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AGENDA

REGULAR MEETING OF THE PARK AND RECREATION COMMISSION

Wednesday, August 26, 2026 at 7:00 p.m.

(revised 8/24/2026)

Council Chambers
10980 San Pablo Ave, El Cerrito

7:00 P.M. CONVENE REGULAR MEETING

- 1. ROLL CALL** – Chair Lauren Dodge; Vice Chair Jennifer Kaczor; Members Carinne Brody, Stephanie Ferrara, Hari Lamba, Anne Perkins and Julia Salinas
- 2. COMMISSION/STAFF COMMUNICATIONS AND ANNOUNCEMENTS**
Informal reports on matters of general interest which are announced by the Park and Recreation Commissioners and City Staff.
- 3. ORAL COMMUNICATIONS FROM THE PUBLIC**
Remarks are typically limited to three minutes per person and may be on anything within the subject matter jurisdiction of the body. Remarks on non-agenda items will be heard first. Remarks on agenda items will be heard at the time the item is discussed.
- 4. COUNCIL/STAFF LIAISON ANNOUNCEMENTS AND REPORTS**
Staff and/or Councilmember Carolyn Wysinger may report on matters of general interest to the Park and Recreation Commission, Council policies, priorities and significant actions taken by the City Council.
- 5. APPROVAL OF MINUTES**
Consider a motion adopting the minutes of the Park and Recreation Commission meeting on **July 22, 2026**.
- 6. PARK AND RECREATION COMMISSION WORK PLAN**
Commission discussion on Work Plan goals and progress including possible Work Plan Groups and Community Group Liaisons assignments and updates.

7. PARK AND RECREATION COMMISSION MEETING TOPICS TIMELINE

Review **draft topics and timelines for future Park and Recreation Commission meetings.**
Discuss additional topics to be placed on future agendas.

8. REVIEW AND DISCUSSION OF PARKS AND RECREATION RELATED PROJECTS

Review Parks Projects Status Sheet of funded and unfunded capital improvement program projects related to Parks and Recreation.

9. RECREATION DEPARTMENT UPDATE

Update on items of interest in the Recreation Department.

10. ITEMS FOR FUTURE AGENDAS

- Next Regular Meeting: Wednesday, August 26, 2026 at 7pm
- Parks and Recreation Facilities Projects Update – Ongoing
- Work Plan Groups and Liaison Reports – Ongoing
- Recreation Supervisor Presentations – TBD
- Project Prioritization Criteria - TBD

11. ADJOURN PARK AND RECREATION COMMISSION MEETING

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison, (510) 559-7005. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).

Any writings or documents provided to a majority of the members regarding any item on this agenda will be made available for public inspection at the El Cerrito Community Center, 7007 Moeser Lane, El Cerrito, CA 94530 during normal business hours.

AGENDA MATERIALS

PARK & RECREATION COMMISSION MEETING August 26, 2026

AGENDA ITEM 5 - APPROVAL OF MINUTES

1. **DRAFT** Meeting Minutes, July 22, 2026

AGENDA ITEM 6 – PARK AND RECREATION COMMISSION WORK PLAN

1. For Reference: [Fiscal Years 2026/2027 & 2027/2028 Work Plan](#)

AGENDA ITEM 7 - PARK AND RECREATION COMMISSION MEETING TOPICS TIMELINE

1. **DRAFT** Timeline

AGENDA ITEM 8 - REVIEW AND DISCUSSION OF PARKS AND RECREATION RELATED PROJECTS

1. Project Status Sheet

DRAFT - 2026-27 Park and Recreation Commission Meeting Topics

Year/Month	Recurring Topics	Notes
2026		
August	Work Plan Group & Liaison Assignments	
	Meeting Topics Timeline	
September	Recreation Department Overview	
	Adult Programs, Senior Services & Facilities	Supervisor Presentation
October	Annual meeting schedule review & approval	
	Community Services Presentation	Supervisor Presentation
	Year-End Report Development	
November	Typically no meeting	Nov/Dec combined
December	Year-End Report Development	
	Annual meeting schedule review & approval	
	Aquatics & Administration Presentation	Supervisor Presentation
2027		
January	Childcare	Supervisor Presentation
February	Mid-year Budget Review	
March	New Commissioners Start	Standard terms
	Master Fee Schedule Review	Try to do in March?
	Work Plan Accomplishments	Due July 1 of each year
	Work Plan Develop. (every 2 years)	Due July 1 on even years
April	Commission Reorganization	Choose Chair/Vice-Chair
	Next Fiscal Year CIP Budget Review	
	Work Plan Accomplishments	
	Work Plan Develop. (every 2 years)	
	4th of July Planning	

