



REVISED AGENDA

SPECIAL CITY COUNCIL MEETING
Wednesday, January 29, 2014 – 6:00 p.m.
Hillside Conference Room

This meeting will not be televised

Meeting Location
El Cerrito City Hall
10890 San Pablo Avenue, El Cerrito

Janet Abelson – Mayor

Mayor Pro Tem Rebecca Benassini
Councilmember Jan Bridges

Councilmember Mark Friedman
Councilmember Greg Lyman

ROLL CALL

6:00 p.m. CONVENE SPECIAL CITY COUNCIL MEETING

ORAL COMMUNICATIONS FROM THE PUBLIC

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items listed on this special agenda only.

COMMISSION INTERVIEWS, STATUS AND APPOINTMENTS

Conduct interviews of candidates for city boards and commissions. Interviews may result in an announcement of appointment at the meeting. The City Council may also discuss and determine the scheduling and structure of future interviews.

ADJOURN SPECIAL CITY COUNCIL MEETING

The next regular City Council meeting is Tuesday, February 4, 2014 at 7:00 p.m. at City Hall, 10890 San Pablo Avenue, El Cerrito, California.

The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.



Special City Council Meeting
6:00 p.m.

Date: January 29, 2014
To: Honorable Mayor and Members of the City Council
From: Cheryl Morse, City Clerk *Cheryl Morse*
Subject: Commission Interviews

JANUARY 29 INTERVIEW SCHEDULE

Candidates listed below are scheduled for an interview this evening:

6:00 p.m.	Glen Lubcke	[PC 1 st , PRC 2 nd , EQC 3 rd]
6:15 p.m.	Bruce Yow	[FAB 1 st , CPC 1 st , EDC 2 nd , EQC 3 rd]
6:30 p.m.	Matt Kelly	[CSOC 1 st and Only]
6:45 p.m.	5 Minute Break	
6:50 p.m.	Cassandra Adams	[DRB 1 st and Only]
7:00 p.m.	Amanda Glueck	[HRC 1 st , FAB 2 nd , ACC 3 rd]
7:15 p.m.	Christopher Sterba	[PRC 1 st , COA 2 nd , ACC 3 rd]
7:30 p.m.	Michele Jawad	[PRC 1 st , ACC 2 nd]
7:45 p.m.	Deliberation	

BACKGROUND

Staff began publicizing vacancies on all the Boards, Commissions and Committees in mid-September. The deadline for applications was extended to January 23, 2014 at noon. In accordance with new rules adopted by the City Council on December 3, sitting commissioners will term out on January 1, 2014. New appointments resulting from the interviews conducted in January and February will become effective March 1, 2014. Any candidates who have listed a committee as a preferred choice on their applications are contacted by the City Clerk and the staff liaison to discuss the committee appointment process.

ARTS & CULTURE COMMISSION (ACC) [Three Vacancies]

Michele Jawad (PRC 1st, ACC 2nd) listed the Arts and Culture Commission as her second choice and is scheduled for interview this evening. Amanda Glueck (HRC 1st, FAB 2nd, ACC 3rd) and Christopher Sterba (PRC 1st, COA 2nd, ACC 3rd) submitted applications listing

Special City Council Meeting Commission Applicant Interviews

the ACC as their third choice and are also scheduled for interview this evening. John Thompson (DRB 1st, PC 1st/2nd, ACC 3rd) submitted an application listing the Arts and Culture Commission as his third choice and was interviewed on January 7. Staff contacted Dug Waggoner and Steve Haskamp from the 2012-2013 recruitment and neither were interested in being considered for an appointment this year. Sitting commissioners Nancy Donovan and Joyce Hawley do not wish to be considered for reappointment. Deb Danziger was reappointed on January 7, 2014 for a term beginning on March 1, 2014 and ending March 1, 2018.

CITIZENS STREET OVERSIGHT COMMITTEE (CSOC) [One Vacancy]

There is one vacancy on the Citizen Street Oversight Committee. Matt Kelly has applied for the Committee listing it as his first and only choice. Mr. Kelly is scheduled for an interview this evening.

DESIGN REVIEW BOARD (DRB) [One Vacancy]

Cassandra Adams' first term expired January 1, 2014. She is currently serving an interim term which will conclude on March 1. Ms. Adams is scheduled for an interview this evening. Maggie Leighly was reappointed to the Design Review Board to a term commencing on March 1, 2014 and concluding on March 1, 2018. John Thompson (DRB 1st, PC 1st/2nd, ACC 3rd) has listed the Design Review Board as his first choice and was interviewed on January 7.

FINANCIAL ADVISORY BOARD (FAB) [Two Vacancies]

Bruce Yow (FAB 1st, CPC 1st, EDC 2nd, EQC 3rd) and Amanda Glueck (HRC 1st, FAB 2nd, ACC 3rd) have both applied for the Financial Advisory Board and are scheduled for interviews this evening. Nicholas Arzio (FAB 1st, EDC 2nd, CPC 3rd), Dick Patterson (FAB 1st, EDB 2nd, CPC 3rd) and Raymond Francis (FAB 1st, Library 2nd, CBOC 3rd) have all listed the Financial Advisory Board as their first choice and were interviewed January 7 along with Gregory Crump (PC 1st, FAB 2nd, EDB 3rd) who listed the FAB as his second choice.

HUMAN RELATIONS COMMISSION (HRC) [One Vacancy]

There is one vacancy on this Commission. Amanda Glueck (HRC 1st, FAB 2nd, ACC 3rd) has applied for the Human Relations Commission listing it as her first choice. Ms. Glueck is scheduled for an interview this evening.

