



AGENDA

REGULAR CITY COUNCIL MEETING

April 7, 2020 – 7:00 p.m.

Meeting Location:

Held Via Teleconference (for City Council and Staff Only)

Members:

Mayor Gregory B. Lyman

Mayor Pro Tem Paul Fadelli · Councilmember Janet Abelson
Councilmember Rochelle Pardue-Okimoto · Councilmember Gabriel Quinto

Pursuant to Executive Orders N-25-20 and N-39-20, Teleconference Restrictions of the Brown Act Have been Suspended, as Well as the Requirement to Provide a Physical Location for Members of the Public to Participate in the meeting.

Members of the Public will **not** be able to participate directly through the teleconference platform but can watch or listen to the meeting as follows:

1. Cable T.V. Broadcast on KCRT Channel 28 or AT&T Uverse Channel 99
2. Radio Broadcast on FM 88.1 or 97.7
3. Livestream online at www.el-cerrito.org/CouncilMeetingMaterials

Public Comments may be submitted one of two ways:

Via email to cityclerk@ci.el-cerrito.ca.us. Email must contain in the subject line **Public Comments - Not on the Agenda OR Public Comments - Agenda Item #**.

Via Voicemail at [510-306-2558](tel:510-306-2558). The caller must start the message by stating **Public Comments - Not on the Agenda OR Public Comments - Agenda Item #** followed by their name and city of residence, followed by their comments.

The city cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the city council receives your comments prior to taking action, **you are strongly encouraged to submit your comments in writing in advance of the meeting.**

Comments received up until **12:00 p.m. the day of the meeting** will be provided in advance to the City Council, including transcribed voicemails, and posted online with meeting materials.

Comments received **during the meeting and up until the public comment period on the relevant agenda item is closed**, will be read into the record and will be limited to a maximum of 3 minutes. Comments that do not conform to the city council's rules of decorum may be summarized rather than read verbatim. As allowed by the Brown Act, the Mayor may limit the total time for public comment to facilitate the completion of business on the agenda.

All comments received by the close of the public comment period will be available after the meeting as supplemental materials and will become part of the official meeting record.

Please note that all information provided in public comments including phone number called with, email addresses and any other personal information written or stated is subject to disclosure on the broadcast of the teleconferenced meeting. Comments posted online will not include personal information.

7:00 P.M. ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING

1. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS

2. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.

3. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item.

4. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

A. Approval of Minutes for 1/21/2020, 2/1/2020, 2/4/2020, 2/18/2020, 3/13/2020, and 3/17/2020

Action Proposed: Pass a motion to approve the City Council meeting minutes for January 21, February 1, February 4, February 18, March 13 and March 17, 2020.

Contact: Holly M. Charl  ty, City Clerk, City Management

B. National Library Week Proclamation

Action Proposed: Pass a motion to approve a proclamation declaring April 19-25, 2020 as National Library Week in the City of El Cerrito and encourage all residents to visit the library.

Contact: Holly M. Charl  ty, City Clerk, City Management

C. Earth Day Proclamation

Action Proposed: Pass a motion approving a proclamation designating April 18, 2020 as Earth Day in El Cerrito.

Contact: Will Provost, Acting Operations + Environmental Services Division Manager; Yvetteh Ortiz, Public Works Director/City Engineer

D. Proclamation Recognizing March as American Red Cross Month

Action Proposed: Pass a motion to approve a proclamation declaring March 2020 as American Red Cross Month in the City of El Cerrito and encouraging all Americans to support this organization and its noble humanitarian mission.

Contact: Holly M. Charléty, City Clerk, City Management

E. Education and Sharing Day Proclamation

Action Proposed: Pass a motion to approve a proclamation declaring April 12, 2020 as Education and Sharing Day in the City of El Cerrito and to raise awareness and strengthen the education of our children.

Contact: Holly M. Charléty, City Clerk, City Management

F. Environmental Quality Committee Work Plan

Action Proposed: Receive and file the Environmental Quality Committee 2020 Work Plan.

Contact: Rebecca Milliken, Chair of the Environmental Quality Committee; Neil Tsutsui, Vice-Chair of the Environmental Quality Committee

G. Contra Costa County Library Commission (CCCLC) Update

Action Proposed: Receive and File a quarterly update from the El Cerrito appointment to the Contra Costa Library Commission.

Contact: Michael Fisher, Commissioner, CCCLC

H. Crime Prevention Committee Appointment

Action Proposed: Approve a Crime Prevention Committee recommendation to appoint George Gager to the Crime Prevention Committee, effective May 7, 2020.

Contact: Sgt. Ian Wong, Police Department/Crime Prevention Committee Liaison

I. Committee on Aging Appointment

Action Proposed: Approve the Committee on Aging recommendation and appoint David Van Etten to the Committee, effective May 7, 2020.

Contact: Bridget Cooney, Recreation Supervisor, Recreation Department

J. Support of a Bus-Only Lane on the Bay Bridge

Action Proposed: At the request of Mayor Pro Tem Fadelli, adopt a resolution in support of a bus-only lane on the San Francisco Bay Bridge.

Contact: Holly M. Charléty, City Clerk, City Management

K. Letters in Support of SB 54 (Allen) and AB 1080 (Gonzalez)

Action Proposed: As requested by Council member Quinto, pass a motion to authorize Mayor Lyman to sign letters in support of SB 54 (Allen) and AB 1080 (Gonzalez), reducing the amount of single-use plastic packaging and products that enter the waste stream and require those products to be recyclable or compostable by 2030.

