



## **AGENDA**

**CITY COUNCIL MEETING**  
**Tuesday, January 7, 2014 – 6:30 p.m.**  
**Hillside Conference Room**

*This meeting will not be televised*

**Meeting Location**  
El Cerrito City Hall  
10890 San Pablo Avenue, El Cerrito

Janet Abelson – Mayor

Mayor Pro Tem Rebecca Benassini  
Councilmember Jan Bridges

Councilmember Mark Friedman  
Councilmember Greg Lyman

### **ROLL CALL**

**6:30 p.m. CONVENE CITY COUNCIL MEETING**

### **ORAL COMMUNICATIONS FROM THE PUBLIC**

*All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items listed on this special agenda only.*

### **COMMISSION INTERVIEWS, STATUS AND APPOINTMENTS**

Conduct interviews of candidates for city boards and commissions. Interviews may result in an announcement of appointment at the meeting. The City Council may also discuss and determine the scheduling and structure of future interviews.

### **ADJOURN REGULAR CITY COUNCIL MEETING**

The next City Council meeting is Tuesday, January 21, 2014 at 7:00 p.m. at City Hall, 10890 San Pablo Avenue, El Cerrito, California.

*The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.*



Special City Council Meeting  
6:30 p.m.

**Date:** January 7, 2014  
**To:** Honorable Mayor and Members of the City Council  
**From:** Cheryl Morse, City Clerk *CM*  
**Subject:** Commission Interviews

---

**JANUARY 7 INTERVIEW SCHEDULE**

Candidates listed below are scheduled for an interview this evening:

|           |                 |                                                                                    |
|-----------|-----------------|------------------------------------------------------------------------------------|
| 6:30 p.m. | Gregory Crump   | [PC 1 <sup>st</sup> , FAB 2 <sup>nd</sup> , EDB 3 <sup>rd</sup> ]                  |
| 6:45 p.m. | Michael Iswalt  | [PC 1 <sup>st</sup> and only]                                                      |
| 7:00 p.m. | Glen Lubcke     | [PC 1 <sup>st</sup> , PRC 2 <sup>nd</sup> , EQC 3 <sup>rd</sup> ]                  |
| 7:15 p.m. | Lisa Motoyama   | [PC 1 <sup>st</sup> and only]                                                      |
| 7:25 p.m. | 5 Minute Break  |                                                                                    |
| 7:30 p.m. | John Thompson   | [DRB 1 <sup>st</sup> , PC 1 <sup>st</sup> /2 <sup>nd</sup> , ACC 3 <sup>rd</sup> ] |
| 7:45 p.m. | Maggie Leighly  | [DRB 1 <sup>st</sup> and only]                                                     |
| 7:55 p.m. | 10 Minute Break |                                                                                    |
| 8:05 p.m. | Nicholas Arzio  | [FAB 1 <sup>st</sup> , EDB 2 <sup>nd</sup> , CPC 3 <sup>rd</sup> ]                 |
| 8:20 p.m. | Dick Patterson  | [FAB 1 <sup>st</sup> , EDB 2 <sup>nd</sup> , CPC 3 <sup>rd</sup> ]                 |
| 8:35 p.m. | Raymond Francis | [FAB 1 <sup>st</sup> , CCCLC 2 <sup>nd</sup> , CBOC 3 <sup>rd</sup> ]              |
| 8:50 p.m. | Manish Doshi    | [PRC 1 <sup>st</sup> and only]                                                     |
| 9:00 p.m. | Deliberation    |                                                                                    |

**BACKGROUND**

Staff began publicizing vacancies on all the Boards, Commissions and Committees in mid-September. The deadline for submitting applications was December 9, 2013. To date, the Council has received eleven applications. The deadline was extended to January 23, 2014 at noon. In accordance with new rules adopted by the City Council on December 3, sitting commissioners will term out on January 1, 2014. New appointments resulting from the interviews conducted in January and February will become effective March 1, 2014. Assuming additional applications are received by July 23, 2014, staff will schedule

## **Special City Council Meeting Commission Applicant Interviews**

additional candidates for the Council's consideration in January and/or February. Any candidates who have listed a committee as a preferred choice on their applications are contacted by the City Clerk and the staff liaison to discuss the committee appointment process.