PARKS AND RECREATION (PRC) [One Vacancy]

There is one vacancy for this Commission as Manish Doshi was reappointed on January 7 for a term beginning on March 1, 2014 and ending on March 1, 2018. Michele Jawad (PRC 1st, ACC 2nd) and Christopher Sterba (PRC 1st, COA 2nd, ACC 3rd) are both scheduled for interviews this evening listing the Park and Recreation Commission as their first choice. Glen Lubcke (PC 1st, PRC 2nd, EQC 3rd) has also applied, listing the Park and Recreation Commission as his second choice and is scheduled for an interview this evening.

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PLANNING COMMISSION (PC) [One Vacancy]

The Planning Commission has one vacancy. Lisa Motoyama's first term expired January 1, 2014. On January 7, she was reappointed to serve on the Planning Commission March 1, 2014 through March 1, 2018. She is currently serving an interim appointment that concludes on March 1. Glen Lubcke (PC 1st, PRC 2nd, EQC 3rd) listed the Planning Commission and his first choice and is scheduled for an interview this evening. Gregory Crump (PC 1st, FAB 2nd, EDB 3rd), Michael Iswalt (PC 1st and only) and John Thompson (DRB 1st, PC 1st/2nd, ACC 3rd) have also applied for the Planning Commission and were interviewed January 7.

OTHER VACANCIES:

CIVIL SERVICE COMMISSION

- One vacancy

Attachments:

1. Applicant Matrix
2. Candidate Applications
3. Interview questions for consideration
4. Appointment list

2014 Board and Commission Applicant Matrix

	Arts & Culture (3 Vacancies)	Citizens Street Oversight (1 Vacancy)	Civil Service Commission (1 Vacancy)	Committee on Aging (1 Vacancy)	Crime Prevention (8 Vacancies)	Design Review Board (1 Vacancy)	Economic Devt. Cmte. (8 Vacancies)	Environmental Quality (4 Vacancies)	Financial Advisory Board (2 Vacancies)	Human Relations (1 Vacancy)	Park and Recreation (1 Vacancy)	Planning Commission (1 Vacancy)	Tree Committee (7 Vacancies)	Interview Date	Appointed ?
Cassandra Adams						1								01/29/14	
Nicholas Arzio					3		2		1					01/07/14	
Gregory Crump							3		2			1		01/07/14	
Deb Danziger	1													- -	01/07/14
Manish Doshi											1			01/07/14	01/07/14
Raymond Francis¹									1					01/07/14	
Amanda Glueck	3								2	1				01/29/14	
Michael Iswalt												1		01/07/14	
Michele Jawad	2										1			01/29/14	
Matt Kelly		1												01/29/14	
Maggie Leighly						1								01/07/14	01/07/14
Glen Lubcke								3			2	1		01/29/14	
Lisa Motoyama												1		01/07/14	01/07/14
Dick Patterson					3		2		1					01/07/14	
Christopher Sterba	3			2							1			01/29/14	
John Thompson	3					1						1/2		01/07/14	
Bruce Yow					1		2	3	1					01/29/14	

¹ Raymond Francis – Applied for Library Commission as 2nd choice and CBOC as 3rd choice



**January 29, 2014
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Commission Interviews

**Attachments 2 and 3 – Commission Candidate Applications
and Interview Questions**

Hardcopies are available for review at:

Office of the City Clerk
10890 San Pablo Avenue
El Cerrito, CA
(510) 215-4305

and

The El Cerrito Library
6510 Stockton Avenue
El Cerrito, CA

2014 EL CERRITO BOARD AND COMMISSION APPOINTMENT LIST

Arts & Culture Commission

(3 Vacancies)

NAME	DATE APPOINTED	TERM EXPIRATION
_____	3/1/2014	1/1/2016 <i>(shortened to stagger terms better)</i>
_____	3/1/2014	1/1/2016 <i>(shortened to stagger terms better)</i>
Deb Danziger	3/1/2014	1/1/2018
_____	3/1/2014	1/1/2018

Citizens Street Oversight Committee (1 Vacancy)

NAME	DATE APPOINTED	TERM EXPIRATION
_____	3/1/2014	1/1/2016

Civil Service Commission

(1 Vacancy)

_____	3/1/2014	3/1/2018
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Design Review Board

(2 Vacancies)

Maggie Leighly	3/1/2014	3/1/2018
_____	3/1/2014	3/1/2018

Financial Advisory Board

(2 Vacancies)

NAME	DATE APPOINTED	TERM EXPIRATION
_____	3/1/2014	1/1/2016 <i>(shortened to stagger terms better)</i>
_____	3/1/2014	1/1/2016 <i>(shortened to stagger terms better)</i>

Human Relations Commission (1 Vacancy)

NAME	DATE APPOINTED	TERM EXPIRATION
_____	3/1/2014	1/1/2017

Parks & Recreation Commission (2 Vacancies)

NAME	DATE APPOINTED	TERM EXPIRATION
Manish Doshi	3/1/2014	3/1/2018
_____	3/1/2014	3/1/2018

Planning Commission (2 Vacancies)

NAME	DATE APPOINTED	TERM EXPIRATION
Lisa Motoyama	3/1/2014	3/1/2018
_____	3/1/2014	3/1/2018

**West Contra Costa Unified School District Bond Oversight Committee
(Alternate Vacancy)**

Updated: January 21, 2014