EL CERRITO CITY COUNCIL MINUTES

REGULAR CITY COUNCIL MEETING
Tuesday, March 19, 2019 – 7:00 p.m.
City Council Chambers

7:00 PM **ROLL CALL - CONVENE REGULAR CITY COUNCIL MEETING**
Mayor Pardue-Okimoto called the meeting to order at 7:01 p.m.
Present: Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman and Quinto.

1. PLEDGE OF ALLEGIANCE TO THE FLAG OR OBSERVATION OF MOMENT OF SILENCE – *Councilmember Quinto*

2. COUNCIL/STAFF COMMUNICATIONS

Councilmember Quinto reported attendance at the San Ramon Mayors conference, reception with new Speaker of the Senate Tony Atkins, and invited attendance at the rescheduled tree planting for Arbor Day this weekend.

Councilmember Abelson reported attendance at Chamber of Commerce luncheon, Police Department swearing in ceremony, and event for seniors and the disabled.

Councilmember Fadelli reported attendance at Arbor Day event, Police Department swearing in ceremony, and Bank of America remodel ceremony.

Councilmember Lyman reported focus of Crime Prevention Committee on neighborhood watch program and filling the nine vacancies on the committee; reviewed current Board and Commission vacancies; reported parks and recreation master plan coming to council, currently open for public comment period on environmental document.

Mayor Pardue-Okimoto reported providing Harding Elementary School presentation on being the Mayor; shared American Red Cross upcoming events for installing free smoke alarms.

3. ORAL COMMUNICATIONS FROM THE PUBLIC

Cordell Hindler regarding BART development, police response times, and rental costs.

Al Miller regarding sponsored worksite at the library on Earth Day.

Robin Mitchell regarding disappointment with outcome of the last meeting, and not putting protections in place.
Howdy Goudey regarding insufficiency of action regarding security of tenants, protections should be applied as widely as possible; Hillside cleanup events.

Karina Ioffee regarding desire for temporary rent moratorium, self-eviction because of rent increases, interest of the people not just landlords and developers.

Paul Duncan regarding Make El Cerrito Fire Safe recent activities and increasing awareness of automated evacuation notification.

Scott Perry regarding recognition of work in hillside nature area, vegetation advisory committee, and Eucalyptus trees.

Buddy Akacic regarding recent council meeting attendance and topics, invitation to seminar at the midtown activity center.

Nick Zamorano regarding problem with vegetation management and evacuation routes.

Sherry Drobner regarding support of moving forward on a rent registry but missing the voice of tenants, concerned about continued displacement.

4. ADOPTION OF THE CONSENT CALENDAR

Action: Passed a motion to approve the consent calendar as indicated below. **Moved/Seconded:** Councilmember Abelson/Lyman **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman and Quinto **Noes:** None

A. Approval of Minutes

Action Proposed: Pass a motion to approve the minutes for the meeting of February 5, 2019.
Contact: Holly M. Charléty, City Clerk, City Management

Action: Approved minutes

B.

Action Proposed: Pass a motion to adopt four separate resolutions authorizing the Public Works Director/City Engineer to install stop signs at 1) Gladys Avenue at Norvell Street, establishing an all-way stop; 2) Norvell Street at Schmidt Lane, establishing a one-way stop; 3) Everett Street at Schmidt Lane, establishing a one-way stop; and 4) Tulare Avenue at Jordan Avenue, establishing a one-way stop.
Contact: Anna Bernardes, Engineering Manager/Senior Engineer; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

Action: Approved Resolutions 2019-08, 2019-09, 2019-10, and 2019-11

C. **Action Proposed:** Pass a motion to approve a resolution 1) Approving plans and specifications for the Korematsu Middle School Safe Routes to School Improvements Phase 1, C5040 Project (Project); 2) Rejecting the bid submitted by Gruendl Inc. DBA, Ray's Electric as non-responsive and accepting the two other submitted bids for the Project; and 3) Authorizing the City Manager to execute a contract in the amount of $121,100 with AJW Construction and to approve change orders in an amount not to exceed $14,900 for construction of the Project.
Contact: Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department

Action: Approved Resolution 2019-12

D. **Authorize Annual Report for Landscape and Lighting Assessment District for Fiscal Year 2019-20**

Action Proposed: Pass a motion to adopt a resolution directing NBS Local Government Solutions (NBS) to prepare and file the annual Landscape and Lighting Assessment District No. 1988-1 report for Fiscal Year (FY) 2019-20.
Contact: Shannon Collins, Accounting Supervisor, Finance Department; Mark Rasiah, Finance Director, Finance Department; Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department.

Action: Approved Resolution 2019-13

E. **Annual Progress Report on the General Plan 2018**

Action Proposed: Receive and File.
Contact: Jeff Ballantine, Associate Planner; Sean Moss, Acting Planning Manager, Community Development Department.

Action: Received and Filed

F. **Classification Update**

Action Proposed: Pass a motion to adopt a resolution amending the City's Classification Plan to 1) Revise and retitle the classifications of Account Clerk and Account Clerk Technician to Finance Technician I and Finance Technician II, respectively; 2) Establish the class of Senior Finance Technician; 3) Revise and retitle the classification of Accounting Supervisor to Finance Supervisor; and 4) Authorize the reclassification of one Account Clerk Technician to Senior Finance Technician in the Finance Department and one Administrative Clerk to Administrative Clerk – Specialist in the Recreation Department.