### **ARTS & CULTURE COMMISSION (ACC) [Four Vacancies]**

Sitting commissioners Nancy Donovan and Joyce Hawley do not wish to be considered for reappointment. Deb Danziger's term expires January 1, 2014. She has submitted an application for reappointment but is not available for interview this evening. Staff will attempt to schedule an interview in January or February 4. John Thompson (DRB 1<sup>st</sup>, PC 1<sup>st</sup>/2<sup>nd</sup>, ACC 3<sup>rd</sup>) has also submitted an application listing the Arts and Culture Commission as his third choice. He is scheduled for interview this evening.

### **DESIGN REVIEW BOARD (DRB) [Two Vacancies]**

Two applicants are scheduled for interviews this evening. Maggie Leighly has submitted an application for reappointment and John Thompson (DRB 1<sup>st</sup>, PC 1<sup>st</sup>/2<sup>nd</sup>, ACC 3<sup>rd</sup>) has listed the Design Review Board as his first choice. Cassandra Adams, sitting DRB member, is interested in being considered for another term and will be scheduled for interview at a future date.

### **FINANCIAL ADVISORY BOARD (FAB) [One Vacancy]**

Nicholas Arzio (FAB 1<sup>st</sup>, EDC 2<sup>nd</sup>, CPC 3<sup>rd</sup>), Dick Patterson (FAB 1<sup>st</sup>, EDB 2<sup>nd</sup>, CPC 3<sup>rd</sup>) and Raymond Francis (FAB 1<sup>st</sup>, Library 2<sup>nd</sup>, CBOC 3<sup>rd</sup>) have all listed the Financial Advisory Board as their first choice and are scheduled this evening. Gregory Crump (PC 1<sup>st</sup>, FAB 2<sup>nd</sup>, EDB 3<sup>rd</sup>) has also applied for the Financial Advisory Board; listing it as his second choice.

### **PARKS AND RECREATION (PRC)**

There are two vacancies for this Commission. Manish Doshi was appointed to fill a term that expires on January 1, 2014. Mr. Doshi has submitted an application for reappointment and is scheduled for an interview tonight. Glen Lubcke (PC 1<sup>st</sup>, PRC 2<sup>nd</sup>, EQC 3<sup>rd</sup>) has also applied listing the Park and Recreation Commission as his second choice.

### **PLANNING COMMISSION (PC)**

The Planning Commission has two vacancies. Lisa Motoyama's first term expired January 1, 2014 and she has submitted an application for reappointment. Ms. Motoyama is scheduled for an interview this evening. Gregory Crump (PC 1<sup>st</sup>, FAB 2<sup>nd</sup>, EDB 3<sup>rd</sup>), Michael Iswalt (PC 1<sup>st</sup> and only), Glen Lubcke (PC 1<sup>st</sup>, PRC 2<sup>nd</sup>, EQC 3<sup>rd</sup>) and John Thompson have also applied for the Planning Commission and are scheduled this evening.

### **OTHER VACANCIES:**

CITIZENS STREET OVERSIGHT COMMITTEE - One vacancy  
CIVIL SERVICE COMMISSION - One vacancy

**Special City Council Meeting  
Commission Applicant Interviews**

Attachments:

