.73	$45,531.46	$50,787.35	$566.65
51220	FICA/Medicare	$12,921.00	$5,991.64	$6,929.36	46%	$5,753.62	$12,819.80	$13,057.81	($136.81)
51230	Insurance & Benefits	$52,236.00	$20,111.69	$32,124.31	39%	$18,742.15	$44,456.90	$47,495.07	$4,740.93
51240	Workers Compensation	$6,663.00	$3,050.98	$3,612.02	46%	$2,827.42	$3,417.06	$6,101.96	$561.04
51990	Salary Savings	$0.00	$0.00	$0.00	+++	($107.63)	($107.63)	$0.00	$0.00

General Fund Budget Performance Report

:ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
52110	Collect & Admin Services	$10,200.00	$2,464.70	$7,735.30	24%	$919.84	$9,206.66	$10,200.00	$0.00
52120	Legal & Financial Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52190	Miscellaneous Prof Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52230	Other Technical Services	$20,400.00	$7,851.79	$12,548.21	38%	$14,126.36	$19,045.19	$20,000.00	$400.00
53110	Utilities	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53230	Building Maint Services	$1,122.00	$0.00	$1,122.00	0%	$0.00	$0.00	$0.00	$1,122.00
53240	Landscape/Park Maint Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53250	Vehicle & Equip Maint Svc	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53290	Miscellaneous R&M Svcs	$2,142.00	$296.11	$1,845.89	14%	$84.45	$1,318.85	$1,500.00	$642.00
53320	Vehicle & Equipment Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53330	Vehic Replcmt Rental Chrg	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54210	Telephone Expenses	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54220	Mobile/Wireless Expenses	$1,938.00	$690.55	$1,247.45	36%	$1,512.32	$3,412.81	$2,000.00	($62.00)
54230	Internet Services	$2,703.00	$1,258.33	$1,444.67	47%	$1,769.73	$3,164.22	$2,700.00	$3.00
54310	Legal Notices & Advertise	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54410	Printing & Binding	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54610	Travel & Training	$1,500.00	$0.00	$1,500.00	0%	$1,074.40	$1,074.40	$1,500.00	$0.00
54910	Dues & Subscriptions	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54990	Other Administrative Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55110	General Office Supplies	$1,224.00	$21.39	$1,202.61	2%	$194.71	$862.75	$1,000.00	$224.00
55120	Postage & Delivery	$102.00	$22.43	$79.57	22%	$0.00	$103.55	$100.00	$2.00
55130	Photocopying Charges	$204.00	$59.57	$144.43	29%	$76.20	$163.99	$200.00	$4.00
55210	Fuel	$122.00	$135.61	($13.61)	111%	$107.22	$274.24	$270.00	($148.00)
55290	Other Operating Supplies	$510.00	$0.00	$510.00	0%	$0.00	$0.00	$0.00	$510.00
55590	Other Maintenance Supply	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56410	Office Equipment <$10K	$18,000.00	$8,535.89	$9,464.11	47%	$1,170.67	$7,237.99	$10,000.00	$8,000.00
56420	Office Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56520	Vehicles >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56710	Other Equipment <$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56720	Other Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
58920	Misc Finance Expense	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 1070 Information Systems Div		$368,858.00	$167,199.61	$201,658.39	45%	$162,257.19	$334,462.20	$349,392.09	$19,465.91
Department: 1080 Environmental Services									
51110	Regular Salaries & Wages	$102,675.00	$54,821.13	$47,853.87	53%	$53,716.71	$104,165.93	$105,920.43	($3,245.43)
51120	Part-Time Salaries & Wage	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51130	Temporary Salaries	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51140	Overtime Pay	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51150	Special Pay	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00

General Fund Budget Performance Report

:ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
51200	PARS Contribution	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51210	PERS Contributions	$28,402.00	$14,254.56	$14,147.44	50%	$12,547.99	$25,125.65	$28,425.08	($23.08)
51220	FICA/Medicare	$8,228.00	$4,143.48	$4,084.52	50%	$4,039.59	$7,948.17	$8,105.77	$122.23
51230	Insurance & Benefits	$19,699.00	$7,265.94	$12,433.06	37%	$6,498.86	$15,301.94	$16,607.42	$3,091.58
51240	Workers Compensation	$4,165.00	$1,907.16	$2,257.84	46%	$1,764.65	$2,133.20	$3,814.32	$350.68
51990	Salary Savings	$0.00	$0.00	$0.00	+++	($59.56)	($59.56)	$0.00	$0.00
52110	Collect & Admin Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52120	Legal & Financial Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52190	Miscellaneous Prof Svcs	$3,000.00	$1,979.20	$1,020.80	66%	$0.00	$836.06	$3,000.00	$0.00
52230	Other Technical Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54210	Telephone Expenses	$0.00	$0.00	$0.00	+++	$81.83	$81.83	$0.00	$0.00
54220	Mobile/Wireless Expenses	$0.00	$396.41	($396.41)	+++	$81.37	$705.10	$800.00	($800.00)
54310	Legal Notices & Advertise	$500.00	$0.00	$500.00	0%	$0.00	$0.00	$0.00	$500.00
54410	Printing & Binding	$3,500.00	$1,047.64	$2,452.36	30%	$0.00	$3,629.94	$2,000.00	$1,500.00
54610	Travel & Training	$3,000.00	$100.00	$2,900.00	3%	$724.00	$1,039.23	$2,000.00	$1,000.00
54910	Dues & Subscriptions	$1,800.00	$678.90	$1,121.10	38%	$0.00	$600.00	$700.00	$1,100.00
54920	Events & Field Trips	$10,000.00	$758.35	$9,241.65	8%	$1,596.97	$6,039.62	$6,000.00	$4,000.00
55110	General Office Supplies	$510.00	$0.00	$510.00	0%	$0.00	$0.00	$0.00	$510.00
55120	Postage & Delivery	$3,264.00	$37.15	$3,226.85	1%	$29.07	$1,201.04	$1,500.00	$1,764.00
55130	Photocopying Charges	$255.00	$0.00	$255.00	0%	$0.00	$0.00	$0.00	$255.00
55210	Fuel	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55290	Other Operating Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 1080 Environmental Services T		$188,998.00	$87,389.92	$101,608.08	46%	$81,021.48	$168,748.15	$178,873.02	$10,124.98
Department: 2011 Police Administration									
51110	Regular Salaries & Wages	$865,146.00	$444,926.84	$420,219.16	51%	$381,365.51	$751,495.36	$921,297.70	($56,151.70)
51120	Part-Time Salaries & Wage	$64,863.00	$22,357.46	$42,505.54	34%	$19,912.70	$36,905.30	$43,204.39	$21,658.61
51140	Overtime Pay	$10,200.00	$2,378.06	$7,821.94	23%	$1,976.81	$3,668.46	$10,200.00	$0.00
51142	StraightOT	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51150	Special Pay	$31,334.00	$27,874.63	$3,459.37	89%	$26,352.41	$27,760.05	$29,374.57	$1,959.43
51210	PERS Contributions	$320,281.00	$165,988.62	$154,292.38	52%	$130,392.43	$254,458.04	$321,759.72	($1,478.72)
51220	FICA/Medicare	$44,996.00	$23,277.36	$21,718.64	52%	$19,546.81	$37,852.32	$45,405.72	($409.72)
51230	Insurance & Benefits	$208,981.00	$91,855.15	$117,125.85	44%	$78,489.52	$179,637.61	$208,664.44	$316.56
51240	Workers Compensation	$36,648.00	$16,781.08	$19,866.92	46%	$14,136.18	$34,519.54	$33,562.16	$3,085.84
51990	Salary Savings	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52110	Collect & Admin Services	$765,000.00	$269,382.45	$495,617.55	35%	$97,271.18	$699,973.84	$700,000.00	$65,000.00
52120	Legal & Financial Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52190	Miscellaneous Prof Svcs	$25,500.00	$25,838.45	($338.45)	101%	$3,878.84	$25,214.11	$52,000.00	($26,500.00)
52210	Lab & Investigative Svcs	$25,500.00	$6,442.00	$19,058.00	25%	$33,436.00	$24,238.00	$25,000.00	$500.00
52220	Medical Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00

General Fund Budget Performance Report

:ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
52230	Other Technical Services	$23,000.00	$22,918.00	$82.00	100%	$0.00	$21,827.00	$23,000.00	$0.00
52240	Miscellaneous Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53110	Utilities	$24,000.00	$8,202.55	$15,797.45	34%	$9,834.30	$23,689.89	$20,000.00	$4,000.00
53230	Building Maint Services	$20,000.00	$10,313.25	$9,686.75	52%	$6,135.21	$16,051.18	$20,000.00	$0.00
53250	Vehicle & Equip Maint Svc	$13,260.00	$1,300.72	$11,959.28	10%	$1,679.53	$13,621.61	$13,000.00	$260.00
53290	Miscellaneous R&M Svcs	$15,300.00	$7,574.54	$7,725.46	50%	$5,602.60	$14,117.08	$15,000.00	$300.00
53320	Vehicle & Equipment Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53330	Vehic Replcmt Rental Chrg	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53990	Other Property Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54210	Telephone Expenses	$22,440.00	$6,553.93	$15,886.07	29%	$8,149.41	$20,769.56	$20,000.00	$2,440.00
54220	Mobile/Wireless Expenses	$14,280.00	$3,400.22	$10,879.78	24%	$4,248.97	$10,468.58	$10,000.00	$4,280.00
54230	Internet Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54310	Legal Notices & Advertise	$1,020.00	$81.60	$938.40	8%	$79.20	$1,038.80	$1,000.00	$20.00
54410	Printing & Binding	$5,900.00	$2,697.74	$3,202.26	46%	$2,536.32	$5,382.01	$5,900.00	$0.00
54610	Travel & Training	$64,900.00	$23,358.03	$41,541.97	36%	$31,148.64	$74,550.68	$57,400.00	$7,500.00
54910	Dues & Subscriptions	$2,040.00	$739.85	$1,300.15	36%	$1,696.78	$1,831.78	$2,040.00	$0.00
54990	Other Administrative Svcs	$3,570.00	$413.30	$3,156.70	12%	$2,247.28	$2,629.32	$3,000.00	$570.00
55110	General Office Supplies	$15,010.00	$5,609.04	$9,400.96	37%	$5,952.24	$13,266.18	$15,000.00	$10.00
55120	Postage & Delivery	$3,970.00	$1,533.91	$2,436.09	39%	$2,018.37	$3,964.72	$3,000.00	$970.00
55130	Photocopying Charges	$9,180.00	$2,029.39	$7,150.61	22%	$2,609.91	$5,620.88	$4,058.78	$5,121.22
55210	Fuel	$8,568.00	$4,402.10	$4,165.90	51%	$2,984.26	$7,549.53	$8,000.00	$568.00
55220	Safety Supplies	$17,240.00	$7,690.18	$9,549.82	45%	$8,636.42	$12,948.96	$17,240.00	$0.00
55230	Medical Supplies	$0.00	$190.90	($190.90)	+++	$686.10	$686.10	$381.80	($381.80)
55240	Clothing & Uniform Supply	$0.00	$62.20	($62.20)	+++	$0.00	$0.00	$124.40	($124.40)
55250	Vehicle & Equip Supplies	$0.00	$0.00	$0.00	+++	$6.03	$6.03	$0.00	$0.00
55290	Other Operating Supplies	$3,966.00	$1,217.60	$2,748.40	31%	$1,270.55	$3,611.47	$3,500.00	$466.00
55520	Building Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55590	Other Maintenance Supply	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56410	Office Equipment <$10K	$6,900.00	$1,130.23	$5,769.77	16%	$1,997.05	$3,393.09	$4,000.00	$2,900.00
56420	Office Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56510	Vehicles <$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56520	Vehicles >$10K	$50,000.00	$728.21	$49,271.79	1%	$0.00	$0.00	$50,000.00	$0.00
56710	Other Equipment <$10K	$5,000.00	$0.00	$5,000.00	0%	$0.00	$0.00	$5,000.00	$0.00
56720	Other Equipment >$10K	$0.00	$0.00	$0.00	+++	$18,529.58	$60,044.15	$0.00	$0.00
58220	Licenses & Permits	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
58920	Misc Finance Expense	$0.00	$718.45	($718.45)	+++	$581.21	$1,088.15	$1,500.00	($1,500.00)
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 2011 Police Administration Tot		$2,727,993.00	$1,209,968.04	$1,518,024.96	44%	$925,388.35	$2,393,879.38	$2,692,613.68	$35,379.33
Department: 2012 Police Operations									

General Fund Budget Performance Report

ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
51110	Regular Salaries & Wages	$3,398,721.00	$1,657,788.33	$1,740,932.67	49%	$1,354,807.27	$2,769,770.00	$3,281,031.60	$117,689.40
51120	Part-Time Salaries & Wage	$62,197.00	$17,576.29	$44,620.71	28%	$17,469.59	$35,699.13	$31,216.44	$30,980.56
51140	Overtime Pay	$260,000.00	$157,084.47	$102,915.53	60%	$126,183.64	$239,356.75	$274,000.00	($14,000.00)
51142	StraightOT	$0.00	$1,477.46	($1,477.46)	+++	$1,441.44	$3,130.67	$1,477.46	($1,477.46)
51150	Special Pay	$57,142.00	$62,945.27	($5,803.27)	110%	$79,588.42	$83,632.60	$65,345.07	($8,203.07)
51210	PERS Contributions	$1,520,671.00	$724,592.73	$796,078.27	48%	$567,599.87	$1,139,110.37	$1,403,215.68	$117,455.32
51220	FICA/Medicare	$61,292.00	$29,929.69	$31,362.31	49%	$24,691.92	$49,853.44	$60,593.72	$698.28
51230	Insurance & Benefits	$761,034.00	$301,064.66	$459,969.34	40%	$294,357.48	$649,413.55	$630,652.60	$130,381.40
51240	Workers Compensation	$123,270.00	$56,445.24	$66,824.76	46%	$76,808.26	$90,817.88	$112,890.48	$10,379.52
51990	Salary Savings	($297,805.00)	$0.00	($297,805.00)	0%	$0.00	$0.00	$0.00	($297,805.00)
52110	Collect & Admin Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52120	Legal & Financial Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52190	Miscellaneous Prof Svcs	$58,000.00	$0.00	$58,000.00	0%	$6,331.00	$12,923.61	$58,000.00	$0.00
52210	Lab & Investigative Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52220	Medical Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52230	Other Technical Services	$2,040.00	$962.68	$1,077.32	47%	$0.00	$165.00	$1,000.00	$1,040.00
52240	Miscellaneous Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53110	Utilities	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53250	Vehicle & Equip Maint Svc	$56,100.00	$13,486.07	$42,613.93	24%	$15,988.12	$48,904.79	$56,000.00	$100.00
53290	Miscellaneous R&M Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53310	Land & Building Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53320	Vehicle & Equipment Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53330	Vehic Replcmt Rental Chrg	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54210	Telephone Expenses	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54220	Mobile/Wireless Expenses	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54230	Internet Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54410	Printing & Binding	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54610	Travel & Training	$10,200.00	$5,597.91	$4,602.09	55%	$5,907.84	$12,305.57	$12,000.00	($1,800.00)
54910	Dues & Subscriptions	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54990	Other Administrative Svcs	$8,670.00	$2,055.15	$6,614.85	24%	$2,921.05	$8,396.58	$8,670.00	$0.00
55110	General Office Supplies	$0.00	$20.00	($20.00)	+++	$0.00	$0.00	$40.00	($40.00)
55120	Postage & Delivery	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55130	Photocopying Charges	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55210	Fuel	$61,200.00	$45,700.32	$15,499.68	75%	$35,547.67	$78,395.79	$64,000.00	($2,800.00)
55220	Safety Supplies	$13,260.00	$3,630.89	$9,629.11	27%	$1,588.18	$13,976.57	$14,000.00	($740.00)
55230	Medical Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55240	Clothing & Uniform Supply	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55250	Vehicle & Equip Supplies	$0.00	$0.00	$0.00	+++	$0.00	$21.68	$0.00	$0.00
55290	Other Operating Supplies	$15,000.00	$4,020.65	$10,979.35	27%	$6,677.37	$15,999.06	$15,000.00	$0.00