Contact: Will Provost, Acting Operations + Environmental Services Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

L. Letters in Support of Solid Waste Emergency Funding Proposal

Action Proposed: At the request of Mark Figone, President of East Bay Sanitation Company Inc., pass a motion to authorize Mayor Lyman to sign letters in support of the Emergency Funding Proposal put forth by the Resource Recovery Coalition of California.

Contact: Will Provost, Acting Operations + Environmental Services Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

M. Parking Restriction on Elm Street south of 1800 Elm Street driveway to Manor Circle

Action Proposed: Adopt a resolution authorizing parking to be prohibited between the hours of 7:00 a.m. to 9:00 a.m. and 2:00 p.m. to 6:00 p.m., Monday through Friday, except Holidays, on the east side of Elm Street, between the driveway serving 1800 Elm Street (Summit K2 Charter School) and Manor Circle.

Contact: Ana Bernardes, Engineering Manager/Senior Engineer Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

N. Consultant Services Agreements for On-Call Construction Management

Action Proposed: Adopt a resolution authorizing the City Manager to execute consultant services agreements with five firms, Anchor CM, Ghirardelli Associates, Mack 5, Park Engineering and Zoon Engineering, to provide on-call construction management services for three years with an option to extend for an additional two years in an amount not to exceed \$250,000 per fiscal year for each agreement.

Contact: Ana Bernardes, Engineering Manager/Senior Engineer
Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

O. Authorize Annual Report for Landscape and Lighting Assessment District for FY 2020-21

Action Proposed: Adopt a resolution directing NBS Local Government Solutions (NBS) to prepare and file the annual Landscape and Lighting Assessment District No. 1988-1 report for Fiscal Year (FY) 2020-21.

Contact: Shannon Collins, Finance Supervisor, Finance Department

P. Construction Contract Award for the Carlson Boulevard and Central Avenue Pavement Rehabilitation Project, C3077

Action Proposed: Adopt a resolution approving plans and specifications for the Central Avenue and Carlson Boulevard Pavement Rehabilitation Project, City Project No. C3077, Federal Project No. STPL-5239 (027) (Project); accepting the three bids submitted for the Project; and authorizing the City Manager to execute a contract in the amount of \$436,460 with MCK Services Inc. and to approve change orders in an amount not to exceed \$50,000 for the construction of the Project.

Contact: Ana Bernardes, Engineering Manager/Senior Engineer;
Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

Q. Annual Parcel Assessment for the National Pollution Discharge Elimination System (NPDES) Program and Drainage Maintenance Activities for Fiscal Year 2020-21

Action Proposed: Adopt a resolution establishing the annual parcel assessment for the National Pollution Discharge Elimination System (NPDES) program and Drainage Maintenance activities at the current rate of \$38.00 per Equivalent Runoff Unit (ERU) and authorizing the Contra Costa County Flood Control & Water Conservation District to adopt Stormwater Utility Area (SUA) levies based on said amount for Fiscal Year 2020-21.

Contact: Will Provost, Acting Operations + Environmental Services Division Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

5. PRESENTATIONS

6. PUBLIC HEARINGS

7. POLICY MATTERS

A. General Fund Budget Reductions Update and Fiscal Impacts of COVID-19

Action Proposed: Conduct study session and receive an update on the City's General Fund Budget reductions; provide staff with direction on further budget reductions for the FY 20-22 biennial budget.

Contact: Karen Pinkos, City Manager, City Management; Mark Rasiah, Finance Director/City Treasurer, Finance Department

8. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments and committee reports.

9. ADJOURN REGULAR CITY COUNCIL MEETING

The next regularly scheduled City Council meeting is Tuesday, April 21, 2020 at 7:00 p.m. via teleconference.

The City of El Cerrito serves, leads and supports our diverse community by providing exemplary and innovative services, public places and infrastructure, ensuring public safety and creating an economically and environmentally sustainable future.

- Council Meetings can be heard live on FM Radio, KECG – 88.1 and 97.7 FM and viewed live on Cable TV - KCRT- Channel 28 and AT&T Uverse Channel 99. The meetings are rebroadcast on Channel 28 the following Thursday and Monday at 12 noon, except on holidays. Live and On-Demand Webcast of the Council Meetings can be accessed from the City's website <http://www.el-cerrito.org/CouncilMeetingMaterials> and is streamed with closed caption. Copies of the agenda bills and other written documentation relating to items of business referred to on the agenda are on file and available for public inspection in the Office of the City Clerk, at the El Cerrito Library and posted on the City's website at www.el-cerrito.org prior to the meeting.
- In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk, 510-215-4305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title I).
- ***The Deadline for agenda items and communications*** is eight days prior to the next meeting by 12 noon, City Clerk's Office, 10890 San Pablo Avenue, El Cerrito, CA. Tel: 510-215-4305 Fax: 510-215-4379, email cityclerk@ci.el-cerrito.ca.us
- IF YOU CHALLENGE A DECISION OF THE CITY COUNCIL IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE COUNCIL MEETING. ACTIONS CHALLENGING CITY COUNCIL DECISIONS SHALL BE SUBJECT TO THE TIME LIMITATIONS CONTAINED IN CODE OF CIVIL PROCEDURE SECTION 1094.6.
- The City Council believes that late night meetings deter public participation, can affect the Council's decision-making ability, and can be a burden to staff. City Council Meetings shall be adjourned by 10:30 p.m., unless extended to a specific time determined by a majority of the Council.