

EL CERRITO CITY COUNCIL MINUTES

REGULAR CITY COUNCIL MEETING

April 7, 2020 – 7:00 p.m.

Meeting Location:

Held Via Teleconference (for City Council and Staff Only)

Members:

Mayor Gregory B. Lyman

Mayor Pro Tem Paul Fadelli · Councilmember Janet Abelson
Councilmember Rochelle Pardue-Okimoto · Councilmember Gabriel Quinto

Pursuant to Executive Orders N-25-20 and N-39-20, Teleconference Restrictions of the Brown Act Have been Suspended, as Well as the Requirement to Provide a Physical Location for Members of the Public to Participate in the meeting.

Members of the Public will **not** be able to participate directly through the teleconference platform but can watch or listen to the meeting as follows:

1. Cable T.V. Broadcast on KCRT Channel 28 or AT&T Uverse Channel 99
2. Radio Broadcast on FM 88.1 or 97.7
3. Livestream online at www.el-cerrito.org/CouncilMeetingMaterials

Public Comments may be submitted one of two ways:

Via email to cityclerk@ci.el-cerrito.ca.us. Email must contain in the subject line **Public Comments - Not on the Agenda OR Public Comments - Agenda Item #**.

Via Voicemail at 510-306-2558. The caller must start the message by stating **Public Comments - Not on the Agenda OR Public Comments - Agenda Item #** followed by their name and city of residence, followed by their comments.

The city cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the city council receives your comments prior to taking action, **you are strongly encouraged to submit your comments in writing in advance of the meeting.**

Comments received up until **12:00 p.m. the day of the meeting** will be provided in advance to the City Council, including transcribed voicemails, and posted online with meeting materials.

Comments received **during the meeting and up until the public comment period on the relevant agenda item is closed**, will be read into the record and will be limited to a maximum of 3 minutes. Comments that do not conform to the city council's rules of decorum may be summarized rather than read verbatim. As allowed by the Brown Act, the Mayor may limit the total time for public comment to facilitate the completion of business on the agenda.

All comments received by the close of the public comment period will be available after the meeting as supplemental materials and will become part of the official meeting record.

Please note that all information provided in public comments including phone number called with, email addresses and any other personal information written or stated is subject to disclosure on the broadcast of the teleconferenced meeting. Comments posted online will not include personal information.

7:00 P.M. ROLL CALL – CONVENE REGULAR CITY COUNCIL MEETING
Mayor Lyman called the meeting to order at 07:00 PM.

Present (Via Teleconference): Mayor Lyman, Mayor Pro Tem Fadelli,
Councilmember Abelson, Councilmember Pardue-Okimoto,
Councilmember Quinto **Absent:** None

1. TELECONFERENCE AND PUBLIC COMMENT INSTRUCTIONS

2. COUNCIL/STAFF COMMUNICATIONS

Reports of closed session, commission appointments and informational reports on matters of general interest which are announced by the City Council and staff.
Councilmember Pardue-Okimoto - reported participation in Town Hall on COVID-19 , shared statistics from Contra Costa County Health Services website at www.contracostahealth.org.

Councilmember Abelson - shared the Chamber of Commerce has a list of food delivery available from El Cerrito restaurants.

Councilmember Quinto - reported participation in League of California Cities meeting and provided comments regarding how legislation is limited given the focus is on COVID-19.

Mayor Pro-Tem Fadelli - reported participation in League of California Cities meeting, mentioned the efforts in trying to continue the utility under-grounding program.

Mayor Lyman - Provided a report out from Closed Session on March 25th, that Council met with labor negotiators and provided staff direction; reminded individuals to complete Census 2020.

3. ORAL COMMUNICATIONS FROM THE PUBLIC

Remarks are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments regarding non-agenda, presentation and consent calendar items will be heard first. Comments related to items appearing on the Public Hearing or Policy Matter portions of the Agenda will be heard prior to the City Council taking action on each item. All comments submitted prior to and during the meeting are posted online as supplemental materials and incorporated into the official meeting record.