General Fund Budget Performance Report

ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
55590	Other Maintenance Supply	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56410	Office Equipment <$10K	$5,000.00	$90.28	$4,909.72	2%	$634.96	$6,168.25	$5,000.00	$0.00
56420	Office Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56510	Vehicles <$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56520	Vehicles >$10K	$100,000.00	$31,303.00	$68,697.00	31%	$11,499.55	$95,598.34	$100,000.00	$0.00
56710	Other Equipment <$10K	$0.00	$0.00	$0.00	+++	$871.36	$1,781.36	$0.00	$0.00
56720	Other Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
58220	Licenses & Permits	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
58920	Misc Finance Expense	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 2012 Police Operations Totals:		$6,275,992.00	$3,115,771.09	$3,160,220.91	50%	$2,630,914.99	$5,355,420.99	$6,194,133.05	$81,858.95
Department: 2013 Police Investigations									
51110	Regular Salaries & Wages	$737,488.00	$347,331.54	$390,156.46	47%	$339,184.36	$682,313.49	$658,837.32	$78,650.68
51120	Part-Time Salaries & Wage	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51140	Overtime Pay	$50,000.00	$21,284.25	$28,715.75	43%	$32,745.16	$43,716.05	$50,000.00	$0.00
51142	StraightOT	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51150	Special Pay	$25,292.00	$24,083.55	$1,208.45	95%	$23,819.34	$24,280.84	$25,883.40	($591.40)
51200	PARS Contribution	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51210	PERS Contributions	$326,360.00	$150,865.57	$175,494.43	46%	$142,534.52	$274,615.24	$286,788.76	$39,571.24
51220	FICA/Medicare	$12,384.00	$5,993.65	$6,390.35	48%	$6,092.12	$11,497.71	$11,022.97	$1,361.03
51230	Insurance & Benefits	$157,785.00	$55,889.23	$101,895.77	35%	$64,767.64	$143,351.05	$111,100.34	$46,684.66
51240	Workers Compensation	$23,321.00	$10,678.66	$12,642.34	46%	$9,895.52	$11,959.19	$21,357.32	$1,963.68
51990	Salary Savings	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52110	Collect & Admin Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52120	Legal & Financial Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52190	Miscellaneous Prof Svcs	$15,300.00	$9,000.00	$6,300.00	59%	$9,850.00	$13,416.70	$15,300.00	$0.00
52210	Lab & Investigative Svcs	$100,000.00	$15,586.77	$84,413.23	16%	$33,872.19	$93,808.07	$100,000.00	$0.00
52220	Medical Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52230	Other Technical Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52240	Miscellaneous Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53110	Utilities	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53250	Vehicle & Equip Maint Svc	$15,300.00	$350.80	$14,949.20	2%	$1,383.57	$1,842.09	$15,300.00	$0.00
53290	Miscellaneous R&M Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53320	Vehicle & Equipment Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53330	Vehic Replcmt Rental Chrg	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54210	Telephone Expenses	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54220	Mobile/Wireless Expenses	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54230	Internet Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54410	Printing & Binding	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00

General Fund Budget Performance Report

:ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
54610	Travel & Training	$3,000.00	$103.00	$2,897.00	3%	$1,781.57	$2,956.57	$3,000.00	$0.00
54910	Dues & Subscriptions	$750.00	$0.00	$750.00	0%	$75.00	$745.00	$750.00	$0.00
54990	Other Administrative Svcs	$4,200.00	$138.79	$4,061.21	3%	$1,410.84	$3,600.78	$4,000.00	$200.00
55110	General Office Supplies	$0.00	$0.00	$0.00	+++	$11.49	$0.00	$0.00	$0.00
55120	Postage & Delivery	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55130	Photocopying Charges	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55210	Fuel	$9,000.00	$4,402.96	$4,597.04	49%	$2,999.38	$7,279.29	$8,000.00	$1,000.00
55220	Safety Supplies	$3,000.00	$2,630.84	$369.16	88%	$0.00	$3,406.57	$5,000.00	($2,000.00)
55230	Medical Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55290	Other Operating Supplies	$10,000.00	$6,352.96	$3,647.04	64%	$996.06	$4,919.29	$12,000.00	($2,000.00)
55520	Building Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56410	Office Equipment <$10K	$5,000.00	$3,038.75	$1,961.25	61%	$1,438.18	$2,220.70	$5,000.00	$0.00
56420	Office Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56510	Vehicles <$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56520	Vehicles >$10K	$0.00	$0.00	$0.00	+++	$1,425.43	$0.00	$0.00	$0.00
56710	Other Equipment <$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56720	Other Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
58220	Licenses & Permits	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
58920	Misc Finance Expense	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 2013 Police Investigations Tota		$1,498,180.00	$657,731.32	$840,448.68	44%	$674,282.37	$1,325,928.63	$1,333,340.11	$164,839.89
Department: 2510 Fire Administration									
51110	Regular Salaries & Wages	$4,216,443.00	$1,985,157.21	$2,231,285.79	47%	$1,880,773.56	$3,730,883.25	$4,040,767.11	$175,675.89
51120	Part-Time Salaries & Wage	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51140	Overtime Pay	$450,000.00	$311,204.86	$138,795.14	69%	$218,697.96	$439,911.89	$600,000.00	($150,000.00)
51145	FLSA Overtime Pay	$87,306.00	$42,616.81	$44,689.19	49%	$39,754.68	$73,924.43	$87,306.00	$0.00
51146	Fire Non-Supp OT	$105,086.00	$63,571.93	$41,514.07	60%	$53,788.84	$106,161.36	$105,086.00	$0.00
51147	Fire OES Response	$0.00	$95,504.14	($95,504.14)	+++	$23,303.08	$23,303.08	$95,504.14	($95,504.14)
51150	Special Pay	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51210	PERS Contributions	$1,839,167.00	$846,767.28	$992,399.72	46%	$702,117.25	$1,386,517.02	$1,774,153.15	$65,013.85
51220	FICA/Medicare	$69,753.00	$32,797.69	$36,955.31	47%	$29,433.15	$57,841.78	$67,328.47	$2,424.53
51230	Insurance & Benefits	$816,419.00	$323,081.76	$493,337.24	40%	$305,435.37	$703,660.88	$749,493.22	$66,925.78
51240	Workers Compensation	$113,275.00	$54,711.66	$58,563.34	48%	$48,063.86	$58,087.37	$106,580.18	$6,694.82
51990	Salary Savings	($393,842.00)	$0.00	($393,842.00)	0%	$0.00	$0.00	$0.00	($393,842.00)
52110	Collect & Admin Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52120	Legal & Financial Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52190	Miscellaneous Prof Svcs	$20,000.00	$3,038.98	$16,961.02	15%	$1,630.50	$6,994.45	$10,000.00	$10,000.00
52210	Lab & Investigative Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52220	Medical Services	$25,000.00	$2,452.87	$22,547.13	10%	$1,320.00	$13,532.76	$15,000.00	$10,000.00

General Fund Budget Performance Report

:ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
52230	Other Technical Services	$0.00	$362.14	($362.14)	+++	$26.24	$636.24	$1,000.00	($1,000.00)
52240	Miscellaneous Services	$0.00	$0.00	$0.00	+++	$1,188.82	$1,188.82	$0.00	$0.00
52260	OES Equipment &	$0.00	$0.00	$0.00	+++	($832.00)	($832.00)	$0.00	$0.00
53110	Utilities	$35,000.00	$13,135.29	$21,864.71	38%	$15,452.56	$36,566.16	$30,000.00	$5,000.00
53230	Building Maint Services	$15,000.00	$4,474.22	$10,525.78	30%	$6,483.73	$19,271.52	$15,000.00	$0.00
53240	Landscape/Park Maint Svcs	$20,000.00	$6,797.50	$13,202.50	34%	$8,417.50	$16,625.00	$15,000.00	$5,000.00
53250	Vehicle & Equip Maint Svc	$75,000.00	$24,605.41	$50,394.59	33%	$21,426.42	$76,448.87	$75,000.00	$0.00
53290	Miscellaneous R&M Svcs	$40,000.00	$3,925.81	$36,074.19	10%	$32,255.02	$38,180.71	$40,000.00	$0.00
53320	Vehicle & Equipment Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53330	Vehic Replcmt Rental Chrg	$135,600.00	$67,800.00	$67,800.00	50%	$67,800.00	$135,600.00	$135,600.00	$0.00
53910	Solid Waste Services	$5,000.00	$4,098.95	$901.05	82%	$2,925.30	$6,375.63	$5,000.00	$0.00
53990	Other Property Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54210	Telephone Expenses	$15,000.00	$5,325.21	$9,674.79	36%	$6,720.13	$15,115.06	$15,000.00	$0.00
54220	Mobile/Wireless Expenses	$12,000.00	$4,888.47	$7,111.53	41%	$6,873.10	$15,953.14	$14,000.00	($2,000.00)
54230	Internet Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54310	Legal Notices & Advertise	$1,000.00	$0.00	$1,000.00	0%	$0.00	$51.60	$0.00	$1,000.00
54410	Printing & Binding	$500.00	$54.62	$445.38	11%	$172.90	$909.32	$1,000.00	($500.00)
54610	Travel & Training	$30,000.00	$14,116.00	$15,884.00	47%	$5,821.84	$16,198.37	$30,000.00	$0.00
54910	Dues & Subscriptions	$11,000.00	$1,841.71	$9,158.29	17%	$4,300.28	$10,067.27	$11,000.00	$0.00
54990	Other Administrative Svcs	$15,000.00	$5,062.52	$9,937.48	34%	$3,047.75	$6,584.24	$10,000.00	$5,000.00
55110	General Office Supplies	$6,171.00	$1,227.45	$4,943.55	20%	$2,702.17	$5,206.36	$5,000.00	$1,171.00
55120	Postage & Delivery	$1,300.00	$614.97	$685.03	47%	$611.05	$956.63	$1,300.00	$0.00
55130	Photocopying Charges	$3,000.00	$225.48	$2,774.52	8%	$289.99	$622.84	$1,000.00	$2,000.00
55210	Fuel	$35,700.00	$27,090.06	$8,609.94	76%	$20,819.33	$47,187.46	$40,000.00	($4,300.00)
55220	Safety Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55230	Medical Supplies	$20,000.00	$7,489.84	$12,510.16	37%	$8,450.62	$14,996.71	$15,000.00	$5,000.00
55240	Clothing & Uniform Supply	$25,000.00	$7,715.72	$17,284.28	31%	$702.41	$24,795.80	$25,000.00	$0.00
55250	Vehicle & Equip Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55290	Other Operating Supplies	$7,100.00	$3,110.18	$3,989.82	44%	$6,869.16	$8,354.59	$7,100.00	$0.00
55520	Building Supplies	$10,000.00	$1,882.01	$8,117.99	19%	$574.39	$7,352.02	$7,500.00	$2,500.00
55530	Landscape & Park Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55590	Other Maintenance Supply	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56310	Improvements, not Bldgs	$10,000.00	$1,716.78	$8,283.22	17%	$1,566.28	$6,275.60	$7,500.00	$2,500.00
56410	Office Equipment <$10K	$0.00	$957.97	($957.97)	+++	$1,259.54	$1,465.30	$1,500.00	($1,500.00)
56510	Vehicles <$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56610	Heavy Equipment <$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56710	Other Equipment <$10K	$30,000.00	$6,921.32	$23,078.68	23%	$7,177.65	$20,684.65	$20,000.00	$10,000.00
56720	Other Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56810	Construction In Progress	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00

General Fund Budget Performance Report

ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
58220	Licenses & Permits	$1,000.00	$450.00	$550.00	45%	$555.00	$1,073.00	$1,000.00	$0.00
58920	Misc Finance Expense	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59990-22	OperatingXout-GRNTS	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59990-60	TRANSFER OUT-I/S	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 2510 Fire Administration Totals		$7,907,978.00	$3,976,794.82	$3,931,183.18	50%	$3,537,975.43	$7,134,729.18	$8,180,718.27	($272,740.27)
Department: 3020 Public Works Engineering									
51110	Regular Salaries & Wages	$180,136.00	$94,184.31	$85,951.69	52%	$114,060.76	$226,205.75	$182,838.97	($2,702.97)
51120	Part-Time Salaries & Wage	$0.00	$307.96	($307.96)	+++	$209.96	$278.24	$307.96	($307.96)
51140	Overtime Pay	$3,876.00	$0.00	$3,876.00	0%	$0.00	$0.00	$0.00	$3,876.00
51150	Special Pay	$1,066.00	$886.22	$179.78	83%	$1,300.04	$1,600.08	$1,087.20	($21.20)
51200	PARS Contribution	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51210	PERS Contributions	$50,119.00	$25,982.61	$24,136.39	52%	$28,276.73	$56,307.83	$50,618.13	($499.13)
51220	FICA/Medicare	$15,113.00	$6,167.52	$8,945.48	41%	$7,357.95	$16,209.35	$13,122.73	$1,990.27
51230	Insurance & Benefits	$36,146.00	$13,562.87	$22,583.13	38%	$14,919.85	$35,349.96	$31,769.66	$4,376.34
51240	Workers Compensation	$7,483.00	$3,426.46	$4,056.54	46%	$4,000.60	$4,834.91	$6,852.92	$630.08
51990	Salary Savings	$0.00	$0.00	$0.00	+++	($281.29)	($281.29)	$0.00	$0.00
52110	Collect & Admin Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52130	Architect/Engineering Svc	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52140	Appraisal/Aquisition Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52190	Miscellaneous Prof Svcs	$40,000.00	$4,597.50	$35,402.50	11%	$2,660.00	$17,711.32	$30,000.00	$10,000.00
52230	Other Technical Services	$2,000.00	$0.00	$2,000.00	0%	$0.00	$3,110.00	$2,000.00	$0.00
52240	Miscellaneous Services	$7,625.00	$1,359.20	$6,265.80	18%	$1,188.81	$8,238.81	$4,000.00	$3,625.00
53110	Utilities	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53210	Infrastructure Maint Svc	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53220	Sign & Signal Maint Svc	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53230	Building Maint Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53240	Landscape/Park Maint Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53250	Vehicle & Equip Maint Svc	$800.00	$0.00	$800.00	0%	$0.00	$0.00	$0.00	$800.00
53290	Miscellaneous R&M Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53330	Vehic Replcmt Rental Chrg	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53810	Construction Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53910	Solid Waste Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53990	Other Property Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54210	Telephone Expenses	$2,400.00	$700.29	$1,699.71	29%	$904.70	$2,265.40	$2,400.00	$0.00
54220	Mobile/Wireless Expenses	$3,000.00	$1,070.29	$1,929.71	36%	$966.28	$3,670.41	$3,000.00	$0.00
54230	Internet Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54310	Legal Notices & Advertise	$0.00	$0.00	$0.00	+++	$13.00	$13.00	$0.00	$0.00
54410	Printing & Binding	$500.00	$0.00	$500.00	0%	$182.54	$237.67	$0.00	$500.00

