EL CERRITO CITY COUNCIL MINUTES

SPECIAL CITY COUNCIL MEETING
Tuesday, April 16, 2019 – 6:30 p.m.
Hillside Conference Room

REGULAR CITY COUNCIL MEETING
Tuesday, April 16, 2019 – 7:00 p.m.
City Council Chambers

Meeting Location
El Cerrito City Hall
10890 San Pablo Avenue, El Cerrito

6:30 PM **ROLL CALL - CONVENE SPECIAL CITY COUNCIL MEETING**
Mayor Pardue-Okimoto called the meeting to order at 6:36 p.m.
Present: Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto.

1. ORAL COMMUNICATIONS FROM THE PUBLIC - None

2. COMMISSION INTERVIEWS, STATUS AND APPOINTMENTS

Action Proposed: Conduct interviews of candidates for City Boards and Commissions. Interviews may result in an announcement of appointment at the meeting.
Contact: Holly M. Charléty, City Clerk, City Management
Action: One interview was conducted.

3. ADJOURN SPECIAL CITY COUNCIL MEETING
The meeting adjourned at 7:05 p.m.

7:00 PM **ROLL CALL - CONVENE REGULAR CITY COUNCIL MEETING**
Mayor Pardue-Okimoto called the meeting to order at 7:14 p.m.
Present: Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto.

1. **PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF MOMENT OF SILENCE** – *Councilmember Abelson*

2. **COUNCIL/STAFF COMMUNICATIONS**

Mayor Pardue-Okimoto reported that interviews were conducted at the 6:30 special meeting but no appointments were made.

Councilmember Fadelli announced he missed earth day and is looking forward to Hillside Festival in May.

Councilmember Lyman reported attendance at the April Mayors conference and was nominated, but not appointed, to serve on ABAG committee; reviewed current vacancies on Boards, Commissions and Committees.

Councilmember Abelson reported participation in Earth Day events and commended city staffer Laurenteen Brazil on lunch menu selection; attended Chamber of Commerce luncheon.

Councilmember Quinto reported attendance at April Mayors conference, and Hazardous Material Commission meeting with Supervisor Glover.

3. ORAL COMMUNICATIONS FROM THE PUBLIC

Buddy Akacic commented on quality of food at Earth Day celebration, and volunteer awards dinner last year; referenced written comments submitted to Council regarding the Church of Christ and a permanent senior center.

Howdy Goudey reviewed needs and suggested budgeting for an emergency coordinator role combined with a volunteer coordinator role.

Robin Mitchell summarized an article on wind borne microplastics.

Andrew Perkins shared personal history and expressed concerns about living conditions at his residence at 539 Everett Street.

Dianne Brenner commented on the traffic on Arlington Blvd and the need for a sidewalk between Don Carrol Drive and Villanueva Drive.

4. ADOPTION OF THE CONSENT CALENDAR

All items on the consent calendar shall be acted upon in one motion, unless a member of the City Council or staff request separate consideration.

Moved/Seconded: Councilmembers Abelson/Quinto
Action: Passed a motion to approve consent items A, B, C, and F as indicated below. **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto **Noes:** None

A. **Action Proposed:** Pass a motion to approve a proclamation declaring April 16, 2019 as Education and Sharing Day in the City of El Cerrito and calling upon educators, volunteers, and residents to reach out to young people and work to create a better, brighter, and more hopeful future for all.
Action: Approved proclamation

Rabbi Yanki Bell commented on the Rabi recognized in the creation of the Education and Sharing day and thanked the Mayor and Council for the recognition and support.

