



AGENDA

SPECIAL CITY COUNCIL MEETING *(not televised)*

February 4, 2020 - 6:45 p.m.

Hillside Conference Room

REGULAR CITY COUNCIL MEETING

February 4, 2020 – 7:00 p.m.

City Council Chambers

Meeting Location:

El Cerrito City Hall

10890 San Pablo Avenue, El Cerrito

Members:

Mayor Gregory B. Lyman

Mayor Pro Tem Paul Fadelli • Councilmember Janet Abelson
Councilmember Rochelle Pardue-Okimoto • Councilmember Gabriel Quinto

6:45 ROLL CALL - CONVENE SPECIAL CITY COUNCIL MEETING

1. ORAL COMMUNICATIONS FROM THE PUBLIC

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person and to items on the special meeting agenda only.

2. COMMISSION INTERVIEWS, STATUS, AND APPOINTMENTS

Action Proposed: Staff requests that City Council confer with staff regarding the ongoing recruitments, any remaining vacancies, consider pending applicants, and the scheduling of further special meetings to conduct interviews (if applicable). Council may decide to make appointments at the conclusion of the meeting.

Contact: Holly M. Charléty, City Clerk, City Management

3. ADJOURN SPECIAL CITY COUNCIL MEETING

7:00 ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

**1. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF
MOMENT OF SILENCE**

Councilmember Pardue-Okimoto

2. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

3. ORAL COMMUNICATIONS FROM THE PUBLIC

All persons wishing to speak should sign up with the City Clerk. Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers. Kindly state your name and city of residence for the record. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda are taken up at the time the City Council deliberates each action item. Individuals wishing to comment on any closed session scheduled after the regular meeting may do so during this public comment period or after formal announcement of the closed session.

4. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Approval of Minutes

Action Proposed: Pass a motion to approve the minutes from the meetings of December 17, 2019 and January 7, 2020.

Contact: Holly M. Charléty, City Clerk, City Management

B. Black History Month Proclamation

Action Proposed: Pass a motion to approve a proclamation declaring February as Black History Month in the City of El Cerrito.

Contact: Kristen Cunningham, Human Resources Manager, Human Resources Department

C. Lunar New Year Proclamation

Action Proposed: Pass a motion to approve a proclamation recognizing the cultural and historical significance of Lunar New Year in the City of El Cerrito.

Contact: Kristen Cunningham, Human Resources Manager, Human Resources Department

D. Economic Development Committee Appointment

Action Proposed: Approve an Economic Development Committee recommendation to appoint Rachel Melby to the Economic Development Committee, effective February 4, 2020.

Contact: Jennifer Peat, Management Assistant/EDC Staff Liaison
Melanie Mintz, Community Development Director, Community Development Department

E. MUFG Union Bank Funds Transfer Authorization of Signatories

Action Proposed: Adopt a resolution authorizing the listed signatories as included on the attached MUFG Union Bank Funds Transfer Authorization Form.

Contact: Shannon Collins, Finance Supervisor, Finance Department

F. Quarterly Cash and Investment Report

Action Proposed: Receive and file the City's Quarterly Investment Report for the Quarter ending December 31, 2019.

Contact: Mark Rasiah, Finance Director/Treasurer, Finance Department

G. Annual payment for El Cerrito's share of the West Contra Costa Integrated Waste Management Authority operating expenses for calendar year 2019

Action Proposed: Adopt a resolution authorizing payment for the City of El Cerrito's share of the West Contra Costa Integrated Waste Management Authority's operating expenses for calendar year 2019 in an amount not to exceed \$81,200.

Contact: Maria Sanders, Operations + Environmental Services Division Manager
Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

5. PRESENTATIONS

A. Proclamation for Officer of the Year

Action Proposed: Pass a motion to approve a proclamation commending and congratulating Detective Ryan Trac as the 2019 Officer of the Year.

Contact: Paul Keith, Police Chief, Police Department

B. Proclamation for Professional Staff of the Year

Action Proposed: Pass a motion to approve a proclamation commending and congratulating Records Specialist Veronica Ceja as the 2019 Professional Staff Member of the Year.

Contact: Paul Keith, Police Chief, Police Department

C. Proclamation for Volunteer of the Year

Action Proposed: Pass a motion to approve a proclamation commending and congratulating Vivian Bocanegra as the 2019 Volunteer of the Year.

Contact: Paul Keith, Police Chief, Police Department

D. West Contra Costa Unified School District (WCCUSD) Measure on Classroom Modernization and Safety Update (Measure R)

Action Proposed: Receive and file a brief overview of the March 3, 2020 Measure for WCCUSD.

Contact: Marcus Walton, Communications Director, WCCUSD

6. PUBLIC HEARINGS

7. POLICY MATTERS

A. Long Term Financial Forecast and Budget Study Session

Action Proposed: Receive and file an update on the City's General Fund Long Term Financial Forecast (LTFF) and provide staff with directions on budget reductions for the FY 20-22 biennial budget.

Contact: Karen Pinkos, City Manager, City Management
Mark R Rasiah, Finance Director/City Treasurer, Finance Department

B. Amending the Real Property Transfer Tax Collection Process (*Notice Published 1/25/2020*)

Action Proposed: It is recommended that the City Council 1) introduce by title and waive any further reading of an Ordinance amending Chapter 4.64 of the El Cerrito Municipal Code regarding administration of the Real Property Transfer Tax; and 2) adopt a resolution authorizing the City Manager to execute an agreement with the County of Contra Costa for collection of the Real Property Transfer Tax.

Contact: Shannon Collins, Finance Supervisor, Finance Department

8. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments and committee reports.

9. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, February 18, 2020 at 7:00 p.m. in the City Council Chambers, 10890 San Pablo Avenue, El Cerrito.

The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.

- Copies of the agenda bills and other written documentation relating to items of business referred to on the agenda are on file and available for public inspection in the Office of the City Clerk, at the El Cerrito Library and posted on the City's website at www.el-cerrito.org prior to the meeting.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).
- ***The Deadline for agenda items and communications*** is eight days prior to the next meeting by 12 noon, City Clerk's Office, 10890 San Pablo Avenue, El Cerrito, CA. Tel: 510-215-4305 Fax: 510-215-4379, email cityclerk@ci.el-cerrito.ca.us
- IF YOU CHALLENGE A DECISION OF THE CITY COUNCIL IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE COUNCIL MEETING. ACTIONS CHALLENGING CITY COUNCIL DECISIONS SHALL BE SUBJECT TO THE TIME LIMITATIONS CONTAINED IN CODE OF CIVIL PROCEDURE SECTION 1094.6.
- The City Council believes that late night meetings deter public participation, can affect the Council's decision-making ability, and can be a burden to staff. City Council Meetings shall be adjourned by 10:30 p.m., unless extended to a specific time determined by a majority of the Council.