General Fund Budget Performance Report

ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
54610	Travel & Training	$1,000.00	$189.00	$811.00	19%	$390.44	$596.69	$1,000.00	$0.00
54910	Dues & Subscriptions	$1,500.00	$1,420.50	$79.50	95%	$881.00	$1,131.00	$1,000.00	$500.00
54920	Events & Field Trips	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54990	Other Administrative Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55110	General Office Supplies	$1,000.00	$208.84	$791.16	21%	$407.87	$642.97	$1,000.00	$0.00
55120	Postage & Delivery	$3,000.00	$1,898.54	$1,101.46	63%	$1,737.45	$2,512.12	$2,500.00	$500.00
55130	Photocopying Charges	$1,500.00	$387.08	$1,112.92	26%	$495.19	$1,065.82	$1,000.00	$500.00
55240	Clothing & Uniform Supply	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55290	Other Operating Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55590	Other Maintenance Supply	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56410	Office Equipment <$10K	$1,500.00	$0.00	$1,500.00	0%	$71.34	$1,136.16	$0.00	$1,500.00
56420	Office Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56710	Other Equipment <$10K	$1,000.00	$0.00	$1,000.00	0%	$0.00	$0.00	$0.00	$1,000.00
56720	Other Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
58220	Licenses & Permits	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
58920	Misc Finance Expense	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 3020 Public Works Engineerinç		$360,764.00	$156,349.19	$204,414.81	43%	$179,743.22	$382,836.20	$334,497.57	$26,266.43
Department: 3030 Public Works Maintenance									
51110	Regular Salaries & Wages	$45,774.00	$24,510.64	$21,263.36	54%	$30,146.96	$59,950.97	$47,744.83	($1,970.83)
51120	Part-Time Salaries & Wage	$0.00	$0.00	$0.00	+++	$0.00	$164.91	$0.00	$0.00
51140	Overtime Pay	$2,753.00	$809.65	$1,943.35	29%	$1,282.24	$2,551.21	$1,578.11	$1,174.89
51142	StraightOT	$3,406.00	$732.45	$2,673.55	22%	$1,079.45	$2,109.88	$1,464.06	$1,941.94
51150	Special Pay	$288.00	$185.89	$102.11	65%	$276.01	$312.02	$209.94	$78.06
51200	PARS Contribution	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51210	PERS Contributions	$12,712.00	$6,553.34	$6,158.66	52%	$7,405.79	$14,888.21	$14,161.79	($1,449.79)
51220	FICA/Medicare	$4,049.00	$1,870.30	$2,178.70	46%	$2,357.62	$4,830.61	$4,053.59	($4.59)
51230	Insurance & Benefits	$12,584.00	$5,760.80	$6,823.20	46%	$7,685.68	$20,913.43	$13,539.71	($955.71)
51240	Workers Compensation	$2,565.00	$1,174.52	$1,390.48	46%	($2,237.87)	($2,203.71)	$2,349.04	$215.96
51990	Salary Savings	$0.00	$0.00	$0.00	+++	($213.77)	($213.77)	$0.00	$0.00
52110	Collect & Admin Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52130	Architect/Engineering Svc	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52190	Miscellaneous Prof Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52230	Other Technical Services	$1,800.00	$2,249.09	($449.09)	125%	$5,376.22	$8,256.62	$5,000.00	($3,200.00)
52240	Miscellaneous Services	$8,000.00	$4,435.02	$3,564.98	55%	$4,191.16	$8,772.31	$8,000.00	$0.00
53110	Utilities	$153,000.00	$58,588.49	$94,411.51	38%	$73,565.43	$147,119.95	$130,000.00	$23,000.00
53130	Utilities-Sign/Signal	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53210	Infrastructure Maint Svc	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53220	Sign & Signal Maint Svc	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00

General Fund Budget Performance Report

ount Num	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
53230	Building Maint Services	$25,000.00	$8,674.84	$16,325.16	35%	$15,309.75	$29,166.50	$20,000.00	$5,000.00
53240	Landscape/Park Maint Svcs	$0.00	$3,465.04	($3,465.04)	+++	$1,283.79	$1,881.02	$0.00	$0.00
53250	Vehicle & Equip Maint Svc	$15,000.00	$4,590.14	$10,409.86	31%	$6,708.10	$14,442.31	$15,000.00	$0.00
53260	Janitorial Services	$45,000.00	$22,100.00	$22,900.00	49%	$22,674.17	$52,923.03	$45,000.00	$0.00
53290	Miscellaneous R&M Svcs	$0.00	$0.00	$0.00	+++	$0.00	$9,487.53	$0.00	$0.00
53310	Land & Building Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53320	Vehicle & Equipment Lease	$1,000.00	$1,474.53	($474.53)	147%	($3,542.55)	($3,122.22)	$1,000.00	$0.00
53330	Vehic Replcmt Rental Chrg	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53810	Construction Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53910	Solid Waste Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53990	Other Property Services	$7,100.00	$6,945.25	$154.75	98%	$6,591.46	$10,272.46	$7,100.00	$0.00
54210	Telephone Expenses	$10,200.00	$3,298.30	$6,901.70	32%	$4,121.97	$11,200.03	$10,200.00	$0.00
54220	Mobile/Wireless Expenses	$15,000.00	$1,708.63	$13,291.37	11%	$2,179.89	$5,214.98	$6,000.00	$9,000.00
54230	Internet Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54310	Legal Notices & Advertise	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54410	Printing & Binding	$0.00	$0.00	$0.00	+++	$0.00	$462.96	$0.00	$0.00
54610	Travel & Training	$1,500.00	$652.50	$847.50	44%	$457.00	$1,051.70	$1,500.00	$0.00
54910	Dues & Subscriptions	$500.00	$361.20	$138.80	72%	$0.00	$0.00	$500.00	$0.00
54920	Events & Field Trips	$0.00	$0.00	$0.00	+++	$0.00	$8.25	$0.00	$0.00
54990	Other Administrative Svcs	$0.00	$15.00	($15.00)	+++	$0.00	$0.00	$0.00	$0.00
55110	General Office Supplies	$2,000.00	$1,798.39	$201.61	90%	$726.13	$1,993.16	$3,000.00	($1,000.00)
55120	Postage & Delivery	$200.00	$51.02	$148.98	26%	$80.63	$188.77	$200.00	$0.00
55130	Photocopying Charges	$800.00	$208.43	$591.57	26%	$266.63	$638.97	$800.00	$0.00
55210	Fuel	$14,000.00	$8,879.28	$5,120.72	63%	$6,385.31	$15,453.15	$15,000.00	($1,000.00)
55220	Safety Supplies	$3,500.00	$1,787.81	$1,712.19	51%	$1,302.82	$3,828.82	$3,500.00	$0.00
55230	Medical Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55240	Clothing & Uniform Supply	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55250	Vehicle & Equip Supplies	$1,600.00	$3,176.92	($1,576.92)	199%	$2,341.92	$2,987.69	$3,300.00	($1,700.00)
55290	Other Operating Supplies	$1,000.00	$158.08	$841.92	16%	$976.45	$997.80	$1,000.00	$0.00
55510	Infrastructure Supplies	$0.00	$22.60	($22.60)	+++	$0.00	$50.68	$50.00	($50.00)
55520	Building Supplies	$10,000.00	$2,852.98	$7,147.02	29%	$5,301.67	$13,728.36	$10,000.00	$0.00
55530	Landscape & Park Supplies	$0.00	$43.09	($43.09)	+++	$104.26	$1,912.06	$50.00	($50.00)
55590	Other Maintenance Supply	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56210	Buildings & Structures	$0.00	$0.00	$0.00	+++	$1,698.23	$1,698.23	$0.00	$0.00
56410	Office Equipment <$10K	$1,000.00	$2,189.76	($1,189.76)	219%	$461.34	$1,655.65	$2,500.00	($1,500.00)
56510	Vehicles <$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56610	Heavy Equipment <$10K	$0.00	$3,820.00	($3,820.00)	+++	$0.00	$0.00	$3,820.00	($3,820.00)
56710	Other Equipment <$10K	$2,000.00	$0.00	$2,000.00	0%	$0.00	$0.00	$0.00	$2,000.00
58220	Licenses & Permits	$0.00	$0.00	$0.00	+++	$141.74	$549.74	$0.00	$0.00

General Fund Budget Performance Report

:ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
58920	Misc Finance Expense	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 3030 Public Works Maintenanc		$403,331.00	$185,143.98	$218,187.02	46%	$206,485.63	$446,124.27	$377,621.07	$25,709.93
Department: 4010 Comm Dev-Econ Developmt									
51110	Regular Salaries & Wages	$155,108.00	$40,189.27	$114,918.73	26%	$76,033.36	$152,066.72	$75,577.37	$79,530.63
51120	Part-Time Salaries & Wage	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51140	Overtime Pay	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51150	Special Pay	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51210	PERS Contributions	$43,031.00	$1,642.23	$41,388.77	4%	$19,018.74	$38,037.48	$11,551.03	$31,479.97
51220	FICA/Medicare	$8,451.00	$2,213.84	$6,237.16	26%	$2,599.17	$8,758.46	$5,019.28	$3,431.72
51230	Insurance & Benefits	$14,566.00	$191.64	$14,374.36	1%	$5,621.35	$12,757.38	$12,721.62	$1,844.38
51240	Workers Compensation	$3,332.00	$1,525.72	$1,806.28	46%	$1,413.72	$1,708.54	$3,051.44	$280.56
51990	Salary Savings	$0.00	$0.00	$0.00	+++	($89.98)	($89.98)	$0.00	$0.00
51995	Retiree Savings	($200,000.00)	$0.00	($200,000.00)	0%	$0.00	$0.00	$0.00	($200,000.00)
52110	Collect & Admin Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52190	Miscellaneous Prof Svcs	$2,550.00	$0.00	$2,550.00	0%	$0.00	$0.00	$0.00	$2,550.00
52210	Lab & Investigative Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52230	Other Technical Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53110	Utilities	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53250	Vehicle & Equip Maint Svc	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53290	Miscellaneous R&M Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53330	Vehic Replcmt Rental Chrg	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54210	Telephone Expenses	$400.00	$177.37	$222.63	44%	$214.35	$553.90	$400.00	$0.00
54220	Mobile/Wireless Expenses	$2,244.00	$0.00	$2,244.00	0%	$541.46	$1,305.95	$0.00	$2,244.00
54230	Internet Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54410	Printing & Binding	$102.00	$0.00	$102.00	0%	$0.00	$0.00	$0.00	$102.00
54610	Travel & Training	$3,570.00	$0.00	$3,570.00	0%	$1,680.43	$1,800.43	$0.00	$3,570.00
54910	Dues & Subscriptions	$918.00	$0.00	$918.00	0%	$618.00	$618.00	$0.00	$918.00
54990	Other Administrative Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55110	General Office Supplies	$204.00	$0.00	$204.00	0%	$82.63	$88.44	$0.00	$204.00
55120	Postage & Delivery	$204.00	$0.00	$204.00	0%	$0.00	$0.00	$0.00	$204.00
55130	Photocopying Charges	$2,040.00	$493.06	$1,546.94	24%	$729.19	$1,592.75	$500.00	$1,540.00
55240	Clothing & Uniform Supply	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55290	Other Operating Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55520	Building Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56410	Office Equipment <$10K	$102.00	$0.00	$102.00	0%	$0.00	$26.32	$0.00	$102.00
56710	Other Equipment <$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
58920	Misc Finance Expense	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59110	Loans & Grants	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00

General Fund Budget Performance Report

ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 4010 Comm Dev-Econ Develop		$36,822.00	$46,433.13	($9,611.13)	126%	$108,462.42	$219,224.39	$108,820.74	($71,998.74)
Department: 4030 Comm Dev-Planning									
51110	Regular Salaries & Wages	$273,035.00	$144,136.31	$128,898.69	53%	$141,742.32	$275,583.17	$277,977.16	($4,942.16)
51120	Part-Time Salaries & Wage	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51140	Overtime Pay	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51150	Special Pay	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51200	PARS Contribution	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51210	PERS Contributions	$75,573.00	$37,355.87	$38,217.13	49%	$32,839.80	$66,230.57	$74,491.28	$1,081.72
51220	FICA/Medicare	$20,697.00	$10,820.66	$9,876.34	52%	$10,705.35	$21,277.86	$21,386.76	($689.76)
51230	Insurance & Benefits	$51,214.00	$21,879.20	$29,334.80	43%	$20,481.80	$47,265.23	$50,114.22	$1,099.78
51240	Workers Compensation	$9,995.00	$4,576.70	$5,418.30	46%	$4,241.14	$5,125.60	$9,153.40	$841.60
51990	Salary Savings	$0.00	$0.00	$0.00	+++	($155.33)	($155.33)	$0.00	$0.00
52110	Collect & Admin Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52120	Legal & Financial Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52130	Architect/Engineering Svc	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52140	Appraisal/Aquisition Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52190	Miscellaneous Prof Svcs	$30,000.00	$0.00	$30,000.00	0%	$0.00	$2,500.00	$0.00	$30,000.00
52230	Other Technical Services	$5,100.00	$0.00	$5,100.00	0%	$0.00	$610.00	$0.00	$5,100.00
52240	Miscellaneous Services	$4,500.00	$1,083.20	$3,416.80	24%	$1,188.81	$4,713.81	$4,500.00	$0.00
53110	Utilities	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53250	Vehicle & Equip Maint Svc	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53290	Miscellaneous R&M Svcs	$110.00	$0.00	$110.00	0%	$0.00	$0.00	$0.00	$110.00
53330	Vehic Replcmt Rental Chrg	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53910	Solid Waste Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53990	Other Property Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54210	Telephone Expenses	$1,020.00	$460.40	$559.60	45%	$392.48	$982.23	$1,020.00	$0.00
54220	Mobile/Wireless Expenses	$2,160.00	$540.00	$1,620.00	25%	$540.00	$2,160.00	$2,160.00	$0.00
54230	Internet Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54310	Legal Notices & Advertise	$8,000.00	$677.10	$7,322.90	8%	$0.00	$1,968.57	$2,000.00	$6,000.00
54410	Printing & Binding	$8,000.00	$0.00	$8,000.00	0%	$343.26	$343.26	$1,000.00	$7,000.00
54610	Travel & Training	$12,000.00	$1,784.51	$10,215.49	15%	$654.46	$4,491.12	$12,000.00	$0.00
54910	Dues & Subscriptions	$2,000.00	($119.56)	$2,119.56	-6%	$1,055.00	$1,390.00	$2,000.00	$0.00
54920	Events & Field Trips	$11,000.00	$675.24	$10,324.76	6%	$1,427.43	$3,160.53	$4,000.00	$7,000.00
54990	Other Administrative Svcs	$0.00	$0.00	$0.00	+++	$0.00	$50.00	$0.00	$0.00
55110	General Office Supplies	$1,020.00	$11.80	$1,008.20	1%	$88.86	$147.71	$500.00	$520.00
55120	Postage & Delivery	$8,000.00	$651.05	$7,348.95	8%	$818.60	$1,359.18	$2,000.00	$6,000.00
55130	Photocopying Charges	$8,000.00	$1,926.94	$6,073.06	24%	$1,991.72	$4,355.11	$6,000.00	$2,000.00
55290	Other Operating Supplies	$1,020.00	$0.00	$1,020.00	0%	$0.00	$0.00	$0.00	$1,020.00