B. Appointment of Member to Economic Development Committee

Action Proposed: Pass a motion to approve the appointment of Jason Somer to the Economic Development Committee, effective April 2, 2019.
Contact: Jennifer Peat, Management Assistant and Committee Liaison; Melanie Mintz, Community Development Director, Community Development Department
Action: Approved appointment

C. Cash & Investments Report for Quarter Ending March 31, 2019

Action Proposed: Receive and file the City's Quarterly Investment Report for the Quarter ending March 31, 2019.
Contact: Mark R. Rasiah, Finance Director/City Treasurer, Finance Department
Action: Received and filed

D. Regulation Managing Priority Polychlorinated Biphenyls (PCBs)-Containing Materials During Building Demolition Projects

Action Proposed: Adopt a resolution implementing a program to manage polychlorinated biphenyls (PCBs) in building materials during the demolition of certain buildings.
Contact: Mark Soltes, Building Official, Community Development Department; Will Provost, Clean Water Program Coordinator, Public Works Department
Moved/Seconded: Councilmembers Lyman/Fadelli
Action: Removed from consent by Councilmember Lyman. Will Provost, Management Analyst II, provided a brief presentation on the requested action. Passed a motion to adopt Resolution 2019-24. **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto
Noes: None

E. Acceptance of Public Open Space Easements for Projects within the San Pablo Avenue Specific Plan Area

Action Proposed: Adopt a resolution authorizing the City Manager to accept grant deeds on behalf of the City of El Cerrito for Public Open Space Easements required for projects within the San Pablo Avenue Specific Plan area.
Contact: Sean Moss, Acting Planning Manager, Community Development Department
Moved/Seconded: Councilmembers Lyman/Quinto
Action: Removed from consent by Councilmember Lyman. Passed a motion to adopt the revised Resolution 2019-25 provided as supplemental material. **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto **Noes:** None

F. **Senate Bill 1 – The Road Repair and Accountability Act, List of Projects for Fiscal Year 2019-20**

Action Proposed: Approve a resolution adopting a list of projects to receive funding from Senate Bill 1 – The Road Repair and Accountability Act, Road Maintenance and Rehabilitation Account revenues in Fiscal Year 2019-20.
Contact: Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department
Action: Approved Resolution 2019-26

5. PRESENTATIONS - None

6. PUBLIC HEARINGS

A. **Public Hearing regarding Fiscal Year 2019-20 Storm Drain Annual Report and Method of Collecting Storm Drain Fees** *Notice published on 4/3/2019 and 4/8/2019*

Action Proposed: Conduct a public hearing and upon conclusion adopt a resolution approving the Fiscal Year 2019-20 Storm Drain Annual Report and directing that Storm Drain Fees be collected on the property tax rolls.
Contact: Shannon Collins, Accounting Supervisor, Finance Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department; Mark Rasiah, Finance Director/Treasurer, Finance Department

Presentation: Shannon Collins, Finance Supervisor, provided an overview on the action being requested.

Public Hearing: Mayor Pardue-Okimoto opened the public hearing.

Public Comments: None

Moved/Seconded: Councilmembers Lyman/Quinto
Action: Passed a motion to close the public hearing. **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto
Noes: None

Councilmember Lyman requested that next year, the report includes information regarding why double lots are not charged differently.

Moved/Seconded: Councilmembers Lyman/Quinto
Action: Passed a motion to adopt Resolution 2019-27 **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto
Noes: None

B. Public Hearing to Confirm the Diagram and to Levy the Assessment for Fiscal Year 2019-20 for Landscape and Lighting Assessment District No. 1988-1 *Notice published on 4/5/2019*

Action Proposed: Conduct a public hearing and upon conclusion adopt a resolution setting the annual Landscape and Lighting Assessment for Fiscal Year (FY) 2019-20 as $72 per single-family residential parcel and as noted in the Engineer's Report for other classes of properties.
Contact: Shannon Collins, Accounting Supervisor, Finance Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department; Mark Rasiah, Finance Director/Treasurer, Finance Department

Presentation: Shannon Collins, Finance Supervisor, provided an overview on the action being requested.

Councilmember Lyman requested that the methodology for charges is revisited in the future.

Public Hearing: Mayor Pardue-Okimoto opened the public hearing.

Public Comments:

Barbara Chan requested information regarding taxing and rates for commercial properties.