Public comments on matters not on the agenda, consent items and presentations were received from Marlene George, Nick Zamorano (2 submissions), Aylin Beyce, and Stephen Bryan.

4. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

Moved/Seconded: Councilmember Pardue-Okimoto/Mayor Pro Tem Fadelli
Action: Passed a motion to approve consent item A - minutes for 1/21/2020, 2/1/2020, 2/4/2020, and 2/18/2020 **Ayes:** Mayor Lyman, Mayor Pro Tem Paul Fadelli, Councilmember Pardue- Okimoto, Councilmember Quinto **Noes:** None
Abstain: Councilmember Abelson

Moved/Seconded: Councilmember Quinto/Councilmember Abelson **Action:** Passed a motion to approve consent item A - minutes for 3/13/2020 and 3/17/2020, and consent items B - N as indicated below. **Ayes:** Mayor Lyman, Mayor Pro Tem Fadelli, Councilmember Abelson, Councilmember Pardue-Okimoto, Councilmember Quinto **Noes:** None

Moved/Seconded: Councilmember Pardue-Okimoto/Councilmember Abelson **Action:** Passed a motion to approve consent item A - minutes for O and Q as indicated below. **Ayes:** Mayor Lyman, Mayor Pro Tem Fadelli, Councilmember Abelson, Councilmember Pardue-Okimoto, Councilmember Quinto **Noes:** None

Moved/Seconded: Councilmember Quinto/Councilmember Abelson **Action:** Passed a motion to approve consent item A - minutes for 3/13/2020 and 3/17/2020, and consent items B - N as indicated below. **Ayes:** Mayor Lyman, Mayor Pro Tem Fadelli, Councilmember Abelson, Councilmember Pardue-Okimoto, Councilmember Quinto **Noes:** None

A. Approval of Minutes for 1/21/2020, 2/1/2020, 2/4/2020, 2/18/2020, 3/13/2020, and 3/17/2020

Action Proposed: Pass a motion to approve the City Council meeting minutes for January 21, February 1, February 4, February 18, March 13 and March 17, 2020.

Contact: Holly M. Charléty, City Clerk, City Management

Action: Approved minutes

B. National Library Week Proclamation

Action Proposed: Pass a motion to approve a proclamation declaring April 19-25, 2020 as National Library Week in the City of El Cerrito and encourage all residents to visit the library.

Contact: Holly M. Charléty, City Clerk, City Management

Action: Approved proclamation

C. Earth Day Proclamation

Action Proposed: Pass a motion approving a proclamation designating April 18, 2020 as Earth Day in El Cerrito.

Contact: Will Provost, Acting Operations + Environmental Services Division Manager; Yvetteh Ortiz, Public Works Director/City Engineer

Action: Approved proclamation

D. Proclamation Recognizing March as American Red Cross Month

Action Proposed: Pass a motion to approve a proclamation declaring March 2020 as American Red Cross Month in the City of El Cerrito and encouraging all Americans to support this organization and its noble humanitarian mission.

Contact: Holly M. Charl  ty, City Clerk, City Management

Action: Approved proclamation

E. Education and Sharing Day Proclamation

Action Proposed: Pass a motion to approve a proclamation declaring April 12, 2020 as Education and Sharing Day in the City of El Cerrito and to raise awareness and strengthen the education of our children.

Contact: Holly M. Charl  ty, City Clerk, City Management

Action: Approved proclamation

F. Environmental Quality Committee Work Plan

Action Proposed: Receive and file the Environmental Quality Committee 2020 Work Plan.

Contact: Rebecca Milliken, Chair of the Environmental Quality Committee; Neil Tsutsui, Vice-Chair of the Environmental Quality Committee

Action: Received and filed

G. Contra Costa County Library Commission (CCCLC) Update

Action Proposed: Receive and File a quarterly update from the El Cerrito appointment to the Contra Costa Library Commission.

Contact: Michael Fisher, Commissioner, CCCLC

Action: Received and filed

H. Crime Prevention Committee Appointment

Action Proposed: Approve a Crime Prevention Committee recommendation to appoint George Gager to the Crime Prevention Committee, effective May 7, 2020.