General Fund Budget Performance Report

:ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
56410	Office Equipment <$10K	$7,000.00	$0.00	$7,000.00	0%	$0.00	$0.00	$0.00	$7,000.00
56710	Other Equipment <$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
58920	Misc Finance Expense	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59990-30	Operating Xfer Out-CIP	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 4030 Comm Dev-Planning Tota		$539,444.00	$226,459.42	$312,984.58	42%	$218,355.70	$443,558.62	$470,302.82	$69,141.18
Department: 4040 Comm Dev-Building Svcs									
51110	Regular Salaries & Wages	$510,489.00	$221,403.51	$289,085.49	43%	$228,990.06	$449,818.09	$391,008.12	$119,480.88
51120	Part-Time Salaries & Wage	$0.00	$22,454.10	($22,454.10)	+++	$0.00	$11,267.12	$34,025.73	($34,025.73)
51140	Overtime Pay	$1,020.00	$0.00	$1,020.00	0%	$278.85	$278.85	$0.00	$1,020.00
51150	Special Pay	$0.00	$0.00	$0.00	+++	$1,000.00	$1,000.00	$0.00	$0.00
51200	PARS Contribution	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51210	PERS Contributions	$140,960.00	$61,699.54	$79,260.46	44%	$56,250.90	$111,932.44	$111,761.29	$29,198.71
51220	FICA/Medicare	$39,267.00	$17,652.08	$21,614.92	45%	$17,441.05	$35,383.87	$31,740.14	$7,526.86
51230	Insurance & Benefits	$129,567.00	$49,913.16	$79,653.84	39%	$43,463.20	$101,918.17	$99,601.61	$29,965.39
51240	Workers Compensation	$23,321.00	$10,678.66	$12,642.34	46%	$9,895.52	$11,959.19	$21,357.32	$1,963.68
51990	Salary Savings	($77,724.00)	$0.00	($77,724.00)	0%	($263.02)	($263.02)	$0.00	($77,724.00)
52110	Collect & Admin Services	$20,000.00	$0.00	$20,000.00	0%	$0.00	$0.00	$0.00	$20,000.00
52120	Legal & Financial Svcs	$500.00	$0.00	$500.00	0%	$0.00	$0.00	$0.00	$500.00
52130	Architect/Engineering Svc	$20,000.00	$2,254.50	$17,745.50	11%	$6,000.00	$7,651.25	$5,000.00	$15,000.00
52190	Miscellaneous Prof Svcs	$140,000.00	$5,616.81	$134,383.19	4%	$80,788.80	$159,752.86	$60,000.00	$80,000.00
52230	Other Technical Services	$10,000.00	$0.00	$10,000.00	0%	$0.00	$3,110.00	$3,500.00	$6,500.00
52240	Miscellaneous Services	$10,000.00	$1,083.20	$8,916.80	11%	$2,388.81	$8,963.55	$8,000.00	$2,000.00
53110	Utilities	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53230	Building Maint Services	$5,000.00	$1,007.84	$3,992.16	20%	$1,604.54	$1,790.68	$2,000.00	$3,000.00
53250	Vehicle & Equip Maint Svc	$2,500.00	$2,157.18	$342.82	86%	$1,463.17	$3,187.13	$2,500.00	$0.00
53290	Miscellaneous R&M Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53320	Vehicle & Equipment Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53330	Vehic Replcmt Rental Chrg	$10,000.00	$5,000.00	$5,000.00	50%	$0.00	$0.00	$10,000.00	$0.00
54210	Telephone Expenses	$1,800.00	$657.68	$1,142.32	37%	$764.14	$1,929.14	$1,800.00	$0.00
54220	Mobile/Wireless Expenses	$4,200.00	$1,250.14	$2,949.86	30%	$1,638.95	$3,766.14	$3,500.00	$700.00
54230	Internet Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54310	Legal Notices & Advertise	$500.00	$0.00	$500.00	0%	$0.00	$0.00	$0.00	$500.00
54410	Printing & Binding	$1,000.00	$933.20	$66.80	93%	$143.94	$163.09	$1,000.00	$0.00
54610	Travel & Training	$11,000.00	$5,474.15	$5,525.85	50%	$6,398.12	$8,956.61	$11,000.00	$0.00
54910	Dues & Subscriptions	$500.00	$0.00	$500.00	0%	$112.50	$487.50	$0.00	$500.00
54990	Other Administrative Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55110	General Office Supplies	$1,000.00	$81.51	$918.49	8%	$350.00	$1,384.68	$1,000.00	$0.00
55120	Postage & Delivery	$700.00	$563.61	$136.39	81%	$845.11	$1,551.57	$1,000.00	($300.00)

General Fund Budget Performance Report

:ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
55130	Photocopying Charges	$1,500.00	$695.35	$804.65	46%	$1,033.95	$2,259.54	$1,500.00	$0.00
55210	Fuel	$2,500.00	$1,459.63	$1,040.37	58%	$1,380.70	$2,934.19	$3,000.00	($500.00)
55220	Safety Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55230	Medical Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55240	Clothing & Uniform Supply	$500.00	$141.36	$358.64	28%	$175.59	$295.58	$500.00	$0.00
55290	Other Operating Supplies	$500.00	$0.00	$500.00	0%	$1,743.44	$2,557.06	$0.00	$500.00
55520	Building Supplies	$0.00	$0.00	$0.00	+++	$0.00	$472.00	$0.00	$0.00
55590	Other Maintenance Supply	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56410	Office Equipment <$10K	$5,000.00	$0.00	$5,000.00	0%	$1,427.21	$1,427.21	$500.00	$4,500.00
56710	Other Equipment <$10K	$200.00	$157.50	$42.50	79%	$0.00	$0.00	$200.00	$0.00
58220	Licenses & Permits	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
58920	Misc Finance Expense	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 4040 Comm Dev-Building Svcs		$1,015,800.00	$412,334.71	$603,465.29	41%	$465,315.53	$935,934.49	$805,494.21	$210,305.79
Department: 5010 Recreation-Admin									
51110	Regular Salaries & Wages	$294,812.00	$85,061.31	$209,750.69	29%	$145,587.57	$326,084.81	$167,952.43	$126,859.57
51120	Part-Time Salaries & Wage	$29,726.00	$12,245.35	$17,480.65	41%	$9,209.58	$18,074.93	$18,891.81	$10,834.19
51140	Overtime Pay	$2,040.00	$40.76	$1,999.24	2%	$0.00	$0.00	$40.76	$1,999.24
51150	Special Pay	$1,000.00	$1,000.00	$0.00	100%	$1,000.00	$1,000.00	$1,000.00	$0.00
51200	PARS Contribution	$386.00	$0.00	$386.00	0%	$0.00	$0.00	$0.00	$386.00
51210	PERS Contributions	$81,913.00	$23,401.30	$58,511.70	29%	$34,447.37	$68,582.05	$46,389.98	$35,523.02
51220	FICA/Medicare	$19,979.00	$7,487.14	$12,491.86	37%	$8,471.53	$20,606.34	$14,428.63	$5,550.37
51230	Insurance & Benefits	$51,209.00	$11,989.52	$39,219.48	23%	$24,562.30	$49,818.65	$27,969.34	$23,239.66
51240	Workers Compensation	$9,995.00	$4,576.70	$5,418.30	46%	$4,241.14	$5,125.60	$9,153.40	$841.60
51990	Salary Savings	($230,438.00)	$0.00	($230,438.00)	0%	($161.86)	($161.86)	$0.00	($230,438.00)
52110	Collect & Admin Services	$9,000.00	$0.00	$9,000.00	0%	$4,000.00	$4,000.00	$0.00	$9,000.00
52190	Miscellaneous Prof Svcs	$9,750.00	$7,619.08	$2,130.92	78%	$800.00	$6,987.73	$9,750.00	$0.00
52230	Other Technical Services	$3,000.00	$0.00	$3,000.00	0%	$0.00	$0.00	$0.00	$3,000.00
52240	Miscellaneous Services	$600.00	$400.00	$200.00	67%	$353.39	$553.39	$600.00	$0.00
52250	Instructor Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53110	Utilities	$65,000.00	$38,200.39	$26,799.61	59%	$34,991.29	$0.00	$75,000.00	($10,000.00)
53230	Building Maint Services	$17,000.00	$9,696.90	$7,303.10	57%	$5,064.22	$20,381.24	$20,000.00	($3,000.00)
53240	Landscape/Park Maint Svcs	$500.00	$0.00	$500.00	0%	$0.00	$0.00	$0.00	$500.00
53250	Vehicle & Equip Maint Svc	$6,000.00	$5,875.55	$124.45	98%	$1,353.86	$2,927.50	$6,000.00	$0.00
53260	Janitorial Services	$1,500.00	$340.15	$1,159.85	23%	$0.00	$0.00	$1,000.00	$500.00
53290	Miscellaneous R&M Svcs	$500.00	$0.00	$500.00	0%	$679.35	$679.35	$0.00	$500.00
53310	Land & Building Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53320	Vehicle & Equipment Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53330	Vehic Replcmt Rental Chrg	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00

General Fund Budget Performance Report

:ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
53990	Other Property Services	$9,000.00	$10,357.15	($1,357.15)	115%	$9,073.85	$9,073.85	$11,000.00	($2,000.00)
54210	Telephone Expenses	$14,000.00	$4,515.16	$9,484.84	32%	$4,776.33	$14,117.09	$10,000.00	$4,000.00
54220	Mobile/Wireless Expenses	$2,000.00	$3,230.38	($1,230.38)	162%	$715.33	$2,032.24	$4,000.00	($2,000.00)
54230	Internet Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54310	Legal Notices & Advertise	$800.00	$0.00	$800.00	0%	$702.40	$702.40	$0.00	$800.00
54410	Printing & Binding	$28,000.00	$9,828.33	$18,171.67	35%	$11,289.72	$29,081.07	$28,000.00	$0.00
54610	Travel & Training	$500.00	$307.60	$192.40	62%	$225.00	$435.00	$500.00	$0.00
54910	Dues & Subscriptions	$800.00	$1,089.00	($289.00)	136%	$189.45	$269.45	$1,100.00	($300.00)
54920	Events & Field Trips	$95,000.00	$65,806.47	$29,193.53	69%	$42,311.20	$64,657.84	$90,000.00	$5,000.00
54990	Other Administrative Svcs	$9,000.00	$1,040.00	$7,960.00	12%	$1,856.91	$6,424.18	$5,000.00	$4,000.00
55110	General Office Supplies	$10,000.00	$2,424.21	$7,575.79	24%	$3,024.03	$4,483.69	$5,000.00	$5,000.00
55120	Postage & Delivery	$15,000.00	$6,033.52	$8,966.48	40%	$11,099.42	$17,163.34	$15,000.00	$0.00
55130	Photocopying Charges	$3,000.00	$604.20	$2,395.80	20%	$819.63	$1,695.22	$2,000.00	$1,000.00
55210	Fuel	$2,000.00	$1,243.95	$756.05	62%	$981.83	$2,089.73	$2,000.00	$0.00
55220	Safety Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55230	Medical Supplies	$1,000.00	$291.63	$708.37	29%	$224.91	$946.73	$1,000.00	$0.00
55240	Clothing & Uniform Supply	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55250	Vehicle & Equip Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55290	Other Operating Supplies	$4,500.00	$379.02	$4,120.98	8%	$1,689.46	$9,565.78	$4,500.00	$0.00
55520	Building Supplies	$2,000.00	$1,256.68	$743.32	63%	$266.00	$3,611.87	$2,500.00	($500.00)
55530	Landscape & Park Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55590	Other Maintenance Supply	$0.00	$22.50	($22.50)	+++	$0.00	$0.00	$45.00	($45.00)
56410	Office Equipment <$10K	$7,000.00	$0.00	$7,000.00	0%	$230.21	$2,211.94	$0.00	$7,000.00
56710	Other Equipment <$10K	$5,000.00	$0.00	$5,000.00	0%	$0.00	$0.00	$0.00	$5,000.00
58220	Licenses & Permits	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
58250	Cash Over/Short	$0.00	($309.60)	$309.60	+++	($190.69)	($409.74)	($619.20)	$619.20
58920	Misc Finance Expense	$36,000.00	$23,642.48	$12,357.52	66%	$20,560.76	$38,393.88	$40,000.00	($4,000.00)
59110	Loans & Grants	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59990	Operating Transfers Out	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59990-30	Operating Xfer Out-CIP	$22,600.00	$0.00	$22,600.00	0%	$0.00	$0.00	$22,600.00	$0.00
Department: 5010 Recreation-Admin Totals:		$640,672.00	$339,696.83	$300,975.17	53%	$384,445.49	$731,205.29	$641,802.15	($1,130.15)
Department: 5020 Recreation-Chldcr Admin									
51110	Regular Salaries & Wages	$409,550.62	$225,703.07	$183,847.55	55%	$228,848.13	$402,111.50	$450,655.34	($41,104.72)
51120	Part-Time Salaries & Wage	$420,000.00	$239,811.67	$180,188.33	57%	$231,496.54	$466,618.63	$406,643.29	$13,356.71
51140	Overtime Pay	$6,120.00	$2,862.04	$3,257.96	47%	$2,357.90	$2,396.35	$2,862.04	$3,257.96
51142	StraightOT	$0.00	$25.63	($25.63)	+++	$0.00	$0.00	$2,002.85	($2,002.85)
51150	Special Pay	$4,200.00	$5,522.09	($1,322.09)	131%	$5,730.00	$5,730.00	$5,522.09	($1,322.09)
51200	PARS Contribution	$2,116.00	$2,457.08	($341.08)	116%	$2,485.98	$4,804.98	$4,077.98	($1,961.98)