Moved/Seconded: Councilmembers Lyman/Abelson
Action: Passed a motion to close the public hearing. **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto
Noes: None

Moved/Seconded: Councilmembers Lyman/Abelson
Action: Passed a motion to adopt Resolution 2019-28 **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto
Noes: None

C. Tentative Parcel Map and an Exception to Title 18 for Two Lots at 922 Clark Place *Notice published on 4/5/2019*

Action Proposed: Conduct a public hearing, and upon conclusion adopt a resolution approving the Tentative Parcel Map for a two-lot subdivision and an exception to Title 18 of the City's Municipal Code for a minor subdivision proposing a lot without frontage on a public street at 922 Clark Place.
Contact: Jeff Ballantine, Associate Planner; Sean Moss, Acting Planning Manager, Community Development Department

Presentation and Discussion: Jeff Ballentine, Associate Planner, provided an overview on the requested action, answered questions raised

by members of the council regarding notification process and opportunity for public participation; the layout of the private road with regard to access of fire trucks; clarification that the proposed construction is a single family dwelling; and request for inclusion of notification details in the staff report moving forward.

Public Hearing: Mayor Pardue-Okimoto opened the public hearing.

Public Comments:

David Helfant a downhill neighbor, expressed concern about not receiving confirmation from owners that items detailed in the provided agreement, and included in the conditions of approval, will be completed. This includes the removal of an awning, signage about not backing down to road, and removal of portion of fencing and garage structure. Asked for delay of approval until agreement can be reached.

Moved/Seconded: Councilmembers Abelson/Quinto
Action: Passed a motion to close the public hearing. **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto
Noes: None

Council Discussion: Staff responded to questions from members of the council regarding process and options to add conditions of approval; confirmation that only the fence request was not in the current conditions of approval.

Mayor Pardue-Okimoto re-opened the public hearing

Kazuo Negishi, the applicant and owner commented that the fence was in place when property was purchased and is in good condition and stated that he cannot pay for the removal/relocation of the fence.

Owner and neighbor agreed that the fence will be removed/relocated at the neighbor's expense.

Moved/Seconded: Councilmembers Lyman/Quinto
Action: Passed a motion to close the public hearing. **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto
Noes: None

Moved/Seconded: Councilmembers Quinto/Abelson
Action: Passed a motion to adopt Resolution 2019-29 **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman, and Quinto
Noes: None

7. POLICY MATTERS

A. **Strategic Plan Update and Progress Report**

Action Proposed: Receive an update on the Strategic Plan and provide staff with direction on strategic goals and focus for the upcoming Fiscal Year 19-20.
Contact: Karen Pinkos, City Manager, City Management

Presentation and Discussion: Karen Pinkos, City Manager, provided a presentation overviewing the Strategic Plan, progress and accomplishments, areas to focus on into FY19/20, and future considerations.

Staff responded to comments and questions raised by members of the council regarding determination of available funding, and process of determining priorities; ensuring development projects move forward; focus on website and online services; exploring partnerships with other agencies; status of Measure V rebate program; electric vehicles infrastructure improvements; request for information regarding potential financial incentives for development of vacant lots; fostering recycling close to home; explore electric bike program, fleet of city own items, and tenant protections; public dissemination of goals in future years with a long term plan and history; exploring more environmentally responsible actions, ride share subsidies, and proactive maintenance plan for sidewalk health.

8. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Councilmember Lyman - RecycleMore met and working on region's ability to comply with state law, formed a subcommittee to hire an interim director, and postponed discussion until after City managers met on outstanding language for the Joint Exercises of Powers Agreement cover West Contra Costa County.

9. ADJOURN REGULAR CITY COUNCIL MEETING

The meeting was adjourned at 9: 50 p.m. in memory of Cheryl Morse, former El Cerrito City Clerk.

Rochelle Pardue-Okimoto, Mayor

This is to certify that the foregoing is a true and correct copy of the minutes of the special and regular City Council meetings of April 16, 2019 as approved by the El Cerrito City Council.

Holly M. Charléty, MMC, City Clerk