Contact: Sgt. Ian Wong, Police Department/Crime Prevention Committee Liaison

Action: Approved appointment

I. Committee on Aging Appointment

Action Proposed: Approve the Committee on Aging recommendation and appoint David Van Etten to the Committee, effective May 7, 2020.

Contact: Bridget Cooney, Recreation Supervisor, Recreation Department

Action: Approved appointment

J. Support of a Bus-Only Lane on the Bay Bridge

Action Proposed: At the request of Mayor Pro Tem Fadelli, adopt a resolution in support of a bus-only lane on the San Francisco Bay Bridge.

Contact: Holly M. Charléty, City Clerk, City Management

Action: Approved Resolution 2020-13

K. Letters in Support of SB 54 (Allen) and AB 1080 (Gonzalez)

Action Proposed: As requested by Council member Quinto, pass a motion to authorize Mayor Lyman to sign letters in support of SB 54 (Allen) and AB 1080 (Gonzalez), reducing the amount of single-use plastic packaging and products that enter the waste stream and require those products to be recyclable or compostable by 2030.

Contact: Will Provost, Acting Operations + Environmental Services Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

Action: Approved Letters

L. Letters in Support of Solid Waste Emergency Funding Proposal

Action Proposed: At the request of Mark Figone, President of East Bay Sanitation Company Inc., pass a motion to authorize Mayor Lyman to sign letters in support of the Emergency Funding Proposal put forth by the Resource Recovery Coalition of California.

Contact: Will Provost, Acting Operations + Environmental Services Manager; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

Action: Approved Letters

M. Parking Restriction on Elm Street south of 1800 Elm Street driveway to Manor Circle

Action Proposed: Adopt a resolution authorizing parking to be prohibited between the hours of 7:00 a.m. to 9:00 a.m. and 2:00 p.m. to 6:00 p.m., Monday through Friday, except Holidays, on the east side of Elm Street, between the driveway serving 1800 Elm Street (Summit K2 Charter School) and Manor Circle.

Contact: Ana Bernardes, Engineering Manager/Senior Engineer Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

Action: Approved Resolution 2020-14

N. Consultant Services Agreements for On-Call Construction Management

Action Proposed: Adopt a resolution authorizing the City Manager to execute consultant services agreements with five firms, Anchor CM, Ghirardelli Associates, Mack 5, Park Engineering and Zoon Engineering, to provide on-call construction management services for three years with an option to extend for an additional two years in an amount not to exceed \$250,000 per fiscal year for each agreement.

Contact: Ana Bernardes, Engineering Manager/Senior Engineer Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

Action: Approved Resolution 2020-15

O. Authorize Annual Report for Landscape and Lighting Assessment District for FY 2020-21

Action Proposed: Adopt a resolution directing NBS Local Government Solutions (NBS) to prepare and file the annual Landscape and Lighting Assessment District No. 1988-1 report for Fiscal Year (FY) 2020-21.

Contact: Shannon Collins, Finance Supervisor, Finance Department

Action: Approved Resolution 2020-16

P. Construction Contract Award for the Carlson Boulevard and Central Avenue Pavement Rehabilitation Project, C3077

Action Proposed: Adopt a resolution approving plans and specifications for the Central Avenue and Carlson Boulevard Pavement Rehabilitation Project, City Project No. C3077, Federal Project No. STPL-5239 (027) (Project); accepting the three bids submitted for the Project; and authorizing the City Manager to execute a contract in the amount of \$436,460 with MCK Services Inc. and to approve change orders in an amount not to exceed \$50,000 for the construction of the Project.

Contact: Ana Bernardes, Engineering Manager/Senior Engineer; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

Action: Approved revised Resolution 2020-17

Q. Annual Parcel Assessment for the National Pollution Discharge Elimination System (NPDES) Program and Drainage Maintenance Activities for Fiscal Year 2020-21

Action Proposed: Adopt a resolution establishing the annual parcel assessment for the National Pollution Discharge Elimination System (NPDES) program and Drainage Maintenance activities at the current rate of \$38.00 per Equivalent Runoff Unit (ERU) and authorizing the Contra Costa County Flood Control & Water Conservation District to adopt Stormwater Utility Area (SUA) levies based on said amount for Fiscal Year 2020-21.