General Fund Budget Performance Report

ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
51210	PERS Contributions	$185,480.05	$83,261.92	$102,218.13	45%	$71,618.41	$137,022.49	$158,599.64	$26,880.41
51220	FICA/Medicare	$45,572.83	$25,705.37	$19,867.46	56%	$24,722.68	$45,629.60	$48,718.51	($3,145.68)
51230	Insurance & Benefits	$115,597.50	$50,867.94	$64,729.56	44%	$49,454.13	$112,034.96	$117,689.59	($2,092.09)
51240	Workers Compensation	$29,984.81	$13,730.04	$16,254.77	46%	$10,814.54	$13,125.96	$27,460.08	$2,524.73
51990	Salary Savings	$0.00	$0.00	$0.00	+++	($238.39)	($238.39)	$0.00	$0.00
52110	Collect & Admin Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52190	Miscellaneous Prof Svcs	$200.00	$0.00	$200.00	0%	$0.00	$0.00	$0.00	$200.00
52220	Medical Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52250	Instructor Services	$7,000.00	$3,088.40	$3,911.60	44%	$0.00	$194.04	$7,000.00	$0.00
53110	Utilities	$11,500.00	$4,296.85	$7,203.15	37%	$4,452.51	$11,533.29	$11,500.00	$0.00
53230	Building Maint Services	$3,000.00	$138.49	$2,861.51	5%	$819.86	$1,057.34	$2,000.00	$1,000.00
53240	Landscape/Park Maint Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53250	Vehicle & Equip Maint Svc	$5,000.00	$1,772.43	$3,227.57	35%	$1,548.83	$4,130.03	$5,000.00	$0.00
53260	Janitorial Services	$1,000.00	$0.00	$1,000.00	0%	$10.00	$10.00	$0.00	$1,000.00
53290	Miscellaneous R&M Svcs	$500.00	$0.00	$500.00	0%	$0.00	$0.00	$0.00	$500.00
53310	Land & Building Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53320	Vehicle & Equipment Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53330	Vehic Replcmt Rental Chrg	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53990	Other Property Services	$1,100.00	$693.98	$406.02	63%	$548.66	$548.66	$1,100.00	$0.00
54210	Telephone Expenses	$1,400.00	$311.87	$1,088.13	22%	$513.12	$1,463.35	$1,000.00	$400.00
54220	Mobile/Wireless Expenses	$2,100.00	$783.64	$1,316.36	37%	$1,043.81	$2,717.01	$1,500.00	$600.00
54230	Internet Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54310	Legal Notices & Advertise	$0.00	$0.00	$0.00	+++	$0.00	$207.50	$0.00	$0.00
54410	Printing & Binding	$500.00	$0.00	$500.00	0%	$0.00	$415.00	$0.00	$500.00
54610	Travel & Training	$2,000.00	$85.00	$1,915.00	4%	$0.00	$910.00	$170.00	$1,830.00
54910	Dues & Subscriptions	$500.00	$0.00	$500.00	0%	$0.00	$360.41	$0.00	$500.00
54920	Events & Field Trips	$16,000.00	$10,678.23	$5,321.77	67%	$5,090.17	$12,957.78	$16,000.00	$0.00
54990	Other Administrative Svcs	$1,000.00	$0.00	$1,000.00	0%	$0.00	$0.00	$0.00	$1,000.00
55110	General Office Supplies	$5,000.00	$994.63	$4,005.37	20%	$1,286.99	$4,125.57	$5,000.00	$0.00
55120	Postage & Delivery	$1,400.00	$533.74	$866.26	38%	$497.35	$1,030.44	$1,000.00	$400.00
55130	Photocopying Charges	$2,500.00	$485.07	$2,014.93	19%	$667.25	$1,367.26	$1,000.00	$1,500.00
55210	Fuel	$1,800.00	$1,228.30	$571.70	68%	$1,032.75	$2,189.64	$2,000.00	($200.00)
55230	Medical Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55290	Other Operating Supplies	$35,000.00	$16,960.29	$18,039.71	48%	$23,785.37	$49,474.16	$35,000.00	$0.00
55520	Building Supplies	$3,000.00	$1,256.68	$1,743.32	42%	$1,828.79	$1,828.79	$2,500.00	$500.00
55530	Landscape & Park Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55590	Other Maintenance Supply	$1,500.00	$0.00	$1,500.00	0%	$0.00	$0.00	$0.00	$1,500.00
56410	Office Equipment <$10K	$0.00	$127.74	($127.74)	+++	$96.38	$1,000.00	$250.00	($250.00)
56420	Office Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00

General Fund Budget Performance Report

:ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
56710	Other Equipment <$10K	$2,000.00	$0.00	$2,000.00	0%	$0.00	$125.80	$0.00	$2,000.00
58920	Misc Finance Expense	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 5020 Recreation-Chldcr Admin		$1,323,621.81	$693,382.19	$630,239.62	52%	$670,511.76	$1,286,882.15	$1,316,251.41	$7,370.40
Department: 5030 Recreation-Swim Center									
51110	Regular Salaries & Wages	$173,738.00	$69,050.58	$104,687.42	40%	$63,025.12	$123,522.79	$140,049.22	$33,688.78
51120	Part-Time Salaries & Wage	$292,740.00	$220,363.99	$72,376.01	75%	$208,661.58	$358,525.18	$365,998.42	($73,258.42)
51140	Overtime Pay	$1,836.00	$632.10	$1,203.90	34%	$618.53	$667.31	$632.10	$1,203.90
51142	StraightOT	$0.00	$12.88	($12.88)	+++	$212.19	$389.91	$12.88	($12.88)
51150	Special Pay	$500.00	$804.00	($304.00)	161%	$500.00	$500.00	$804.00	($304.00)
51200	PARS Contribution	$2,588.00	$2,644.18	($56.18)	102%	$2,395.72	$4,076.50	$3,351.58	($763.58)
51210	PERS Contributions	$73,929.00	$25,571.58	$48,357.42	35%	$22,712.53	$43,014.56	$50,641.03	$23,287.97
51220	FICA/Medicare	$24,049.00	$9,763.40	$14,285.60	41%	$9,745.40	$18,217.87	$17,193.22	$6,855.78
51230	Insurance & Benefits	$61,050.00	$24,686.01	$36,363.99	40%	$14,891.06	$35,644.25	$52,764.20	$8,285.80
51240	Workers Compensation	$7,663.00	$3,508.88	$4,154.12	46%	$3,251.30	$3,929.35	$7,017.76	$645.24
51990	Salary Savings	($112,355.00)	$0.00	($112,355.00)	0%	($53.98)	($53.98)	$0.00	($112,355.00)
52110	Collect & Admin Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52190	Miscellaneous Prof Svcs	$30,000.00	$12,717.50	$17,282.50	42%	$18,080.92	$22,184.16	$25,000.00	$5,000.00
52250	Instructor Services	$2,500.00	$59.40	$2,440.60	2%	$0.00	$0.00	$150.00	$2,350.00
53110	Utilities	$53,000.00	$20,893.07	$32,106.93	39%	$21,662.70	$0.00	$50,000.00	$3,000.00
53230	Building Maint Services	$14,000.00	$1,766.02	$12,233.98	13%	$1,541.17	$5,237.99	$6,000.00	$8,000.00
53240	Landscape/Park Maint Svcs	$1,500.00	$0.00	$1,500.00	0%	$0.00	$0.00	$0.00	$1,500.00
53250	Vehicle & Equip Maint Svc	$1,000.00	$0.00	$1,000.00	0%	$0.00	$0.00	$0.00	$1,000.00
53260	Janitorial Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53290	Miscellaneous R&M Svcs	$3,700.00	$4,664.66	($964.66)	126%	$3,479.57	$9,968.52	$6,000.00	($2,300.00)
53310	Land & Building Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53320	Vehicle & Equipment Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53330	Vehic Replcmt Rental Chrg	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53990	Other Property Services	$3,500.00	$4,977.18	($1,477.18)	142%	$3,543.97	$3,543.97	$3,500.00	$0.00
54210	Telephone Expenses	$2,400.00	$917.34	$1,482.66	38%	$1,151.95	$3,236.83	$3,000.00	($600.00)
54220	Mobile/Wireless Expenses	$700.00	$471.12	$228.88	67%	$295.24	$769.39	$950.00	($250.00)
54230	Internet Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54310	Legal Notices & Advertise	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54610	Travel & Training	$6,000.00	$80.00	$5,920.00	1%	$220.00	$898.34	$6,000.00	$0.00
54910	Dues & Subscriptions	$0.00	$175.00	($175.00)	+++	$0.00	$237.00	$350.00	($350.00)
54920	Events & Field Trips	$14,000.00	$7,088.31	$6,911.69	51%	$10,137.98	$13,712.78	$14,000.00	$0.00
54990	Other Administrative Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55110	General Office Supplies	$1,500.00	$0.00	$1,500.00	0%	$38.41	$478.59	$1,500.00	$0.00
55120	Postage & Delivery	$600.00	$166.76	$433.24	28%	$162.67	$725.06	$600.00	$0.00

General Fund Budget Performance Report

ount Num	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
55130	Photocopying Charges	$2,500.00	$574.42	$1,925.58	23%	$781.50	$1,613.18	$1,500.00	$1,000.00
55140	Recognition-EE/Volunteer	$1,000.00	$106.19	$893.81	11%	$362.76	$362.76	$1,000.00	$0.00
55210	Fuel	$1,800.00	$1,170.03	$629.97	65%	$981.83	$2,009.25	$1,800.00	$0.00
55220	Safety Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55230	Medical Supplies	$600.00	$0.00	$600.00	0%	$0.00	$0.00	$0.00	$600.00
55240	Clothing & Uniform Supply	$4,000.00	$1,131.33	$2,868.67	28%	$93.91	$4,479.22	$4,000.00	$0.00
55290	Other Operating Supplies	$25,000.00	$15,042.03	$9,957.97	60%	$16,670.30	$38,183.63	$30,000.00	($5,000.00)
55295	Chemicals	$45,000.00	$25,129.32	$19,870.68	56%	$21,157.84	$47,264.14	$48,000.00	($3,000.00)
55520	Building Supplies	$4,000.00	$1,703.39	$2,296.61	43%	$967.89	$1,168.85	$3,000.00	$1,000.00
55530	Landscape & Park Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55590	Other Maintenance Supply	$1,000.00	$0.00	$1,000.00	0%	$0.00	$0.00	$0.00	$1,000.00
56410	Office Equipment <$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56420	Office Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56710	Other Equipment <$10K	$1,000.00	$0.00	$1,000.00	0%	$0.00	$0.00	$0.00	$1,000.00
58220	Licenses & Permits	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
58920	Misc Finance Expense	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 5030 Recreation-Swim Center T		$746,038.00	$455,870.67	$290,167.33	61%	$427,290.06	$744,507.40	$844,814.41	($98,776.41)
Department: 5040 Recreation-Senior Svcs									
51110	Regular Salaries & Wages	$129,480.38	$73,466.77	$56,013.61	57%	$80,369.20	$164,374.87	$153,286.75	($23,806.37)
51120	Part-Time Salaries & Wage	$77,521.00	$45,605.74	$31,915.26	59%	$31,865.90	$65,292.32	$71,432.37	$6,088.63
51140	Overtime Pay	$1,632.00	$1,135.92	$496.08	70%	$827.93	$894.23	$1,135.92	$496.08
51142	StraightOT	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51150	Special Pay	$1,933.00	$1,300.04	$632.96	67%	$1,570.04	$1,870.08	$1,600.08	$332.92
51200	PARS Contribution	$0.00	$52.58	($52.58)	+++	$0.00	$43.10	$79.22	($79.22)
51210	PERS Contributions	$51,533.95	$29,735.32	$21,798.63	58%	$28,320.63	$58,283.34	$56,798.94	($5,264.99)
51220	FICA/Medicare	$15,010.17	$9,052.93	$5,957.24	60%	$8,972.27	$18,245.79	$17,033.11	($2,022.94)
51230	Insurance & Benefits	$33,878.50	$17,676.90	$16,201.60	52%	$14,379.41	$36,701.21	$47,920.82	($14,042.32)
51240	Workers Compensation	$9,995.19	$4,576.78	$5,418.41	46%	$4,947.76	$5,979.59	$9,153.56	$841.63
51990	Salary Savings	($31,452.00)	$0.00	($31,452.00)	0%	($63.25)	($63.25)	$0.00	($31,452.00)
52110	Collect & Admin Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52190	Miscellaneous Prof Svcs	$3,000.00	$0.00	$3,000.00	0%	$231.00	$1,231.00	$0.00	$3,000.00
52220	Medical Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52240	Miscellaneous Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52250	Instructor Services	$19,000.00	$9,118.50	$9,881.50	48%	$9,110.00	$20,817.58	$19,000.00	$0.00
53110	Utilities	$7,500.00	$2,472.52	$5,027.48	33%	$3,344.63	$9,790.69	$5,000.00	$2,500.00
53210	Infrastructure Maint Svc	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53230	Building Maint Services	$5,000.00	$1,803.70	$3,196.30	36%	$3,085.36	$5,724.59	$4,000.00	$1,000.00
53240	Landscape/Park Maint Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00

General Fund Budget Performance Report

ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
53250	Vehicle & Equip Maint Svc	$2,000.00	$462.35	$1,537.65	23%	$0.00	$0.00	$1,000.00	$1,000.00
53260	Janitorial Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53290	Miscellaneous R&M Svcs	$1,000.00	$0.00	$1,000.00	0%	$0.00	$0.00	$0.00	$1,000.00
53310	Land & Building Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53320	Vehicle & Equipment Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53330	Vehic Replcmt Rental Chrg	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53990	Other Property Services	$200.00	$211.40	($11.40)	106%	$184.82	$184.82	$300.00	($100.00)
54210	Telephone Expenses	$800.00	$469.85	$330.15	59%	$310.65	$1,577.53	$1,000.00	($200.00)
54220	Mobile/Wireless Expenses	$2,000.00	$816.90	$1,183.10	41%	$958.02	$2,483.02	$2,000.00	$0.00
54230	Internet Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54410	Printing & Binding	$10,000.00	$1,883.48	$8,116.52	19%	$5,953.26	$10,491.78	$10,000.00	$0.00
54610	Travel & Training	$250.00	$0.00	$250.00	0%	$0.00	$504.65	$250.00	$0.00
54910	Dues & Subscriptions	$500.00	$98.28	$401.72	20%	$288.76	$360.76	$400.00	$100.00
54920	Events & Field Trips	$25,000.00	$6,078.82	$18,921.18	24%	$19,939.61	$32,438.39	$12,500.00	$12,500.00
54990	Other Administrative Svcs	$500.00	$0.00	$500.00	0%	$0.00	$0.00	$0.00	$500.00
55110	General Office Supplies	$2,500.00	$664.33	$1,835.67	27%	$281.38	$2,008.46	$2,500.00	$0.00
55120	Postage & Delivery	$4,000.00	$2,667.71	$1,332.29	67%	$1,856.28	$3,769.88	$4,000.00	$0.00
55130	Photocopying Charges	$1,500.00	$302.86	$1,197.14	20%	$405.98	$905.89	$1,000.00	$500.00
55210	Fuel	$1,500.00	$1,097.84	$402.16	73%	$981.82	$2,053.45	$1,500.00	$0.00
55220	Safety Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55230	Medical Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55240	Clothing & Uniform Supply	$500.00	$0.00	$500.00	0%	$0.00	$0.00	$0.00	$500.00
55250	Vehicle & Equip Supplies	$1,000.00	$10.93	$989.07	1%	$0.00	$28.65	$21.86	$978.14
55290	Other Operating Supplies	$13,000.00	$2,088.73	$10,911.27	16%	$1,653.22	$7,337.50	$8,000.00	$5,000.00
55520	Building Supplies	$3,000.00	$1,704.06	$1,295.94	57%	$583.48	$850.02	$3,408.12	($408.12)
55530	Landscape & Park Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55590	Other Maintenance Supply	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56410	Office Equipment <$10K	$0.00	$79.50	($79.50)	+++	$0.00	$336.52	$159.00	($159.00)
56510	Vehicles <$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56710	Other Equipment <$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
58220	Licenses & Permits	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
58250	Cash Over/Short	$0.00	$1.00	($1.00)	+++	$1.20	$1.20	$2.00	($2.00)
58920	Misc Finance Expense	$600.00	$199.24	$400.76	33%	$313.08	$564.98	$398.48	$201.52
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59990	Operating Transfers Out	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 5040 Recreation-Senior Svcs T		$393,882.19	$214,834.98	$179,047.21	55%	$220,672.44	$455,082.64	$434,880.23	($40,998.04)
Department: 5050 Recreation-Adult/Commnty									
51110	Regular Salaries & Wages	$84,314.35	$25,201.44	$59,112.91	30%	$17,365.61	$54,633.67	$47,727.30	$36,587.05
51120	Part-Time Salaries & Wage	$20,910.00	$17,359.66	$3,550.34	83%	$17,137.89	$33,469.37	$33,339.10	($12,429.10)

