



AGENDA

SPECIAL MEETING OF THE CITY COUNCIL (not televised)
JANUARY 21, 2020 – 6:15 p.m.
Hillside Conference Room

**CONCURRENT SPECIAL MEETING OF THE
EL CERRITO REDEVELOPMENT AGENCY SUCCESSOR AGENCY
AND REGULAR MEETING OF THE CITY COUNCIL**
JANUARY 21, 2020 – 7:00 p.m.
City Council Chambers

Meeting Location:
El Cerrito City Hall
10890 San Pablo Avenue, El Cerrito

Members:
Mayor Gregory B. Lyman

Mayor Pro Tem Paul Fadelli • Councilmember Janet Abelson
Councilmember Rochelle Pardue-Okimoto • Councilmember Gabriel Quinto

6:15 ROLL CALL - CONVENE SPECIAL CITY COUNCIL MEETING

1. ORAL COMMUNICATIONS FROM THE PUBLIC

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items on the special meeting agenda only.

2. COMMISSION INTERVIEWS, STATUS AND APPOINTMENTS

Action Proposed: Staff requests that City Council confer with staff regarding the ongoing recruitments, any remaining vacancies, consider pending applicants, and the scheduling of further special meetings to conduct interviews (if applicable). Council may decide to make appointments at the conclusion of the meeting.

Contact: Holly M. Charléty, City Clerk, City Management

3. CLOSED SESSION CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Designated Representatives: Karen Pinkos, City Manager; Glenn Berkheimer, Labor Negotiator; Sky Woodruff, City Attorney; Alexandra Orologas, Assistant City Manager; and Kristen Cunningham, Human Resources Manager.

Employee Organizations: El Cerrito Police Employees Association; Public Safety Management Association - Battalion Chief Unit; Public Safety Management Association - Police Management Unit; and Service Employees International Union (SEIU) Local 1021.

Contact: Sky Woodruff, City Attorney, City Management

4. ADJOURN SPECIAL CITY COUNCIL MEETING

7:00 ROLL CALL – CONVENE CONCURRENT SPECIAL MEETING OF THE EL CERRITO REDEVELOPMENT AGENCY SUCCESSOR AGENCY AND REGULAR CITY COUNCIL MEETING

1. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF MOMENT OF SILENCE - *Councilmember Quinto*

2. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

3. ORAL COMMUNICATIONS FROM THE PUBLIC

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers. Kindly state your name and city of residence for the record. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda are taken up at the time the City Council deliberates each action item. Individuals wishing to comment on any closed session scheduled after the regular meeting may do so during this public comment period or after formal announcement of the closed session.

4. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Approve the 2020 Regular Meeting Schedule for City Council

Action Proposed: Pass a motion to approve the regular meeting schedule for 2020, which includes reducing to the third Tuesday only for the months of March and November due to elections; and the third Tuesday only for the summer months of July, August and September.

Contact: Holly Charl  ty, City Clerk, City Management

B. CCTA Transportation Expenditure Plan Measure J

Action Proposed: At the request of Mayor Pro Tem Fadelli, Receive and file a brief report of details regarding Measure J on the March 3, 2020 Ballot.

Contact: Holly M. Charl  ty, City Clerk, City Management

C. Hillside Natural Area Trail Naming

Action Proposed: Adopt a resolution confirming historical trail names and adding names to newer trails in the Hillside Natural Area as recommended by the El Cerrito Park and Recreation Commission.

Contact: Christopher Jones, Recreation Director, Recreation Department

D. Consulting Services Agreement with Zoon Engineering for the Eureka Avenue and Lexington Avenue Street Improvements Project, City Project No. C3078

Action Proposed: Adopt a resolution authorizing the City Manager to execute a consulting services agreement with Zoon Engineering to provide construction management services for the Eureka Avenue and Lexington Avenue Street Improvements Project, City Project No. C3078 in the amount of \$66,000 and approve a contingency amount not to exceed \$7,000.

Contact: Ana Bernardes, Senior Engineer/Engineering Manager
Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

E. Construction Contract Award for the Eureka Avenue and Lexington Avenue Street Improvements Project, City Project No. C3078

Action Proposed: Adopt a resolution approving plans and specifications for the Eureka Avenue and Lexington Avenue Street Improvements Project, City Project No. C3078 (Project); accepting the eight bids submitted for the Project; authorizing the City Manager to execute a contract in the amount of \$452,825 with GradeTech Inc. and to approve change orders in an amount not to exceed \$50,000 for the construction of the Project; and amending the Fiscal Year (FY) 2019-20 Adopted Budget and Capital Improvement Program, including the Annual Program of Maintenance and Improvement pursuant to the Measure A, to appropriate \$353,000 in the Measure A Street Improvement Fund and \$200,000 in the Capital Improvement Fund for the Project.