Contact: Will Provost, Acting Operations + Environmental Services
Division Manager; Yvetteh Ortiz, Public Works Director/City Engineer,
Public Works Department
Action: Approved Resolution 2020-18

5. PRESENTATIONS

6. PUBLIC HEARINGS

7. POLICY MATTERS

A. General Fund Budget Reductions Update and Fiscal Impacts of COVID-19

Action Proposed: Conduct study session and receive an update on the City's General Fund Budget reductions; provide staff with direction on further budget reductions for the FY 20-22 biennial budget.

Contact: Karen Pinkos, City Manager, City Management; Mark Rasiah, Finance Director/City Treasurer, Finance Department

Presentation and Discussion: Nancy Hetrick and Steve Toler with Management Partners provided an update on information gathered in the Strategic Planning process and outlined recommendations for financial priorities for the upcoming biennial budget.

Presenters and staff responded to comments and questions raised by members of the council regarding control of stable revenues, bankruptcy, pension cost predictions, transition plan for reinstating services particularly summer recreation programs, types of revenue and timeline to implement, outsourcing, clarification in reductions proposed, state audit status, and ways to increase revenue.

Public Comments:

All comments submitted prior to and during the meeting are posted online as supplemental materials and incorporated into the official meeting record.

Public comments were received from Michael Fischer, Al Miller, Rose Stamm, Daniel Schulman, Marlene George, Susan Duncan, Paul Duncan, Mike Cunningham, Elizabeth Thorsnes, Cathy Hanville, Sherry Drobner, and Howdy Goudey.

Moved/Seconded: Councilmember Pardue-Okimoto/Councilmember Abelson **Action:** Approved a motion to extend to 10:50 p.m. **Ayes:** Mayor Lyman, Mayor Pro Tem Fadelli, Councilmember Abelson, Councilmember Pardue-Okimoto, Councilmember Quinto **Noes:** None

Council Discussion: Additional comments by members of the council regarding library hours, minimizing direct impact to citizens, potential library foundation funding for hours, outsourcing, vegetation management, public safety, funding banners through arts budget, timeline for decision on funding library hours, and timeline for proposals on cuts to council.

Moved/Seconded: Councilmember Abelson/Councilmember Pardue-Okimoto **Action:** Approved a motion to extend to 11:00 p.m. **Ayes:** Mayor Lyman, Mayor Pro Tem Fadelli, Councilmember Abelson, Councilmember Pardue-Okimoto, Councilmember Quinto **Noes:** None

Moved/Seconded: Councilmember Quinto/Mayor Pro Tem Fadelli **Action:** Approved a motion to direct staff to cancel the Fourth of July Celebration for one year. **Ayes:** Mayor Lyman, Mayor Pro Tem Fadelli, Councilmember Abelson, Councilmember Pardue-Okimoto, Councilmember Quinto **Noes:** None

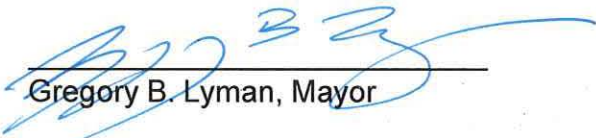
8. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Mayor and City Council communications regarding local and regional liaison assignments and committee reports.

None

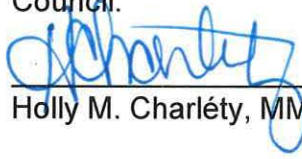
9. ADJOURN REGULAR CITY COUNCIL MEETING

The regular meeting adjourned at 11:01 p.m.



Gregory B. Lyman, Mayor

This is to certify that the foregoing is a true and correct copy of the minutes of the City Council meeting(s) of April 7, 2020 as approved by the El Cerrito City Council.



Holly M. Charléty, MMC, City Clerk