General Fund Budget Performance Report

ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
51140	Overtime Pay	$1,020.00	$547.57	$472.43	54%	$608.55	$608.55	$547.57	$472.43
51142	StraightOT	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51150	Special Pay	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51200	PARS Contribution	$0.00	$219.55	($219.55)	+++	$222.78	$448.46	$409.71	($409.71)
51210	PERS Contributions	$28,899.98	$7,390.70	$21,509.28	26%	$6,507.60	$16,301.12	$14,042.94	$14,857.04
51220	FICA/Medicare	$8,127.87	$2,427.77	$5,700.10	30%	$1,721.23	$5,074.74	$4,528.33	$3,599.54
51230	Insurance & Benefits	$28,196.20	$8,564.84	$19,631.36	30%	$7,685.83	$20,196.37	$20,918.79	$7,277.41
51240	Workers Compensation	$4,164.68	$1,907.00	$2,257.68	46%	$4,456.90	$5,431.29	$3,814.00	$350.68
51990	Salary Savings	($42,445.00)	$0.00	($42,445.00)	0%	($122.27)	($122.27)	$0.00	($42,445.00)
52110	Collect & Admin Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52190	Miscellaneous Prof Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52220	Medical Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52230	Other Technical Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52250	Instructor Services	$43,000.00	$30,290.70	$12,709.30	70%	$15,108.85	$58,010.37	$50,000.00	($7,000.00)
53110	Utilities	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53230	Building Maint Services	$4,000.00	$1,259.72	$2,740.28	31%	$399.06	$949.62	$2,500.00	$1,500.00
53250	Vehicle & Equip Maint Svc	$200.00	$0.00	$200.00	0%	$0.00	$0.00	$0.00	$200.00
53260	Janitorial Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53290	Miscellaneous R&M Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53310	Land & Building Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53320	Vehicle & Equipment Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53330	Vehic Replcmt Rental Chrg	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54210	Telephone Expenses	$3,600.00	$1,377.09	$2,222.91	38%	$1,864.38	$5,069.32	$2,700.00	$900.00
54220	Mobile/Wireless Expenses	$550.00	$525.37	$24.63	96%	$249.09	$665.24	$1,000.00	($450.00)
54230	Internet Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54310	Legal Notices & Advertise	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54410	Printing & Binding	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54610	Travel & Training	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54910	Dues & Subscriptions	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54920	Events & Field Trips	$2,500.00	$874.72	$1,625.28	35%	$629.80	$854.41	$1,500.00	$1,000.00
54990	Other Administrative Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55110	General Office Supplies	$1,500.00	$0.00	$1,500.00	0%	$0.00	$0.00	$0.00	$1,500.00
55120	Postage & Delivery	$0.00	$1.32	($1.32)	+++	$260.24	$276.38	$0.00	$0.00
55130	Photocopying Charges	$3,000.00	$574.42	$2,425.58	19%	$781.50	$1,613.18	$1,100.00	$1,900.00
55210	Fuel	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55220	Safety Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55230	Medical Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55250	Vehicle & Equip Supplies	$2,000.00	$0.00	$2,000.00	0%	$0.00	$0.00	$0.00	$2,000.00
55290	Other Operating Supplies	$3,000.00	$582.78	$2,417.22	19%	$1,638.62	$4,104.24	$3,000.00	$0.00

General Fund Budget Performance Report

:ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
55520	Building Supplies	$5,000.00	$1,414.33	$3,585.67	28%	$265.60	$265.60	$1,500.00	$3,500.00
55530	Landscape & Park Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55590	Other Maintenance Supply	$1,000.00	$0.00	$1,000.00	0%	$0.00	$0.00	$0.00	$1,000.00
56410	Office Equipment <$10K	$0.00	$79.50	($79.50)	+++	$0.00	$0.00	$80.00	($80.00)
56420	Office Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56710	Other Equipment <$10K	$5,000.00	$0.00	$5,000.00	0%	$0.00	$0.00	$0.00	$5,000.00
58920	Misc Finance Expense	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59990	Operating Transfers Out	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 5050 Recreation-Adult/Commni		$207,538.08	$100,598.48	$106,939.60	48%	$76,781.26	$207,849.66	$188,707.74	$18,830.34
Department: 5060 Recreation-Youth Services									
51110	Regular Salaries & Wages	$129,435.65	$56,630.77	$72,804.88	44%	$42,543.17	$104,252.09	$113,906.29	$15,529.36
51120	Part-Time Salaries & Wage	$95,000.00	$49,683.25	$45,316.75	52%	$51,320.09	$98,023.52	$74,579.32	$20,420.68
51140	Overtime Pay	$2,040.00	$0.00	$2,040.00	0%	$0.00	$211.93	$0.00	$2,040.00
51142	StraightOT	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51150	Special Pay	$1,600.00	$1,800.04	($200.04)	113%	$1,300.04	$1,600.08	$2,100.08	($500.08)
51200	PARS Contribution	$912.00	$161.85	$750.15	18%	$221.22	$334.00	$215.51	$696.49
51210	PERS Contributions	$42,862.02	$17,604.38	$25,257.64	41%	$14,306.64	$32,027.16	$34,344.99	$8,517.03
51220	FICA/Medicare	$13,361.13	$6,388.21	$6,972.92	48%	$5,375.36	$12,277.49	$11,729.36	$1,631.77
51230	Insurance & Benefits	$38,984.80	$14,594.31	$24,390.49	37%	$10,644.34	$26,966.22	$35,914.84	$3,069.96
51240	Workers Compensation	$8,162.32	$3,737.52	$4,424.80	46%	$3,676.69	$4,357.48	$7,475.04	$687.28
51990	Salary Savings	($21,223.00)	$0.00	($21,223.00)	0%	($29.64)	($29.64)	$0.00	($21,223.00)
52110	Collect & Admin Services	$2,000.00	$0.00	$2,000.00	0%	$0.00	$0.00	$0.00	$2,000.00
52190	Miscellaneous Prof Svcs	$3,000.00	$345.00	$2,655.00	12%	$0.00	$347.50	$690.00	$2,310.00
52210	Lab & Investigative Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52240	Miscellaneous Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
52250	Instructor Services	$140,000.00	$118,547.16	$21,452.84	85%	$107,304.95	$199,827.75	$200,000.00	($60,000.00)
53110	Utilities	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53230	Building Maint Services	$0.00	$95.44	($95.44)	+++	$1,356.61	$1,356.61	$100.00	($100.00)
53240	Landscape/Park Maint Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53250	Vehicle & Equip Maint Svc	$2,000.00	$86.31	$1,913.69	4%	$341.03	$341.03	$500.00	$1,500.00
53260	Janitorial Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53290	Miscellaneous R&M Svcs	$520.00	$0.00	$520.00	0%	$0.00	$0.00	$0.00	$520.00
53310	Land & Building Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53320	Vehicle & Equipment Lease	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53330	Vehic Replcmt Rental Chrg	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
53990	Other Property Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54210	Telephone Expenses	$2,600.00	$792.19	$1,807.81	30%	$1,263.29	$3,525.77	$1,584.38	$1,015.62
54220	Mobile/Wireless Expenses	$1,000.00	$448.35	$551.65	45%	$240.00	$960.00	$896.70	$103.30

General Fund Budget Performance Report

:ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
54230	Internet Services	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
54310	Legal Notices & Advertise	$500.00	$0.00	$500.00	0%	$0.00	$307.50	$0.00	$500.00
54410	Printing & Binding	$1,500.00	$0.00	$1,500.00	0%	$0.00	$0.00	$0.00	$1,500.00
54610	Travel & Training	$1,500.00	$0.00	$1,500.00	0%	$0.00	$0.00	$0.00	$1,500.00
54910	Dues & Subscriptions	$500.00	$0.00	$500.00	0%	$0.00	$0.00	$0.00	$500.00
54920	Events & Field Trips	$16,000.00	$16,207.11	($207.11)	101%	$14,892.98	$14,917.51	$20,000.00	($4,000.00)
54990	Other Administrative Svcs	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55110	General Office Supplies	$1,500.00	$0.00	$1,500.00	0%	$0.00	$0.00	$0.00	$1,500.00
55120	Postage & Delivery	$1,000.00	$41.59	$958.41	4%	$57.54	$164.52	$200.00	$800.00
55130	Photocopying Charges	$2,000.00	$574.42	$1,425.58	29%	$781.50	$1,613.18	$1,200.00	$800.00
55210	Fuel	$2,200.00	$1,507.72	$692.28	69%	$1,387.63	$2,415.04	$2,000.00	$200.00
55230	Medical Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55240	Clothing & Uniform Supply	$1,000.00	$0.00	$1,000.00	0%	$0.00	$1,000.00	$0.00	$1,000.00
55290	Other Operating Supplies	$25,500.00	$14,614.20	$10,885.80	57%	$17,131.06	$24,625.59	$25,500.00	$0.00
55520	Building Supplies	$4,000.00	$1,256.69	$2,743.31	31%	$265.60	$265.60	$3,000.00	$1,000.00
55530	Landscape & Park Supplies	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
55590	Other Maintenance Supply	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56410	Office Equipment <$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56420	Office Equipment >$10K	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
56710	Other Equipment <$10K	$1,000.00	$0.00	$1,000.00	0%	$0.00	$0.00	$0.00	$1,000.00
58920	Misc Finance Expense	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59230	Departmental Overhead	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 5060 Recreation-Youth Service		$520,454.92	$305,116.51	$215,338.41	59%	$274,380.10	$531,687.93	$535,936.51	($15,481.59)
Department: 6020									
51110	Regular Salaries & Wages	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$43,742.49	($43,742.49)
51120	Part-Time Salaries & Wage	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51140	Overtime Pay	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51142	StraightOT	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51150	Special Pay	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51200	PARS Contribution	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
51210	PERS Contributions	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$12,146.20	($12,146.20)
51220	FICA/Medicare	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$3,576.87	($3,576.87)
51230	Insurance & Benefits	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$6,544.86	($6,544.86)
51240	Workers Compensation	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$1,525.72	($1,525.72)
51990	Salary Savings	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 6020		$0.00	$0.00	$0.00	+++	$0.00	$0.00	$67,536.14	($67,536.14)
Department: 9050 Capital Outlay									
56110	Land Purchase	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
59990	Operating Transfers Out	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00

General Fund Budget Performance Report

:ount Nun	Account Description	Amended Budget	YTD Transactions December 31	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD	Prior Year Total	Estimate FY2012	Difference from Budget
59990-30	Operating Xfer Out-CIP	$0.00	$0.00	$0.00	+++	$0.00	$11,250.00	$0.00	$0.00
59990-30	Operating Xfer Out-CHALL	$0.00	$0.00	$0.00	+++	$0.00	$0.00	$0.00	$0.00
Department: 9050 Capital Outlay Totals:		$0.00	$0.00	$0.00	+++	$0.00	$11,250.00	$0.00	$0.00
Expenditure Totals		$28,962,996.00	$14,604,327.53	$14,358,668.47	50%	$13,462,140.53	$26,887,550.48	$28,776,303.68	$186,692.32
Revenue Totals:		$29,228,309.00	$10,036,894.36	$19,191,414.64	34%	$10,227,951.80	$30,338,740.20	$29,025,521.80	($202,787.20)
Fund Totals: General Fund		$265,313.00	($4,567,433.17)	$4,832,746.17		$10,227,951.80	$30,338,740.20	$249,218.12	($16,094.88)

AGENDA BILL

Agenda Item No. 7(A)(2)

THE CITY OF EL CERRITO

Date:	February 21, 2012
To:	City Council of the City of El Cerrito
From:	Lori Treviño, Redevelopment Manager Hilde Myall, Senior Project Manager, Housing Mary Dodge, Administrative Services Director
Subject:	Financial review of dissolution of the El Cerrito Redevelopment Agency

ACTION REQUESTED

Review a staff report on the dissolution of the El Cerrito Redevelopment Agency.

BACKGROUND

The El Cerrito Redevelopment Agency ("RDA") was dissolved on February 1, 2012, pursuant to AB1x26, and remaining RDA funds are being held for transfer to a new fund for payment of its obligations by the Successor Agency to the Redevelopment Agency ("SA"). This report is a financial review of the RDA covering the fiscal year through the end of January and the transactions involved in dissolving the RDA, establishing the SA, and the City assuming the RDA's Housing functions.

The RDA's budget was adopted prior to the State's enactment of AB1x26 in June 2011, which resulted in suspension of its activities on July 1, 2011. Pursuant to the legislation, the RDA adopted an Enforceable Obligations Payment Schedule ("EOPS") and only made payments allowed under that schedule through December 31, 2011. The RDA maintained sufficient cash to pay any obligations due prior to the next tax increment revenue payment due from the County. Because redevelopment agencies remained in suspension during the CRA v. Matosantos litigation, the RDA received its usual tax increment payment on December 16, 2011, rather than the County's distribution of revenue being subject to review by an oversight board, which would have been required under AB1x26, had dissolution occurred on October 1, 2011.

Upon the State Supreme Court's decision that redevelopment agencies would be dissolved under a new timeline, the RDA amended its EOPS to include obligations due through the end of FY 2011-12. This enabled the RDA to utilize its December 15, 2011 tax increment receipts to make payments on obligations due during the month of January, leading up to dissolution on February 1, 2012. The RDA again maintained sufficient cash to make payments on obligations due prior to the next scheduled revenue payment from the County.

REVENUE AND CASH FLOW

The RDA's adopted revenue budget for FY 2011-12 had been based on a slight increase in the assessed value of the Redevelopment Project Area. While the actual assessed value for the fiscal year determined by the County was slightly lower than this projection, it did not include the value of the Target/Safeway transaction, which should result in a significant supplemental property tax payment by Safeway, thereby available for distribution by the County Auditor in the spring. Given the lack of clarity of the process for requesting and receiving funds under dissolution and not knowing the amount of revenue that may be available for the SA to request, it is difficult to predict cash flow needs through the end of the fiscal year.

CAPITAL FUND

Eighty percent of tax increment was revenue to the Capital Fund. The FY11-12 budgeted expenses included personnel, a limited amount for legal expenses, debt payments, estimated pass-through payments, overhead paid to the City, and a grant to the El Cerrito Municipal Services Corporation ("MSC") for implementation of redevelopment projects and programs pursuant to the Cooperation Agreement between the RDA and the MSC. Those budgeted amounts were included on the EOPS and the RDA's expenditures were limited to obligations on the EOPS that were due prior to dissolution on December 31, 2011. Upon amendment of the EOPS, the RDA made payments in January on obligations due out of the December 15, 2011 tax increment receipts.

Redevelopment Capital Fund FY11-12
Budget v. Actual YTD through January 31, 2012

Account Number	Amended Budget	YTD Transactions	Budget - YTD Transactions
Property and Other Taxes	$4,082,000	$2,168,626	$1,913,374
Use of Money and Property	$1,000	$0	$1,000
Total Revenue	$4,083,000	$2,168,626	$1,914,374
Personnel Services	$305,701	$176,309	$129,392
Professional Services	$35,000	$4,664	$30,336
Principal Payments	$123,292	$0	$123,292
Interest Payments	$164,924	$0	$164,924
Fiscal Agent/Trustee Fees	$4,000	$0	$4,000
Pass Through Payments	$981,000	$0	$981,000
Misc Finance Expense	$49,000	$0	$49,000
Loans & Grants	$1,031,340	$1,031,340	$0
General Fund Transfer	$498,000	$498,000	$0
Debt Service	$1,364,356	$293,502	$1,070,854
Total Expense	$4,556,613	$2,003,815	$2,552,798

With the exception of budgets for personnel costs and any professional services not already encumbered with a contract, the remaining budgeted amounts in the table above will be the obligations of the SA. Remaining budgets and expenditures personnel costs were transferred to the City's General Fund as of February 1, 2012. Costs related to administration of the SA will be assumed by the City as well and covered through the annual administrative cost allowance of $250,000 provided under AB1x26.