1. Applicant Matrix
2. Candidate Applications
3. Interview questions for consideration

# 2014 Board and Commission Applicant Matrix

Commission Interviews  
Attachment 1

|  | Arts & Culture<br>(4 Vacancies) | Citizens Street Oversight<br>(1 Vacancy) | Civil Service Commission<br>(1 Vacancy) | Committee on Aging<br>(1 Vacancy) | Crime Prevention<br>(8 Vacancies) | Design Review Board<br>(2 Vacancies) | Economic Devt. Cmte.<br>(8 Vacancies) | Environmental Quality<br>(4 Vacancies) | Financial Advisory Board<br>(1 Vacancy) | Human Relations<br>(1 Vacancy) | Park and Recreation<br>(2 Vacancies) | Planning Commission<br>(2 Vacancies) | Tree Committee<br>(7 Vacancies) | Interview Date | Appointed ? |
|-----------------------------------------------------------------------------------|---------------------------------|------------------------------------------|-----------------------------------------|-----------------------------------|-----------------------------------|--------------------------------------|---------------------------------------|----------------------------------------|-----------------------------------------|--------------------------------|--------------------------------------|--------------------------------------|---------------------------------|----------------|-------------|
| Nicholas Arzio                                                                    |                                 |                                          |                                         |                                   | 3                                 |                                      | 2                                     |                                        | 1                                       |                                |                                      |                                      |                                 | 01/07/14       |             |
| Gregory Crump                                                                     |                                 |                                          |                                         |                                   |                                   |                                      | 3                                     |                                        | 2                                       |                                |                                      | 1                                    |                                 | 01/07/14       |             |
| Deb Danziger <sup>1</sup>                                                         | 1                               |                                          |                                         |                                   |                                   |                                      |                                       |                                        |                                         |                                |                                      |                                      |                                 | 02/04/14       |             |
| Manish Doshi <sup>2</sup>                                                         |                                 |                                          |                                         |                                   |                                   |                                      |                                       |                                        |                                         |                                | 1                                    |                                      |                                 | 01/07/14       |             |
| Raymond Francis <sup>3</sup>                                                      |                                 |                                          |                                         |                                   |                                   |                                      |                                       |                                        | 1                                       |                                |                                      |                                      |                                 | 01/07/14       |             |
| Michael Iswalt                                                                    |                                 |                                          |                                         |                                   |                                   |                                      |                                       |                                        |                                         |                                |                                      | 1                                    |                                 | 01/07/14       |             |
| Maggie Leighly <sup>4</sup>                                                       |                                 |                                          |                                         |                                   |                                   | 1                                    |                                       |                                        |                                         |                                |                                      |                                      |                                 | 01/07/14       |             |
| Glen Lubcke                                                                       |                                 |                                          |                                         |                                   |                                   |                                      |                                       | 3                                      |                                         |                                | 2                                    | 1                                    |                                 | 01/07/14       |             |
| Lisa Motoyama <sup>5</sup>                                                        |                                 |                                          |                                         |                                   |                                   |                                      |                                       |                                        |                                         |                                |                                      | 1                                    |                                 | 01/07/14       |             |
| Dick Patterson                                                                    |                                 |                                          |                                         |                                   | 3                                 |                                      | 2                                     |                                        | 1                                       |                                |                                      |                                      |                                 | 01/07/14       |             |
| John Thompson                                                                     | 3                               |                                          |                                         |                                   |                                   | 1                                    |                                       |                                        |                                         |                                |                                      | 1/2                                  |                                 | 01/07/14       |             |
|                                                                                   |                                 |                                          |                                         |                                   |                                   |                                      |                                       |                                        |                                         |                                |                                      |                                      |                                 |                |             |

<sup>1</sup> Deb Danziger – Completed unexpired term – eligible to serve another term.

<sup>2</sup> Manish Doshi – Completed two unexpired terms, eligible to serve another term.

<sup>3</sup> Raymond Francis – Applied for Library Commission as 2<sup>nd</sup> choice and CBOC as 3<sup>rd</sup> choice

<sup>4</sup> Maggie Leighly – Eligible to serve 2<sup>nd</sup> term on DRB

<sup>5</sup> Lisa Motoyama – Eligible to serve 2<sup>nd</sup> term.



**January 7, 2014  
Special City Council Meeting**

**Commission Interviews**

**Attachments 2 and 3 – Commission Candidate Applications  
and Interview Questions**

Hardcopies are available for review at:

Office of the City Clerk  
10890 San Pablo Avenue  
El Cerrito, CA  
(510) 215-4305

and

The El Cerrito Library  
6510 Stockton Avenue  
El Cerrito, CA