Contact: Ana Bernardes, Senior Engineer/Engineering Manager
Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

F. REDEVELOPMENT AGENCY SUCCESSOR AGENCY ITEM Review and Authorization to Submit the Draft Annual Recognized Obligations Payment Schedule 20-21 (July 1, 2020 - June 30, 2021)

Action Proposed: Adopt a Redevelopment Agency Successor Agency Resolution reviewing and authorizing submittal of the draft Recognized Obligations Payment Schedule (ROPS) 20-21.

Contact: Shannon Collins, Finance Supervisor, Finance Department

5. PRESENTATIONS

A. El Cerrito Police Department Drone (UAS) Policy

Action Proposed: Receive and file a presentation reviewing the Unmanned Aerial Systems (UAS) Operations Policy for the El Cerrito Police Department.

Contact: Paul Keith, Chief of Police, Police Department

B. Urban Forest Committee Update

Action Proposed: Receive and file.

Contact: Mary Torrusio, Chair of Urban Forest Committee

C. Fiscal Update

Action Proposed: Receive and file a brief update on the City's financial position, overview of upcoming strategic plan, and biennial budget process.

Contact: Karen Pinkos, City Manager, City Management
Mark Rasiah, Finance Manager, Finance Department

6. PUBLIC HEARINGS

A. 7952 Terrace Drive Tentative Parcel Map (*Public Hearing Noticed 1/11/2020*)

Action Proposed: Conduct a public hearing, and upon conclusion: (1) Adopt a resolution adopting an Addendum to the Initial Study/Mitigated Negative Declaration (IS/MND) for the 7952 Terrace Drive Subdivision Map; and (2) Adopt a resolution approving a Tentative Parcel Map for a two-lot subdivision and an exception to Title 18 of the City's Municipal Code for a minor subdivision proposing a lot without frontage on a public street at 7952 Terrace Drive.

Contact: Jeff Ballantine, Senior Planner; Sean Moss, Planning Manager, Community Development Department

B. Extension of Urgency Ordinance Amending Accessory Dwelling Unit Regulations (*Interim Urgency Ordinance Extension, 4/5 Vote Required, Public Hearing Noticed 01/11/2020*)

Action Proposed: Conduct a public hearing and upon conclusion adopt the attached interim urgency ordinance making findings and extending urgency Ordinance 2019-10 regarding accessory dwelling unit regulations. A four-fifths vote of the City Council is necessary to extend an interim urgency ordinance.

Contact: Jeff Ballantine, Senior Planner; Sean Moss, Planning Manager, Community Development Department

C. Purchase and Sale Agreement 6111 Potrero Avenue and 11335-41 San Pablo Avenue (*Public Hearing Noticed 1/11/2020*)

Action Proposed: Staff recommends the City Council conduct a public hearing and adopt a resolution authorizing execution of a Purchase and Sale Agreement with Potrero Ave Partners, LLC (“Buyer”) for the disposition and subsequent development of 6111 Potrero Avenue and 11335-41 San Pablo Avenue (APNs 513-372-018 and -015).

Contact: Melanie Mintz, Community Development Director; Aissia Ashoori, Housing and Economic Development Analyst, Community Development Department

7. POLICY MATTERS

A. Study Session on Project Stabilization Agreement for the City of El Cerrito with the Contra Costa Building and Construction Trades Council

Action Proposed: Discuss and provide direction to staff regarding negotiation of a Project Stabilization Agreement for the City of El Cerrito.

Contact: Karen Pinkos, City Manager, City Management

8. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments and committee reports.

9. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, February 4, 2020 at 7:00 p.m. in the City Council Chambers, 10890 San Pablo Avenue, El Cerrito.

The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.

- Copies of the agenda bills and other written documentation relating to items of business referred to on the agenda are on file and available for public inspection in the Office of the City Clerk, at the El Cerrito Library and posted on the City's website at www.el-cerrito.org prior to the meeting.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).
- **The Deadline for agenda items and communications** is eight days prior to the next meeting by 12 noon, City Clerk's Office, 10890 San Pablo Avenue, El Cerrito, CA. Tel: 510-215-4305 Fax: 510-215-4379, email cityclerk@ci.el-cerrito.ca.us
- IF YOU CHALLENGE A DECISION OF THE CITY COUNCIL IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE COUNCIL MEETING. ACTIONS CHALLENGING CITY COUNCIL DECISIONS SHALL BE SUBJECT TO THE TIME LIMITATIONS CONTAINED IN CODE OF CIVIL PROCEDURE SECTION 1094.6.
- The City Council believes that late night meetings deter public participation, can affect the Council's decision-making ability, and can be a burden to staff. City Council Meetings shall be adjourned by 10:30 p.m., unless extended to a specific time determined by a majority of the Council.