HOUSING FUND

Twenty percent of tax increment was revenue to the Low and Moderate Income Housing Fund ("LMIHF"). The FY11-12 budgeted expenses included personnel, legal and project-related consultant expenses, debt payments, overhead paid to the City, and loan disbursements to Eden Housing, Inc and Ohlone Gardens, LP for development costs for those two affordable housing projects. Those budgeted amounts were included on the EOPS, along with the RDA's obligation to fund the City's implementation of affordable housing projects and programs, pursuant to the Cooperation Agreement between the City and RDA. The RDA's expenditures were limited to obligations on the EOPS that were due prior to dissolution on December 31, 2011. Upon amendment of the EOPS, the RDA made payments in January on obligations due out of the December 15, 2011 tax increment receipts.

In January, pursuant to the RDA's Cooperation Agreement with the City, the RDA transferred encumbered LMIHF funds to a newly created City Housing Fund to allow the City to continue to implement affordable housing activities on behalf of the RDA. The remaining budget in the LMIHF Fund for operational expenses was transferred to the City Housing Fund. When the RDA dissolved on February 1, 2012, as a matter of law, any housing assets and functions that remained with the RDA, less any unencumbered amounts in the LMIHF, were transferred to the City, which had elected to assume housing functions, pursuant to AB1x26.

Redevelopment Agency Low and Moderate Income Housing Fund FY 11-12
Budget v. Actual thru 1/31/12 and Transfer of Housing Budget

Account	Amended Budget	YTD Transactions	Budget - YTD Transactions	City Housing Fund Budget
Property and Other Taxes	$1,020,500	$542,157	$478,343	$0
Use of Money and Property	$1,000	$0.00	$1,000	$0
Total Revenues	$1,021,500	$542,157	$479,343	$0
Personnel Services	$142,260	$43,744	$98,516	$98,516
Professional Services	$87,000	$2,908	$84,093	$84,093
Property Services	$26,500	$15,070	$11,430	$11,430
Supplies & Other Services	$5,920	$826	$5,094	$5,094
Interest Payments	$39,800	$0	$39,800	$0
Fiscal Agent Fees	$2,000	$0	$2,000	$0
County Admin Fee	$12,250	$0	$12,250	$0
Loan Disbursements	$350,000	$46,669	$303,331	$0
General Fund Transfer	$214,069	$214,069	$0.00	$0
Debt Service	$600,512	$139,605	$460,907	$0
Total Expense	$1,480,311	$462,890	$1,017,421	$199,133

The RDA's Amended EOPS included $1,196,125 of payments due to the City Housing Fund in FY 11-12 for SERAF and ERAF repayments and to fund loan commitments to Eden Housing and Ohlone Gardens, LP. The likelihood of receiving these payments in this fiscal year is not known at this time. To be conservative, staff did not budget for receipt of these payments in the current fiscal year. However, the enforceable obligations due to the City Housing Fund are reflected on the fund balance sheet and will be included on the Recognized Obligation Payment Schedule ("ROPS") to be prepared by the SA.

SUCCESSOR AGENCY

In the adjusted timeline for AB1x26, all funds remaining in the RDA's accounts as of February 1, 2012 must be transferred to the SA. The RDA's budget cannot be amended and the necessary transfers will occur as a matter of law.

A Fiduciary Fund is being established to receive the RDA's assets and liabilities. The SA does not have budget discretion, as the City is serving only in a fiduciary role, and therefore a budget is not being proposed at this time. The SA is to prepare an initial draft ROPS by March 1, 2012, which will serve as the spending plan for the SA.

LEGAL CONSIDERATIONS

The SA will not be a component unit of the City and the City will not assume the SA's assets and liabilities. The City Council's role as the SA is limited to taking actions necessary to facilitate completion and/or payment of the SA's obligations. The SA will review the initial draft of its ROPS at this evening's meeting in a separate item. As the need for City, SA or administrative actions becomes clear, staff and counsel will bring forward the necessary items for consideration by the appropriate body.

Reviewed by:

Scott Hanin
City Manager

AGENDA BILL

Agenda Item No. 7(A)(3)

Date: February 21, 2012

To: City Council of the City of El Cerrito

From: Scott Hanin, City Manager

Subject: Appointment of Members to the Successor Agency Oversight Board

ACTION REQUESTED

Request that the Mayor appoint __________(an individual) to the Oversight Board of the Successor Agency to represent the City of El Cerrito;

Request that the Mayor appoint Hilde Myall to the Oversight Board of the Successor Agency to represent employees of the former El Cerrito Redevelopment Agency; and

Adopt a resolution ratifying the Mayor's appointment of the aforementioned two members to the Oversight Board of the Successor Agency to the former El Cerrito Redevelopment Agency.

BACKGROUND

The legislation authorized as ABx1 26 (Dissolution Act) requires that there shall be an oversight board (Oversight Board) established for each former California redevelopment agency's successor agency (Successor Agency). The Oversight Board supervises the activities of the Successor Agency and the wind down of the dissolved redevelopment agency's affairs. It has a fiduciary responsibility to holders of enforceable obligations and taxing entities that benefit from the distributions of property tax and other revenues of the Successor Agency. The Dissolution Act requires the Oversight Board to direct the Successor Agency to determine whether contracts, agreements or other arrangements between the former redevelopment agency and private parties should be terminated or renegotiated to reduce the Successor Agency's liabilities and to increase net revenues to the taxing entities. The Oversight Board also approves the Successor Agency administrative budget.

The Oversight Board consists of seven members appointed by:

- County Board of Supervisors (two members);
- County Board of Education (one member);
- Chancellor of California Community Colleges (one member);
- Largest special district taxing entity (one member);
- Mayor of the city that established the dissolved RDA (one member); and
- A former redevelopment agency employee appointed by the Mayor (one member).

ANALYSIS

Staff is requesting that the Mayor appoint the two Oversight Board members at this evening's meeting and that the City Council approve a resolution ratifying the mayoral appointments to the Oversight Board. Under the California Supreme Court's decision related to the Dissolution Act, the Oversight Board membership must be completed by May 1, 2012. Staff believes it is important to appoint individuals with knowledge and experience of the former El Cerrito Redevelopment Agency's programs and activities and to make the appointments as soon as is reasonably possible.

A meeting of the Oversight Board may be called as soon as there is a quorum of members appointed. It is anticipated that the City's appointees to the Oversight Board will serve until June 30, 2016 unless a member resigns and/or the City makes a new appointment. Any vacancies on the Oversight Board must be filled within 60 days. If any Oversight Board member position remains vacant for more than 60 days, the Governor may appoint to fill that vacancy. Commencing on July 1, 2016, all of the Oversight Boards for the various former redevelopment agencies in a particular county will be consolidated into a single county-wide Oversight Board of a composition specified by the Dissolution Act.

FINANCIAL CONSIDERATIONS

The fiscal impact to the City of the Oversight Board appointments is minimal. The appointees would be expected to perform Oversight Board member roles as part of their existing duties as public officials and/or city employees.

The Dissolution Act states that the Oversight Board members shall serve without compensation or reimbursement for expenses from the Successor Agency. However, the Successor Agency shall pay for all of the costs of meetings of the Oversight Board and may include such costs in its administrative budget.

The frequency and schedule for Oversight Board meetings has yet to be determined. However, it is anticipated that the majority of the Oversight Board's work will occur in the initial year of existence as the members review existing obligations and contracts. At a minimum the Oversight Board is expected to meet twice a year to review and approve the Successor Agency Recognized Obligation Payment Schedule.

LEGAL CONSIDERATIONS

The Oversight Board is deemed to be a local entity for purposes of the Ralph M. Brown Act, the California Public Records Act, and the Political Reform Act of 1974. The Successor Agency will be responsible for posting the agendas and minutes of Oversight Board meetings and maintaining a Successor Agency website.

Oversight board members shall have personal immunity from suit for their actions taken within the scope of their responsibilities as Oversight Board members.

Attachments:

1. City Council Resolution Approving the Mayor's Appointments to the Oversight Board of the Successor Agency for the former El Cerrito Redevelopment Agency

RESOLUTION NO. ______

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO TO RATIFY THE APPOINTMENT BY THE MAYOR OF THE CITY OF EL CERRITO OF TWO MEMBERS TO THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY FOR THE FORMER EL CERRITO REDEVELOPMENT AGENCY PURSUANT TO HEALTH AND SAFETY CODE SECTION 34179

WHEREAS, pursuant to the California Community Redevelopment Law (Health and Safety Code Section 33000 et seq.; the "Redevelopment Law"), the City Council (the "City Council") of the City of El Cerrito (the "City") adopted the Redevelopment Plan for the City of El Cerrito Redevelopment Project Area by Ordinance No. 77-17, adopted on November 28, 1977, as amended by Ordinance No. 80-13, adopted on December 15, 1980; as amended by Ordinance No. 89-5, adopted on July 10, 1989; as amended by Ordinance No. 94-4, adopted on July 25, 1994; as amended by Ordinance No. 2004-3, adopted March 1, 2004; as amended by Ordinance No. 2005-01, adopted March 21, 2005; and as further amended by Ordinance No. 2006-10, adopted November 6, 2006 (collectively, the "Redevelopment Plan"); and

WHEREAS, as part of the 2011-12 State budget bill AB1x26 and AB1x27 (respectively the "Dissolution Act" and the "Alternative Redevelopment Program Act") were enacted to significantly modify the Redevelopment Law; and

WHEREAS, on December 29, 2011, the California Supreme Court ruled that the Dissolution Act is largely constitutional and the Alternative Redevelopment Program Act is unconstitutional; and

WHEREAS, the Court's decision means that all California redevelopment agencies were dissolved on February 1, 2012 pursuant to the Dissolution Act; and

WHEREAS, Section 34179(a) of the Redevelopment Law provides that the mayor of the city that authorized the creation of a redevelopment agency may elect to appoint one at-large member to the oversight board ("Oversight Board") of the successor agency to the former redevelopment agency ("Successor Agency"); and

WHEREAS, Section 34179(a) of the Redevelopment Law provides that the mayor of the city that authorized the creation of a redevelopment agency may also elect to appoint one member to the Oversight Board of the Successor Agency who represent employees of the former redevelopment agency; and

WHEREAS, after careful consideration, the Mayor of the City of El Cerrito has appointed ______________ to the Oversight Board and has appointed Hilde Myall as the former redevelopment agency employee member to the Oversight Board of the Successor Agency; and

WHEREAS, the Mayor may appoint alternate members if the need arises.

NOW THEREFORE, BE IT RESOLVED, that after careful consideration, the City Council hereby ratifies the Mayor's appointments of _____________ and Hilde Myall to the Oversight Board of the Successor Agency, and such appointments are to be effective immediately.

The above and foregoing resolution was duly and regularly passed and adopted at a meeting by the City Council of the City of El Cerrito on the 21st day of February, 2012 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I certify that the foregoing is a true and correct copy of the original Resolution on file in the office of the City Clerk of the City of El Cerrito.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official Seal of said City, this ___ day of February, 2012.

____
City Clerk

Approved:

____
Mayor

AGENDA BILL

THE CITY OF EL CERRITO

Agenda Item No. 7(B)(1)

Date:	February 21, 2012
To:	City Council of the City of El Cerrito acting as Successor Agency to the El Cerrito Redevelopment Agency
From:	Lori Treviño, Redevelopment Manager Hilde Myall, Senior Project Manager, Housing Mary Dodge, Administrative Services Director
Subject:	Review and authorization to submit initial draft Recognized Obligations Payment Schedule

ACTION REQUESTED

Adopt a Successor Agency Resolution, reviewing and authorizing submittal of the initial draft Recognized Obligations Payment Schedule required under AB1x26.

BACKGROUND

In June 2011, the State of California enacted AB1x26 to dissolve all redevelopment agencies in the State of California and establish successor agencies to wind down the former redevelopment agencies' affairs. The legislation resulted in suspension of all activities of the El Cerrito Redevelopment Agency (the "RDA") on July 1, 2011. On August 15, 2011, the City of El Cerrito (the "City") elected to serve as the Successor Agency to the El Cerrito Redevelopment Agency (the "SA"). At the same time, the RDA adopted an Enforceable Obligations Payment Schedule (the "EOPS") for those payments due before December 31, 2011.

While in continued suspension during the CRA v. Matosantos litigation, the RDA received its usual tax increment payment on December 16, 2011, rather than revenue distribution being subject to the oversight board review that would have been required earlier, had dissolution occurred on October 1, 2011. The RDA made payments that were included on the EOPS.

On December 29, 2011, the State Supreme Court issued a decision that dissolution of redevelopment agencies is constitutional and established a new timeline for agency dissolution under AB1x26. The RDA was dissolved on February 1, 2012 and the SA was established to settle the RDA's affairs.

Under the new timeline, the RDA amended its EOPS to include obligations due through the end of FY11-12. This enabled the RDA to utilize its December 15, 2011 tax increment receipts to pay its remaining obligations during the month of January, leading up to dissolution on February 1, 2012. The RDA maintained sufficient cash to transfer to the SA to pay obligations due prior to the next scheduled revenue payment from the County.

FIDUCIARY FUND

In the adjusted timeline for AB1x26, funds remaining in the RDA's accounts as of February 1, 2012 must be transferred to the SA, and the necessary transfers will occur as a matter of law. A Fiduciary Fund is being established to receive the former RDA's assets and liabilities. The SA will not be a component unit of the City of El Cerrito and the City will not assume the Successor's assets and liabilities. The City Council's role as the SA is limited to taking actions necessary to facilitate completion and/or payment of the SA's recognized obligations. The SA does not have budget discretion, as it only has a fiduciary role, and therefore a budget is not being proposed. The initial draft Recognized Obligation Payment Schedule (the "ROPS") being prepared by the SA will serve as the spending plan during its operative period, starting with the SA's establishment in February and going through June, 2012.

RECOGNIZED OBLIGATION PAYMENT SCHEDULE

By March 1, 2012, the SA must prepare an initial draft of the ROPS, which will be subject to 1) review and certification as to accuracy by an external auditor commissioned by the County Auditor-Controller and 2) approval by an oversight board, whose members are appointed by various entities, which is charged with overseeing the SA's actions. Once prepared, certified, and approved, the ROPS is submitted to the County Auditor-Controller, State Controller and the Department of Finance and is to be posted on the SA's website. The Department of Finance has three days to review the ROPS after its approval and can challenge any payment on the ROPS. For any payment not challenged, the County will disburse funds to the SA for it to make the scheduled payments.

Unfortunately, the dates set forth in the statute (as modified by the Supreme Court order) do not work in a logical sequence as the external audit is not required to be completed until after the Oversight Board may be formed and the approved ROPS is required to be sent to the State. Should the ROPS not be certified and approved by April 15, 2012, the SA will send the State, the County Auditor-Controller and the Oversight Board a copy of the draft ROPS, documentation of the SA's efforts toward the required certification and approval, and information regarding anticipated actions related to certification and approval.

The initial draft ROPS, which is Exhibit A to the attached Resolution, is based on the RDA's EOPS as amended on January 17, 2012. It is to cover the period February to June, 2012, but also to project the dates and amounts of scheduled payments for each enforceable obligation for the remainder of the time period during which the RDA would have been authorized to obligate tax increment had the RDA not been dissolved. The RDA was authorized to obligate tax increment through November 2025. Additionally, the ROPS is to include a column describing the expected source of funds for each payment.

Staff has also included a schedule of the monthly payments for the second ROPS period on the initial draft ROPS. The second ROPS, covering July through December, 2012, will need to be prepared shortly. Note that those payments are not additional to annual payments projected for FY2012-13. Payments due in the second ROPS period are included for reference and cash flow planning purposes.