Contact: Kristen Cunningham, Human Resources Manager, City Management; Mark Rasiah, Finance Director/City Treasurer, Finance Department; Chris Jones, Recreation Director, Recreation Department

Action: Approved Resolution 2019-14

G. **Proclamation Recognizing March as American Red Cross Month**
Action Proposed: Pass a motion to approve a proclamation declaring March 2019 as American Red Cross Month in the City of El Cerrito and encouraging all Americans to support this organization and its noble humanitarian mission.
Contact: Holly M. Charléty, City Clerk, City Management

Action: Approved Proclamation

Patty Nicholes, volunteer with American Red Cross shared additional information on the home fire campaign, Sound the Alarm events, and accepted the proclamation for the agency.

5. **PRESENTATIONS** – None

6. **PUBLIC HEARINGS**

A. **2019 West Contra Costa County Subregional Transportation Mitigation Program (STMP) Fee Update** *Notice published on 3/9/19 and 3/14/19*

Action Proposed: Conduct a public hearing and upon conclusion pass a motion to 1) introduce and hold the first reading by title only, and approve an ordinance amending Chapter 4.52 - West County Subregional Transportation Mitigation Program (STMP) of the El Cerrito Municipal Code; and 2) Adopt a resolution authorizing the City Manager to execute the Master Cooperative Agreement by and among the Cities of El Cerrito, Hercules, Pinole, Richmond and San Pablo, the County of Contra Costa, and the West Contra Costa Transportation Advisory Committee (WCCTAC) for the 2019 Subregional Transportation Mitigation Fee Program with minor changes as approved by the City Attorney.
Contact: Yvetteh Ortiz, Public Works Director/City Engineer, Public Works Department; John Nemeth, Executive Director, WCCTAC; Julie Morgan, Fehr & Peers

Presentation and Discussion: Yvetteh Ortiz, Public Works Director, provided a brief introduction to the item. John Nemeth, Executive Director with WCCTAC overviewed the item and introduced Julie Morgan, consultant with Fehr & Peers who provided a presentation on the agency, fee requirements and purpose, STMP prior and future fund allocations and projects, fee comparisons, and next steps.

Councilmember Abelson provided additional details regarding the importance of the fee and the development of the recommendation.

Presenters and staff responded to questions raised by members of the council regarding return to source funds, project prioritization and determination process, dwelling unit equivalents, El Cerrito eligible projects, timing for distribution of new fees, legality of fee and proof of deficiency, growth projections, staffing impacts, funding for dedicated bike lanes, and impact if all agencies don't support the increase.

Public Hearing: Mayor Pardue-Okimoto opened the public hearing.

Public Comments:

Christian Teale regarding limited impact in the City with regard to potential projects, concern about proposed fee increase, and neighboring city fees.

Action: Passed a motion to introduce and hold the first reading by title only, and approve an ordinance amending Chapter 4.52 - West County Subregional Transportation Mitigation Program (STMP) of the El Cerrito Municipal Code. **Moved/Seconded:** Councilmember Lyman/Abelson **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman and Quinto. **Noes:** None

Action: Passed a motion to adopt adopted Resolution 2019-15. **Moved/Seconded:** Councilmember Abelson/Fadelli **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman and Quinto. **Noes:** None

Action: Passed a motion to close the public hearing. **Moved/Seconded:** Councilmember Lyman/Abelson **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman and Quinto. **Noes:** None

B. Correction to Calendar Year 2019 Adopted East Bay Sanitary (EBS) Garbage Rate *Notice published on 3/9/19 and 3/14/19*

Action Proposed: 1) Conduct a public hearing and upon conclusion, 2) pass a motion to adopt a resolution establishing the maximum allowable EBS Post-Collection rate for two-cubic yard garbage containers, effective immediately.
Contact: Yvetteh Ortiz, Public Works Director/City Engineer; Will Provost, Acting Operations + Maintenance Services Manager, Public Works Department

Presentation and Discussion: Yvetteh Ortiz, Public Works Director, provided an overview of the item and responded to questions raised by members of the council regarding the rounding error.

Public Hearing: Mayor Pardue-Okimoto opened the public hearing.

Public Comments: None

Action: Passed a motion to close the public hearing. **Moved/Seconded:** Councilmember Lyman/Quinto **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman and Quinto. **Noes:** None

Action: Passed a motion to adopt Resolution 2019-16.
Moved/Seconded: Councilmember Lyman/Quinto **Ayes:** Mayor Pardue-Okimoto; Councilmembers Abelson, Fadelli, Lyman and Quinto. **Noes:** None

7. POLICY MATTERS – None

8. CITY COUNCIL LOCAL & REGIONAL LIAISON ASSIGNMENTS

Councilmember Lyman reported on RecycleMore work on aspects of the Joint Exercise of Powers Agreement (JEPA), and new upcoming regulations on composting.

Councilmember Quinto reported attendance at Hazard Materials Commission meeting, the Urban Forest Committee meeting, encouraged attendance at the tree planting this weekend, attended Hazardous Materials Commission meeting.

9. ADJOURN REGULAR CITY COUNCIL MEETING

The meeting adjourned at 9:00 p.m.

Rochelle Pardue-Okimoto, Mayor

This is to certify that the foregoing is a true and correct copy of the minutes of the special and regular City Council meetings of March 19, 2019 as approved by the El Cerrito City Council.

Holly M. Charléty, MMC, City Clerk