DRAFT - 2026-27 Park and Recreation Commission Meeting Topics

Year/Month	Recurring Topics	Notes
May	Recreation Budget Review	
	Work Plan Accomplishments	
	Work Plan Develop. (every 2 years)	
	4th of July Planning	
June	Typically no meeting	
July	Work Plan Group & Liaison Assignments	
	Mid-Year Report?	
Work Plan Goals to Assign		
Parks and Recreation Resources & Funding		
Master Plan and CIP Implementation & Prioritization		
Community Outreach & Engagement		
Ongoing Topics		
Park & Recreation Facility CIP Project Updates		
Work Plan Updates		
Common Topics		
Community partners		
Annual HNA Fire Resilience and Forest Conservation Management Plan Update		
Park & Rec Facility Design Review		
Plan Reviews		
Key:		
Multi-Meeting Topics		

Park Recreation Capital Improvement Program (CIP) Projects, FY 2026-27
City of El Cerrito Park and Recreation Commission - 8/26/26

Funded & Approved Projects	Project #	Budget FY 2026-27	Funding Source	Status
Baseball Field Fencing Repairs & Upgrades	TBD	\$28,865	Donations	Work should begin by late fall. Prioritized due to health and safety components.
<i>This project will repair and/or enhance fencing at Upper Canyon Trail Park, Castro Park, and Harding Park. At Upper Canyon Trail Park, it would extend the length of various sections of fence as well as increase to 8 feet high to improve playing conditions and safety. At Castro Park, it would repair several sections of fence. At Harding Park, several sections of fencing would be repair and netting would be installed to prevent balls from entering the houses next door or the after-care playground. The project would address safety and deferred maintenance needs.</i>				
Cerrito Vista Tennis Court Rehabilitation	TBD	\$70,000	General Fund	Court 2 has reopened. Court 1 remains under evaluation by a geotechnical engineer to determine the cause of recurring raised areas. Staff are exploring short-term repairs to reopen the court while also evaluating long-term solutions and potential USTA funding opportunities.
<i>The project will rehabilitate and repair the tennis courts due to ongoing soil settlement and a recent sinkhole. The project will improve safety and address deferred maintenance.</i>				
Hillside Natural Area (HNA) Tree Removal, Milling, and Restoration	TBD	\$510,000	State Grant (Coastal Conservancy)	Geotechnical evaluation of the project area completed. Biological services RFP completed and entered into a contract with biologist to conduct environmental surveys and develop a regenerative native habitat stabilization plan. The City Council awarded the tree removal contract to Powers Forestry LLC and work is scheduled for September 1st and anticipated to be done by mid-October. The City will also host a milling demonstration in late fall and a community workshop on fire resilient landscaping in spring 2027.
<i>Approximately 3.5 acres of upper Quarry Hill will have eucalyptus and other invasive trees removed, some of the trees will be milled, and the area restored. This is a high priority project to reduce fire risk as identified in the HNA Fire Resilience and Forest Conservation Management Plan adopted June 2025.</i>				
Ohlone Greenway Uptown Improvements	C3069/ C3084	\$222,000	Local Grant, Measure J	Timeline TBD; Submitted an application for construction funding through CCTA Measure J and OBAG programs on August 17, 2026
<i>The Ohlone Greenway Improvement Project upgrades the trail segments between Wall Avenue and Conlon Avenue (including Hill to Blake and Knott to Baxter Creek). Key upgrades include: Safety - Adds lighting, signage, curb ramps, and crosswalk markings. Access - Creates new paths connecting the BART station to the Safeway grocery store. Bikeways - Upgrades Cutting Boulevard to a Class IV separated bikeway. Visibility - Relandscapes the area to improve sight lines. Current funding is for project design only.</i>				

Park Recreation Capital Improvement Program (CIP) Projects, FY 2026-27
City of El Cerrito Park and Recreation Commission - 8/26/26

Funded & Approved Projects	Project #	Budget FY 2026-27	Funding Source	Status
Recreation Facility Roof Repairs	TBD	\$110,000	General Fund	Timeline TBD
<i>This project would repair roof, canopies, gutter, and downspouts at priority locations including the Community Center and the Canyon Trail, Tassajara, and Arlington Clubhouses. The project addresses deferred maintenance and prevents further water damage to actively used recreation facilities.</i>				
SEE DESCRIPTIONS FOR FUTURE AND UNFUNDED CIP PROJECTS IN CITY BUDGET: CAPITAL IMPROVEMENTS (LINK)				