Obligations included on the initial draft ROPS are as follows:

- Tax Allocation Bond Payments. Payments are due in the first of January and July each year, but the bond trustee requires funds to be transferred two weeks in advance. Therefore bond debt payments are reflected a month in advance to ensure that funds are available when required.

- Valente Note. This note payment is due in March of each year. The SA is already authorized to make this payment, based on its inclusion on the RDA's amended EOPS.

- Cooperation Agreement with the El Cerrito Municipal Services Corporation. This payment is due within ten days of demand by the Corporation and upon availability of funds. The schedule assumes half of the annual amount due is paid in both July and January. The total outstanding obligation as of January 31, 2012 represents the SA's maximum remaining liability, as it is the amount the Corporation is entitled to request. The annual payments represent the projected amounts to be requested, based on recent tax increment projections and currently anticipated projects and programs.

- Cooperation Agreement with the City of El Cerrito. This payment is for affordable housing project-related costs, including staffing, consulting and loan or grants to affordable housing developers. The total outstanding obligation as of January 31, 2012 represents the SA's maximum remaining liability, as it is the amount the City is entitled to request. The annual payments represent the projected amounts to be requested, based on recent tax increment projections and currently anticipated projects anticipated. The Agreement is being included on the ROPS notwithstanding purported invalidity under AB1x26, pending legislative and litigation issues. Specific project obligations are also listed on the draft ROPS. Should this agreement be invalidated under AB1x26, those specific costs will continue to be listed separately on a subsequent ROPS.

- ERAF and SERAF Loan Payments. These are obligations to repay the Housing Fund for prior advances. The payments can be used to fund affordable housing related costs.

- Undisbursed Loan Commitments. The RDA had loan commitments to two affordable housing developers for housing projects that are currently underway and relying on those commitments to move forward. By listing these obligations, the SA is not waiving its right or the City's right to challenge the purported invalidity of the Cooperation Agreement with the City of El Cerrito under AB1x26.

- Administrative Budget. The SA is entitled to an administrative cost allowance of \$250,000 per fiscal year. The SA has a separate obligation to prepare a budget for approval by the Oversight Board, but the amount of the allowance is \$250,000 regardless. City staff will return with an administrative budget for the SA at a subsequent meeting and prior to consideration by the Oversight Board.

The County Auditor-Controller recently requested that each obligation on the initial draft ROPS include the State statute establishing its validity as an enforceable obligation. While including this information is not required under AB1x26, City staff will provide any information that will assist the External Auditor in certifying the ROPS' accuracy.

LEGAL CONSIDERATIONS

The preparation of the ROPS fulfills the requirements of the SA under AB1x26 regarding the ROPS. As noted above, the ROPS will not be final until it is certified by the external auditor hired by the County Auditor-Controller and approved by the Oversight Board. The ROPS is not final until three days after the Oversight Board approval, during which time the Department of Finance can request to review any items on the ROPS.

Reviewed by:

Scott Hanin
City Manager

Attachments:

1. Successor Agency Resolution, reviewing and authorizing submittal of the initial draft Recognized Obligation Payment Schedule Required under AB1x26

Agenda Item No. 7(B)(1)
Attachment 1

SUCCESSOR AGENCY RESOLUTION 2012-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CERRITO ACTING AS SUCCESSOR AGENCY TO THE EL CERRITO REDEVELOPMENT AGENCY AUTHORIZING SUBMITTAL OF THE INITIAL DRAFT RECOGNIZED OBLIGATION PAYMENT SCHEDULE AS REQUIRED UNDER AB1X26

WHEREAS, pursuant to the California Community Redevelopment Law (Health and Safety Code Section 33000 et seq.; the "Redevelopment Law"), the City Council (the "City Council") of the City of El Cerrito (the "City") adopted the Redevelopment Plan for the City of El Cerrito Redevelopment Project Area by Ordinance No. 77-17, adopted on November 28, 1977, as amended by Ordinance No. 80-13, adopted on December 15, 1980; as amended by Ordinance No. 89-5, adopted on July 10, 1989; as amended by Ordinance No. 94-4, adopted on July 25, 1994; as amended by Ordinance No. 2004-3, adopted March 1, 2004; as amended by Ordinance No. 2005-01, adopted March 21, 2005; and as further amended by Ordinance No. 2006-10, adopted November 6, 2006 (collectively, the "Redevelopment Plan"); and

WHEREAS, the El Cerrito Redevelopment Agency (the "Agency") was responsible for implementation of the Redevelopment Plan; and

WHEREAS, as part of the 2011-12 State budget bill, AB1x26 (the "Dissolution Act") was enacted significantly modifying the Redevelopment Law to require the dissolution of redevelopment agencies throughout California and the establishment of successor agencies to wind down the former redevelopment agencies' affairs; and

WHEREAS, the Dissolution Act provides that the city sponsoring a dissolving redevelopment agency may elect to serve as its successor agency; and

WHEREAS, on August 15, 2011, pursuant to the Dissolution Act, the City elected to serve as the Successor Agency to the El Cerrito Redevelopment Agency (the "Successor"), should it be dissolved; and

WHEREAS, on December 29, 2011, the California Supreme Court ruled that the Dissolution Act is constitutional, resulting in the dissolution of all California redevelopment agencies on February 1, 2012; and

WHEREAS, the Dissolution Act required the Agency to prepare an Enforceable Obligation Payment Schedule (the "EOPS") for Agency debts and obligations that were to be paid from the Agency's tax increment revenue and other resources during the period of suspension prior to the Agency's dissolution; and

WHEREAS, the Agency adopted its EOPS on August 15, 2011 and amended it on January 17, 2012, so as to pay its obligations due during its suspension and prior to dissolution on February 1, 2012; and

WHEREAS, pursuant to the Dissolution Act, upon dissolution, the Agency transferred as a matter of law all remaining liabilities, debts and obligations to the Successor; and

WHEREAS, pursuant to the Dissolution Act, upon dissolution the Agency transferred all unencumbered funds and assets to the Successor as a matter of law, for disposition and/or use by the Successor to retire Agency debt and pay for Agency obligations; and

WHEREAS, the Successor is not a component unit of the City of El Cerrito and the City is not liable for the obligations of the Successor; and

WHEREAS, the City's role as the Successor is limited to taking actions necessary to facilitate completion and/or payment of the Successor's recognized obligations and therefore the City established a Fiduciary Fund to receive the Successor's assets and liabilities; and

WHEREAS, the Dissolution Act requires the Successor to prepare an initial draft of a Recognized Obligations Payment Schedule ("ROPS") based on the Agency's EOPS by March 1, 2012, to be certified by the County Auditor-Controller, approved by an oversight board and reviewed by the California Department of Finance; and

WHEREAS, once certified by the County Auditor-Controller and approved by the Oversight board, the approved ROPS will serve as the spending plan during its operative period; and

WHEREAS, the City Council, acting in its role as Successor, has reviewed the initial draft ROPS that was prepared pursuant to the Dissolution Act, which is Exhibit A to this Resolution, for submittal to the County Auditor-Controller, the Oversight Board of the Successor once established, and the State Department of Finance.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of El Cerrito acting as Successor Agency to the El Cerrito Redevelopment Agency hereby finds the above recitals to be true and accurate.

BE IT FURTHER RESOLVED that the City Council of the City of El Cerrito acting as Successor Agency to the El Cerrito Redevelopment Agency authorizes the submittal of the initial draft Recognized Obligation Payment Schedule as required under the Dissolution Act.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its passage and adoption.

* * * * *

I CERTIFY that at the regular meeting on February 21, 2012, the City Council of the City of El Cerrito as Successor Agency to the El Cerrito Redevelopment Agency passed this resolution by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of El Cerrito on February ___, 2012.

Cheryl Morse, City Clerk

APPROVED:

William C. Jones III, Mayor

City of El Cerrito acting as the Successor Agency to the El Cerrito Redevelopment Agency
Obligations of tax increment from the former City of El Cerrito Redevelopment Project Area

RECOGNIZED OBLIGATION PAYMENT SCHEDULE

Initial Draft February - June, 2012

	Project Name / Debt Obligation	Payee	Description	Total Outstanding 1/31/12	Feb	Mar	Apr	May	June	Total Due in Period	Source of Funds
1)	1997 Tax Allocation Bonds, Series A	Union Bank	Refunding of prior TAB for Redev Projs	4,662,048					470,868	470,868	Trust Fund
2)	1998 Tax Allocation Bonds, Series B	Union Bank	Refunding of prior TAB for L&M Hsg Projs	1,071,038					195,200	195,200	Trust Fund
3)	2004 Tax Allocation Bonds, Series A	Union Bank	Tax-exempt TAB for Infrastructure Projs	13,636,426					213,114	213,114	Trust Fund
4)	2004 Tax Allocation Bonds, Series B	Union Bank	Portion of Taxable TAB for Redev Projs	481,045					481,045	481,045	Trust Fund
5)	2004 Tax Allocation Bonds, Series B	Union Bank	Portion of Taxable TAB for L&M Hsg Projs	5,419,513					171,533	171,533	Trust Fund
6)	Valente Promissory Note	George Valente	Loan for land acquistion	3,746,801		288,215				288,215	Successor Fund Balance
7)	Cooperation Agreement	El Cerrito Municipal Services Corporation	Redevelopment Plan implementation (non-housing)	105,199,000						-	Trust Fund
8)	Cooperation Agreement	City of El Cerrito	Redevelopment Plan implementation (housing)	50,499,000						-	Trust Fund
9)	2009-2010 SERAF Loan	L&M Housing Fund	Funds advanced for SERAF payment	1,327,655				331,914		331,914	Trust Fund
10)	2005-2006 ERAF Loan	L&M Housing Fund	Funds advanced for ERAF payment	335,436				83,859		83,859	Trust Fund
11)	Ohlone Gardens Loan Agreement	Ohlone Gardens LP	Undisbursed loan commitment	471,152				471,152		471,152	Trust Fund
12)	Eden Housing Loan Agreement	Eden Housing	Undisbursed loan commitment	310,000				310,000		310,000	Trust Fund
13)	Administrative Budget	City of El Cerrito	Administrative Budget per AB1x26	3,500,000	50,000	50,000	50,000	50,000	50,000	250,000	Successor Fund Balance & Trust Fund
	Total			190,659,113	50,000	338,215	50,000	1,246,925	1,581,759	3,266,899	

City of El Cerrito acting as the Successor Agency to the El Cerrito Redevelopment Agency
Obligations of tax increment from the former City of El Cerrito Redevelopment Project Area

RECOGNIZED OBLIGATION PAYMENT SCHEDULE

Projected Payments for July - December, 2012 (included for information only)

Payments for this period are included for reference and cash flow planning purposes only. A subsequent ROPS will be adopted for this period.
The payment amounts are included in the project annual payments for FY2012-13 shown in the following table.

	Project Name / Debt Obligation	Payee	Description	Projected Total Outstanding 6/30/12	Jul	Aug	Sep	Oct	Nov	Dec	Total Due in Period	Source of Funds
1)	1997 Tax Allocation Bonds, Series A	Union Bank	Refunding of prior TAB for Redev Projs	4,191,180						77,125	77,125	Trust Fund
2)	1998 Tax Allocation Bonds, Series B	Union Bank	Refunding of prior TAB for L&M Hsg Projs	875,838						16,013	16,013	Trust Fund
3)	2004 Tax Allocation Bonds, Series A	Union Bank	Tax-exempt TAB for Infrastructure Projs	13,423,313						213,114	213,114	Trust Fund
4)	2004 Tax Allocation Bonds, Series B	Union Bank	Portion of Taxable TAB for Redev Projs	-							-	Trust Fund
5)	2004 Tax Allocation Bonds, Series B	Union Bank	Portion of Taxable TAB for L&M Hsg Projs	5,247,980						99,888	99,888	Trust Fund
6)	Valente Promissory Note	George Valente	Loan for land acquistion	3,458,586							-	Trust Fund
7)	Cooperation Agreement	El Cerrito Municipal Services Corporation	Redevelopment Plan implementation (non-housing)	105,199,000	643,000						643,000	Trust Fund
8)	Cooperation Agreement	City of El Cerrito	Redevelopment Plan implementation (housing)	50,499,000	229,000						229,000	Trust Fund
9)	2009-2010 SERAF Loan	L&M Housing Fund	Funds advanced for SERAF payment	995,741						165,957	165,957	Trust Fund
10)	2005-2006 ERAF Loan	L&M Housing Fund	Funds advanced for ERAF payment	251,577						41,930	41,930	Trust Fund
11)	Ohlone Gardens Loan Agreement	Ohlone Gardens LP	Undisbursed loan commitment	-							-	Trust Fund
12)	Eden Housing Loan Agreement	Eden Housing	Undisbursed loan commitment	-							-	Trust Fund
13)	Administrative Budget	City of El Cerrito	Administrative Budget per AB1x26	3,250,000	50,000	50,000	50,000	50,000	50,000		250,000	Trust Fund
	Total			187,392,214	922,000	50,000	50,000	50,000	50,000	614,025	1,736,025	

City of El Cerrito acting as the Successor Agency to the El Cerrito Redevelopment Agency
Obligations of tax increment from the former City of El Cerrito Redevelopment Project Area

RECOGNIZED OBLIGATION PAYMENT SCHEDULE

Initial Draft **Projected Annual Payments through the life of the Redevelopment Plan**

	Project Name / Debt Obligation	Total Outstanding 6/30/2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Total
1)	1997 Tax Allocation Bonds, Series A	4,191,180	553,805	554,000	553,000	551,000	499,250	497,750	490,375	492,000						4,191,180
2)	1998 Tax Allocation Bonds, Series B	875,838	216,750	221,906	216,538	220,644										875,838
3)	2004 Tax Allocation Bonds, Series A	13,423,313	971,228	1,017,153	1,070,498	1,155,153	1,284,943	937,698	1,071,898	1,114,295	1,552,775	1,601,800		1,645,875		13,423,316
4)	2004 Tax Allocation Bonds, Series B	-														-
5)	2004 Tax Allocation Bonds, Series B	5,247,980	264,775	271,720	268,195	504,220	502,525	505,035	506,485	606,875	604,925	606,600		606,625		5,247,980
6)	Valente Promissory Note	3,458,586	288,215	288,215	288,215	288,215	288,215	288,215	288,215	288,215	288,215	288,215	288,215	288,215		3,458,580
7)	Cooperation Agreement	105,199,000	1,287,000	1,351,000	1,426,000	1,497,000	1,572,000	1,651,000	1,733,000	1,820,000	1,911,000	2,007,000	2,107,000	2,212,000	2,323,000	22,897,000
8)	Cooperation Agreement	50,499,000	458,000	483,000	535,000	562,000	590,000	619,000	650,000	683,000	717,000	753,000	790,000	830,000	871,000	8,541,000
9)	2009-2010 SERAF Loan	995,741	331,914	331,914	331,914											995,742
10)	2005-2006 ERAF Loan	251,577	83,859	83,859	83,859											251,577
11)	Ohlone Gardens Loan Agreement	-														-
12)	Eden Housing Loan Agreement	-														-
13)	Administrative Budget	3,250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	3,250,000
	Total	187,392,214	4,705,546	4,852,767	5,023,219	5,028,232	4,986,933	4,748,698	4,989,973	5,254,385	5,323,915	5,506,615	3,435,215	5,832,715	3,444,000	63,132,213